

BOARD OF EDUCATION MEETING

VIDEO-CONFERENCING

WEDNESDAY, JULY 15, 2020

6:30 P.M.

MINUTES

I. **Call to Order:** In accordance with the provisions of the New Jersey Open Public Meeting Act of 1975, the Audubon Board of Education transmitted notice of this video-conferencing meeting, scheduled at 6:30 P.M. to the Retrospect newspaper and the Borough Clerk and by postings on the Audubon Public School District website and at the Main and the Pine Street entrance of the Junior-Senior High School.

II. **Roll Call**

SY 2018-2020

Absent Pam Chiaradia X Jeff Whitman X Gina Osinski

SY 2019-2021

X James Blumenstein X Allison Cox X Ralph Gilmore

SY 2020-2022

X Ammie Davis Absent Joseph Ryan Absent Tara Sullivan-Butrica

SY 2020 Mt. Ephraim Representative

X Nancy Schiavo

Motion by Mr. Gilmore seconded by Mrs. Cox to approve the resolution for board to enter into closed Authorizing Executive session at 6:30pm for the following purposes.

Motion approved by unanimous roll call (7-0)

III. **Authorizing Executive Session:**

WHEREAS, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-12 et seq.) requires all meetings of the **Audubon Board of Education** to be held in public, N.J.S.A. 10:4-12(b) sets forth nine types of matters that may lawfully be discussed in Executive Session," i.e. without the public being permitted to attend; and

WHEREAS, the **Audubon Board of Education** has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the nine exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and next to each exception is a box within which the number of issues to be privately discussed that fall within that exception shall be written, and after each exception is a space where additional information that will disclose as much information about the decision as possible without undermining the purpose of the exception shall be written.

NOW, THEREFORE, BE IT RESOLVED that the **Audubon Board of Education** will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12(b):

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Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public;

Any matter in which the release of information would impair a right to receive funds from the federal government;

Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publically;

Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body

Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

Any investigations of violations or possible violations of the law;

Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer;

Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public; Specifically the evaluation of the Superintendent

Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

WHEREAS, the length of the Executive Session is undetermined; however, the **Audubon Board of Education** will make every attempt to estimate the time of the session prior to convening the session after which the public meeting shall reconvene and the **Audubon Board of Education** will proceed with business.

NOW, THEREFORE, BE IT RESOLVED, that the **Audubon Board of Education** will go into Executive Session for only the above stated reasons;

BE IT FURTHER RESOLVED that the **Audubon Board of Education** hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the **Audubon Board of Education** attorney advises that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the school district or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the **Board of Education**, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall

take place and hereby directs the board secretary to take the appropriate action to effectuate the terms of this resolution.

Motion by Mr. Gilmore seconded by Mrs. Cox to adjourn closed Authorizing Executive session at 7:00PM
Motion approved by unanimous roll call 7-0

IV. Call Meeting to Order

V. Flag Salute

VI. Spotlight Program:

THE AUDUBON BOARD OF EDUCATION SPOTLIGHT PROGRAM RECOGNIZES THE FOLLOWING STUDENTS OF THE MONTH FOR 2020:

Kindergarten

Levi Lamancusa

Grade Two

Brayden Johnson

Grade Two

Lea Roseboro

Grade Three

Louis DeLeonardis

Grade Three

Olivia Carr

Grade Three

Sammy Pizzo

Grade Four

Mason Lesniak

Grade Four

Sophia Homa

Grade Five

Jimmy Moran

Grade Five

Chloe Pietropaula

Grade Six

Kasey Frockowiak

Grade Six

Riley Fayer

Grade Six

Brigid Herron

VII. Presentation(s):

I. New Jersey Department of Education School Self-Assessment for Determining Grades under the Anti-Bullying Rights District & School Grade Report 2018-2019

II. New Jersey Quality Single Accountability Continuum (NJQSAC) – Audubon Public School District Performance Continuum Placement Report

III. Reopening Planning: Administrative Reports
Thoughtexchange
Preliminary Staff Survey
Preliminary Parent Survey

VIII. Approval of Board Minutes:

1. Motion by Mrs. Cox Seconded by Mr. Gilmore to approve the following minutes:

June 10, 2020 Public Session

June 10, 2020 Executive Session

June 30, 2020 Public Session

June 30, 2020 Executive Session

Motion to Approve: A. Cox Second: R. Gilmore

Roll Call:

 X James Blumenstein Absent Pam Chiaradia X Ralph Gilmore X Nancy Schiavo
 X Allison Cox Absent Joseph Ryan X Jeff Whitman
 Absent Tara Butrica X Ammie Davis X Gina Osinski

VOTE FOR ITEM 1

Motion Approved by unanimous roll call (7-0) for June 10, 2020 Minutes, ABOE Minutes on June 30, 2020 approved by majority roll call (6-0-1) Board Member Osinski abstained

IX. Participation: (Agenda Items Only) None

The board welcomes participation of interested organizations and individuals and will schedule time as appropriate for the public to speak. The board reserves the right to limit public discussion. Public discussion of a topic will be limited to fifteen minutes, and individual speakers will be limited to five minutes. Reference bylaws #0167 of the Audubon Public Schools Board of Education Policy Manual.

All motions are voted on by all members unless otherwise marked with a +.

X. GOVERNANCE: Chairperson: Mr. Blumenstein – Committee Members: Ms. Butrica, Mr. Ryan, Ms. Schiavo, Alternate: Gina Osinski

1. Governance Memo Policy 3160/4160 Drug Testing:

Board Member Osinski stated that she will approve the policy as written.
Board Member Gilmore made a statement regarding the Governance Committee memo and pointed out some discrepancies within the memo.
Board Member Whitman stated that a new employee should not appear on agenda for approval until drug testing is done with results. He is not in favor of the policy as written.
Board President Blumenstein responded to the above comments.

XI. OPERATIONS: Chairperson: Mrs. Cox – Committee Members: Mrs. Chiaradia, Mr. Gilmore, Mr. Whitman, Alternate: Mrs. Davis

MOTION TO APPROVE ITEMS 1-11

Motion by Mrs. Davis and seconded by Ms. Osinski

- 1. Board Secretary’s Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of May 2020. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

May Board Secretary’s Report

- 2. Cash Reconciliation Report in accordance with 18A:17-36 and 18A:17-9 for the month of May 2020. The Cash Reconciliation Report and Secretary’s reports are in agreement for the month of April 2020.

May Cash Reconciliation Report

- 3. Board Secretary in accordance with N.J.A.C. 6A:23A – 16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

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4. Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4 We certify that after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.
5. Motion to approve line item transfers for the month of May 2020.
May Line Item Transfers
6. Motion to approve the bills payable list for July 2020 in the amount of \$623,897.52 when certified.
June Bill List
7. Motion to approve the Student Transportation Services Agreement with Camden County Educational Services Commission (CCESC) for the 2020-2021 school year.
Agreement
8. Motion to approve the following Resolution.

A RESOLUTION AUTHORIZING THE AUDUBON BOARD OF EDUCATION
TO ENTER INTO A COOPERATIVE PRICING AGREEMENT

WHEREAS, N.J.S.A. 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, the Educational Services Commission of New Jersey, hereinafter referred to as the “Lead Agency ” has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services;

WHEREAS, on July 15, 2020 the governing body of the Audubon Public School District, County of Camden, State of New Jersey duly considered participation in a Cooperative Pricing System for the provision and performance of goods and services;

NOW, THEREFORE BE IT RESOLVED as follows:

TITLE

This RESOLUTION shall be known and may be cited as the Cooperative Pricing Resolution of the Audubon Public School District.

AUTHORITY

Pursuant to the provisions of *N.J.S.A. 40A:11-11(5)*, the Superintendent of Schools or School Business Administrator is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency.

CONTRACTING UNIT

The Lead Agency shall be responsible for complying with the provisions of the *Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.)* and all other provisions of the revised statutes of the State of New Jersey.

EFFECTIVE DATE

This resolution shall take effect immediately upon passage.

Resolution

9. Motion to acknowledge Safety Drills conducted in the District Schools:

NOT IN OPERATION AS OF 3/16/20

Haviland Avenue School

Mansion Avenue School

Audubon High School

10. **Approval of Professional Service Agreements for the 2020-2021 School Year**

WHEREAS, the **Special Education Department** has compiled a list of private providers, qualified to perform professional consultations and services; and

WHEREAS, the **Board**, pursuant to its authority under N.J.S.A. 18A:18A-5(a)(1), may negotiate and award a contract for professional services without the necessity of public advertising for bids and bidding therefor; and

WHEREAS, the **Board** has determined, based upon the recommendation of its **Administration**, that there is a continued need for the professional consultations and services for the 2020/2021 school year and that the award of said contracts will allow for the continued provision of high quality services at a fair and competitive price; and

WHEREAS, the total amount to be paid to any one vendor shall not exceed the rates as listed for the current school year;

NOW, THEREFORE, BE IT RESOLVED by the **Audubon Board of Education**, that the **Board** hereby approves the list of **Approved Private Providers** to perform such professional consultations and services as are determined necessary and prudent by the **Supervisor of Special Education Services** for the 2020/2021 school year; and be it

FURTHER RESOLVED, that the Board authorizes its President and Secretary to execute professional services contracts with Approved Private Providers upon final approval of the form of contracts by the Superintendent of Schools & School Business Administrator and when needed by the School Board Solicitor.

<p><u>Amstar Medical Transport</u> Bridget Chalfont, Manager Provision: Medical Transport for Disabled Students \$55.00 each way, plus \$3.50 per mile Multi student discount will be applied</p>	<p><u>Mueller, Corey</u> Provision: Psychological evals: \$250 NeurAbilities Healthcare (formerly CNNH NeuroHealth) Paula Landolfi, Scheduler plandolfi@neurabilities.com Provision: Neuropsychological Evaluations: \$2,750 All other evaluations: \$660.00 Behavior Services: \$96/hr.</p>
<p><u>Bancroft NeuroHealth</u> (2019/2020 rates) Provision: Functional Behavioral Assessment (FBA): \$1,250 Neuropsychological Assessment: \$175/hour</p>	<p><u>Neurobehavioral Wellness Center</u> Dr. Kathryn Arcari Provision: Neuropsychological Assessment: \$2,000 - \$2,400</p>

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<p>Assistive Tech Evals: \$850 Therapy (OT, PT, ST) Evals: \$180/hr. Board Certified Behavior Analyst: \$115/hour Applied Behavior Specialist: \$75/hour Follow Up Meeting Attendance: \$150 Occupational, Physical & Speech Therapy: \$90/hour Assistive Tech Services: \$114/hr. Two hour min.</p>	<p>Psychotherapy: \$145/session Social Skills Group Therapy: \$500, 6 one hour sessions Wilson Tutoring: \$65/session</p>
<p><u>Bayada Home Health Care</u> Rose Sample, Director 856-772-2010 Provision: 1-1 Nursing Svs for Medically Disabled Students \$52/hr RN, \$44/hr LPN Sub school nurse: RN/\$55.</p>	<p><u>New Behavioral Network</u> (2019/2020 rates) JayCee Johnson Provision: Behavior Consultation: \$125/hour Behavior Interventionist: \$45/hr., Group Training: \$200/hour Functional Behavioral Assessment (FBA): \$1,000</p>
<p><u>Brett DiNovi & Associates</u> Ms. Chastity Bright, Vice President Provision: Behavioral Consultant, Professional Development: \$121.75/hour Materials Preparation: \$115/hour (for PD) Telehealth Consultation: \$97.50/hour Clinical Associates: \$58.75/hour</p>	<p><u>Para-Plus Translations</u> Christina Frazier, Interpretation Coordinator. Provision: Interpretation: Spanish \$68.50/hour, other languages vary. Two hour minimum Document Translation: \$.16/word. \$63 minimum</p>
<p><u>BCSSD Educational Services Unit (ESU)</u> Bobbie Downs Provision: Learning, Psychological Evals: \$495 each. out of county Social Evals: \$400 each out of county OT, PT, Speech/Language Evals: \$355 out of county Functional Behavioral Assess: \$1,325 out of county FBA with Behavior Intervention Plan: \$1,540 out of county Behavioral Consult: \$96/hour out of county Specialized S/L, LE, Psych (D/HoH): \$775 or \$815 w/interpreter out of county Therapy Services: \$96/hour out of county</p>	<p><u>Puzzles Education Services</u> Gladys Hubbard or Norman Nacovin Provision: Bilingual Psychological, Educational, Social, Speech/Language Evaluations: \$500 each Bilingual PsychoEducational Evaluations: \$900 each Interpretation services at CST meetings: \$185/hour, per meeting</p>
<p><u>Camden County Educational Services Comm.</u> Debra Magill Provision: Psych, Educational, Social, S/L Evals: \$360 Bilingual Psych, Educa., Social, S/L Evals: \$505 each, 3 Eval Bundle: \$975, Bilingual 3 Eval Bundle: \$1,450, PsychoEducational Eval: \$710, Bilingual PsychoEducational Eval: \$985, PT, OT Evals, (without sensory): \$300, PT, OT Evals (with sensory): \$400</p>	<p><u>REM Audiology</u> Dr. Cory McNabb Provision: Diagnostic Audiological Evals: \$295 Central Auditory Processing Disorder Evals: \$595 Classroom Noise Assessment: \$425 Teacher In-Service: \$325</p>
<p><u>Cesare, Gregory MSW, LCSW</u> greg.cesare@gmail.com Provision: Social Evaluations: \$250 Attendance at CST Meetings hourly rate</p>	<p><u>School Therapy Svs at Virtua (formerly Rehab Conn</u> Amy Knect, Manager Provision: Occupational and Physical Therapy: \$80/hr. Occupational and Physical Therapy Eval: \$320/hour</p>
<p><u>Gloucester County S.S.S.D. Ctr for Regional Ed Support Svs (CRESS)</u></p>	<p><u>Star Pediatric HomeCare</u> Provision:</p>

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<p>Mary Hilley Supervisor of Ed Support Svs Provision: Assistive Tech Evals: \$1,133 each out of county Functional Behavioral Assess: \$885 each out of county OT, PT, Speech/Language Evals: \$460 out of county Specialized S/L (D/HoH): \$595 out of county Educational Interpreter (D/HoH):: \$457/hour - 2 hour min., out of county</p>	<p>1-1 Nursing Services for Medically Disabled Students \$57/hour RN, \$47/hour LPN</p>
<p><u>Goss, Jessica CCC-SLP</u> Provision: Spanish or Bilingual Speech & Lang Evals: \$550 With 2nd report in Spanish: \$600</p>	<p><u>Technology for Educ & Commun. Consult</u> Jennifer Drenchek-Cristiano Speech/Language Evals: \$550 Augmentative Communication Evals: \$900 on site, w/home visit \$975 Assistive Technology Eval: \$850 Assistive Tech/Augment Comm Consult: \$125/hr. Assistive Tech/AAC General Training: \$150/hr.</p>
<p><u>Handle with Care Behavior Management System, Inc.</u> Contact: Bruce Chapman, President Provision: Basic physical intervention training for 20 district staff: \$2,500, plus expenses Staff attendance exceeding 20: \$150 additional p/p Staff attendance exceeding 25 becomes 2 day training.</p>	<p><u>Voorhees Pediatric Rehab</u> Doug Kahlbach, Director Provision: Social, OT, Pt, Speech Evaluations: \$375 each Feeding Assessments: \$450.00 each Augmentative Communication Eval: \$750.00 each Treatment/Consult Service: \$97.50/session up to 1 hour</p>
<p><u>Hewitt, Dr. Joseph, DO</u> Provision: Psychiatric evaluations: \$575.00 each in office, \$600.00 each in school Neuropsychiatric evaluations: \$650 each</p>	

11. Motion to approve a Lease Purchase for student Chromebooks and related technology equipment in an amount not to exceed \$110,000.00 through consortium with Hunterdon County ESC Cooperative for the 2020/2021 school year.

Motion to Approve Item(s) 1 through 11: A. Davis Second: G. Osinski

Roll Call:

X James Blumenstein Absent Pam Chiaradia X Ralph Gilmore X Nancy Schiavo
X Allison Cox Absent Joseph Ryan X Jeff Whitman
Absent Tara Butrica X Ammie Davis X Gina Osinski

VOTE FOR ITEMS 1-11

Motion approved by unanimous roll call (7-0)

- XII. **EDUCATION:** Chairperson: Ms. Schiavo - Committee Members: Mr. Blumenstein, Ms. Osinski, Mr. Ryan, Alternate: Ms. Butrica

MOTION TO APPROVE ITEMS 1-4

Motion by Mrs. Davis and seconded by Mr. Whitman

1. Motion to approve the issuance of written decisions affirming, rejecting, or modifying the Superintendent's determination in regard to incident(s) reported at the June 10, 2020 meeting of the Board of Education.

School	Incident Report Number	Board Determination
HS	N/A	N/A
HAS	N/A	N/A
MAS	N/A	N/A

2. Motion to approve the following send/receive tuition contracts with Mt. Ephraim School District for the 2020-2021 school year.

Regular Education	1,874,525.00
Resource Room	515,075.00
Total	2,389,600.00

Tuition Contract

3. Motion to approve the following students for Option II for the 2020-2021 school year. *(All Option II courses will appear on the students' transcript, but will not be factored into the students' GPA.)*

Student ID# 00218 – Use Algebra II over the summer via ARK Educational Services so they can take Statistics during the 2020-2021 school year.

Student ID #00785 – Use Championship Irish Dance team as her PE, training 10-12 hours per week.

Student ID #00433 – Use Competitive Gymnastics as her PE, training 5-6 hours per week.

Student ID #01726 – Use Competitive Gymnastics as her PE, training 5-6 hours per week.

Student ID #00706 – Use Competitive Gymnastics as her PE, training 5-6 hours per week.

Student ID #75027 – Use Competitive Softball Team as her PE, training 10 hours per week.

Student ID #00230 – Use Competitive Softball Team as her PE, training 10 hours per week.

Student ID #75030 – Use Phila. Jumps Club – Pole Vault Training as her PE, training 8 hours per week.

4. Motion to approve the contract with the New Jersey Commission for the Blind for the 2020/2021 school year in the amount of \$12,100.00 to provide services for three eligible students.

Contract

Motion to Approve Items 1 through 4: A. Davis Second: J. Whitman

Roll Call:

X James Blumenstein Absent Pam Chiaradia X Ralph Gilmore X Nancy Schiavo

X Allison Cox Absent Joseph Ryan X Jeff Whitman

Absent Tara Butrica X Ammie Davis X Gina Osinski

VOTE FOR ITEMS 1-4

Motion approved by unanimous roll call (7-0)

XIII. HUMAN RESOURCES: Chairperson: Mrs. Davis, Committee Members: Mrs. Cox, Mr. Gilmore, Mr. Whitman, Alternate: Mrs. Chiaradia

MOTION TO APPROVE ITEMS 1-18

Motion by Mrs. Cox and seconded by Mrs. Davis

- Motion to approve the following bus drivers from July 1, 2020 through June 30, 2021 based on an agreement between the Audubon Board of Education pending the completion of all Audubon Board of Education and New Jersey Department of Education requirements at the recommendation of the Superintendent of Schools at rates defined below:

NAME	RATE
Luke Collazzo	\$24.68
Theresa Fleshman	\$21.95
Paul Frantz	\$24.68
Hugh Riley	\$25.18
Michael Thomson	\$22.61

- + Motion to approve the following Media Center committee member to be compensated for up to 5 hours at the negotiated rate (\$30.00 per hour) between the Audubon Education Association and the Audubon Board of Education at the recommendation of the Superintendent of Schools with executed time sheets:
 - Kelly Angelone
- + Motion to approve the following Mansion Avenue Elementary School extracurricular contracts for the 2020-2021 school years based on the negotiated agreement between the Audubon Education Association and the Audubon Board of Education at the recommendation of the Superintendent of Schools:

Name	Position/Activity	Contractual Rate
Kathy Marshall	Website Manager	\$2,051.00

- Motion to approve the following Audubon Junior-Senior High Avenue School extracurricular contracts for the 2020-2021 school years based on the negotiated agreement between the Audubon Education Association and the Audubon Board of Education at the recommendation of the Superintendent of Schools:

Name	Position/Activity	Contractual Rate
Marie Bonvetti	Advisor – 7 th Grade	\$1,618.00
Emily Warren	Advisor – 8 th Grade	\$1,618.00
Stacy Caltagirone	Advisor – Freshman Class	\$1,618.00
Amy Bulskis	Advisor – Sophomore Class	\$1,618.00
David Niglio	Advisor – Junior Class	\$2,198.00
Michael Tomasetti	Advisor – Senior Class	\$4,162.00
Ron Latham	EMS	\$5,793.00
Matthew Webb	Environmental Club	\$1,330.00
Wendy VanFossen	Yearbook – Business	\$3,174.00
Michael Stubbs	Yearbook – Editor	\$5,848.00

- Motion to approve the following Audubon Junior-Senior High Avenue School extracurricular contracts for the 2020-2021 school years based on the negotiated agreement between the Audubon Education Association and the Audubon Board of Education at the recommendation of the Superintendent of Schools:

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As a result of the health-related closures due to COVID-19, payments and stipends may be impacted by cancellation of events, school closures, hybrid schedules, etc. The following stipends will be compensated as follows for the 2020-2021 school year:

Cancelation of Season/Event	
When notified; one week or more prior to the start of the season or three days prior to the event	0.0%
School Closure & Hybrid Schedules	
Greater Than 50% of Season or Event Occurred	100.0%
Greater Than or Equal to 25% and Less Than or Equal to 50%	50.0%
Greater than 7 practices and Less Than 25%	25.0%

- Athletic Season = First official practice to sectional start or school closure
- Extracurricular Season = First official practice to culminating event or school closure

Name	Position/Activity	Contractual Rate
Lee DeLoach	Band – Instrumental	\$4,047.00
Lee DeLoach	Band – Jazz	\$1,530.00
Joshua Wallowitch	Band – Marching	\$6,308.00
Jacqueline Wallowitch	Band Assistant – Marching	\$3,569.00
Kevin Arechavala	Band Assistant – Front	\$2,969.00

- Motion to approve the Collingswood School District to provide transportation for the Audubon Swim Team during the 2020-2021 season on an as needed basis at the recommendation of the Superintendent of Schools.
- Motion to approve Scott LaPayover, Athletic Trainer to review and approve health history questionnaires and physical evaluation forms for up to 30 hours from July 1, 2020 through August 30, 2020 at the negotiated rate (\$30/hour) between the Audubon Education Association and the Audubon Board of Education at the recommendation of the Superintendent of Schools.
- Motion to approve the 2020-2021 Sports Schedules and all activities and transportation associated with these events including but not limited to games, contests, tournaments, meets, matches and team building activities at the recommendation of the Superintendent of Schools.
- Motion to approve the following paid fall coaching positions for the 2020-2021 school year based on the negotiated agreement between the Audubon Education Association and the Audubon Board of Education, pending the completion of all Audubon Board of Education and New Jersey Department of Education requirements at the recommendation of the Superintendent of Schools:

As a result of the health-related closures due to COVID-19, payments and stipends may be impacted by cancellation of events, school closures, hybrid schedules, etc. The following stipends will be compensated as follows for the 2020-2021 school year:

Cancelation of Season/Event	
When notified;	0.0%

one week or more prior to the start of the season or three days prior to the event	
School Closure & Hybrid Schedules	
Greater Than 50% of Season or Event Occurred	100.0%
Greater Than or Equal to 25% and Less Than or Equal to 50%	50.0%
Greater than 7 practices and Less Than 25%	25.0%

- Athletic Season = First official practice to sectional start or school closure
- Extracurricular Season = First official practice to culminating event or school closure

Name	Sport/Activity	Position	Contractual Rate
Steve Ireland	Varsity Boys Cross Country	Varsity Coach	\$5,256.00
Adam Cramer	Varsity Girls Cross Country	Varsity Coach	\$5,256.00
Wendy Van Fossen	Coed Junior High Cross Country	Coach	\$2,603.00
Patrice Kilvington	Varsity Field Hockey	Varsity Coach	\$6,700.00
Claire Czerski	Varsity Field Hockey	Assistant Coach	\$4,384.00
Denise Allman	Middle School Field Hockey	Coach	\$3,521.00
Dominic Koehl	Varsity Football	Varsity Coach	\$9,013.00
Dan Reed	Varsity Football	Assistant Coach	\$5,998.00
Daniel Cosenza	Varsity Football	Assistant Coach	\$5,998.00
Andrew Haubois	Varsity Football	Assistant Coach	\$5,998.00
Keith Allen	Varsity Football	Assistant Coach	\$5,998.00
Ryan Knaul	Freshman Football	Coach	\$2,893.00
Mike Tomasetti	Varsity Boys' Soccer	Varsity Coach	\$6,700.00
Andria Morrison	JV Boys' Soccer	JV Coach	\$4,384.00
Mark Hebert	7/8 Boys' Soccer	7/8 Coach	\$1,845.00
Bill Scully	Varsity Girls' Soccer	Varsity Coach	\$6,700.00
Janae Banner	JV Girls' Soccer	JV Coach	\$4,384.00
Danielle Reich	Middle School Girls' Soccer	Coach	\$1,845.00
Laurie Bouch	Varsity Girls' Tennis	Varsity Coach	\$6,175.00
Diane Bay	Varsity Girls' Tennis	Assistant Varsity Coach	\$4,000.00
Matthew Harter	Junior High Intramural Coed Tennis	Junior High School Coach	\$1,845.00
Patrice Kilvington	Elementary Field Hockey	Elementary Coach	\$1,496.00
John Walsh	Fall Assistant Athletic Director	Assistant	\$2,937.94
Scott LaPayover	Athletic Trainer Fall	Athletic Trainer	\$6,368.00
David Niglio	Flag Football	Coach	\$1,172.00
Stephanie Davidson	Varsity Cheerleading	Varsity Coach	\$4,052.00
Jenn Larson	Assistant Cheerleading	Assistant Coach	\$3,002.00

10. Motion to approve the following volunteer (un-paid) fall coaching positions pending the completion of all Audubon Board of Education and New Jersey Department of Education requirements at the recommendation of the Superintendent of Schools:

Name	Sport/Activity	Position
Andi Collazzo	Cheerleading	Assistant Coach
Kieren Boland	Cross Country	Assistant Coach

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Daniel Cosenza	Cross Country	Assistant Coach
Anthony Pugliese	Cross Country	Assistant Coach
Denise Allman	Field Hockey	Assistant Coach
Claire Czerski	Field Hockey	Assistant Coach
Thea Ricci	Field Hockey	Assistant Coach
Wayne Koehl	Football	Assistant Coach
Eli Lapp	Football	Assistant Coach
Sean Logan	Football	Assistant Coach
Richard McManis	Football	Assistant Coach
Mike Santore	Football	Assistant Coach
Sam Santore	Football	Assistant Coach
John Walsh	Football	Assistant Coach
John Marlin	Boys' Soccer	Assistant Coach
Kay Azar	Girls' Tennis	Assistant Coach
Monika Waniek	Girls' Tennis	Assistant Coach

11. Motion to approve the following staff members as ticket takers for the 2020-2021 fall sports ``season at a rate of \$40.00 per home event as per the negotiated agreement at the recommendation of the Superintendent of Schools:

Dawn Bentley	Adam Cramer	Lillian Meirkowski
Marie Bonvetti	Luanne Cross	Meg Murray
Stacy Caltagirone	Angela DeFilippo	Joan Nolan
Dan Carter	Joe Furlong	Thea Ricci
Dee Cogliser	Debbie Horan	Nancy Scully
Andi Collazzo	Steve Ireland	Chris Sylvester
Luke Collazzo	Patrice Kilvington	Mike Tomasetti
Susan Clune	Krista Little	Johanna Urban
Dee Cogliser	Sebastian Marino	Emily Warren
Patricia Coyle	Barbara McNulty	Eileen Willis

12. Motion to approve to approve football personnel for the 2020-2021 fall sports season at the recommendation of the Superintendent of Schools.

Name	Position	Contractual Rate
Joe Callahan	Football Chain Crew	\$40 per home event
Jack Coyle	Football Chain Crew	\$40 per home event
George Mierkowski	Football Chain Crew	\$40 per home event
Christopher O'Brien	Football Chain Crew	\$40 per home event
Austin Rampolia	Football Chain Crew	\$40 per home event
Carmine Rampolla	Football Chain Crew	\$40 per home event
Sam Santore	Football Field Set-Up	\$40 per home event
Kevin Quirk	Football Announcer	\$40 per home event
Chris Sylvester	Football Scoreboard (Clock operator)	\$40 per home event
Sam Santore	Football Video Operator	\$800.00 per season

13. + Motion to approve the Mansion Avenue School Dance Club for the 2020-2021 school year at the recommendation of the Superintendent of Schools.

Two advisers up to 8 hours x \$40.00 per hour instructional rate, with supporting timesheets; to include up to 40 students in grades 3 and 4; Total cost \$640.00.

2 Instructors: Nicole Racite Christine Fox

14. + Motion to approve the Mansion Avenue School Running Club for the 2020-21 school year.

MINUTES OF MEETING OF THE AUDUBON BOARD OF EDUCATION JULY 15, 2020

One adviser and one assistant up to 8 hours x \$40.00 per hour instructional rate, with supporting timesheets; to include up to 10 students in each grade level (3-5) for one day per week until 4:00pm.; Total program cost \$640.00.

Cara Novick Christie Cochran

15. + Motion to approve the Yoga Club at Mansion Avenue School for the 2020-21 school year at the recommendation of the Superintendent of Schools.

One adviser and one assistant up to 8 hours x \$40.00 per hour instructional rate, with supporting timesheets; to include up to 10 students in each grade level (3-6) for one day per week until 4:00 pm; Total program cost \$640.00.

Nicole Racite Jordan Daminger

16. + Motion to approve the Mansion Avenue School Role Playing Game Club (RPG) for the 2020-21 school year at the recommendation of the Superintendent of Schools.

One adviser up to 10 hours x \$40.00 per hour instructional rate, with supporting timesheets; to include up to 30 students in grade 4; Total program cost \$400.00.

Zachary Bentley

- 17 Motion to approve Patricia Bevelheimer for the 2020 Special Education Extended School Year Program for classified students as needed for IEP based services (\$40/hr based on pre-approved and completed timesheets) at the recommendation of the Superintendent of Schools:

18. Motion to approve the following paid fall coaching positions for the 2020-2021 school year, pending the completion of all Audubon Board of Education and New Jersey Department of Education requirements at the recommendation of the Superintendent of Schools:

As a result of the health-related closures due to COVID-19, payments and stipends may be impacted by cancellation of events, school closures, hybrid schedules, etc. The following stipends will be compensated as follows for the 2020-2021 school year:

Cancelation of Season/Event	
When notified; one week or more prior to the start of the season or three days prior to the event	0.0%
School Closure & Hybrid Schedules	
Greater Than 50% of Season or Event Occurred	100.0%
Greater Than or Equal to 25% and Less Than or Equal to 50%	50.0%
Greater than 7 practices and Less Than 25%	25.0%

- Athletic Season = First official practice to sectional start or school closure
- Extracurricular Season = First official practice to culminating event or school closure

MINUTES OF MEETING OF THE AUDUBON BOARD OF EDUCATION JULY 15, 2020

Name	Sport/Activity	Position	Contractual Rate
Kevin Kilvington	Boys Soccer	Assistant Coach	\$3,000.00
Bridget Garritty-Bantle	Girls Soccer	Assistant Coach	\$3,000.00

Motion to Approve Items 1 through 18: A. Cox Second: A. Davis

Roll Call:

X James Blumenstein Absent Pam Chiaradia X Ralph Gilmore X Nancy Schiavo
X Allison Cox Absent Joseph Ryan X Jeff Whitman
Absent Tara Butrica X Ammie Davis X Gina Osinski

VOTE FOR ITEMS 1-18

Motion approved by unanimous roll call (7-0)

XIV. REPORTS:

XV. HIB District Report

July 2020	BULLYING INCIDENTS REPORT		
SCHOOL	Confirmed HIB	Non-HIB	Total
AHS	0	0	0
HAS	0	0	0
MAS	0	0	0

XVI. Superintendent’s Report - None

XVII. (2018) Program Representatives:

- A. CCESC Rep. Rotation: **James Blumenstein**
- B. CCSBA Rep. Rotation: **Ammie Davis** – Virtual Meeting on 7/16/2020
- C. AEF Representative: **Pam Chiaradia**

XVIII. Board Member Comments:

Board President Blumenstein would like to hold a Board Retreat in August and will be sending an email on available dates.

Board President Blumenstein commented that there are 3 open seats on the Board. Candidate positions are due to the Office of the Camden County Clerk by Monday, July 27, 2020 by 4:00pm

XIX. Public Participation: (Open Discussion)

School Re-opening Plan:

Many parents expressed concerns of the preliminary plan to re-open schools in September. The following questions were asked:

- What are the procedures as far as testing or self isolating if the other team tested positive?
- If Hybrid schedule:
 Will schedule be adjusted for children if Holiday falls on their day of in-person instruction?

BOARD OF EDUCATION MEETING

VIDEO-CONFERENCING

WEDNESDAY, AUGUST 5, 2020

6:30 P.M.

MINUTES

I. **Call to Order:** In accordance with the provisions of the New Jersey Open Public Meeting Act of 1975, the Audubon Board of Education transmitted notice of this video-conferencing meeting, scheduled at 6:30 P.M. to the Retrospect newspaper and the Borough Clerk and by postings on the Audubon Public School District website and at the Main and the Pine Street entrance of the Junior-Senior High School.

II. **Roll Call**

SY 2018-2020

 X Pam Chiaradia

 X Jeff Whitman

 X Gina Osinski

SY 2019-2021

 X James Blumenstein

 X Allison Cox

 X Ralph Gilmore

SY 2020-2022

 X Ammie Davis

 X Joseph Ryan

 X Tara Sullivan-Butrica

SY 2020 Mt. Ephraim Representative

 Absent Nancy Schiavo

III. **Call Meeting to Order**

Motion by Mrs. Cox seconded by Mr. Gilmore to approve the resolution for board to enter into closed Authorizing Executive session at 6:30pm for the following purposes.
Motion approved by unanimous roll call (9-0)

IV. **Authorizing Executive Session:**

WHEREAS, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-12 et seq.) requires all meetings of the **Audubon Board of Education** to be held in public, N.J.S.A. 10:4-12(b) sets forth nine types of matters that may lawfully be discussed in Executive Session," i.e. without the public being permitted to attend; and

WHEREAS, the **Audubon Board of Education** has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the nine exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and next to each exception is a box within which the number of issues to be privately discussed that fall within that exception shall be written, and after each exception is a space where additional information that will disclose as much information about the decision as possible without undermining the purpose of the exception shall be written.

NOW, THEREFORE, BE IT RESOLVED that the **Audubon Board of Education** will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12(b):

MINUTES OF MEETING OF THE AUDUBON BOARD OF EDUCATION AUGUST 5, 2020

Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public;

Any matter in which the release of information would impair a right to receive funds from the federal government;

Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publically;

Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body

Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

Any investigations of violations or possible violations of the law;

Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer;

Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public; Specifically the evaluation of the Superintendent

Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

WHEREAS, the length of the Executive Session is undetermined; however, the **Audubon Board of Education** will make every attempt to estimate the time of the session prior to convening the session after which the public meeting shall reconvene and the **Audubon Board of Education** will proceed with business.

NOW, THEREFORE, BE IT RESOLVED, that the **Audubon Board of Education** will go into Executive Session for only the above stated reasons;

BE IT FURTHER RESOLVED that the **Audubon Board of Education** hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the **Audubon Board of Education** attorney advises that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the school district or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the **Board of Education**, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall

take place and hereby directs the board secretary to take the appropriate action to effectuate the terms of this resolution.

Motion by Mrs. Cox seconded by Mr. Gilmore to adjourn closed Authorizing Executive session at 7:00PM
 Motion approved by unanimous roll call 9-0

V. Call Meeting to Order

VI. Flag Salute

VII. Participation: (Agenda Items Only)

The board welcomes participation of interested organizations and individuals and will schedule time as appropriate for the public to speak. The board reserves the right to limit public discussion. Public discussion of a topic will be limited to fifteen minutes, and individual speakers will be limited to five minutes. Reference bylaws #0167 of the Audubon Public Schools Board of Education Policy Manual.

VIII. GOVERNANCE: Chairperson: Mr. Blumenstein – Committee Members: Ms. Butrica, Mr. Ryan, Ms. Schiavo, Alternate: Gina Osinski

President Blumenstein stated that the Board will continue to meet on-line for the safety of others as we would not like to invite other visitors into the school.

Board Member Gilmore stated the perception is a big item and if children can attend in-person instruction then, the Board should be able to have in-person meetings.

IX. OPERATIONS: Chairperson: Mrs. Cox – Committee Members: Mrs. Chiaradia, Mr. Gilmore, Mr. Whitman, Alternate: Mrs. Davis

MOTION TO APPROVE ITEMS 1 & 2

Motion by Mrs. Chiaradia and seconded by Mrs. Davis

- Motion to approve allocation and submission (with their Statement of Assurance) of the Alyssa’s Law Compliance and School Security Grant for the 2020-2021 school year in the following amount:

School Security Grant	\$85,952.00
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- Motion to approve the following Resolution for the Reduction in State Aid.

**Resolution
 Adjusted State Aid: 2020-2021 School Year**

WHEREAS, the State of New Jersey adopted the FY Appropriations Act and

WHEREAS, the act decreased the 2020-2021 school year state aid for the Audubon Board of Education as follows:

State Aid Category	Original Amount	Adjustment	Revised Amount
Equalization Aid	\$ 6,384,935.00	(\$ 173,013.00)	\$ 6,211,922.00
School Choice Aid	\$ 1,035,206.00	\$ 13,440.00	\$ 1,048,646.00

WHEREAS, on July 22, 2020, the New Jersey Department of Education provided guidance to districts according to N.J.A.C. 6A:23A-13.3 for a district to decrease their appropriations accordingly;

NOW THEREFORE BE IT RESOLVED that as required, the Audubon Board of Education will reduce the 2020-2021 budget by \$159,573.00 as follows:

Appropriation Account	Amount	Description
11-000-291-270C-04-430	\$ 159,573.00	Health Benefits

Motion to Approve Item(s) 1 through 2: P. Chiaradia Second: A. Davis

Roll Call:

X James Blumenstein X Pam Chiaradia X Ralph Gilmore Absent Nancy Schiavo
X Allison Cox X Joseph Ryan X Jeff Whitman
X Tara Butrica X Ammie Davis X Gina Osinski

VOTE FOR ITEMS 1 & 2

Motion approved by unanimous roll call (9-0)

X. EDUCATION: Chairperson: Ms. Schiavo - Committee Members: Mr. Blumenstein, Ms. Osinski, Mr. Ryan, Alternate: Ms. Butrica

MOTION TO APPROVE ITEMS 1-3

Motion by Mr. Whitman and seconded by Mrs. Cox

- Motion to approve the State of New Jersey – State Board of Education’s list of religious holidays permitting student absence from school for the 2020-2021 school year as adopted on May 6, 2020.
- Motion to approve the following modifications to the 2020-2021 District Calendar as listed:
 - Change of September (1), 2, and 3 to Teacher In-service Days
 - First Day for Green Cohort – September 8 (Students attend Wednesday the 9th as well)
 - First Day for Gold Cohort – September 10
 - October 14 Late Arrival Removed
 - All “Green” Early Dismissal Days for the first half of the year have been removed; District is working on a Hybrid Early Dismissal Schedule minimally for the first 90 days.
- Motion to approve a request the following staff member(s) for their child(ren) to attend school in the Audubon Public School District for the 2020-2021 school year in accordance with the Audubon Board of Education Policy #5111 – Non Residents, with the provision the staff member is currently employed by and will be employed by the Audubon Public School District in 2020-2021:

Staff Member ID	School	Grade	Student ID
559	Mansion	3rd Grade	TBD

Motion to Approve Item(s) 1 through 3: J. Whitman Second: A. Cox

Roll Call:

X James Blumenstein X Pam Chiaradia X Ralph Gilmore Absent Nancy Schiavo
X Allison Cox X Joseph Ryan X Jeff Whitman

MINUTES OF MEETING OF THE AUDUBON BOARD OF EDUCATION AUGUST 5, 2020

X Tara Butrica

X Ammie Davis

X Gina Osinski

VOTE FOR ITEMS 1-3

Motion approved by unanimous roll call (9-0)

XI. HUMAN RESOURCES: Chairperson: Mrs. Davis, Committee Members: Mrs. Cox, Mr. Gilmore, Mr. Whitman, Alternate: Mrs. Chiaradia

MOTION TO APPROVE ITEMS 1-9

Motion by Mrs. Chiaradia and seconded by Mrs. Cox

1. Motion to approve the long-term substitute Teacher of English contract for Peter Amendolia from September 1, 2020 through June 30, 2021 at 1BA \$52,000.00, no benefits; time worked does not count towards the acquisition of tenure. Final approval is pending the completion of all Audubon Board of Education and New Jersey Department of Education requirements, as recommended by the Superintendent of Schools.
2. + Motion to approve the following voluntary transfer of Patricia Martel, as listed:

From Teacher of Mathematics at the Junior-Senior High School, Step 16/17, to Teacher of STEAM, Mansion Avenue and Haviland Avenue School, effective September 1, 2020 through June 30, 2021, Step 16/17 at the recommendation of the Superintendent of Schools.
3. + Motion to approve Jessica Bruck as a part-time Special Education Teacher at Haviland Avenue School, MA Step 3, \$50,373.00 (0.87 FTE), 29.5 hours per week, not to include benefits, effective September 1, 2020, pending the completion of all Audubon Board of Education and New Jersey Department of Education requirements, for the 2020-2021 school year at the recommendation of the Superintendent of Schools.
4. Motion to approve Heather Preston as a part-time Special Education Aide at the Junior-Senior High School, Step 5, \$16.19 per hour, 29.5 hours per week, not to include benefits, effective September 1, 2020, pending the completion of all Audubon Board of Education and New Jersey Department of Education requirements, for the 2020-2021 school year at the recommendation of the Superintendent of Schools.
5. + Motion to approve the long-term substitute Elementary Teacher contract for Susan Amorosi from September 1, 2020 through December 1, 2020 at BA Step 1 (\$260.00 per day) no benefits; time worked does not count towards the acquisition of tenure. Final approval is pending the completion of all Audubon Board of Education and New Jersey Department of Education requirements, as recommended by the Superintendent of Schools.
6. Motion to approve the following staff of an increase in hours as supported through the CARES Grant to 0.664 FTE (22.5 hours per week or 4.5 hours per day) at the recommendation of the Superintendent of Schools:

<u>Name</u>	<u>Position</u>	<u>Degree</u>	<u>Step</u>	<u>Current FTE</u>	<u>Additional FTE</u>
Niglio, Pam	Basic Skills	BA	6	0.548	0.116
Oliveri, Catherine	Reading	BA	10	0.5	0.164
McLaren, Sharon	Basic Skills	MA	13	0.5	0.164
Batra, Christine	Counseling	MA	12	0.62	0.044

7. + Motion to accept, with best wishes, the letter of resignation, from Kacie Curran, Classroom Aide at Mansion Avenue School, effective August 29, 2020 at the recommendation of the Superintendent of Schools.
8. + Motion to accept, with best wishes, the letter of resignation, with intent to retire, from Susan Selby, Elementary Teacher at Haviland Avenue School, effective September 1, 2020 at the recommendation of the Superintendent of Schools.

MINUTES OF MEETING OF THE AUDUBON BOARD OF EDUCATION AUGUST 5, 2020

- 9. Motion to approve the first year tenure track Assistant Principal/Supervisor of Student Personnel Services contract for Kasey Bobo, effective on or before October 6, 2020, in accordance with the 2018-2021 negotiated contract between the Audubon Board of Education and the Audubon Administrators Association at \$103,000.00 (pro-rated), pending the completion of all Audubon Board of Education and New Jersey Department of Education requirements at the recommendation of the Superintendent of Schools.

Motion to Approve Item(s) 1 through 9: P. Chiaradia Second: R. Gilmore

Roll Call:

X James Blumenstein X Pam Chiaradia X Ralph Gilmore Absent Nancy Schiavo
 X Allison Cox X Joseph Ryan X Jeff Whitman
 X Tara Butrica X Ammie Davis X Gina Osinski

VOTE FOR ITEMS 1-9

Motion approved by unanimous roll call (9-0)

- XII. **Presentation:** Audubon Public School District Restart and Recovering (Reopening) Plan 2020-2021

- XIII. **Participation:** (Open Discussion)

The board welcomes participation of interested organizations and individuals and will schedule time as appropriate for the public to speak. The board reserves the right to limit public discussion. Public discussion of a topic will be limited to fifteen minutes, and individual speakers will be limited to five minutes. Reference bylaws #0167 of the Audubon Public Schools Board of Education Policy Manual.

Board Member Comments:

President Blumenstein stated that Dr. Davis did a nice presentation and communication through email has been great.

Vice President Davis asked how the district is focusing the in-person instruction to remote learning?

Board Member Whitman had commented on the following Items:

Homeroom concerns, locker concerns, quarantine procedures for staff and students, and protocol procedures for students not wearing masks.

There were other minor comments made by some of the Board Members.

Public Comments:

Many residents made comments or asked questions on the re-opening plan that was presented earlier in meeting. Residents also had an opportunity to email their comments and/or questions to droncace@audubonschools.org. Emails are attached to the minutes.

Lori Cassidy asked:

- Will remote learning be done by Audubon staff or an outside service?
- Will students be graded on a pass/fail scale?
- Will students be able to bring snacks to school?

Sara Kuhlen asked:

- Will students on remote learning get the same instruction as in-person instruction?
- Will students be sent home with chrome-books and manipulatives?

MINUTES OF MEETING OF THE AUDUBON BOARD OF EDUCATION AUGUST 5, 2020

Board Member Tara Butrica commented that the teachers will have a lot of responsibility doing both remote and in-person instruction and the Administration should review the length of the day vs. snacks.

Laura Riddell asked:

Would we be required to go fully remote if there is a spike in positive COVID-19 cases?
Is there a way to enhance communications between parents and teachers?

Roxanne Fletcher asked:

If a student elected in-person instruction, would they be able to flip to remote at anytime during the year?
Will there be enforcement for mask wearing?

Constance Felton asked:

Is it possible to do small group instruction outside?

Krista Kunkel commented that she has concerns about scheduling.

Steve Radie asked:

What are the quarantine protocols if parent works in another state?
With Gym class, can parents be provided a list of active minutes required?
How many different plans can a school submit to the County?

Victoria Egan Asked:

What teacher would be assigned to remote learning?

Katie Gregorie asked:

When will an update be given for the self-contained and in-class support special education children on their schedules for the year?

Jennifer Hart commented that students cannot go a long period of time without a snack.

Amy Mennig asked:

If most parents opt for remote learning, can in-person instruction go to 4 days per week?

Carrie Anthony commented that the school district is focusing more on in-person instruction and not remote learning.

Valerie Bowers asked:

Will there be a quarantined area for students separate from normal student visits to the nurses offices?

XIV. ADJOURNMENT

1. The Board of Education will be hosting their annual Summer Retreat on Wednesday, August 12, 2020 at 6:30 PM; no action will be taken.
2. The next Board of Education meeting is scheduled for Wednesday, August 19, 2020 at 6:30 PM and will be delivered through video-conferencing.
3. Motion by Mrs. Cox and seconded by Mr. Gilmore to adjourn meeting at approximately 11:35pm. Motion approved by unanimous roll call (8-0) Board Member Osinski left meeting at 11:01pm.

Motion to Approve: A. Cox Second: R. Gilmore

Roll Call:

 X James Blumenstein X Pam Chiaradia X Ralph Gilmore Absent Nancy Schiavo

MINUTES OF MEETING OF THE AUDUBON BOARD OF EDUCATION AUGUST 5, 2020

X Allison Cox

X Joseph Ryan

X Jeff Whitman

X Tara Butrica

X Ammie Davis

Absent Gina Osinski
(left meeting at 11:01pm)

The Audubon Board of Education reserves the right to add and/or delete motions or make changes to motions in this agenda up to the time of the meeting and during the actual meeting.

Deborah Roncace
Business Administrator/Board Secretary

BOARD OF EDUCATION SUMMER RETREAT

Video-Conferencing

WEDNESDAY, AUGUST 12, 2020

6:30 P.M.

MINUTES

I. **Call to Order:** In accordance with the provisions of the New Jersey Open Public Meeting Act of 1975, the Audubon Board of Education transmitted notice of this video-conferencing meeting, scheduled at 6:30 P.M. to the Retrospect newspaper and the Borough Clerk and by postings on the Audubon Public School District website and at the Main and the Pine Street entrance of the Junior-Senior High School. Contact Dr. Davis for Zoom information - apdavis@audubonschools.org

II. **Roll Call**

SY 2018-2020

 X Pam Chiaradia

 X Jeff Whitman

 X Gina Osinski

SY 2019-2021

 X James Blumenstein

 X Allison Cox

 X Ralph Gilmore

SY 2020-2022

 X Ammie Davis

 X Joseph Ryan

 X Tara Sullivan-Butrica

SY 2020 Mt. Ephraim Representative

 X Nancy Schiavo

III. Items to be discussed by the Board includes the District's vision, mission, goals, and objectives, Board member roles during a pandemic, NJSBA training sessions, and other items.

The Board discussed the following topics:

- District Goals
- Covid updates
- Board Website

IV. **ADJOURNMENT**

1. The next Board of Education meeting is scheduled for Wednesday, August 19, 2020 at 6:30 PM via video-conferencing.
2. Motion by Mrs. Cox and seconded by Mrs. Chiaradia to adjourn meeting at approximately 8:30pm. Motion approved by unanimous roll call (10-0)

Motion to Approve: A. Cox

Second: R. Chiaradia

MINUTES OF MEETING OF THE AUDUBON BOARD OF EDUCATION AUGUST 12, 2020

Roll Call:

X James Blumenstein X Pam Chiaradia X Ralph Gilmore X Nancy Schiavo

X Allison Cox X Joseph Ryan X Jeff Whitman

X Tara Butrica X Ammie Davis X Gina Osinski

The Audubon Board of Education reserves the right to add and/or delete motions or make changes to motions in this agenda up to the time of the meeting and during the actual meeting.

Deborah Roncace
Business Administrator/Board Secretary

BOARD OF EDUCATION MEETING

VIDEO-CONFERENCING

WEDNESDAY, AUGUST 19, 2020

6:30 P.M.

MINUTES

I. **Call to Order:** In accordance with the provisions of the New Jersey Open Public Meeting Act of 1975, the Audubon Board of Education transmitted notice of this video-conferencing meeting, scheduled at 6:30 P.M. to the Retrospect newspaper and the Borough Clerk and by postings on the Audubon Public School District website and at the Main and the Pine Street entrance of the Junior-Senior High School.

II **Roll Call**

SY 2018-2020

X Pam Chiaradia

X Jeff Whitman

X Gina Osinski

SY 2019-2021

X James Blumenstein

X Allison Cox

X Ralph Gilmore

SY 2020-2022

X Ammie Davis

X Joseph Ryan

Absent Tara Sullivan-Butrica
(Joined meeting at 8:20pm)

SY 2020 Mt. Ephraim Representative

X Nancy Schiavo

Motion by Mr. Gilmore seconded by Mrs. Chiaradia to approve the resolution for board to enter into closed Authorizing Executive session at 6:30pm for the following purposes.

Motion approved by unanimous roll call (9-0)

III. **Authorizing Executive Session:**

WHEREAS, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-12 et seq.) requires all meetings of the **Audubon Board of Education** to be held in public, N.J.S.A. 10:4-12(b) sets forth nine types of matters that may lawfully be discussed in Executive Session," i.e. without the public being permitted to attend; and

WHEREAS, the **Audubon Board of Education** has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the nine exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and next to each exception is a box within which the number of issues to be privately discussed that fall within that exception shall be written, and after each exception is a space where additional information that will disclose as much information about the decision as possible without undermining the purpose of the exception shall be written.

NOW, THEREFORE, BE IT RESOLVED that the **Audubon Board of Education** will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12(b):

X Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public;

MINUTES OF MEETING OF THE AUDUBON BOARD OF EDUCATION AUGUST 19, 2020

_____ Any matter in which the release of information would impair a right to receive funds from the federal government;

X Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publically;

_____ Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body

_____ Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

_____ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

X Any investigations of violations or possible violations of the law;

_____ Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer;

X Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public; Specifically the evaluation of the Superintendent

_____ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

WHEREAS, the length of the Executive Session is undetermined; however, the **Audubon Board of Education** will make every attempt to estimate the time of the session prior to convening the session after which the public meeting shall reconvene and the **Audubon Board of Education** will proceed with business.

NOW, THEREFORE, BE IT RESOLVED, that the **Audubon Board of Education** will go into Executive Session for only the above stated reasons;

BE IT FURTHER RESOLVED that the **Audubon Board of Education** hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the **Audubon Board of Education** attorney advises that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the school district or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the **Board of Education**, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall
Audubon BOE Agenda August 19, 2020 Page | 2

MINUTES OF MEETING OF THE AUDUBON BOARD OF EDUCATION AUGUST 19, 2020

take place and hereby directs the board secretary to take the appropriate action to effectuate the terms of this resolution.

