BOARD OF EDUCATION MEETING
AUDUBON HIGH SCHOOL AUDITORIUM
WEDNESDAY, JANUARY 18, 2023
6:30 P.M.
AGENDA

I. Call to Order: In accordance with the provisions of the New Jersey Open Public Meeting Act of 1975, the Audubon Board of Education transmitted notice of this meeting, scheduled at 6:30 P.M. in the Audubon Junior-Senior High School Auditorium to the Retrospect newspaper and the Borough Clerk and by postings on the Audubon Public School District website and at the Main and the Pine Street entrance of the Junior-Senior High School.

II. Roll Call

SY 2021-2023
___ Joseph Miller ___ Alison Lipsky ___ Lori Cassidy

SY 2022-2024
___ James Blumenstein ___ Allison Cox ___ Andrea Robinson

SY 2023-2025
___ Ammie Davis ___ Stephen Wilson ___ Tara Sullivan-Butrica

SY 2023 Mt. Ephraim Representative
___ Nancy Schiavo

III. Authorizing Executive Session:

WHEREAS, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-12 et seq.) requires all meetings of the Audubon Board of Education to be held in public, N.J.S.A. 10:4-12(b) sets forth nine types of matters that may lawfully be discussed in Executive Session," i.e. without the public being permitted to attend; and

WHEREAS, the Audubon Board of Education has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the nine exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and next to each exception is a box within which the number of issues to be privately discussed that fall within that exception shall be written, and after each exception is a space where additional information that will disclose as much information about the decision as possible without undermining the purpose of the exception shall be written.

NOW, THEREFORE, BE IT RESOLVED that the Audubon Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12(b):

___ X ___ Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public;
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______ Any matter in which the release of information would impair a right to receive funds from the federal government;

X ______ Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual’s personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly;

______ Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body

______ Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

______ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

X ______ Any investigations of violations or possible violations of the law;

______ Any pending or anticipated litigation or negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer;

X ______ Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public; Specifically the evaluation of the Superintendent

______ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

WHEREAS, the length of the Executive Session is undetermined; however, the Audubon Board of Education will make every attempt to estimate the time of the session prior to convening the session after which the public meeting shall reconvene and the Audubon Board of Education will proceed with business.

NOW, THEREFORE, BE IT RESOLVED, that the Audubon Board of Education will go into Executive Session for only the above stated reasons;

BE IT FURTHER RESOLVED that the Audubon Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Audubon Board of Education attorney advises that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the school district or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the board secretary to take the appropriate action to effectuate the terms of this resolution.

1. Motion to move the Board of Education, by Resolution, adjourn into Executive Session from which the general public will be excluded to discuss school matters. The results of this session will be made public immediately after or as soon thereafter as a decision is reached.
2. Motion to reconvene the Board of Education, by Resolution.

Motion to Approve: _____________________________ Second: ______________________________

Time: ___________ Voice Count: ________________

IV. **Call Meeting to Order**

V. **Flag Salute**

VI. **Student Representatives to the Board Report:**

Noah Brasteter, 12th Grade  
Monica Coller, 11th Grade

VII. **Spotlight Program:**

THE AUDUBON BOARD OF EDUCATION SPOTLIGHT PROGRAM RECOGNIZES THE FOLLOWING STUDENTS OF THE MONTH FOR DECEMBER 2022:

<table>
<thead>
<tr>
<th>Pre-Kindergarten</th>
<th>Kindergarten</th>
<th>Grade One</th>
</tr>
</thead>
<tbody>
<tr>
<td>Haley Hassett</td>
<td>Aspen Foster</td>
<td>Colin Howard</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Grade Two</th>
<th>Grade Three</th>
<th>Grade Four</th>
</tr>
</thead>
<tbody>
<tr>
<td>Landon Lerro</td>
<td>Cyrus Chappell</td>
<td>Robert Williamson</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Grade Five</th>
<th>Grade Six</th>
<th>Grade Seven</th>
</tr>
</thead>
<tbody>
<tr>
<td>Thomas Polizzi</td>
<td>Ariela Sinn</td>
<td>Tallulah Witherington</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Grade Eight</th>
<th>Freshman Class</th>
<th>Sophomore Class</th>
</tr>
</thead>
<tbody>
<tr>
<td>Katharine McGurk</td>
<td>A’zon Young</td>
<td>Hasan Kasik</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Junior Class</th>
<th>Senior Class</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jacob Dutil</td>
<td>Ryan Henkel</td>
</tr>
</tbody>
</table>

