I. **Call to Order:** In accordance with the provisions of the New Jersey Open Public Meeting Act of 1975, the Audubon Board of Education transmitted notice of this meeting, scheduled at 6:30 P.M. in the Audubon Junior-Senior High School Auditorium to the Retrospect newspaper and the Borough Clerk and by postings on the Audubon Public School District website and at the Main and the Pine Street entrance of the Junior-Senior High School.

II. **Roll Call**

SY 2021-2023

- X Joseph Miller
- X Alison Lipsky
- X Lori Cassidy

(Left meeting at 7:10pm)

SY 2022-2024

- X James Blumenstein
- X Allison Cox
- X Andrea Robinson

SY 2023-2025

- X Ammie Davis
- X Stephen Wilson
- Ab Tara Sullivan-Butrica

(Absent)

SY 2022 Mt. Ephraim Representative

- X Nancy Schiavo

Motion by Mrs. Cox seconded by Mrs. Cassidy to approve the resolution for board to enter into closed Authorizing Executive session at 6:30pm for the following purposes. Motion approved by unanimous roll call (9-0) Member Butrica was absent.

III. **Authorizing Executive Session:**

WHEREAS, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-12 et seq.) requires all meetings of the Audubon Board of Education to be held in public, N.J.S.A. 10:4-12(b) sets forth nine types of matters that may lawfully be discussed in Executive Session,” i.e. without the public being permitted to attend; and

WHEREAS, the Audubon Board of Education has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the nine exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and next to each exception is a box within which the number of issues to be privately discussed that fall within that exception shall be written, and after each exception is a space where additional information that will disclose as much information about the decision as possible without undermining the purpose of the exception shall be written.

NOW, THEREFORE, BE IT RESOLVED that the Audubon Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12(b):
X Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public;

X Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual’s personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publically;

X Any investigations of violations or possible violations of the law;

X Any pending or anticipated litigation or negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer;

X Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public; Specifically the evaluation of the Superintendent

WHEREAS, the length of the Executive Session is undetermined; however, the Audubon Board of Education will make every attempt to estimate the time of the session prior to convening the session after which the public meeting shall reconvene and the Audubon Board of Education will proceed with business.

NOW, THEREFORE, BE IT RESOLVED, that the Audubon Board of Education will go into Executive Session for only the above stated reasons;

BE IT FURTHER RESOLVED that the Audubon Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Audubon Board of Education attorney advises that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the school district or any other entity with respect to said discussion.
BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the board secretary to take the appropriate action to effectuate the terms of this resolution.

Motion by Mrs. Cox seconded by Mrs. Cassidy to adjourn closed Authorizing Executive session at 7:10pm. Motion approved by unanimous roll call (9-0) Member Butrica was absent.

IV. Call Meeting to Order

V. Flag Salute

VI. Student Representatives to the Board Report: Noah Brasteter, 12th Grade – (Not in Attendance)
Monica Coller, 11th Grade

VII. Spotlight Program:
THE AUDUBON BOARD OF EDUCATION SPOTLIGHT PROGRAM RECOGNIZES THE FOLLOWING STUDENTS OF THE MONTH FOR DECEMBER 2022:

<table>
<thead>
<tr>
<th>Pre-Kindergarten</th>
<th>Kindergarten</th>
<th>Grade One</th>
</tr>
</thead>
<tbody>
<tr>
<td>Haley Hassett</td>
<td>Aspen Foster</td>
<td>Colin Howard</td>
</tr>
<tr>
<td>Grade Two</td>
<td>Grade Three</td>
<td>Grade Four</td>
</tr>
<tr>
<td>Landon Lerro</td>
<td>Cyrus Chappell</td>
<td>Robert Williamson</td>
</tr>
<tr>
<td>Grade Five</td>
<td>Grade Six</td>
<td>Grade Seven</td>
</tr>
<tr>
<td>Thomas Polizzi</td>
<td>Ariela Sinn</td>
<td>Tallulah Witherington</td>
</tr>
<tr>
<td>Grade Eight</td>
<td>Freshman Class</td>
<td>Sophomore Class</td>
</tr>
<tr>
<td>Katharine McGurk</td>
<td>A’zon Young</td>
<td>Hasan Kasik</td>
</tr>
<tr>
<td>Junior Class</td>
<td>Senior Class</td>
<td></td>
</tr>
<tr>
<td>Jacob Dutil</td>
<td>Ryan Henkel</td>
<td></td>
</tr>
</tbody>
</table>

VIII. District Reports

IX. Superintendent’s Report

X. Presentation(s)

II. New Jersey Educators of the Year Recognition:
District Educational Services Professional – Nancy Scully
District Paraprofessional of the Year – Christine Smialowski
Haviland Avenue Elementary School Educator of the Year – Shelly Chester
Mansion Avenue Elementary School Educator of the Year – Jennifer Beebe
Audubon Junior-Senior High School Educator of the Year – Lee DeLoach
District Building/Grounds - Maintenance/Custodial Employee of the Year - James O'Donnell

XI. Approval of Board Minutes:

1. Motion by Mrs. Cox seconded by Mrs. Schiavo to approve the following minutes:
   December 14, 2022 Public Session
December 14, 2022 Executive Session

Motion to Approve: ____ A. Cox ____ Second: ____ N. Schiavo ____

Roll Call

_ X_ Ammie Davis _ X_ Stephen Wilson _ Ab_ Tara Butrica _ X_ Nancy Schiavo
Abstained Absent
_ Ab_ Joseph Miller _ *_ Alison Lipsky _ X_ Lori Cassidy
Absent Abstained
_ X_ James Blumenstein _ X_ Allison Cox _ X_ Andrea Robinson

VOTE FOR ITEM 1
Motion approved by unanimous roll call (6-0-2) Members Wilson & Lipsky abstained & Member Miller & Butrica were absent.