Motion by Mrs. Cox seconded by Mrs. Davis to adjourn closed Authorizing Executive session at 7:15pm.
Motion approved by unanimous roll call (9-0)

IV. Call Meeting to Order

V. Flag Salute

VI. Spotlight Program:

THE AUDUBON BOARD OF EDUCATION SPOTLIGHT PROGRAM RECOGNIZES THE FOLLOWING STUDENTS OF THE MONTH FOR 2020:

Kindergarten
Zara Buhles

Grade One
Emily Zizak

Grade Two
Maximus Steel

Grade Three
Madison Phillippi

Grade Three
Sean Repetto

Grade Three
Luna Shields

Grade Four
Vyenna Silver

Grade Four
Dalton Fetterman

Grade Four
Clara Poponi

Grade Five
Amelia Gaehring

Grade Five
Daniel Kitching

Grade Five
Elizabeth Holland

Grade Six
Ryan Pagano

Grade Six
Noel Werkheiser

Grade Seven
Joshua Merryfield

Grade Seven
Giovanni Patti

Grade Seven
Giovanni Quarles

Grade Nine
Rebecca Hawk

Grade Ten
Cesar Fragoso

Grade Eleven
Damian Gentile

Grade Twelve
Michael Danielwicz

Grade Twelve
Grace Nyoun

Grade Twelve
Danielle Scott

VII. Presentation(s):

I. Retirees: Kathleen Giambri – 30 Years
Susan Selby – 35 Years
Donald Seybold – 32 Years

II. 2020-2021 Professional Development Plan

III. 2020-2021 Mentoring Plan

IV. Audubon Public School District Restart & Recovery (Reopening) Plan 2020-21

VIII. Approval of Board Minutes:

MINUTES OF MEETING OF THE AUDUBON BOARD OF EDUCATION AUGUST 19, 2020

1. Motion by Mrs. Chiaradia Seconded by Mr. Whitman to approve the following minutes:

July 15, 2020 Public Session

July 15, 2020 Executive Session

Motion to Approve: P. Chiaradia

Second: J. Whitman

Roll Call:

- | | | | |
|--|--------------------------|--------------------------|--------------------------|
| <u> X </u> James Blumenstein | <u> X </u> Pam Chiaradia | <u> X </u> Ralph Gilmore | <u> X </u> Nancy Schiavo |
| <u> X </u> Allison Cox | <u> X </u> Joseph Ryan | <u> X </u> Jeff Whitman | |
| <u> Absent </u> Tara Butrica
(Joined meeting at 8:20pm) | <u> X </u> Ammie Davis | <u> X </u> Gina Osinski | |

VOTE FOR ITEM 1

Motion Approved by unanimous roll call (9-0)

IX. Participation: (Agenda Items Only)

The board welcomes participation of interested organizations and individuals and will schedule time as appropriate for the public to speak. The board reserves the right to limit public discussion. Public discussion of a topic will be limited to fifteen minutes, and individual speakers will be limited to five minutes. Reference bylaws #0167 of the Audubon Public Schools Board of Education Policy Manual.

All motions are voted on by all members unless otherwise marked with a +.

Board Comments:

Board Member Gilmore asked if the re-opening plan needs county approval?

Board Member Davis asked what the length of day is for remote learning?

Board Member Whitman commented that he is disappointed that we are not starting with hybrid schedule, however, he will support the decision of the Superintendent.

Board Member Gilmore asked what other districts are starting the school year 100% remote learning?

Board Member Davis commented that she is glad to see more rigor for remote learning.

Public Comments:

Many residents made comments or asked questions. Residents also had the opportunity to email in their questions/comments to droncace@audubonschools.org. Emails are attached to minutes.

Debbie LaFrance asked:

Why can't the teachers come in for hybrid teaching? Her son did not learn anything last year on remote learning and her Granddaughter currently does not have anywhere to go with remote learning.

Lewis Greenwood commented that without HEPA filters the staff and students will be exposed more to the virus.

Dorothy Deich asked:

Will seniors have access for taking SAT's at Audubon High School?

Leslie Gunning commented that there needs to be more zoom interaction with the students.

Beth Dodd asked:

Why were parents polled for either hybrid or remote if the school administration was just going to remote learning for the beginning of the school year?

Kelly Reising commented that SAT testing sites are cancelled by the College Board.

Dana Kemmer asked:

How was the date of November 9, 2020 picked to return to hybrid schedule?

Ammie Mennig asked:

What are the exact reasons why students are starting with remote learning?

Courtney LaFrance commented that students with IEP's need to attend school.

Kate Gregorie commented that all parents need answers but especially special education students need to know if they are attending school.

X. GOVERNANCE: Chairperson: Mr. Blumenstein – Committee Members: Ms. Butrica, Mr. Ryan, Ms. Schiavo, Alternate: Gina Osinski

MOTION TO APPROVE ITEMS 1 & 2

Motion by Mrs. Osinski and seconded by Mrs. Davis

- Motion to approve the first reading of the following policies and regulations as recommended by the full Governance Committee of the Board.

Regulation	Title	New/Revised
R3160	Physical Examination	Revised
R4160	Physical Examination	Revised
R5111	Eligibility Of Resident/Nonresident Students	Revised
R5200	Attendance	Revised
R5320	Immunization	Revised
R5610	Suspension Procedures	Revised
R8320	Personnel Records	Revised
Policy	Title	New/Revised

MINUTES OF MEETING OF THE AUDUBON BOARD OF EDUCATION AUGUST 19, 2020

P1648	Restart And Recovery Plan	New
P1648.02	Remote Learning Options For Families	New
P1649	Federal Families First Coronavirus (COVID-19) Response Act	New
P2270	Religion In The Schools	Revised
P2622	Student Assessment	Revised
P2431.3	Heat Participation Policy For Student-Athlete Safety	New
P3160	Physical Examination	Revised
P4160	Physical Examination	Revised
P5111	Eligibility Of Resident/Nonresident Students	Revised
P5200	Attendance	Revised
P5320	Immunization	Revised
P5610	Suspension	Revised
P5620	Expulsion	Revised
P8320	Personnel Records	Revised

2. Motion to approve the 2020-2021 Audubon Board of Education Board Goals:
- To continue to provide equitable access to a rigorous curriculum while focusing on improving student achievement and decreasing the achievement gaps.
 - To maintain a cost-effective budget that provides for educational resources, supports a preventative maintenance program, and encourages and facilitates long-range facility improvements.
 - To foster a positive school climate and culture in order to positively impact student motivation, engagement, and achievement.

Board Member Gilmore confirmed that the revision on Policy 3160/4160 does not include drug testing as written for Board approval. Board Member Gilmore, Whitman, Chiaradia will vote against revision.

Motion to Approve Item(s) 1 through 2: G. Osinski Second: A. Davis

Roll Call:

X James Blumenstein X Pam Chiaradia X Ralph Gilmore X Nancy Schiavo

MINUTES OF MEETING OF THE AUDUBON BOARD OF EDUCATION AUGUST 19, 2020

X Allison Cox X Joseph Ryan X Jeff Whitman
X Tara Butrica X Ammie Davis X Gina Osinski

VOTE FOR ITEMS 1- 2

Motion approved by unanimous roll call for all items except policy P3160 & P4160 (10-0)
Motion for Policy P3160 & P4160 approved by Majority Vote (6-4-0) Board Members A. Cox, P Chiaradia, R. Gilmore & J. Whitman voted no

XI. OPERATIONS: Chairperson: Mrs. Cox – Committee Members: Mrs. Chiaradia, Mr. Gilmore, Mr. Whitman, Alternate: Mrs. Davis

MOTION TO APPROVE ITEMS 1-11

Motion by Mr. Whitman and seconded by Mrs. Chiaradia

1. Board Secretary’s Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of June 2020. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

 June Board Secretary’s Report
2. Cash Reconciliation Report in accordance with 18A:17-36 and 18A:17-9 for the month of June 2020. The Cash Reconciliation Report and Secretary’s reports are in agreement for the month of June 2020.

 June Cash Reconciliation Report
3. Board Secretary in accordance with N.J.A.C. 6A:23A – 16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.
4. Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4 We certify that after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.
5. Motion to approve line item transfers for the month of June 2020.

 June Line Item Transfers
6. Motion to approve the bills payable list for June 2020 in the amount of \$475,577.05 when certified.

 June Bill List
7. Motion to approve the bills payable list for July 2020 in the amount of \$1,692,912.25 when certified.

 July Bill List
8. Motion to approve the bills payable list for August 2020 in the amount of \$619,618.83 when certified.

 August Bill List

9. Motion to approve the lease agreement with YALE School for the use of facilities at the Mansion Avenue School for the 2020/2021 school year in the amount of \$29,466.00.

YALE (Mansion Avenue) Facility Lease

10. Motion to acknowledge Safety Drills conducted in the District Schools:

NOT IN OPERATION AS OF 3/16/20

Haviland Avenue School

Mansion Avenue School

June 15, 2020 Fire Drill

Audubon High School

11. **Approval of Professional Service Agreements for the 2020-2021 School Year**

WHEREAS, the **Special Education Department** has compiled a list of private providers, qualified to perform professional consultations and services; and

WHEREAS, the **Board**, pursuant to its authority under N.J.S.A. 18A:18A-5(a)(1), may negotiate and award a contract for professional services without the necessity of public advertising for bids and bidding therefor; and

WHEREAS, the **Board** has determined, based upon the recommendation of its **Administration**, that there is a continued need for the professional consultations and services for the 2020/2021 school year and that the award of said contracts will allow for the continued provision of high quality services at a fair and competitive price; and

WHEREAS, the total amount to be paid to any one vendor shall not exceed the rates as listed for the current school year;

NOW, THEREFORE, BE IT RESOLVED by the **Audubon Board of Education**, that the **Board** hereby approves the list of **Approved Private Providers** to perform such professional consultations and services as are determined necessary and prudent by the **Supervisor of Special Education Services** for the 2020/2021 school year; and be it

FURTHER RESOLVED, that the Board authorizes its President and Secretary to execute professional services contracts with Approved Private Providers upon final approval of the form of contracts by the Superintendent of Schools & School Business Administrator and when needed by the School Board Solicitor.

Camden County Educational Services Commission

Contact: Mary Hartsell

Occupational Therapist

2 days per week, 36 days @ \$476.00 per day

\$17,136.00 Sept. – Dec. 2020

Lake Drive Program

Kelly Maxwell, M.Ed, LDTC

Provision:

Evaluation Svcs for Deaf or Hard of Hearing

Psychological, Educ., S/L Evals: \$800 each

Meeting Attendance - \$300 + mileage

Karen Noble, M.Ed, LDT/C

Provision:

Evaluation Svs for Deaf or Hard of Hearing

Educational Evaluations: \$750 each

Educational Consultation: \$100/hr

Professional Development: \$400/half day

Meeting Attendance: \$100/hr

Motion to Approve Item(s) 1 through 11: J. Whitman Second: P. Chiaradia

Roll Call:

X James Blumenstein X Pam Chiaradia X Ralph Gilmore X Nancy Schiavo

X Allison Cox X Joseph Ryan X Jeff Whitman

X Tara Butrica X Ammie Davis X Gina Osinski

VOTE FOR ITEMS 1- 11

Motion approved by unanimous roll call (10-0)

Five minute Break was taken by Board of Education at 9:36 pm and Board of Education meeting resumed at 9:41pm.

XII. EDUCATION: Chairperson: Ms. Schiavo - Committee Members: Mr. Blumenstein, Ms. Osinski, Mr. Ryan, Alternate: Ms. Butrica

MOTION TO APPROVE ITEMS 1-8

Motion by Mr. Gilmore and seconded by Mrs. Schiavo

- Motion to approve the issuance of written decisions affirming, rejecting, or modifying the Superintendent's determination in regard to incident(s) reported at the July 15, 2020 meeting of the Board of Education.

School	Incident Report Number	Board Determination
HS	N/A	N/A
HAS	N/A	N/A
MAS	N/A	N/A

- Motion to approve the following students for Option II for the 2020-2021 school year.
Student ID# 10017 – Use English Composition I and Statistics at Camden County College for a minimum of 10 credits on her transcript.
- Motion to approve the revised Audubon Public School District Restart and Recovery (Reopening) Plan and for submission of the Plan and related documents (Statement of Assurance) to the Camden County Department of Education.
- Motion to approve the Audubon Public School District Mentoring Plan 2020-2021 and for submission of the Plan to the New Jersey Department of Education.

Mentoring Plan 2020-2021

- 6. Motion to approve the Audubon Public School District Professional Development Plan 2020-2021 and for submission of the Plan and related documents (Statement of Assurance) to the New Jersey Department of Education.

Audubon Public School District Professional Development Plan 2020-2021

- 7. Motion to approve the following modifications to the 2020-2021 District Calendar as listed:
 - Change Calendar to Reflect Remote Opening Sept 8, 2020 through November 9, 2020
 - Change November 2/3, 2020 to a Remote Learning Day per NJ Governor
 - Change March 17, 2021 to a Teacher In-Service Day
 - Change March 18, 2021 to an in-person Gold Cohort instructional Day

2020-2021 District Calendar

- 8. Motion to approve the 2020-2021 Hybrid In-Person Instructional Calendar.

2020-2021 Green/Gold Cohort Calendar

Motion to Approve Items 1 through 8: R. Gilmore Second: N. Schiavo

Roll Call:

<u>X</u> James Blumenstein	<u>X</u> Pam Chiaradia	<u>X</u> Ralph Gilmore	<u>X</u> Nancy Schiavo
<u>X</u> Allison Cox	<u>X</u> Joseph Ryan	<u>X</u> Jeff Whitman	
<u>X</u> Tara Butrica	<u>X</u> Ammie Davis	<u>X</u> Gina Osinski	

VOTE FOR ITEMS 1- 8

Motion approved by unanimous roll call (10-0)

XIII. HUMAN RESOURCES: Chairperson: Mrs. Davis, Committee Members: Mrs. Cox, Mr. Gilmore, Mr. Whitman, Alternate: Mrs. Chiaradia

MOTION TO APPROVE ITEMS 1-32

Motion by Mr. Gilmore and seconded by Mrs. Chiaradia

- 1. + Motion to rescind the approval of Jennifer Cusick-Loss as a part time Special Education Aide at Mansion Avenue School for the 2020-2021 school year at the recommendation of the Superintendent of Schools.
- 2. Motion to approve the first year tenure track Teacher of Health & Physical Education (7 through 12) contract for Ryan Boland for the 2020-2021 school year in accordance with the 2018-2021 negotiated contract between the Audubon Board of Education and the Audubon Administrators Association at BA Step 4 - \$56,000.00 pending the completion of all Audubon Board of Education and New Jersey Department of Education requirements at the recommendation of the Superintendent of Schools.
- 3. Motion to approve contract for Barbara Swain as a part time General Education Aide at the high school at Step 1, \$14.06 per hour, not to include benefits, effective August 24, 2020 through June 30, 2021, in accordance with the 2018-2021 negotiated contract between the Audubon Board of Education and the Audubon Administrators Association, pending the completion of all Audubon Board of Education and New Jersey Department of Education requirements at the recommendation of the Superintendent of Schools.

MINUTES OF MEETING OF THE AUDUBON BOARD OF EDUCATION AUGUST 19, 2020

- 4. Motion to approve the first year tenure track Elementary Teacher contract for Pam Niglio for the 2020-2021 school year in accordance with the 2018-2021 negotiated contract between the Audubon Board of Education and the Audubon Administrators Association at BA Step 6 \$59,000.00 pending the completion of all Audubon Board of Education and New Jersey Department of Education requirements at the recommendation of the Superintendent of Schools.
- 5. + Motion to approve a request from Employee #666, to invoke a Family Leave of Absence, effective September 1, 2020 to December 31, 2020, as described below:

September 1, 2020 through December 31, 2020 Paid Leave of Absence

- 6. + Motion to approve the following KEYS employees from September 6, 2020 through June 30, 2021 based on an agreement between the Audubon Board of Education with consideration of updated New Jersey Legislation, pending all district and State requirements and executed time sheets at rates defined below:

NAME	SCHOOL	HOURLY RATE	TITLE
Beth Crosby	HAS	\$19.95	Caregiver
AnnaMarie Farrell	MAS	\$16.20	Substitute
Sue Goff	MAS	\$19.95	Caregiver
Becky Lenny	HAS	\$19.95	Caregiver
Kathy Lowe	HAS/MAS	\$16.20	Substitute
Janine Gilbrook	HAS/MAS	\$16.20	Substitute
Sandy Masciantonio	MAS	\$19.95	Caregiver
Marissa May	HAS	\$15.25	Substitute
Sue McGettigan	MAS	\$16.20	Substitute
Toni Matlosz	HAS/MAS	\$16.20	Substitute
Joy Steel	HAS/MAS	\$19.95	Caregiver
Robyn Quinn	HAS/MAS	\$19.95	Caregiver
Sara Urban	HAS/MAS	\$16.20	Caregiver
Lisa Baumann	HAS/MAS	\$15.25	Substitute

- 7. + Motion to approve Melissa Chisholm as part time Keys Program Coordinator at \$25.00 per hour, not to exceed 29.5 hours per week, not to include benefits, effective September 1, 2020 through June 30, 2021, with executed timesheets.
- 8. + Motion to approve the following cafeteria aides from September 8, 2020 through June 30, 2021 based on an agreement between the Audubon Board of Education and the Audubon Education Association with consideration of updated New Jersey Legislation, pending all district and State requirements at rates defined below and upon completion of timesheets at the recommendation of the Superintendent of Schools:

NAME	SCHOOL	HOURLY RATE
Beebe, Amie	HAS Cafeteria	\$12.15 per hour
Biasiello, Julia	HAS Cafeteria	\$12.40 per hour
Ferrell, Anna Marie	MAS Cafeteria	\$12.20 per hour
Holmes, Elaine	MAS Cafeteria	\$12.15 per hour
Kaufman, Diane	HAS Cafeteria	\$12.10 per hour
McGettigan, Suzanne	MAS Cafeteria	\$12.20 per hour
Singh, Lainie	HAS Cafeteria	\$12.20 per hour
Steinberg, Mary Ann	HAS Cafeteria	\$12.00 per hour
Thorn, Elizabeth	HAS Cafeteria	\$12.00 per hour

MINUTES OF MEETING OF THE AUDUBON BOARD OF EDUCATION AUGUST 19, 2020

Tobey, Lois	MAS Cafeteria	\$12.25 per hour
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9. Motion to approve the following as district substitute teachers for the 2020-2021 school year, on an emergent basis, pending completion of all district and state requirements, at the recommendation of the Superintendent of Schools.

Baldino, David	Barnhardt, Leah	Bauman, Lisa
Bonavita, Sam	Callista, Jim	Capps, Vickie
Carswell-Pomerantz, Trudy	Cheney, Karen	Chishom, Samuel
Cordova, Elena	Crea, Christina	Dempsey, Mary
Devlin, Kelly	DiVito, Stephanie	Erney, Gail
Fareri-Wall, Lillian	Fishman, Margot	Gainer, Gail
Givens, Celeste	Gornowski, Teresa	Gould, David
Green, Brittany	Hare, Lisa	Hoffman, Kirsten
Krout, Lori	Kuchler, Joseph	Kuerzi, Jenna
Lautenbacher, Jerry	Lebb, Sue	Lee, Robert
McClerman, Daniel	McCloskey, Laurie	McNulty, Terrance
Medlar, Christina	Metzger, Geoffrey	Mitros, Paul
Nark, Robert	Phillippi, Carole	Pignotti, Michelle
Pucci, Dominic	Rosado, Nicole	Seindanis, Fanourios
Sellers, Leah	Soult, Matthew	Stocklin, Sydne
Titus, Stephanie	Urbano, Lyndsey	Velez-Smick, Gabriella
Vespe, Kelsey	Watson, John	

10. Motion to approve the following as district substitute nurses for the 2020-2021 school year, on an emergent basis, pending completion of all district and state requirements, at the recommendation of the Superintendent of Schools:

Fishwick-Tracy, Stephanie	Hudson, Rosalie	Hughes, Patricia
Kunkel, Krista	Schmidt, Suzanne	Still, Jasmine
Yoder, Jennifer		

11. Motion to approve the following as district substitute Secretaries for the 2020-2021 school year, on an emergent basis, pending completion of all district and state requirements, at the recommendation of the Superintendent of Schools:

Erin Dever	Lebb, Sue	Marcucci, Jennifer
Rehn, Debra	Scully, Elizabeth	Urbano, Lindsey

12. Motion to approve the following as district Home Instruction Tutors for the 2020-2021 school year, on an emergent basis, pending completion of all district and state requirements, at the recommendation of the Superintendent of Schools:

Fareri-Wall, Lillian	Selby, Sharon	Ryan Latini	Oliver, Nancy
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13. Motion to approve the following as district Substitute Custodians for the 2020-2021 school year, on an emergent basis, pending completion of all district and state requirements, at the recommendation of the Superintendent of Schools:

Brendlinger, Fred	Defilippo, Peter	Haynes, Jeff
Keiser, Thomas		

MINUTES OF MEETING OF THE AUDUBON BOARD OF EDUCATION AUGUST 19, 2020

14. Motion to approve the following Audubon Junior-Senior High Avenue School extracurricular contracts for the 2020-2021 school years based on the negotiated agreement between the Audubon Education Association and the Audubon Board of Education at the recommendation of the Superintendent of Schools:

Name	Position/Activity	Contractual Rate
Dan Rowan	Academic Challenge Advisor	\$1,795.00
Matthew Webb	Chess Club Advisor	\$1,445.00
Alvina LaCasse	Detention Proctor	\$25/hour
Catherine Gidjunis	Detention Proctor	\$25/hour
Sharon Selby	Detention Proctor	\$25/hour
Dawn Ewing	Graduation – High School (50%)	\$704.50
Nancy Wolgamot	Graduation – High School (50%)	704.50
Eileen Willis	Interact Club	\$1,409.00
Emily Warren	Junior High Graduation	\$570.00
Chris Sylvester	National Honor Society	\$2,009.00
Marie Bonvetti	National Junior Honor Society	\$1,453.00
Marie Bonvetti	Peer to Peer	\$800.00
Amy Bulskis	Prom	\$1,283.00
Amy Bulskis	Saturday Detention	\$25/hour
Sharon Selby	Saturday Detention	\$25/hour
Nicole Szymanski	Saturday Detention	\$25/hour
Mike Tiedeken	Saturday Detention	\$25/hour
Janelle Mueller	S.T.A.R.S.	\$1,409.00
Angela DiFilippo	Student Council	\$3,839.00
Dennis Bantle	Intervention & Referral Services	\$1,312.00
Matt Harter	Intervention & Referral Services	\$1,312.00
Stacey Caltagirone	Intervention & Referral Services	\$1,312.00
Patrick Moran	Intervention & Referral Services	\$1,312.00
Betsy Scotto	Intervention & Referral Services	\$1,312.00
Nancy Scully	Intervention & Referral Services	\$1,312.00
John Walsh	Intervention & Referral Services	\$1,312.00

15. Motion to approve the following Audubon Junior-Senior High Avenue School extracurricular contracts for the 2020-2021 school years based on the negotiated agreement between the Audubon Education Association and the Audubon Board of Education at the recommendation of the Superintendent of Schools:

As a result of the health-related closures due to COVID-19, payments and stipends may be impacted by cancellation of events, school closures, hybrid schedules, etc. The following stipends will be compensated as follows for the 2020-2021 school year:

Cancellation of Season/Event	
When notified; one week or more prior to the start of the season or three days prior to the event	0.0%
School Closure & Hybrid Schedules	
Greater Than 50% of Season or Event Occurred	100.0%
Greater Than or Equal to 25% and	50.0%

MINUTES OF MEETING OF THE AUDUBON BOARD OF EDUCATION AUGUST 19, 2020

Less Than or Equal to 50%	
Greater than 7 practices and Less Than 25%	25.0%

- Athletic Season = First official practice to sectional start or school closure
- Extracurricular Season = First official practice to culminating event or school closure

Name	Position/Activity	Contractual Rate
Joshua Wallowitch	Band – Summer	\$1,530.00
Roberta Hanson-Swinney	Choral – Activities	\$4,047.00
Roberta Hanson-Swinney	Choral – Ensemble	\$1,169.00
Roberta Hanson-Swinney	Play Director	\$3,328.00
Debbie Waite	Play Producer	\$3,328.00
Dennis Bantle	Stockroom	\$3,174.00
Brad Rehn	Safety Patrol	\$3,146.00
Missy Falkowski	Safety Patrol	\$3,146.00
Kelly Angelone	Mini-Patrol	\$1,544.00
Carrie Figueroa	Mini-Patrol	\$1,544.00
Carl Ellinwood	Historical Theatre Club	\$1,031.00
Brad Rehn	Historical Theatre Club	\$1,031.00

- 16 +. Motion to approve the following Mansion Avenue School extracurricular contracts for the 2020-2021 school years based on the negotiated agreement between the Audubon Education Association and the Audubon Board of Education at the recommendation of the Superintendent of Schools:

Name	Position/Activity	Contractual Rate
Lisa McGilloway	Student Council	\$1,544.00
Sue Jenkinson	Detention Proctor	\$25.00 per hour
Kelly Angelone	Saturday Detention	\$25.00 per hour
Elizabeth McCurdy	School Newspaper ½	\$651.50
Maddy Meehan	School Newspaper ½	\$651.50
Kathy Marshall	Website Manager	\$2,051.00
Lisa McGilloway	Intervention & Referral Services	\$1,312.00
Cara Novick	Intervention & Referral Services	\$1,312.00
Bridget Bialecki	Intervention & Referral Services	\$1,312.00
Katie Hueber	Intervention & Referral Services	\$1,312.00
Kyle Shireman	Intervention & Referral Services	\$1,312.00
Nicole Racite	Intervention & Referral Services	\$1,312.00

- 17 +. Motion to approve the following Mansion Avenue School extracurricular contracts for the 2020-2021 school years based on the negotiated agreement between the Audubon Education Association and the Audubon Board of Education at the recommendation of the Superintendent of Schools:

As a result of the health-related closures due to COVID-19, payments and stipends may be impacted by cancellation of events, school closures, hybrid schedules, etc. The following stipends will be compensated as follows for the 2020-2021 school year:

Cancellation of Season/Event	
When notified; one week or more prior to the start of the season or	0.0%

three days prior to the event	
School Closure & Hybrid Schedules	
Greater Than 50% of Season or Event Occurred	100.0%
Greater Than or Equal to 25% and Less Than or Equal to 50%	50.0%
Greater than 7 practices and Less Than 25%	25.0%

- Athletic Season = First official practice to sectional start or school closure
- Extracurricular Season = First official practice to culminating event or school closure

Name	Position/Activity	Contractual Rate
Sue Moore	Band Director	\$2,650.00
Carl Ellinwood	Choir Director	\$3,144.00

18 +. Motion to approve the following Haviland Avenue School extracurricular contracts for the 2020-2021 school years based on the negotiated agreement between the Audubon Education Association and the Audubon Board of Education at the recommendation of the Superintendent of Schools:

Name	Position/Activity	Contractual Rate
Debra Costello	Book Club	\$1,400.00

19+. Motion to approve the following Haviland Avenue School extracurricular contracts for the 2020-2021 school years based on the negotiated agreement between the Audubon Education Association and the Audubon Board of Education at the recommendation of the Superintendent of Schools:

As a result of the health-related closures due to COVID-19, payments and stipends may be impacted by cancellation of events, school closures, hybrid schedules, etc. The following stipends will be compensated as follows for the 2020-2021 school year:

Cancellation of Season/Event	
When notified; one week or more prior to the start of the season or three days prior to the event	0.0%
School Closure & Hybrid Schedules	
Greater Than 50% of Season or Event Occurred	100.0%
Greater Than or Equal to 25% and Less Than or Equal to 50%	50.0%
Greater than 7 practices and Less Than 25%	25.0%

- Athletic Season = First official practice to sectional start or school closure
- Extracurricular Season = First official practice to culminating event or school closure

Name	Position/Activity	Contractual Rate
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Jillian Long	Art Club	\$1,400.00
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20. + Motion to approve the Mansion Avenue School Homework Club for the 2020-2021 school year at the recommendation of the Superintendent of Schools.

Homework Club Adviser, four Teacher Tutors, \$40.00 per hour, not to exceed program total of \$5,000.00 for the school year.

Homework Club Adviser	Kelly Angelone
Teacher Tutor	Colleen McFetridge
Teacher Tutor	Carrie Figueroa
Teacher Tutor	Shannon Horan
Teacher Tutor	Katie Hueber

21. + Motion to approve the Mansion Avenue School Breakfast Proctor for the 2020-21 school year; morning breakfast duty beginning at 8:00 a.m. daily for a total stipend of \$1,250.00.

Ralph Schiavo

As a result of the health-related closures due to COVID-19, payments and stipends may be impacted by cancellation of events, school closures, hybrid schedules, etc. The following stipends will be compensated as follows for the 2020-2021 school year:

Cancelation of Season/Event	
When notified; one week or more prior to the start of the season or three days prior to the event	0.0%
School Closure & Hybrid Schedules	
Greater Than 50% of Season or Event Occurred	100.0%
Greater Than or Equal to 25% and Less Than or Equal to 50%	50.0%
Greater than 7 practices and Less Than 25%	25.0%

- Athletic Season = First official practice to sectional start or school closure
- Extracurricular Season = First official practice to culminating event or school closure

22. Motion to approve the use and implementation of the following United States Department of Labor Family and Medical Leave Act forms and corresponding protocols and procedures:
- a. USDOL Form WH-380-E - Certification of Health Care Provider for Employee’s Serious Health Condition
 - b. USDOL Form WH-380-F – Certification of Health Care Provider for Family Member’s Serious Health Condition
 - c. Audubon Public School District: COVID-19 Request for Accommodations/Leave Form
 - d. Audubon Public School District: COVID-19 EFMLA Request Form

23. Motion to appoint Robert Buchs, Audubon Junior Senior High School Principal (10-12) as the (District) Anti-bullying Coordinator for a term commencing August 20, 2020 through June 30, 2021.
24. Motion to appoint Anthony Carbone, Audubon Junior Senior High School Assistant Principal and Director of Athletics as the (District) School Safety Specialist for a term commencing August 20, 2020 through June 30, 2021.
25. Motion to adhere to the "Teacher Effectiveness and Accountability for the Children of New Jersey (TEACHNJ) Act" including protocols and procedures as identified under AchieveNJ and to utilize the following evaluation instruments for the 2020-2021 school year.
- Certificated Staff - Danielson 2007
 - Administration - STRONGE

26. **Motion to approve the following Resolution Recognizing Susan Selby, Elementary Teacher.**

WHEREAS, Susan Selby has served thirty-five (35) years as a teacher in the Audubon Public School District, and during that time has performed her duties in a manner which has been beneficial to the children of Audubon, the Audubon Board of Education, and to the community of Audubon; and

WHEREAS, she has constantly striven for professional growth, for enrichment of students and staff, and the betterment of the school system since 1985; and

WHEREAS, Susan Selby has given of her time and talents, and has worked effectively with hundreds of students during her tenure, and has manifested a spirit of cooperation with parents, administrators, and colleagues;

THEREFORE BE IT RESOLVED that on the occasion of her retirement September 1, 2020, the Board of Education of the Borough of Audubon, hereby expresses to **Susan Selby**, thanks and appreciation for her many years of dedicated service to the youth of Audubon, and sincerely wishes her many happy and healthy years of retirement; and

BE IT FURTHER RESOLVED that this Resolution be read into the Minutes of the Board of Education in the Borough of Audubon and a copy of the Resolution be delivered to Ms. Susan Selby.

27. **Motion to approve the following Resolution Recognizing Donald Seybold Jr., Teacher of Health and Physical Education.**

WHEREAS, DONALD SEYBOLD JR. has served thirty-two (32) years as a Teacher of Health and Physical Education in the Audubon Public School District, and during that time has performed his duties in a manner which has been beneficial to the faculty, staff, and students of Audubon, the Audubon Board of Education, and to the community of Audubon; and

WHEREAS, he has rendered dedicated service to the public school students and to the community of Audubon since 1988; and

WHEREAS, Donald Seybold Jr. has given of his time and talents, and has worked effectively with hundreds of students during his tenure, and has manifested a spirit of cooperation with parents, administrators, and colleagues;

THEREFORE BE IT RESOLVED that on the occasion of his retirement, July 1, 2020, the Board of Education of the Borough of Audubon, hereby expresses to **DONALD SEYBOLD JR.** thanks and

appreciation for his many years of dedicated service to the community of Audubon, and sincerely wishes his many happy and healthy years of retirement;

BE IT FURTHER RESOLVED that this Resolution be read into the Minutes of the Board of Education in the Borough of Audubon and a copy of the Resolution be delivered to Mr. Donald Seybold Jr.

28. **Motion to approve the following Resolution Recognizing Kathleen Giambri, Elementary Computer/STEM Teacher.**

WHEREAS, Kathleen Giambri has served thirty (30) years as an Elementary Computer/STEM Teacher in the Audubon Public School District, and during that time has performed her duties in a manner which has been beneficial to the faculty, staff, and students of Audubon, the Audubon Board of Education, and to the community of Audubon; and

WHEREAS, she has rendered dedicated service to the public school students and to the community of Audubon since 1978; and

WHEREAS, Kathleen Giambri has given of her time and talents, and has worked effectively with hundreds of students during her tenure, and has manifested a spirit of cooperation with parents, administrators, and colleagues;

THEREFORE BE IT RESOLVED that on the occasion of her retirement, July 1, 2020, the Board of Education of the Borough of Audubon, hereby expresses to **Kathleen Giambri**, thanks and appreciation for her many years of dedicated service to the community of Audubon, and sincerely wishes her many happy and healthy years of retirement; and

BE IT FURTHER RESOLVED that this Resolution be read into the Minutes of the Board of Education in the Borough of Audubon and a copy of the Resolution be delivered to Ms. Kathleen Giambri.

29. Motion to approve the Audubon School District K-12 Curriculum for the 2020-2021 school year:

- Fine & Performing Arts
- Health & Physical Education
- English Language Arts (ELA)
- Mathematics
- Science
- Social Studies
- Technology
- World Languages
- 21st Century Life & Careers
- ESL

30 +. Motion to approve the following Haviland Avenue School extracurricular contracts for the 2020-2021 school years based on the negotiated agreement between the Audubon Education Association and the Audubon Board of Education at the recommendation of the Superintendent of Schools:

Name	Position/Activity	Contractual Rate
Kathy Marshall	Website Manager	\$2,051.00

31. Motion to approve the following Audubon Junior-Senior High Avenue School extracurricular contracts for the 2020-2021 school years based on the negotiated agreement between the Audubon Education Association and the Audubon Board of Education at the recommendation of the Superintendent of Schools:

MINUTES OF MEETING OF THE AUDUBON BOARD OF EDUCATION AUGUST 19, 2020

Name	Position/Activity	Contractual Rate
Wendy VanFossen	Peer to Peer	\$800.00

32. Motion to approve the first year tenure track Teacher of Mathematics contract for Carlina Fuscellaro for the 2020-2021 school year in accordance with the 2018-2021 negotiated contract between the Audubon Board of Education and the Audubon Administrators Association at BA Step 1 - \$52,000.00 pending the completion of all Audubon Board of Education and New Jersey Department of Education requirements at the recommendation of the Superintendent of Schools.

Motion to Approve Items 1 through 32: R. Gilmore Second: P. Chiaradia

Roll Call:

- X James Blumenstein X Pam Chiaradia X Ralph Gilmore X Nancy Schiavo
 X Allison Cox X Joseph Ryan X Jeff Whitman
 X Tara Butrica X Ammie Davis X Gina Osinski

VOTE FOR ITEMS 1- 32

Motion approved by unanimous roll call (10-0)

XIV. REPORTS:

- XV.** HIB District Report

August 2020	BULLYING INCIDENTS REPORT		
SCHOOL	Confirmed HIB	Non-HIB	Total
AHS	0	0	0
HAS	0	0	0
MAS	0	0	0

- XVI.** Superintendent’s Report

- XVII.** (2018) Program Representatives:

- A. CCESC Rep. Rotation: **James Blumenstein**
- B. CCSBA Rep. Rotation: **Ammie Davis**
- C. AEF Representative: **Pam Chiaradia** – reported that there will be a meeting on August 24, 2020.

- XVIII.** Board Member Comments:

Board Member Davis asked if all Board Members can be registered for the annual school boards convention?

- XIX. Public Participation:** (Open Discussion)

The board welcomes participation of interested organizations and individuals and will schedule time as appropriate for the public to speak. The board reserves the right to limit public discussion. Public discussion of a topic will be limited to fifteen minutes, and individual speakers will be limited to five minutes. Reference Board bylaws #0167 of the Audubon Public Schools Board of Education Policy Manual.

Many residents made comments or asked questions. Residents also had the opportunity to email in their questions/comments to droncace@audubonschools.org. Emails are attached to minutes.

Stephanie Tracy commented on her disappointment with the lack of special education programs. Special education needs cannot be met thru remote learning.

Dorothy Deich asked:

Did the school district change to remote learning because of staffing concerns?

Kate Gregorie asked:

Will specials (i.e.: physical education, art, music) still continue?

Are teachers allowed in building during remote learning?

If Yale School will be going into Mansion Ave. School, why can't Audubon special education students attend school?

Sara Kuhlen asked:

Does the FEMA money impact our decision to continue to remote learning?

Amy Mennig asked:

What are the exact staffing issues?

Debbie LaFrance commented teachers have been prepared since July 1, 2020 to return to school.

Cindy Spink asked:

Will there still be financial aid night in the High School?

XX. ADJOURNMENT

1. The next Board of Education meeting is scheduled for Wednesday, September 16, 2020 via video-conferencing at 6:30 PM.
2. Motion by Mrs. Chiaradia and seconded by Mr. Gilmore to adjourn meeting at approximately 11:05 pm. Motion approved by unanimous roll call (10-0)

Roll Call:

 X James Blumenstein X Pam Chiaradia X Ralph Gilmore X Nancy Schiavo

 X Allison Cox X Joseph Ryan X Jeff Whitman

 X Tara Butrica X Ammie Davis X Gina Osinski

The Audubon Board of Education reserves the right to add and/or delete motions or make changes to motions in this agenda up to the time of the meeting and during the actual meeting.

**Deborah Roncace
Business Administrator/Board Secretary**

BOARD OF EDUCATION MEETING
VIDEO-CONFERENCING
WEDNESDAY, SEPTEMBER 16, 2020
6:30 P.M.
MINUTES

I. **Call to Order:** In accordance with the provisions of the New Jersey Open Public Meeting Act of 1975, the Audubon Board of Education transmitted notice of this video-conferencing meeting, scheduled at 6:30 P.M. to the Retrospect newspaper and the Borough Clerk and by postings on the Audubon Public School District website and at the Main and the Pine Street entrance of the Junior-Senior High School.

II. **Roll Call**

SY 2018-2020

Pam Chiaradia Jeff Whitman Absent Gina Osinski

SY 2019-2021

James Blumenstein Allison Cox Ralph Gilmore

SY 2020-2022

Ammie Davis Joseph Ryan Tara Sullivan-Butrica

SY 2020 Mt. Ephraim Representative

Nancy Schiavo

Motion by Mr. Gilmore seconded by Mrs. Cox to approve the resolution for board to enter into closed Authorizing Executive session at 6:30pm for the following purposes.
Motion approved by unanimous roll call (9-0)

III. **Authorizing Executive Session:**

WHEREAS, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-12 et seq.) requires all meetings of the **Audubon Board of Education** to be held in public, N.J.S.A. 10:4-12(b) sets forth nine types of matters that may lawfully be discussed in Executive Session," i.e. without the public being permitted to attend; and

WHEREAS, the **Audubon Board of Education** has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the nine exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and next to each exception is a box within which the number of issues to be privately discussed that fall within that exception shall be written, and after each exception is a space where additional information that will disclose as much information about the decision as possible without undermining the purpose of the exception shall be written.

NOW, THEREFORE, BE IT RESOLVED that the **Audubon Board of Education** will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12(b):

Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public;

Any matter in which the release of information would impair a right to receive funds from the federal government;

Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publically;

Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body

Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

Any investigations of violations or possible violations of the law;

Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer;

Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public; Specifically the evaluation of the Superintendent

Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

WHEREAS, the length of the Executive Session is undetermined; however, the **Audubon Board of Education** will make every attempt to estimate the time of the session prior to convening the session after which the public meeting shall reconvene and the **Audubon Board of Education** will proceed with business.

NOW, THEREFORE, BE IT RESOLVED, that the **Audubon Board of Education** will go into Executive Session for only the above stated reasons;

BE IT FURTHER RESOLVED that the **Audubon Board of Education** hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the **Audubon Board of**

Education attorney advises that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the school district or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the **Board of Education**, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the board secretary to take the appropriate action to effectuate the terms of this resolution.

Motion by Mr. Gilmore seconded by Ms. Cox to adjourn closed Authorizing Executive session at 7:00 pm.
 Motion approved by unanimous roll call 9-0

IV. Call Meeting to Order

V. Flag Salute

VI. Spotlight Program:

THE AUDUBON BOARD OF EDUCATION SPOTLIGHT PROGRAM RECOGNIZES THE FOLLOWING STUDENTS OF THE MONTH FOR THE 2019-2020 SCHOOL YEAR:

<u>Grade Three/Four</u> Caitlyn McCausland	<u>Grade Three/Four</u> Ewan Werkeiser	<u>Grade Three/Four</u> Addison Carmack
<u>Grade Three/Four</u> Owen Callahan	<u>Grade Four/Five</u> Khalil Hanan	<u>Grade Four/Five</u> Santino Santore
<u>Grade Four/Five</u> Josh Ferrell	<u>Grade Five/Six</u> Eva KostECKI	<u>Grade Five/Six</u> Ava Lebb
<u>Grade Five/Six</u> Christy Daly	<u>Grade Six/Seven</u> Lucy Smith	<u>Grade Six/Seven</u> Andrew Brook
<u>Grade Six/Seven</u> Julianna Laxton	<u>Grade Seven/Eight</u> Lermaine White	<u>Grade Seven</u> Cassidy Wright
<u>Grade Eight/Nine</u> Giovanni Burke	<u>Grade Nine/Ten)</u> Jason Rushworth	<u>Grade Nine/Ten</u> Jolene Tohanczyn
<u>Grade Ten/Eleven</u> Amanda Osinski	<u>Grade Ten/Eleven</u> Jacob Stiner	<u>Grade Eleven/Twelve</u> Tysere Joseph
<u>Grade Eleven/Twelve</u> William Matthews		

VII. Presentation(s): Not Applicable

VIII. Approval of Board Minutes:

1. Motion by Mr. Gilmore and seconded by Mr. Whitman to approve the following minutes:

August 5, 2020 Public Session
August 5, 2020 Executive Session
August 12, 2020 BOE Summer Retreat
August 19, 2020 Public Session
August 19, 2020 Executive Session

Motion to Approve: R. Gilmore

Second: J. Whitman

Roll Call:

X James Blumenstein X Pam Chiaradia X Ralph Gilmore X Nancy Schiavo
X Allison Cox X Joseph Ryan X Jeff Whitman
X Tara Butrica X Ammie Davis Absent Gina Osinski

Motion approved by unanimous roll call for August 12, 2020 and August 19, 2020 Minutes with the exception of August 5, 2020 (9-0)
Motion for August 5, 2020 Minutes approved by Majority Vote (8-0-1) Board Member Schiavo abstained

IX. Participation: (Agenda Items Only) - None

The board welcomes participation of interested organizations and individuals and will schedule time as appropriate for the public to speak. The board reserves the right to limit public discussion. Public discussion of a topic will be limited to fifteen minutes, and individual speakers will be limited to five minutes. Reference bylaws #0167 of the Audubon Public Schools Board of Education Policy Manual.

All motions are voted on by all members unless otherwise marked with a +.

X. GOVERNANCE: Chairperson: Mr. Blumenstein – Committee Members: Ms. Butrica, Mr. Ryan, Ms. Schiavo, Alternate: Gina Osinski

Board of Education Goals

- ❖ To continue to provide equitable access to a rigorous curriculum while focusing on improving student achievement and decreasing the achievement gaps.
- ❖ To maintain a cost-effective budget that provides for educational resources, supports a preventative maintenance program, and encourages and facilitates long-range facility improvements.
- ❖ To foster a positive school climate and culture in order to positively impact student motivation, engagement, and achievement.

MOTION TO APPROVE ITEM 1

Motion by Mrs. Chiaradia and seconded by Mr. Whitman

1. Motion to approve the second reading and adoption of the following policies and regulations as recommended by the full Governance Committee of the Board.

MINUTES OF MEETING OF THE AUDUBON BOARD OF EDUCATION SEPTEMBER 16, 2020

Regulation	Title	New/Revised
R3160	Physical Examination	Revised
R4160	Physical Examination	Revised
R5111	Eligibility Of Resident/Nonresident Students	Revised
R5200	Attendance	Revised
R5320	Immunization	Revised
R5610	Suspension Procedures	Revised
R8320	Personnel Records	Revised
Policy	Title	New/Revised
P1648	Restart And Recovery Plan	New
P1648.02	Remote Learning Options For Families	New
P1649	Federal Families First Coronavirus (COVID-19) Response Act	New
P2270	Religion In The Schools	Revised
P2622	Student Assessment	Revised
P2431.3	Heat Participation Policy For Student-Athlete Safety	New
P3160	Physical Examination	Revised
P4160	Physical Examination	Revised
P5111	Eligibility Of Resident/Nonresident Students	Revised
P5200	Attendance	Revised
P5320	Immunization	Revised
P5610	Suspension	Revised
P5620	Expulsion	Revised

P8320	Personnel Records	Revised
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Motion to Approve Item(s) 1 through 1: P. Chiaradia Second: J. Whitman

Roll Call:

X James Blumenstein X* Pam Chiaradia X* Ralph Gilmore X Nancy Schiavo
 X* Allison Cox X Joseph Ryan X* Jeff Whitman
 X Tara Butrica X Ammie Davis Absent Gina Osinski

VOTE FOR ITEMS 1

Motion approved by unanimous roll call for all items except policy P3160 & P4160 (9-0)
 Motion for Policy P3160 & P4160 approved by Majority Vote (5-4-0) Board Members A. Cox, P Chiaradia, R. Gilmore & J. Whitman voted no

XI. OPERATIONS: Chairperson: Mrs. Cox – Committee Members: Mrs. Chiaradia, Mr. Gilmore, Mr. Whitman, Alternate: Mrs. Davis

MOTION TO APPROVE ITEM 1-11

Motion by Mr. Whitman and seconded by Mr. Gilmore

Board of Education Goals

- ❖ To continue to provide equitable access to a rigorous curriculum while focusing on improving student achievement and decreasing the achievement gaps.
- ❖ To maintain a cost-effective budget that provides for educational resources, supports a preventative maintenance program, and encourages and facilitates long-range facility improvements.
- ❖ To foster a positive school climate and culture in order to positively impact student motivation, engagement, and achievement.

1. Revised Board Secretary’s Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of June 2020. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

June Board Secretary’s Report

2. Board Secretary’s Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of July 2020. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

July Board Secretary’s Report

3. Revised Cash Reconciliation Report in accordance with 18A:17-36 and 18A:17-9 for the month of June 2020. The Cash Reconciliation Report and Secretary’s reports are in agreement for the month of June 2020.

June Cash Reconciliation Report

- 4. Cash Reconciliation Report in accordance with 18A:17-36 and 18A:17-9 for the month of July 2020. The Cash Reconciliation Report and Secretary's reports are in agreement for the month of July 2020.

July Cash Reconciliation Report

- 5. Board Secretary in accordance with N.J.A.C. 6A:23A – 16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.
- 6. Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4 We certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
- 7. Motion to approve line item transfers for the month of July 2020.

Line Item Transfers

- 8. Motion to approve the bills payable list for September 2020 in the amount of \$883,021.45 when certified.

September Bill List

- 9. Motion to authorize the Business Administrator to enter into a Health Insurance Consulting Agreement with Brown and Brown, Inc. at a fee of \$1,000.00 per month effective September 17, 2020 through June 30, 2021.
- 10. Motion to authorize Business Administrator to apply for lighting Retrofit project through Albright, LLC funded by NJ Clean Energy Program.

Proposal

- 11. Motion to acknowledge Safety Drills conducted in the District Schools:

NOT IN OPERATION AS OF 3/16/20

- Haviland Avenue School**
- Mansion Avenue School**
- Audubon High School**

Motion to Approve Item(s) 1 through 11: J. Whitman Second: R. Gilmore

Roll Call:

- | | | | |
|----------------------------|------------------------|----------------------------|------------------------|
| <u>X</u> James Blumenstein | <u>X</u> Pam Chiaradia | <u>X</u> Ralph Gilmore | <u>X</u> Nancy Schiavo |
| <u>X</u> Allison Cox | <u>X</u> Joseph Ryan | <u>X</u> Jeff Whitman | |
| <u>X</u> Tara Butrica | <u>X</u> Ammie Davis | <u>Absent</u> Gina Osinski | |

VOTE FOR ITEMS 1-11

Motion approved by unanimous roll call (9-0)

XII. EDUCATION: Chairperson: Ms. Schiavo - Committee Members: Mr. Blumenstein, Ms. Osinski, Mr. Ryan, Alternate: Ms. Butrica

Board of Education Goals

- ❖ To continue to provide equitable access to a rigorous curriculum while focusing on improving student achievement and decreasing the achievement gaps.
- ❖ To maintain a cost-effective budget that provides for educational resources, supports a preventative maintenance program, and encourages and facilitates long-range facility improvements.
- ❖ To foster a positive school climate and culture in order to positively impact student motivation, engagement, and achievement.

MOTION TO APPROVE ITEM 1-6

Motion by Mrs. Schiavo and seconded by Mr. Whitman

1. Motion to approve the issuance of written decisions affirming, rejecting, or modifying the Superintendent’s determination in regard to incident(s) reported at the August 19, 2020 meeting of the Board of Education.

School	Incident Report Number	Board Determination
HS	N/A	N/A
HAS	N/A	N/A
MAS	N/A	N/A

2. Motion to approve the tuition contract with Camden County Technical School District for the 2020/2021 school year at the rate below.

<u>Program</u>	<u>Amount</u>	<u># of Students</u>
Technical Program	\$3,397.00	11

3. Motion to approve the following out of district placements for the 2019-2020 school year at the recommendation of Special Services Department.

State ID#	Placement	Tuition \$	ESY \$	Extraordinary Services \$
6236323513	Holly Dell School	80,636.40	15,679.30	
8148069792	Holly Dell School	80,636.40	15,679.30	39,130.00
6826260311	ArchBishop Damiano School	51,438.60	8,573.10	32,550.00
9030517456	Bancroft	56,365.20	10,020.48	
5529931928	Brookfield Elementary School	60,480.00	6,720.00	
9621685272	Durand, Inc.	67,854.60	10,555.16	37,440.00

9253891204	Durand, Inc.	67,854.60	10,555.16	
8969028016	Durand, Inc.	67,854.60	10,555.16	37,440.00
3711796684	Collingswood 18-21 Transitional Program	24,272.00		

4. Motion to approve the homeless tuition contract for the following incoming student:

State ID #	Sending District	Tuition	Term
9030517456	Gloucester Township	35,071.68	7/1/20-1/12/21

5. Motion to approve a request from high school student ID #02807 for senior privilege for the 2020-2021 school year.

6. **Approval of Attendance at Conferences and Workshops for the 2020-2021 School Year**

WHEREAS, certain **Audubon Public School District employees** have requested authorization to attend the conference(s)/Workshop(s) listed below, and

WHEREAS, the attendance of each employee at the specified conference/workshop is educationally necessary, fiscally prudent and 1) directly related to and within the scope of the employee’s current responsibilities and the **District’s Professional Learning Plan**, and 2) critical to the instructional needs of the District or furthers the efficient operation of the District;

NOW, THEREFORE BE IT RESOLVED, that the **Audubon Board of Education** authorizes the attendance of the employees at the specified conferences/workshops listed below, and be it

FURTHER RESOLVED, that the **Board** hereby determines that the estimated expenses related to the authorized travel listed below are justified and

THEREFORE, authorizes payment of any registration fees and statutorily authorized travel expenditures to the designated employees, not to exceed District budgetary limitations and to be in accordance with the provisions of *N.J.S.A. 18A:11-12*, the District’s travel policy and procedures, State travel payment guidelines established by the Department of Treasury in NJOMB circular letter 08-13-OMB, and with the guidelines established by the federal Office of Management and Budget:

Participant	Conference Title & Location	Date(s)	Cost
25 Attendees (Full Board + 15 Attendees)	NJ School Board’s Virtual Workshop 2020	10/20/20 – 10/22/20	\$900.00 for the full group
Monica Ochal	NJIIS School Nurse Webinar	9/15/20	No Cost

Motion to Approve Items 1 through 6: N. Schiavo Second: J. Whitman

Roll Call:

 X James Blumenstein X Pam Chiaradia X Ralph Gilmore X Nancy Schiavo

- Allison Cox Joseph Ryan Jeff Whitman
- Tara Butrica Ammie Davis Absent Gina Osinski

VOTE FOR ITEMS 1-6

Motion approved by unanimous roll call (9-0)

XIII. HUMAN RESOURCES: Chairperson: Mrs. Davis, Committee Members: Mrs. Cox, Mr. Gilmore, Mr. Whitman, Alternate: Mrs. Chiaradia

Board of Education Goals

- ❖ To continue to provide equitable access to a rigorous curriculum while focusing on improving student achievement and decreasing the achievement gaps.
- ❖ To maintain a cost-effective budget that provides for educational resources, supports a preventative maintenance program, and encourages and facilitates long-range facility improvements.
- ❖ To foster a positive school climate and culture in order to positively impact student motivation, engagement, and achievement.