VIII. **District Reports**

IX. **Superintendent’s Report**

X. **Presentation(s)**

II. **New Jersey Educators of the Year Recognition:**

- District Educational Services Professional – Nancy Scully
- District Paraprofessional of the Year – Christine Smialowski
- Haviland Avenue Elementary School Educator of the Year – Shelly Chester
- Mansion Avenue Elementary School Educator of the Year – Jennifer Beebe
- Audubon Junior-Senior High School Educator of the Year – Lee DeLoach
- District Building/Grounds - Maintenance/Custodial Employee of the Year - James O'Donnell

XI. **Approval of Board Minutes:**

1. Motion to approve the following minutes:

   - December 14, 2022 Public Session
   - December 14, 2022 Executive Session

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Roll Call

___ Ammie Davis  ___ Stephen Wilson  ___ Tara Butrica  ___ Nancy Schiavo
___ Joseph Miller  ___ Alison Lipsky  ___ Lori Cassidy
___ James Blumenstein  ___ Allison Cox  ___ Andrea Robinson

XII. **Participation:** (Agenda Items Only)

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

In order to permit the fair and orderly expression of such comment, the Board has set aside two portions of this Board meeting for public comment on any school or school district issue that a member of the public feels may be of interest to the residents of the school district.

For the first portion, public comments are invited on matters pertaining only to the agenda for tonight’s meeting. For the second portion, public comments are invited on all matters pertaining to the school district.

Participants should announce their name, address, and any group they may represent, if applicable. The Board reserves the right to limit public discussion. Public discussion of a topic will be limited to fifteen (15) minutes, and individual speakers will be limited to three (3) minutes. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard. Reference bylaws #0167 of the Audubon Public Schools Board of Education Manual.

The Board uses the public comment period as an opportunity to listen to citizen. Not all issues brought to a Board meeting will be resolved at that particular meeting. Complaints stated or actions requested by the public may be taken under advisement by the Board for investigation, discussion, actions, or disposition at a later date or time. The public comments sessions are an opportunity for citizens to share their opinions and remarks with the Board; it is not a question and answer session. The Board may or may not respond to public comments at the time they are made and is under no obligation to do so.

The Board does not endorse public comments nor will the Board be held liable for comments made by members of the public. Any individuals who may be the subject of public comments, including district employees, shall retain all rights against defamation and slander according to the laws of New Jersey.

All motions are voted on by all members unless otherwise marked with a +.

XIII. **GOVERNANCE:** Chairperson: Mr. Blumenstein – Committee Members: Ms. Lipsky, Mr. Miller, Mr. Wilson and Alternate: Ms. Robinson

**Board of Education Goals**

- To continue to provide equitable access to a rigorous curriculum while focusing on improving student achievement and decreasing the achievement gaps.
- To maintain a cost-effective budget that provides for educational resources, supports a preventative maintenance program, and encourages and facilitates long-range facility improvements.
- To foster a positive school climate and culture in order to positively impact student motivation, engagement, and achievement.

1. Motion to approve the following board members to serve on committees as listed:
XIV. **OPERATIONS**: Chairperson: Mrs. Cox – Committee Members: Ms. Butrica, Ms. Davis, Mr. Miller and Alternate: Mr. Wilson

**Board of Education Goals**

- To continue to provide equitable access to a rigorous curriculum while focusing on improving student achievement and decreasing the achievement gaps.
- To maintain a cost-effective budget that provides for educational resources, supports a preventative maintenance program, and encourages and facilitates long-range facility improvements.
- To foster a positive school climate and culture in order to positively impact student motivation, engagement, and achievement.

1. Motion to approve the bills payable list for January 2023 in the amount of $1,477,139.86 when certified.

January Bill List

2. Motion to acknowledge Safety Drills conducted in the District Schools:

**Audubon Park Preschool**

December 13, 2022  Fire Drill
December 15, 2022  Shelter in Place Drill

**Haviland Avenue School**

December 15, 2022  Shelter in Place Drill
December 21, 2022  Fire Drill
3. Motion approve the voiding of the following outstanding Warrant checks due to date issued (over one year):

- 12/12/19 #51183 $83.32
- 06/10/20 #51900 $100.00
- 06/10/20 #51924 $200.00
- 06/15/20 #52092 $69.00
- 8/26/20 #52362 $6,000.00
- 12/15/20 #52794 $100.00
- 12/15/20 #52809 $250.00
- 06/15/21 #53544 $100.00
- 06/15/21 #53594 $250.00
- 06/30/21 #53900 $37.50

4. Motion to approve the Health and Safety Evaluation of School Buildings Checklist Statement of Assurance for the 2022-2023 school year.