XII. Participation: (Agenda Items Only) - None

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

In order to permit the fair and orderly expression of such comment, the Board has set aside two portions of this Board meeting for public comment on any school or school district issue that a member of the public feels may be of interest to the residents of the school district.

For the first portion, public comments are invited on matters pertaining only to the agenda for tonight's meeting. For the second portion, public comments are invited on all matters pertaining to the school district.

Participants should announce their name, address, and any group they may represent, if applicable. The Board reserves the right to limit public discussion. Public discussion of a topic will be limited to fifteen (15) minutes, and individual speakers will be limited to three (3) minutes. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard. Reference bylaws #0167 of the Audubon Public Schools Board of Education Manual.

The Board uses the public comment period as an opportunity to listen to citizen. Not all issues brought to a Board meeting will be resolved at that particular meeting. Complaints stated or actions requested by the public may be taken under advisement by the Board for investigation, discussion, actions, or disposition at a later date or time. The public comments sessions are an opportunity for citizens to share their opinions and remarks with the Board; it is not a question and answer session. The Board may or may not respond to public comments at the time they are made and is under no obligation to do so.

The Board does not endorse public comments nor will the Board be held liable for comments made by members of the public. Any individuals who may be the subject of public comments, including district employees, shall retain all rights against defamation and slander according to the laws of New Jersey.

All motions are voted on by all members unless otherwise marked with a +.

XIII. GOVERNANCE: Chairperson: Mr. Blumenstein – Committee Members: Ms. Lipsky, Mr. Miller, Mr. Wilson and Alternate: Ms. Robinson

Board of Education Goals

❖ To continue to provide equitable access to a rigorous curriculum while focusing on improving student achievement and decreasing the achievement gaps.

January 18, 2023 BOE Agenda Page | 4
To maintain a cost-effective budget that provides for educational resources, supports a preventative maintenance program, and encourages and facilitates long-range facility improvements.

To foster a positive school climate and culture in order to positively impact student motivation, engagement, and achievement.

MOTION TO APPROVE ITEM 1
Motion by Mrs. Cassidy and seconded by Mrs. Cox

1. Motion to approve the following board members to serve on committees as listed:

<table>
<thead>
<tr>
<th>Committee</th>
<th>Governance</th>
<th>Operations</th>
<th>Education</th>
<th>Human Resources</th>
</tr>
</thead>
<tbody>
<tr>
<td>BOE Chair</td>
<td>James Blumenstein</td>
<td>Allison Cox</td>
<td>Nancy Schiavo</td>
<td>Ammie Davis</td>
</tr>
<tr>
<td>District Lead</td>
<td>Andy Davis</td>
<td>Deborah Roncace &amp; Bud Rutter</td>
<td>Shamus Burke</td>
<td>Andy Davis</td>
</tr>
<tr>
<td>Committee Member</td>
<td>Alison Lipsky</td>
<td>Tara Butrica</td>
<td>James Blumenstein</td>
<td>Lori Cassidy</td>
</tr>
<tr>
<td>Committee Member</td>
<td>Joseph Miller</td>
<td>Ammie Davis</td>
<td>Lori Cassidy</td>
<td>Allison Cox</td>
</tr>
<tr>
<td>Committee Member</td>
<td>Stephen Wilson</td>
<td>Joseph Miller</td>
<td>Andrea Robinson</td>
<td>Nancy Schiavo</td>
</tr>
<tr>
<td>Alternate</td>
<td>Andrea Robinson</td>
<td>Stephen Wilson</td>
<td>Alison Lipsky</td>
<td>Tara Butrica</td>
</tr>
</tbody>
</table>

Motion to Approve Item(s) 1 through 1: L. Cassidy Second: A. Cox

Roll Call

<p>| | | | | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>X</td>
<td></td>
<td>X</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Ab</td>
<td></td>
<td>Ab</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>X</td>
<td></td>
</tr>
</tbody>
</table>

VOTE FOR ITEM 1
Motion approved by unanimous roll call (8-0) Members Miller & Butrica were absent

XIV. OPERATIONS: Chairperson: Mrs. Cox – Committee Members: Ms. Butrica, Ms. Davis, Mr. Miller and Alternate: Mr. Wilson

Board of Education Goals

To continue to provide equitable access to a rigorous curriculum while focusing on improving student achievement and decreasing the achievement gaps.

To maintain a cost-effective budget that provides for educational resources, supports a preventative maintenance program, and encourages and facilitates long-range facility improvements.