MOTION TO APPROVE ITEM 1-17

Motion by Mrs. Cox and seconded by Mr. Gilmore

1. + Motion to approve the long-term substitute Elementary Teacher contract for Danielle Reich at Mansion Avenue School, from September 1, 2020 through June 18, 2021 at BA Step 1; time worked does not count towards the acquisition of tenure. Final approval is pending the completion of all Audubon Board of Education and New Jersey Department of Education requirements, as recommended by the Superintendent of Schools.
2. Motion to revise the first year tenure track Assistant Principal/Supervisor of Student Personnel Services contract for Kasey Bobo for the 2020-2021 school year, effective September 14, 2020, in accordance with the 2018-2021 negotiated contract between the Audubon Board of Education and the Audubon Administrators Association at \$103,000.00 (pro-rated), pending the completion of all Audubon Board of Education and New Jersey Department of Education requirements at the recommendation of the Superintendent of Schools.
3. Motion to revise the first year tenure track Teacher of Health & Physical Education (7 through 12) contract for Ryan Boland for the 2020-2021 school year, effective October 26, 2020, in accordance with the 2018-2021 negotiated contract between the Audubon Board of Education and the Audubon Administrators Association at BA Step 4 - \$56,000.00 (pro-rated), pending the completion of all Audubon Board of Education and New Jersey Department of Education requirements at the recommendation of the Superintendent of Schools.
4. + Motion to approve a request from Employee #555, to invoke a Leave of Absence, effective September 1, 2020 to June 30, 2021, as described below:

September 1, 2020 through June 30, 2021	Unpaid Leave of Absence
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5. + Motion to approve a request from Employee #1925, to invoke a Leave of Absence, effective November 13, 2020 to March 31, 2021, as described below:

November 13, 2020 through December 17, 2020	Paid Leave (21 Sick and 0.5 Personal)
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MINUTES OF MEETING OF THE AUDUBON BOARD OF EDUCATION SEPTEMBER 16, 2020

- December 18, 2020 through March 31, 2021 Unpaid Leave of Absence
- November 13, 2020 through December 23, 2020 Federal Family Medical Leave Act
- January 4, 2021 through March 26, 2021 NJ Family Leave Act

6. Motion to approve a request from Employee #1488, to invoke a Leave of Absence, effective December 7, 2020 to April 30, 2021, as described below:

- December 7, 2020 through January 29, 2021 Paid Leave (32 Sick)
- February 1, 2021 through April 30, 2021 Unpaid Leave of Absence
- December 7, 2020 through January 29, 2021 Federal Family Medical Leave Act
- February 1, 2021 through April 30, 2021 NJ Family Leave Act

7. + Motion to approve a request from Jane Byrne, Special Education Teacher at Mansion Avenue School to invoke a Federal Family Medical Leave Act, with intermittent leave not to exceed 60 days, effective September 1, 2020 through June 18, 2021 as described below:

- September 1, 2020 through June 18, 2021 Intermittent Unpaid Leave of Absence
- September 1, 2020 through June 18, 2021 Intermittent Federal Family Medical Leave Act

8. Motion to approve the termination of contract for Employee #1922, effective August 20, 2020, at the recommendation of the Superintendent of Schools.

9. Motion to approve an adjustment in the salary status of the following staff members in accordance with the negotiated 2018-2021 contract between the Audubon Board of Education and the Audubon Education Association, retroactive to September 1, 2020, at the recommendation of the Superintendent of Schools.

Name	Step	Degree (Previous)	Degree (Current)
Daniel Carter	4	BA+30	MA
Erica Wenzel	6	MA	MA + 30

10. + Motion to approve an adjustment in the salary status of Phyllis Barnes, Special Education Aide at Mansion Avenue School, for receiving her substitute certificate, Step 4, \$15.34 per hour, 29.5 hours per week, not to include benefits, effective September 1, 2020, at the recommendation of the Superintendent of Schools.

11. Motion to approve the following overloads at the Junior-Senior High School for the 2020-2021 school year:

Name	Position	Partial/Full	Salary
Stacey Caltagirone	General Education	Partial (50%)	\$2,000.00
Daniel Carter	General Education	Full	\$4,000.00
Daniel Cosenza	General Education	Full	\$4,000.00
Angela DiFilippo	General Education	Partial (50%)	\$2,000.00
Carlina Fuscellaro	General Education	Full	\$4,000.00
Laurie Georgel	General Education	Full	\$4,000.00

MINUTES OF MEETING OF THE AUDUBON BOARD OF EDUCATION SEPTEMBER 16, 2020

Name	Sport/Activity
Aleksey Kilvington	Field Hockey

17. Motion to approve the following staff member request for leaves and/or accommodations due to COVID-19:

Staff ID #	Location	Superintendent's Recommendation
37	AHS	Approved to work remotely up until October 2, 2020
138	AHS	Approved to work remotely on Wednesday and an early dismissal MTRF through November 6, 2020
189	AHS	Approved to work remotely sporadically as long as she is not supporting SE up until November 6, 2020
428	AHS	Approved to work remotely up until November 5, 2020
527	AHS	Approved to work remotely up until November 5, 2020
552	AHS	Approved to work remotely up until November 6, 2020
560	AHS	Approved to work remotely up until October 2, 2020
574	AHS	Approved to work remotely until November 6, 2020
656	AHS	Approved to work remotely up until October 2, 2020
1006	AHS	Approved to work remotely up until October 2, 2020
1085	AHS	Approved to work remotely up until November 5, 2020
1101	AHS	Approved to work remotely up until November 5, 2020
1272	AHS	Approved to work remotely up until November 6, 2020
1384	AHS	Approved to work remotely sporadically as long he is not supporting SE up until November 6, 2020
1474	AHS	Approved to work remotely up until November 2, 2020
1555	AHS	Approved to work remotely up until October 2, 2020
1626	AHS	Approved to work remotely up until October 2, 2020
1810	AHS	Approved to work remotely up until November 5, 2020
1955	AHS	Approved to work remotely up until October 2, 2020
666	District	Approved for FMLA
1910	District	Approved to be present only when students are present
225	HAS	Approved to work remotely up until September 11, 2020
614	HAS	Approved to work remotely sporadically until November 6, 2020
833	HAS	Approved to work remotely on Wednesday and MT if she is not supporting SE through November 6, 2020
965	HAS	Approved to work remotely up until November 2, 2020
1005	HAS	Approved to work remotely on Wednesday up until November 6, 2020

MINUTES OF MEETING OF THE AUDUBON BOARD OF EDUCATION SEPTEMBER 16, 2020

1231	HAS	Approved to work remotely up until November 6, 2020
1840	HAS	Approved to work remotely sporadically as long she is not supporting SE up until November 6, 2020
1932	HAS	Approved to work remotely up until November 6, 2020
297	MAS	Approved to work remotely up until November 5, 2020
551	MAS	Approved to work remotely on Wednesday up until November 5, 2020
555	MAS	Approved full year unpaid leave
850	MAS	Denied FFCRA \$; Approved to work remotely during quarantine
850	MAS	Approved to work remotely up until October 2, 2020
1161	MAS	Approved to work full year remotely
1259	MAS	Approved to work remotely sporadically as long she is not supporting SE up until November 6, 2020
1287	MAS	Approved to work remotely up until November 6, 2020
1386	MAS	Approved to work remotely up until November 6, 2020

Motion to Approve Items 1 through 17: A. Cox Second: R. Gilmore

Roll Call:

X James Blumenstein X Pam Chiaradia X Ralph Gilmore X Nancy Schiavo
 X Allison Cox X Joseph Ryan X Jeff Whitman
 X* Tara Butrica X Ammie Davis Absent Gina Osinski

VOTE FOR ITEMS 1

Motion approved by unanimous roll call for all items except Item #2 (9-0)
 Motion for Item #2 approved by Majority Vote (8-0-1) Board Member T. Butrica abstained

XIV. REPORTS:

XV. HIB District Report

XVI.

September 2020	BULLYING INCIDENTS REPORT		
SCHOOL	Confirmed HIB	Non-HIB	Total
AHS	0	0	0
HAS	0	0	0
MAS	0	0	0

Superintendent's Report : Dr. Davis addressed issues with Google meet platform. Dr. Davis commended Staff for remote learning.

XVII. Special Program Representatives:

- A. CCESC Rep. Rotation: **James Blumenstein** - None
- B. CCSBA Rep. Rotation: **Ammie Davis** - None
- C AEF Representative: **Pam Chiaradia** – Will be holding an Oktoberfest

XVIII. Board Member Comments: Board Member Gilmore would like the Board to consider attending Board meetings in-person starting in October.

President Blumenstein would like to reach out to the Board Solicitor on an opinion for this request.

Board member Whitman stated that Project Graduation is having a fundraiser at the Cove and wanted to share information.

XIX. Public Participation: (Open Discussion)

Resident Luis Matthews read a statement and explained that all 3 of his children are learning instruction differently in remote setting. Mr. Matthews would like answers.

The board welcomes participation of interested organizations and individuals and will schedule time as appropriate for the public to speak. The board reserves the right to limit public discussion. Public discussion of a topic will be limited to fifteen minutes, and individual speakers will be limited to five minutes. Reference Board bylaws #0167 of the Audubon Public Schools Board of Education Policy Manual.

XX. ADJOURNMENT

1. The next Board of Education meeting is scheduled for Wednesday, October 21, 2020 via video-conferencing at 6:30 PM.

Motion by Mr. Gilmore seconded by Ms. Chiaradia to adjourn meeting at approximately 8:15 pm. Motion approved by unanimous roll call (9-0)

Motion to Approve: R. Gilmore Second: P. Chiaradia

Roll Call:

- | | | | |
|------------------------------|--------------------------|------------------------------|--------------------------|
| <u> X </u> James Blumenstein | <u> X </u> Pam Chiaradia | <u> X </u> Ralph Gilmore | <u> X </u> Nancy Schiavo |
| <u> X </u> Allison Cox | <u> X </u> Joseph Ryan | <u> X </u> Jeff Whitman | |
| <u> X </u> Tara Butrica | <u> X </u> Ammie Davis | <u> Absent </u> Gina Osinski | |

The Audubon Board of Education reserves the right to add and/or delete motions or make changes to motions in this agenda up to the time of the meeting and during the actual meeting.

Deborah Roncace
Business Administrator/Board Secretary

BOARD OF EDUCATION MEETING

VIDEO-CONFERENCING

WEDNESDAY, OCTOBER 21, 2020

6:30 P.M.

MINUTES

- I. **Call to Order:** In accordance with the provisions of the New Jersey Open Public Meeting Act of 1975, the Audubon Board of Education transmitted notice of this video-conferencing meeting, scheduled at 6:30 P.M. to the Retrospect newspaper and the Borough Clerk and by postings on the Audubon Public School District website and at the Main and the Pine Street entrance of the Junior-Senior High School.

II. **Roll Call**

SY 2018-2020

 X Pam Chiaradia

 X Jeff Whitman

 X Gina Osinski

SY 2019-2021

 X James Blumenstein

 X Allison Cox

 X Ralph Gilmore

SY 2020-2022

 X Ammie Davis

 X Joseph Ryan

 X Tara Sullivan-Butrica

SY 2020 Mt. Ephraim Representative

 X Nancy Schiavo

Motion by Ms. Cox seconded by Mr. Gilmore to approve the resolution for board to enter into closed Authorizing Executive session at 6:30pm for the following purposes.

Motion approved by unanimous roll call (10-0)

III. **Authorizing Executive Session:**

WHEREAS, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-12 et seq.) requires all meetings of the **Audubon Board of Education** to be held in public, N.J.S.A. 10:4-12(b) sets forth nine types of matters that may lawfully be discussed in Executive Session," i.e. without the public being permitted to attend; and

WHEREAS, the **Audubon Board of Education** has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the nine exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and next to each exception is a box within which the number of issues to be privately discussed that fall within that exception shall be written, and after each exception is a space where additional information that will disclose as much information about the decision as possible without undermining the purpose of the exception shall be written.

NOW, THEREFORE, BE IT RESOLVED that the **Audubon Board of Education** will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12(b):

MINUTES OF MEETING OF THE AUDUBON BOARD OF EDUCATION OCTOBER 21, 2020

Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public;

Any matter in which the release of information would impair a right to receive funds from the federal government;

Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly;

Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body

Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

Any investigations of violations or possible violations of the law;

Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer;

Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public; Specifically the evaluation of the Superintendent

Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

WHEREAS, the length of the Executive Session is undetermined; however, the **Audubon Board of Education** will make every attempt to estimate the time of the session prior to convening the session after which the public meeting shall reconvene and the **Audubon Board of Education** will proceed with business.

NOW, THEREFORE, BE IT RESOLVED, that the **Audubon Board of Education** will go into Executive Session for only the above stated reasons;

BE IT FURTHER RESOLVED that the **Audubon Board of Education** hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the **Audubon Board of Education** attorney advises that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the school district or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the **Board of Education**, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the board secretary to take the appropriate action to effectuate the terms of this resolution.

Motion by Mrs. Cox seconded by Mr. Gilmore to adjourn closed Authorizing Executive session at 6:45pm
 Motion approved by unanimous roll call (10-0)

IV. Call Meeting to Order

V. Flag Salute

VI. Spotlight Program:

THE AUDUBON BOARD OF EDUCATION SPOTLIGHT PROGRAM RECOGNIZES THE FOLLOWING STUDENTS OF THE MONTH FOR SEPTEMBER 2020:

<u>Pre-Kindergarten</u> Xavier Garvin	<u>Kindergarten</u> Brody Preston	<u>Grade One</u> Olivia Tracy
<u>Grade Two</u> Danaka Grudzinski	<u>Grade Three</u> Matthias Gleason	<u>Grade Four</u> Joseabraham Cisneros
<u>Grade Five</u> Rocco Kaufman	<u>Grade Six</u> Emma Schloendorn	<u>Grade Seven</u> Kaela Hannah
<u>Grade Eight</u> Llinsish Alvarez	<u>Freshman Class</u> Isabella Enriquez	<u>Sophomore Class</u> Brian Dickie
<u>Junior Class</u> Brandon Marques	<u>Senior Class</u> Michael Chisholm	

VII. Presentation(s): State Assessment Results & Graduation Pathways, D of C & I, Mr. Shamus Burke

VIII. Approval of Board Minutes:

1. Motion by Mr. Whitman and seconded by Mr. Gilmore to approve the following minutes:

September 16, 2020 Public Session

September 16, 2020 Executive Session

Motion to Approve: J. Whitman Second: R. Gilmore

Roll Call:

X James Blumenstein X Pam Chiaradia X Ralph Gilmore X Nancy Schiavo
X Allison Cox X Joseph Ryan X Jeff Whitman
X Tara Butrica X Ammie Davis * Gina Osinski
 (abstained)

VOTE FOR ITEM 1

Motion approved by Majority Vote (9-0-1) Board Member Osinski abstained

IX. Participation: (Agenda Items Only) - None

The board welcomes participation of interested organizations and individuals and will schedule time as appropriate for the public to speak. The board reserves the right to limit public discussion. Public discussion of a topic will be limited to fifteen minutes, and individual speakers will be limited to five minutes. Reference bylaws #0167 of the Audubon Public Schools Board of Education Policy Manual.

All motions are voted on by all members unless otherwise marked with a +.

X. GOVERNANCE: Chairperson: Mr. Blumenstein – Committee Members: Ms. Butrica, Mr. Ryan, Ms. Schiavo, Alternate: Gina Osinski

Board of Education Goals

- ❖ To continue to provide equitable access to a rigorous curriculum while focusing on improving student achievement and decreasing the achievement gaps.
- ❖ To maintain a cost-effective budget that provides for educational resources, supports a preventative maintenance program, and encourages and facilitates long-range facility improvements.
- ❖ To foster a positive school climate and culture in order to positively impact student motivation, engagement, and achievement.

President Blumenstein stated that the Governance Committee met and discussed how to proceed with future board meetings. Three options were discussed:

- 1.) Continue virtual meetings
- 2.) Have Board members meet in-person with the public in zoom
- 3.) Have Board members and public meet in-person

The Governance Committee unanimously voted for Option 1. All consensus of the Board was in favor to continue with virtual meetings.

MOTION TO APPROVE ITEM 1

Motion by Mrs. Cox and seconded by Mrs. Chiaradia

1. Motion to approve the first reading of the following policies and regulations as recommended by the full Governance Committee of the Board.

Regulation	Title	New/Revised
<u>R2431.1</u>	Emergency Procedures For Sports And Other Athletic Activity	Revised
<u>R5330.04</u>	Administering An Opioid Antidote	Revised
<u>R5330.05</u>	Seizure Action Plan	New
<u>R6470.01</u>	Electronic Funds Transfer And Claimant Certification	New
<u>R7440</u>	School District Security	Revised

Policy	Title	New/Revised
<u>P1620</u>	Administrative Employment Contracts	Revised
<u>P1648.02</u>	Remote Learning Options For Families	New
<u>P1648.03</u>	Restart And Recovery Plan – Full-Time Remote Instructions	New
<u>P2431</u>	Athletic Competition	Revised
<u>P5530.04</u>	Administering An Opioid Antidote	Revised
<u>P5530.05</u>	Seizure Action Plan	New
<u>P6440</u>	Cooperative Purchasing	Revised
<u>P6470.01</u>	Electronic Funds Transfer And Claimant Certification	New
<u>P7440</u>	School District Security	Revised
<u>P7450</u>	Property Inventory	Revised
<u>P8420</u>	Emergency And Crisis Situations	Revised
<u>P8561</u>	Procurement Procedures For School Nutrition Programs	Revised

Motion to Approve Item(s) 1 through 1: A. Cox Second: P. Chiaradia

Roll Call:

- X James Blumenstein X Pam Chiaradia X Ralph Gilmore X Nancy Schiavo
X Allison Cox X Joseph Ryan X Jeff Whitman
X Tara Butrica X Ammie Davis X Gina Osinski

VOTE FOR ITEMS 1

Motion approved by unanimous roll call (10-0)

XI. OPERATIONS: Chairperson: Mrs. Cox – Committee Members: Mrs. Chiaradia, Mr. Gilmore, Mr. Whitman, Alternate: Mrs. Davis

Board of Education Goals

- ❖ To continue to provide equitable access to a rigorous curriculum while focusing on improving student achievement and decreasing the achievement gaps.
- ❖ To maintain a cost-effective budget that provides for educational resources, supports a preventative maintenance program, and encourages and facilitates long-range facility improvements.

- ❖ To foster a positive school climate and culture in order to positively impact student motivation, engagement, and achievement.

MOTION TO APPROVE ITEMS 1-10

Motion by Mrs. Chiaradia and seconded by Mrs. Davis

1. Board Secretary's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of August 2020. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

August Board Secretary's Report

2. Cash Reconciliation Report in accordance with 18A:17-36 and 18A:17-9 for the month of August 2020. The Cash Reconciliation Report and Secretary's reports are in agreement for the month of August 2020.

August Cash Reconciliation Report

3. Board Secretary in accordance with N.J.A.C. 6A:23A – 16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

4. Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4 We certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

5. Motion to approve line item transfers for the month of August 2020.

Line Item Transfers

6. Motion to approve the bills payable list for October 2020 in the amount of \$752,724.10 when certified.

October Bill List

7. Motion approve the voiding of the following Student Activity outstanding checks due to date issued (over 1 year):

05/31/19	#013544	\$300.00
05/31/19	#013549	\$100.00
06/04/19	#013553	\$100.00
10/24/19	#12708	\$16.20

8. Motion approve the voiding of the following outstanding Warrant checks due to date issued (over one year):

6/12/19	#50187	\$100.00
6/12/19	#50249	\$100.00
6/12/19	#50338	\$1,548.30
9/18/19	#50646	\$188.00
9/18/19	#50653	\$94.00
10/16/19	#50924	\$300.00

9. Motion to acknowledge Safety Drills conducted in the District Schools:

Haviland Avenue School

September 17, 2020	Fire Drill
September 18, 2020	Lockout Drill

Mansion Avenue School

September 22, 2020 Lockout Drill
 September 24, 2020 Fire Drill

Audubon High School

September 23, 2020 Fire Drill
 September 30, 2020 Crisis Drill

10. Motion to approve the renewal of dental insurance coverage with the Delta Dental Plan of New Jersey for a two year period effective November 1, 2020 to October 31, 2022 with a decrease of -2.55% in premium costs from the prior calendar year.

Motion to Approve Item(s) 1 through 10: P. Chiaradia Second: A. Davis

Roll Call:

X James Blumenstein X Pam Chiaradia X Ralph Gilmore X Nancy Schiavo
X Allison Cox X Joseph Ryan X Jeff Whitman
X Tara Butrica X Ammie Davis X Gina Osinski

VOTE FOR ITEMS 1-10

Motion approved by unanimous roll call (10-0)

- XII. EDUCATION: Chairperson: Ms. Schiavo - Committee Members: Mr. Blumenstein, Ms. Osinski, Mr. Ryan, Alternate: Ms. Butrica**

Board of Education Goals

- ❖ To continue to provide equitable access to a rigorous curriculum while focusing on improving student achievement and decreasing the achievement gaps.
- ❖ To maintain a cost-effective budget that provides for educational resources, supports a preventative maintenance program, and encourages and facilitates long-range facility improvements.
- ❖ To foster a positive school climate and culture in order to positively impact student motivation, engagement, and achievement.

MOTION TO APPROVE ITEMS 1-10

Motion by Ms. Cox and seconded by Mr. Whitman

1. Motion to approve the issuance of written decisions affirming, rejecting, or modifying the Superintendent’s determination in regard to incident(s) reported at the September 16, 2020 meeting of the Board of Education.

School	Incident Report Number	Board Determination
HS	N/A	N/A
HAS	N/A	N/A
MAS	N/A	N/A

2. + Student Statistics September 2020

Date	Haviland Avenue	Mansion Avenue	Audubon Jr./Sr. HS	Out of District	Total
9/8/20	261	370	815	23	1469
8/1/20	N/A	N/A	N/A	N/A	N/A
9/6/19	277	388	796	24	1485

3. Motion to approve the attached movies to be approved for use during Appreciation of Music in TV/Movies and The Art of Musical Theatre classes.

Movie List Attachment

4. Motion to approve Catapult Learning as a provider of math coaching for the purposes of professional development through the observation of both on-site and virtual instruction; cost paid through Title II and not to exceed \$25,000.00.

Catapult Learning Contract

5. Motion to approve the following use of facilities request:

School	Location	Activity	Start/End Date(s)	Time(s)	Contact
AHS	HS Track	Interact Club Hour of Power Walk	11/15/20	11:00 am – 1:00 pm	Eileen Willis

6. **Approval of Attendance at Conferences and Workshops for the 2020-2021 School Year**

WHEREAS, certain **Audubon Public School District employees** have requested authorization to attend the conference(s)/Workshop(s) listed below, and

WHEREAS, the attendance of each employee at the specified conference/workshop is educationally necessary, fiscally prudent and 1) directly related to and within the scope of the employee’s current responsibilities and the **District’s Professional Learning Plan**, and 2) critical to the instructional needs of the District or furthers the efficient operation of the District;

NOW, THEREFORE BE IT RESOLVED, that the **Audubon Board of Education** authorizes the attendance of the employees at the specified conferences/workshops listed below, and be it

FURTHER RESOLVED, that the **Board** hereby determines that the estimated expenses related to the authorized travel listed below are justified and

THEREFORE, authorizes payment of any registration fees and statutorily authorized travel expenditures to the designated employees, not to exceed District budgetary limitations and to be in accordance with the provisions of *N.J.S.A. 18A:11-12*, the District’s travel policy and procedures, State travel payment guidelines established by the Department of Treasury in NJOMB circular letter 08-13-OMB, and with the guidelines established by the federal Office of Management and Budget:

Participant	Conference Title & Location	Date(s)	Cost
Pennie Bigelow	NJAIC Fall Symposium Webinar	10/23/20	\$50.00

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Jillian Matysik	NJASP Winter Conference	12/4/20	\$155.00
Maria Pousatis	TCN-SJ Transition Coordinator Network of South Jersey	10/14/20	No Cost

7. Motion to approve the following out of district placements for the 2020-2021 school year at the recommendation of Special Services Department and the Superintendent of Schools:

State ID#	Placement	Tuition \$	ESY \$	Extraordinary Services \$
3739304846	GCSSSD	40,320.00	4,410.00	41,580.00
7395025763	GCSSSD	64,080.00	4,410.00	
9311644887	GCSSSD	64,080.00	4,410.00	
2482339911	GCSSSD	40,320.00		
3711796684	Collingswood 18-21 Transitional Program			27,739.14 To be prorated up until Oct 9, 2020.

8. Motion to approve the following programs funded each year partly through the Municipal Alliance grant:

Peer Facilitators: Students are trained to assist other students with academic and social progress at Audubon High School; Peer to Peer; STARS.

Project Graduation: An evening of drug free activities held on the evening of the high school graduation; it demonstrates that there are healthy, fun, drug and alcohol free activities available for students. It is an ongoing event that meets monthly to plan and fundraise for the event.

High School Visitation: Trained high school peer facilitators introduce new students and incoming 7th grade students and 9th grade students to the high school, it's classrooms layout, the rules and procedures, and the activities available to the students; Teens2Teens, follow up occurs in the fall of the school year as the students' transition to the next level on their education.

Intergenerational Group: Recreational and service activities combined with prevention education linking students, grades 7-12 and senior citizens. The activity builds positive community connections through prosocial involvement.

DARE Program: Provides prevention education to the 5th grade students and will target the grade levels for other prevention issues. (e.g. Violence Awareness Week).

Early Intervention: An interactive program for all ages.

After School Tutoring: 6th grade student volunteers are trained to provide academic support and reinforcement, mentoring – for students; 2 days per week; November - April; supervision by staff member

Family Education: Activities that address various needs identified by parents and children – Activities involving parents (e.g. materials, awards needed for graduation ceremonies, 6th grade book club (The Misfits)).

Municipal Alliance Coordinator: Completes paperwork, quarterly reports, general alliance communications, coordinates various Alliance programs (previously described); goal is to create positive communication, strong families, and substance-free lives.

Student Assistance Counselor: Provides substance abuse education, prevention education, and support groups for students in grades 7-12; services offered 5 days/week, approx. 5 hours per day and additional time before or after the school day.

- 9. Motion to approve the following students for Option II for the 2020-2021 school year. *(All Option II courses will appear on the students' transcript, but will not be factored into the students' GPA.)*

Student ID #75029 – At least one class per semester at Camden County College for a maximum Total of 20 credits on their transcript.

Student ID #00189 – Use Competitive Baseball training 10 hours per week to replace Physical Education.

Student ID #00276 – Use American Sign Language to replace Study Hall.

- 10. Motion to approve the 2020-2021 Nursing Services Plan.

Nursing Services Plan 2020-2021

Motion to Approve Items 1 through 10: A. Cox Second: J. Whitman

Roll Call:

- | | | | |
|----------------------------|------------------------|------------------------|------------------------|
| <u>X</u> James Blumenstein | <u>X</u> Pam Chiaradia | <u>X</u> Ralph Gilmore | <u>X</u> Nancy Schiavo |
| <u>X</u> Allison Cox | <u>X</u> Joseph Ryan | <u>X</u> Jeff Whitman | |
| <u>X</u> Tara Butrica | <u>X</u> Ammie Davis | <u>X</u> Gina Osinski | |

VOTE FOR ITEMS 1-10

Motion approved by unanimous roll call (10-0)

- XIII. **HUMAN RESOURCES: Chairperson: Mrs. Davis, Committee Members: Mrs. Cox, Mr. Gilmore, Mr. Whitman, Alternate: Mrs. Chiaradia**

Board of Education Goals

- ❖ To continue to provide equitable access to a rigorous curriculum while focusing on improving student achievement and decreasing the achievement gaps.
- ❖ To maintain a cost-effective budget that provides for educational resources, supports a preventative maintenance program, and encourages and facilitates long-range facility improvements.
- ❖ To foster a positive school climate and culture in order to positively impact student motivation, engagement, and achievement.

MOTION TO APPROVE ITEMS 1-25

Motion by Mr. Gilmore and seconded by Ms. Davis

MINUTES OF MEETING OF THE AUDUBON BOARD OF EDUCATION OCTOBER 21, 2020

1. + Motion to approve Kheira Bethea as a part-time Special Education Aide at Mansion Avenue School, BA Step 3, \$14.91 up to 29.5 hours per week, not to include benefits, effective after, on, or before October 22, 2020, pending the completion of all Audubon Board of Education and New Jersey Department of Education requirements, for the 2020-2021 school year at the recommendation of the Superintendent of Schools
2. + Motion to approve Larissa Huber as a part-time Special Education Aide at Mansion Avenue School, BA Step 4, \$15.34 up to 29.5 hours per week, not to include benefits, effective retroactively to October 13, 2020, pending the completion of all Audubon Board of Education and New Jersey Department of Education requirements, for the 2020-2021 school year at the recommendation of the Superintendent of Schools
3. Motion to approve William C. Scully as a part time General Education Aide at the high school at Step 1, \$14.06 per hour upon the execution and approval of timesheets, not to include benefits, effective after, on, or before October 22, 2020 through the 2020 Fall soccer season, pending the completion of all Audubon Board of Education and New Jersey Department of Education requirements, at the recommendation of the Superintendent of Schools.
4. + Motion to approve a request from Employee #536, to invoke a Leave of Absence, effective October 5, 2020 to November 16, 2020, at the recommendation of the Superintendent of Schools as described below:

October 5, 2020 through November 16, 2020	Paid Leave (27 Sick)
October 5, 2020 through November 16, 2020	Federal Family Medical Leave Act
5. Motion to approve a request from Employee #1555, to invoke a Leave of Absence, effective October 5, 2020 to December 9, 2020, at the recommendation of the Superintendent of Schools as described below:

October 5, 2020 through December 9, 2020	Paid Leave (42 Sick)
October 5, 2020 through December 9, 2020	Federal Family Medical Leave Act
6. Motion to approve a request from Employee #225, to invoke a Leave of Absence, effective September 14, 2020 to December 31, 2020, at the recommendation of the Superintendent of Schools as described below:

September 28, 2020 through December 31, 2020	Unpaid Leave
--	--------------
7. Motion to accept, with best wishes, the letter of resignation, with intent to retire, from Susan Clune, Secretary to the Principal at the high school, effective July 1, 2021.
8. Motion to accept, with best wishes, the letter of resignation, with intent to retire, from Maria Caravelli, Special Education Aide at the high school, effective November 1, 2020.
9. Motion to approve the following four (4) Student Technology Assistants at the hourly rate of \$11.00 for 2.0 hours per day, two to three days per week, from October 5, 2020 through December 31, 2020 with executed time sheets at the recommendation of the Superintendent of Schools:
 - a. Michael Chisholm
 - b. Bella Kokocha
 - c. Kailey Piontkowski
 - d. Madison Piontkowski
10. Motion to approve the following eight (8) Student Maintenance Workers at the hourly rate of \$11.00. The workers will fill positions for up to 4.0 hours per day, up to four days per week for a total program cost of \$176.00 per day or \$704.00 per week, from October 22, 2020 through December 23, 2020 with executed time sheets at the recommendation of the Superintendent of Schools. To be reimbursed through FEMA or paid through C.A.R.E.S.:
 - a. Alyssa Campagna
 - b. Matthew Hucaluk

MINUTES OF MEETING OF THE AUDUBON BOARD OF EDUCATION OCTOBER 21, 2020

- c. Jacob Jordan
- d. Jeffrey Jordan
- e. Abigail Moore
- f. Jerry Ortiz
- g. Stephen Slashinski
- h. Mairead Tomaselli

- 11. Motion to authorize the Audubon Board of Education to create eight Academic Coaches as of the 2020-2021 school year in accordance with the recommendation of the Superintendent of Schools.
- 12. Motion to approve the Academic Coach Job description.
- 13. Motion to approve the following mentors for the 2020-21 school year. Novice teacher will compensate mentor as per state regulations and AEA contract at the recommendation of the Superintendent of Schools:

Novice Teacher	School/Subject	Mentor	Date
Peter Amendolia	Audubon Jr/Sr High School ELA	Larae Drinkhouse	9/1/20 - 6/30/21
Ryan Boland	Audubon Jr/Sr High School Health/PE	Thea Ricci	9/1/20 - 6/30/21
Carly Burton	Audubon Jr/Sr High School Art	Janelle Mueller	9/1/20 - 6/30/21
Carlina Fusarello	Audubon Jr/Sr High School SE/Math	Erica Wenzel	9/1/20 - 6/30/21
Danielle Reich	Mansion Avenue School Grade 3	Jen Beebe	9/1/20 - 6/30/21

- 14. Motion to approve the following staff members to provide five hours of new teacher support and mentoring for the 2020-21 school year, at the non-instructional contractual rate of \$30.00 per hour for a total of \$150.00 per staff member at the recommendation of the Superintendent of Schools:

New Teacher	School/Subject	Mentor
Jessica Bruck	Haviland Avenue School Special Education	Kim Brach
Kelly McIlvane	Haviland Avenue School Special Education	Cherie McNellis
Jeanine Motta	Audubon Jr/Sr High School World Language	Ashley McGuire

- 15. Motion to approve the following student from Rowan University to complete an Internship at the recommendation of the Superintendent of Schools.

Student Teacher	Grade/Subject	Dates	Cooperating Teacher
Rachel Simonetti	Internship in Counseling (600 hours)	9/1/20 - 6/10/21	Cara Novick

16. Motion to approve the following Audubon Junior-Senior High Avenue School extracurricular contract for the 2020-2021 school years based on the negotiated agreement between the Audubon Education Association and the Audubon Board of Education at the recommendation of the Superintendent of Schools:

Name	Position/Activity	Contractual Rate
Emily Warren	Intervention & Referral Services	\$656.00
Marie Bonvetti	Intervention & Referral Services	\$656.00

17. Motion to appoint Kasey Bobo, Director of Guidance as the Section 504 Compliance Officer for a term commencing October 1, 2020 through June 30, 2021 at the recommendation of the Superintendent of Schools.
18. Motion to approve the following as district substitute teachers for the 2020-2021 school year, on an emergent basis, pending completion of all district and state requirements at the recommendation of the Superintendent of Schools:

Tracey Timko	Substitute Teacher
Toria Hoke	Substitute Nurse
Samantha Malsbury	Substitute Nurse

19. Motion to approve the following staff member request for leaves and/or accommodations due to COVID-19:

Staff ID #	Location	Superintendent's Recommendation
1231	HAS	Approved to work remotely for the 2020-2021 school year contingent upon her students remaining on remote instruction.
1474	AHS	Approved to work remotely for the 2020-2021 school year.
1932	HAS	Approved to work remotely for the 2020-2021 school year contingent upon student 02224 remaining on remote instruction.

20. Motion to approve the following paid winter coaching positions for the 2020-2021 school year based on the negotiated agreement between the Audubon Education Association and the Audubon Board of Education, pending the completion of all Audubon Board of Education and New Jersey Department of Education requirements:

As a result of the health-related closures due to COVID-19, payments and stipends may be impacted by cancellation of events, school closures, hybrid schedules, etc. The following stipends will be compensated as follows for the 2020-2021 school year:

Cancellation of Season/Event	
When notified; one week or more prior to the start of the season or three days prior to the event	0.0%

School Closure & Hybrid Schedules	
Greater Than 50% of Season or Event Occurred	100.0%
Greater Than or Equal to 25% and Less Than or Equal to 50%	50.0%
Greater than 7 practices and Less Than 25%	25.0%

- Athletic Season = First official practice to sectional start or school closure
- Extracurricular Season = First official practice to culminating event or school closure

Name	Sport/Activity	Position	Contractual Rate
Brian O'Donnell	Boys' Basketball	Varsity Coach	\$8,034.00
Randolph Callaway	Boys' Basketball	Jr. Varsity Coach	\$5,385.00
TBD	Boys' Basketball	Freshman Coach	\$2,711.00
Ryan Knaul	Boys' Basketball	Jr. HS Coach	\$4,222.00
Cheryl Clark	Girls' Basketball	Varsity Coach	\$8,034.00
Amanda Brown	Girls' Basketball	Jr. Varsity	\$5,385.00
TBD	Girls' Basketball	Freshman Coach	\$2,711.00
Karen Felli	Girls' Basketball	Jr. HS Coach	\$4,222.00
Chris Sylvester	Swimming	Varsity Coach 50% Assistant Varsity 50%	\$5,653.50
Colleen Clark	Swimming	Varsity Coach 25% Assistant Varsity 25%	\$2,826.75
Jeanne Weaver	Swimming	Varsity Coach 25% Assistant Varsity 25%	\$2,826.75
Steve Ireland	Winter Track	Varsity Coach	\$5,803.00
Daniel Cosenza	Winter Track	Assistant Varsity Coach	\$3,720.00
John Walsh	Wrestling	Varsity Coach	\$8,034.00
Andrew Haubois	Wrestling	Assistant Varsity Coach	\$5,385.00
Dylan Bushby	Wrestling	Assistant Varsity Coach	\$5,385.00
Dominic Koehl	Wrestling	Assistant Varsity Coach	\$5,385.00
Kyle Muckley	Wrestling	Assistant Varsity Coach	\$5,385.00
Stephanie Davidson	Cheerleading	Varsity Coach	\$4,238.00
Jennifer Larson	Cheerleading	Assistant Varsity	\$3,070.00
Joseph Furlong	Athletic Director	Winter Assistant 42.7%	\$4,295.00
Scott LaPayover	Athletic Trainer	Winter	\$7,586.00
TBD	Athletic Trainer	Assistant	\$2,461.00
Chris Harris	Weight Training	Winter 2/5 stipend	\$974.40
Dan Reed	Weight Training	Winter 3/5 stipend	\$1,461.60

21. Motion to approve the following volunteer (un-paid) winter coaching positions for the 2020-2021 school year pending the completion of all Audubon Board of Education and New Jersey Department of Education requirements at the recommendation of the Superintendent of Schools:

Name	Sport/Activity
Mark Wiltsey	Boys' Basketball
Garrity Bantle	Boys' Basketball
Brian Dougherty	Boys' Basketball
Nick May	Boys' Basketball
Larae Drinkhouse	Swimming

MINUTES OF MEETING OF THE AUDUBON BOARD OF EDUCATION OCTOBER 21, 2020

Dennis Cain	Swimming
Joseph Gillespie	Swimming
Matthew Harter	Swimming
Lillian Mierkowski	Swimming
Kelsey Vespe	Swimming
Kieran Boland	Winter Track
Adam Cramer	Winter Track
Roger Houghkirk	Winter Track
Krista Little	Winter Track
Anthony Pugliese	Winter Track
Daniel Reed	Winter Track
Dustin Stiles	Winter Track
Joe Arensberg	Wrestling
Dave Chambers	Wrestling
Anthony Cianfrini	Wrestling
Colin Donnelly	Wrestling
Kyle Evans	Wrestling
Michael Ford	Wrestling
Shane Kelly	Wrestling
Michael Leonietti	Wrestling
Mitchel Malinowski	Wrestling
Jake Mistalski	Wrestling
John Petracci	Wrestling
Isaac Vogel	Wrestling
Robert Burke	Weight Room
Tim O'Brien	Wrestling Announcer

22. Motion to approve clock and/or security personnel for basketball games and wrestling matches for the 2020-2021 winter sports season, at a rate of \$40.00 per home event as per the negotiated agreement at the recommendation of the Superintendent of Schools:

Dawn Bentley	Laurie Georgel	Meg Murray	Micheal Tiedeken
Marie Bonvetti	Patrice Kilvington	Dave Niglio	Mike Tomasetti
Stacey Caltagirone	Ron Latham	Dan Reed	Johanna Urban
Dan Carter	Krista Little	Thea Ricci	Wendy VanFossen
Patty Coyle	Sebastian Marino	Nancy Scully	Emily Warren
Adam Cramer	Patrick Moran	Donna Stack	Eileen Willis
Angela DiFilippo	Lillian Mierkowski	Dustin Stiles	

23. Motion to approve the following staff members as ticket takers for the 2020-2021 winter sports season at a rate of \$40.00 per home event as per the negotiated agreement at the recommendation of the Superintendent of Schools:

Marie Bonvetti	Patricia Coyle	Patrice Kilvington	Joan Nolan
Melani Borodziuk	Luanne Cross	Barbara McNulty	Barbara Swain
Stacey Caltagirone	Angela DeFilippo	Lillian Mierkowski	Johanna Urban
Susan Clune	Debbie Horan	Meg Murray	Emily Warren

24. Motion to approve contract for Tracey Timko as a part time General Education Aide at the high school at Step 3, \$14.91 per hour, 29.5 hours per week, not to include benefits, effective November 2, 2020 through June 30, 2021, in accordance with the 2018-2021 negotiated contract between the Audubon Board of Education and the Audubon Administrators Association, pending the completion of all Audubon Board of Education and New Jersey Department of Education requirements at the recommendation of the Superintendent of Schools.

25. Motion to approve the long term substitute secretary to the high school principal agreement for Ana Carvajal, at \$160.42 per day, not to include benefits, effective November 30, 2020 through April 30, 2021, in accordance with the 2018-2021 negotiated contract between the Audubon Board of Education and the Audubon Administrators Association, pending the completion of all Audubon Board of Education and New Jersey Department of Education requirements at the recommendation of the Superintendent of Schools

Motion to Approve Items 1 through 25: R. Gilmore Second: A. Davis

Roll Call:

- X James Blumenstein X Pam Chiaradia * Ralph Gilmore X Nancy Schiavo
 (Abstained)
 X Allison Cox X Joseph Ryan X Jeff Whitman
 X Tara Butrica X Ammie Davis X Gina Osinski

VOTE FOR ITEMS 1-25

Motion approved by majority roll call (9-0-1) Board Member Gilmore abstained

XIV. REPORTS:

- XV.** HIB District Report

XVI.

October 2020	BULLYING INCIDENTS REPORT		
SCHOOL	Confirmed HIB	Non-HIB	Total
AHS	0	0	0
HAS	0	0	0
MAS	0	0	0

Superintendent’s Report: Dr. Davis commented on the following topics:

1. Athletic Department should be commended for the fall sport season.
2. We are ready to open for hybrid model starting November 9, 2020.
3. Thank you to Magnolia Garden for donating pumpkins to Haviland Ave. School.
4. Thank you to Logan Presbyterian Church for their grant of \$500.00 to the Mansion Ave. School food pantry.
5. Thank you to Bill McCumber, Nutri Serve Food Manager for serving lunches to all of our students.
6. Thank you to Greg Smith for televising our Board Meetings on the You Tube Channel.

XVII. Special Program Representatives:

- A. CCEESC Rep. Rotation: **James Blumenstein**
- B. CCSBA Rep. Rotation: **Ammie Davis**
- C. AEF Representative: **Pam Chiaradia**

XVIII. Board Member Comments:

Board Member Cox commented that she is enjoying the NJSBA virtual workshops and would like NJSBA to continue virtual workshops in the future.

Board Member Whitman would like to thank Dr. Davis, Mr. Rutter, and Mrs. Roncace for their help in getting schools ready for November 9, 2020 hybrid opening. He also mentioned the 5K run hosted by Project Memorial begin held the weekend of November 7-8, 2020.

Board Member Gilmore would like to remind the public of the election of Board members on the November 3, 2020 ballot.
President Blumenstein commented that the Board will have a retreat in January.

XIX. Public Participation: (Open Discussion):

Resident Andrea Robinson, asked if Dr. Davis could comment on the student percentages of full remote and in-person learning?
Dr. Davis gave the following percentages:
30% - full remote learning
40% - in-person learning

The board welcomes participation of interested organizations and individuals and will schedule time as appropriate for the public to speak. The board reserves the right to limit public discussion. Public discussion of a topic will be limited to fifteen minutes, and individual speakers will be limited to five minutes. Reference Board bylaws #0167 of the Audubon Public Schools Board of Education Policy Manual.

XX. ADJOURNMENT

1. The next Board of Education meeting is scheduled for Wednesday, November 18, 2020 via video-conferencing at 6:30 PM.
2. Motion by Mr. Whitman seconded by Mr. Gilmore to adjourn meeting at approximately 8:25 pm. Motion approved by unanimous roll call (10-0)

Motion to Approve: J. Whitman Second: R. Gilmore

Roll Call:

<u>X</u> James Blumenstein	<u>X</u> Pam Chiaradia	<u>X</u> Ralph Gilmore	<u>X</u> Nancy Schiavo
<u>X</u> Allison Cox	<u>X</u> Joseph Ryan	<u>X</u> Jeff Whitman	
<u>X</u> Tara Butrica	<u>X</u> Ammie Davis	<u>X</u> Gina Osinski	

The Audubon Board of Education reserves the right to add and/or delete motions or make changes to motions in this agenda up to the time of the meeting and during the actual meeting.

Deborah Roncace
Business Administrator/Board Secretary

BOARD OF EDUCATION MEETING
VIDEO-CONFERENCING
WEDNESDAY, NOVEMBER 18, 2020
6:30 P.M.
MINUTES

I. **Call to Order:** In accordance with the provisions of the New Jersey Open Public Meeting Act of 1975, the Audubon Board of Education transmitted notice of this video-conferencing meeting, scheduled at 6:30 P.M. to the Retrospect newspaper and the Borough Clerk and by postings on the Audubon Public School District website and at the Main and the Pine Street entrance of the Junior-Senior High School.

II. **Roll Call**

SY 2018-2020

 Absent Pam Chiaradia X Jeff Whitman X Gina Osinski

SY 2019-2021

 X James Blumenstein X Allison Cox X Ralph Gilmore

SY 2020-2022

 X Ammie Davis X Joseph Ryan X Tara Sullivan-Butrica

SY 2020 Mt. Ephraim Representative

 X Nancy Schiavo

Motion by Mrs. Cox seconded by Mr. Gilmore to approve the resolution for board to enter into closed Authorizing Executive session at 6:30pm for the following purposes.
Motion approved by unanimous roll call (9-0)

III. **Authorizing Executive Session:**

WHEREAS, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-12 et seq.) requires all meetings of the **Audubon Board of Education** to be held in public, N.J.S.A. 10:4-12(b) sets forth nine types of matters that may lawfully be discussed in Executive Session," i.e. without the public being permitted to attend; and

WHEREAS, the **Audubon Board of Education** has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the nine exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and next to each exception is a box within which the number of issues to be privately discussed that fall within that exception shall be written, and after each exception is a space where additional information that will disclose as much information about the decision as possible without undermining the purpose of the exception shall be written.

NOW, THEREFORE, BE IT RESOLVED that the **Audubon Board of Education** will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12(b):

MINUTES OF MEETING OF THE AUDUBON BOARD OF EDUCATION NOVEMBER 18, 2020

Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public;

Any matter in which the release of information would impair a right to receive funds from the federal government;

Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publically;

Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body

Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

Any investigations of violations or possible violations of the law;

Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer;

Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public; Specifically the evaluation of the Superintendent

Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

WHEREAS, the length of the Executive Session is undetermined; however, the **Audubon Board of Education** will make every attempt to estimate the time of the session prior to convening the session after which the public meeting shall reconvene and the **Audubon Board of Education** will proceed with business.

NOW, THEREFORE, BE IT RESOLVED, that the **Audubon Board of Education** will go into Executive Session for only the above stated reasons;

BE IT FURTHER RESOLVED that the **Audubon Board of Education** hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the **Audubon Board of Education** attorney advises that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the school district or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the **Board of Education**, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall

take place and hereby directs the board secretary to take the appropriate action to effectuate the terms of this resolution.

Motion by Mrs. Cox seconded by Mr. Gilmore to adjourn closed Authorizing Executive session at 7:00pm
 Motion approved by unanimous roll call (9-0)

IV. Call Meeting to Order

V. Flag Salute

VI. Spotlight Program:

THE AUDUBON BOARD OF EDUCATION SPOTLIGHT PROGRAM RECOGNIZES THE FOLLOWING STUDENTS OF THE MONTH FOR OCTOBER 2020:

<u>Pre-Kindergarten</u> Vaun Buhles	<u>Kindergarten</u> Alaina Vorlander	<u>Grade One</u> Dallas Wesley
<u>Grade Two</u> Anna Springer	<u>Grade Three</u> Ava D’Achille	<u>Grade Four</u> Calista Reilly
<u>Grade Five</u> Lucas Lamancusa	<u>Grade Six</u> Morgan Wiltsey	<u>Grade Seven</u> Brigid Herron
<u>Grade Eight</u> Scott Doto	<u>Freshman Class</u> Emily Dove	<u>Sophomore Class</u> Ca’nyah Atkins
<u>Junior Class</u> Cheyanne Kappel	<u>Senior Class</u> Nathan Pettitt	

VII. Presentation(s): Board President Blumenstein read the following statement:

This is a statement from our Superintendent, Dr. Andy Davis:

Hello everyone! I am writing this from my hospital bed where I am undergoing treatments in a hospital setting due to complications from Covid-19. I first, started experiencing Covid symptoms over the NJEA weekend.

In accordance with the CDC and DOH guidelines and guidance, I self-quarantined. The timelines were fortunate since I was not in contact with anyone in the District over the 48 hours period prior to and after the onset of my symptoms. My test results were positive and as the days proceeded my symptoms elevated resulting in my hospitalization.

Please know, that it is not a question of if I will be well enough to return home and to work but rather when. I have been and will continue collaborating with district leadership and the Board to keep the District in order.

My thoughts and prayers are with all of you, my colleagues and district families (students, parents/guardians) and of course my family and friends are dear to my heart. As a passionate servant leader it is difficult not to work. It is how I express my love. Please remain vigilant in this fight against this pandemic and in the true support of one another. I look forward to a speedy return.

VIII. Approval of Board Minutes:

- Motion by Mr. Whitman and seconded by Mr. Gilmore to approve the following minutes

October 21, 2020 Public Session
October 21, 2020 Executive Session

Motion to Approve: J. Whitman Second: R. Gilmore

Roll Call:

X James Blumenstein Absent Pam Chiaradia X Ralph Gilmore X Nancy Schiavo
X Allison Cox X Joseph Ryan X Jeff Whitman
X Tara Butrica X Ammie Davis X Gina Osinski

VOTE FOR ITEM 1

Motion approved by Majority Vote (9-0) Board Member Chiaradia was absent

IX. Participation: (Agenda Items Only)

The board welcomes participation of interested organizations and individuals and will schedule time as appropriate for the public to speak. The board reserves the right to limit public discussion. Public discussion of a topic will be limited to fifteen minutes, and individual speakers will be limited to five minutes. Reference bylaws #0167 of the Audubon Public Schools Board of Education Policy Manual.

All motions are voted on by all members unless otherwise marked with a +.

X. GOVERNANCE: Chairperson: Mr. Blumenstein – Committee Members: Ms. Butrica, Mr. Ryan, Ms. Schiavo, Alternate: Gina Osinski

Board of Education Goals

- ❖ To continue to provide equitable access to a rigorous curriculum while focusing on improving student achievement and decreasing the achievement gaps.
- ❖ To maintain a cost-effective budget that provides for educational resources, supports a preventative maintenance program, and encourages and facilitates long-range facility improvements.
- ❖ To foster a positive school climate and culture in order to positively impact student motivation, engagement, and achievement.

MOTION TO APPROVE ITEMS 1 & 2

Motion by Ms. Osinski and seconded by Mrs. Cox

- Motion to approve the first reading of the following policies and regulations as recommended by the full Governance Committee of the Board.

Regulation	Title	New/Revised
	N/A	
Policy	Title	New/Revised
<u>P0155.1</u>	Board Member Participation At Board Meetings Using Electronic Device	New

MINUTES OF MEETING OF THE AUDUBON BOARD OF EDUCATION NOVEMBER 18, 2020

<u>P0164</u>	Conduct Of Board Meetings	Revised
<u>P0164.6</u>	Remote Public Board Meetings During A Declared Emergency	New
<u>P0167</u>	Public Participation In Board Meetings	Revised

2. Motion to approve the second reading and adoption of the following policies and regulations as recommended by the full Governance Committee of the Board.

Regulation	Title	New/Revised
<u>R2431.1</u>	Emergency Procedures For Sports And Other Athletic Activity	Revised
<u>R5330.04</u>	Administering An Opioid Antidote	Revised
<u>R5330.05</u>	Seizure Action Plan	New
<u>R6470.01</u>	Electronic Funds Transfer And Claimant Certification	New
<u>R7440</u>	School District Security	Revised
Policy	Title	New/Revised
<u>P1620</u>	Administrative Employment Contracts	Revised
<u>P1648.02</u>	Remote Learning Options For Families	New
<u>P1648.03</u>	Restart And Recovery Plan – Full-Time Remote Instructions	New
<u>P2431</u>	Athletic Competition	Revised
<u>P5330.04</u>	Administering An Opioid Antidote	Revised
<u>P5330.05</u>	Seizure Action Plan	New
<u>P6440</u>	Cooperative Purchasing	Revised
<u>P6470.01</u>	Electronic Funds Transfer And Claimant Certification	New
<u>P7440</u>	School District Security	Revised
<u>P7450</u>	Property Inventory	Revised
<u>P8420</u>	Emergency And Crisis Situations	Revised
<u>P8561</u>	Procurement Procedures For School Nutrition Programs	Revised

Motion to Approve Item(s) 1 through 2: G. Osinski Second: A. Cox

Roll Call:

- | | | | |
|-----------------------------|--------------------------------|-------------------------|-------------------------|
| <u> </u> James Blumenstein | <u> </u> Absent Pam Chiaradia | <u> </u> Ralph Gilmore | <u> </u> Nancy Schiavo |
| <u> </u> Allison Cox | <u> </u> Joseph Ryan | <u> </u> Jeff Whitman | |
| <u> </u> Tara Butrica | <u> </u> Ammie Davis | <u> </u> Gina Osinski | |

VOTE FOR ITEMS 1 & 2

Motion approved by unanimous roll call (9-0) Board Member Chiaradia was absent

XI. OPERATIONS: Chairperson: Mrs. Cox – Committee Members: Mrs. Chiaradia, Mr. Gilmore, Mr. Whitman, Alternate: Mrs. Davis

Board of Education Goals

- ❖ To continue to provide equitable access to a rigorous curriculum while focusing on improving student achievement and decreasing the achievement gaps.
- ❖ To maintain a cost-effective budget that provides for educational resources, supports a preventative maintenance program, and encourages and facilitates long-range facility improvements.
- ❖ To foster a positive school climate and culture in order to positively impact student motivation, engagement, and achievement.

MOTION TO APPROVE ITEMS 1-12

Motion by Mr. Gilmore and seconded by Mr. Whitman

1. Board Secretary’s Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of September 2020. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

September Board Secretary’s Report
2. Cash Reconciliation Report in accordance with 18A:17-36 and 18A:17-9 for the month of September 2020. The Cash Reconciliation Report and Secretary’s reports are in agreement for the month of September 2020.