Statement of Assurance

5. Motion to approve the submission of the 2022-2023 Statement of Assurance Regarding the Use of Paraprofessional Staff to the Camden County Office of Education.

Statement of Assurance

6. Motion to approve Change Order #1 in the amount of $6,000.00 to the Ricky Slade Construction contract for various additional work performed on the 2022 Site Improvements through the Bond Referendum.

Change Order – Ricky Slade

7. Motion to approve Change Order #1 in the decreased amount of ($8,250.00) to the W.J Gross Inc. contract for the unused portion of the allowance on the 2022 auxiliary gym floor replacement and duct painting through the Bond Referendum

Change Order – W. J Gross

8. Motion to approve Change Order #1 in the amount of $100,000.00 to the W.J Gross Inc. contract for the labor and materials to replace existing kitchen walk-in refrigeration through the Bond Referendum

Change Order – W.J Gross - Kitchen

9. Motion to approve the following resolution to withdraw funds from maintenance reserve account:

Withdraw of Maintenance Reserve

WHEREAS, NJSA 6A: 23A – 14.2(d) permits a Board of Education to withdraw such funds from the maintenance reserve account and appropriate into the required maintenance account lines at budget time or any time during the year for use on required maintenance activities for the school facility as reports in the comprehensive maintenance plan pursuant to N.J.A.C 6A:26A-4.
WHEREAS, the aforementioned statutes authorizes procedures, under the authority of the Commissioner of Education, which permit a board of education to withdraw funds from a district’s Maintenance Reserve Account any time during the year by resolution, and

WHEREAS, the Audubon Board of Education is desirous to withdraw funds from the Maintenance Reserve Account and appropriate said funds into the required maintenance account line in the general fund in the amount of $616,000.00 for the following:

AHS chiller replacement
Mansion Ave School boiler replacement

WHEREAS, according to 6A:23A-14.2(e), the Audubon Board of Education shall restore any unexpended required maintenance appropriations, up to the amount of maintenance reserve account funds withdrawn, to the maintenance reserve account at year end.

NOW THEREFORE BE IT RESOLVED by the Audubon Board of education that it hereby authorizes the district’s School Business Administrator to make the necessary transfer consistent with all applicable laws and regulations.

10. Motion to approve the contract with CM3 in the amount of $429,000.00 for Mansion Ave School boiler replacement under the Camden County Cooperative Purchasing Program # 66CEPS.

Boiler Proposal

11. Motion to approve the contract with CM3 in the amount of $187,000.00 for Audubon Jr/Sr. High School chiller replacement under the Camden County Cooperative Purchasing Program # 66CEPS

Chiller Proposal

12. Motion to approve to enter into a contract with Dandrea Construction Company for the 2022 Bond Referendum Renovations at the Jr./Sr. High School, Haviland Avenue School and Mansion Avenue School at a total base bid of $21,650,000.00 through the bid award process. Funds allotted through the approved December 2021 Referendum.

Bid results

13. Motion to approve Change Order #1 in the decreased amount of ($40,000.00) to the Patriot Roofing, Inc. contract for the unused portion of allowance on the 2022 Partial Roof Restoration at the Jr./Sr. High School and Mansion Avenue School through the Bond Referendum.

Change Order #1

Motion to Approve Item(s) 1 through 13: ___________________________ Second: ___________________________

Roll Call

___ Ammie Davis ___ Stephen Wilson ___ Tara Butrica ___ Nancy Schiavo
___ Joseph Miller ___ Alison Lipsky ___ Lori Cassidy
___ James Blumenstein ___ Allison Cox ___ Andrea Robinson

XV. EDUCATION: Chairperson: Ms. Schiavo - Committee Members: Mr. Blumenstein, Ms. Cassidy, Ms. Robinson and Alternate: Ms. Lipsky

Board of Education Goals

❖ To continue to provide equitable access to a rigorous curriculum while focusing on improving student achievement and decreasing the achievement gaps.
❖ To maintain a cost-effective budget that provides for educational resources, supports a preventative maintenance program, and encourages and facilitates long-range facility improvements.
❖ To foster a positive school climate and culture in order to positively impact student motivation, engagement, and achievement.