To foster a positive school climate and culture in order to positively impact student motivation, engagement, and achievement.
MOTION TO APPROVE ITEMS 1-14
Motion by Mrs. Cassidy and seconded by Mrs. Cox

1. Motion to approve the bills payable list for January 2023 in the amount of $1,477,139.86 when certified.

   [January Bill List]

2. Motion to acknowledge Safety Drills conducted in the District Schools:

   **Audubon Park Preschool**
   - December 13, 2022  Fire Drill
   - December 15, 2022  Shelter in Place Drill

   **Haviland Avenue School**
   - December 15, 2022  Shelter in Place Drill
   - December 21, 2022  Fire Drill

   **Mansion Avenue School**
   - December 19, 2022  Lockdown Drill
   - December 21, 2022  Fire Drill

   **Audubon Jr./Sr. High School**
   - December 20, 2022  Hold Drill
   - December 22, 2022  Fire Drill

3. Motion to approve the voiding of the following outstanding Warrant checks due to date issued (over one year):

   12/12/19  #51183  $83.32
   06/10/20  #51900  $100.00
   06/10/20  #51924  $200.00
   06/15/20  #52092  $69.00
   8/26/20   #52362  $6,000.00
   12/15/20  #52794  $100.00
   12/15/20  #52809  $250.00
   06/15/21  #53544  $100.00
   06/15/21  #53594  $250.00
   06/30/21  #53900  $37.50

4. Motion to approve the Health and Safety Evaluation of School Buildings Checklist Statement of Assurance for the 2022-2023 school year.

   Statement of Assurance

5. Motion to approve the submission of the 2022-2023 Statement of Assurance Regarding the Use of Paraprofessional Staff to the Camden County Office of Education.

   Statement of Assurance
6. Motion to approve Change Order #1 in the amount of $6,000.00 to the Ricky Slade Construction contract for various additional work performed on the 2022 Site Improvements through the Bond Referendum.

Change Order – Ricky Slade

7. Motion to approve Change Order #1 in the decreased amount of ($8,250.00) to the W.J Gross Inc. contract for the unused portion of the allowance on the 2022 auxiliary gym floor replacement and duct painting through the Bond Referendum

Change Order – W. J Gross

8. Motion to approve Change Order #1 in the amount of $100,000.00 to the W.J Gross Inc. contract for the labor and materials to replace existing kitchen walk-in refrigeration through the Bond Referendum

Change Order – W.J Gross - Kitchen

9. Motion to approve the following resolution to withdraw funds from maintenance reserve account:

Withdraw of Maintenance Reserve

WHEREAS, NJSA 6A: 23A – 14.2(d) permits a Board of Education to withdraw such funds from the maintenance reserve account and appropriate into the required maintenance account lines at budget time or any time during the year for use on required maintenance activities for the school facility as reports in the comprehensive maintenance plan pursuant to N.J.A.C 6A:26A-4.

WHEREAS, the aforementioned statutes authorizes procedures, under the authority of the Commissioner of Education, which permit a board of education to withdraw funds from a district’s Maintenance Reserve Account any time during the year by resolution, and

WHEREAS, the Audubon Board of Education is desirous to withdraw funds from the Maintenance Reserve Account and appropriate said funds into the required maintenance account line in the general fund in the amount of $ 616,000.00 for the following:

AHS chiller replacement
Mansion Ave School boiler replacement

WHEREAS, according to 6A:23A-14.2(e), the Audubon Board of Education shall restore any unexpended required maintenance appropriations, up to the amount of maintenance reserve account funds withdrawn, to the maintenance reserve account at year end.

NOW THEREFORE BE IT RESOLVED by the Audubon Board of education that it hereby authorizes the district’s School Business Administrator to make the necessary transfer consistent with all applicable laws and regulations.

10. Motion to approve the contract with CM3 in the amount of $429,000.00 for Mansion Ave School boiler replacement under the Camden County Cooperative Purchasing Program # 66CEPS.

Boiler Proposal

11. Motion to approve the contract with CM3 in the amount of $187,000.00 for Audubon Jr/Sr. High School chiller replacement under the Camden County Cooperative Purchasing Program # 66CEPS

Chiller Proposal

12. Motion to approve to enter into a contract with Dandrea Construction Company for the 2022 Bond Referendum Renovations at the Jr./Sr. High School, Haviland Avenue School and Mansion Avenue
School at a total base bid of $21,650,000.00 through the bid award process. Funds allotted through the approved December 2021 Referendum.

Bid results

13. Motion to approve Change Order #1 in the decreased amount of ($40,000.00) to the Patriot Roofing, Inc. contract for the unused portion of allowance on the 2022 Partial Roof Restoration at the Jr./Sr. High School and Mansion Avenue School through the Bond Referendum.

Change Order #1

14. Motion to approve the following resolution permitting the district to apply for a grant:

Whereas, the Audubon Public School District desires to apply for and obtain a grant from the New Jersey Department of Community Affairs for approximately $100,000.00 to carry out a project to improve the safety & drainage of the parking lot and playground at Mansion Avenue Elementary School & Haviland Avenue Elementary School in Audubon, New Jersey.

Be it therefore RESOLVED, that the Audubon Public School District does hereby authorize the application for such a grant; and, recognizes and accepts that the Department may offer a lesser or greater amount and therefore, upon receipt of the grant agreement from the New Jersey Department of Community Affairs, does further authorize the execution of any such grant agreement; and also, upon receipt of the fully executed agreement from the Department, does further authorize the expenditure of funds pursuant to the terms of the agreement between Audubon Public School District and the New Jersey Department of Community Affairs.