September Cash Reconciliation Report
3. Board Secretary in accordance with N.J.A.C. 6A:23A – 16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.
4. Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4 We certify that after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.
5. Motion to approve line item transfers for the month of September 2020.

Line Item Transfers
6. Motion to approve the bills payable list for November 2020 in the amount of \$837,065.78 when certified.

November Bill List

- 7. Motion to approve the 2021-2022 Tentative Budget Calendar

2021-2022 Tentative Budget Calendar

- 8. Motion to approve resolution to submit Comprehensive Maintenance Plan:

**Resolution
Approving Submission of Comprehensive Maintenance Plan
For Years 2019/20, 2020/21 and 2021/22**

Whereas, the Department of Education requires New Jersey School Districts to submit three year maintenance plans documenting “required” maintenance activities for each of its public school facilities, and

Whereas, the required maintenance activities as listed in the attached document for the various school facilities of the Audubon Public School District are consistent with these requirements, and

Whereas, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid, and

Now Therefore, Be It Resolved, that the Audubon Public School District hereby authorizes the School Business Administrator to submit the attached Comprehensive Maintenance Plan for the Audubon Public School District in compliance with Department of Education requirements.

Comprehensive Maintenance Plan

- 9. Motion to approve the submission of the Preschool Expansion Aid application for the 2020-2021 school year.
- 10. Motion to acknowledge Safety Drills conducted in the District Schools:

Haviland Avenue School

October 15, 2020	Evacuation Drill
October 27, 2020	Fire Drill

Mansion Avenue School

October 20, 2020	Evacuation Drill
October 29, 2020	Fire Drill

Audubon High School

October 23, 2020	Fire Drill
October 27, 2020	Lockdown Drill

- 11. Motion approve the voiding of the following Audubon Community Education outstanding checks due to date issued (over 1 year):

Check #7232	Rachel Parr	\$92.00
Check #7261	Green Jean Gardens, LLC.	\$125.00
Check #7309	Michael Horn	\$66.00
Check #7476	Michael Herubin	\$22.50
Check #7516	Sophia Abanil	\$20.00
Check #7548	Tina Quinn	\$50.00
Check #7633	Lorraine Pinter	\$130.00
Check #7636	Jean Smith	\$35.00
Check #7659	Chris Warner	\$20.00

12. Motion to approve the submission of the 2020-2021 NJDOE Statement of Assurance for the School Safety and Security Plan Annual review to the Camden County Office of Education.

SSSP Statement of Assurance

Motion to Approve Item(s) 1 through 12: R. Gilmore Second: J. Whitman

Roll Call:

- X James Blumenstein Absent Pam Chiaradia X Ralph Gilmore X Nancy Schiavo
X Allison Cox X Joseph Ryan X Jeff Whitman
X Tara Butrica X Ammie Davis X Gina Osinski

VOTE FOR ITEMS 1 - 12

Motion approved by unanimous roll call (9-0) Board Member Chiaradia was absent

- XII. EDUCATION: Chairperson: Ms. Schiavo - Committee Members: Mr. Blumenstein, Ms. Osinski, Mr. Ryan, Alternate: Ms. Butrica**

Board of Education Goals

- ❖ To continue to provide equitable access to a rigorous curriculum while focusing on improving student achievement and decreasing the achievement gaps.
- ❖ To maintain a cost-effective budget that provides for educational resources, supports a preventative maintenance program, and encourages and facilitates long-range facility improvements.
- ❖ To foster a positive school climate and culture in order to positively impact student motivation, engagement, and achievement.

MOTION TO APPROVE ITEMS 1-9

Motion by Mr. Whitman and seconded by Mr. Gilmore

1. Motion to approve the issuance of written decisions affirming, rejecting, or modifying the Superintendent's determination in regard to incident(s) reported at the October 21, 2020 meeting of the Board of Education.

School	Incident Report Number	Board Determination
HS	N/A	N/A
HAS	N/A	N/A
MAS	N/A	N/A

2. + Student Statistics November 2020

Date	Haviland Avenue	Mansion Avenue	Audubon Jr./Sr. HS	Out of District	Total
11/2/20	245	370	815	22	1452
10/1/20	251	370	817	23	1461
11/1/19	277	389	806	24	1496

3. **Approval of Attendance at Conferences and Workshops for the 2020-2021 School Year**

WHEREAS, certain **Audubon Public School District employees** have requested authorization to attend the conference(s)/Workshop(s) listed below, and

WHEREAS, the attendance of each employee at the specified conference/workshop is educationally necessary, fiscally prudent and 1) directly related to and within the scope of the employee's current responsibilities and the **District's Professional Learning Plan**, and 2) critical to the instructional needs of the District or furthers the efficient operation of the District;

NOW, THEREFORE BE IT RESOLVED, that the **Audubon Board of Education** authorizes the attendance of the employees at the specified conferences/workshops listed below, and be it

FURTHER RESOLVED, that the **Board** hereby determines that the estimated expenses related to the authorized travel listed below are justified and

THEREFORE, authorizes payment of any registration fees and statutorily authorized travel expenditures to the designated employees, not to exceed District budgetary limitations and to be in accordance with the provisions of *N.J.S.A. 18A:11-12*, the District's travel policy and procedures, State travel payment guidelines established by the Department of Treasury in NJOMB circular letter 08-13-OMB, and with the guidelines established by the federal Office of Management and Budget:

Participant	Conference Title & Location	Date(s)	Cost
Scott LaPayover	Eastern Atlantic Trainers Association Clinical Symposium	1/8/21 - 1/10/21	\$39.00
Christine Batra	Executive Dysfunction Smart, but Scattered; Live Webcast	12/14/20	\$219.99
Shamus Burke	Teaching Strategies PD for Creative Curriculum; Virtual	Subscription	\$165.00
Adrienne McManis	Teaching Strategies PD for Creative Curriculum; Virtual	Subscription	\$165.00
Deborah Roncace	NJ Law and Ethics Webinar	12/9/20	\$149.00
Deborah Roncace	2020 Rutgers Government accounting and auditing Conference (Virtual)	12/3/20	\$150.00

4. Motion to approve the following out of district placements for the 2020-2021 school year at the recommendation of Special Services Department and the Superintendent of Schools:

State ID#	Placement	Tuition \$	ESY \$	Extraordinary Services \$
2235617672	LARC School	51,303.60	8,550.60	32,550.00

5. Motion to approve the following out of district DCP&P placements for the 2020-2021 school year at the recommendation of the Superintendent of Schools:

State ID#	Placement	Tuition \$	ESY \$	Extraordinary Services \$
8327165657	Egg Harbor Township Schools	16,410.60		

6. Motion to approve the Uniform State Memorandum of Agreement between Education and Law Enforcement Officials for the 2020-2021 school year.
7. Motion to approve the following modifications to the 2020-2021 District Calendar as listed

- o Change December 9, 2020 to No School for HAS and MAS only (no instruction)
- o Change December 10, 2020 to Early Student Dismissal for HAS and MAS only

Audubon PSD 2020-2021 Calendar

- 8. Motion to approve the NJDOE Statement of Assurance submission for the Audubon Public School District's (and all schools') School's Self-Assessment for Determining Grades under the Anti-bullying Regulation for the 2019-2020 school year.
- 9. + Motion to approve a donation of a Health and Safety Kit to Mansion Avenue School from the True Value Educational Foundation. We were sponsored by Mrs. Susan Miller, owner of Bob's True Value, Whiting, NJ.

Donation Letter

Motion to Approve Items 1 through 9: J. Whitman Second: R. Gilmore

Roll Call:

- | | | | |
|----------------------------|-----------------------------|------------------------|------------------------|
| <u>X</u> James Blumenstein | <u>Absent</u> Pam Chiaradia | <u>X</u> Ralph Gilmore | <u>X</u> Nancy Schiavo |
| <u>X</u> Allison Cox | <u>X</u> Joseph Ryan | <u>X</u> Jeff Whitman | |
| <u>X</u> Tara Butrica | <u>X</u> Ammie Davis | <u>X</u> Gina Osinski | |

VOTE FOR ITEMS 1 - 9

Motion approved by unanimous roll call (9-0) Board Member Chiaradia was absent

XIII. HUMAN RESOURCES: Chairperson: Mrs. Davis, Committee Members: Mrs. Cox, Mr. Gilmore, Mr. Whitman, Alternate: Mrs. Chiaradia

Board of Education Goals

- ❖ To continue to provide equitable access to a rigorous curriculum while focusing on improving student achievement and decreasing the achievement gaps.
- ❖ To maintain a cost-effective budget that provides for educational resources, supports a preventative maintenance program, and encourages and facilitates long-range facility improvements.
- ❖ To foster a positive school climate and culture in order to positively impact student motivation, engagement, and achievement.

MOTION TO APPROVE ITEMS 1-10

Motion by Mrs. Cox and seconded by Mrs. Davis

- 1. Motion to approve William C. Scully as a part time General Education Aide at the high school at Step 1, \$14.06 per hour upon the execution and approval of timesheets, not to include benefits, effective after, on, or before October 22, 2020 through the 2020-2021 Winter Wrestling season, pending the completion of all Audubon Board of Education and New Jersey Department of Education requirements, at the recommendation of the Superintendent of Schools.
- 2. + Motion to approve the long-term substitute Elementary Teacher contract for Elizabeth Wyckoff retroactively from November 16, 2020 through March 31, 2021 at BA Step 1 (\$260.00 per day) no benefits; time worked does not count towards the acquisition of tenure. Final approval is pending the completion of all Audubon Board of Education and New Jersey Department of Education requirements, at the recommendation of the Superintendent of Schools.
- 3. + Motion to rescind the contract for Kheira Bethea as a part-time Special Education Aide at Mansion Avenue School, BA Step 3, \$14.91 up to 29.5 hours per week, not to include benefits, effective after, on, or before

MINUTES OF MEETING OF THE AUDUBON BOARD OF EDUCATION NOVEMBER 18, 2020

October 22, 2020, pending the completion of all Audubon Board of Education and New Jersey Department of Education requirements, for the 2020-2021 school year at the recommendation of the Superintendent of Schools.

4. Motion to approve the revised overload at the Junior-Senior High School for the 2020-2021 school year, as per contract retro to October 2020, at the recommendation of the Superintendent of Schools.

Name	Position	Partial/Full	Salary
Kate Wilson	General Education	Full	\$5,125.00

5. Motion to approve Carly Meyer, Audubon Jr. /Sr. High School, as a member of the 2020-21 School Improvement Panel (SciP) as mandated by the New Jersey Department of Education; to be paid at the non-instructional AEA contractual rate of \$30.00 per hour, at the recommendation of the Superintendent of Schools.

6. Motion to approve the following paid winter coaching positions for the 2020-2021 school year based on the negotiated agreement between the Audubon Education Association and the Audubon Board of Education, pending the completion of all Audubon Board of Education and New Jersey Department of Education requirements, at the recommendation of the Superintendent of Schools.

As a result of the health-related closures due to COVID-19, payments and stipends may be impacted by cancellation of events, school closures, hybrid schedules, etc. The following stipends will be compensated as follows for the 2020-2021 school year:

Cancellation of Season/Event	
When notified; one week or more prior to the start of the season or three days prior to the event	0.0%
School Closure & Hybrid Schedules	
Greater Than 50% of Season or Event Occurred	100.0%
Greater Than or Equal to 25% and Less Than or Equal to 50%	50.0%
Greater than 7 practices and Less Than 25%	25.0%

- Athletic Season = First official practice to sectional start or school closure
- Extracurricular Season = First official practice to culminating event or school closure

Name	Sport/Activity	Position	Contractual Rate
Ryan Boland	Boys' Basketball	Freshman Coach	\$2,711.00

7. Motion to rescind the following Audubon Junior-Senior High Avenue School extracurricular contract for the 2020-2021 school years based on the negotiated agreement between the Audubon Education Association and the Audubon Board of Education at the recommendation of the Superintendent of Schools:

Name	Position/Activity	Contractual Rate
Eileen Willis	Interact Club	\$1,409.00

8. Motion to approve the revised Audubon Junior-Senior High Avenue School extracurricular contract for the 2020-2021 school years based on the negotiated agreement between the Audubon Education Association and the Audubon Board of Education at the recommendation of the Superintendent of Schools:

MINUTES OF MEETING OF THE AUDUBON BOARD OF EDUCATION NOVEMBER 18, 2020

Name	Position/Activity	Contractual Rate
Eileen Willis	Interact Club 50%	\$704.50
Larae Drinkhouse	Interact Club 50%	\$704.50

9. Motion to approve the following staff members to serve on Instructional Council for the 2020-21 school year with compensation as per the AEA negotiated agreement of \$1,934.00 per staff member:

HAS	MAS	AHS
Kim Brach	Nicole Racite	Erica Wenzel
Maria McCutcheon	Christine Fox	Larae Drinkhouse
Rose Lang	Natalie Busarello	Carly Meyer
Cherie McNelis	Kelly Angelone	Wendy VanFossen
	Christine Karageorgis	
	Jordan Daminger	

10. Motion to approve the following staff members to serve as Academic Coaches for the 2020-21 school year with compensation of \$3,000 Stipend (pro-rated for the 2020-2021 school year) per staff member:

Denise Allman
Matt Harter
John Walsh

Stacey Caltagirone
Erika Miliareis

Larae Drinkhouse
Dustin Stiles

Motion to Approve Items 1 through 10: A. Cox Second: A. Davis

Roll Call:

X James Blumenstein Absent Pam Chiaradia X Ralph Gilmore X Nancy Schiavo
X Allison Cox X Joseph Ryan X Jeff Whitman
X Tara Butrica X Ammie Davis X Gina Osinski

VOTE FOR ITEMS 1 - 10

Motion approved by unanimous roll call (9-0) Board Member Chiaradia was absent

XIV. REPORTS:

XV. HIB District Report

XVI.

November 2020	BULLYING INCIDENTS REPORT		
SCHOOL	Confirmed HIB	Non-HIB	Total
AHS	0	0	0
HAS	0	0	0
MAS #7223	0	1	1

Superintendent's Report

- XVII.** Special Program Representatives:
A. CCESC Rep. Rotation: **James Blumenstein**
B. CCSBA Rep. Rotation: **Ammie Davis**
C. AEF Representative: **Pam Chiaradia**

XVIII. Board Member Comments:

Board President Blumenstein would like to set up an Ad-Hoc Committee for negotiations. Vice President Davis will be Chair person of the negotiations committee.

Board Member Whitman applauded facilities director, Bud Rutter, and his maintenance/custodial staff, for a job well done during COVID-19.

Board President Blumenstein would like to set up the following meeting dates in January:

January 6, 2021 – Re-organization meeting

January 13, 2021 – Board Retreat

January 20, 2021 – Regular Board meeting

Board President Blumenstein also congratulated Boys Cross Country and Coach Ireland for winning Group 1 Sectionals.

Blumenstein, on behalf of the whole Board of Education wished Dr. Davis a speedy recovery and sends well wishes to Dr. Davis and his wife at this time.

XIX. Public Participation: (Open Discussion)

Krista Briglia, resident, wanted to extend (from all parents) best wishes to Dr. Davis.

Karen Campling, resident, asked a question regarding “new” policies and regulations for the Seizure Action Plan and where can she find the changes involved.

Greg Patterson, resident, commented that he is deeply concerned by the rising cases of COVID-19 in New Jersey and even more concerned for the children and staff in an enclosed setting each day for hours. Mr. Patterson asked for a motion for each board member to state if they are for or against the district starting all remote on November 30, 2020.

Board President Blumenstein responded that the decision lies in the hands of the Administration.

Chris Proulx, resident, commented that he supports the initiatives in the district regarding equity and non-college readiness. In addition, he wishes Dr. Davis a safe recovery.

The board welcomes participation of interested organizations and individuals and will schedule time as appropriate for the public to speak. The board reserves the right to limit public discussion. Public discussion of a topic will be limited to fifteen minutes, and individual speakers will be limited to five minutes. Reference Board bylaws #0167 of the Audubon Public Schools Board of Education Policy Manual.

Motion by Mrs. Davis seconded by Mrs. Cox to approve the resolution for board to enter into closed Authorizing Executive session II at 8:15pm for the following purposes.

Motion approved by unanimous roll call (9-0) Board Member Chiaradia was absent.

XX Executive Session II

XXI Authorizing Executive Session II:

WHEREAS, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-12 et seq.) requires all meetings of the **Audubon Board of Education** to be held in public, N.J.S.A. 10:4-12(b) sets forth nine types of matters that may lawfully be discussed in Executive Session," i.e. without the public being permitted to attend; and

WHEREAS, the **Audubon Board of Education** has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the nine exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and next to each exception is a box within which the number of issues to be privately discussed that fall within that exception shall be written, and after each exception is a space where additional information that will disclose as much information about the decision as possible without undermining the purpose of the exception shall be written.

NOW, THEREFORE, BE IT RESOLVED that the **Audubon Board of Education** will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12(b):

Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public;

Any matter in which the release of information would impair a right to receive funds from the federal government;

Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publically;

Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body

Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

Any investigations of violations or possible violations of the law;

Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer;

Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected

request in writing that such matter or matters be discussed at a public; Specifically the evaluation of the Superintendent

_____Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

WHEREAS, the length of the Executive Session is undetermined; however, the **Audubon Board of Education** will make every attempt to estimate the time of the session prior to convening the session after which the public meeting shall reconvene and the **Audubon Board of Education** will proceed with business.

NOW, THEREFORE, BE IT RESOLVED, that the **Audubon Board of Education** will go into Executive Session for only the above stated reasons;

BE IT FURTHER RESOLVED that the **Audubon Board of Education** hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the **Audubon Board of Education** attorney advises that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the school district or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the **Board of Education**, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the board secretary to take the appropriate action to effectuate the terms of this resolution.

Motion by Mrs. Cox seconded by Mr. Gilmore to adjourn closed Authorizing Executive session II at 9:45pm. Motion approved by unanimous roll call (9-0) Board Member Chiaradia was absent.

XXII. ADJOURNMENT

1. The next Board of Education meeting is scheduled for Wednesday, December 16, 2020 via video-conferencing at 6:30 PM.
2. Motion by Mrs. Cox seconded by Mr. Gilmore to adjourn meeting at approximately 9:45 pm. Motion approved by unanimous roll call (9-0) Member Chiaradia was absent.

Roll Call:

 X James Blumenstein Absent Pam Chiaradia X Ralph Gilmore X Nancy Schiavo

 X Allison Cox X Joseph Ryan X Jeff Whitman

 X Tara Butrica X Ammie Davis X Gina Osinski

The Audubon Board of Education reserves the right to add and/or delete motions or make changes to motions in this agenda up to the time of the meeting and during the actual meeting.

Deborah Roncace
Business Administrator/Board Secretary

BOARD OF EDUCATION MEETING

VIDEO-CONFERENCING

WEDNESDAY, DECEMBER 16, 2020

6:30 P.M.

MINUTES

I. **Call to Order:** In accordance with the provisions of the New Jersey Open Public Meeting Act of 1975, the Audubon Board of Education transmitted notice of this video-conferencing meeting, scheduled at 6:30 P.M. to the Retrospect newspaper and the Borough Clerk and by postings on the Audubon Public School District website and at the Main and the Pine Street entrance of the Junior-Senior High School.

II. **Roll Call**

SY 2018-2020

 X Pam Chiaradia X Jeff Whitman Absent Gina Osinski

SY 2019-2021

 X James Blumenstein X Allison Cox X Ralph Gilmore

SY 2020-2022

 X Ammie Davis X Joseph Ryan X Tara Sullivan-Butrica

SY 2020 Mt. Ephraim Representative

 X Nancy Schiavo

Motion by Mr. Gilmore seconded by Mrs. Cox to approve the resolution for board to enter into closed Authorizing Executive session at 6:30pm for the following purposes.

Motion approved by unanimous roll call (9-0) Board member Osinski absent

III. **Authorizing Executive Session:**

WHEREAS, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-12 et seq.) requires all meetings of the **Audubon Board of Education** to be held in public, N.J.S.A. 10:4-12(b) sets forth nine types of matters that may lawfully be discussed in Executive Session," i.e. without the public being permitted to attend; and

WHEREAS, the **Audubon Board of Education** has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the nine exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and next to each exception is a box within which the number of issues to be privately discussed that fall within that exception shall be written, and after each exception is a space where additional information that will disclose as much information about the decision as possible without undermining the purpose of the exception shall be written.

NOW, THEREFORE, BE IT RESOLVED that the **Audubon Board of Education** will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12(b):

 X Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public;

_____ Any matter in which the release of information would impair a right to receive funds from the federal government;

X Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publically;

_____ Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body

_____ Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

_____ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

X Any investigations of violations or possible violations of the law;

_____ Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer;

X Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public; Specifically the evaluation of the Superintendent

_____ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

WHEREAS, the length of the Executive Session is undetermined; however, the **Audubon Board of Education** will make every attempt to estimate the time of the session prior to convening the session after which the public meeting shall reconvene and the **Audubon Board of Education** will proceed with business.

NOW, THEREFORE, BE IT RESOLVED, that the **Audubon Board of Education** will go into Executive Session for only the above stated reasons;

BE IT FURTHER RESOLVED that the **Audubon Board of Education** hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the **Audubon Board of Education** attorney advises that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the school district or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the **Board of Education**, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the board secretary to take the appropriate action to effectuate the terms of this resolution.

Motion by Mr. Gilmore seconded by Mrs. Cox to adjourn closed Authorizing Executive session at 7:00pm
 Motion approved by unanimous roll call (9-0) Board member Osinski absent

IV. Call Meeting to Order

V. Flag Salute

VI. Spotlight Program:

THE AUDUBON BOARD OF EDUCATION SPOTLIGHT PROGRAM RECOGNIZES THE FOLLOWING STUDENTS OF THE MONTH FOR NOVEMBER 2020:

<u>Pre-Kindergarten</u> Cooper Allen	<u>Kindergarten</u> Logan Govito	<u>Grade One</u> Sophia Albano
<u>Grade Two</u> Lleyna Sinn	<u>Grade Three</u> Christopher Juarez	<u>Grade Four</u> Gianna Hardymon
<u>Grade Five</u> Brady Malloy	<u>Grade Six</u> James Moran	<u>Grade Seven</u> Rylan Kucharski
<u>Grade Eight</u> Dayton Payne	<u>Freshman Class</u> Christina Whitfield	<u>Sophomore Class</u> Ivee Brooks
<u>Junior Class</u> Tyler Bittner	<u>Senior Class</u> Maeve Loughheed	

VII. Presentation(s):

I. RECOGNITION OF BOARD MEMBERS

Jeffrey Whitman	Board Member	2017 – 2020
Pamela Chiaradia	Board Member	2017 – 2020
Gina Osinski	Board Member	March 2020 – December 2020

II. Recognition of Boys Cross Country Coach Steve Ireland as the South Jersey Track Coaches Association Boys Cross Country Coach of the Year, presented by Adam Cramer.

VIII. Approval of Board Minutes:

1. Motion by Mr. Gilmore and seconded by Mrs. Davis to approve the following minutes:

November 18, 2020 Public Session

November 18, 2020 Executive Session

Motion to Approve: R. Gilmore Second: A. Davis

 X James Blumenstein Ab Pam Chiaradia X Ralph Gilmore X Nancy Schiavo
 (Abstained)

 X Allison Cox X Joseph Ryan X Jeff Whitman

X Tara Butrica X Ammie Davis Absent Gina Osinski

VOTE FOR ITEM 1

Motion approved by Majority Vote (8-0) Board Member Chiaradia abstained and Board Member Osinski was absent

IX. Participation: (Agenda Items Only) - None

The board welcomes participation of interested organizations and individuals and will schedule time as appropriate for the public to speak. The board reserves the right to limit public discussion. Public discussion of a topic will be limited to fifteen minutes, and individual speakers will be limited to five minutes. Reference bylaws #0167 of the Audubon Public Schools Board of Education Policy Manual.

All motions are voted on by all members unless otherwise marked with a +.

X. GOVERNANCE: Chairperson: Mr. Blumenstein – Committee Members: Ms. Butrica, Mr. Ryan, Ms. Schiavo, Alternate: Gina Osinski

Board of Education Goals

- ❖ To continue to provide equitable access to a rigorous curriculum while focusing on improving student achievement and decreasing the achievement gaps.
- ❖ To maintain a cost-effective budget that provides for educational resources, supports a preventative maintenance program, and encourages and facilitates long-range facility improvements.
- ❖ To foster a positive school climate and culture in order to positively impact student motivation, engagement, and achievement.

MOTION TO APPROVE ITEM 1

Motion by Mr. Ryan and seconded by Mr. Whitman

1. Motion to approve the second reading and adoption of the following policies and regulations as recommended by the full Governance Committee of the Board

Policy	Title	New/Revised
<u>P0155.1</u>	Board Member Participation At Board Meetings Using Electronic Device	New
<u>P0164</u>	Conduct of Board Meetings	Revised
<u>P0164.6</u>	Remote Public Board Meetings During A Declared Emergency	New
<u>P0167</u>	Public Participation In Board Meetings	Revised

Motion to Approve Item(s) 1 through 1: J. Ryan Second: J. Whitman

Roll Call:

X James Blumenstein X Pam Chiaradia X Ralph Gilmore X Nancy Schiavo
 X Allison Cox X Joseph Ryan X Jeff Whitman
 X Tara Butrica X Ammie Davis Absent Gina Osinski

VOTE FOR ITEM 1

Motion approved by unanimous roll call (9-0) Board Member Osinski was absent

- XI. OPERATIONS: Chairperson: Mrs. Cox – Committee Members: Mrs. Chiaradia, Mr. Gilmore, Mr. Whitman, Alternate: Mrs. Davis**

Board of Education Goals

- ❖ To continue to provide equitable access to a rigorous curriculum while focusing on improving student achievement and decreasing the achievement gaps.
- ❖ To maintain a cost-effective budget that provides for educational resources, supports a preventative maintenance program, and encourages and facilitates long-range facility improvements.
- ❖ To foster a positive school climate and culture in order to positively impact student motivation, engagement, and achievement.

MOTION TO APPROVE ITEMS 1-9

Motion by Mrs. Chiaradia and seconded by Mrs. Cox

1. Board Secretary's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of October 2020. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

October Board Secretary's Report

2. Cash Reconciliation Report in accordance with 18A:17-36 and 18A:17-9 for the month of October 2020. The Cash Reconciliation Report and Secretary's reports are in agreement for the month of October 2020.

October Cash Reconciliation Report

3. Board Secretary in accordance with N.J.A.C. 6A:23A – 16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

4. Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4 We certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

5. Motion to approve line item transfers for the month of October 2020.

Line Item Transfers

6. Motion to approve the bills payable list for December 2020 in the amount of \$568,511.63 when certified.

December Bill List

7. Motion to approve the submission of the Water Infrastructure Improvement Grant Application for the 2020-2021 school year.

8. **Approval of Professional Service Agreement for the 2020-2021 School Year**

WHEREAS, the **Special Education Department** has compiled a list of private providers, qualified to perform professional consultations and services; and

WHEREAS, the **Board**, pursuant to its authority under N.J.S.A. 18A:18A-5(a)(1), may negotiate and award a contract for professional services without the necessity of public advertising for bids and bidding therefor; and

WHEREAS, the **Board** has determined, based upon the recommendation of its **Administration**, that there is a continued need for the professional consultations and services for the 2020/2021 school year and that the award of said contracts will allow for the continued provision of high quality services at a fair and competitive price; and

WHEREAS, the total amount to be paid to any one vendor shall not exceed the rates as listed for the current school year;

NOW, THEREFORE, BE IT RESOLVED by the **Audubon Board of Education**, that the **Board** hereby approves the list of **Approved Private Providers** to perform such professional consultations and services as are determined necessary and prudent by the **Supervisor of Special Education Services** for the 2020/2021 school year; and be it

FURTHER RESOLVED, that the Board authorizes its President and Secretary to execute professional services contracts with Approved Private Providers upon final approval of the form of contracts by the Superintendent of Schools & School Business Administrator and when needed by the School Board Solicitor.

<u>ACES</u> Assessments, Counseling & Educational Support Provision: Evaluation Services for Deaf or Hard of Hearing Neuropsychological Evaluations: \$1,500 Psychological, Educational & S/L Evaluations: TBD

9. Motion to acknowledge Safety Drills conducted in the District Schools:

Haviland Avenue School

November 16, 2020	Fire Drill (Green Cohort)
November 20, 2020	Fire Drill (Gold Cohort)
November 20, 2020	Lockout Drill (Gold Cohort)

Mansion Avenue School

November 10, 2020	Fire Drill (Green Cohort stay in place)
November 12, 2020	Fire Drill (Gold Cohort stay in place)
November 13, 2020	1000 Ft. Evacuation (Gold Cohort stay in place)
November 16, 2020	1000 Ft. Evacuation (Green Cohort stay in place)
November 17, 2020	Fire Drill (Green Cohort)
November 20, 2020	Fire Drill (Gold Cohort)

Audubon High School

November 13, 2020	Lockdown Drill (Gold Cohort)
November 16, 2020	Lockdown Drill (Green Cohort)
November 17, 2020	Fire Drill (Green Cohort)

November 19, 2020

Fire Drill (Gold Cohort)

Motion to Approve Item(s) 1 through 9: P. Chiaradia Second: A. Cox

Roll Call:

- James Blumenstein Pam Chiaradia Ralph Gilmore Nancy Schiavo
- Allison Cox Joseph Ryan Jeff Whitman
- Tara Butrica Ammie Davis Absent Gina Osinski

VOTE FOR ITEM 1-9

Motion approved by unanimous roll call (9-0) Board Member Osinski was absent

XII. EDUCATION: Chairperson: Ms. Schiavo - Committee Members: Mr. Blumenstein, Ms. Osinski, Mr. Ryan, Alternate: Ms. Butrica

Board of Education Goals

- ❖ To continue to provide equitable access to a rigorous curriculum while focusing on improving student achievement and decreasing the achievement gaps.
- ❖ To maintain a cost-effective budget that provides for educational resources, supports a preventative maintenance program, and encourages and facilitates long-range facility improvements.
- ❖ To foster a positive school climate and culture in order to positively impact student motivation, engagement, and achievement.

MOTION TO APPROVE ITEMS 1-8

Motion by Mrs. Cox and seconded by Mr. Gilmore

1. Motion to approve the issuance of written decisions affirming, rejecting, or modifying the Superintendent’s determination in regard to incident(s) reported at the November 18, 2020 meeting of the Board of Education.

School	Incident Report Number	Board Determination
HS	N/A	N/A
HAS	N/A	N/A
MAS	7223	Not HIB

2. + Student Statistics December 2020

Date	Haviland Avenue	Mansion Avenue	Audubon Jr./Sr. HS	Out of District	Total
12/1/20	246	370	813	22	1451
11/2/20	245	370	815	22	1452
12/2/19	275	388	804	24	1491

3. **Approval of Attendance at Conferences and Workshops for the 2020-2021 School Year**

WHEREAS, certain **Audubon Public School District employees** have requested authorization to attend the conference(s)/Workshop(s) listed below, and

WHEREAS, the attendance of each employee at the specified conference/workshop is educationally necessary, fiscally prudent and 1) directly related to and within the scope of the employee’s current responsibilities and the **District’s Professional Learning Plan**, and 2) critical to the instructional needs of the District or furthers the efficient operation of the District;

NOW, THEREFORE BE IT RESOLVED, that the **Audubon Board of Education** authorizes the attendance of the employees at the specified conferences/workshops listed below, and be it

FURTHER RESOLVED, that the **Board** hereby determines that the estimated expenses related to the authorized travel listed below are justified and

THEREFORE, authorizes payment of any registration fees and statutorily authorized travel expenditures to the designated employees, not to exceed District budgetary limitations and to be in accordance with the provisions of *N.J.S.A. 18A:11-12*, the District’s travel policy and procedures, State travel payment guidelines established by the Department of Treasury in NJOMB circular letter 08-13-OMB, and with the guidelines established by the federal Office of Management and Budget:

Participant	Conference Title & Location	Date(s)	Cost
Noelle Bisinger	Online PD – Creative Curriculum	12/20–06/21	\$155.77
Jillian Long	Say it with Clay	01/06/2021	\$150.00
Judy Ottiano	Say it with Clay	01/06/2021	\$150.00
Bonnie Smeltzer	Defining Roles for Successful Restorative Practices Initiative Webinar)	01/25/2021	\$95.00
Christine Batra	Partnering with Parents to Hold Students Accountable (Webinar)	01/27/2021	\$95.00
Cara Novick	Partnering with Parents to Hold Students Accountable (Webinar)	01/27/2021	\$95.00
Kelly Reising	Stand Tall Leadership Summit	01/29/2021–01/31/2021	\$1,500.00
Bonnie Smeltzer	Creating a Restorative Practices Implementation Plan (Webinar)	02/01/2021	\$95.00
Cara Novick	Creating a Restorative Practices Implementation Plan (Webinar)	02/01/2021	\$95.00

4. Motion to approve homebound instruction for the following student(s):

STUDENT ID#	DATE
10694	Home Instruction effective retroactive to November 19, 2020 – November 25, 2020

5. Motion to approve an extension for the contracted occupational therapy services through Camden County Educational Services Commission, to continue to provide two days per week to students during the extended leave of district therapist #666; 2 days per week, 36 days total @ \$476.00 per day = \$17,136.00.

CCESC Proposal

6. Motion to approve the following out of district DCP&P placements for the 2020-2021 school year at the recommendation of the Superintendent of Schools:

ID#	Placement	Tuition \$	ESY \$	Extraordinary Services \$
10016298	Gloucester Township Public Schools	20,685.00		

- 7. Motion to approve 2020-2021 High School Plus Program Agreement reflecting policies and procedures of Camden County College.

High School Plus Program Agreement

- 8. Motion to approve the 2021 Senior Class Trip to Walt Disney World, Florida on May 17, 2021 through May 21, 2021 at a per student cost of \$1,515.00 which includes ground and air transportation, hotel and Disney passes.

Motion to Approve Items 1 through 8: A. Cox Second: R. Gilmore

Roll Call:

- X James Blumenstein X Pam Chiaradia X Ralph Gilmore X Nancy Schiavo
- X Allison Cox X Joseph Ryan X Jeff Whitman
- X Tara Butrica X Ammie Davis Absent Gina Osinski

VOTE FOR ITEM 1-8

Motion approved by unanimous roll call (9-0) Board Member Osinski was absent

XIII. HUMAN RESOURCES: Chairperson: Mrs. Davis, Committee Members: Mrs. Cox, Mr. Gilmore, Mr. Whitman, Alternate: Mrs. Chiaradia

Board of Education Goals

- ❖ To continue to provide equitable access to a rigorous curriculum while focusing on improving student achievement and decreasing the achievement gaps.
- ❖ To maintain a cost-effective budget that provides for educational resources, supports a preventative maintenance program, and encourages and facilitates long-range facility improvements.
- ❖ To foster a positive school climate and culture in order to positively impact student motivation, engagement, and achievement.

MOTION TO APPROVE ITEMS 1-9

Motion by Mrs. Cox and seconded by Mr. Gilmore

- 1. + Motion to approve the Custodian agreement for Michelle Madden from November 9, 2020 through November 13, 2020 at Step 1, \$14.32 per hour, 29.5 hours, no benefits; Final approval is pending the completion of all Audubon Board of Education and New Jersey Department of Education requirements, as recommended by the Superintendent of Schools; employment to cease as of November 14, 2020.
- 2. + Motion to accept, with best wishes, the letter of resignation, with intent to retire, from Joy Steel, Special Education Aide at Haviland Avenue School, effective January 1, 2021.
- 3. Motion to accept, with best wishes, the letter of resignation, with intent to retire, from Lillian Mierkowski, Secretary to the Athletic Director, Attendance Officer, and Transportation Coordinator at the high school, effective August 1, 2021.
- 4. + Motion to approve a request from Employee #965, to invoke a Leave of Absence, effective December 3, 2020, 2020 to February 26, 2021, at the recommendation of the Superintendent of Schools as described below:

December 3, 2020 through December 15, 2020

Paid Leave (9 Sick Days)

December 16, 2020 through February 26, 2020

Unpaid Leave

- Motion to approve the following paid fall coaching positions for the 2021-2022 school year based on the negotiated agreement between the Audubon Education Association and the Audubon Board of Education, pending the completion of all Audubon Board of Education and New Jersey Department of Education requirements, at the recommendation of the Superintendent of Schools.

As a result of the health-related closures due to COVID-19, payments and stipends may be impacted by cancellation of events, school closures, hybrid schedules, etc. The following stipends will be compensated as follows for the 2020-2021 school year:

Cancelation of Season/Event	
When notified; one week or more prior to the start of the season or three days prior to the event	0.0%
School Closure & Hybrid Schedules	
Greater Than 50% of Season or Event Occurred	100.0%
Greater Than or Equal to 25% and Less Than or Equal to 50%	50.0%
Greater than 7 practices and Less Than 25%	25.0%

- Athletic Season = First official practice to sectional start or school closure
- Extracurricular Season = First official practice to culminating event or school closure

Name	Sport/Activity	Position	Contractual Rate
Daniel Reed	Varsity Football	Varsity Coach	TBD

- Motion to approve the following volunteer (un-paid) winter coaching positions for the 2020-2021 school year pending the completion of all Audubon Board of Education and New Jersey Department of Education requirements at the recommendation of the Superintendent of Schools:

Name	Sport/Activity
Danielle Nicklas	Winter Track

- Motion to approve the revised overload at the Junior-Senior High School for the 2020-2021 school year, as per contract retro to October 15, 2020, at the recommendation of the Superintendent of Schools.

Name	Position	Partial/Full	Salary
Angela DiFilippo	General Education	1 st Quarter	\$1,281.25
Angela DiFilippo	General Education	4 th Quarter	\$1,000.00

- Motion to approve the following as district substitute teachers for the 2020-2021 school year, on an emergent basis, pending completion of all district and state requirements at the recommendation of the Superintendent of Schools:

Esther Ortiz	Substitute Teacher
Vincent Rodgers Jr.	Substitute Teacher
Bailey Warren	Substitute Teacher

- Motion to accept, with best wishes, the letter of resignation from Jeanine Motto, Teacher of World

Language at the high school, effective February 12, 2021.

Motion to Approve Items 1 through 9: A. Cox Second: R. Gilmore

Roll Call:

- X James Blumenstein X Pam Chiaradia X Ralph Gilmore X Nancy Schiavo
 X Allison Cox X Joseph Ryan X Jeff Whitman
 X Tara Butrica X Ammie Davis Absent Gina Osinski

VOTE FOR ITEM 1-9

Motion approved by unanimous roll call (9-0) Board Member Osinski was absent

XIV. REPORTS:

XV. HIB District Report

November 2020	BULLYING INCIDENTS REPORT		
SCHOOL	Confirmed HIB	Non-HIB	Total
AHS	0	0	0
HAS	0	0	0
MAS	0	0	0

XVI. Superintendent’s Report – Dr. Davis read a statement thanking everyone for their support during his hospitalization due to COVID.

- XVII.** Special Program Representatives:
A. CCESC Rep. Rotation: **James Blumenstein** - None
B. CCSBA Rep. Rotation: **Ammie Davis** - None
C. AEF Representative: **Pam Chiaradia** - None

XVIII. Board Member Comments:

Board member Whitman thanked the members of the Board, the Superintendent and Board Secretary as well. Whitman commented that he is leaving the board in a much better place than 3 years ago.

Board President Blumenstein thanked the Business Administrator and Director of Curriculum for stepping up during Dr. Davis’ hospitalization.

XIX. Public Participation: (Open Discussion) None

The board welcomes participation of interested organizations and individuals and will schedule time as appropriate for the public to speak. The board reserves the right to limit public discussion. Public discussion of a topic will be limited to fifteen minutes, and individual speakers will be limited to five minutes. Reference Board bylaws #0167 of the Audubon Public Schools Board of Education Policy Manual.

XX. ADJOURNMENT

1. The next Board of Education meeting is scheduled for Wednesday, January 6, 2020 Reorganization Meeting via video-conferencing at 6:30 PM.
2. Motion by Mr. Gilmore seconded by Mrs. Chiaradia to adjourn meeting at approximately 8:15 pm. Motion approved by unanimous roll call (9-0) Member Osinski was absent.

Roll Call:

 X James Blumenstein X Pam Chiaradia X Ralph Gilmore X Nancy Schiavo
 X Allison Cox X Joseph Ryan X Jeff Whitman
 X Tara Butrica X Ammie Davis Absent Gina Osinski

The Audubon Board of Education reserves the right to add and/or delete motions or make changes to motions in this agenda up to the time of the meeting and during the actual meeting.

Deborah Roncace
Business Administrator/Board Secretary

AUDUBON SCHOOL DISTRICT
SPECIAL MEETING OF THE BOARD OF EDUCATION
VIDEO-CONFERENCING
WEDNESDAY, JANUARY 13, 2021
6:00 P.M.
MINUTES

I. **Call to Order:** In accordance with the provisions of the New Jersey Open Public Meeting Act of 1975, the Audubon Board of Education transmitted notice of this meeting, scheduled at 6:00 P.M. via Video-Conferencing to the Retrospect newspaper and the Borough Clerk and by postings on the Audubon Public School District website and at the Main and the Pine Street entrance of the Junior-Senior High School.

II. **Flag Salute**

III. **Roll Call**

SY 2019-2021

X James Blumenstein X Allison Cox X Ralph Gilmore

SY 2020-2022

X Ammie Davis X Joseph Ryan X Tara Sullivan-Butrica

SY 2021-2023

X Joseph Miller X Christopher Proulx X Everett Simpson

SY 2021 Mt. Ephraim Representative

X Nancy Schiavo

IV. **Audubon Board of Education Retreat** The Board discussed various topics including, but not limited to:

1. School Board Code of Ethics
2. Board Biographies for Website
3. Board of Education: Norms of Behavior (BOE & Superintendent Roles)
4. NJSBA Trainings
5. Board Subcommittees
6. Board Goals
7. Relationship with Sister District: Mount Ephraim
8. Town Council: Interactions
9. BOND Referendum
10. Budget Status: 2021-2022
11. Virtual Learning Update
12. Instructional Council: Equity
13. Closed Session

V. Public Session - None

The board welcomes participation of interested organizations and individuals and will schedule time as appropriate for the public to speak. The board reserves the right to limit public discussion. Public discussion of a topic will be limited to fifteen minutes, and individual speakers will be limited to five minutes. Reference Board bylaws #0167 of the Audubon Public Schools Board of Education Policy Manual.

VI. Executive Session

Motion by Mrs. Cox seconded by Mrs. Schiavo to approve the resolution for board to enter into closed Authorizing Executive session at 8:45pm for the following purposes.

Motion approved by unanimous roll call (10-0)

NOW, THEREFORE, BE IT RESOLVED that the **Audubon Board of Education** will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12(b):

 X Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public;

 Any matter in which the release of information would impair a right to receive funds from the federal government;

 X Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publically;

 X Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body

 Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

 Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

 Any investigations of violations or possible violations of the law;

 Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer;

 X Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public; Specifically the evaluation of the Superintendent

_____Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

WHEREAS, the length of the Executive Session is undetermined; however, the **Audubon Board of Education** will make every attempt to estimate the time of the session prior to convening the session after which the public meeting shall reconvene and the **Audubon Board of Education** will proceed with business.

NOW, THEREFORE, BE IT RESOLVED, that the **Audubon Board of Education** will go into Executive Session for only the above stated reasons;

BE IT FURTHER RESOLVED that the **Audubon Board of Education** hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the **Audubon Board of Education** attorney advises that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the school district or any other entity with respect to said discussion.

Motion by Mr. Ryan seconded by Mrs. Davis to adjourn closed Authorizing Executive session at 9:30pm
Motion approved by unanimous roll call (10-0)

VII. ADJOURNMENT

1. The next Board of Education meeting is scheduled for Wednesday, January 20, 2021 via video-conferencing at 6:30 PM.
2. Motion by Mr. Ryan seconded by Mrs. Davis to adjourn meeting at approximately 9:30 pm.
Motion approved by unanimous roll call (10-0).

Roll Call:

 X James Blumenstein X Allison Cox X Ralph Gilmore X Nancy Schiavo
 X Ammie Davis X Joseph Ryan X Tara Butrica
 X Joseph Miller X Christopher Proulx X Everett Simpson

The Audubon Board of Education reserves the right to add and/or delete motions or make changes to motions in this agenda up to the time of the meeting and during the actual meeting.

Deborah Roncace
Business Administrator/Board Secretary

BOARD OF EDUCATION MEETING

VIDEO-CONFERENCING

WEDNESDAY, JANUARY 20, 2021

6:30 P.M.

MINUTES

I. **Call to Order:** In accordance with the provisions of the New Jersey Open Public Meeting Act of 1975, the Audubon Board of Education transmitted notice of this video-conferencing meeting, scheduled at 6:30 P.M. to the Retrospect newspaper and the Borough Clerk and by postings on the Audubon Public School District website and at the Main and the Pine Street entrance of the Junior-Senior High School.

II. **Roll Call**

SY 2019-2021

Absent James Blumenstein X Allison Cox X Ralph Gilmore

SY 2020-2022

X Ammie Davis X Joseph Ryan Absent Tara Sullivan-Butrica

SY 2021-2023

X Joseph Miller X Christopher Proulx X Everett Simpson

SY 2021 Mt. Ephraim Representative

X Nancy Schiavo

Motion by Mr. Gilmore seconded by Mrs. Cox to approve the resolution for board to enter into closed Authorizing Executive session at 6:30pm for the following purposes.

Motion approved by unanimous roll call (8-0) Board members Blumenstein and Sullivan-Butrica were absent

III. **Authorizing Executive Session:**

WHEREAS, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-12 et seq.) requires all meetings of the **Audubon Board of Education** to be held in public, N.J.S.A. 10:4-12(b) sets forth nine types of matters that may lawfully be discussed in Executive Session," i.e. without the public being permitted to attend; and

WHEREAS, the **Audubon Board of Education** has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the nine exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and next to each exception is a box within which the number of issues to be privately discussed that fall within that exception shall be written, and after each exception is a space where additional information that will disclose as much information about the decision as possible without undermining the purpose of the exception shall be written.

NOW, THEREFORE, BE IT RESOLVED that the **Audubon Board of Education** will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12(b):

MINUTES OF MEETING OF THE AUDUBON BOARD OF EDUCATION JANUARY 20, 2021

Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public;

Any matter in which the release of information would impair a right to receive funds from the federal government;

Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publically;

Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body

Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

Any investigations of violations or possible violations of the law;

Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer;

Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public; Specifically the evaluation of the Superintendent

Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

WHEREAS, the length of the Executive Session is undetermined; however, the **Audubon Board of Education** will make every attempt to estimate the time of the session prior to convening the session after which the public meeting shall reconvene and the **Audubon Board of Education** will proceed with business.

NOW, THEREFORE, BE IT RESOLVED, that the **Audubon Board of Education** will go into Executive Session for only the above stated reasons;

BE IT FURTHER RESOLVED that the **Audubon Board of Education** hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the **Audubon Board of Education** attorney advises that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the school district or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the **Board of Education**, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the board secretary to take the appropriate action to effectuate the terms of this resolution.

Motion by Mr. Gilmore seconded by Mrs. Cox to adjourn closed Authorizing Executive session at 6:45pm
 Motion approved by unanimous roll call (8-0) Board members Blumenstein and Sullivan-Butrica were absent

IV. Call Meeting to Order

V. Flag Salute

VI. Spotlight Program:

THE AUDUBON BOARD OF EDUCATION SPOTLIGHT PROGRAM RECOGNIZES THE FOLLOWING STUDENTS OF THE MONTH FOR DECEMBER 2020:

<u>Pre-Kindergarten</u> Hunter Hassett	<u>Kindergarten</u> Alyssa Dunn	<u>Grade One</u> Vivienne Cannon
<u>Grade Two</u> Aubrey DiCiano	<u>Grade Three</u> Sofia Lopez	<u>Grade Four</u> Owen Callahan
<u>Grade Five</u> Jace Bond	<u>Grade Six</u> Caleb Hoke	<u>Grade Seven</u> Riley Fayer
<u>Grade Seven</u> Zachary Fayer	<u>Grade Eight</u> Robert Farren	<u>Freshman Class</u> Savanna Ross
<u>Sophomore Class</u> John Scoleri	<u>Junior Class</u> Cesar Fragoso	<u>Senior Class</u> Bella Kokocha

THE AUDUBON BOARD OF EDUCATION SPOTLIGHT PROGRAM RECOGNIZES THE FOLLOWING STAFF:

- I. **Bridget Bialecki** – Degree Advancement (Masters of Arts in Teacher of Students with Disabilities)
- II. **Jennifer McClellan** – Degree Advancement (Master of Arts in School Counseling)

VII. Presentation(s):

- I. **NJAchieve: Certificated Staff Evaluations Procedures & Protocols**
- II. **NJSLS Curriculum Revisions**
- III. **NJSLS Curriculum Updates (New)**

VIII. Approval of Board Minutes:

- 1. Motion by Mrs. Cox and seconded by Mr. Gilmore to approve the following minutes:

December 16, 2020 Public Session

December 16, 2020 Executive Session

Motion to Approve: A. Cox Second: R. Gilmore

Roll Call

<u> AB </u> James Blumenstein (Absent)	<u> X </u> Allison Cox	<u> X </u> Ralph Gilmore	<u> X </u> Nancy Schiavo
<u> X </u> Ammie Davis	<u> X </u> Joseph Ryan	<u> AB </u> Tara Butrica (Absent)	
<u> X </u> Joseph Miller	<u> X </u> Christopher Proulx	<u> X </u> Everett Simpson	

VOTE FOR ITEM 1

Motion approved by unanimous roll call (8-0) Board Member Blumenstein and Butrica were absent

IX. Participation: (Agenda Items Only):

Bonnie Smeltzer, AAA President, made a statement regarding item 9 under Human Resources with the appointment language of Technology Coordinator.

Mrs. Whalen, Resident, asked questions regarding the Science and Social Studies Curriculum.

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

In order to permit the fair and orderly expression of such comment, the Board has set aside two portions of this Board meeting for public comment on any school or school district issue that a member of the public feels may be of interest to the residents of the school district.

For the first portion, public comments are invited on matters pertaining only to the agenda for tonight's meeting. For the second portion, public comments are invited on all matters pertaining to the school district.

Participants should announce their name, address, and any group they may represent, if applicable. The Board reserves the right to limit public discussion. Public discussion of a topic will be limited to fifteen (15) minutes, and individual speakers will be limited to three (3) minutes. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard. Reference bylaws #0167 of the Audubon Public Schools Board of Education Policy Manual.

The Board uses the public comment period as an opportunity to listen to citizen. Not all issues brought to a Board meeting will be resolved at that particular meeting. Complaints stated or actions requested by the public may be taken under advisement by the Board for investigation, discussion, actions, or disposition at a later date or time. The public comments sessions are an opportunity for citizens to share their opinions and remarks with the Board; it is not a question and answer session. The Board may or may not respond to public comments at the time they are made and is under no obligation to do so.

The Board does not endorse public comments nor will the Board be held liable for comments made by members of the public. Any individuals who may be the subject of public comments, including district employees, shall retain all rights against defamation and slander according to the laws of New Jersey.

All motions are voted on by all members unless otherwise marked with a +.

X. GOVERNANCE: Chairperson: Mr. Blumenstein

Board of Education Goals

- ❖ To continue to provide equitable access to a rigorous curriculum while focusing on improving student achievement and decreasing the achievement gaps.
- ❖ To maintain a cost-effective budget that provides for educational resources, supports a preventative maintenance program, and encourages and facilitates long-range facility improvements.
- ❖ To foster a positive school climate and culture in order to positively impact student motivation, engagement, and achievement.

MOTION TO APPROVE ITEM 1

Motion by Mrs. Cox and seconded by Mr. Simpson

1. Motion to approve the following board members to serve on committees as listed:

Committee	Governance	Operations	Education	Human Resources
BOE Chair	James Blumenstein	Allison Cox	Nancy Schiavo	Ammie Davis
District Lead	Andy Davis	Deborah Roncace & Bud Rutter	Shamus Burke	Andy Davis
Committee Member	Joseph Miller	Tara Butrica	Jame Blumenstein	Allison Cox
Committee Member	Joseph Ryan	Ammie Davis	Tara Butrica	Ralph Gilmore
Committee Member	Everett Simpson	Ralph Gilmore	Christopher Proulx	Nancy Schiavo
Alternate	Christopher Proulx	Joseph Miller	Everett Simpson	Joseph Ryan

Camden County School Boards Association - Ammie Davis

Camden County Educational Services Commission - James Blumenstein (Rolling)

Motion to Approve Item(s) 1 through 1: A. Cox Second: E. Simpson

Roll Call

AB James Blumenstein X Allison Cox X Ralph Gilmore X Nancy Schiavo
 (Absent)
X Ammie Davis X Joseph Ryan AB Tara Butrica
 (Absent)
X Joseph Miller X Christopher Proulx X Everett Simpson

VOTE FOR ITEM 1

Motion approved by unanimous roll call (8-0) Board Member Blumenstein and Butrica were absent

XI. OPERATIONS: Chairperson: Mrs. Cox – Committee Members: Ms. Butrica, Ms. Davis, Mr. Gilmore, Alternate: Mr. Miller

Board of Education Goals

- ❖ To continue to provide equitable access to a rigorous curriculum while focusing on improving student achievement and decreasing the achievement gaps.

- ❖ To maintain a cost-effective budget that provides for educational resources, supports a preventative maintenance program, and encourages and facilitates long-range facility improvements.
- ❖ To foster a positive school climate and culture in order to positively impact student motivation, engagement, and achievement.

MOTION TO APPROVE ITEM 1-8

Motion by Mr. Gilmore and seconded by Mrs. Cox

1. Board Secretary’s Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of November 2020. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

November Board Secretary’s Report

2. Cash Reconciliation Report in accordance with 18A:17-36 and 18A:17-9 for the month of November 2020. The Cash Reconciliation Report and Secretary’s reports are in agreement for the month of November 2020.