1. Motion to approve the issuance of written decisions affirming, rejecting, or modifying the Superintendent’s determination in regard to incident(s) reported at the December 14, 2022 meeting of the Board of Education.

<table>
<thead>
<tr>
<th>School</th>
<th>Incident Report Number</th>
<th>Board Determination</th>
</tr>
</thead>
<tbody>
<tr>
<td>AHS</td>
<td>#238333</td>
<td>Not HIB</td>
</tr>
<tr>
<td>AHS</td>
<td>#238267</td>
<td>Not HIB</td>
</tr>
<tr>
<td>AHS</td>
<td>#238687</td>
<td>Not HIB</td>
</tr>
<tr>
<td>MAS</td>
<td>#238071</td>
<td>HIB</td>
</tr>
<tr>
<td>HAS</td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td>APPS</td>
<td>N/A</td>
<td>N/A</td>
</tr>
</tbody>
</table>

2. + Student Statistics January 2, 2023

<table>
<thead>
<tr>
<th>Date</th>
<th>Audubon Preschool</th>
<th>Haviland Avenue</th>
<th>Mansion Avenue</th>
<th>Audubon Jr./Sr. HS</th>
<th>Out of District</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>1/2/2023</td>
<td>54</td>
<td>237</td>
<td>355</td>
<td>776</td>
<td>26</td>
<td>1,448</td>
</tr>
<tr>
<td>12/1/2022</td>
<td>55</td>
<td>237</td>
<td>356</td>
<td>777</td>
<td>26</td>
<td>1,451</td>
</tr>
<tr>
<td>1/4/2022</td>
<td>27</td>
<td>250</td>
<td>361</td>
<td>777</td>
<td>20</td>
<td>1,435</td>
</tr>
</tbody>
</table>

3. Approval of Attendance at Conferences and Workshops for the 2022-2023 School Year

WHEREAS, certain Audubon Public School District employees have requested authorization to attend the conference(s)/Workshop(s) listed below, and

WHEREAS, the attendance of each employee at the specified conference/workshop is educationally necessary, fiscally prudent and 1) directly related to and within the scope of the employee’s current responsibilities and the District’s Professional Learning Plan, and 2) critical to the instructional needs of the District or furthers the efficient operation of the District;

NOW, THEREFORE BE IT RESOLVED, that the Audubon Board of Education authorizes the attendance of the employees at the specified conferences/workshops listed below, and be it

FURTHER RESOLVED, that the Board hereby determines that the estimated expenses related to the authorized travel listed below are justified and

THEREFORE, authorizes payment of any registration fees and statutorily authorized travel expenditures to the designated employees, not to exceed District budgetary limitations and to be in accordance with the provisions of N.J.S.A. 18A:11-12, the District’s travel policy and procedures, State travel payment guidelines established by the Department of Treasury in NJOMB circular letter 08-13-OMB, and with the guidelines established by the federal Office of Management and Budget:

<table>
<thead>
<tr>
<th>Participant</th>
<th>Conference Title &amp; Location</th>
<th>Date(s)</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lee DeLoach</td>
<td>SJBODA Annual Director's Meeting and All-South Jersey Band Rehearsal Glassboro, NJ</td>
<td>1/13/23</td>
<td>No Cost Travel</td>
</tr>
</tbody>
</table>
Christine Fox-Kasilowski  Numeracy Specialists Program (K-5) Virtual  1/11/23, 1/18/23, 1/25/23, 2/1/23  $495.00
Colleen McFetridge  NJSLA Conference - Range finding Virtual  1/17/23 - 1/19/23  No Cost
Shamus Burke  NJSLA Conference - Range finding Virtual  1/17/23 - 1/19/23  No Cost
Jillian Matysik  Transition from School to Adult Life: Regulations and Best Practice Virtual  1/19/23  No Cost
Michael Chisholm  Techspo 2023 Conference Wildwood, NJ  1/25/23 - 1/27/23  $515.00 Travel
Bridget Bialecki  Inclusion Institute 2023 Inclusive Practices in Action Glassboro, NJ  3/14/23  No Cost Travel
Nancy Scully  Inclusion Institute 2023 Inclusive Practices in Action Glassboro, NJ  3/14/23  No Cost Travel