Resolution

Motion to Approve Item(s) 1 through 14: L. Cassidy Second: A. Cox

Roll Call

X Ammie Davis  X Stephen Wilson  Ab Tara Butrica  X Nancy Schiavo
Absent

Ab Joseph Miller  X Alison Lipsky  X Lori Cassidy
Absent

X James Blumenstein  X Allison Cox  X Andrea Robinson

VOTE FOR ITEMS 1-14
Motion approved by unanimous roll call (8-0) Members Miller & Butrica were absent

XV. EDUCATION: Chairperson: Ms. Schiavo - Committee Members: Mr. Blumenstein, Ms. Cassidy, Ms. Robinson and Alternate: Ms. Lipsky

Board of Education Goals

- To continue to provide equitable access to a rigorous curriculum while focusing on improving student achievement and decreasing the achievement gaps.
- To maintain a cost-effective budget that provides for educational resources, supports a preventative maintenance program, and encourages and facilitates long-range facility improvements.
To foster a positive school climate and culture in order to positively impact student motivation, engagement, and achievement.

**MOTION TO APPROVE ITEMS 1-7**
Motion by Mrs. Cox and seconded by Mrs. Schiavo

1. Motion to approve the issuance of written decisions affirming, rejecting, or modifying the Superintendent’s determination in regard to incident(s) reported at the December 14, 2022 meeting of the Board of Education.

<table>
<thead>
<tr>
<th>School</th>
<th>Incident Report Number</th>
<th>Board Determination</th>
</tr>
</thead>
<tbody>
<tr>
<td>AHS</td>
<td>#238333</td>
<td>Not HIB</td>
</tr>
<tr>
<td>AHS</td>
<td>#238267</td>
<td>Not HIB</td>
</tr>
<tr>
<td>AHS</td>
<td>#238687</td>
<td>Not HIB</td>
</tr>
<tr>
<td>MAS</td>
<td>#238071</td>
<td>HIB</td>
</tr>
<tr>
<td>HAS</td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td>APPS</td>
<td>N/A</td>
<td>N/A</td>
</tr>
</tbody>
</table>

2. **Student Statistics January 2, 2023**

<table>
<thead>
<tr>
<th>Date</th>
<th>Audubon Preschool</th>
<th>Haviland Avenue</th>
<th>Mansion Avenue</th>
<th>Audubon Jr./Sr. HS</th>
<th>Out of District</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>1/2/2023</td>
<td>54</td>
<td>237</td>
<td>355</td>
<td>776</td>
<td>26</td>
<td>1,448</td>
</tr>
<tr>
<td>12/1/2022</td>
<td>55</td>
<td>237</td>
<td>356</td>
<td>777</td>
<td>26</td>
<td>1,451</td>
</tr>
<tr>
<td>1/4/2022</td>
<td>27</td>
<td>250</td>
<td>361</td>
<td>777</td>
<td>20</td>
<td>1,435</td>
</tr>
</tbody>
</table>

3. **Approval of Attendance at Conferences and Workshops for the 2022-2023 School Year**

WHEREAS, certain Audubon Public School District employees have requested authorization to attend the conference(s)/Workshop(s) listed below, and

WHEREAS, the attendance of each employee at the specified conference/workshop is educationally necessary, fiscally prudent and 1) directly related to and within the scope of the employee’s current responsibilities and the District’s Professional Learning Plan, and 2) critical to the instructional needs of the District or furthers the efficient operation of the District;

NOW, THEREFORE BE IT RESOLVED, that the Audubon Board of Education authorizes the attendance of the employees at the specified conferences/workshops listed below, and be it

FURTHER RESOLVED, that the Board hereby determines that the estimated expenses related to the authorized travel listed below are justified and

THEREFORE, authorizes payment of any registration fees and statutorily authorized travel expenditures to the designated employees, not to exceed District budgetary limitations and to be in accordance with the provisions of N.J.S.A. 18A:11-12, the District’s travel policy and procedures, State travel payment guidelines established by the Department of Treasury in NJOMB circular letter 08-13-OMB, and with the guidelines established by the federal Office of Management and Budget:
<table>
<thead>
<tr>
<th>Participant</th>
<th>Conference Title &amp; Location</th>
<th>Date(s)</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lee DeLoach</td>
<td>SJBODA Annual Director's Meeting and All-South Jersey Band Rehearsal Glassboro, NJ</td>
<td>1/13/23</td>
<td>No Cost Travel</td>
</tr>
<tr>
<td>Christine Fox-Kasilowski</td>
<td>Numeracy Specialists Program (K-5) Virtual</td>
<td>1/11/23, 1/18/23, 1/25/23, 2/1/23</td>
<td>$495.00</td>
</tr>
<tr>
<td>Colleen McFetridge</td>
<td>NJSLA Conference - Range finding Virtual</td>
<td>1/17/23 - 1/19/23</td>
<td>No Cost</td>
</tr>
<tr>
<td>Shamus Burke</td>
<td>NJSLA Conference - Range finding Virtual</td>
<td>1/17/23 - 1/19/23</td>
<td>No Cost</td>
</tr>
<tr>
<td>Jillian Matysik</td>
<td>Transition from School to Adult Life: Regulations and Best Practice Virtual</td>
<td>1/19/23</td>
<td>No Cost</td>
</tr>
<tr>
<td>Michael Chisholm</td>
<td>Techspo 2023 Conference Wildwood, NJ</td>
<td>1/25/23 - 1/27/23</td>
<td>$515.00 Travel</td>
</tr>
<tr>
<td>Bridget Bialecki</td>
<td>Inclusion Institute 2023 Inclusive Practices in Action Glassboro, NJ</td>
<td>3/14/23</td>
<td>No Cost Travel</td>
</tr>
<tr>
<td>Nancy Scully</td>
<td>Inclusion Institute 2023 Inclusive Practices in Action Glassboro, NJ</td>
<td>3/14/23</td>
<td>No Cost Travel</td>
</tr>
</tbody>
</table>