November Cash Reconciliation Report

3. Board Secretary in accordance with N.J.A.C. 6A:23A – 16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

4. Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4 We certify that after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

5. Motion to approve line item transfers for the month of November 2020.

Line Item Transfers

6. Motion to approve the bills payable list for January 2021 in the amount of \$1,384,882.02 when certified.

January Bill List

7. Motion to approve the Health and Safety Evaluation of School Buildings Checklist Statement of Assurance for the 2020-2021 school year.

Statement of Assurance

8. Motion to acknowledge Safety Drills conducted in the District Schools:

Haviland Avenue School

December 15, 2020	Fire Drill (Blue Cohort)
December 18, 2020	Shelter in Place Drill (Blue Cohort)

Mansion Avenue School

December 15, 2020	Fire Drill (Blue Cohort)
December 18, 2020	200 Ft. Evacuation: Stay in Place (Blue Cohort)

Audubon High School

December 15, 2020

Fire Drill (Blue Cohort)

December 16, 2020

1000 Ft. Evacuation Drill: Stay in Place

Motion to Approve Item(s) 1 through 8: R. Gilmore Second: A. Cox

Roll Call

AB James Blumenstein (Absent) X Allison Cox X Ralph Gilmore X Nancy Schiavo
X Ammie Davis X Joseph Ryan AB Tara Butrica (Absent)
X Joseph Miller X Christopher Proulx X Everett Simpson

VOTE FOR ITEM 1-8

Motion approved by unanimous roll call (8-0) Board Member Blumenstein and Butrica were absent

XII. EDUCATION: Chairperson: Ms. Schiavo - Committee Members: Mr. Blumenstein, Ms. Butrica, Mr. Proulx, Alternate: Mr. Simpson

Board of Education Goals

- ❖ To continue to provide equitable access to a rigorous curriculum while focusing on improving student achievement and decreasing the achievement gaps.
- ❖ To maintain a cost-effective budget that provides for educational resources, supports a preventative maintenance program, and encourages and facilitates long-range facility improvements.
- ❖ To foster a positive school climate and culture in order to positively impact student motivation, engagement, and achievement.

MOTION TO APPROVE ITEM 1-8

Motion by Mr. Gilmore and seconded by Mrs. Cox

1. Motion to approve the issuance of written decisions affirming, rejecting, or modifying the Superintendent's determination in regard to incident(s) reported at the December 16, 2020 meeting of the Board of Education.

School	Incident Report Number	Board Determination
HS	N/A	N/A
HAS	N/A	N/A
MAS	N/A	N/A

2. + Student Statistics January 2021

Date	Haviland Avenue	Mansion Avenue	Audubon Jr./Sr. HS	Out of District	Total
1/4/21	246	370	813	22	1451
12/1/20	246	370	813	22	1451
1/2/20	272	388	805	24	1489

3. **Approval of Attendance at Conferences and Workshops for the 2020-2021 School Year**

WHEREAS, certain **Audubon Public School District employees** have requested authorization to attend the conference(s)/Workshop(s) listed below, and

WHEREAS, the attendance of each employee at the specified conference/workshop is educationally necessary, fiscally prudent and 1) directly related to and within the scope of the employee's current responsibilities and the **District's Professional Learning Plan**, and 2) critical to the instructional needs of the District or furthers the efficient operation of the District;

NOW, THEREFORE BE IT RESOLVED, that the **Audubon Board of Education** authorizes the attendance of the employees at the specified conferences/workshops listed below, and be it

FURTHER RESOLVED, that the **Board** hereby determines that the estimated expenses related to the authorized travel listed below are justified and

THEREFORE, authorizes payment of any registration fees and statutorily authorized travel expenditures to the designated employees, not to exceed District budgetary limitations and to be in accordance with the provisions of *N.J.S.A. 18A:11-12*, the District's travel policy and procedures, State travel payment guidelines established by the Department of Treasury in NJOMB circular letter 08-13-OMB, and with the guidelines established by the federal Office of Management and Budget:

Participant	Conference Title & Location	Date(s)	Cost
Shamus Burke	NJSLA ELA Content Review 8 &10, New Meridian & Pearson	1/19/21 through 1/21/21	N/A
Colleen McFetridge	NJSLA ELA Content Review 4 &5, New Meridian & Pearson	1/19/21 through 1/21/21	N/A
Bonnie Smeltzer	Virtual Workshop – Defining Roles for a Successful RP Initiative	1/25/21	\$95.00
Cara Novick	Partnering with Parents to Hold Students Accountable	1/27/21	\$95.00
Christine Batra	Partnering with Parents to Hold Students Accountable	1/27/21	\$95.00
Bonnie Smeltzer	Creating a Restorative Practices Implementation Plan	2/1/21	\$95.00
Cara Novick	Creating a Restorative Practices Implementation Plan	2/1/21	\$95.00
Deborah Roncace	Excel Series – Live Webinars	1/13/21 – 6/30/21	\$150.00
Deborah Roncace	Google Series – Live Webinars	1/28/21 – 6/30/21	\$150.00
Deborah Roncace	Overview of Insurance Coverages Virtual Workshop	1/19/21	\$50.00
Deborah Roncace	Budget Guidelines and Best Practices in Budgeting Virtual Workshop	2/2/21	\$50.00

4. Motion to approve the revision of the following curricula for the Audubon Public School District K-12:

French I	Spanish III
French II	Spanish IV
French III	
French IV	

5. Motion to approve the following curricula for the Audubon Public School District K-12:

Theater K-2; 3-5; 6-8; 9-12
Dance K-2; 3-5; 6-8; 9-12

6. Motion to approve the following out of district DCP&P placements for the 2020-2021 school year at the Audubon BOE Agenda January 20, 2021 Page | 8

recommendation of the Superintendent of Schools:

ID#	Placement	Tuition \$	ESY \$	Extraordinary Services \$
3292970272	Winslow Twp. School District	41,708.00		514.80

7. Review of updated Hybrid (Green & Gold) and Elementary 6-Day calendars:

2020-2021 Green & Gold Calendar

2020-2021 Elementary 6-Day Calendars

8. Motion to follow the presented and any updated NJDOE NJAchieve protocols and procedures for the formal observations of certificated staff using the Danielson and STRONGE observation and evaluation instruments for certificated faculty/staff and administration respectively.

Motion to Approve Items 1 through 8: R. Gilmore Second: A. Cox

ROLL CALL:

AB James Blumenstein X Allison Cox X Ralph Gilmore X Nancy Schiavo
 (Absent)
X Ammie Davis X Joseph Ryan AB Tara Butrica
 (Absent)
X Joseph Miller X Christopher Proulx X Everett Simpson

VOTE FOR ITEM 1-8

Motion approved by unanimous roll call (8-0) Board Member Blumenstein and Butrica were absent

XIII. HUMAN RESOURCES: Chairperson: Mrs. Davis, Committee Members: Mrs. Cox, Mr. Gilmore, Mrs. Schiavo, Alternate: Mr. Ryan

Board of Education Goals

- ❖ To continue to provide equitable access to a rigorous curriculum while focusing on improving student achievement and decreasing the achievement gaps.
- ❖ To maintain a cost-effective budget that provides for educational resources, supports a preventative maintenance program, and encourages and facilitates long-range facility improvements.
- ❖ To foster a positive school climate and culture in order to positively impact student motivation, engagement, and achievement.

MOTION TO APPROVE ITEM 1-13

Motion by Mr. Gilmore and seconded by Mr. Simpson

1. Motion to approve a request from employee #1472, to invoke the Federal Family Medical Leave Act, effective February 8, 2021 to April 30, 2021.

February 8, 2021 through March 23, 2021	Paid Leave (31 days)
March 24, 2021 through April 30, 2021	Unpaid Leave
March 24, 2021 through April 30, 2021	Federal FMLA (11 weeks)

MINUTES OF MEETING OF THE AUDUBON BOARD OF EDUCATION JANUARY 20, 2021

- 2 + Motion to revise a request from Employee #666, for a Medical Leave of Absence, effective December 31, 2020 through January 31, 2021, as described below:

December 31, 2020 through January 31, 2021 Paid Leave of Absence

3. + Motion to accept, with best wishes, the letter of resignation, with intent to retire, from Margaret Walsh, Part-time Occupational Therapist, at Haviland Avenue School and Mansion Avenue School, effective February 1, 2021.
4. Motion to accept, with best wishes, the letter of resignation, from Peter Amendolia, Long Term Substitute Teacher of English at the high school, effective March 1, 2021.
5. + Motion to approve an adjustment in the salary status of the following staff members in accordance with the negotiated 2018-2021 contract between the Audubon Board of Education and the Audubon Education Association, retroactive to January 1, 2021, at the recommendation of the Superintendent of Schools.

Name	Step	FTE	Degree (Previous)	Degree (Current)
Jennifer McClellan	15	1.0	BA + 30	MA
Bridget Bialecki	4	0.87	BA + 30	MA

6. Motion to approve the following volunteer (un-paid) School Play assistant positions for the 2020-2021 school year pending the completion of all Audubon Board of Education and New Jersey Department of Education requirements at the recommendation of the Superintendent of Schools:

Name	Sport/Activity
Jill Bradshaw	School Play
Achilles Inverso	School Play

7. Motion to approve the following volunteer (un-paid) winter coaching positions for the 2020-2021 school year pending the completion of all Audubon Board of Education and New Jersey Department of Education requirements at the recommendation of the Superintendent of Schools:

Name	Sport/Activity
Sue Ann Fayer	Girls Basketball

8. Motion to approve the revised Technology Coordinator Job description.

Technology Coordinator Job Description

9. Motion to approve the first year tenure track Technology Coordinator contract for Michael Chisholm, effective on March 22, 2021 through June 30, 2021, in accordance with the Audubon Board of Education at \$104,000.00 (pro-rated), pending the completion of all Audubon Board of Education and New Jersey Department of Education requirements at the recommendation of the Superintendent of Schools.

10. + Motion to approve the following Camden County College students for a twenty-one (21) hour virtual observation experience for the Spring 2020 semester:

Students	Teachers

MINUTES OF MEETING OF THE AUDUBON BOARD OF EDUCATION JANUARY 20, 2021

Jessica Hobgen Zoe Knott Niki LaBelle Kara Lina Lianna Spicer	Nicole Racite Bridget Bialecki Sharon McLaren Becky Gilbert Eunice Englehart
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11. Motion to approve the following as district substitute teachers for the 2020-2021 school year, on an emergent basis, pending completion of all district and state requirements at the recommendation of the Superintendent of Schools:

Angeliki Kappatos Substitute Nurse

12. Motion to approve the Statement of Assurance Regarding the Use of Paraprofessional Staff for the 2020-2021 school year.

Statement of Assurance

13. Motion to approve the following Health & Physical Education teacher overloads at the Junior-Senior High School from January 25, 2021 through April 30, 2021:

Name	Position	Partial/Full	Salary
Ryan Boland	General Education	Partial	\$1,333.00
Angela DiFilippo	General Education	Partial	\$1,333.00
Scott LaPayover	General Education	Partial	\$1,333.00
Dan Reed	General Education	Partial	\$1,333.00
Thea Ricci	General Education	Partial	\$1,333.00

Motion to Approve Items 1 through 13: R. Gilmore Second: E. Simpson

Roll Call

AB James Blumenstein X Allison Cox X Ralph Gilmore X Nancy Schiavo
 (Absent)
X Ammie Davis X Joseph Ryan AB Tara Butrica
 (Absent)
X Joseph Miller X Christopher Proulx X Everett Simpson

VOTE FOR ITEM 1-13

Motion approved by unanimous roll call (8-0) Board Member Blumenstein and Butrica were absent

XIV. REPORTS:

XV. HIB District Report

January 2020	BULLYING INCIDENTS REPORT			
	SCHOOL	Confirmed HIB	Non-HIB	Total

AHS	0	0	0
HAS	0	0	0
MAS	0	0	0

XVI. Superintendent’s Report:

Dr. Davis commented on the following:

- Welcomed Michael Chisholm as Technology Coordinator
- Students came back to Hybrid learning on January 19, 2021
- Pandemic Response Team met this week
- Thank you to Cathy Marshall and Greg Smith for their assistance in technology during Board meetings.

XVII. Special Program Representatives:

- A. CCESC Rep. Rotation: **James Blumenstein** (Rolling) – N/A
- B. CCSBA Rep. Rotation: **Ammie Davis** - The next meeting is on 1/21/21

XVIII. Board Member Comments: Board member Cox thanked the President and Vice President for the agenda items at the Board Retreat.

XIX. Public Participation: (Open Discussion):

Mrs. Bowers, Resident of Walnut Street, would like to commend the teachers on their flexibility and easy transition from remote to hybrid learning. She also asked if the school district has a plan or any summer tutoring programs for children of the COVID lag of learning.

Mrs. Kuhler, Resident of Chestnut St., has enjoyed the asynchronous learning for the remote students.

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

In order to permit the fair and orderly expression of such comment, the Board has set aside two portions of this Board meeting for public comment on any school or school district issue that a member of the public feels may be of interest to the residents of the school district.

For the first portion, public comments are invited on matters pertaining only to the agenda for tonight's meeting. For the second portion, public comments are invited on all matters pertaining to the school district.

Participants should announce their name, address, and any group they may represent, if applicable. The Board reserves the right to limit public discussion. Public discussion of a topic will be limited to fifteen (15) minutes, and individual speakers will be limited to three (3) minutes. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard. Reference bylaws #0167 of the Audubon Public Schools Board of Education Policy Manual.

The Board uses the public comment period as an opportunity to listen to citizen. Not all issues brought to a Board meeting will be resolved at that particular meeting. Complaints stated or actions requested by the public may be taken under advisement by the Board for investigation, discussion, actions, or disposition at a later date or time. The public comments sessions are an opportunity for citizens to share their opinions and remarks with the Board; it is not a question and answer session. The Board may or may not respond to public comments at the time they are made and is under no obligation to do so.

The Board does not endorse public comments nor will the Board be held liable for comments made by members of the public. Any individuals who may be the subject of public comments, including district employees, shall retain all rights against defamation and slander according to the laws of New Jersey.

Motion by Mr. Simpson seconded by Mr. Gilmore to approve the resolution for board to enter into closed Authorizing Executive session at 9:01pm for the following purposes.

Motion approved by unanimous roll call (8-0) Board Member Blumenstein and Butrica were absent

XX. Authorizing Executive Session II:

WHEREAS, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-12 et seq.) requires all meetings of the **Audubon Board of Education** to be held in public, N.J.S.A. 10:4-12(b) sets forth nine types of matters that may lawfully be discussed in Executive Session," i.e. without the public being permitted to attend; and

WHEREAS, the **Audubon Board of Education** has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the nine exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and next to each exception is a box within which the number of issues to be privately discussed that fall within that exception shall be written, and after each exception is a space where additional information that will disclose as much information about the decision as possible without undermining the purpose of the exception shall be written.

NOW, THEREFORE, BE IT RESOLVED that the **Audubon Board of Education** will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12(b):

Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public;

Any matter in which the release of information would impair a right to receive funds from the federal government;

Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publically;

Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body

Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

X Any investigations of violations or possible violations of the law;

Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer;

X Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public; Specifically the evaluation of the Superintendent

Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

WHEREAS, the length of the Executive Session is undetermined; however, the **Audubon Board of Education** will make every attempt to estimate the time of the session prior to convening the session after which the public meeting shall reconvene and the **Audubon Board of Education** will proceed with business.

NOW, THEREFORE, BE IT RESOLVED, that the **Audubon Board of Education** will go into Executive Session for only the above stated reasons;

BE IT FURTHER RESOLVED that the **Audubon Board of Education** hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the **Audubon Board of Education** attorney advises that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the school district or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the **Board of Education**, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the board secretary to take the appropriate action to effectuate the terms of this resolution.

Motion by Mr. Miller seconded by Mr. Gilmore to adjourn closed Authorizing Executive session at 9:21pm
Motion approved by unanimous roll call (6-0) Board Members Blumenstein and Butrica were absent, Board Members Simpson and Proulx excused themselves from discussion due to a personal conflict.

XXII. ADJOURNMENT

1. The next Board of Education meeting is scheduled for Wednesday, February 17, 2021 via video-conferencing at 6:30 PM.
2. Motion by Mrs. Cox seconded by Mr. Simpson to adjourn meeting at approximately 9:25 pm.
Motion approved by unanimous roll call (8-0) Board Members Blumenstein and Sullivan-Butrica were absent

Roll Call

AB James Blumenstein
(Absent)

X Allison Cox

X Ralph Gilmore

X Nancy Schiavo

MINUTES OF MEETING OF THE AUDUBON BOARD OF EDUCATION JANUARY 20, 2021

X Ammie Davis

X Joseph Ryan

AB Tara Butrica

(Absent)

X Joseph Miller

X Christopher Proulx

X Everett Simpson

The Audubon Board of Education reserves the right to add and/or delete motions or make changes to motions in this agenda up to the time of the meeting and during the actual meeting.

Deborah Roncace
Business Administrator/Board Secretary

BOARD OF EDUCATION MEETING

VIDEO-CONFERENCING

WEDNESDAY, FEBRUARY 17, 2021

6:30 P.M.

MINUTES

I. **Call to Order:** In accordance with the provisions of the New Jersey Open Public Meeting Act of 1975, the Audubon Board of Education transmitted notice of this video-conferencing meeting, scheduled at 6:30 P.M. to the Retrospect newspaper and the Borough Clerk and by postings on the Audubon Public School District website and at the Main and the Pine Street entrance of the Junior-Senior High School.

II. **Roll Call**

SY 2019-2021

James Blumenstein Allison Cox Ralph Gilmore

SY 2020-2022

Ammie Davis Joseph Ryan Tara Sullivan-Butrica

SY 2021-2023

Joseph Miller Christopher Proulx Everett Simpson

SY 2021 Mt. Ephraim Representative

Nancy Schiavo

Motion by Mr. Gilmore seconded by Mrs. Cox to approve the resolution for board to enter into closed Authorizing Executive session at 6:30 pm for the following purposes.

Motion approved by unanimous roll call (10-0)

III. **Authorizing Executive Session:**

WHEREAS, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-12 et seq.) requires all meetings of the **Audubon Board of Education** to be held in public, N.J.S.A. 10:4-12(b) sets forth nine types of matters that may lawfully be discussed in Executive Session," i.e. without the public being permitted to attend; and

WHEREAS, the **Audubon Board of Education** has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the nine exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and next to each exception is a box within which the number of issues to be privately discussed that fall within that exception shall be written, and after each exception is a space where additional information that will disclose as much information about the decision as possible without undermining the purpose of the exception shall be written.

NOW, THEREFORE, BE IT RESOLVED that the **Audubon Board of Education** will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12(b):

Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public;

_____ Any matter in which the release of information would impair a right to receive funds from the federal government;

X Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publically;

_____ Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body

_____ Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

_____ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

X Any investigations of violations or possible violations of the law;

_____ Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer;

X Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public; Specifically the evaluation of the Superintendent

_____ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

WHEREAS, the length of the Executive Session is undetermined; however, the **Audubon Board of Education** will make every attempt to estimate the time of the session prior to convening the session after which the public meeting shall reconvene and the **Audubon Board of Education** will proceed with business.

NOW, THEREFORE, BE IT RESOLVED, that the **Audubon Board of Education** will go into Executive Session for only the above stated reasons;

BE IT FURTHER RESOLVED that the **Audubon Board of Education** hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the **Audubon Board of Education** attorney advises that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the school district or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the **Board of Education**, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall

take place and hereby directs the board secretary to take the appropriate action to effectuate the terms of this resolution.

Motion by Mr. Gilmore seconded by Mrs. Cox to adjourn closed Authorizing Executive session at 7:00pm.
 Motion approved by unanimous roll call 10-0

IV. Call Meeting to Order

V. Flag Salute

VI. Spotlight Program:

THE AUDUBON BOARD OF EDUCATION SPOTLIGHT PROGRAM RECOGNIZES THE FOLLOWING STUDENTS OF THE MONTH FOR JANUARY 2021:

<u>Pre-Kindergarten</u> Ethan Rivera DiCristo	<u>Kindergarten</u> Christopher Marcucci	<u>Grade One</u> James Gushue
<u>Grade Two</u> Trevor Gregoire	<u>Grade Three</u> Joseph Calixto	<u>Grade Four</u> Emma Kelly
<u>Grade Five</u> Joshua Ferrell	<u>Grade Six</u> Lydia Gravante	<u>Grade Seven</u> Abigail Whalen
<u>Grade Eight</u> Giovanni Quarles	<u>Freshman Class</u> Nadia Cruz	<u>Sophomore Class</u> Dominick Perry
<u>Junior Class</u> Kristopher Hoover	<u>Senior Class</u> Tysere Joseph	

VII. Presentation(s):

- I. **June 30, 2020 Audit Report, Rob Inverso**
- II. **State of the District – Review of Pandemic Response Team Meeting(s)**
- III. **SSDS**

The Audubon Board of Education took a Five Minute Break.

VIII. Approval of Board Minutes:

1. Motion by Mr. Simpson and seconded by Mr. Ryan to approve the following minutes:

January 6, 2021 Public Session
 January 13, 2021 Public Session
 January 20, 2021 Public Session
 January 20, 2021 Executive Session

Motion to Approve: E. Simpson Second: J. Ryan

Roll Call

X James Blumenstein X Allison Cox X Ralph Gilmore X Nancy Schiavo
(Abstained 1/20/21)
X Ammie Davis X Joseph Ryan X Tara Butrica
X Joseph Miller X Christopher Proulx X Everett Simpson

VOTE FOR ITEM 1

Motion approved by unanimous roll call (10-0), with the exception of January 20, 2021 (9-0) Board Member Blumenstein abstained

IX. Participation: (Agenda Items Only) - NONE

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

In order to permit the fair and orderly expression of such comment, the Board has set aside two portions of this Board meeting for public comment on any school or school district issue that a member of the public feels may be of interest to the residents of the school district.

For the first portion, public comments are invited on matters pertaining only to the agenda for tonight's meeting. For the second portion, public comments are invited on all matters pertaining to the school district.

Participants should announce their name, address, and any group they may represent, if applicable. The Board reserves the right to limit public discussion. Public discussion of a topic will be limited to fifteen (15) minutes, and individual speakers will be limited to three (3) minutes. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard. Reference bylaws #0167 of the Audubon Public Schools Board of Education Policy Manual.

The Board uses the public comment period as an opportunity to listen to citizen. Not all issues brought to a Board meeting will be resolved at that particular meeting. Complaints stated or actions requested by the public may be taken under advisement by the Board for investigation, discussion, actions, or disposition at a later date or time. The public comments sessions are an opportunity for citizens to share their opinions and remarks with the Board; it is not a question and answer session. The Board may or may not respond to public comments at the time they are made and is under no obligation to do so.

The Board does not endorse public comments nor will the Board be held liable for comments made by members of the public. Any individuals who may be the subject of public comments, including district employees, shall retain all rights against defamation and slander according to the laws of New Jersey.

All motions are voted on by all members unless otherwise marked with a +.

X. GOVERNANCE: Chairperson: Mr. Blumenstein – Committee Members: Mr. Miller, Mr. Ryan, Mr. Simpson, Alternate: Mr. Proulx

Board of Education Goals

- ❖ To continue to provide equitable access to a rigorous curriculum while focusing on improving student achievement and decreasing the achievement gaps.
- ❖ To maintain a cost-effective budget that provides for educational resources, supports a preventative maintenance program, and encourages and facilitates long-range facility improvements.

- ❖ To foster a positive school climate and culture in order to positively impact student motivation, engagement, and achievement.

XI. OPERATIONS: Chairperson: Mrs. Cox – Committee Members: Ms. Butrica, Ms. Davis, Mr. Gilmore, Alternate: Mr. Miller

Board of Education Goals

- ❖ To continue to provide equitable access to a rigorous curriculum while focusing on improving student achievement and decreasing the achievement gaps.
- ❖ To maintain a cost-effective budget that provides for educational resources, supports a preventative maintenance program, and encourages and facilitates long-range facility improvements.
- ❖ To foster a positive school climate and culture in order to positively impact student motivation, engagement, and achievement.

MOTION TO APPROVE ITEMS 1-9

Motion by Mr. Gilmore and seconded by Mr. Ryan

1. Board Secretary's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of December 2020. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

December Board Secretary's Report

2. Cash Reconciliation Report in accordance with 18A:17-36 and 18A:17-9 for the month of December 2020. The Cash Reconciliation Report and Secretary's reports are in agreement for the month of December 2020.

December Cash Reconciliation Report

3. Board Secretary in accordance with N.J.A.C. 6A:23A – 16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

4. Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4 We certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

5. Motion to approve line item transfers for the month of December 2020.

Line Item Transfers

6. Motion to approve the bills payable list for February 2021 in the amount of \$564,825.13 when certified.

February Bill List

7. Motion to acknowledge Safety Drills conducted in the District Schools:

Haviland Avenue School

January 20, 2021

Fire Drill Audible (Green Cohort)

- January 22, 2021 Fire Drill Audible (Gold Cohort)
- January 19, 2021 Fire Drill Evacuation (Gold Cohort)
- January 25, 2021 Fire Drill Evacuation (Green Cohort)
- January 21, 2021 Lockdown Drill (Gold Cohort)
- January 26, 2021 Lockdown Drill (Green Cohort)

Mansion Avenue School

- January 25, 2021 Fire Drill Stay in Place (Green Cohort)
- January 26, 2021 Lockdown Stay in Place (Green Cohort)
- January 28, 2021 Fire Drill Stay in Place (Gold Cohort)
- January 29, 2021 Lockdown Drill Stay in Place (Gold Cohort)

Audubon High School

- January 14, 2021 Fire Drill
- January 15, 2021 Lockout Drill

- 8. Motion to recognize and accept the New Jersey School-Based Mental Health Grant Award through the Camden County Educational Services Commission in partnership with School-Based Care Solutions Network.

Dr. Davis thanked Mrs. Kasey Bobo for applying for this grant.

- 9. Motion to accept the June 30, 2020 audit report.

2020 Audit Report Synopsis

Motion to Approve Item(s) 1 through 9: R. Gilmore Second: J. Ryan

Roll Call

- X James Blumenstein X Allison Cox X Ralph Gilmore X Nancy Schiavo
- X Ammie Davis X Joseph Ryan X Tara Butrica
- X Joseph Miller X Christopher Proulx X Everett Simpson

VOTE FOR ITEMS 1-9

Motion approved by unanimous roll call (10-0)

- XII. EDUCATION: Chairperson: Ms. Schiavo - Committee Members: Mr. Blumenstein, Ms. Butrica, Mr. Proulx, Alternate: Mr. Simpson**

Board of Education Goals

- ❖ To continue to provide equitable access to a rigorous curriculum while focusing on improving student achievement and decreasing the achievement gaps.
- ❖ To maintain a cost-effective budget that provides for educational resources, supports a preventative maintenance program, and encourages and facilitates long-range facility improvements.

- ❖ To foster a positive school climate and culture in order to positively impact student motivation, engagement, and achievement.

MOTION TO APPROVE ITEMS 1-7

Motion by Mr. Simpson and seconded by Mrs. Schiavo

- Motion to approve the issuance of written decisions affirming, rejecting, or modifying the Superintendent’s determination in regard to incident(s) reported at the January 20, 2021 meeting of the Board of Education.

School	Incident Report Number	Board Determination
HS	N/A	N/A
HAS	N/A	N/A
MAS	N/A	N/A

- + Student Statistics February 2021

Date	Haviland Avenue	Mansion Avenue	Audubon Jr./Sr. HS	Out of District	Total
2/1/21	249	370	814	22	1455
1/4/21	246	370	813	22	1451
2/3/20	273	392	806	25	1496

- Approval of Attendance at Conferences and Workshops for the 2020-2021 School Year**

WHEREAS, certain **Audubon Public School District employees** have requested authorization to attend the conference(s)/Workshop(s) listed below, and

WHEREAS, the attendance of each employee at the specified conference/workshop is educationally necessary, fiscally prudent and 1) directly related to and within the scope of the employee’s current responsibilities and the **District’s Professional Learning Plan**, and 2) critical to the instructional needs of the District or furthers the efficient operation of the District;

NOW, THEREFORE BE IT RESOLVED, that the **Audubon Board of Education** authorizes the attendance of the employees at the specified conferences/workshops listed below, and be it

FURTHER RESOLVED, that the **Board** hereby determines that the estimated expenses related to the authorized travel listed below are justified and

THEREFORE, authorizes payment of any registration fees and statutorily authorized travel expenditures to the designated employees, not to exceed District budgetary limitations and to be in accordance with the provisions of *N.J.S.A. 18A:11-12*, the District’s travel policy and procedures, State travel payment guidelines established by the Department of Treasury in NJOMB circular letter 08-13-OMB, and with the guidelines established by the federal Office of Management and Budget:

Participant	Conference Title & Location	Date(s)	Cost
Maria Pousatis	NJ Children’s System of Care Virtual Town Hall	February 11, 201	N/A
Donna Stack	IXL Live Virtual Conference	February 17, 2021	\$60.00
Debbie Roncace	Understanding School Ethics Virtual Workshop	February 23, 2021	\$25.00
Maria Pousatis	Psychotherapy Networker Symposium- Creating Meaningful Change: The Quest	March 18 & 19, 2021	\$299.00

MINUTES OF MEETING OF THE AUDUBON BOARD OF EDUCATION FEBRUARY 17, 2021

	for Healing in an Anxious Time		
Debbie Roncace	Purchasing Update/Best Practices Virtual Workshop	March 16, 2021	\$50.00
Penny Bigelow	NJALC Spring Conference 2021 Topic: WIAT 4	April 16, 2021	\$100.00
Kelly Reising	Restorative Discipline Practices	N/A – Recorded	\$279.00

4. Motion to approve the following use of facilities requests:

School	Location	Activity	Start/End Date(s)	Time(s)	Contact
AHS	Varsity Baseball Field	Audubon Blue Sox Men's Baseball	3/1/21 – 11/15/21	9:00 am – 12:00 pm	Brian Kulak
AHS	Varsity Baseball Field	Audubon Little League	3/1/21 – end of season	Nights & weekends after AHS Baseball practice	Kevin Donnelly
AHS	Minor/Major League Fields	Audubon Little League	3/1/21 – end of season	Varied	Rachel Negro

5. Motion to approve homebound instruction for the following student(s):

STUDENT ID#	DATE
01981	Home Instruction effective retroactive to January 28, 2021 – February 12, 2021

6. Motion to approve the 2021-2022 District calendar.

District Calendar 2021-2022

7. Motion to approve SSDS Semi-Annual Report for Period One for the 2020-2021 school as presented for and submission of the report and related documents to the New Jersey Department of Education.

SSDS Presentation

Motion to Approve Items 1 through 7: E. Simpson Second: N. Schiavo

Roll Call

- X James Blumenstein X Allison Cox X Ralph Gilmore X Nancy Schiavo
X Ammie Davis X Joseph Ryan X Tara Butrica
X Joseph Miller X Christopher Proulx X Everett Simpson

VOTE FOR ITEMS 1-7

Motion approved by unanimous roll call (10-0)

XIII. HUMAN RESOURCES: Chairperson: Mrs. Davis, Committee Members: Mrs. Cox, Mr. Gilmore, Mrs. Schiavo, Alternate: Mr. Ryan

Board of Education Goals

- ❖ To continue to provide equitable access to a rigorous curriculum while focusing on improving student achievement and decreasing the achievement gaps.
- ❖ To maintain a cost-effective budget that provides for educational resources, supports a preventative maintenance program, and encourages and facilitates long-range facility improvements.
- ❖ To foster a positive school climate and culture in order to positively impact student motivation, engagement, and achievement.

MOTION TO APPROVE ITEMS 1-15

Motion by Mrs. Davis and seconded by Mr. Gilmore

1. + Motion to approve the contract for and the employment of Robin Jones as a custodial staff member at Mansion Avenue School for the 2020-2021 school year starting on March 1, 2021 for 5 hours 5 days per week (25 hours/week) at Step 2 in accordance with the 2018-2021 negotiated contract between the Audubon Board of Education and the Audubon Education Association at the recommendation of the Superintendent of Schools pending the completion of all New Jersey Department of Education and Audubon Board of Education requirements. Timesheets to be submitted.

2. Motion to approve a request from employee #1527, to invoke the Federal Family Medical Leave Act, effective February 2, 2021 to March 30, 2021.

February 2, 2021 through March 30, 2021	Paid Leave (40 days)
February 2, 2021 through March 30, 2021	Federal FMLA (8 weeks)

3. Motion to approve the long-term substitute Teacher of English contract for Jim D’Arpino on or before March 1, 2021 through April 2, 2021 at \$260.00 per diem, no benefits; time worked does not count towards the acquisition of tenure. Final approval is pending the completion of all Audubon Board of Education and New Jersey Department of Education requirements, as recommended by the Superintendent of Schools.

4. Motion to approve the long-term substitute Teacher of English contract for Kiersten Campbell on or before March 1, 2021 through June 18, 2021 at \$260.00 per diem, no benefits; time worked does not count towards the acquisition of tenure. Final approval is pending the completion of all Audubon Board of Education and New Jersey Department of Education requirements, as recommended by the Superintendent of Schools.

5. Motion to approve \$12.89 per hour as the rate of pay for substitute Secretaries effective retroactive to January 1, 2021.

6. Motion to approve \$12.00 per hour as the rate of pay for substitute Custodians effective retroactive to January 1, 2021.

7. Motion to approve \$12.00 per hour as the rate of pay for Student Technology Assistants effective retroactive to January 1, 2021.

8. Motion to approve \$12.00 per hour as the rate of pay for Student Maintenance Workers effective retroactive to January 1, 2021.

9. Motion to rescind William C. Scully as a part time General Education Aide at the high school at Step 1, \$14.06 per hour upon the execution and approval of timesheets, not to include benefits, effective October 22, 2020 through the 2020 Winter Wrestling season, at the recommendation of the Superintendent of Schools.

MINUTES OF MEETING OF THE AUDUBON BOARD OF EDUCATION FEBRUARY 17, 2021

10. Motion to appoint Elizabeth L. Scotto Di Perta, Substance Awareness Coordinator through Family First Counseling, LLC, as the Audubon Public School District Municipal Alliance Coordinator for the term commencing July 1, 2020 through June 30, 2021 at a stipend of \$1,400.00. Compensation for duties will be through the Grant and paid in two equal installments on February 24, 2021 and June 15, 2021.
11. Motion to appoint Elizabeth L. Scotto Di Perta, Substance Awareness Coordinator through Family First Counseling, LLC, as the Audubon Public School District Intergenerational Advisor for the term commencing July 1, 2020 through June 30, 2021 at a stipend of \$1,400.00. Compensation for duties will be through the Municipal Alliance Grant and paid in two equal installments on February 24, 2021 and June 15, 2021.
12. Motion to approve the following four (4) Student Maintenance Workers at the hourly rate of \$12.00. The workers will fill positions for up to 4.0 hours per day, up to four days per week for a total program cost of \$192.00 per day or \$768.00 per week, effective February 16, 2021 through June 18, 2021 with executed time sheets at the recommendation of the Superintendent of Schools. To be reimbursed through FEMA or paid through C.A.R.E.S.:
 - a. Xavier Rangel
 - b. Damian Gentile
 - c. Christopher DeVoe
 - d. Abigail Moore
13. Motion to approve the following paid spring coaching positions for the 2020-2021 school year based on the negotiated agreement between the Audubon Education Association and the Audubon Board of Education, pending the completion of all Audubon Board of Education and New Jersey Department of Education requirements, at the recommendation of the Superintendent of Schools.

As a result of the health-related closures due to COVID-19, payments and stipends may be impacted by cancellation of events, school closures, hybrid schedules, etc. The following stipends will be compensated as follows for the 2021-2022 school year:

Cancellation of Season/Event	
When notified; one week or more prior to the start of the season or three days prior to the event	0.0%
School Closure & Hybrid Schedules	
Greater Than 50% of Season or Event Occurred	100.0%
Greater Than or Equal to 25% and Less Than or Equal to 50%	50.0%
Greater than 7 practices and Less Than 25%	25.0%

- Athletic Season = First official practice to sectional start or school closure
- Extracurricular Season = First official practice to culminating event or school closure

NAME	POSITION	AMOUNT
Rich Horan	Baseball Varsity Coach	\$7,649.00

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*Ryan Knaul	Baseball Asst. Varsity	\$2,530.00
*Tyler Inkster	Baseball Asst. Varsity	\$2,530.00
*Zachary Jakubowski	Baseball Asst. Varsity	\$2,530.00
*Keith Allen	Baseball Junior Varsity	\$2,530.00
*Randolph Callaway	Baseball Freshman	\$2,530.00
Luke Collazzo	Golf Varsity	\$5,500.00
Paul Frantz	Golf Asst. Varsity	\$881.25 25%
Matthew Harter	Golf Asst. Varsity	\$2,643.75 75%
Erin Small	Softball Varsity	\$7,649.00
Maddy Meehan	Softball Asst. Varsity	\$5,056.00
Erica Wenzel	Softball Junior Varsity	\$5,056.00
Dan Carter	Softball Freshman	\$2,539.00
Chris Sylvester	Boys Tennis Varsity	\$6,175.00
Diane Bay	Boys Tennis Assistant	\$4,000.00
Steve Ireland	Boys Track & Field Varsity	\$7,649.00
Adam Cramer	Girls Track & Field Varsity	50% Varsity Stipend 50% Assistant Stipend \$6,352.50
Daniel Cosenza	Girls Track & Field Varsity	50% Varsity Stipend 50% Assistant Stipend \$6,352.50
Daniel Reed	Track & Field Assistant Boys	\$5,056.00
Roger Houghkirk	Track & Field Assistant Boys	\$5,056.00
Kimberly E. Johnson	Track & Field Assistant Girls	\$5,056.00
Krista Little	7/8 Grade Coed Track & Field	\$2,603.00
Patrice Kilvington	7/8 Grade Coed Track & Field As	\$1,225.00
Chris Harris	Spring Weight Training	\$1,461.60 60%
Dave Niglio	Spring Weight Training	\$974.40 40%
Scott LaPayover	Spring Athletic Trainer	\$5,253.00
John Walsh	Spring Asst. Athletic Director	\$2,825.29

MINUTES OF MEETING OF THE AUDUBON BOARD OF EDUCATION FEBRUARY 17, 2021

*Keith Allen, Randolph Callaway, Tyler Inkster, Zachary Jakubowski and Ryan Knaul will each receive 1/5 of the total of Varsity Assistant's + JV + Freshman stipends.

14. Motion to approve the following volunteer (un-paid) spring coaching positions for the 2020-2021 school year pending the completion of all Audubon Board of Education and New Jersey Department of Education requirements, at the recommendation of the Superintendent of Schools.

Name	Sport/Activity
Steve Alemi, Andrew Bednarek, Pat Dewechter, Wade Gies, Chris Harris, Aaron Holmes, Rich Horan III, Brian Kulac, Robert Panico, Brett Phillips, Ralph Schiavo, Kevin Terifay, Derek "Boomer" Wickersham	Baseball
Angela DiFilippo, Mike Tomasetti	Golf
Amanda Brown	Softball
Keith Allen, Brian Furlong, Dominic Koehl, Sam Santore	Spring Weight Training
Shawn Agnew, Andrew Barnhardt, Kieren Boland, Joseph Furlong Jr., William Greener, Kyle Kilvington, Randy Marr, Andria Morrison, Kyle Muckley, Danielle Nicklas, Anthony Pugliese	Track and Field Programs
Laurie Bouch, Dennis Cain, Ralph Gilmore, Jr	Boys' Tennis
Brian Furlong	Weight Room

15. Motion to approve the following as district substitute teachers for the 2020-2021 school year, on an emergent basis, pending completion of all district and state requirements at the recommendation of the Superintendent of Schools:

Caleb DeFilippo Substitute Custodian

Motion to Approve Items 1 through 15: A. Davis Second: R. Gilmore

Roll Call

X James Blumenstein X Allison Cox X Ralph Gilmore X Nancy Schiavo
 (Abstained #14)
X Ammie Davis X Joseph Ryan X Tara Butrica
X Joseph Miller X Christopher Proulx X Everett Simpson

VOTE FOR ITEMS 1-15

Motion approved by unanimous roll call (10-0) with the exception of ITEM #14 (9-0) Board Member Gilmore abstained

XIV. REPORTS:

XV. HIB District Report

February 2020	BULLYING INCIDENTS REPORT
---------------	----------------------------------

SCHOOL	Confirmed HIB	Non-HIB	Total
AHS	0	0	0
HAS	0	0	0
MAS	0	0	0

XVI. Superintendent’s Report: Dr. Davis stated that the school district will continue the conversations of moving forward with bringing students back into the schools on a more regular basis.

XVII. Special Program Representatives:
 A. CCESC Rep. Rotation: **James Blumenstein** (Rolling)
 B. CCSBA Rep. Rotation: **Ammie Davis**

XVIII. Board Member Comments: Board Member Proulx stated that he attended a Sustainability workshop through NJSBA.

XIX. **Public Participation:** (Open Discussion):

The following questions were asked by the Public regarding the Pandemic Response Team Presentation:

Nicole Phillippi: What is being done for the students to return in September?

Cindy Nolan: Made a comment regarding the use of face shields for students to allow more in classroom.

Kevin Moran: Can we utilize spaces in other areas of the Community? Mr. Moran feels students are not being pushed enough.

Kelly Tomeo: What agency is advising the wearing of masks? What is the timeline for senior trip?

Vicki Hoover: If the district brings students back full-time, how will lunches be handled?

Audubon Education Association: On behalf of the AEA, we would like to thank Dr. Davis for including all our members in the Pandemic Response Team meetings. The AEA is in full support of exploring our options regarding Audubon Public School District’s Reopening Plan. Our common goal is to ensure the safety of students and staff alike. The true question we need to be asking and seeking answers to is how, where, and under what conditions all three of our schools can expand our day safely, so as to not endanger the lives of our beloved students, their caregivers, and each community’s educators.

Nicole Szymanski: I have concerns with the possibility of eating in the classroom. The virus can remain in the air for a number of hours and there are some new recommendations to double mask due to virus variants that are more contagious. Considering this, how can we allow kids to eat unmasked indoors when some classrooms are already not keeping kids 6 ft. apart?

Kevin Moran: The District needs to make bold decisions.

Kelly Kingler: If Wednesday is not a deep cleaning day, why is it not a school day?

Cindy Nolan: How many parents on the Pandemic Response Team are in the healthcare Industry?

Kate Gregoire: Does the Pandemic Response Team meet once monthly? Do we think this is aggressive enough?

Dr. Davis responded to some of the above questions as follows:

- Camden County Department of Health will come to our District and evaluate and we will add face shields to the conversation.
- Presentation will be posted on website
- The Administration team will meet and discuss “thinking outside the Box.”
- The earliest date for any change to school day will be March 22, 2021.
- The Senior trip is not officially cancelled but the date of trip has been moved to June.

Other public comments are below:

Mrs. Deich asked why the District is not teaching Science and Social Studies? Dr. Davis responded.

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

In order to permit the fair and orderly expression of such comment, the Board has set aside two portions of this Board meeting for public comment on any school or school district issue that a member of the public feels may be of interest to the residents of the school district.

For the first portion, public comments are invited on matters pertaining only to the agenda for tonight's meeting. For the second portion, public comments are invited on all matters pertaining to the school district.

Participants should announce their name, address, and any group they may represent, if applicable. The Board reserves the right to limit public discussion. Public discussion of a topic will be limited to fifteen (15) minutes, and individual speakers will be limited to three (3) minutes. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard. Reference bylaws #0167 of the Audubon Public Schools Board of Education Policy Manual.

The Board uses the public comment period as an opportunity to listen to citizen. Not all issues brought to a Board meeting will be resolved at that particular meeting. Complaints stated or actions requested by the public may be taken under advisement by the Board for investigation, discussion, actions, or disposition at a later date or time. The public comments sessions are an opportunity for citizens to share their opinions and remarks with the Board; it is not a question and answer session. The Board may or may not respond to public comments at the time they are made and is under no obligation to do so.

The Board does not endorse public comments nor will the Board be held liable for comments made by members of the public. Any individuals who may be the subject of public comments, including district employees, shall retain all rights against defamation and slander according to the laws of New Jersey.

XX. ADJOURNMENT

1. The next Board of Education meeting is scheduled for Wednesday, March 17, 2021 via video-conferencing at 6:30 PM.
2. Motion by Mr. Simpson seconded by Mr. Gilmore to adjourn meeting at approximately 9:48 pm.
Motion approved by unanimous roll call (10-0)

Motion to Approve: E. Simpson Second: R. Gilmore

Roll Call

MINUTES OF MEETING OF THE AUDUBON BOARD OF EDUCATION FEBRUARY 17, 2021

James Blumenstein Allison Cox Ralph Gilmore Nancy Schiavo
 Ammie Davis Joseph Ryan Tara Butrica
 Joseph Miller Christopher Proulx Everett Simpson

Deborah Roncace
Business Administrator/Board Secretary

The Audubon Board of Education reserves the right to add and/or delete motions or make changes to motions in this agenda up to the time of the meeting and during the actual meeting.

BOARD OF EDUCATION MEETING

VIDEO-CONFERENCING

WEDNESDAY, MARCH 17, 2021

6:30 P.M.

MINUTES

- I. **Call to Order:** In accordance with the provisions of the New Jersey Open Public Meeting Act of 1975, the Audubon Board of Education transmitted notice of this video-conferencing meeting, scheduled at 6:30 P.M. to the Retrospect newspaper and the Borough Clerk and by postings on the Audubon Public School District website and at the Main and the Pine Street entrance of the Junior-Senior High School.

II. **Roll Call**

SY 2019-2021

 X James Blumenstein X Allison Cox X Ralph Gilmore

SY 2020-2022

 X Ammie Davis AB Joseph Ryan AB Tara Sullivan-Butrica
(Absent) (Arrived at 7:01pm) (Absent)

SY 2021-2023

 X Joseph Miller X Christopher Proulx X Everett Simpson

SY 2021 Mt. Ephraim Representative

 X Nancy Schiavo

Motion by Mr. Gilmore seconded by Mrs. Cox to approve the resolution for board to enter into closed Authorizing Executive session at 6:30 pm for the following purposes.

Motion approved by unanimous roll call (8-0) Board Members Mr. Ryan arrived at 7:01pm and Mrs. Sullivan-Butrica was absent

III. **Authorizing Executive Session:**

WHEREAS, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-12 et seq.) requires all meetings of the **Audubon Board of Education** to be held in public, N.J.S.A. 10:4-12(b) sets forth nine types of matters that may lawfully be discussed in Executive Session," i.e. without the public being permitted to attend; and

WHEREAS, the **Audubon Board of Education** has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the nine exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and next to each exception is a box within which the number of issues to be privately discussed that fall within that exception shall be written, and after each exception is a space where additional information that will disclose as much information about the decision as possible without undermining the purpose of the exception shall be written.

NOW, THEREFORE, BE IT RESOLVED that the **Audubon Board of Education** will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12(b):

Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public;

_____ Any matter in which the release of information would impair a right to receive funds from the federal government;

Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publically;

_____ Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body

_____ Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

_____ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

Any investigations of violations or possible violations of the law;

_____ Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer;

Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public; Specifically the evaluation of the Superintendent

_____ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

WHEREAS, the length of the Executive Session is undetermined; however, the **Audubon Board of Education** will make every attempt to estimate the time of the session prior to convening the session after which the public meeting shall reconvene and the **Audubon Board of Education** will proceed with business.

NOW, THEREFORE, BE IT RESOLVED, that the **Audubon Board of Education** will go into Executive Session for only the above stated reasons;

BE IT FURTHER RESOLVED that the **Audubon Board of Education** hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the **Audubon Board of Education** attorney advises that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the school district or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the **Board of Education**, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the board secretary to take the appropriate action to effectuate the terms of this resolution.

Motion by Mr. Gilmore seconded by Mrs. Cox to adjourn closed Authorizing Executive session at 7:00pm. Motion approved by unanimous roll call (8-0) Board Members Mr. Ryan arrived at 7:01pm and Mrs. Sullivan-Butrica was absent.

IV. Call Meeting to Order

V. Flag Salute

VI. Spotlight Program:

THE AUDUBON BOARD OF EDUCATION SPOTLIGHT PROGRAM RECOGNIZES THE FOLLOWING STUDENTS OF THE MONTH FOR JANUARY 2021:

<u>Pre-Kindergarten</u> George Brunstrom	<u>Kindergarten</u> Riley Leahy	<u>Grade One</u> Dominic Foleno
<u>Grade Two</u> Dylan Legatie	<u>Grade Three</u> Alanna Mordan	<u>Grade Four</u> Kylie Vorlander
<u>Grade Five</u> William Lougheed	<u>Grade Six</u> Layla Cooper-Reilly	<u>Grade Seven</u> Noah Salerno
<u>Grade Eight</u> Joanna Hyland	<u>Freshman Class</u> Jada Pinder	<u>Sophomore Class</u> Leann Perry
<u>Junior Class</u> Natalie Erickson	<u>Senior Class</u> Marin Barneetz	

VII. Presentation(s):

New Jersey Educators of the Year Recognition:

District Educational Services Professional – Patricia Bevelheimer

District Paraprofessional of the Year – Janine Gilbrook

Haviland Avenue Elementary School Educator of the Year – Alycia Colucci

Mansion Avenue Elementary School Educator of the Year – Christine Karageorgis

Audubon Junior-Senior High School Educator of the Year – Ronald Latham

VIII. Approval of Board Minutes:

- Motion by Mr. Simpson Seconded by Mr. Gilmore to approve the following minutes:

February 17, 2021 Public Session

February 17, 2021 Executive Session

Motion to Approve: E. Simpson

Second: R. Gilmore

Roll Call

- | | | | |
|----------------------------|-----------------------------|------------------------------------|------------------------|
| <u>X</u> James Blumenstein | <u>X</u> Allison Cox | <u>X</u> Ralph Gilmore | <u>X</u> Nancy Schiavo |
| <u>X</u> Ammie Davis | <u>X</u> Joseph Ryan | <u>AB</u> Tara Butrica
(Absent) | |
| <u>X</u> Joseph Miller | <u>X</u> Christopher Proulx | <u>X</u> Everett Simpson | |

VOTE FOR ITEM 1

Motion approved by unanimous roll call (9-0) Board Member Mr. Ryan joined the meeting at 7:01pm and Board Member Mrs. Sullivan-Butrica was absent

IX. Participation: (Agenda Items Only) - None

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

In order to permit the fair and orderly expression of such comment, the Board has set aside two portions of this Board meeting for public comment on any school or school district issue that a member of the public feels may be of interest to the residents of the school district.

For the first portion, public comments are invited on matters pertaining only to the agenda for tonight's meeting. For the second portion, public comments are invited on all matters pertaining to the school district.

Participants should announce their name, address, and any group they may represent, if applicable. The Board reserves the right to limit public discussion. Public discussion of a topic will be limited to fifteen (15) minutes, and individual speakers will be limited to three (3) minutes. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard. Reference bylaws #0167 of the Audubon Public Schools Board of Education Policy Manual.

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The Board does not endorse public comments nor will the Board be held liable for comments made by members of the public. Any individuals who may be the subject of public comments, including district employees, shall retain all rights against defamation and slander according to the laws of New Jersey.

All motions are voted on by all members unless otherwise marked with a +.

X. GOVERNANCE: Chairperson: Mr. Blumenstein – Committee Members: Mr. Miller, Mr. Ryan, Mr. Simpson, Alternate: Mr. Proulx

Board of Education Goals

- ❖ To continue to provide equitable access to a rigorous curriculum while focusing on improving student achievement and decreasing the achievement gaps.
- ❖ To maintain a cost-effective budget that provides for educational resources, supports a preventative maintenance program, and encourages and facilitates long-range facility improvements.

- ❖ To foster a positive school climate and culture in order to positively impact student motivation, engagement, and achievement.

MOTION TO APPROVE ITEMS 1-2

Motion by Mrs. Schiavo and seconded by Mr. Gilmore

1. Motion to approve the first reading of the following policies and regulations as recommended by the full Governance Committee of the Board.

Regulation	Title	New/Revised
<u>R2415.20</u>	Every Student Succeeds Act	Revised
<u>R5330.01</u>	Administration Of Medical Cannabis	Revised
<u>R7425</u>	Lead Testing Of Water In Schools	New
Policy	Title	New/Revised
<u>P0145</u>	Board Member Resignation and Removal	New
<u>P1643</u>	Family Leave	New
<u>P2415</u>	Every Student Succeeds Act	Revised
<u>P2415.02</u>	Title 1 – Fiscal Responsibilities	Revised
<u>2415.05</u>	Student Surveys, Analysis, and/or Evaluations	Revised
<u>2415.20</u>	Every Student Succeeds Act	Revised
<u>4125</u>	Employment Of Support Staff Members	Revised
<u>5330.01</u>	Administration Of Medical Cannabis	Revised
<u>6360</u>	Political Contributions	Revised
<u>7425</u>	Lead Testing Of Water In Schools	Revised
<u>8330</u>	Student Records	Revised
<u>9713</u>	Recruitment By Special Interest Groups	Revised

2. Motion to recognize receipt of and reporting of Audubon’s status as a high performing school district as noted on the New Jersey Quality Single Accountability Continuum placement report.

Audubon Interim NJQSAC Placement Letter

Motion to Approve Item(s) 1 through 2: N. Schiavo Second: R. Gilmore

Roll Call

- | | | | |
|----------------------------|-----------------------------|------------------------------------|------------------------|
| <u>X</u> James Blumenstein | <u>X</u> Allison Cox | <u>X</u> Ralph Gilmore | <u>X</u> Nancy Schiavo |
| <u>X</u> Ammie Davis | <u>X</u> Joseph Ryan | <u>AB</u> Tara Butrica
(Absent) | |
| <u>X</u> Joseph Miller | <u>X</u> Christopher Proulx | <u>X</u> Everett Simpson | |

VOTE FOR ITEM 1-2

Motion approved by unanimous roll call (9-0) Board Member Mrs. Sullivan-Butrica was absent

XI. OPERATIONS: Chairperson: Mrs. Cox – Committee Members: Ms. Butrica, Ms. Davis, Mr. Gilmore, Alternate: Mr. Miller

Board of Education Goals

- ❖ To continue to provide equitable access to a rigorous curriculum while focusing on improving student achievement and decreasing the achievement gaps.
- ❖ To maintain a cost-effective budget that provides for educational resources, supports a preventative maintenance program, and encourages and facilitates long-range facility improvements.
- ❖ To foster a positive school climate and culture in order to positively impact student motivation, engagement, and achievement.