4.  Motion to approve the following field trip requests for the 2022-2023 school year:

<table>
<thead>
<tr>
<th>School</th>
<th>Destination of Trip/Staff in charge</th>
<th>Date</th>
<th>Time(s)</th>
<th>Chaperones &amp; Students</th>
<th>Purpose of Trip</th>
<th>Bus Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>MAS</td>
<td>Revolutionary War Museum E. Englehart</td>
<td>2/15/23</td>
<td>Depart: 9:15am Return: 2:30pm</td>
<td>8 chaperones, 39 students</td>
<td>5th Grade Social Studies Curriculum American Revolution</td>
<td>$200.00</td>
</tr>
<tr>
<td>MAS</td>
<td>Revolutionary War Museum E. Englehart</td>
<td>2/16/23</td>
<td>Depart: 9:15am Return: 2:30pm</td>
<td>8 chaperones, 37 students</td>
<td>5th Grade Social Studies Curriculum American Revolution</td>
<td>$200.00</td>
</tr>
<tr>
<td>HS</td>
<td>Ronald McDonald House E. Willis</td>
<td>2/16/23</td>
<td>Depart: 6:00 pm Return: 8:00 pm</td>
<td>2 chaperones, 4 students</td>
<td>Students will engage with children at the House</td>
<td>$80.00</td>
</tr>
<tr>
<td>HAS</td>
<td>Franklin Institute R. Ignaczewski</td>
<td>3/16/23</td>
<td>Depart: 9:00 am Return: 2:00 pm</td>
<td>20 chaperones, 76 students</td>
<td>Explore the wonders of Science through hands-on explorations</td>
<td>$375.00 Paid by Students</td>
</tr>
<tr>
<td>MAS</td>
<td>Trenton - Capital Building Z. Bentley</td>
<td>3/24/23</td>
<td>Depart: 9:00 am Return: 2:30 pm</td>
<td>10 chaperones, 86 students</td>
<td>To connect students to the government unit</td>
<td>$400.00 Paid by Students</td>
</tr>
<tr>
<td>HAS</td>
<td>Philadelphia Zoo B. Henderson</td>
<td>5/10/23</td>
<td>Depart: 8:30 am Return: 2:00 pm</td>
<td>27 chaperones, 81 students</td>
<td>Extend the learning of non-fiction animal unit in the classroom</td>
<td>$400.00 Paid by Students</td>
</tr>
</tbody>
</table>

5.  Motion to approve homebound instruction for the following student(s):

<table>
<thead>
<tr>
<th>STUDENT ID#</th>
<th>DATE</th>
</tr>
</thead>
<tbody>
<tr>
<td>00444</td>
<td>Home instruction effective retroactive to September 8, 2022 through present</td>
</tr>
<tr>
<td>00757</td>
<td>Home instruction effective retroactive to September 6, 2022 through present</td>
</tr>
<tr>
<td>42803</td>
<td>Home instruction effective retroactive to October 6, 2022 through present</td>
</tr>
<tr>
<td>11336</td>
<td>Home instruction effective retroactive to December 9, 2022 through present</td>
</tr>
<tr>
<td>Item</td>
<td>Description</td>
</tr>
<tr>
<td>------</td>
<td>-------------</td>
</tr>
<tr>
<td>6.</td>
<td>Motion to approve the negotiated settlement agreement between the parents/guardians of student #02652 and the Audubon Board of Education.</td>
</tr>
<tr>
<td></td>
<td>Settlement Agreement</td>
</tr>
<tr>
<td>7.</td>
<td>Motion to approve the voluntary vision screening of the Audubon park Preschool students with completed parent permission slips on January 24, 2023 as supported by the Audubon Lions Club as part of the Lions Kidsight USA Screeners at the recommendation of the Superintendent of schools.</td>
</tr>
<tr>
<td></td>
<td>Screening Permission Slip</td>
</tr>
<tr>
<td></td>
<td>Motion to Approve Items 1 through 7: ____________________  Second: ____________________</td>
</tr>
</tbody>
</table>

**Roll Call**

___ Ammie Davis  ___ Stephen Wilson  ___ Tara Butrica  ___ Nancy Schiavo
___ Joseph Miller  ___ Alison Lipsky  ___ Lori Cassidy
___ James Blumenstein  ___ Allison Cox  ___ Andrea Robinson

XVI. **HUMAN RESOURCES:** **Chairperson:** Mrs. Davis - Committee Members: Ms. Cassidy, Ms. Cox, Mrs. Schiavo and Alternate: Ms. Butrica

**Board of Education Goals**

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- To foster a positive school climate and culture in order to positively impact student motivation, engagement, and achievement.