4. Motion to approve the following field trip requests for the 2022-2023 school year:

<table>
<thead>
<tr>
<th>School</th>
<th>Destination of Trip/ Staff in charge</th>
<th>Date</th>
<th>Time(s)</th>
<th>Chaperones &amp; Students</th>
<th>Purpose of Trip</th>
<th>Bus Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>MAS</td>
<td>Revolutionary War Museum E. Englehart</td>
<td>2/15/23</td>
<td>Depart: 9:15am Return: 2:30pm</td>
<td>8 chaperones, 39 students</td>
<td>5th Grade Social Studies Curriculum American Revolution</td>
<td>$200.00</td>
</tr>
<tr>
<td>MAS</td>
<td>Revolutionary War Museum E. Englehart</td>
<td>2/16/23</td>
<td>Depart: 9:15am Return: 2:30pm</td>
<td>8 chaperones, 37 students</td>
<td>5th Grade Social Studies Curriculum American Revolution</td>
<td>$200.00</td>
</tr>
<tr>
<td>HS</td>
<td>Ronald McDonald House E. Willis</td>
<td>2/16/23</td>
<td>Depart: 6:00 pm Return: 8:00 pm</td>
<td>2 chaperones, 4 students</td>
<td>Students will engage with children at the House</td>
<td>$80.00</td>
</tr>
<tr>
<td>HAS</td>
<td>Franklin Institute R. Ignaczewski</td>
<td>3/16/23</td>
<td>Depart: 9:00 am Return: 2:00 pm</td>
<td>20 chaperones, 76 students</td>
<td>Explore the wonders of Science through hands-on explorations</td>
<td>$375.00  Paid by Students</td>
</tr>
<tr>
<td>MAS</td>
<td>Trenton - Capital Building Z. Bentley</td>
<td>3/24/23</td>
<td>Depart: 9:00 am Return: 2:30 pm</td>
<td>10 chaperones, 86 students</td>
<td>To connect students to the government unit</td>
<td>$400.00  Paid by Students</td>
</tr>
<tr>
<td>HAS</td>
<td>Philadelphia Zoo B. Henderson</td>
<td>5/10/23</td>
<td>Depart: 8:30 am Return: 2:00 pm</td>
<td>27 chaperones, 81 students</td>
<td>Extend the learning of non-fiction animal unit in the classroom</td>
<td>$400.00  Paid by Students</td>
</tr>
</tbody>
</table>

5. Motion to approve homebound instruction for the following student(s):

<table>
<thead>
<tr>
<th>STUDENT ID#</th>
<th>DATE</th>
</tr>
</thead>
</table>

January 18, 2023 BOE Agenda Page | 10
6. Motion to approve the negotiated settlement agreement between the parents/guardians of student #02652 and the Audubon Board of Education.

Settlement Agreement

7. Motion to approve the voluntary vision screening of the Audubon park Preschool students with completed parent permission slips on January 24, 2023 as supported by the Audubon Lions Club as part of the Lions Kidsight USA Screeners at the recommendation of the Superintendent of schools.

Screening Permission Slip

Motion to Approve Items 1 through 7: A. Cox _______ Second: N. Schiavo _______

Roll Call

_ X_ Ammie Davis  _ *_ Stephen Wilson  _ Ab_ Tara Butrica  _ X_ Nancy Schiavo
  Ab_ Joseph Miller  _ *_ Alison Lipsky  _ X_ Lori Cassidy
  Absent  Absent  Abstained  Abstained
_ X_ James Blumenstein  _ X_ Allison Cox  _ X_ Andrea Robinson

VOTE FOR ITEMS 1-7
Motion approved by unanimous roll call (8-0) with the exception of item #1 (6-0-2) Member Wilson & Lipsky abstained & Member Miller and Butrica were absent

XVI. HUMAN RESOURCES: Chairperson: Mrs. Davis - Committee Members: Ms. Cassidy, Ms. Cox, Mrs. Schiavo and Alternate: Ms. Butrica

Board of Education Goals

- To continue to provide equitable access to a rigorous curriculum while focusing on improving student achievement and decreasing the achievement gaps.
- To maintain a cost-effective budget that provides for educational resources, supports a preventative maintenance program, and encourages and facilitates long-range facility improvements.
- To foster a positive school climate and culture in order to positively impact student motivation, engagement, and achievement.