MOTION TO APPROVE ITEMS 1-10

Motion by Mr. Gilmore and seconded by Mrs. Cox

1. Board Secretary’s Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of January 2021. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

January Board Secretary’s Report

2. Cash Reconciliation Report in accordance with 18A:17-36 and 18A:17-9 for the month of January 2021. The Cash Reconciliation Report and Secretary’s reports are in agreement for the month of January 2021.

January Cash Reconciliation Report

3. Board Secretary in accordance with N.J.A.C. 6A:23A – 16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

4. Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4 We certify that after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

5. Motion to approve line item transfers for the month of January 2021.

Line Item Transfers

6. Motion to approve the partial bills payable list for February 2021 in the amount of \$39,171.88 when certified.

February Bill List

7. Motion to approve the bills payable list for March 2021 in the amount of \$536,999.12 when certified.

March Bill List

8. Motion to acknowledge Safety Drills conducted in the District Schools:

Haviland Avenue School

February 17, 2021	Fire Drill Audible (Green Cohort)
February 26, 2021	Fire Drill Audible (Gold Cohort)
February 23, 2021	Fire Drill Evacuation (Green Cohort)
February 25, 2021	Fire Drill Evacuation (Gold Cohort)
February 8, 2021	Lockout Drill (Green Cohort)
February 4, 2021	Lockout Drill (Gold Cohort)

Mansion Avenue School

February 8, 2021	Shelter in Place (Green Cohort)
February 17, 2021	Fire Drill Stay in Place (Green Cohort)
January 25, 2021	Shelter in Place (Gold Cohort)
January 29, 2021	Fire Drill Stay in Place (Gold Cohort)

Audubon High School

February 17, 2021	Fire Drill (Green Cohort)
February 17, 2021	Evacuation Drill (Green Cohort)
February 25, 2021	Fire Drill (Gold Cohort)
February 25, 2021	Evacuation Drill (Gold Cohort)

9. **Approval of Professional Service Agreements for the 2020-2021 School Year**

WHEREAS, the **Special Education Department** has compiled a list of private providers, qualified to perform professional consultations and services; and

WHEREAS, the **Board**, pursuant to its authority under N.J.S.A. 18A:18A-5(a)(1), may negotiate and award a contract for professional services without the necessity of public advertising for bids and bidding therefor; and

WHEREAS, the **Board** has determined, based upon the recommendation of its **Administration**, that there is a continued need for the professional consultations and services for the 2020/2021 school year and that the award of said contracts will allow for the continued provision of high quality services at a fair and competitive price; and

WHEREAS, the total amount to be paid to any one vendor shall not exceed the rates as listed for the current school year;

NOW, THEREFORE, BE IT RESOLVED by the **Audubon Board of Education**, that the **Board** hereby approves the list of **Approved Private Providers** to perform such professional consultations and

services as are determined necessary and prudent by the **Supervisor of Special Education Services** for the 2020/2021 school year; and be it

FURTHER RESOLVED, that the Board authorizes its President and Secretary to execute professional services contracts with Approved Private Providers upon final approval of the form of contracts by the Superintendent of Schools & School Business Administrator and when needed by the School Board Solicitor.

Care Solace:
Addiction Treatment Technologies, LLC DBA
 Contact: MarChad A. Castruita
 \$1,531.00 for the period of March 1, 2021 – June 30, 2021
 \$4,593.00 for the period of July 1, 2021 – June 30, 2022

Proposal

10. Motion to approve the following resolution for Adoption of the 2021/2022 Tentative Budget:

BE IT RESOLVED that the tentative budget be approved for the 2021/2022 School Year using the 2021/2022 state aid figures and the Secretary to the Board of Education be authorized to submit the following tentative budget to the executive County Superintendent of Schools for the approval in accordance with the statutory deadline:

	2021/2022 Budget	Audubon Borough Tax Levy	Audubon Park Tax Levy
General Fund	25,363,849.00	12,495,140.00	372,044.00
Special Revenue Fund	1,545,013.00		
Debt Service Fund	920,200.00	920,200.00	
Total	27,829,062.00	13,415,340.00	372,044.00

WHEREAS, the Audubon Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23B-1,1 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

BE IT RESOLVED, that the Audubon Board of Education established \$36,000.00 as the allotted maximum expenditures for travel. To date thus far in the 2020/2021 school year, the Audubon Board of Education has spent \$ 7,451.31 on travel, out of the \$36,000.00 that was budgeted.

BE IT FURTHER RESOLVED, that a public hearing be held on Wednesday, May 5, 2021 via video-conferencing (Zoom) at 7:00 pm for the purpose of conducting a public hearing on the budget for the 2021/2022 School Year.

Motion to Approve Item(s) 1 through 10: R. Gilmore Second: A. Cox

Roll Call

X James Blumenstein X Allison Cox X Ralph Gilmore X Nancy Schiavo
 X Ammie Davis X Joseph Ryan AB Tara Butrica

(Absent)

X Joseph Miller X Christopher Proulx X Everett Simpson

VOTE FOR ITEM 1-10

Motion approved by unanimous roll call (9-0) Board Member Mrs. Sullivan-Butrica was absent

XII. EDUCATION: Chairperson: Ms. Schiavo - Committee Members: Mr. Blumenstein, Ms. Butrica, Mr. Proulx, Alternate: Mr. Simpson

Board of Education Goals

- ❖ To continue to provide equitable access to a rigorous curriculum while focusing on improving student achievement and decreasing the achievement gaps.
- ❖ To maintain a cost-effective budget that provides for educational resources, supports a preventative maintenance program, and encourages and facilitates long-range facility improvements.
- ❖ To foster a positive school climate and culture in order to positively impact student motivation, engagement, and achievement.

MOTION TO APPROVE ITEMS 1-5

Motion by Mr. Simpson and seconded by Mrs. Cox

1. Motion to approve the issuance of written decisions affirming, rejecting, or modifying the Superintendent’s determination in regard to incident(s) reported at the February 17, 2021 meeting of the Board of Education.

School	Incident Report Number	Board Determination
HS	N/A	N/A
HAS	N/A	N/A
MAS	N/A	N/A

2. + Student Statistics March 2021

Date	Haviland Avenue	Mansion Avenue	Audubon Jr./Sr. HS	Out of District	Total
3/1/2021	248	369	808	21	1446
2/1/2021	249	370	814	22	1455
2/3/2020	273	392	806	25	1496

3. **Approval of Attendance at Conferences and Workshops for the 2020-2021 School Year**

WHEREAS, certain **Audubon Public School District employees** have requested authorization to attend the conference(s)/Workshop(s) listed below, and

WHEREAS, the attendance of each employee at the specified conference/workshop is educationally necessary, fiscally prudent and 1) directly related to and within the scope of the employee’s current responsibilities and the **District’s Professional Learning Plan**, and 2) critical to the instructional needs of the District or furthers the efficient operation of the District;

NOW, THEREFORE BE IT RESOLVED, that the **Audubon Board of Education** authorizes the attendance of the employees at the specified conferences/workshops listed below, and be it

FURTHER RESOLVED, that the **Board** hereby determines that the estimated expenses related to the authorized travel listed below are justified and

THEREFORE, authorizes payment of any registration fees and statutorily authorized travel expenditures to the designated employees, not to exceed District budgetary limitations and to be in accordance with the provisions of *N.J.S.A. 18A:11-12*, the District’s travel policy and procedures, State travel payment guidelines established by the Department of Treasury in NJOMB circular letter 08-13-OMB, and with the guidelines established by the federal Office of Management and Budget:

Participant	Conference Title & Location	Date(s)	Cost
Tony Carbone	Director of Athletics Association of NJ	May 3, 4, 5, and 6, 2021	Conference Cost \$425.00 Travel

4. Motion to approve the following use of facilities requests:

School	Location	Activity	Start/End Date(s)	Time(s)	Contact
AHS	Track and Field Facilities	St. Rose of Lima Track Team	4/1/21 – 6/15/21	5:30 pm – 7:30 pm	Carole M. Fesi

5. Motion to approve homebound instruction for the following student(s):

STUDENT ID#	DATE
01129	Home Instruction, 10 hours per week, provided through ARK Educational Services, effective retroactive to February 22, 2021

Motion to Approve Items 1 through 5: E. Simpson Second: A. Cox

Roll Call

- X James Blumenstein X Allison Cox X Ralph Gilmore X Nancy Schiavo
X Ammie Davis X Joseph Ryan AB Tara Butrica
(Absent)
X Joseph Miller X Christopher Proulx X Everett Simpson

VOTE FOR ITEM 1-5

Motion approved by unanimous roll call (9-0) Board Member Mrs. Sullivan-Butrica was absent

XIII. HUMAN RESOURCES: Chairperson: Mrs. Davis, Committee Members: Mrs. Cox, Mr. Gilmore, Mrs. Schiavo, Alternate: Mr. Ryan

Board of Education Goals

- ❖ To continue to provide equitable access to a rigorous curriculum while focusing on improving student achievement and decreasing the achievement gaps.

- ❖ To maintain a cost-effective budget that provides for educational resources, supports a preventative maintenance program, and encourages and facilitates long-range facility improvements.
- ❖ To foster a positive school climate and culture in order to positively impact student motivation, engagement, and achievement.

MOTION TO APPROVE ITEMS 1-18

Motion by Mr. Gilmore and seconded by Mr. Miller

1. Motion to approve the following staff members to provide five hours of new teacher support and mentoring for the 2020-2021 school year, at the non-instructional contractual rate of \$30.00 per hour for a total of \$150.00 per staff member at the recommendation of the Superintendent of Schools:

New Teacher	School/Subject	Mentor
James D'Arpino	Audubon Jr./Sr. High School English	Kate Wilson
Kiersten Campbell	Audubon Jr./Sr. High School English	Larae Drinkhouse

2. Motion to approve Shawn Hutchison Jr. as a part time General Education Aide at the high school at Step 1, \$14.06 per hour upon the execution and approval of timesheets, not to include benefits, effective retroactive to March 1, 2021 through the 2021 Winter Wrestling season, at the recommendation of the Superintendent of Schools.
3. Motion to approve a request from employee #1626, to invoke the Federal Family Medical Leave Act, effective March 8, 2021 to March 26, 2021.

March 8, 2021 through March 26, 2021	Unpaid Leave (15 days)
March 8, 2021 through March 26, 2021	Federal FMLA (15 days)
4. + Motion to approve Stacey E. Guzman-Garvin as a part-time Special Education Aide at Mansion Avenue School, Step 7, \$17.89 per hour, 29.5 hours per week, not to include benefits, effective retroactive to March 11, 2020, pending the completion of all Audubon Board of Education and New Jersey Department of Education requirements, for the 2020-2021 school year at the recommendation of the Superintendent of Schools.
5. Motion to approve the long-term substitute Special Education Science Teacher contract for Paul Mitros on March 9, 2021 through March 26, 2021 at \$260.00 per diem, no benefits; time worked does not count towards the acquisition of tenure. Final approval is pending the completion of all Audubon Board of Education and New Jersey Department of Education requirements, as recommended by the Superintendent of Schools.
6. Motion to approve a request from employee #1303, to invoke the Federal Family Medical Leave Act, effective September 1, 2021 to November 26, 2021.

September 1, 2021 through November 26, 2021	Unpaid Leave (63 days)
September 1, 2021 through November 26, 2021	Federal FMLA (8 weeks)
7. + Motion to accept, with best wishes, the letter of resignation, from Kathleen Bonsted, General/Kindergarten Aide at Haviland Avenue School, effective February 26, 2021.

MINUTES OF MEETING OF THE AUDUBON BOARD OF EDUCATION MARCH 17, 2021

- 8. + Motion to approve four days of articulation time for Elizabeth Wyckoff, long term substitute Elementary Teacher at Haviland Avenue School, \$260.00 per diem, effective April 1st, 12th, 13th and 14th, at the recommendation of the Superintendent of Schools.
- 9. Motion to approve three days of articulation time for Kiersten Campbell, long term substitute Teacher of English at the high school, effective, February 23, 24 and 25, 2021, for the purpose of training, at \$95.00 per diem, at the recommendation of the Superintendent of Schools.
- 10. Motion to approve two days of articulation time for James D’Arpino, long term substitute Teacher of English at the high school, effective, February 25 & 26, 2021, for the purpose of training, at \$260.00 per diem, at the recommendation of the Superintendent of Schools.
- 11. + Motion to approve Carl Ellinwood to complete a video project of his instruction as part of his Master’s Degree requirement for Loyola University, MD. Parent permission has been secured for all classes being video-taped. All recordings are the property of Mr. Ellinwood and will be destroyed under the supervision of the building principal at the conclusion of the course.
- 12. Motion to rescind the following 2020-2021 Spring Athletic Department/Coaching Staff position.

<u>Name</u>	<u>Position</u>
David Niglio	Spring Weight Training

- 13. Motion to approve the following paid spring coaching position for the 2020-2021 school year based on the negotiated agreement between the Audubon Education Association and the Audubon Board of Education, pending the completion of all Audubon Board of Education and New Jersey Department of Education requirements, at the recommendation of the Superintendent of Schools.

As a result of the health-related closures due to COVID-19, payments and stipends may be impacted by cancellation of events, school closures, hybrid schedules, etc. The following stipends will be compensated as follows for the 2021-2022 school year:

Cancellation of Season/Event	
When notified; one week or more prior to the start of the season or three days prior to the event	0.0%
School Closure & Hybrid Schedules	
Greater Than 50% of Season or Event Occurred	100.0%
Greater Than or Equal to 25% and Less Than or Equal to 50%	50.0%
Greater than 7 practices and Less Than 25%	25.0%

- Athletic Season = First official practice to sectional start or school closure
- Extracurricular Season = First official practice to culminating event or school closure

NAME	POSITION	AMOUNT
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XIV. REPORTS:

XV. HIB District Report

March 2020	BULLYING INCIDENTS REPORT		
SCHOOL	Confirmed HIB	Non-HIB	Total
AHS #7291	1	0	1
HAS	0	0	0
MAS	0	0	0

XVI. Superintendent’s Report: Dr. Davis commented on the following items:

- Thank you to the Camden County Office for setting up vaccines for our school staff
- Updated the Board on Phase IV-A of moving to in-person instruction
- Thank you to Luke’s Place for donating masks to all Haviland Ave. Staff and Students

XVII. Special Program Representatives:

- A. CCEC Rep. Rotation: **James Blumenstein** (Rolling)
- B. CCSBA Rep. Rotation: **Ammie Davis** - Next meeting 5/18/21

XVIII. Board Member Comments - None

XIX. Public Participation: (Open Discussion)

Resident, Mrs. Dempsey, addressed the Board with concerns of her son who is homeschooled and is not eligible to play sports in Audubon Public School District. Mrs. Dempsey would like the Board to revisit Policy on this matter.

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. In order to permit the fair and orderly expression of such comment, the Board has set aside two portions of this Board meeting for public comment on any school or school district issue that a member of the public feels may be of interest to the residents of the school district.

For the first portion, public comments are invited on matters pertaining only to the agenda for tonight's meeting. For the second portion, public comments are invited on all matters pertaining to the school district.

Participants should announce their name, address, and any group they may represent, if applicable. The Board reserves the right to limit public discussion. Public discussion of a topic will be limited to fifteen (15) minutes, and individual speakers will be limited to three (3) minutes. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard. Reference bylaws #0167 of the Audubon Public Schools Board of Education Policy Manual.

The Board uses the public comment period as an opportunity to listen to citizen. Not all issues brought to a Board meeting will be resolved at that particular meeting. Complaints stated or actions requested by the public may be taken under advisement by the Board for investigation, discussion, actions, or disposition at a later date or time. The public comments sessions are an opportunity for citizens to share their opinions and remarks with the Board; it is not a question and answer session. The Board may or may not respond to public comments at the time they are made and is under no obligation to do so.

The Board does not endorse public comments nor will the Board be held liable for comments made by members of the public. Any individuals who may be the subject of public comments, including district employees, shall retain all rights against defamation and slander according to the laws of New Jersey.

XX. ADJOURNMENT

1. The next Board of Education meeting is scheduled for Wednesday, April 21, 2021 via video-conferencing at 6:30 PM.
2. Motion by Mrs. Cox seconded by Mr. Gilmore to adjourn meeting at approximately 8:30 pm. Motion approved by unanimous roll call (9-0) Board Member Mrs. Sullivan-Butrica was absent

Motion to Approve: A. Cox Second: R. Gilmore

Roll Call

<u> X </u> James Blumenstein	<u> X </u> Allison Cox	<u> X </u> Ralph Gilmore	<u> X </u> Nancy Schiavo
<u> X </u> Ammie Davis	<u> X </u> Joseph Ryan	<u> AB </u> Tara Butrica (Absent)	
<u> X </u> Joseph Miller	<u> X </u> Christopher Proulx	<u> X </u> Everett Simpson	

Deborah Roncace
Business Administrator/Board Secretary

The Audubon Board of Education reserves the right to add and/or delete motions or make changes to motions in this agenda up to the time of the meeting and during the actual meeting.

BOARD OF EDUCATION MEETING

VIDEO-CONFERENCING

WEDNESDAY, APRIL 21, 2021

6:30 P.M.

MINUTES

- I. **Call to Order:** In accordance with the provisions of the New Jersey Open Public Meeting Act of 1975, the Audubon Board of Education transmitted notice of this video-conferencing meeting, scheduled at 6:30 P.M. to the Retrospect newspaper and the Borough Clerk and by postings on the Audubon Public School District website and at the Main and the Pine Street entrance of the Junior-Senior High School.

II. **Roll Call**

SY 2019-2021

AB James Blumenstein X Allison Cox X Ralph Gilmore
(Absent)

SY 2020-2022

X Ammie Davis X Joseph Ryan X Tara Sullivan-Butrica

SY 2021-2023

AB Joseph Miller X Christopher Proulx X Everett Simpson
(Absent)

SY 2021 Mt. Ephraim Representative

X Nancy Schiavo

Motion by Mrs. Cox seconded by Mr. Gilmore to approve the resolution for board to enter into closed Authorizing Executive session at 6:30 pm for the following purposes. Motion approved by unanimous roll call (8-0) Board Members Mr. Blumenstein and Mr. Miller were absent

III. **Authorizing Executive Session:**

WHEREAS, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-12 et seq.) requires all meetings of the **Audubon Board of Education** to be held in public, N.J.S.A. 10:4-12(b) sets forth nine types of matters that may lawfully be discussed in Executive Session," i.e. without the public being permitted to attend; and

WHEREAS, the **Audubon Board of Education** has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the nine exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and next to each exception is a box within which the number of issues to be privately discussed that fall within that exception shall be written, and after each exception is a space where additional information that will disclose as much information about the decision as possible without undermining the purpose of the exception shall be written.

NOW, THEREFORE, BE IT RESOLVED that the **Audubon Board of Education** will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12(b):

Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public;

Any matter in which the release of information would impair a right to receive funds from the federal government;

Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publically;

Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body

Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

Any investigations of violations or possible violations of the law;

Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer;

Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public; Specifically the evaluation of the Superintendent

Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

WHEREAS, the length of the Executive Session is undetermined; however, the **Audubon Board of Education** will make every attempt to estimate the time of the session prior to convening the session after which the public meeting shall reconvene and the **Audubon Board of Education** will proceed with business.

NOW, THEREFORE, BE IT RESOLVED, that the **Audubon Board of Education** will go into Executive Session for only the above stated reasons;

BE IT FURTHER RESOLVED that the **Audubon Board of Education** hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the **Audubon Board of**

Education attorney advises that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the school district or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the **Board of Education**, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the board secretary to take the appropriate action to effectuate the terms of this resolution.

Motion by Mrs. Cox seconded by Mr. Gilmore to adjourn closed Authorizing Executive session at 7:00pm. Motion approved by unanimous roll call (8-0) Board Members Mr. Blumenstein and Mr. Miller were absent

IV. Call Meeting to Order

V. Flag Salute

VI. Spotlight Program:

THE AUDUBON BOARD OF EDUCATION SPOTLIGHT PROGRAM RECOGNIZES THE FOLLOWING STUDENTS OF THE MONTH FOR MARCH 2021:

<u>Pre-Kindergarten</u> Ethan Boulger	<u>Kindergarten</u> Julian Felton	<u>Grade One</u> George Shireman
<u>Grade Two</u> Lucas Kessler	<u>Grade Three</u> Lauryn Dunn	<u>Grade Four</u> Tyler McCloskey
<u>Grade Five</u> Ethan Reed	<u>Grade Six</u> Chloe Pietropaula	<u>Grade Seven</u> Francis Mattson
<u>Grade Eight</u> Trisha Ladzenski	<u>Freshman Class</u> Noah Andujar	<u>Sophomore Class</u> Jason Rushworth
<u>Junior Class</u> Kathryn Brook	<u>Senior Class</u> Nathalie Izquierdo	

VII. Presentation(s):

- I. American Legion Murray-Troutt Oratorical Contest Plaque presented to Greta Davis by Dan Cosenza and Matt Webb- Co – Advisors, Civics Club

VIII. Approval of Board Minutes:

1. Motion by Mr. Simpson Seconded by Mr. Ryan to approve the following minutes:

March 17, 2021 Public Session

March 17, 2021 Executive Session

Motion to Approve: E. Simpson

Second: J. Ryan

Roll Call

<u>AB</u> James Blumenstein (Absent)	<u>X</u> Allison Cox	<u>X</u> Ralph Gilmore	<u>X</u> Nancy Schiavo
<u>X</u> Ammie Davis	<u>X</u> Joseph Ryan	<u>Abstained</u> Tara Butrica	
<u>AB</u> Joseph Miller (Absent)	<u>X</u> Christopher Proulx	<u>X</u> Everett Simpson	

VOTE FOR ITEM 1

Motion approved by unanimous roll call (7-0-1) Board Member Mrs. Butrica abstained and Board Members Mr. Blumenstein and Mr. Miller were absent

IX. Participation: (Agenda Items Only): Kevin Moran, Resident, asked what is the time period for Board approved policies to be uploaded on district website?

Dr. Davis responded.

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

In order to permit the fair and orderly expression of such comment, the Board has set aside two portions of this Board meeting for public comment on any school or school district issue that a member of the public feels may be of interest to the residents of the school district.

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The Board does not endorse public comments nor will the Board be held liable for comments made by members of the public. Any individuals who may be the subject of public comments, including district employees, shall retain all rights against defamation and slander according to the laws of New Jersey.

All motions are voted on by all members unless otherwise marked with a +.

X. GOVERNANCE: Chairperson: Mr. Blumenstein – Committee Members: Mr. Miller, Mr. Ryan, Mr. Simpson, Alternate: Mr. Proulx

Board of Education Goals

- ❖ To continue to provide equitable access to a rigorous curriculum while focusing on improving student achievement and decreasing the achievement gaps.
- ❖ To maintain a cost-effective budget that provides for educational resources, supports a preventative maintenance program, and encourages and facilitates long-range facility improvements.

- ❖ To foster a positive school climate and culture in order to positively impact student motivation, engagement, and achievement.

MOTION TO APPROVE ITEMS 1 & 2

Motion by Mr. Proulx and seconded by Mrs. Cox

1. Motion to approve the first reading of the following policies and regulations as recommended by the full Governance Committee of the Board.

Regulation	Title	New/Revised
1642	Earned Sick Leave Law (M)	Revised
2431.1	Emergency Procedures For Sports And Other Athletic Activity (M)	Revised
Policy	Title	New/Revised
1642	Earned Sick Leave Law (M)	Revised
2451	Adult High School (M)	New
2464	Gifted And Talented Students (M)	Revised

2. Motion to approve the second reading and adoption of the following policies and regulations as recommended by the full Governance Committee of the Board.

Regulation	Title	New/Revised
<u>R2415.20</u>	Every Student Succeeds Act	Revised
<u>R5330.01</u>	Administration Of Medical Cannabis	Revised
<u>R7425</u>	Lead Testing Of Water In Schools	New
Policy	Title	New/Revised
<u>P0145</u>	Board Member Resignation and Removal	New
<u>P1643</u>	Family Leave	New
<u>P2415</u>	Every Student Succeeds Act	Revised
<u>P2415.02</u>	Title 1 – Fiscal Responsibilities	Revised
<u>2415.05</u>	Student Surveys, Analysis, and/or Evaluations	Revised
<u>2415.20</u>	Every Student Succeeds Act	Revised
<u>4125</u>	Employment Of Support Staff Members	Revised

<u>5330.01</u>	Administration Of Medical Cannabis	Revised
<u>6360</u>	Political Contributions	Revised
<u>7425</u>	Lead Testing Of Water In Schools	Revised
<u>8330</u>	Student Records	Revised
<u>9713</u>	Recruitment By Special Interest Groups	Revised

Motion to Approve Item(s) 1 through 2: C. Proulx Second: A. Cox

Roll Call:

AB James Blumenstein X Allison Cox X Ralph Gilmore X Nancy Schiavo
 (Absent)
X Ammie Davis X Joseph Ryan X Tara Butrica
AB Joseph Miller X Christopher Proulx X Everett Simpson
 (Absent)

VOTE FOR ITEM 1 & 2

Motion approved by unanimous roll call (8-0) Board Members Mr. Blumenstein and Mr. Miller were absent

XI. OPERATIONS: Chairperson: Mrs. Cox – Committee Members: Ms. Butrica, Ms. Davis, Mr. Gilmore, Alternate: Mr. Miller

Board of Education Goals

- ❖ To continue to provide equitable access to a rigorous curriculum while focusing on improving student achievement and decreasing the achievement gaps.
- ❖ To maintain a cost-effective budget that provides for educational resources, supports a preventative maintenance program, and encourages and facilitates long-range facility improvements.
- ❖ To foster a positive school climate and culture in order to positively impact student motivation, engagement, and achievement.

MOTION TO APPROVE ITEMS 1-15

Motion by Mr. Gilmore and seconded by Mrs. Cox

1. Board Secretary’s Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of February 2021. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

February Board Secretary’s Report

2. Cash Reconciliation Report in accordance with 18A:17-36 and 18A:17-9 for the month of February 2021. The Cash Reconciliation Report and Secretary’s reports are in agreement for the month of February 2021.

February Cash Reconciliation Report

3. Board Secretary in accordance with N.J.A.C. 6A:23A – 16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.
4. Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4 We certify that after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.
5. Motion to approve line item transfers for the month of February 2021.

Line Item Transfers

6. Motion to approve the partial bills payable list for March 2021 in the amount of \$10,872.45 when certified.

March Bill List

7. Motion to approve the bills payable list for April 2021 in the amount of \$591,884.66 when certified.

April Bill List

8. Motion to acknowledge Safety conducted in the District Schools:

Haviland Avenue School

March 9, 2021	Fire Drill Audible (Green Cohort)
March 11, 2021	Fire Drill Audible (Gold Cohort)
March 29, 2021	Shelter In Place to a Lockdown Drill

Mansion Avenue School

March 25, 2021	Fire Drill
March 29, 2021	Shelter in Place to a Lockdown Drill

Audubon High School

March 23, 2021	Fire Drill (Green Cohort)
March 25, 2021	Fire Drill (Gold Cohort)
March 30, 2021	Lockdown Drill

9. Motion to approve the agreement between the Audubon Board of Education and Bellmawr Board of Education to provide technology services to the Bellmawr School District effective April 21, 2021 through June 30, 2021.

Technology Services Agreement

10. Motion to approve the agreement between the Audubon Board of Education and Haddon Township Board of Education to provide technology services to the Haddon Township School District effective April 21, 2021 through June 30, 2021.

Technology Services Agreement

11. Motion to approve the agreement between the Audubon Board of Education and Collingswood Board of Education to provide technology services to the Collingswood School District effective April 21, 2021 through June 30, 2021.

Technology Services Agreement
12. Motion to approve the firm Wilentz, Goldman & Spitzer, P.A. as Bond Counsel as per fee schedule on file.

Bond Counsel Services Agreement
13. Motion to approve the cooperative pricing agreement with New Jersey School Boards Association ACES CPS # E8801 for the purchase of energy and technology products and services per attached resolution.

Cooperative Pricing System Agreement
14. Motion to approve to enter into a contract with FieldTurf USA to repair and replace the Junior-Senior High School Athletic Track through the ESCNJ/MRESC program.

FiledTurf USA Service Agreement
15. Motion to approve to enter into a contract with H.A. DeHart Son, Inc. for purchase of a 2022 54 passenger bus through the HCESC program.

Motion to Approve Item(s) 1 through 15: R. Gilmore Second: A. Cox

Roll Call:

<u>AB</u> James Blumenstein (Absent)	<u>X</u> Allison Cox	<u>X</u> Ralph Gilmore	<u>X</u> Nancy Schiavo
<u>X</u> Ammie Davis	<u>X</u> Joseph Ryan	<u>X</u> Tara Butrica	
<u>AB</u> Joseph Miller (Absent)	<u>X</u> Christopher Proulx	<u>X</u> Everett Simpson	

VOTE FOR ITEM 1-15

Motion approved by unanimous roll call (8-0) Board Members Mr. Blumenstein and Mr. Miller were absent

XII. EDUCATION: Chairperson: Ms. Schiavo - Committee Members: Mr. Blumenstein, Ms. Butrica, Mr. Proulx, Alternate: Mr. Simpson

Board of Education Goals

- ❖ To continue to provide equitable access to a rigorous curriculum while focusing on improving student achievement and decreasing the achievement gaps.
- ❖ To maintain a cost-effective budget that provides for educational resources, supports a preventative maintenance program, and encourages and facilitates long-range facility improvements.
- ❖ To foster a positive school climate and culture in order to positively impact student motivation, engagement, and achievement.

MOTION TO APPROVE ITEMS 1-8

Motion by Mrs. Cox and seconded by Mr. Simpson

1. + Student Statistics April 2021

Date	Haviland Avenue	Mansion Avenue	Audubon Jr./Sr. HS	Out of District	Total
4/1/2021	246	371	807	20	1444
3/1/2021	248	369	808	21	1446
4/1/2020	276	393	807	25	1501

2. **Approval of Attendance at Conferences and Workshops for the 2020-2021 School Year**

WHEREAS, certain **Audubon Public School District employees** have requested authorization to attend the conference(s)/Workshop(s) listed below, and

WHEREAS, the attendance of each employee at the specified conference/workshop is educationally necessary, fiscally prudent and 1) directly related to and within the scope of the employee’s current responsibilities and the **District’s Professional Learning Plan**, and 2) critical to the instructional needs of the District or furthers the efficient operation of the District;

NOW, THEREFORE BE IT RESOLVED, that the **Audubon Board of Education** authorizes the attendance of the employees at the specified conferences/workshops listed below, and be it

FURTHER RESOLVED, that the **Board** hereby determines that the estimated expenses related to the authorized travel listed below are justified and

THEREFORE, authorizes payment of any registration fees and statutorily authorized travel expenditures to the designated employees, not to exceed District budgetary limitations and to be in accordance with the provisions of *N.J.S.A. 18A:11-12*, the District’s travel policy and procedures, State travel payment guidelines established by the Department of Treasury in NJOMB circular letter 08-13-OMB, and with the guidelines established by the federal Office of Management and Budget:

Participant	Conference Title & Location	Date(s)	Cost
Jillian Matysik	Helping Students' with Anger Associated Conduct Problems	March 25, 2021	No Cost
Margaret Murray	Spring SEMI Regional Meeting Online Session	April 21, 2021	No Cost
Shamus Burke	NJSLA ELA Item Review Conference New Meridian & Pearson Virtual	April 27 – 29, 2021	No Cost
Colleen McFetridge	NJSLA ELA Item Review Conference New Meridian & Pearson Virtual	April 27 – 29, 2021	No Cost
Noelle Bisinger	Hiding in Plain Sight: Working together to prevent youth suicide	April 29, 2021	No Cost
Lauren Grady	Stop the Bleed for New Jersey Schools Virtual	May 12, 2021	No Cost
Monica Ochal	Stop the Bleed for New Jersey Schools Virtual	May 12, 2021	No Cost
Ann Rossi-Alston	Stop the Bleed for New Jersey Schools Virtual	May 12, 2021	No Cost

3. Motion to approve the following use of facilities requests:

MINUTES OF MEETING OF THE AUDUBON BOARD OF EDUCATION APRIL 21, 2021

School	Location	Activity	Start/End Date(s)	Time(s)	Contact
AHS	Outdoor Basketball Courts	Tim Lenahan Basketball Camp	8/2/21 – 8/5/21, 8/9/21 – 8/12/21	9:00 am – 12:00 pm	Kevin Crawford
AHS	High School Track	Interact Club	4/24/21	11:00 am – 12:00 pm	Eileen Willis/Larae Drinkhouse
AHS	High School Track	Interact Club	5/16/21	11:00 am – 12:00 pm	Eileen Willis/Larae Drinkhouse

4. + Motion to approve the following field trip requests for the 2020-2021 school year:

School	Destination of Trip/ Staff in charge	Date	Time(s)	Chaperones & Students	Purpose of Trip	Bus Cost
HS	Six Flags Great Adventure Mike Tomasetti	5/21/21	Depart 8:30 am Return 6:40 pm	10 chaperones, 100 students	Class of 2021	\$35.00 Per Student
HS	Camden County College Emily Warren, Betsy Scotto	5/12/21	Depart 8:30 am Return 12:30 pm	2 chaperones, 25 students	Camden County College Registration	\$5.00 Per Student

5. Motion to approve the revised dates for the 2021 Senior Class Trip to Walt Disney World, Florida from June 2, 2021 through June 6, 2021 at a per student cost of \$1,515.00 which includes ground and air transportation, hotel, and Disney passes.
6. Motion to approve the 2022 Senior Class Trip to Walt Disney World, Florida from March 28, 2022 through April 1, 2022 at a per student cost of \$1,560.00 which includes ground and air transportation, hotel, and Disney passes.
7. Motion to approve the use of Ark Educational Services as a virtual instructional provider for the Extended School Day Title I Program for Audubon Jr. /Sr. High School up to \$4,000.00, paid through Title I.
8. Motion to approve the following services for student ID #02652 provided by New Behavior Network retroactive to March 25, 2021 through June 17, 2021.
 - Behavior Interventionist in the form of a 1:1 aide for the length of the current school day for four days per week in the amount of \$45.00 per hour. The student will transition to 5 days in-person instruction with the same daily hours on April 26th.
 - Board Certified Behavior Analyst oversight for 5% of the Behavior Technician's hours in the amount of \$125.00 per hour.

Motion to Approve Items 1 through 8: A. Cox Second: E. Simpson

Roll Call:

AB James Blumenstein X Allison Cox X Ralph Gilmore X Nancy Schiavo
 (Absent)
X Ammie Davis X Joseph Ryan X Tara Butrica

AB Joseph Miller X Christopher Proulx X Everett Simpson
 (Absent)

VOTE FOR ITEM 1-8

Motion approved by unanimous roll call (8-0) Board Members Mr. Blumenstein and Mr. Miller were absent

XIII. HUMAN RESOURCES: Chairperson: Mrs. Davis, Committee Members: Mrs. Cox, Mr. Gilmore, Mrs. Schiavo, Alternate: Mr. Ryan

Board of Education Goals

- ❖ To continue to provide equitable access to a rigorous curriculum while focusing on improving student achievement and decreasing the achievement gaps.
- ❖ To maintain a cost-effective budget that provides for educational resources, supports a preventative maintenance program, and encourages and facilitates long-range facility improvements.
- ❖ To foster a positive school climate and culture in order to positively impact student motivation, engagement, and achievement.

MOTION TO APPROVE ITEMS 1-16

Motion by Mr. Simpson and seconded by Mr. Gilmore

1. Motion to approve the long-term substitute Teacher of World Language agreement for Jessica Meyer effective retroactive to March 31, 2021 through June 18, 2021, or the last day for Teachers, at \$260.00 per diem, no benefits; time worked does not count towards the acquisition of tenure. Final approval is pending the completion of all Audubon Board of Education and New Jersey Department of Education requirements, as recommended by the Superintendent of Schools.
2. Motion to rescind the following staff members to provide five hours of new teacher support and mentoring for the 2020-2021 school year, at the non-instructional contractual rate of \$30.00 per hour for a total of \$150.00 per staff member at the recommendation of the Superintendent of Schools:

New Teacher	School/Subject	Mentor
James D'Arpino	Audubon Jr./Sr. High School English	Kate Wilson

3. Motion to approve the following staff members to provide five hours of new teacher support and mentoring for the 2020-2021 school year, at the non-instructional contractual rate of \$30.00 per hour for a total of \$150.00 per staff member at the recommendation of the Superintendent of Schools:

New Teacher	School/Subject	Mentor
James D'Arpino	Audubon Jr./Sr. High School English	Andria Morrison

4. Motion to accept, with best wishes, the letter of resignation, from Jessica Pitt, Teacher of English at the high school, effective March 18, 2021.
5. Motion to accept, with best wishes, the letter of resignation, from Stacey Garvin, Special Education Aide at the Mansion Avenue School, effective March 31, 2021.

MINUTES OF MEETING OF THE AUDUBON BOARD OF EDUCATION APRIL 21, 2021

6. Motion to revise a request from employee #1472, to extend her Unpaid Leave of Absence, effective May 3, 2021 to June 11, 2021.

May 3, 2021 through June 11, 2021

Unpaid Leave

7. Motion to approve the following Health & Physical Education teacher overloads at the Junior-Senior High School:

Name	Time Period	Position	Partial/Full	Salary
Ryan Knaul	3/26/21- 6/11/21	General Education	Partial	\$1,111.11
Ryan Knaul	5/3/21 – 6/11/21	General Education	Partial	\$666.66
Ryan Boland	5/3/21 – 6/11/21	General Education	Partial	\$666.66
Dan Reed	5/3/21 – 6/11/21	General Education	Partial	\$666.66
Scott LaPayover	5/3/21 – 6/11/21	General Education	Partial	\$666.66

8. Motion to approve Shawn Hutchison Jr. as a part time General Education Aide at the high school at Step 1, \$14.06 per hour upon the execution and approval of timesheets, not to include benefits, effective retroactive to April 16, 2021 through the 2021 Spring Middle School Track season, at the recommendation of the Superintendent of Schools.

9. Motion to approve the following as district substitute teachers for the 2020-2021 school year, on an emergent basis, pending completion of all district and state requirements at the recommendation of the Superintendent of Schools:

Elizabeth Wyckoff	Substitute Teacher
Marsha Foster	Substitute Teacher
John Coyle	Substitute Teacher
Rachel Simonetti	Substitute Teacher

10. Motion to approve the following staff members as Extended School Day Instructors for Audubon Jr. /Sr. High School; as per AEA contract: two (2) hours of lesson preparation at the non-instructional AEA contractual rate of \$30.00 per hour and one (1) hour to provide small group instruction at the instructional rate of \$40.00 per hour for each hour of in-person instruction paid through Title I at the recommendation of the Superintendent of Schools.

Denise Allman
Kate Lin

11. Motion to approve Jessica Pitt as an Extended School Day Instructor for Audubon Jr. /Sr. High School; two (2) hours of lesson preparation at \$30.00 per hour and one (1) hour to provide small group instruction at \$40.00 per hour for each hour of in-person instruction paid through Title I at the recommendation of the Superintendent of Schools.
12. Motion to approve a request from Employee #1905, to invoke a Leave of Absence, effective retroactive to March 28, 2021 to April 9, 2021, at the recommendation of the Superintendent of Schools as described below:

March 28, 2021 through April 9, 2021

Unpaid Leave

13. Motion to approve the following staff members to provide five hours of new teacher support and mentoring for the 2020-21 school year, at the non-instructional contractual rate of \$30.00 per hour for a total of \$150.00 per staff member:

New Teacher	School/Subject	Mentor
Jessica Meyer	Audubon Jr./Sr. High School Spanish	Erika Miliarisis

MINUTES OF MEETING OF THE AUDUBON BOARD OF EDUCATION APRIL 21, 2021

- 14. Motion to approve a Boiler License for James Hollander at a Stipend of \$550.00 (pro-rated) retroactive to November 16, 2020, at the recommendation of the Superintendent of Schools.
- 15. Motion to approve Wrestling Coaches John Walsh and Dillon Buzby to escort Student #00541 to the State Wrestling competition at Phillipsburg High School from April 24, 2021 to April 26, 2021 compensated for room(s) and board (Athletic Activities Account) and mileage & tolls (General Funds) as per the AEA contract.
- 16. Motion to approve Gabriella Orsino as a Student Technology Assistant at the hourly rate of \$12.00 for 2.0 hours per day, two to three days per week, up until June 30, 2021 with executed time sheets at the recommendation of the Superintendent of Schools.

Motion to Approve Items 1 through 16: E. Simpson Second: R. Gilmore

Roll Call:

AB James Blumenstein X Allison Cox X Ralph Gilmore X Nancy Schiavo
 (Absent)
X Ammie Davis X Joseph Ryan X Tara Butrica
AB Joseph Miller X Christopher Proulx X Everett Simpson
 (Absent)

VOTE FOR ITEM 1-16

Motion approved by unanimous roll call (8-0) Board Members Mr. Blumenstein and Mr. Miller were absent

XIV. REPORTS:

XV. HIB District Report

April 2020	BULLYING INCIDENTS REPORT		
SCHOOL	Confirmed HIB	Non-HIB	Total
AHS	0	0	0
HAS	0	0	0
MAS	0	0	0

XVI. Superintendent’s Report

XVII. Special Program Representatives:

- A. CCEESC Rep. Rotation: **James Blumenstein** (Rolling)
- B. CCSBA Rep. Rotation: **Ammie Davis**

XVIII. Board Member Comments: Vice President Davis reminded the public of the High School Musical streaming event this weekend (April 24-26)

XIX. Public Participation: (Open Discussion)

Mrs. Steidler, Resident, asked if there will be any summer orientation for students that remained remote in 2020-2021 school year.

Mrs. Fletcher, Resident, expressed concerns of the marching band and the lack of Administrative support.

Greta Davis, student, responded with an email as follows:

I'm sorry I couldn't comment before, I just wanted to say thank you to Mr. Webb and Mr. Cosenza for all of the support throughout the last four years. They are incredible teachers and I'm so lucky to have gotten to work with them through civics club. I will miss them next year, but I carry their kind words and advice with me in everything I do.

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

In order to permit the fair and orderly expression of such comment, the Board has set aside two portions of this Board meeting for public comment on any school or school district issue that a member of the public feels may be of interest to the residents of the school district.

For the first portion, public comments are invited on matters pertaining only to the agenda for tonight's meeting. For the second portion, public comments are invited on all matters pertaining to the school district.

Participants should announce their name, address, and any group they may represent, if applicable. The Board reserves the right to limit public discussion. Public discussion of a topic will be limited to fifteen (15) minutes, and individual speakers will be limited to three (3) minutes. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard. Reference bylaws #0167 of the Audubon Public Schools Board of Education Policy Manual.

The Board uses the public comment period as an opportunity to listen to citizen. Not all issues brought to a Board meeting will be resolved at that particular meeting. Complaints stated or actions requested by the public may be taken under advisement by the Board for investigation, discussion, actions, or disposition at a later date or time. The public comments sessions are an opportunity for citizens to share their opinions and remarks with the Board; it is not a question and answer session. The Board may or may not respond to public comments at the time they are made and is under no obligation to do so.

The Board does not endorse public comments nor will the Board be held liable for comments made by members of the public. Any individuals who may be the subject of public comments, including district employees, shall retain all rights against defamation and slander according to the laws of New Jersey.

Motion by Mr. Gilmore seconded by Mrs. Cox to approve the resolution for board to enter into closed Authorizing Executive session II at 8:45pm for the following purposes. Motion approved by unanimous roll call (8-0) Board Members Mr. Blumenstein and Mr. Miller were absent

XX. Authorizing Executive Session II:

WHEREAS, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-12 et seq.) requires all meetings of the **Audubon Board of Education** to be held in public, N.J.S.A. 10:4-12(b) sets forth nine types of matters that may lawfully be discussed in Executive Session," i.e. without the public being permitted to attend; and

WHEREAS, the **Audubon Board of Education** has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the nine exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and next to each exception is a box within which the number of issues to be privately discussed that fall
Audubon BOE Agenda April 21, 2021 Page | 14

within that exception shall be written, and after each exception is a space where additional information that will disclose as much information about the decision as possible without undermining the purpose of the exception shall be written.

NOW, THEREFORE, BE IT RESOLVED that the **Audubon Board of Education** will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12(b):

Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public;

Any matter in which the release of information would impair a right to receive funds from the federal government;

Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publically;

Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body

Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

Any investigations of violations or possible violations of the law;

Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer;

Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public; Specifically the evaluation of the Superintendent

Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

WHEREAS, the length of the Executive Session is undetermined; however, the **Audubon Board of Education** will make every attempt to estimate the time of the session prior to convening the session after which the public meeting shall reconvene and the **Audubon Board of Education** will proceed with business.

NOW, THEREFORE, BE IT RESOLVED, that the **Audubon Board of Education** will go into Executive Session for only the above stated reasons;

BE IT FURTHER RESOLVED that the **Audubon Board of Education** hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the **Audubon Board of Education** attorney advises that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the school district or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the **Board of Education**, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the board secretary to take the appropriate action to effectuate the terms of this resolution.

Motion by Mr. Gilmore seconded by Mr. Simpson to adjourn closed Authorizing Executive II session at 10:05pm. Motion approved by unanimous roll call (8-0) Board Members Mr. Blumenstein and Mr. Miller were absent

EDUCATION: Chairperson: Ms. Schiavo - Committee Members: Mr. Blumenstein, Ms. Butrica, Mr. Proulx, Alternate: Mr. Simpson

Board of Education Goals

- ❖ To continue to provide equitable access to a rigorous curriculum while focusing on improving student achievement and decreasing the achievement gaps.
- ❖ To maintain a cost-effective budget that provides for educational resources, supports a preventative maintenance program, and encourages and facilitates long-range facility improvements.
- ❖ To foster a positive school climate and culture in order to positively impact student motivation, engagement, and achievement.

MOTION TO APPROVE ITEM 9

Motion by Mrs. Cox and seconded by Mr. Gilmore

9. Motion to approve the issuance of written decisions affirming, the Superintendent's determination in regard to incident(s) reported at the March 17, 2021 meeting of the Board of Education.

School	Incident Report Number	Board Determination
HS	7291	HIB
HAS	N/A	N/A
MAS	N/A	N/A

Roll Call:

AB James Blumenstein X Allison Cox X Ralph Gilmore X Nancy Schiavo
 (Absent)

X Ammie Davis X Joseph Ryan X Tara Butrica

AB Joseph Miller X Christopher Proulx X Everett Simpson
 (Absent)

VOTE FOR ITEM 9

Motion approved by unanimous roll call (8-0) Board Members Mr. Blumenstein and Mr. Miller were absent

Motion by Mrs. Cox seconded by Mr. Gilmore to approve the resolution for board to enter into closed Authorizing Executive session III at 10:15pm for the following purposes. Motion approved by unanimous roll call (8-0) Board Members Mr. Blumenstein and Mr. Miller were absent

XXI. Authorizing Executive Session III:

WHEREAS, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-12 et seq.) requires all meetings of the **Audubon Board of Education** to be held in public, N.J.S.A. 10:4-12(b) sets forth nine types of matters that may lawfully be discussed in Executive Session,” i.e. without the public being permitted to attend; and

WHEREAS, the **Audubon Board of Education** has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the nine exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and next to each exception is a box within which the number of issues to be privately discussed that fall within that exception shall be written, and after each exception is a space where additional information that will disclose as much information about the decision as possible without undermining the purpose of the exception shall be written.

NOW, THEREFORE, BE IT RESOLVED that the **Audubon Board of Education** will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12(b):

Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public;

Any matter in which the release of information would impair a right to receive funds from the federal government;

Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual’s personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly;

Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body

Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

Any investigations of violations or possible violations of the law;

_____ Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer;

X Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public; Specifically the evaluation of the Superintendent

_____ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

WHEREAS, the length of the Executive Session is undetermined; however, the **Audubon Board of Education** will make every attempt to estimate the time of the session prior to convening the session after which the public meeting shall reconvene and the **Audubon Board of Education** will proceed with business.

NOW, THEREFORE, BE IT RESOLVED, that the **Audubon Board of Education** will go into Executive Session for only the above stated reasons;

BE IT FURTHER RESOLVED that the **Audubon Board of Education** hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the **Audubon Board of Education** attorney advises that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the school district or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the **Board of Education**, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the board secretary to take the appropriate action to effectuate the terms of this resolution.

Motion by Mrs. Cox seconded by Mr. Gilmore to adjourn closed Authorizing Executive session III at 11:10pm. Motion approved by unanimous roll call (8-0) Board Members Mr. Blumenstein and Mr. Miller were absent

XXII. ADJOURNMENT

1. The next Board of Education meeting is the Public Hearing on the 2021-2022 Budget and is scheduled for Wednesday, May 5, 2021 via video-conferencing at 7:00 PM.
2. Motion by Mrs. Cox seconded by Mr. Gilmore to adjourn meeting at approximately 11:11pm. Motion approved by unanimous roll call (8-0) Board Member Mr. Blumenstein and Mr. Miller were absent

Motion to Approve: A. Cox Second: R. Gilmore

Roll Call:

AB James Blumenstein X Allison Cox X Ralph Gilmore X Nancy Schiavo
(Absent)

MINUTES OF MEETING OF THE AUDUBON BOARD OF EDUCATION APRIL 21, 2021

Ammie Davis

Joseph Ryan

Tara Butrica

Joseph Miller
(Absent)

Christopher Proulx

Everett Simpson

Deborah Roncace
Business Administrator/Board Secretary

The Audubon Board of Education reserves the right to add and/or delete motions or make changes to motions in this agenda up to the time of the meeting and during the actual meeting.

BOARD OF EDUCATION MEETING

VIDEO-CONFERENCING

WEDNESDAY, MAY 5, 2021

7:00 P.M.

MINUTES

I. **Call to Order:** In accordance with the provisions of the New Jersey Open Public Meeting Act of 1975, the Audubon Board of Education transmitted notice of this video-conferencing meeting, scheduled at 7:00 P.M. to the Retrospect newspaper and the Borough Clerk and by postings on the Audubon Public School District website and at the Main and the Pine Street entrance of the Junior-Senior High School.

II. **Roll Call**

SY 2019-2021

 X James Blumenstein

 X Allison Cox

 X Ralph Gilmore

SY 2020-2022

 X Ammie Davis

 X Joseph Ryan

 X Tara Sullivan-Butrica

SY 2021-2023

 X Joseph Miller

 X Christopher Proulx

 X Everett Simpson

SY 2021 Mt. Ephraim Representative

 X Nancy Schiavo

III. **Call Meeting to Order**

IV. **Flag Salute**

V. **Presentation of the 2021-2022 School Budget**

VII. **Participation:** (Agenda Items Only)- None

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

In order to permit the fair and orderly expression of such comment, the Board has set aside two portions of this Board meeting for public comment on any school or school district issue that a member of the public feels may be of interest to the residents of the school district.

For the first portion, public comments are invited on matters pertaining only to the agenda for tonight's meeting. For the second portion, public comments are invited on all matters pertaining to the school district.

Participants should announce their name, address, and any group they may represent, if applicable. The Board reserves the right to limit public discussion. Public discussion of a topic will be limited to fifteen (15) minutes, and

individual speakers will be limited to three (3) minutes. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard. Reference bylaws #0167 of the Audubon Public Schools Board of Education Policy Manual.

The Board uses the public comment period as an opportunity to listen to citizen. Not all issues brought to a Board meeting will be resolved at that particular meeting. Complaints stated or actions requested by the public may be taken under advisement by the Board for investigation, discussion, actions, or disposition at a later date or time. The public comments sessions are an opportunity for citizens to share their opinions and remarks with the Board; it is not a question and answer session. The Board may or may not respond to public comments at the time they are made and is under no obligation to do so.

The Board does not endorse public comments nor will the Board be held liable for comments made by members of the public. Any individuals who may be the subject of public comments, including district employees, shall retain all rights against defamation and slander according to the laws of New Jersey.

All motions are voted on by all members unless otherwise marked with a +.

VIII. OPERATIONS: Chairperson: Mrs. Cox – Committee Members: Ms. Butrica, Ms. Davis, Mr. Gilmore, Alternate: Mr. Miller

Board of Education Goals

- ❖ To continue to provide equitable access to a rigorous curriculum while focusing on improving student achievement and decreasing the achievement gaps.
- ❖ To maintain a cost-effective budget that provides for educational resources, supports a preventative maintenance program, and encourages and facilitates long-range facility improvements.
- ❖ To foster a positive school climate and culture in order to positively impact student motivation, engagement, and achievement.

MOTION TO APPROVE ITEM 1

Motion by Mr. Gilmore and seconded by Mrs. Cox

1. Motion to approve the following resolution for Adoption of the 2021/2022 Budget:

BE IT RESOLVED that the budget be approved for the 2021/2022 School Year using the 2021/2022 state aid figures:

	2021/2022 Budget	Audubon Borough Tax Levy	Audubon Park Tax Levy
General Fund	25,363,849.00	12,495,140.00	372,044.00
Special Revenue Fund	1,545,013.00		
Debt Service Fund	920,200.00	920,200.00	
Total	27,829,062.00	13,415,340.00	372,044.00

WHEREAS, the Audubon Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23B-1,1 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

BE IT RESOLVED, that the Audubon Board of Education established \$36,000.00 as the allotted maximum expenditures for travel. To date thus far in the 2020/2021 school year, the Audubon Board of Education has spent \$ 7,451.31 on travel, out of the \$36,000.00 that was budgeted.