1. + Motion to approve the Long-Term Substitute Elementary Teacher agreement for Bernadette Brogna, at Mansion Avenue School, for the 2022-2023 school year, effective April 12, 2023 through November 24, 2023, at $260.00 plus longevity $20 ($280.00) per diem, no benefits; time worked does not count towards the acquisition of tenure. Final approval is pending the completion of all Audubon Board of Education and New Jersey Department of Education requirements, as recommended by the Superintendent of Schools.

2. + Motion to accept the notice of resignation from Cara Cornatzer, part-time Special Education Aide at Haviland Avenue School, effective January 12, 2023.

3. + Motion to accept the notice of resignation from Mary Ann Steinberg, part-time Cafeteria Aide at Haviland Avenue School, effective January 23, 2023.

4. Motion to accept, with best wishes, the letter of resignation with intent to retire, from Eileen Willis, Special Education Teacher at the Audubon Jr./Sr. High School, effective June 30, 2023.

5. Motion to revise a request from employee #232, to extend an Unpaid Leave of Absence, effective March 9 to March 30, 2023.
6. Motion to accept, with best wishes, the letter of resignation with intent to retire, from Michael Jenkinson, Maintenance Department Evening Supervisor at the Audubon Jr./Sr. High School, effective March 31, 2023.

7. Motion to approve the following paid spring coaching positions for the 2022-2023 school year in accordance with the negotiated 2021-2024 contract between the Audubon Board of Education and the Audubon Education Association, pending the completion of all Audubon Board of Education and New Jersey Department of Education requirements, at the recommendation of the Superintendent of Schools.

As a result of the health-related closures due to COVID-19, payments and stipends may be impacted by cancellation of events, school closures, hybrid schedules, etc. The following stipends will be compensated as follows for the 2022-2023 school year:

<table>
<thead>
<tr>
<th>Cancelation of Season/Event</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>When notified; one week or more prior to the start of the season or three days prior to the event</td>
<td>0.0%</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>School Closure &amp; Hybrid Schedules</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Greater Than 50% of Season or Event Occurred</td>
<td>100.0%</td>
</tr>
<tr>
<td>Greater Than or Equal to 25% and Less Than or Equal to 50%</td>
<td>50.0%</td>
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<td>Greater than 7 practices and Less Than 25%</td>
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</tr>
</tbody>
</table>

- Athletic Season = First official practice to sectional start or school closure
- Extracurricular Season = First official practice to culminating event or school closure

<table>
<thead>
<tr>
<th>Name</th>
<th>Sport/Activity</th>
<th>Position</th>
<th>Contractual Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bailie Rizzo</td>
<td>Middle School Track</td>
<td>Head Coach</td>
<td>$2,833.00</td>
</tr>
</tbody>
</table>

8. Motion to approve the following Audubon Jr./Sr. High School extracurricular contracts for the 2022-2023 school year in accordance with the negotiated 2021-2024 contract between the Audubon Board of Education and the Audubon Education Association at the recommendation of the Superintendent of Schools.

As a result of the health-related closures due to COVID-19, payments and stipends may be impacted by cancellation of events, school closures, hybrid schedules, etc. The following stipends will be compensated as follows for the 2022-2023 school year:

<table>
<thead>
<tr>
<th>Cancellation of Season/Event</th>
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</thead>
<tbody>
<tr>
<td>When notified; one week or more prior to the start of the season or three days prior to the event</td>
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Greater than 7 practices and Less Than 25% 25.0%

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<table>
<thead>
<tr>
<th>Name</th>
<th>Position/Activity</th>
<th>Contractual Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jillian Matysik</td>
<td>Intervention &amp; Referral Services</td>
<td>$804.86 (60%)</td>
</tr>
</tbody>
</table>

9. Motion to approve the following overload for the Audubon Jr./Sr. High School for the 2022-2023 school year, at the recommendation of the Superintendent of Schools.