MOTION TO APPROVE ITEMS 1-21

January 18, 2023 BOE Agenda Page | 11
Motion by Mrs. Cox and seconded by Mr. Blumenstein

1. Motion to approve the Long-Term Substitute Elementary Teacher agreement for Bernadette Brogna, at Mansion Avenue School, for the 2022-2023 school year, effective April 12, 2023 through November 24, 2023, at $260.00 plus longevity $20 ($280.00) per diem, no benefits; time worked does not count towards the acquisition of tenure. Final approval is pending the completion of all Audubon Board of Education and New Jersey Department of Education requirements, as recommended by the Superintendent of Schools.

2. Motion to accept the notice of resignation from Cara Cornatzer, part-time Special Education Aide at Haviland Avenue School, effective January 12, 2023.

3. Motion to accept the notice of resignation from Mary Ann Steinberg, part-time Cafeteria Aide at Haviland Avenue School, effective January 23, 2023.

4. Motion to accept, with best wishes, the letter of resignation with intent to retire, from Eileen Willis, Special Education Teacher at the Audubon Jr./Sr. High School, effective June 30, 2023.

5. Motion to revise a request from employee #232, to extend an Unpaid Leave of Absence, effective March 9 to March 30, 2023.

6. Motion to accept, with best wishes, the letter of resignation with intent to retire, from Michael Jenkinson, Maintenance Department Evening Supervisor at the Audubon Jr./Sr. High School, effective March 31, 2023.

7. Motion to approve the following paid spring coaching positions for the 2022-2023 school year in accordance with the negotiated 2021-2024 contract between the Audubon Board of Education and the Audubon Education Association, pending the completion of all Audubon Board of Education and New Jersey Department of Education requirements, at the recommendation of the Superintendent of Schools.

As a result of the health-related closures due to COVID-19, payments and stipends may be impacted by cancellation of events, school closures, hybrid schedules, etc. The following stipends will be compensated as follows for the 2022-2023 school year:

<table>
<thead>
<tr>
<th>Cancelation of Season/Event</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>When notified;</td>
<td>0.0%</td>
</tr>
<tr>
<td>one week or more prior to the start of the season or three days prior to the event</td>
<td></td>
</tr>
<tr>
<td>School Closure &amp; Hybrid Schedules</td>
<td></td>
</tr>
<tr>
<td>Greater Than 50% of Season or Event Occurred</td>
<td>100.0%</td>
</tr>
<tr>
<td>Greater Than or Equal to 25% and Less Than or Equal to 50%</td>
<td>50.0%</td>
</tr>
<tr>
<td>Greater than 7 practices and Less Than 25%</td>
<td>25.0%</td>
</tr>
</tbody>
</table>

- Athletic Season = First official practice to sectional start or school closure
- Extracurricular Season = First official practice to culminating event or school closure

<table>
<thead>
<tr>
<th>Name</th>
<th>Sport/Activity</th>
<th>Position</th>
<th>Contractual Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bailie Rizzo</td>
<td>Middle School Track</td>
<td>Head Coach</td>
<td>$2,833.00</td>
</tr>
</tbody>
</table>
8. Motion to approve the following Audubon Jr./Sr. High School extracurricular contracts for the 2022-2023 school year in accordance with the negotiated 2021-2024 contract between the Audubon Board of Education and the Audubon Education Association at the recommendation of the Superintendent of Schools.

As a result of the health-related closures due to COVID-19, payments and stipends may be impacted by cancellation of events, school closures, hybrid schedules, etc. The following stipends will be compensated as follows for the 2022-2023 school year:

<table>
<thead>
<tr>
<th>Cancellation of Season/Event</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>When notified; one week or more prior to the start of the season or three days prior to the event</td>
<td>0.0%</td>
</tr>
<tr>
<td>School Closure &amp; Hybrid Schedules</td>
<td></td>
</tr>
<tr>
<td>Greater Than 50% of Season or Event Occurred</td>
<td>100.0%</td>
</tr>
<tr>
<td>Greater Than or Equal to 25% and Less Than or Equal to 50%</td>
<td>50.0%</td>
</tr>
<tr>
<td>Greater than 7 practices and Less Than 25%</td>
<td>25.0%</td>
</tr>
</tbody>
</table>

- Athletic Season = First official practice to sectional start or school closure
- Extracurricular Season = First official practice to culminating event or school closure

<table>
<thead>
<tr>
<th>Name</th>
<th>Position/Activity</th>
<th>Contractual Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jillian Matysik</td>
<td>Intervention &amp; Referral Services</td>
<td>$804.86 (60%)</td>
</tr>
</tbody>
</table>

9. Motion to approve the following overload for the Audubon Jr./Sr. High School for the 2022-2023 school year, at the recommendation of the Superintendent of Schools.

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Partial/Full</th>
<th>Salary</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mark McKee</td>
<td>General Education</td>
<td>Full</td>
<td>$4,000 (pro-rated as of 12/5/22)</td>
</tr>
</tbody>
</table>

10. Motion to approve the following as district substitute teachers, secretaries, and custodians for the 2022-2023 school year, on an emergent basis, pending completion of all district and state requirements, at the recommendation of the Superintendent of Schools.