Motion to Approve Item 1: R. Gilmore Second: A. Cox

Roll Call

X James Blumenstein X Allison Cox X Ralph Gilmore X Nancy Schiavo
 X Ammie Davis X Joseph Ryan X Tara Butrica
 X Joseph Miller X Christopher Proulx X Everett Simpson

VOTE FOR ITEM1

Motion approved by unanimous roll call (10-0)

IX. Public Participation: (Open Discussion)

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

In order to permit the fair and orderly expression of such comment, the Board has set aside two portions of this Board meeting for public comment on any school or school district issue that a member of the public feels may be of interest to the residents of the school district.

For the first portion, public comments are invited on matters pertaining only to the agenda for tonight's meeting. For the second portion, public comments are invited on all matters pertaining to the school district.

Participants should announce their name, address, and any group they may represent, if applicable. The Board reserves the right to limit public discussion. Public discussion of a topic will be limited to fifteen (15) minutes, and individual speakers will be limited to three (3) minutes. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard. Reference bylaws #0167 of the Audubon Public Schools Board of Education Policy Manual.

The Board uses the public comment period as an opportunity to listen to citizen. Not all issues brought to a Board meeting will be resolved at that particular meeting. Complaints stated or actions requested by the public may be taken under advisement by the Board for investigation, discussion, actions, or disposition at a later date or time. The public comments sessions are an opportunity for citizens to share their opinions and remarks with the Board; it is not a question and answer session. The Board may or may not respond to public comments at the time they are made and is under no obligation to do so.

The Board does not endorse public comments nor will the Board be held liable for comments made by members of the public. Any individuals who may be the subject of public comments, including district employees, shall retain all rights against defamation and slander according to the laws of New Jersey.

X. ADJOURNMENT

1. The next Board of Education meeting is scheduled for Wednesday, May 12, 2021 via video-conferencing at 6:30 PM.

MINUTES OF MEETING OF THE AUDUBON BOARD OF EDUCATION MAY 5, 2021

2. Motion by Mr. Gilmore and seconded by Mrs. Cox to adjourn meeting at approximately 7:55pm.

Motion approved by unanimous roll call (8-0)

Motion to Approve: R. Gilmore

Second: A. Cox

Roll Call:

X James Blumenstein

X Allison Cox

X Ralph Gilmore

X Nancy Schiavo

X Ammie Davis

X Joseph Ryan

X Tara Butrica

X Joseph Miller

X Christopher Proulx

X Everett Simpson

Deborah Roncace
Business Administrator/Board Secretary

The Audubon Board of Education reserves the right to add and/or delete motions or make changes to motions in this agenda up to the time of the meeting and during the actual meeting.

BOARD OF EDUCATION MEETING

VIDEO-CONFERENCING

WEDNESDAY, MAY 12, 2021

6:30 P.M.

MINUTES

- I. **Call to Order:** In accordance with the provisions of the New Jersey Open Public Meeting Act of 1975, the Audubon Board of Education transmitted notice of this video-conferencing meeting, scheduled at 6:30 P.M. to the Retrospect newspaper and the Borough Clerk and by postings on the Audubon Public School District website and at the Main and the Pine Street entrance of the Junior-Senior High School.

II. **Roll Call**

SY 2019-2021

James Blumenstein Allison Cox Ralph Gilmore

SY 2020-2022

Ammie Davis Joseph Ryan Tara Sullivan-Butrica

SY 2021-2023

Joseph Miller Christopher Proulx Everett Simpson

SY 2021 Mt. Ephraim Representative

Nancy Schiavo

Motion by Mrs. Cox seconded by Mr. Gilmore to approve the resolution for board to enter into closed Authorizing Executive session at 6:30 pm for the following purposes. Motion approved by unanimous roll call (10-0)

III. **Authorizing Executive Session:**

WHEREAS, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-12 et seq.) requires all meetings of the **Audubon Board of Education** to be held in public, N.J.S.A. 10:4-12(b) sets forth nine types of matters that may lawfully be discussed in Executive Session," i.e. without the public being permitted to attend; and

WHEREAS, the **Audubon Board of Education** has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the nine exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and next to each exception is a box within which the number of issues to be privately discussed that fall within that exception shall be written, and after each exception is a space where additional information that will disclose as much information about the decision as possible without undermining the purpose of the exception shall be written.

NOW, THEREFORE, BE IT RESOLVED that the **Audubon Board of Education** will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12(b):

Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public;

MINUTES OF MEETING OF THE AUDUBON BOARD OF EDUCATION MAY 12, 2021

_____ Any matter in which the release of information would impair a right to receive funds from the federal government;

X Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publically;

_____ Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body

_____ Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

_____ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

X Any investigations of violations or possible violations of the law;

_____ Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer;

X Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public; Specifically the evaluation of the Superintendent

_____ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

WHEREAS, the length of the Executive Session is undetermined; however, the **Audubon Board of Education** will make every attempt to estimate the time of the session prior to convening the session after which the public meeting shall reconvene and the **Audubon Board of Education** will proceed with business.

NOW, THEREFORE, BE IT RESOLVED, that the **Audubon Board of Education** will go into Executive Session for only the above stated reasons;

BE IT FURTHER RESOLVED that the **Audubon Board of Education** hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the **Audubon Board of Education** attorney advises that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the school district or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the **Board of Education**, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the board secretary to take the appropriate action to effectuate the terms of this resolution.

Motion by Mrs. Cox seconded by Mr. Gilmore to adjourn closed Authorizing Executive session at 7:00pm.
 Motion approved by unanimous roll call (10-0)

IV. Call Meeting to Order

V. Flag Salute

VI. Spotlight Program:

THE AUDUBON BOARD OF EDUCATION SPOTLIGHT PROGRAM RECOGNIZES THE FOLLOWING STUDENTS OF THE MONTH FOR APRIL 2021:

<u>(March) Grade Two</u> Lucas Kessler		
<u>Pre-Kindergarten</u> Ethan Rivera DiCristo	<u>Kindergarten</u> Michael Green	<u>Grade One</u> John Haubois
<u>Grade Two</u> Rebecca Schmidt	<u>Grade Three</u> Julianna Perozzi	<u>Grade Four</u> Gregory Severence
<u>Grade Five</u> Elaina Gifford	<u>Grade Six</u> Kaci Broadhurst	<u>Grade Seven</u> Khloe Hoguet
<u>Grade Eight</u> Alexandra Rivera	<u>Freshman Class</u> Derrick Bryant	<u>Sophomore Class</u> Isabelle Innocenzo
<u>Junior Class</u> Aaryn Myers	<u>Senior Class</u> Joey Monteferrante	

VII. Approval of Board Minutes:

- Motion by Mrs. Cox Seconded by Mr. Gilmore to approve the following minutes
 April 21, 2021 Public Session
 April 21, 2021 Executive Session

Motion to Approve: A. Cox Second: R. Gilmore

Roll Call

 X James Blumenstein X Allison Cox X Ralph Gilmore X Nancy Schiavo
 X Ammie Davis X Joseph Ryan X Tara Butrica

X Joseph Miller X Christopher Proulx X Everett Simpson

VOTE FOR ITEM 1

Motion approved by unanimous roll call (10-0)

VIII. Participation: (Agenda Items Only)

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

In order to permit the fair and orderly expression of such comment, the Board has set aside two portions of this Board meeting for public comment on any school or school district issue that a member of the public feels may be of interest to the residents of the school district.

For the first portion, public comments are invited on matters pertaining only to the agenda for tonight's meeting. For the second portion, public comments are invited on all matters pertaining to the school district.

Participants should announce their name, address, and any group they may represent, if applicable. The Board reserves the right to limit public discussion. Public discussion of a topic will be limited to fifteen (15) minutes, and individual speakers will be limited to three (3) minutes. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard. Reference bylaws #0167 of the Audubon Public Schools Board of Education Policy Manual.

The Board uses the public comment period as an opportunity to listen to citizen. Not all issues brought to a Board meeting will be resolved at that particular meeting. Complaints stated or actions requested by the public may be taken under advisement by the Board for investigation, discussion, actions, or disposition at a later date or time. The public comments sessions are an opportunity for citizens to share their opinions and remarks with the Board; it is not a question and answer session. The Board may or may not respond to public comments at the time they are made and is under no obligation to do so.

The Board does not endorse public comments nor will the Board be held liable for comments made by members of the public. Any individuals who may be the subject of public comments, including district employees, shall retain all rights against defamation and slander according to the laws of New Jersey.

All motions are voted on by all members unless otherwise marked with a +.

IX. GOVERNANCE: Chairperson: Mr. Blumenstein – Committee Members: Mr. Miller, Mr. Ryan, Mr. Simpson, Alternate: Mr. Proulx

Board of Education Goals

- ❖ To continue to provide equitable access to a rigorous curriculum while focusing on improving student achievement and decreasing the achievement gaps.
- ❖ To maintain a cost-effective budget that provides for educational resources, supports a preventative maintenance program, and encourages and facilitates long-range facility improvements.
- ❖ To foster a positive school climate and culture in order to positively impact student motivation, engagement, and achievement.

MOTION TO APPROVE ITEMS 1

Motion by Mr. Simpson and seconded by Mr. Ryan

- 1 Motion to approve the second reading and adoption of the following policies and regulations as recommended by the full Governance Committee of the Board.

Regulation	Title	New/Revised
1642	Earned Sick Leave Law (M)	Revised
2431.1	Emergency Procedures For Sports And Other Athletic Activity (M)	Revised
Policy	Title	New/Revised
1642	Earned Sick Leave Law (M)	Revised
2451	Adult High School (M)	New
2464	Gifted And Talented Students (M)	Revised

Motion to Approve Item(s) 1 through 1: E. Simpson Second: J. Ryan

Roll Call:

- X James Blumenstein X Allison Cox X Ralph Gilmore X Nancy Schiavo
X Ammie Davis X Joseph Ryan X Tara Butrica
X Joseph Miller X Christopher Proulx X Everett Simpson

VOTE FOR ITEM 1

Motion approved by unanimous roll call (10-0)

Governance Comments: President Blumenstein confirmed that the June 9th, 2021 Board of Education meeting will be in person in the High School Auditorium. President Blumenstein would like to move the July Board of Education meeting to July 14th.

- X. **OPERATIONS: Chairperson: Mrs. Cox – Committee Members: Ms. Butrica, Ms. Davis, Mr. Gilmore, Alternate: Mr. Miller**

Board of Education Goals

- ❖ To continue to provide equitable access to a rigorous curriculum while focusing on improving student achievement and decreasing the achievement gaps.
- ❖ To maintain a cost-effective budget that provides for educational resources, supports a preventative maintenance program, and encourages and facilitates long-range facility improvements.
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MOTION TO APPROVE ITEMS 1-15

Motion by Mrs. Davis and seconded by Mr. Gilmore

1. Board Secretary's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of March 2021. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

March Board Secretary's Report

2. Cash Reconciliation Report in accordance with 18A:17-36 and 18A:17-9 for the month of March 2021. The Cash Reconciliation Report and Secretary's reports are in agreement for the month of March 2021.

March Cash Reconciliation Report

3. Board Secretary in accordance with N.J.A.C. 6A:23A – 16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

4. Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4 We certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

5. Motion to approve line item transfers for the month of March 2021.

Line Item Transfers

6. Motion to approve the partial bills payable list for April 2021 in the amount of \$8,183.94 when certified.

April Bill List

7. Motion to approve the bills payable list for May 2021 in the amount of \$473,428.36 when certified.

May Bill List

8. Motion to acknowledge Safety conducted in the District Schools:

Haviland Avenue School

April 1, 2021	Lockdown Drill
April 12, 2021	Fire Drill

Mansion Avenue School

April 20, 2021	Fire Drill
April 23, 2021	1,000 Foot Evacuation
April 27, 2021	System Test for Panic System

Audubon High School

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April 23, 2021 Fire Drill
April 27, 2021 Lockdown Drill

- 9. Motion to approve Inverso and Stewart, LLC as auditors for the 2021/2022 school year at a fee of \$ 24,700.00. No fee increase from 2020/2021 school year.
- 10. Motion to approve Garrison Architects as architect of record for the 2021/2022 school year as per fee schedule on file. No fee increase from 2020/2021 school year.
- 11. Motion to approve the firm Parker McCay as Solicitor for the 2021/2022 school year as per fee schedule on file. No fee increase from 2020/2021 school year
- 12. Motion to approve the following Physicians of Record for the 2021/2022 school year at a fee of \$6,000.00 each:
Dr. James J. Runfola
Rothman Institute (Dr. Patel)
- 13. Motion to approve Plan Connect as 403 B (Tax Sheltered) Administrator for the 2021/2022 school year at a fee of \$1.50 per month per participant with active account.
- 14. Motion to approve 1st Colonial Bank and William Penn Bank as depositories of record for the 2021/2022 school year.
- 15. Motion to approve authorized signatories on following accounts:

Warrant - Superintendent, Business Administrator
 Payroll - Superintendent, Business Administrator
 Agency - Superintendent, Business Administrator
 Student Activities - Superintendent, Business Administrator
 Unemployment Trust - Superintendent, Business Administrator
 Community Education - Business Administrator, Coordinator
 Athletic Officials - Superintendent, Business Administrator, Supervisor of Athletics

Motion to Approve Item(s) 1 through 15: A. Davis Second: R. Gilmore

Roll Call

X James Blumenstein X Allison Cox X Ralph Gilmore X Nancy Schiavo
X Ammie Davis X Joseph Ryan X Tara Butrica
X Joseph Miller X Christopher Proulx X Everett Simpson

VOTE FOR ITEM 1-15

Motion approved by unanimous roll call (10-0)

MOTION TO APPROVE ITEMS 16-32

Motion by Mrs. Schiavo and seconded by Mr. Gilmore

- 16. Motion to approve the Retrospect as the designated official newspaper of the Audubon Board of Education

for releases and that the Courier Post be designated as an alternate, all in accordance with the Open Public Meetings Act.

17. Motion to establish Petty cash amounts for the 2021-2022 school year as follows:

Board Office -	\$200.00
Superintendent -	\$100.00
Maintenance -	\$100.00
Mansion Ave -	\$100.00
Haviland Ave -	\$100.00
Keys Program -	\$100.00

18. Motion to approve the agreement with Camden County Educational Services Commission to provide the following services on an as needed basis at an administrative fee of 6% for the 2021/2022 school year:

Transportation Services
 Non-public School Services
 CST and Professional Services
 Related Services
 Public School Certificated staff services
 Communications and Public Relations Services

19. Motion to approve the Risk Management Consultant Agreement with the Burlington County Insurance Pool Joint Insurance Fund (BCIP JIF) for the 2021/2022 school year.

Risk Management Consultant Agreement

20. Motion to approve the Resolution appointing a Risk Management Consultant with the Burlington County Insurance Pool Joint Insurance Fund (BCIP JIF) for the 2021/2022 school year.

Resolution Appointing A Risk Management Consultant

21. Motion to approve the food service management company cost reimbursable contract renewal with Nutri-Serve at a cost of \$31,500.00 for the 2021/2022 school year. Increase by \$300.00 from the 2020-2021 school year.

22. Motion to approve the following cafeteria prices for the 2021/2022 school year (Prices remain the same as 2020-2021 school year).

Student	Price
Lunch – High School	\$3.30
Lunch – Elementary	\$2.85
Lunch – Reduced	\$0.40

Student	Price
Breakfast – High School	\$1.70
Breakfast – Elementary	\$1.30
Breakfast – Reduced	\$0.30

Adult	Price
Lunch	\$4.20
Breakfast	\$2.20

- 23. Motion to approve the agreement between the Collingswood Board of Education and the Audubon Board of Education whereas the Collingswood School District will provide maintenance services to the Audubon Public School District effective July 1, 2021 through June 30, 2022.
- 24. Motion to approve the Superintendent and the Business Administrator to perform all necessary transfers and adjustments to close out the 2020/2021 school year budget and present the same to the Board at the next available meeting.
- 25. Motion to approve the establishing of a portion of every meeting of the Board of Education as a closed session of the meeting to discuss any legally approved topics when such topics need discussion.
- 26. Motion to approve the agreement between the Audubon Board of Education and Bellmawr Board of Education to provide technology services to the Bellmawr School District effective July 1, 2021 through June 30, 2022.

Technology Services Agreement

- 27. Motion to approve the agreement between the Audubon Board of Education and Haddon Township Board of Education to provide technology services to the Haddon Township School District effective July 1, 2021 through June 30, 2022.

Technology Services Agreement

- 28. Motion to approve the agreement between the Audubon Board of Education and Collingswood Board of Education to provide technology services to the Collingswood School District effective July 1, 2021 through June 30, 2022.

Technology Services Agreement

- 29. Motion to approve Phoenix Advisors as Continuing Disclosure Agent and Independent Registered Municipal Advisor for the 2021/2022 school year as per fee schedule on file. No fee increase from 2020/2021 school year.

- 30. Motion to approve allocation and submission (with Statement of Assurance) of the additional Elementary and Secondary Schools Emergency Relief (ESSER II) Grant for the 2020-2021 school year in the following amounts:

CRRSA – ESSER II	\$536, 687.00
Learning Acceleration	\$34,442.00
Mental Health	\$45,000.00

- 31. Motion to approve the Student Support Service Agreement between the Family First Counseling, LLC (Elizabeth L. Scotto Di Perta) and the Audubon Board of Education in the Borough of Audubon supported through ESSER funds from September 1, 2021 through June 30, 2022 at an annual fee of \$36,610.00, payable in ten (10) monthly installments of \$3,661.00 commencing on September 1, 2021 due on the first day of each month.

Student Support Services Agreement

- 32. Motion to approve the Audubon School District to provide busing, if available, for field trips for the Brooklawn and Mount Ephraim School Districts for the 2021–2022 school year at the below rate:

Driver	\$30.00/hour
Fuel	\$0.55/miles
Tolls	If Applicable
Additional charge	25% above cost

Motion to Approve Item(s) 16 through 32: N. Schiavo Second: R. Gilmore

Roll Call

- X James Blumenstein X Allison Cox X Ralph Gilmore X Nancy Schiavo
X Ammie Davis X Joseph Ryan X Tara Butrica
X Joseph Miller X Christopher Proulx X Everett Simpson

VOTE FOR ITEM 16-32

Motion approved by unanimous roll call (10-0)

XI. EDUCATION: Chairperson: Ms. Schiavo - Committee Members: Mr. Blumenstein, Ms. Butrica, Mr. Proulx, Alternate: Mr. Simpson

Board of Education Goals

- ❖ To continue to provide equitable access to a rigorous curriculum while focusing on improving student achievement and decreasing the achievement gaps.
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MOTION TO APPROVE ITEMS 1-13

Motion by Mr. Simpson and seconded by Mr. Gilmore

1. + Student Statistics May 2021

Date	Haviland Avenue	Mansion Avenue	Audubon Jr./Sr. HS	Out of District	Total
5/3/2021	247	370	804	20	1441
4/1/2021	246	371	807	20	1444
5/1/2020	276	393	808	24	1501

2. **Approval of Attendance at Conferences and Workshops for the 2020-2021 School Year**

WHEREAS, certain **Audubon Public School District employees** have requested authorization to attend the conference(s)/Workshop(s) listed below, and

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WHEREAS, the attendance of each employee at the specified conference/workshop is educationally necessary, fiscally prudent and 1) directly related to and within the scope of the employee’s current responsibilities and the **District’s Professional Learning Plan**, and 2) critical to the instructional needs of the District or furthers the efficient operation of the District;

NOW, THEREFORE BE IT RESOLVED, that the **Audubon Board of Education** authorizes the attendance of the employees at the specified conferences/workshops listed below, and be it

FURTHER RESOLVED, that the **Board** hereby determines that the estimated expenses related to the authorized travel listed below are justified and

THEREFORE, authorizes payment of any registration fees and statutorily authorized travel expenditures to the designated employees, not to exceed District budgetary limitations and to be in accordance with the provisions of *N.J.S.A. 18A:11-12*, the District’s travel policy and procedures, State travel payment guidelines established by the Department of Treasury in NJOMB circular letter 08-13-OMB, and with the guidelines established by the federal Office of Management and Budget:

Participant	Conference Title & Location	Date(s)	Cost
Bud Rutter	NJSBA Spring Education Symposium Virtual	May 12 - May 13, 2021	\$50.00
Patricia Martel	Rutgers NJ Computer Science Summit Virtual	May 14, 2021	N/A
Deborah Roncace	NJSBA Annual School Public Relations Program Virtual	June 3, 2021	\$50.00
Joe Miller	NJSBA Annual School Public Relations Program Virtual	June 3, 2021	\$50.00
Allison Cox	NJSBA Annual School Public Relations Program Virtual	June 3, 2021	\$50.00
Ammie Davis	NJSBA Annual School Public Relations Program Virtual	June 3, 2021	\$50.00
Andrew Davis	NJSBA Annual School Public Relations Program Virtual	June 3, 2021	\$50.00
Deborah Roncace	2021 NJASBO Annual Conference Virtual	June 9 – June 11, 2021	No Cost

3. Motion to approve the following use of facilities requests:

School	Location	Activity	Start/End Date(s)	Time(s)	Contact
AHS	All Purpose Room/ Boys PE Locker Room	Impulse Wrestling Club	5/21/21 – 5/22/21	7:00 pm – 9:00 pm	John Walsh
AHS	Auxiliary Gym and Parking lot outside D Building	Junior High Cotillion	6/4/21	12:15 pm – 10:00 pm Setup 7:00 pm – 9:30 pm Cotillion	Marie Bonvetti, Emily Warren
AHS	AHS Varsity Baseball Field	Audubon Baseball Booster	6/21/21 - 6/23/21	9:00 am – 2:00 pm	Rich Horan

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AHS	All Purpose Room	Audubon Youth Wrestling Camp	6/21/21 – 6/24/21	9:00 am – 12:00 pm	John Walsh
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4. + Motion to approve the following field trip requests for the 2020-2021 school year:

School	Destination of Trip/ Staff in charge	Date	Time(s)	Chaperones & Students	Purpose of Trip	Bus Cost
AHS	Audubon High School	5/21/21	Depart 11:00 am Return 12:10 pm	1 chaperones, 3 students	Support the transition of rising 7 th graders to AHS	NA
HAS	Memorial Field Monteleone, Niglio Brady, McClellan	5/21/21	Depart 8:45 am Return 11:00 am	7 chaperones, 65 students	Baseball Day (to learn the rules of baseball and play a game)	NA
MAS	AHS Auditorium	6/15/21 – 6/16/21	Depart 9:00 am Return 10:45 am	10 chaperones, 80 students	Promotion Practice	NA
HS	The Funplex Mt. Laurel Tina Mickles/Kim Myers	6/17/21	Depart 10:30 pm Return 3:00 am	Parents only	Project Graduation	\$516.30 Bus Cost
MAS	Hot Wheelz Cherry Hill Mr. Rehn/Mrs. Falkowski	6/14/21	Depart 9:30 am Return 12:00 pm	3 chaperones, 21 students	6 th Grade Safety Patrol Skating Party	\$210.62 Bus Cost
MAS	Hot Wheelz Cherry Hill Mr. Rehn/Mrs. Falkowski	6/11/21	Depart 9:30 am Return 12:00 pm	3 chaperones, 21 students	5 th Grade Safety Patrol Skating Party	\$210.62 Bus Cost

5. + Motion to approve a request for a second grade student #10771 to complete the 2020-2021 school year in Audubon Public School District as defined by Board Policy 5111.

6. + Motion to approve a request for a fourth grade student #102226 to complete the 2020-2021 school year in Audubon Public School District as defined by Board Policy 5111.

7. + Motion to approve a request for a second grade student #10263 to complete the 2020-2021 school year in Audubon Public School District as defined by Board Policy 5111.

8. Motion to approve the following out of district placements Effective April 19, 2021 through June 30, 2021 at the recommendation of Special Services Department and the Superintendent of Schools:

State ID#	Placement	Tuition \$	ESY \$	Extraordinary Services \$
2937559016	Brookfield Academy	13,459.00	0.00	0.00

9. Motion to approve the following out of district DCP&P placements for the 2020-2021 school year at the recommendation of the Superintendent of Schools:

ID#	Placement	Tuition \$	ESY \$	Extraordinary Services \$
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5079495(4)	WashingtonTwp. School District	16,986.00	0.00	0.00
5079495(8)	WashingtonTwp. School District	18,599.00	0.00	0.00

10. + Motion to approve a request the following staff member(s) for their child(ren) to attend school in the Audubon Public School District for the 2021-2022 school year in accordance with the Audubon Board of Education Policy #5111 – Non Residents, with the provision the staff member is currently employed by and will be employed by the Audubon Public School District in 2021-2022:

Staff Member ID	School	Grade	Student ID
325	Jr./Sr. High	12 th Grade	02632
415	Jr./Sr. High	7 th Grade	10119
415	Jr./Sr. High	11 th Grade	10118
445	Haviland	2 nd Grade	10479
445	Jr./Sr. High	7 th Grade	02025
527	Jr./Sr. High	7 th Grade	TBD
527	Jr./Sr. High	9 th Grade	TBD
574	Jr./Sr. High	9 th Grade	TBD
574	Jr./Sr. High	11 th Grade	10325
614	Haviland	Kindergarten	TBD
614	Haviland	3 rd Grade	10222
850	Haviland	2 nd Grade	10475
850	Mansion	5 th Grade	02442
850	Jr./Sr. High	7 th Grade	02026
1400	Mansion	4 th Grade	10045
1400	Jr./Sr. High	9 th Grade	01120
1400	Jr./Sr. High	11 th Grade	00787
1925	Haviland	Kindergarten	TBD

- 11. Motion to approve the Audubon High School Cheerleaders to attend UCA Camp @ Trails End, departing Audubon at 10:00 am on August 26, 2021 and returning approximately 12:00 pm on August 29, 2021.
- 12. Motion to authorize the Audubon Board of Education to collect and maintain the following pupil records by authorized and certificated personnel:
 - a. Attendance Reports
 - b. Class Rank and Grade Point Average
 - c. Counselor Notes of Parent/Student/Teacher Conferences
 - d. Child Study Team Information
 - e. Discipline Violations
 - f. Driver Education Course Verification
 - g. Grade Reports
 - h. Health Records
 - i. HIB Investigations & Correspondence
 - j. Listing of Participants in Clubs and Activities
 - k. New Jersey SMART Data (various)
 - l. Progress Reports
 - m. Recommendation Letters
 - n. Registration Information and Proof of Residency (including Transfer Students)
 - o. Sports Participation including Health Records
 - p. Suspension Notices
 - q. Transcripts 9 through 12
 - r. Test Results including but not limited to Access for ELLs, ACT, AP Exams, ASVAB, DLM, DRA, PSAT, NJSLA (PARCC), NWEA MAP, SAT I, SAT II, Student Growth Objectives.
- 13. Motion to approve the submission of the proposed Comprehensive Equity Plan Statement of Assurance for the 2021-2022 school year.

Comprehensive Equity Plan Statement of Assurance

Motion to Approve Items 1 through 13: E. Simpson Second: R. Gilmore

Roll Call

<u>X</u> James Blumenstein	<u>X</u> Allison Cox	<u>X</u> Ralph Gilmore	<u>X</u> Nancy Schiavo
<u>X</u> Ammie Davis	<u>X</u> Joseph Ryan	<u>X</u> Tara Butrica	
<u>X</u> Joseph Miller	<u>X</u> Christopher Proulx	<u>X</u> Everett Simpson	

VOTE FOR ITEMS 1-13

Motion approved by unanimous roll call (10-0)

XII. HUMAN RESOURCES: Chairperson: Mrs. Davis, Committee Members: Mrs. Cox, Mr. Gilmore, Mrs. Schiavo, Alternate: Mr. Ryan

Board of Education Goals

- ❖ To continue to provide equitable access to a rigorous curriculum while focusing on improving student achievement and decreasing the achievement gaps.

- ❖ To maintain a cost-effective budget that provides for educational resources, supports a preventative maintenance program, and encourages and facilitates long-range facility improvements.
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MOTION TO APPROVE ITEMS 1-20

Motion by Mrs. Cox and seconded by Mr. Simpson

1. Motion to authorize the re-appointment of the following non-tenured administrators for the 2021-2022 school year at the same salary as 2020-2021 pending negotiations for a new Collective Bargaining Agreement at the recommendation of the Superintendent of Schools.

4th Year	Date of Tenure	Title	Months	Salary
Shamus Burke	10/24/2021	Supervisor of Curriculum and Instruction	12	\$118,818.00
2nd Year	Date of Tenure	Title	Months	Salary
Kasey Gorman-Bobo	9/15/2024	Assistant Principal Student Personnel	12	\$103,000.00

2. Motion to authorize the re-appointment of the following tenured administrators for the 2021-2022 school year at the same salary as 2020-2021 pending negotiations for a new Collective Bargaining Agreement at the recommendation of the Superintendent of Schools.

Name	Title	Months	Salary	Longevity
Noelle Bisinger	Supervisor of Special Education Services	12	\$115,548.00	0
Robert Buchs	High School Principal (10-12)	12	\$150,819.00	\$1,250.00
Anthony Carbone	Supervisor of Athletics	12	\$132,561.00	\$1,250.00
Kelly Reising	Audubon High School Principal (7-9) *	12	\$122,500.00	0
Bonnie Smeltzer	Mansion Avenue Principal	12	\$144,372.00	\$1,250.00

* Tenured as administrator not in new position.

3. + Motion to authorize the re-appointment of the following non-tenured certificated personnel for the 2021-2022 school year at the same salary as 2020-2021 pending negotiations for a new Collective Bargaining Agreement at the recommendation of the Superintendent of Schools.

2nd Year Personnel	Date of Tenure	Degree	Step	FTE
Ryan Boland	10/27/24	BA	4	1.0
Jessica Bruck	9/2/24	MA	3	0.87
Carly Burton	9/2/24	MA	3	1.0
Carlina Fuscellaro	9/2/24	BA	1	1.0
Grady, Lauren	9/2/24	BA	4	1.0
Kelly McIlvaine	9/2/24	MA	4	0.87
Monica Ochal	9/2/24	BA	4	1.0
3rd Year Personnel	Date of Tenure	Degree	Step	FTE
Taylor Lebakken	9/2/23	BA	4	1.0
Yael Shemesh Lewandowski	9/2/23	MA + 30	9	1.0
4th Year Personnel	Date of Tenure	Degree	Step	FTE
Zachary Bentley	9/2/22	BA	2	1.0
Carl Ellinwood	9/2/22	MA + 30	5	1.0
Krista Little	9/2/22	BA	2	1.0
Rebecca Gilbert	9/2/22	BA	2	1.0
Jillian Long	9/2/22	BA	7	0.615
Maria McCutcheon	12/18/22	MA	9	1.0
Bianca Saunders	9/2/22	BA	3	1.0
Kyle Shireman	6/2/22	MA + 30	9	1.0
John Walsh	9/2/22	MA	13	1.0
Erica Wenzel	9/2/22	MA + 30	6	1.0

4. Motion to approve the following tenure contract of the following certificated personnel for the 2021-2022 school year at the same salary as 2020-2021 pending negotiations for a new Collective Bargaining Agreement at the recommendation of the Superintendent of Schools.

Name	Date of Tenure	Degree	Step	FTE
Bridget Bialecki	9/6/21	MA	4	0.87

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Pennie Bigelow	9/2/21	MA + 30	16-17	1.0
Jordan Daminger	9/2/21	BA	3	1.0
Brenda Gifford	9/2/21	BA	4	1.0
Theresa Klaus	9/2/21	MA	5	1.0
Colleen McFetridge	9/2/21	MA	6	1.0
Carly Meyer	9/2/21	MA	6	1.0
Pamela Niglio *	2/7/21	BA	6	1.0

5. Motion to authorize the re-appointment of the following tenured junior-senior high school certificated personnel for the 2021-2022 school year at the same salary as 2020-2021 pending negotiations for a new Collective Bargaining Agreement at the recommendation of the Superintendent of Schools.

NAME	DEGREE	STEP	LONGEVITY	FTE
Denise Allman	BA	13		1.0
Dennis Bantle	BA	16-17		1.0
Amy Bulskis	BA	15		1.0
Stacy Caltagirone	BA	4		1.0
Daniel Carter	MA	4		1.0
Melissa Cecchini	BA	10		1.0
Andrea Collazzo	MA	16-17	\$4,000.00	1.0
Luke Collazzo	BA	16-17		1.0
Daniel Cosenza	BA	4		1.0
Adam Cramer	BS	6		1.0
Lee DeLoach	BA	16-17	\$4,000.00	1.0
Angela DiFilippo	MA	7		1.0
Larae Drinkhouse	MA	5		1.0
Bruce Dyer	BS + 30	16-17	\$4,000.00,	1.0

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			\$5,000.00	
Dawn Ewing	MA	16-17		1.0
Wilma Fitzpatrick	BA+30	14		1.0
Laurie Georgel	BA	11		1.0
Catherine Gidjunis	BA	4		1.0
Roberta Hanson-Swinney	MA	6		1.0
Christopher Harris	BA	16-17		1.0
Matthew Harter	BA	7		1.0
Steven Ireland	BA	9		1.0
Ryan Knaul	BA	6		1.0
Mary Knoll	MA	8		1.0
Alvina LaCasse	MA	14		1.0
Scott LaPayover	BA	16-17	\$4,000.00	1.0
Ronald Latham	BA	8		1.0
Kathleen Lin	BA	16-17		1.0
Dirk Manskopf	MA	11		1.0
Sebastian Marino	MA	16-17		1.0
Ashley McGuire	BA	15		1.0
Erika Miliareasis	MA	9		1.0
Eric Miller	MA	16-17		1.0
Patrick Moran	BA	3		1.0
Andria Morrison	BA	4		1.0
Janelle Mueller	BA	8		1.0
Patty Myers-Griffith	BA	16-17	\$4,000.00	1.0

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David Niglio	MA+30	15		1.0
Maria Pousatis	MA	16-17	\$4,000.00	1.0
Daniel Reed	BA	5		1.0
Thea Ricci	BA	16-17		1.0
Elaine Root	BA	7		1.0
Daniel Rowan	MA	16-17		1.0
Nancy Scully	MA+30	14		1.0
William Scully	BA	16-17		1.0
Sharon Selby	BA	16-17	\$4,000.00	1.0
Donna Stack	BA	12		1.0
Dustin Stiles	BA	6		1.0
Michael Stubbs	BA	16-17		1.0
Christopher Sylvester	BA	8		1.0
Lori Tanenbaum	BA	5		1.0
Virginia Tappin	BA	16-17		1.0
Michael Tiedeken	BA+30	16-17		1.0
Michael Tomasetti	MA	16-17		1.0
Wendy VanFossen	MA	16-17	\$4,000.00	1.0
Deborah Waite	BA	12		1.0
Emily Warren	MA	4		1.0
Matthew Webb	BA	16-17		1.0
Eileen Willis	BA	14		1.0
Katherine Wilson	BA	16-17		1.0
Nancy Wolgamot	MA	16-17		1.0

MINUTES OF MEETING OF THE AUDUBON BOARD OF EDUCATION MAY 12, 2021

6. + Motion to authorize the re-appointment of the following tenured elementary school certificated personnel for the 2021-2022 school year at the same salary as 2020-2021 pending negotiations for a new Collective Bargaining Agreement at the recommendation of the Superintendent of Schools.

NAME	DEGREE	STEP	LONGEVITY	FTE
Ilana Ablon	MA	16-17		1.0
Kelly Angelone	BA	7		1.0
Christine Batra	MA	12		0.664
Jennifer Battista	BA	12		1.0
Francine Bechtel	MA	7		1.0
Jennifer Beebe	BA	13		1.0
Patricia Bevelheimer	MA	16-17		0.474
Karen Bowers	BA	9		1.0
Kim Brach	BA	11		1.0
Christine Brady	BA	15		1.0
Amanda Brown	BA	8		1.0
Natalie Busarello	MA	4		1.0
Jane Byrne	MA	13		1.0
Jenna Casey	MA	4		1.0
Shelly Chester	BA	11		1.0
Christie Cochran	BA	6		0.87
Alycia Colucci	BA	12		1.0
Debra Costello	BA + 30	8		1.0
Eunice DeJesus - Englehart	MA	6		1.0
Beth Evans - Crosby	BA	16-17		1.0
Melissa Falkowski	BA	13		1.0

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Carrie Figueroa	MA	6		1.0
Christine Fox	MA + 30	5		1.0
Shannon Horan	MA	8		1.0
Katie Hueber	BA	15		1.0
Roberta Ignaczewski	BA	11		1.0
Sue Jenkinson	BA	16-17	\$4,000.00	1.0
Christine Karageogis	BA	16-17		1.0
Rose Lang	MA	13		1.0
Patricia Martel	MA	16-17		1.0
Jillian Matysik	MA + 30	11		1.0
JoAnne McCarty	BA	9		1.0
Jennifer McClellan	MA	15		1.0
Elizabeth McCurdy	MA	8		1.0
Lisa McGilloway	MA	16-17	\$4,000.00	1.0
Sharon McLaren	MA	13		0.664
Cherie McNellis	BA	9		1.0
Maddy Meehan	BA	10		1.0
Kelly Miller	BA	12		1.0
Kim Monteleone	BA	16-17		1.0
Susan Moore	MA	16-17		1.0
Denise Murphy	MA	13		0.87
Cara Novick	MA	14		1.0
Catherine Olivieri	BA	10		0.664
Judy Ottiano	BA	16-17	\$4,000.00	1.0

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Amy Phillips	BA + 30	6		1.0
Nicole Racite	BA	4		1.0
Bradley Rehn	BA	6		1.0
Christy Rehn	BA	12		1.0
Paul Rogers	MA	15		1.0
Chelsea Rohner	BA + 30	4		1.0
Kristen Rosenberg	MA	6		1.0
Ann Rossi - Alston	BS	14		1.0
Leslie Rybacki	MA	9		1.0
Theresa Salamone	MA	13		1.0
Ralph Schiavo	BA	16-17		1.0
Jaclyn Sloan	MA	16-17		0.20
Nicole Szymanski	MA	12		1.0
Blake Zetusky	BA	10		1.0

7. Motion to authorize the re-appointment of the following maintenance/grounds staff for the 2021-2022 school year at the same salary as 2020-2021 pending negotiations for a new Collective Bargaining Agreement at the recommendation of the Superintendent of Schools.

Name	Months	Position	Step	License(s)	Longevity
Joe Constantino	12	Maintenance Mechanic	4	\$550.00 Boiler \$550.00 Refrigeration	
Luke Difilippo	12	Maintenance Grounds	4	\$550.00 Core \$550.00 Turf	
James Hollander	12	Maintenance Mechanic	11	\$550.00 Boiler \$550.00 HVAC \$550.00 LIC	
Jeffrey Vilardo	12	Maintenance Grounds	11	\$550.00 Boiler \$2700.00 Head Grounds Keeper	\$600.00 – Long. 5 Yr. \$800.00 – Long. 10 Yr. \$1000.00 – Long. 15 Yr. \$1200.00 – Long. 20 Yr.

8. Motion to authorize the re-appointment of the following custodial staff for the 2021-2022 school year at the same salary as 2020-2021 pending negotiations for a new Collective Bargaining Agreement at the recommendation of the Superintendent of Schools.

Name	Months/Hours	Step	License(s)	Longevity
Philip Batista	12	4		\$600.00 – Long 5 Yr.
Hector Castro	12	9	\$550.00 – Boiler	\$600.00 – Long. 5 Yr. \$800.00 – Long. 10 Yr.
Doretta Geserick	12	3		
Theodore Jenkinson	12	16	\$550.00 Boiler \$4000.00-- Lead Cust.	\$600.00 – Long. 5 Yr. \$800.00 – Long. 10 Yr. \$1000.00 – Long. 15 Yr. \$1200.00 – Long. 20 Yr.-
Genevieve Kube	12	12	\$550.00 Boiler	\$600.00 – Long. 5 Yr. \$800.00 – Long. 10 Yr.
Sonia Laracuenta	12	11	\$550.00 Boiler	\$600.00 – Long. 5 Yr. \$800.00 – Long. 10 Yr.
Ronald Lippincott	12	16	\$550.00 – Boiler	\$600.00 – Long. 5 Yr. \$800.00 – Long. 10 Yr. \$1000.00 – Long. 15 Yr.
James O'Donnell	12	16	\$550.00 Boiler \$4000.00 – Lead Cust.	\$600.00 – Long. 5 Yr. \$800.00 – Long. 10 Yr.
Denise Pooley	12	5		\$600.00 – Long. 5 Yr. 10/15/20
Thomas VanFossen	12	16	\$550.00 – Boiler	\$600.00 – Long. 5 Yr. \$800.00 – Long. 10 Yr. \$1000.00 – Long. 15 Yr. \$1200.00 – Long. 20 Yr.
Lester Jones	4 D – 20 H	5		
Robin Jones	5 D - 25 H	2		
Chuck Robinson	2 D – 16 H	4		

9. + Motion to authorize the re-appointment of the following tenured secretarial staff for the 2021-2022 school year at the same salary as 2020-2021 pending negotiations for a new Collective Bargaining Agreement at the recommendation of the Superintendent of Schools.

Name	Month	Step	Longevity	FTE
Dawn Bentley	12	13		1.0

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Melani Borodziuk	10	6		1.0
Michela Carr	10	6		0.74
Patricia Coyle	12	16	\$500.00 – 10 Yr. \$600.00 – 15 Yr. \$1,000.00 – 20 Yr.	1.0
Luanne Cross	12	6	\$500.00 – 10 Yr. \$600.00 – 15 Yr. \$1,000.00 – 20 Yr.	1.0
Jill Greway	10	9		1.0
Cheryl Kane	12	15	\$500.00 – 10 Yr.	1.0
Lillian Mierkowski	12	16	\$500.00 – 10 Yr. \$600.00 – 15 Yr. \$1000.00 – 20 Yr.	1.0
Meg Murray	10	8	\$500.00 – 10 Yr. \$600.00 – 15 Yr. \$1,000.00 – 20 Yr. 4/5/21	1.0
Joan Nolan	12	16	\$500.00 – 10 Yr. \$600.00 – 15 Yr. \$1000.00 – 20 Yr.	1.0

10. + Motion to authorize the re-appointment of the following part-time (not to exceed 29.5 hours per week) non-tenured aides (general, instructional, special education) for the 2021-2022 school year at the same salary as 2020-2021 pending negotiations for a new Collective Bargaining Agreement at the recommendation of the Superintendent of Schools.

2 nd Year Personnel	Date of Tenure	Title	Step	Hours Per Week
Larissa Huber	10/14/24	Special Education Aide	4	29.5
Heather Preston	9/2/24	Special Education Aide	5	29.5
Barbara Swain	8/25/24	General Education Aide	1	29.5

Tracey Timko	11/3/24	General Education Aide	3	29.5
3rd Year Personnel	Date of Tenure	Title	Step	Hours Per Week
Lisa Buzby	9/5/23	Instructional Aide	3	29.5
Justine Callahan	9/5/23	Special Education Aide	5	29.5
Heather Fizur	11/22/23	Special Education Aide	9	29.5
Shelby Hamilton	9/5/23	Instructional Aide	3	29.5
4th Year Personnel	Date of Tenure	Title	Step	Hours Per Week
Susan Amorosi	9/7/22	Instructional Aide	15	29.5
Phyllis Barnes	3/26/23	Special Education Aide	4	29.5
Kristina Filachek	12/7/22	Special Education Aide	3	29.5
Patrice Kilvington	11/15/22	Special Education Aide	7	29.5
Danielle Reich	9/12/21	Instructional Aide	10	29.5

11. + Motion to authorize the re-appointment of the following tenured aides (general, instructional, special education) for the 2021-2022 school year at the same salary as 2020-2021 pending negotiations for a new Collective Bargaining Agreement at the recommendation of the Superintendent of Schools.

Name	Title	Step	Longevity	FTE
Barbara McNulty	Special Education Aide	17	\$900	1.0

12. + Motion to authorize the re-appointment of the following part-time (not to exceed 29.5 hours per week) tenured aides (general, instructional, special education) for the 2021-2022 school year at the same salary as 2020-2021 pending negotiations for a new Collective Bargaining Agreement at the recommendation of the Superintendent of Schools.

Name	Title	Step	Longevity	Hours Per Week
Diane Geissler	Special Education Aide	11		29.5
Janine Gilbrook	Special Education Aide	6		29.5
Jessica Holland	Instructional Aide	6		29.5
Lisa Kappel	Instructional Aide	11		29.5
Patricia Marsh	Instructional Aide	7		29.5
Catherine Marshall	General Education Aide	11		29.5
Sandra Masciantonio	General Education Aide	11		29.5
Robin Quinn	Special Education Aide	11		29.5
Christine Smialowski	General Education Aide	11		29.5
Lisa Terlingo	General Education Aide	6		29.5

13. Motion to authorize the re-appointment of the following bus drivers for the 2021-2022 school year at the same rates as 2020-2021 pending negotiations of District Bargaining Agreements at the recommendation of the Superintendent of Schools with executed time sheets at rates defined below:

NAME	RATE
Luke Collazzo	\$24.68
Theresa Fleshman	\$21.95
Paul Frantz	\$24.68
Hugh Riley	\$25.18
Michael Thomson	\$22.61

14. + Motion to authorize the re-appointment of the following cafeteria aides for the 2021-2022 school year at the same rates as 2020-2021 at the recommendation of the Superintendent of Schools with executed time sheets at rates defined below:

NAME	SCHOOL	HOURLY RATE
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Beebe, Amie	HAS Cafeteria	\$13.15 per hour
Biasiello, Julia	HAS Cafeteria	\$13.40 per hour
Ferrell, Anna Marie	MAS Cafeteria	\$13.20 per hour
Holmes, Elaine	MAS Cafeteria	\$13.15 per hour
Kaufman, Diane	HAS Cafeteria	\$13.10 per hour
McGettigan, Suzanne	MAS Cafeteria	\$13.20 per hour
Steinberg, Mary Ann	HAS Cafeteria	\$13.00 per hour
Thorn, Elizabeth	HAS Cafeteria	\$13.00 per hour
Tobey, Lois	MAS Cafeteria	\$13.25 per hour

15. + Motion to authorize the re-appointment of the following KEYS employees for the 2021-2022 school year at the same rates as 2020-2021 pending negotiations of District Bargaining Agreements at the recommendation of the Superintendent of Schools with executed time sheets at rates defined below:

NAME	SCHOOL	HOURLY RATE	TITLE
Beth Crosby	HAS	\$19.95	Caregiver
AnnaMarie Farrell	MAS	\$16.20	Substitute
Sue Goff	MAS	\$19.95	Caregiver
Becky Lenny	HAS	\$19.95	Caregiver
Cathleen Lowe	HAS/MAS	\$16.20	Substitute
Janine Gilbrook	HAS/MAS	\$16.20	Substitute
Sandy Masciantonio	MAS	\$19.95	Caregiver
Sue McGettigan	MAS	\$16.20	Substitute
Toni Matlosz	HAS/MAS	\$16.20	Substitute
Robyn Quinn	HAS/MAS	\$19.95	Caregiver
Sara Urban	HAS/MAS	\$16.20	Caregiver
Lisa Baumann	HAS/MAS	\$15.25	Substitute

16. + Motion to authorize the re-appointment of Melissa Chisholm as a part time KEYS Program Coordinator for the 2021-2022 School Year at the same salary as 2020-2021, \$25.00 per hour, not to exceed 29.5 hours per week, not to include benefits, pending negotiations of District Bargaining Agreements, at the recommendation of the Superintendent of Schools.
17. Motion to authorize the re-appointment of Laurie Crea as a 12 month Secretary to the Superintendent for the 2021-2022 School Year at the same salary as 2020-2021, \$52,000.00, pending negotiations of District Bargaining Agreements, at the recommendation of the Superintendent of Schools.
18. Motion to authorize the re-appointment of Christina Flynn as a 12 month Payroll/Benefits Clerk for the 2021-2022 School Year at the same salary as 2020-2021, \$65,081.00 plus longevity \$1,100.00, pending negotiations of District Bargaining Agreements, at the recommendation of the Superintendent of Schools.
19. Motion to authorize the re-appointment of Joseph Furlong as a 180 day In-School Suspension Monitor for the 2021-2022 School Year at the same salary as 2020-2021, \$38,668.00, pending negotiations of District Bargaining Agreements, at the recommendation of the Superintendent of Schools.
20. Motion to authorize the re-appointment of Debra Horan as a 12 month Accounts Payable Clerk for the 2021-2022 School Year at the same salary as 2020-2021, \$65,081.00 plus longevity \$2,100.00, pending negotiations of District Bargaining Agreements, at the recommendation of the Superintendent of Schools.

Motion to Approve Item(s) 1 through 20: A. Cox Second: E. Simpson

Roll Call

X James Blumenstein X Allison Cox X Ralph Gilmore X Nancy Schiavo
X Ammie Davis X Joseph Ryan X Tara Butrica
X Joseph Miller X Christopher Proulx X Everett Simpson

VOTE FOR ITEMS 1-20

Motion approved by unanimous roll call (10-0)

MOTION TO APPROVE ITEMS 21-40

Motion by Mr. Ryan and seconded by Mr. Simpson

- 21. Motion to authorize the re-appointment of Michael Jenkinson as a 12 month Maintenance Department Evening Supervisor for the 2021-2022 School Year at the same salary as 2020-2021, \$71,724.00 plus longevity \$3,600.00 and certificates \$550.00, pending negotiations of District Bargaining Agreements, at the recommendation of the Superintendent of Schools.
- 22. Motion to authorize the re-appointment of Michelle Marchiano as a 12 month Secretary to the Business Administrator for the 2021-2022 School Year at the same salary as 2020-2021, \$54,000.00 plus longevity \$2,100.00, pending negotiations of District Bargaining Agreements, at the recommendation of the Superintendent of Schools.
- 23. Motion to authorize the re-appointment of Michael Chisholm, as a 12 month Technology Coordinator, for the 2021-2022 School Year at a salary of \$104,000.00, at the recommendation of the Superintendent of Schools.
- 24. Motion to authorize the re-appointment of Harry Rutter as the 12 month Director of Facilities for the 2021-2022 School Year at the same salary as 2020-2021, \$143,420.00 plus longevity \$1,250.00, pending negotiations of District Bargaining Agreements, at the recommendation of the Superintendent of Schools.
- 25. Motion to authorize the re-appointment of Gregory Smith as a 12 month Computer Systems Specialist for the 2021-2022 School Year at the same salary as 2020-2021, \$57,342.00, pending negotiations of District Bargaining Agreements, at the recommendation of the Superintendent of Schools.
- 26. + Motion to appoint Bonnie Smeltzer, Mansion Avenue Elementary School Principal, as the Affirmative Action Officer for a term commencing July 1, 2021 through June 30, 2022.
- 27. Motion to appoint Harry Rutter, Director of Facilities, as the American with Disability Act Compliance Officer for a term commencing July 1, 2021 through June 30, 2022.
- 28. + Motion to appoint the following individuals as building-based Anti-bullying Specialists for a term commencing July 1, 2021 through June 30, 2022:
 - i. Haviland Avenue Elementary School - Maria McCutcheon
 - ii. Mansion Avenue Elementary School – Cara Novick

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- iii. Mansion Avenue Elementary School – Christine Batra
 - iv. Audubon Junior-Senior High School – Michael Tomasetti
 - v. Audubon Junior-Senior High School – Wendy VanFossen
 - vi. Audubon Junior-Senior High School – Emily Warren
29. Motion to appoint Kasey Gorman-Bobo, Assistant Principal of Student Personnel Services Director of Guidance as the Section 504 Compliance Officer for a term commencing July 1, 2021 through June 30, 2022.
30. Motion to appoint the following individuals as Section 504 Compliance Representatives for a term commencing July 1, 2021 through June 30, 2022:
- i. Mansion Avenue Elementary School – Bonnie Smeltzer, Principal
 - ii. Audubon-Junior Senior High School 7-9 – Kelly Reising, Principal
 - iii. Audubon Junior-Senior High School 10-12 – Robert Buchs, Principal
31. Motion to approve Deborah J. Roncace, Business Administrator/Board Secretary for the following appointments for the 2021/2022 school year:
- a. Board Secretary
 - b. Designated Employer Representative
 - c. Public Agency Compliance Officer as required
 - d. Qualified Purchasing Agent to award contracts up to bid threshold
 - e. Custodian of School Records
32. Motion to appoint the following individuals as members of the School Counseling Team for a term commencing July 1, 2021 through June 30, 2022:
- i. Kasey Gorman-Bobo, Director of Guidance (Lead)
 - ii. Christine Batra, School Counselor - MAS
 - iii. Maria McCutcheon, School Counselor, HAS
 - iv. Cara Novick, School Counselor, MAS
 - v. Michael Tomasetti, School Counselor - AHS (9-12)
 - vi. Wendy VanFossen, School Counselor - AHS (9-12)
 - vii. Emily Warren, School Counselor - AHS (9-12)
33. Motion to approve the following secretarial staff members to complete duties as assigned and preapproved by their direct supervisor for up to 60 hours at their contractual rate from July 1, 2021 through August 30, 2022 with executed time sheets:
- a. Secretary to the Supervisor of Special Education Services – Margaret Murray
 - b. Secretary to the Principal – Jill Greway
 - c. Secretary to Building & Grounds – Melani Borodziuk
34. Motion to approve the following staff members as members of the School Improvement Panel (SciP) as mandated by the New Jersey Department of Education:
- a. Haviland Avenue Elementary School –Shamus Burke, and TBD
 - b. Mansion Avenue Elementary School – Bonnie Smeltzer, Shamus Burke, and Jen Beebe
 - c. Audubon Junior-Senior High School – Robert Buchs, Kelly Reising, Shamus Burke, and TBD
35. Motion to approve 100 summer hours (collective) for Child Study Team members, with duties assigned and pre-approved by the Supervisor of Special Education Services, for the purposes of case management, completion of student class schedules, transfer IEPs, and other summer responsibilities paid at the per diem rate of each team member per the negotiated agreement, with executed timesheets.