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Partial/Full</th>
<th>Salary</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mark McKee</td>
<td>General Education</td>
<td>Full</td>
<td>$4,000 (pro-rated as of 12/5/22)</td>
</tr>
</tbody>
</table>

10. Motion to approve the following as district substitute teachers, secretaries, and custodians for the 2022-2023 school year, on an emergent basis, pending completion of all district and state requirements, at the recommendation of the Superintendent of Schools.

Alivia Stocklin - Substitute Teacher
Angela Watkins - Substitute Teacher

11. Motion to approve the long-term substitute Elementary Teacher contract for Lisa Buzby at Mansion Avenue School, from January 5, 2023 through February 23, 2023 at $260.00 per diem; no benefits, with executed time sheets, time worked does not count towards the acquisition of tenure, as recommended by the Superintendent of Schools.

12. Motion to approve the long-term substitute Part-Time Basic Skills Teacher agreement for Gail Erney at Mansion Avenue School, effective January 11, 2023 through February 23, 2023, Step 1, BA, FTE 0.664, with executed time sheets; Final approval is pending the completion of all Audubon Board of Education and New Jersey Department of Education requirements, as recommended by the Superintendent of Schools.

13. Motion to approve the following individuals as chaperones for the Senior Trip on March 27, 2023 to March 31, 2023.

Tony Carbone - Administrator
Mike Tomasetti – Class Advisor
Dawn Ewing
Steve Ireland
Andria Morrison
Catherine Gidjunis
Matt Harter
Danielle Powers - Nurse


<table>
<thead>
<tr>
<th>Student Teacher(s)</th>
<th>School/Grade</th>
<th>Cooperating Teacher</th>
</tr>
</thead>
<tbody>
<tr>
<td>Danille Broschard</td>
<td>MAS</td>
<td>Zachary Bentley</td>
</tr>
<tr>
<td>Darryl Hodges</td>
<td>MAS</td>
<td>Zachary Bentley</td>
</tr>
<tr>
<td>Nathan Jess</td>
<td>HAS</td>
<td>Debra Costello</td>
</tr>
</tbody>
</table>
15. Motion to approve the following student from Stockton University to complete an Internship, at the recommendation of the Superintendent of Schools.

<table>
<thead>
<tr>
<th>Student Teacher</th>
<th>Grade/Subject</th>
<th>Dates</th>
<th>Cooperating Teacher</th>
</tr>
</thead>
<tbody>
<tr>
<td>Patrick Crowell</td>
<td>AHS Grades 7-12</td>
<td>January 17, 2023</td>
<td>Matt Webb</td>
</tr>
<tr>
<td></td>
<td>Social Studies</td>
<td>Jan 17 - May 5, 2023</td>
<td>Andi Collazzo</td>
</tr>
</tbody>
</table>

16. Motion to rescind the following Mansion Avenue School extracurricular contracts for the 2022-2023 school year in accordance with the negotiated 2021-2024 contract between the Audubon Board of Education and the Audubon Education Association at the recommendation of the Superintendent of Schools.

As a result of the health-related closures due to COVID-19, payments and stipends may be impacted by cancellation of events, school closures, hybrid schedules, etc. The following stipends will be compensated as follows for the 2022-2023 school year:

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<tr>
<th>Name</th>
<th>Position/Activity</th>
<th>Contractual Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sue Moore</td>
<td>Instrumental Music</td>
<td>$2,679.43</td>
</tr>
</tbody>
</table>

17. Motion to approve the following Mansion Avenue School extracurricular contracts for the 2022-2023 school year in accordance with the negotiated 2021-2024 contract between the Audubon Board of Education and the Audubon Education Association at the recommendation of the Superintendent of Schools.