- Alivia Stocklin - Substitute Teacher
- Angela Watkins - Substitute Teacher

11. + Motion to approve the long-term substitute Elementary Teacher contract for Lisa Buzby at Mansion Avenue School, from January 5, 2023 through February 23, 2023 at $260.00 per diem; no benefits, with executed time sheets, time worked does not count towards the acquisition of tenure, as recommended by the Superintendent of Schools.

12. + Motion to approve the long-term substitute Part-Time Basic Skills Teacher agreement for Gail Erney at Mansion Avenue School, effective January 11, 2023 through February 23, 2023, Step 1, BA, FTE 0.664, with...
executed time sheets; Final approval is pending the completion of all Audubon Board of Education and New Jersey Department of Education requirements, as recommended by the Superintendent of Schools.

13. Motion to approve the following individuals as chaperones for the Senior Trip on March 27, 2023 to March 31, 2023.

Tony Carbone - Administrator
Mike Tomasetti – Class Advisor
Dawn Ewing
Steve Ireland
Andria Morrison
Catherine Gidjunis
Matt Harter
Danielle Powers - Nurse


<table>
<thead>
<tr>
<th>Student Teacher(s)</th>
<th>School/Grade</th>
<th>Cooperating Teacher</th>
</tr>
</thead>
<tbody>
<tr>
<td>Danille Broschard</td>
<td>MAS</td>
<td>Zachary Bentley</td>
</tr>
<tr>
<td>Darryl Hodges</td>
<td>MAS</td>
<td>Zachary Bentley</td>
</tr>
<tr>
<td>Nathan Jess</td>
<td>HAS</td>
<td>Debra Costello</td>
</tr>
<tr>
<td>Daniel McGowan</td>
<td>HAS</td>
<td>Debra Costello</td>
</tr>
<tr>
<td>Kylie Newborn</td>
<td>HAS</td>
<td>Shelly Chester</td>
</tr>
<tr>
<td>Michael Stanton</td>
<td>Has</td>
<td>Shelly Chester</td>
</tr>
</tbody>
</table>

15. Motion to approve the following student from Stockton University to complete an Internship, at the recommendation of the Superintendent of Schools.

<table>
<thead>
<tr>
<th>Student Teacher</th>
<th>Grade/Subject</th>
<th>Dates</th>
<th>Cooperating Teacher</th>
</tr>
</thead>
<tbody>
<tr>
<td>Patrick Crowell</td>
<td>AHS Grades 7-12 Social Studies</td>
<td>January 17, 2023 - May 5, 2023</td>
<td>Matt Webb Andi Collazzo</td>
</tr>
</tbody>
</table>

16. + Motion to rescind the following Mansion Avenue School extracurricular contracts for the 2022-2023 school year in accordance with the negotiated 2021-2024 contract between the Audubon Board of Education and the Audubon Education Association at the recommendation of the Superintendent of Schools.

As a result of the health-related closures due to COVID-19, payments and stipends may be impacted by cancellation of events, school closures, hybrid schedules, etc. The following stipends will be compensated as follows for the 2022-2023 school year:

<table>
<thead>
<tr>
<th>Cancellation of Season/Event</th>
</tr>
</thead>
</table>
When notified;  
one week or more prior to the start of the season or  
three days prior to the event | 0.0%

School Closure & Hybrid Schedules

<table>
<thead>
<tr>
<th>Condition</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>Greater Than 50% of Season or Event Occurred</td>
<td>100.0%</td>
</tr>
<tr>
<td>Greater Than or Equal to 25% and Less Than or Equal to 50%</td>
<td>50.0%</td>
</tr>
<tr>
<td>Greater than 7 practices and Less Than 25%</td>
<td>25.0%</td>
</tr>
</tbody>
</table>

- Athletic Season = First official practice to sectional start or school closure  
- Extracurricular Season = First official practice to culminating event or school closure

<table>
<thead>
<tr>
<th>Name</th>
<th>Position/Activity</th>
<th>Contractual Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sue Moore</td>
<td>Instrumental Music</td>
<td>$2,679.43</td>
</tr>
</tbody>
</table>

17. Motion to approve the following Mansion Avenue School extracurricular contracts for the 2022-2023 school year in accordance with the negotiated 2021-2024 contract between the Audubon Board of Education and the Audubon Education Association at the recommendation of the Superintendent of Schools.

As a result of the health-related closures due to COVID-19, payments and stipends may be impacted by cancellation of events, school closures, hybrid schedules, etc. The following stipends will be compensated as follows for the 2022-2023 school year:

When notified;  
one week or more prior to the start of the season or  
three days prior to the event | 0.0%

School Closure & Hybrid Schedules

<table>
<thead>
<tr>
<th>Condition</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>Greater Than 50% of Season or Event Occurred</td>
<td>100.0%</td>
</tr>
<tr>
<td>Greater Than or Equal to 25% and Less Than or Equal to 50%</td>
<td>50.0%</td>
</tr>
<tr>
<td>Greater than 7 practices and Less Than 25%</td>
<td>25.0%</td>
</tr>
</tbody>
</table>

- Athletic Season = First official practice to sectional start or school closure  
- Extracurricular Season = First official practice to culminating event or school closure