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When notified;
one week or more prior to the start of the season or
three days prior to the event 0.0%

School Closure & Hybrid Schedules

<table>
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<tr>
<th>Condition</th>
<th>Probability</th>
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<th>Position/Activity</th>
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</tr>
</thead>
<tbody>
<tr>
<td>Sue Moore</td>
<td>Instrumental Music</td>
<td>$1,072.17 (40%)</td>
</tr>
<tr>
<td>Sierra Keyes</td>
<td>Instrumental Music</td>
<td>$1,607.26 (60%)</td>
</tr>
</tbody>
</table>

18. Motion to approve the Athletic Trainer job description as reviewed by administration and the Audubon Education Association at the recommendation of the Superintendent of Schools:

Athletic Trainer Job Description

19. Motion to approve the Athletic Trainer Observation Rubric as reviewed by administration and the Audubon Education Association at the recommendation of the Superintendent of Schools:

Athletic Trainer Rubric

20. Motion to create the Mental Health Assistance Counselor position and to approve the job description as reviewed by administration and the Audubon Education Association at the recommendation of the Superintendent of Schools:

Mental Health Assistance Counselor Job Description

21. Motion to approve the transfer of Erin Kabo from the position of School Social Worker to the position of Mental Health Assistance Counselor effective March 1, 2023 through June 30, 2023, Step 14, MA, FTE 1.0, for the 2022-2023 school year in accordance with the negotiated 2021-2024 contract between the Audubon Board of Education and the Audubon Education Association, at the recommendation of the Superintendent of Schools.

Motion to Approve Items 1 through 21: ___________________ Second: ___________________

Roll Call

___ Ammie Davis    ___ Stephen Wilson    ___ Tara Butrica    ___ Nancy Schiavo
___ Joseph Miller  ___ Alison Lipsky    ___ Lori Cassidy    ___
___ James Blumenstein ___ Allison Cox    ___ Andrea Robinson

XVII. REPORTS:

XVIII. HIB District Report

January 18, 2023 BOE Agenda Page | 14
The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

In order to permit the fair and orderly expression of such comment, the Board has set aside two portions of this Board meeting for public comment on any school or school district issue that a member of the public feels may be of interest to the residents of the school district.

For the first portion, public comments are invited on matters pertaining only to the agenda for tonight’s meeting. For the second portion, public comments are invited on all matters pertaining to the school district.

Participants should announce their name, address, and any group they may represent, if applicable. The Board reserves the right to limit public discussion. Public discussion of a topic will be limited to fifteen (15) minutes, and individual speakers will be limited to three (3) minutes. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard. Reference bylaws #0167 of the Audubon Public Schools Board of Education Policy Manual.

The Board uses the public comment period as an opportunity to listen to citizen. Not all issues brought to a Board meeting will be resolved at that particular meeting. Complaints stated or actions requested by the public may be taken under advisement by the Board for investigation, discussion, actions, or disposition at a later date or time.

The public comments sessions are an opportunity for citizens to share their opinions and remarks with the Board; it is not a question and answer session. The Board may or may not respond to public comments at the time they are made and is under no obligation to do so.

The Board does not endorse public comments nor will the Board be held liable for comments made by members of the public. Any individuals who may be the subject of public comments, including district employees, shall retain all rights against defamation and slander according to the laws of New Jersey.

XXII. Executive Session

1. Motion to move the Board of Education, by Resolution, adjourn into Executive Session from which the general public will be excluded to discuss school matters. The results of this session will be made public immediately after or as soon thereafter as a decision is reached. Action may/may not be taken.

   Motion to Approve: __________________________________ Second: __________________________________

   Time: ___________ Voice Count: ________________

2. Motion to reconvene the Board of Education, by Resolution.
Motion to Approve: _____________________________  Second: _____________________________

Time: ___________  Voice Count: ______________

XXIII. ADJOURNMENT

1. There will be a Board Retreat on January 21, 2023 at 9:00 am in the Audubon Junior-Senior High School Media Center. No action will be taken.

2. The next meeting of the Board of Education is scheduled for Wednesday, February 15, 2023 at 6:30 pm in the Audubon Junior-Senior High School Media Center.

1. Motion to adjourn meeting at approximately ___________ pm.

Motion to Approve: _____________________________  Second: _____________________________

Roll Call

___ Ammie Davis  ___ Stephen Wilson  ___ Tara Butrica  ___ Nancy Schiavo
___ Joseph Miller  ___ Alison Lipsky  ___ Lori Cassidy
___ James Blumenstein  ___ Allison Cox  ___ Andrea Robinson

The Audubon Board of Education reserves the right to add and/or delete motions or make changes to motions in this agenda up to the time of the meeting and during the actual meeting.