<table>
<thead>
<tr>
<th>Name</th>
<th>Position/Activity</th>
<th>Contractual Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sue Moore</td>
<td>Instrumental Music</td>
<td>$1,072.17(40%)</td>
</tr>
<tr>
<td>Sierra Keyes</td>
<td>Instrumental Music</td>
<td>$1,607.26 (60%)</td>
</tr>
</tbody>
</table>

18. Motion to approve the Athletic Trainer job description as reviewed by administration and the Audubon Education Association at the recommendation of the Superintendent of Schools:
A. Athletics Trainer Job Description

19. Motion to approve the Athletic Trainer Observation Rubric as reviewed by administration and the Audubon Education Association at the recommendation of the Superintendent of Schools:

Athletic Trainer Rubric

20. Motion to create the Mental Health Assistance Counselor position and to approve the job description as reviewed by administration and the Audubon Education Association at the recommendation of the Superintendent of Schools:

Mental Health Assistance Counselor Job Description

21. Motion to approve the transfer of Erin Kabo from the position of School Social Worker to the position of Mental Health Assistance Counselor effective March 1, 2023 through June 30, 2023, Step 14, MA, FTE 1.0, for the 2022-2023 school year in accordance with the negotiated 2021-2024 contract between the Audubon Board of Education and the Audubon Education Association, at the recommendation of the Superintendent of Schools.

Motion to Approve Items 1 through 21: _____ A. Cox ________ Second: _____ J. Blumenstein _______

Roll Call

_X_ Ammie Davis  _X_ Stephen Wilson  _Ab_ Tara Butrica  _X_ Nancy Schiavo
Absent

_Ab_ Joseph Miller  _X_ Alison Lipsky  _X_ Lori Cassidy
Absent

_X_ James Blumenstein  _X_ Allison Cox  _X_ Andrea Robinson

VOTE FOR ITEM 1-21
Motion approved by unanimous roll call (8-0) Members Miller & Butrica were absent

XVII. REPORTS:

XVIII. HIB District Report

<table>
<thead>
<tr>
<th>January 2023</th>
<th>BULLYING INCIDENTS REPORT</th>
</tr>
</thead>
<tbody>
<tr>
<td>SCHOOL</td>
<td>Confirmed HIB</td>
</tr>
<tr>
<td>AHS #239850, #239970</td>
<td>1</td>
</tr>
<tr>
<td>MAS #239174</td>
<td>1</td>
</tr>
<tr>
<td>HAS</td>
<td>0</td>
</tr>
<tr>
<td>APPS</td>
<td>0</td>
</tr>
</tbody>
</table>

XIX. Special Program Representatives:
A. CCESC Rep. Rotation: **Joseph Miller**
B. CCSBA Rep. Rotation: **Ammie Davis**
C. Audubon Education Foundation: **Lori Cassidy**
D. Audubon/Mt. Ephraim Ad-Hoc:
E. Board Member Orientation Committee:

XX. Board Member Comments - None
January 18, 2023 BOE Agenda Page | 16
XXI. Public Participation: (Open Discussion) - None

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

In order to permit the fair and orderly expression of such comment, the Board has set aside two portions of this Board meeting for public comment on any school or school district issue that a member of the public feels may be of interest to the residents of the school district.

For the first portion, public comments are invited on matters pertaining only to the agenda for tonight’s meeting. For the second portion, public comments are invited on all matters pertaining to the school district.

Participants should announce their name, address, and any group they may represent, if applicable. The Board reserves the right to limit public discussion. Public discussion of a topic will be limited to fifteen (15) minutes, and individual speakers will be limited to three (3) minutes. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard. Reference bylaws #0167 of the Audubon Public Schools Board of Education Policy Manual.

The Board uses the public comment period as an opportunity to listen to citizen. Not all issues brought to a Board meeting will be resolved at that particular meeting. Complaints stated or actions requested by the public may be taken under advisement by the Board for investigation, discussion, actions, or disposition at a later date or time. The public comments sessions are an opportunity for citizens to share their opinions and remarks with the Board; it is not a question and answer session. The Board may or may not respond to public comments at the time they are made and is under no obligation to do so.

The Board does not endorse public comments nor will the Board be held liable for comments made by members of the public. Any individuals who may be the subject of public comments, including district employees, shall retain all rights against defamation and slander according to the laws of New Jersey.

XXII. ADJOURNMENT

1. There will be a Board Retreat on January 21, 2023 at 9:00 am in the Audubon Junior-Senior High School Media Center. No action will be taken.

2. The next meeting of the Board of Education is scheduled for Wednesday, February 15, 2023 at 6:30 pm in the Audubon Junior-Senior High School Media Center.

3. Motion by Mrs. Cassidy seconded by Mr. Cox to adjourn meeting at approximately 8:26 pm. Motion approved by unanimous roll call (8-0) Members Miller & Butrica were absent.

   Motion to Approve: ___L. Cassidy_____ Second: ___A. Cox_____

Roll Call

   X  Ammie Davis    X  Stephen Wilson    Ab.  Tara Butrica    X  Nancy Schiavo
          Absent
   Ab.  Joseph Miller   X  Alison Lipsky   X  Lori Cassidy
          Absent
   X  James Blumenstein  X  Allison Cox    X  Andrea Robinson

The Audubon Board of Education reserves the right to add and/or delete motions or make changes to motions in this agenda up to the time of the meeting and during the actual meeting.