- 36. Motion to approve All Child Study Team members, Speech/Language Specialists, Occupational Therapists and Physical Therapist to perform summer per-case evaluations on an as-needed basis and assigned at the standard rate of \$250 per evaluation, effective July 1, 2021 through August 31, 2021, with executed timesheets.
- 37. Motion to approve any teacher affiliated with the Audubon Education Association’s bargaining unit to serve on Summer IEP meetings effective June 21, 2021 through August 31, 2021 on an as needed basis at the rate of \$30 per hour.
- 38. Motion to appoint Maria Pousatis, School Social Worker, as the district Homeless Liaison for a term commencing July 1, 2021 through June 30, 2022.
- 39. Motion to appoint Anthony Carbone, Director of Athletics, as the Title IX Officer for a term commencing July 1, 2021 through June 30, 2022.
- 40. Motion to appoint Elizabeth L. Scotto Di Perta, Substance Awareness Coordinator through Family First Counseling, LLC, as the Audubon Public School District Municipal Alliance Coordinator for the term commencing July 1, 2021 through June 30, 2022 at a stipend of \$1,400.00. Compensation for duties will be through the Grant and paid in two equal installments on January 15, 2022 and June 15, 2022.

Motion to Approve Item(s) 21 through 40: J. Ryan Second: E. Simpson

Roll Call

- X James Blumenstein X Allison Cox X Ralph Gilmore X Nancy Schiavo
- X Ammie Davis X Joseph Ryan X Tara Butrica
- X Joseph Miller X Christopher Proulx X Everett Simpson

VOTE FOR ITEMS 21-40

Motion approved by unanimous roll call (10-0)

MOTION TO APPROVE ITEMS 41-60

Motion by Mr. Simpson and seconded by Mr. Miller

- 41. Motion to appoint Elizabeth L. Scotto Di Perta, Substance Awareness Coordinator through Family First Counseling, LLC, as the Audubon Public School District Intergenerational Advisor for the term commencing July 1, 2021 through June 30, 2022 at a stipend of \$1,400.00. Compensation for duties will be through the Municipal Alliance Grant and paid in two equal installments on January 15, 2022 and June 15, 2022.
- 42. Motion to approve the following high school guidance counselors with duties assigned and pre-approved by the Director of School Counseling for up to 70 hours of summer work at their individual hourly rate with executed time sheets:
 - Marie Bonvetti
 - Mike Tomasetti
 - Wendy VanFossen
 - Emily Warren
- 43. Motion to approve the nursing staff members to complete duties as assigned and preapproved by their building principal in coordination with all district nurses for up to 30 hours at the non-instructional rate of \$30.00 per hour from July 1, 2021 through August 28, 2021 with executed time sheets:

Haviland Avenue – Ann Alston
 Mansion Avenue – Monica Ochal
 Audubon Junior-Senior High School – Lauren M. Grady

44. Motion to approve the following as district substitute teachers for the 2020-2021 school year, on an emergent basis, pending completion of all district and state requirements at the recommendation of the Superintendent of Schools:

Alexis Morrell	Substitute Teacher
Chelsea Maiorino	Substitute Teacher
Ana Caravajal	Substitute Secretary

45. Motion to approve the following Audubon Junior-Senior High Avenue School extracurricular contracts for the 2021-2022 school year at the same rates as 2020-2021 pending negotiations for a new Collective Bargaining Agreement at the recommendation of the Superintendent of Schools.

As a result of the health-related closures due to COVID-19, payments and stipends may be impacted by cancellation of events, school closures, hybrid schedules, etc. The following stipends will be compensated as follows for the 2021-2022 school year:

Cancellation of Season/Event	
When notified; one week or more prior to the start of the season or three days prior to the event	0.0%
School Closure & Hybrid Schedules	
Greater Than 50% of Season or Event Occurred	100.0%
Greater Than or Equal to 25% and Less Than or Equal to 50%	50.0%
Greater than 7 practices and Less Than 25%	25.0%

- Athletic Season = First official practice to sectional start or school closure
- Extracurricular Season = First official practice to culminating event or school closure

Name	Position/Activity	Contractual Rate
Dan Rowan	Academic Challenge Advisor	\$1,795.00
TBD	7 th Grade Advisor	\$1,618.00
Alvina LaCasse	8 th Grade Advisor	\$1,618.00
Stacy Caltagirone	Freshman Class	\$1,618.00
Amy Bulskis	Sophomore Class	\$1,618.00
David Niglio	Junior Class	\$2,198.00
Michael Tomasetti	Senior Class	\$4,162.00
Lee DeLoach	Band: Instrumental Concerts	\$4,047.00
Lee DeLoach	Jazz Band	\$1,530.00
Shawn Clerkin *	Summer Band	\$1,530.00
Shawn Clerkin *	Marching Band	\$6,308.00
TBD	Band Assistant/Marching	\$3,569.00

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TBD	Band Assistant/Front	\$2,969.00
Matt Webb	Chess Club Advisor	\$1,445.00
Choral – Activities	Roberta Hanson-Swinney	\$4,047.00
Choral – Ensemble	Roberta Hanson-Swinney	\$1,169.00
Alvina LaCasse	Detention Proctor	\$25/hour
Catherine Gidjunis	Detention Proctor	\$25/hour
Sharon Selby	Detention Proctor	\$25/hour
Ron Latham	EMS	\$5,793.00
Matt Webb	Environmental Club	\$1,330.00
Emily Warren	Graduation – High School	\$704.50 (1/2 Stipend)
Wendy VanFossen	Graduation – High School	\$704.50 (1/2 Stipend)
Eileen Willis	Interact Club	\$704.50 (1/2 Stipend)
Larae Drinkhouse	Interact Club	\$704.50 (1/2 Stipend)
Alvina LaCasse	Junior High Graduation	\$570.00
Emily Warren	National Honor Society	\$2,009.00
TBD	National Junior Honor Society	\$1,453.00
TBD	Peer to Peer	\$400.00 (1/2 Stipend)
Wendy VanFossen	Peer to Peer	\$400.00 (1/2 Stipend)
TBD	Play Director	\$3,328.00
Roberta Hanson Swinney	Play Producer	\$3,328.00
Amy Bulskis	Prom	\$1,283.00
Amy Bulskis	Saturday Detention	\$25/hour
Sharon Selby	Saturday Detention	\$25/hour
Nicole Szymanski	Saturday Detention	\$25/hour
Mike Tiedeken	Saturday Detention	\$25/hour
Janelle Mueller	S.T.A.R.S.	\$1,409.00
Dennis Bantle	Stockroom	\$3,174.00
Angela DiFilippo	Student Council	\$3,839.00
Wendy VanFossen	Yearbook/Business	\$3,174.00
Michael Stubbs	Yearbook/Editor	\$5,848.00

* Pending the completion of all Audubon Board of Education and New Jersey Department of Education requirements.

- 46 +. Motion to approve the following Mansion Avenue School extracurricular contracts for the 2021-2022 school year at the same rates as 2020-2021 pending negotiations for a new Collective Bargaining Agreement at the recommendation of the Superintendent of Schools.

As a result of the health-related closures due to COVID-19, payments and stipends may be impacted by cancellation of events, school closures, hybrid schedules, etc. The following stipends will be compensated as follows for the 2021-2022 school year:

Cancellation of Season/Event	
When notified; one week or more prior to the start of the season or three days prior to the event	0.0%
School Closure & Hybrid Schedules	

Greater Than 50% of Season or Event Occurred	100.0%
Greater Than or Equal to 25% and Less Than or Equal to 50%	50.0%
Greater than 7 practices and Less Than 25%	25.0%

- Athletic Season = First official practice to sectional start or school closure
- Extracurricular Season = First official practice to culminating event or school closure

Name	Position/Activity	Contractual Rate
TBD	Student Council	\$1,544.00
Brad Rehn	Safety Patrol	\$3,146.00
Missy Falkowski	Safety Patrol	\$3,146.00
Kelly Angelone	Mini-Patrol	\$1,544.00
Carrie Figueroa	Mini-Patrol	\$1,544.00
Patricia Martel	Detention Proctor	\$25.00 per hour
Kelly Angelone	Saturday Detention	\$25.00 per hour
Patricia Martel	Saturday Detention	\$25.00 per hour
Elizabeth McCurdy	School Newspaper ½	\$651.50
Maddy Meehan	School Newspaper ½	\$651.50
Carl Ellinwood	Historical Theatre Club	\$1,031.00
TBD	Historical Theatre Club	\$1,031.00
Kathy Marshall	Website Manager	\$2,051.00
Lisa McGilloway	Intervention & Referral Services	\$1,312.00
Cara Novick	Intervention & Referral Services	\$1,312.00
Bridget Bialecki	Intervention & Referral Services	\$1,312.00
Katie Hueber	Intervention & Referral Services	\$1,312.00
Kyle Shireman	Intervention & Referral Services	\$1,312.00
Nicole Racite	Intervention & Referral Services	\$1,312.00
Sue Moore	Band Director	\$2,650.00
Carl Ellinwood	Choir Director	\$3,144.00
Natalie Busarello	Cognetics – Head	\$404.00
Colleen McFetridge	Cognetics – Assistant	\$279.00

47. + Motion to approve the Mansion Avenue School Homework Club for the 2021-2022 school year at the recommendation of the Superintendent of Schools.

Homework Club Adviser, four Teacher Tutors, \$40.00 per hour, not to exceed program total of \$5,000.00 for the school year.

Homework Club Adviser	Kelly Angelone
Teacher Tutor	Colleen McFetridge
Teacher Tutor	Carrie Figueroa
Teacher Tutor	Shannon Horan
Teacher Tutor	Katie Hueber

48. + Motion to approve the Mansion Avenue Adventuring Club (RPG) for the 2021-2022 school year at the same rates as 2020-2021 at the recommendation of the Superintendent of Schools.

One adviser up to 10 hours x \$40.00 per hour instructional rate, with supporting timesheets; to include up to 30 students in grade 4; Total program cost \$400.00.

Zachary Bentley

49. + Motion to approve the Mansion Avenue School Dance Club for the 2021-2022 school year at the same rates as 2020-2021 at the recommendation of the Superintendent of Schools.

Two advisers up to 8 hours x \$40.00 per hour instructional rate, with supporting timesheets; to include up to 40 students in grades 3 and 4; Total cost \$640.00.

2 Instructors: Nicole Racite Christine Fox

50. + Motion to approve the Yoga Club at Mansion Avenue School for the 2021-2022 school year at the same rates as 2020-2021 at the recommendation of the Superintendent of Schools.

One adviser and one assistant up to 8 hours x \$40.00 per hour instructional rate, with supporting timesheets; to include up to 10 students in each grade level (3-6) for one day per week until 4:00 pm; Total program cost \$640.00.

Nicole Racite Jordan Daminger

51. + Motion to approve the Mansion Avenue School Running Club for the 2021-2022 school year at the same rates as 2020-2021 at the recommendation of the Superintendent of Schools.

One adviser and one assistant up to 8 hours x \$40.00 per hour instructional rate, with supporting timesheets; to include up to 10 students in each grade level (3-5) for one day per week until 4:00pm.; Total program cost \$640.00.

Cara Novick Bianca Saunders

52. + Motion to approve the following eight (8) Mansion PBIS Committee members to plan for the 2021-2022 school year, analyze longitudinal data and refine student supports and Tier II interventions for struggling and/or at-risk students for up to 12.5 hours at the same non-instructional AEA contractual rate of \$30.00 per hour, same rate as 2020-2021 at the recommendation of the Superintendent of Schools.

- a. Jennifer Beebe
- b. Missy Falkowski
- c. Christine Fox
- d. Shannon Horan
- e. Sue Jenkinson
- f. Lisa McGilloway
- g. Cara Novick
- h. Maddy Meehan

53. Motion to approve the following paid winter coaching position for the 2021-2022 school year based on the negotiated agreement between the Audubon Education Association and the Audubon Board of Education, pending the completion of all Audubon Board of Education and New Jersey Department of Education requirements, at the recommendation of the Superintendent of Schools.

As a result of the health-related closures due to COVID-19, payments and stipends may be impacted by cancellation of events, school closures, hybrid schedules, etc. The following stipends will be compensated as follows for the 2021-2022 school year:

Cancellation of Season/Event	
When notified; one week or more prior to the start of the season or three days prior to the event	0.0%
School Closure & Hybrid Schedules	
Greater Than 50% of Season or Event Occurred	100.0%
Greater Than or Equal to 25% and Less Than or Equal to 50%	50.0%
Greater than 7 practices and Less Than 25%	25.0%

- Athletic Season = First official practice to sectional start or school closure
- Extracurricular Season = First official practice to culminating event or school closure

Name	Sport/Activity	Position	Contractual Rate
Bridget Garrity-Bantle	Girls' Basketball	Varsity Coach	TBD

54. Motion to approve a request from Employee #2006, to invoke a Leave of Absence, effective May 17, 2021 to May 22, 2021, at the recommendation of the Superintendent of Schools as described below:
- May 17, 2021 through May 22, 2021 Unpaid Leave
55. Motion to approve a request from Employee #362, to invoke a Leave of Absence, effective May 11, 2021 and June 8, 2021, at the recommendation of the Superintendent of Schools as described below:
- May 11, 2021 and June 8, 2021 Unpaid Leave
56. + Motion to approve a service project for teachers and students at Haviland Avenue School to decorate, arrange and donate bagged lunches to the Unforgotten Haven on May 14, 2021, following CDC and Department of Education guidelines, at the recommendation of the Superintendent of Schools.
57. Motion to approve the following individuals as chaperones for the Senior Trip to Disney World on June 2, 2021 to June 6, 2021, housing and transportation paid via the Student Activity Account, at the recommendation of the Superintendent of Schools.
- Administrator – Rob Buchs
Mike Tomasetti
Andria Morrison
Catherine Gidjunis
58. Motion to approve Suzanne Schmidt as the school nurse for the Senior Trip to Disney World on June 2, 2021 to June 6, 2021, housing, transportation, and a daily stipend of \$100.00 per day paid via the Board of Education, at the recommendation of the Superintendent of Schools.
59. Motion to approve the following individuals as chaperones for the Senior Trip to Six Flags Great Adventure on May 21, 2021, at the recommendation of the Superintendent of Schools.

Sebastian Marino	Ron Latham	Kate Wilson
Andi Morrison	Betsy Scotto	Mike Tomasetti
Suzie Schmidt (Nurse)	TBD (Administrator)	

60. Motion to approve the following staff members to prepare and score the Senior Portfolio Project assessments supported through ESSER funds for seven (7) hours at the instructional rate of \$40.00 per hour, at the recommendation of the Superintendent of Schools:

- Ryan Knaul
- Elaine Root
- Lori Ann Tanenbaum
- Matthew Webb
- Katherine Wilson

Motion to Approve Item(s) 41 through 60: E. Simpson Second: J. Miller

Roll Call

<u>X</u> James Blumenstein	<u>X</u> Allison Cox	<u>X</u> Ralph Gilmore	<u>X</u> Nancy Schiavo
<u>X</u> Ammie Davis	<u>X</u> Joseph Ryan	<u>X</u> Tara Butrica	
<u>X</u> Joseph Miller	<u>X</u> Christopher Proulx	<u>X</u> Everett Simpson	

VOTE FOR ITEMS 41-60

Motion approved by unanimous roll call (10-0)

MOTION TO APPROVE ITEMS 61-77

Motion by Mr. Gilmore and seconded by Mrs. Cox

61. Motion to approve the following staff members as Summer Bridge Program Instructors supported through Title I funds for fifteen (15) days over the summer, Monday through Thursday 8:30AM to 11:30AM at the instructional rate of \$40.00 for 3 hours each day and at the daily planning rate of \$30 for 1 hour each day. Each instructors will be compensated for pre-planning (6 hours) and debriefing & data collation (2 hours) at the planning rate of \$30.00 per hour, at the recommendation of the Superintendent of Schools:

Grade Level	Instructor I	Instructor II
Kindergarten	Christine Brady	Brittany Green
First Grade	Chelsea Rohner	Denise Murphy
Second Grade	Amy Philips	Tayler Lebakken
Third Grade	Kelly Angelone	Jennifer Beebe
Fourth Grade	Becky Gilbert	Terri Salamone
Daily Floater	Bridget Bialecki	
Specials	Carl Ellinwood, Music	
STEM Special	Tricia Martel	Dustin Stiles
School Counselor	Emily Warren	Maria McCutcheon
School Counselor	Rachel Simonetti *	
Substitute	<i>Any certificated APSD employee with an executed time sheet.</i>	

62. Motion to approve Ann Alston as the school nurse supporting the Summer Bridge Program supported through Title I funds for fifteen (15) days over the summer, Monday through Thursday 8:30AM to 11:30AM

MINUTES OF MEETING OF THE AUDUBON BOARD OF EDUCATION MAY 12, 2021

at the instructional rate of \$40.00 for 3 hours each day. The school nurse will be compensated for pre-planning (4 hours) at the rate of \$30.00 per hour, at the recommendation of the Superintendent of Schools.

63. Motion to accept, with best wishes, the letter of resignation, from Marie Bonvetti, as a Guidance Counselor at the high school for the 2021-2022 school year, effective September 1, 2021, as recommended by the Superintendent of Schools.
64. Motion to accept, with best wishes, the letter of resignation, from Adrienne McManis, Principal at Haviland Avenue School, for the 2021-2022 school year, effective July 1, 2021, as recommended by the Superintendent of Schools.
65. Motion to appoint Anthony Carbone, Director of Athletics, as the School Safety Specialist for a term commencing July 1, 2021 through June 30, 2022, as recommended by the Superintendent of Schools.
66. Motion to appoint Robert Buchs, Audubon Junior-Senior High Principal (10-12), as the Harassment, Intimidation, and Bullying District Coordinator for a term commencing July 1, 2021 through June 30, 2022, as recommended by the Superintendent of Schools.
67. Motion to appoint the following individuals as District Registrars for a term commencing July 1, 2021 through June 30, 2022, as recommended by the Superintendent of Schools.

Luanne Cross, Secretary to the Assistant Principal of Student Personnel Services
Joan Nolan, Secretary the Haviland Avenue Elementary School Principal
68. Motion to authorize the Audubon Board of Education to create the position of Mathematics Coach (PK-8) full-time (1.0) in accordance with the recommendation of the Superintendent of Schools.
69. Motion to authorize the Audubon Board of Education to create the position of Instructional Aide (Haviland Avenue Elementary School Library Media Center) part-time (0.87) in accordance with the recommendation of the Superintendent of Schools.
70. Motion to approve the long-term substitute Teacher of music contract for Patrick Carpenter effective June 7, 2021 through June 18, 2021 at \$260.00 per diem, no benefits; time worked does not count towards the acquisition of tenure. Final approval is pending the completion of all Audubon Board of Education and New Jersey Department of Education requirements, as recommended by the Superintendent of Schools.
71. Motion to approve the long-term substitute Teacher of music contract for Patrick Carpenter effective September 1, 2021 through November 26, 2021 at \$260.00 per diem, no benefits; time worked does not count towards the acquisition of tenure, pending negotiations of District Bargaining Agreements. Final approval is pending the completion of all Audubon Board of Education and New Jersey Department of Education requirements, as recommended by the Superintendent of Schools.
72. Motion to appoint Melani Borodziuk as the 12 month (FTE 1.0) Administrative Assistant of Athletics and Transportation contract for the 2021-2022 school year at Step 6 effective July 1, 2021 at the same salary as 2020-2021, pending negotiations of District Bargaining Agreements, at the recommendation of the Superintendent of Schools.
73. Motion to approve the 12 month (FTE 1.0) Administrative Assistant to the Supervisor of Buildings and Grounds contract for Carrie Fegley for the 2020-2021 school year at Step 2 effective June 1, 2021, at the recommendation of the Superintendent of Schools.

- 74. Motion to approve the second year tenure track 12 month (FTE 1.0) Administrative Assistant to the Supervisor of Buildings and Grounds contract for Carrie Fegley for the 2021-2022 school year at Step 2 (No Movement) effective July 1, 2021, pending negotiations of District Bargaining Agreements, at the recommendation of the Superintendent of Schools.
- 75. Motion to approve the 12 month (FTE 1.0) Administrative Assistant to the Audubon Junior-Senior High Principal (10-12) for Ana Carvajal for the 2020-2021 school year at Step 2 effective May 24, 2021, at the recommendation of the Superintendent of Schools.
- 76. Motion to approve the first year tenure track 12 month (FTE 1.0) Administrative Assistant to the Audubon Junior-Senior High Principal (10-12) for Ana Carvajal for the 2021-2022 school year at Step 2 (No Movement) effective July 1, 2021, pending negotiations of District Bargaining Agreements, at the recommendation of the Superintendent of Schools.
- 77. Motion to accept, with best wishes, the letter of resignation, from Teresa Bargas, 12 month Custodian (FTE 1.0) at Junior-Senior High School, effective May 28, 2021, as recommended by the Superintendent of Schools.

Motion to Approve Items 61 through 77: R. Gilmore Second: A. Cox

Roll Call

- X James Blumenstein X Allison Cox X Ralph Gilmore X Nancy Schiavo
- X Ammie Davis X Joseph Ryan X Tara Butrica
- X Joseph Miller X Christopher Proulx X Everett Simpson

VOTE FOR ITEMS 61-77

Motion approved by unanimous roll call (10-0)

XIII. REPORTS:

XIV. HIB District Report

May 2021	BULLYING INCIDENTS REPORT		
SCHOOL	Confirmed HIB	Non-HIB	Total
AHS	0	0	0
HAS	0	0	0
MAS	0	0	0

XV. Superintendent's Report - None

XVI. Special Program Representatives:

- A. CCESC Rep. Rotation: **James Blumenstein** (Rolling)
- B. CCSBA Rep. Rotation: **Ammie Davis**

XVII. Board Member Comments:

Member Ryan congratulated the Theater Club on their production of "High School Musical."

President Blumenstein requested that mask signs be removed from fields because the Governor is not requiring masks for outdoor activities. Superintendent Davis will get more clarification of regulations from Camden County Department of Health.

President Blumenstein stated that it has been reported of citizens consuming alcohol during school events and third party run organizations on school property. President Blumenstein is requesting the administration to oversee and mandate the prohibition of consumption of alcohol, tobacco and drugs.

Member Simpson asked what the procedures are for the High School Graduation. Superintendent Davis stated that we will be having a traditional High School Graduation with 2 guest per graduate allowed.

Member Miller suggested that the parents supervise the outdoor events regarding alcohol consumption.

Vice President Davis asked if Board members will be invited to the 6th and 8th Grade ceremonies.

XVIII. Public Participation: (Open Discussion)

Mrs. Gallagher, Resident, asked if there will still be an option to participate via zoom when Board meetings resume in-person in June. President Blumenstein responded that at the very least, Board meetings will be streamed.

Karen Alexander, Resident, asked if after KEYS is dismissed and over the weekend, would it be possible to unlock the Mansion Ave. Playground? Our family and many other families have used this space for outside activity. It is an area we miss using.

John Westman, Resident, asked why can't the revised agenda be posted before the start of the meeting, even if it is not available until five minutes before going Live? It is impossible to pose questions during the first public participation for agenda questions if you do not know what will be voted on. This meeting had too many items that were not available for the public to comment on before the voting. Superintendent Davis will look into this.

Kate Gregoire, Resident asked if there will be anything for the kids that are moving up from 2nd to 3rd grade. Superintendent Davis responded that there will be no ceremony for this grade.

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

In order to permit the fair and orderly expression of such comment, the Board has set aside two portions of this Board meeting for public comment on any school or school district issue that a member of the public feels may be of interest to the residents of the school district.

For the first portion, public comments are invited on matters pertaining only to the agenda for tonight's meeting. For the second portion, public comments are invited on all matters pertaining to the school district.

Participants should announce their name, address, and any group they may represent, if applicable. The Board reserves the right to limit public discussion. Public discussion of a topic will be limited to fifteen (15) minutes, and individual speakers will be limited to three (3) minutes. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard. Reference bylaws #0167 of the Audubon Public Schools Board of Education Policy Manual.

The Board uses the public comment period as an opportunity to listen to citizen. Not all issues brought to a Board meeting will be resolved at that particular meeting. Complaints stated or actions requested by the public may be taken under advisement by the Board for investigation, discussion, actions, or disposition at a later date or time. The public comments sessions are an opportunity for citizens to share their opinions and remarks with the Board; it is not a question and answer session. The Board may or may not respond to public comments at the time they are made and is under no obligation to do so.

The Board does not endorse public comments nor will the Board be held liable for comments made by members of the public. Any individuals who may be the subject of public comments, including district employees, shall retain all rights against defamation and slander according to the laws of New Jersey.

Motion by Mr. Simpson seconded by Mr. Gilmore to approve the resolution for board to enter into closed Authorizing Executive session II at 8:40pm for the following purposes. Motion approved by unanimous roll call (10-0)

XIX. Authorizing Executive Session II:

WHEREAS, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-12 et seq.) requires all meetings of the **Audubon Board of Education** to be held in public, N.J.S.A. 10:4-12(b) sets forth nine types of matters that may lawfully be discussed in Executive Session," i.e. without the public being permitted to attend; and

WHEREAS, the **Audubon Board of Education** has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the nine exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and next to each exception is a box within which the number of issues to be privately discussed that fall within that exception shall be written, and after each exception is a space where additional information that will disclose as much information about the decision as possible without undermining the purpose of the exception shall be written.

NOW, THEREFORE, BE IT RESOLVED that the **Audubon Board of Education** will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12(b):

 X Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public;

 Any matter in which the release of information would impair a right to receive funds from the federal government;

 X Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly;

 Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body

_____ Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

_____ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

X Any investigations of violations or possible violations of the law;

_____ Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer;

X Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public; Specifically the evaluation of the Superintendent

_____ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

WHEREAS, the length of the Executive Session is undetermined; however, the **Audubon Board of Education** will make every attempt to estimate the time of the session prior to convening the session after which the public meeting shall reconvene and the **Audubon Board of Education** will proceed with business.

NOW, THEREFORE, BE IT RESOLVED, that the **Audubon Board of Education** will go into Executive Session for only the above stated reasons;

BE IT FURTHER RESOLVED that the **Audubon Board of Education** hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the **Audubon Board of Education** attorney advises that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the school district or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the **Board of Education**, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the board secretary to take the appropriate action to effectuate the terms of this resolution.

Motion by Mrs. Davis seconded by Mrs. Schiavo to adjourn closed Authorizing Executive II session at 10:20pm.
Motion approved by unanimous roll call (10-0)

XX. ADJOURNMENT

1. The next Board of Education meeting is scheduled for Wednesday, June 9, 2021 at 6:30 PM in the Audubon Junior-Senior High School auditorium.
2. Motion by Mrs. Davis seconded by Mrs. Schiavo to adjourn meeting at approximately 10:21pm.
Motion approved by unanimous roll call (10-0)

Motion to Approve: A. Davis

Second: N. Schiavo

Roll Call

X James Blumenstein

X Allison Cox

X Ralph Gilmore

X Nancy Schiavo

X Ammie Davis

X Joseph Ryan

X Tara Butrica

X Joseph Miller

X Christopher Proulx

X Everett Simpson

Deborah Roncace

Business Administrator/Board Secretary

The Audubon Board of Education reserves the right to add and/or delete motions or make changes to motions in this agenda up to the time of the meeting and during the actual meeting.

BOARD OF EDUCATION MEETING
AUDUBON HIGH SCHOOL AUDITORIUM
WEDNESDAY, JUNE 9, 2021
6:30 P.M.
MINUTES

I. **Call to Order:** In accordance with the provisions of the New Jersey Open Public Meeting Act of 1975, the Audubon Board of Education transmitted notice of this meeting, scheduled at 6:30 PM in the Audubon-Junior High School Auditorium to the Retrospect newspaper and the Borough Clerk and by postings on the Audubon Public School District website and at the Main and the Pine Street entrance of the Junior-Senior High School.

II. **Roll Call**

SY 2019-2021

 X James Blumenstein X Allison Cox X Ralph Gilmore

SY 2020-2022

 X Ammie Davis X Joseph Ryan X Tara Sullivan-Butrica

SY 2021-2023

 X Joseph Miller X Christopher Proulx X Everett Simpson

SY 2021 Mt. Ephraim Representative

 X Nancy Schiavo

Motion by Mrs. Cox seconded by Mrs. Davis to approve the resolution for board to enter into closed Authorizing Executive session at 6:41 pm for the following purposes. Motion approved by unanimous roll call (10-0)

III. **Authorizing Executive Session:**

WHEREAS, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-12 et seq.) requires all meetings of the **Audubon Board of Education** to be held in public, N.J.S.A. 10:4-12(b) sets forth nine types of matters that may lawfully be discussed in Executive Session," i.e. without the public being permitted to attend; and

WHEREAS, the **Audubon Board of Education** has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the nine exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and next to each exception is a box within which the number of issues to be privately discussed that fall within that exception shall be written, and after each exception is a space where additional information that will disclose as much information about the decision as possible without undermining the purpose of the exception shall be written.

NOW, THEREFORE, BE IT RESOLVED that the **Audubon Board of Education** will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12(b):

 X Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public;

_____ Any matter in which the release of information would impair a right to receive funds from the federal government;

 X Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publically;

_____ Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body

_____ Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

_____ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

 X Any investigations of violations or possible violations of the law;

_____ Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer;

 X Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public; Specifically the evaluation of the Superintendent

_____ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

WHEREAS, the length of the Executive Session is undetermined; however, the **Audubon Board of Education** will make every attempt to estimate the time of the session prior to convening the session after which the public meeting shall reconvene and the **Audubon Board of Education** will proceed with business.

NOW, THEREFORE, BE IT RESOLVED, that the **Audubon Board of Education** will go into Executive Session for only the above stated reasons;

BE IT FURTHER RESOLVED that the **Audubon Board of Education** hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the **Audubon Board of Education** attorney advises that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the school district or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the **Board of Education**, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall

MINUTES OF MEETING OF THE AUDUBON BOARD OF EDUCATION JUNE 9, 2021

take place and hereby directs the board secretary to take the appropriate action to effectuate the terms of this resolution.

Motion by Mrs. Cox seconded by Mrs. Davis to adjourn closed Authorizing Executive session at 7:09 pm.
 Motion approved by unanimous roll call (10-0)

IV. Call Meeting to Order

V. Flag Salute

VI. Spotlight Program:

THE AUDUBON BOARD OF EDUCATION SPOTLIGHT PROGRAM RECOGNIZES THE FOLLOWING STUDENTS OF THE MONTH FOR MAY 2021:

<u>Pre-Kindergarten</u> Michael Chapman	<u>Kindergarten</u> Landon Lerro	<u>Grade One</u> Chase Thomas
<u>Grade Two</u> Zachary Willms	<u>Grade Three</u> Juliet Gravante	<u>Grade Four</u> Scarlett Lopez-Campos
<u>Grade Five</u> Lauren Hagan	<u>Grade Six</u> Jack Borzotta	<u>Grade Seven</u> Andrew Petitt
<u>Grade Eight</u> Payton Szkotak	<u>Freshman Class</u> Lillian Zimmerman	<u>Sophomore Class</u> Noah Brasteter
<u>Junior Class</u> Giovanni Cavacini	<u>Senior Class</u> Kurt Pechmann	

VII. Recognition of Student Athlete: Summer Simpkins

VIII. Recognition of Retirees: Maria Caravelli
 Susan Clune
 Lillian Mierkowski
 Joy Steel
 Margaret Walsh

IX. Recognition of Outstanding Service: Ms. Kimberly Vencius, Nutri-Serve Manager

X. Improvement Project Presentation: Robert N Garrison, Jr. – Garrison Architects

***Board took a 5 minute recess and reconvened at 9:20PM**

XI. Approval of Board Minutes:

1. Motion by Mr. Simpson seconded by Mr. Ryan to approve the following minutes:

- May 5, 2021 Public Session
- May 12, 2021 Public Session
- May 12, 2021 Executive Session

Motion to Approve: E. Simpson Second: J. Ryan

- X James Blumenstein X Allison Cox X Ralph Gilmore X Nancy Schiavo
- X Ammie Davis X Joseph Ryan X Tara Butrica
- X Joseph Miller X Christopher Proulx X Everett Simpson

XII. Participation: (Agenda Items Only)- NONE

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

In order to permit the fair and orderly expression of such comment, the Board has set aside two portions of this Board meeting for public comment on any school or school district issue that a member of the public feels may be of interest to the residents of the school district.

For the first portion, public comments are invited on matters pertaining only to the agenda for tonight's meeting. For the second portion, public comments are invited on all matters pertaining to the school district.

Participants should announce their name, address, and any group they may represent, if applicable. The Board reserves the right to limit public discussion. Public discussion of a topic will be limited to fifteen (15) minutes, and individual speakers will be limited to three (3) minutes. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard. Reference bylaws #0167 of the Audubon Public Schools Board of Education Policy Manual.

The Board uses the public comment period as an opportunity to listen to citizen. Not all issues brought to a Board meeting will be resolved at that particular meeting. Complaints stated or actions requested by the public may be taken under advisement by the Board for investigation, discussion, actions, or disposition at a later date or time. The public comments sessions are an opportunity for citizens to share their opinions and remarks with the Board; it is not a question and answer session. The Board may or may not respond to public comments at the time they are made and is under no obligation to do so.

The Board does not endorse public comments nor will the Board be held liable for comments made by members of the public. Any individuals who may be the subject of public comments, including district employees, shall retain all rights against defamation and slander according to the laws of New Jersey.

All motions are voted on by all members unless otherwise marked with a +.

XIII. GOVERNANCE: Chairperson: Mr. Blumenstein – Committee Members: Mr. Miller, Mr. Ryan, Mr. Simpson, Alternate: Mr. Proulx

Board of Education Goals

- ❖ To continue to provide equitable access to a rigorous curriculum while focusing on improving student achievement and decreasing the achievement gaps.
- ❖ To maintain a cost-effective budget that provides for educational resources, supports a preventative maintenance program, and encourages and facilitates long-range facility improvements.
- ❖ To foster a positive school climate and culture in order to positively impact student motivation, engagement, and achievement.

XIV. OPERATIONS: Chairperson: Mrs. Cox – Committee Members: Ms. Butrica, Ms. Davis, Mr. Gilmore, Alternate: Mr. Miller

Board of Education Goals

- ❖ To continue to provide equitable access to a rigorous curriculum while focusing on improving student achievement and decreasing the achievement gaps.
- ❖ To maintain a cost-effective budget that provides for educational resources, supports a preventative maintenance program, and encourages and facilitates long-range facility improvements.
- ❖ To foster a positive school climate and culture in order to positively impact student motivation, engagement, and achievement.

MOTION TO APPROVE ITEMS 1-20

Motion by Mrs. Cox and seconded by Mrs. Butrica

1. Board Secretary's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of April 2021. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

April Board Secretary's Report

2. Cash Reconciliation Report in accordance with 18A:17-36 and 18A:17-9 for the month of April 2021. The Cash Reconciliation Report and Secretary's reports are in agreement for the month of April 2021.

April Cash Reconciliation Report

3. Board Secretary in accordance with N.J.A.C. 6A:23A – 16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

4. Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4 We certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

5. Motion to approve line item transfers for the month of April 2021.

Line Item Transfers

6. Motion to approve the partial bills payable list for May 2021 in the amount of \$46,181.01 when certified.

May Bill List

7. Motion to approve the bills payable list for June 2021 in the amount of \$438,036.80 when certified.

June Bill List

8. Motion to acknowledge Safety Drills conducted in the District Schools:

Haviland Avenue School

- | | |
|--------------|-----------------------------|
| May 13, 2021 | Fire Drill |
| May 13, 2021 | School Bus Evacuation Drill |

May 20, 2021 1,000 Ft. Evacuation Drill

Mansion Avenue School

May 13, 2021 Fire Drill
 May 14, 2021 Lockout Drill

Audubon High School

May 13, 2021 Fire Drill
 May 14, 2021 Shelter In Place

9. Motion to approve the schedule of taxes for the 2021-2022 school year to be remitted by the Borough of Audubon and paid accordingly to the Audubon School District.

Date	General Fund	Debt Service	Total
7/28/21	\$1,044,140.00	\$67,600.00	\$1,111,740.00
8/28/21	\$1,041,000.00		\$1,041,000.00
9/28/21	\$1,041,000.00		\$1,041,000.00
10/28/21	\$1,041,000.00		\$1,041,000.00
11/28/21	\$1,041,000.00		\$1,041,000.00
12/28/21	\$1,041,000.00	\$852,600.00	\$1,893,600.00
1/28/22	\$1,041,000.00		\$1,041,000.00
2/28/22	\$1,041,000.00		\$1,041,000.00
3/28/22	\$1,041,000.00		\$1,041,000.00
4/28/22	\$1,041,000.00		\$1,041,000.00
5/28/22	\$1,041,000.00		\$1,041,000.00
6/28/22	\$1,041,000.00		\$1,041,000.00
Total	\$12,495,140.00	\$920,200.00	\$13,415,340.00

10. Motion to approve the schedule of taxes for the 2021-2022 school year to be remitted by Audubon Park and paid accordingly to the Audubon School District.

Date	General Fund
7/28/21	\$93,011.00
10/28/21	\$93,011.00
1/28/22	\$93,011.00
4/28/22	\$93,011.00
Total	\$372,044.00

11. Motion to approve the following resolution:

Resolution Authorizing the Transfer of Current Year Funds to Maintenance Reserve

WHEREAS, N.J.S.A. 18A:21-2, N.J.S.A. 18A:7G-31 and N.J.S.A. 18A:7F-41(a) permits a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permits a board of education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the **Audubon Board of Education** wishes to deposit current year general fund unanticipated revenue and unexpended line appropriations into a Maintenance Reserve account at year end, and

WHEREAS, the **Audubon Board of Education** has determined that up to Five Hundred Thousand Dollars (\$500,000.00) may be available for such purpose of transfer,

NOW THEREFORE BE IT RESOLVED by the **Audubon Board of Education** that it hereby authorizes the district's School Business Administrator to make this transfer with all applicable laws and regulations.

12. Motion to approve the following resolution:

Resolution Authorizing the Transfer of Current Year Funds to Capital Reserve

WHEREAS, N.J.S.A. 18A:21-2, N.J.S.A. 18A:7G-31 and N.J.S.A. 18A:7F-41(a) permits a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permits a board of education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the **Audubon Board of Education** wishes to deposit current year general fund unanticipated revenue and unexpended line appropriations into a Capital Reserve account at year end, and

WHEREAS, the **Audubon Board of Education** has determined that up to Five Hundred Thousand Dollars (\$500,000.00) may be available for such purpose of transfer,

NOW THEREFORE BE IT RESOLVED by the **Audubon Board of Education** that it hereby authorizes the district's School Business Administrator to make this transfer with all applicable laws and regulations.

13. Motion to approve the following resolution:

Resolution Authorizing the Transfer of Current Year Funds to Emergency Reserve

WHEREAS, N.J.A.C 6A23A-14.4 and permits a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permits a board of education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the **Audubon Board of Education** wishes to deposit current year general fund unanticipated revenue and unexpended line appropriations into an Emergency Reserve account at year end, and

WHEREAS, the **Audubon Board of Education** has determined that up to Five Hundred Thousand Dollars (\$500,000.00) may be available for such purpose of transfer,

NOW THEREFORE BE IT RESOLVED by the **Audubon Board of Education** that it hereby authorizes the district's School Business Administrator to make this transfer with all applicable laws and regulations.

14. Motion to approve the Lead Testing Program Statement of Assurance for the 2020-2021 school year.

2020-2021 Lead Testing SOA

15. For Board edification:

Pursuant to P.L. 2015, chapter 47 the Audubon Board of Education intends to receive, award or permit to expire the following contracts previously awarded by the Board of Education. These

contracts are, and have been in full compliance with all State and Federal regulations; in particular, NJ Title 18A: 18, et. Seq. NJAC Chapter 6A:23A and Federal Procurement Regulations 2CFR Part 200, 317 et. Seq.

SERVICE	CONTRACTOR	STATUS
Board Solicitor	Parker McCay	Renewal
Board Auditor	Inverso and Stewart	Renewal
Architect of Record	Garrison Architects	Renewal
FSA Administrator	AmeriFlex	Renewal
Physician of Record	Dr. James Runfola	Renewal
Physician of Record	Rothman Institute	Renewal
Broker of Record (Liability Insurance)	Hardenbergh Insurance Group	Renewal

16. Motion to approve the following resolution:

Resolution of the Board of Education of the Borough of Audubon in the County of Camden, New Jersey Authorizing Certain Actions in Connection with Proposed School Facility Projects

WHEREAS, The Board of Education of the Borough of Audubon in the County of Camden, New Jersey (the “Board” when referring to the governing body and the “School District” when referring to the territorial boundaries governed thereby), seeks to submit to the voters various school facilities projects (collectively, the “Projects”);

WHEREAS, the School District will seek Debt Service Aid with respect to the Projects; and

WHEREAS, the Board now seeks to take the initial steps in order to proceed with the planning and authorization of: (i) the Projects; and (ii) a School District special election at which time a bond referendum authorizing the Projects shall be presented to the voters of the School District.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE BOROUGH OF AUDUBON IN THE COUNTY OF CAMDEN, NEW JERSEY, as follows:

Section 1. In accordance with the requirements of Section 6A:26-5.1 through 6A:26-5.3 of the New Jersey Administrative Code, the Board hereby ratifies the preparation of Schematic Plans and Educational Specifications, if required, by Garrison Architects (“Garrison”) in connection with the Projects and the Board further authorizes and directs Garrison to submit same to the New Jersey Department of Education and to the Camden County Superintendent of Schools for review and approval. The Board further authorizes and directs the submission of the Schematic Plans to the planning board for its review, to the extent required by law.

Section 2. In accordance with the requirements of Section 6A:26-2.3 of the New Jersey Administrative Code, the Board hereby ratifies any amendments to the Long Range Facilities Plan, as necessary, to reflect the Projects and approves the submission of any such amendment to the New Jersey Department of Education.

Section 3. In accordance with the requirements of Section 6A:26-3.2 of the New Jersey Administrative Code, the Board hereby ratifies the submission of the Project Applications and its decision seeking debt service aid for the Projects.

Section 4. With respect to the Projects, the Board hereby authorizes and directs the Board President, the Superintendent and the Business Administrator/Board Secretary, as applicable, to execute the schematic plans and educational specifications, the amendment to the Long Range Facilities Plan, the Project cost estimate sheets and all related project documents allowing submission of same to the New Jersey Department of Education.

Section 5. The Board hereby authorizes and directs the Board President, the Superintendent, the Business Administrator/Board Secretary, Garrison Architects, and Wilentz, Goldman & Spitzer, P.A., as Bond Counsel, as applicable, to take all action required to preserve the opportunity to present the Projects to the voters via a bond referendum at School District special election to be held on September 28, 2021 or such other date as may be available to the Board.

Section 6. This resolution shall take effect immediately.

- 17. Motion to approve SchoolPointe as Website Design, CMS, Hosting, and Mass notification system for a three year contract effective July 1, 2021 at a cost of \$6,000/year with up a one-time development cost of \$3,500.00.
- 18. Motion to approve Procure Software, LLC as recordkeeping software for KEYS program at a monthly cost of \$104.00/month for the 2021-2022 school year.
- 19. **Approval of Professional Service Agreements for the 2020-2021 School Year**

WHEREAS, the **Special Education Department** has compiled a list of private providers, qualified to perform professional consultations and services; and

WHEREAS, the **Board**, pursuant to its authority under N.J.S.A. 18A:18A-5(a)(1), may negotiate and award a contract for professional services without the necessity of public advertising for bids and bidding therefor; and

WHEREAS, the **Board** has determined, based upon the recommendation of its **Administration**, that there is a continued need for the professional consultations and services for the 2020/2021 school year and that the award of said contracts will allow for the continued provision of high quality services at a fair and competitive price; and

WHEREAS, the total amount to be paid to any one vendor shall not exceed the rates as listed for the current school year;

NOW, THEREFORE, BE IT RESOLVED by the **Audubon Board of Education**, that the **Board** hereby approves the list of **Approved Private Providers** to perform such professional consultations and services as are determined necessary and prudent by the **Supervisor of Special Education Services** for the 2020/2021 school year; and be it

FURTHER RESOLVED, that the Board authorizes its President and Secretary to execute professional services contracts with Approved Private Providers upon final approval of the form of contracts by the Superintendent of Schools & School Business Administrator and when needed by the School Board Solicitor.

<p><u>ACES</u> Assessments, Counseling & Educational Support Tom Melahn Provision: Psychological, Educational & S/L Evals: \$750 Occupational & Physical Therapy Evals: \$650 Evaluation Svs for Deaf or Hard of Hearing: \$900</p>	<p><u>Mueller, Corey</u> Provision: Psychological evals: \$300</p>
<p><u>Amstar Medical Transport</u> Allen Morton, Executive Director Provision: Medical Transport for Disabled Students \$55.00 each way, plus \$3.50 per mile Multi student discount will be applied</p>	<p><u>New Behavioral Network</u> (2020/2021 rates) JayCee Johnson Provision: Behavior Consultation: \$125/hour Behavior Interventionist: \$45/hr., Group Training: \$200/hour</p>

	Functional Behavioral Assessment (FBA): \$1,000
<p><u>Bancroft NeuroHealth</u> (2020/2021 rates) Colleen Valentino, Principal Provision: Functional Behavioral Assessment (FBA): \$1,250 Neuropsychological Assessment: \$175/hour Assistive Tech Evals: \$850 Therapy (OT, PT, ST) Evals: \$180/hr. Board Certified Behavior Analyst: \$115/hour Applied Behavior Specialist: \$75/hour Follow Up Meeting Attendance: \$150 Advanced ABA Associate \$45/hr Occupational, Physical & Speech Therapy: \$90/hour Assistive Tech Services: \$114/hr. Two hour min.</p>	<p><u>Karen Noble, M.Ed, LDT/C</u> Provision: Evaluation Svs for Deaf or Hard of Hearing Educational Evaluations: \$750 each Educational Consultation: \$100/hr Professional Development: \$400/half day Meeting Attendance: \$100/h</p>
<p><u>Bayada Home Health Care</u> Rose Sample, Director 856-772-2010 Provision: 1-1 Nursing Svs for Medically Disabled Students \$54/hr RN, \$44/hr LPN</p>	<p><u>Para-Plus Translations</u> Christina Frazier, Interpretation Coordinator. Provision: Interpretation: Spanish \$68.50/hour, other languages vary. Two hour minimum Document Translation: \$.16/word. \$63 minimum</p>
<p><u>BCSSD Educational Services Unit (ESU)</u> Bobbie Downs Provision: Learning, Psychological Evals: \$495 each. out of county Social Evals: \$400 each out of county OT, PT, Speech/Language Evals: \$355 out of county Functional Behavioral Assess: \$1,325 out of county FBA with Behavior Intervention Plan: \$1,540 out of county Behavioral Consult: \$96/hour out of county Specialized S/L, LE, Psych (D/HoH): \$775 or \$815 w/interpreter out of county</p>	<p><u>Puzzles Education Services</u> Gladys Hubbard or Norman Nacovin Provision: PsychoEducational Evaluations: \$680 Psychological, Educ., Social, S/L Evals: \$350 ea Bilingual PsychoEducational Evaluations: \$850 ea Bilingual Psych, Educ., Social, S/L Evals: \$500 ea Additional Bilingual Report to Parent: \$125 Interpretation svs at CST meetings: \$185/hr</p>
<p><u>Camden County Educational Services Comm.</u> Debra Magill Provision: Psych, Educational, Social, S/L Evals: \$360, \$505 non-English Bilingual S/L Evals: \$695 ea. PsychoEducational Eval: \$710, \$985 non-English PT, OT Evals (without sensory): \$300 OT Evals (with sensory): \$400</p>	<p><u>REM Audiology</u> Dr. Cory McNabb Provision: Diagnostic Audiological Evals: \$295 Central Auditory Processing Disorder Evals: \$595</p>
<p><u>Cesare, Gregory MSW, LCSW</u> Provision: Social Evaluations: \$250 Attendance at CST Mtgs: \$40/hr</p>	<p><u>School Therapy Svs at Virtua (formerly Rehab Conn</u> Amy Knect, Manager Provision: Occupational and Physical Therapy: \$80/hr. Occupational and Physical Therapy Eval: \$320/hour</p>
<p><u>Gloucester County S.S.S.D. Ctr for Regional Ed Support Svs (CRESS)</u> Mary Hilley Supervisor of Ed Support Svs Provision: Assistive Tech Evals: \$1,260 ea out of county Functional Behavioral Assess: \$889 ea out of county OT, PT, Speech/Language Evals: \$485 out of county Specialized S/L (D/HoH): \$595 out of county Educational Interpreter (D/HoH): \$458/hr - 2 hr min.</p>	<p><u>Star Pediatric HomeCare</u> Provision: 1-1 Nursing Svs for Medically Disabled Students \$60/hr RN, \$48/hr LPN</p>

out of county	
<u>Goss, Jessica CCC-SLP</u> Provision: Spanish or Bilingual Speech & Lang Evals: \$550 With 2 nd report in Spanish: \$600	<u>Technology for Educ & Commun. Consult</u> Jennifer Drenchek-Cristiano Speech/Language Evals: \$550 Augmentative Communication Evals: \$900 on site, w/home visit \$975 Assistive Technology Eval: \$850 Assistive Tech/Augment Comm Consult: \$125/hr. Assistive Tech/AAC General Training: \$150/hr.
<u>Hewitt, Dr. Joseph, DO</u> Provision: Provision: Psychiatric evaluations: \$600 in office or telehealth, \$650 ea. in school Neuropsychiatric evaluations: \$700 each	<u>Voorhees Pediatric Rehab</u> Doug Kahlbach, Director Provision: Social, OT, Pt, S/L, Dysphagia Evals: \$375 ea Comprehensive Augment. Comm. Eval: \$1250 ea Treatment/Consult Svs: \$97.50/session up to 1 hr \$90/session 3+ hours
<u>Lake Drive Program</u> Kelly Maxwell, MEd, LDTC Provision: Evaluation Svs for Deaf or Hard of Hearing Psychological, Educ., S/L Evals: \$800 each Meeting Attendance - \$300 + \$.35/mile	

20. Motion to approve allocations and submission (with their Statement of Assurances) of the IDEA-B Grant for the 2021-2022 school year in the following amounts:

Basic	364,231.00
Preschool	12,635.00

Motion to Approve Item(s) 1 through 20: A. Cox Second: T. Butrica

- X James Blumenstein X Allison Cox X Ralph Gilmore X Nancy Schiavo
X Ammie Davis X Joseph Ryan X Tara Butrica
X Joseph Miller X Christopher Proulx X Everett Simpson

VOTE FOR ITEMS 1-20

Motion approved by unanimous roll call (10-0)

- XV. **EDUCATION: Chairperson: Ms. Schiavo - Committee Members: Mr. Blumenstein, Ms. Butrica, Mr. Proulx, Alternate: Mr. Simpson**

Board of Education Goals

- ❖ To continue to provide equitable access to a rigorous curriculum while focusing on improving student achievement and decreasing the achievement gaps.
- ❖ To maintain a cost-effective budget that provides for educational resources, supports a preventative maintenance program, and encourages and facilitates long-range facility improvements.
- ❖ To foster a positive school climate and culture in order to positively impact student motivation, engagement, and achievement.

MOTION TO APPROVE ITEMS 1-5

Motion by Mr. Simpson and seconded by Mr. Gilmore

1. + Student Statistics June 2021

Date	Haviland Avenue	Mansion Avenue	Audubon Jr./Sr. HS	Out of District	Total
6/1/2021	247	370	802	21	1,440
5/3/2021	247	370	804	20	1,441
6/1/2020	277	393	807	24	1,501

2. **Approval of Attendance at Conferences and Workshops for the 2020-2021 School Year**

WHEREAS, certain **Audubon Public School District employees** have requested authorization to attend the conference(s)/Workshop(s) listed below, and

WHEREAS, the attendance of each employee at the specified conference/workshop is educationally necessary, fiscally prudent and 1) directly related to and within the scope of the employee’s current responsibilities and the **District’s Professional Learning Plan**, and 2) critical to the instructional needs of the District or furthers the efficient operation of the District;

NOW, THEREFORE BE IT RESOLVED, that the **Audubon Board of Education** authorizes the attendance of the employees at the specified conferences/workshops listed below, and be it

FURTHER RESOLVED, that the **Board** hereby determines that the estimated expenses related to the authorized travel listed below are justified and

THEREFORE, authorizes payment of any registration fees and statutorily authorized travel expenditures to the designated employees, not to exceed District budgetary limitations and to be in accordance with the provisions of *N.J.S.A. 18A:11-12*, the District’s travel policy and procedures, State travel payment guidelines established by the Department of Treasury in NJOMB circular letter 08-13-OMB, and with the guidelines established by the federal Office of Management and Budget:

Participant	Conference Title & Location	Date(s)	Cost
Jillian Matysik	Trauma Informed Transition Planning For Youth With Mental Health Challenges Virtual	June 4, 2021	No Cost
Bridget Bialecki	CRC – South Inclusion Institute Virtual	June 15, 2021	No Cost
Jessica Bruck	Inclusion Institute Virtual Conference	June 15, 2021	No Cost
Erica Wenzel	LRC-S Inclusion Institute Virtual	June 15, 2021	No Cost

3. + Motion to approve a donation of child and adult masks plus hand sanitizer to Mansion Avenue School from Gloria Jensen, founder of Luke’s Place.

Luke’s Place is a non-profit organization that supports young adults with special needs.

4. Motion to approve membership in the New Jersey State Athletic Association for the 2021-2022 school year. Audubon Agrees to be governed by the Constitution, bylaws, rules and regulations of the NJSIAA, including all rules governing student-athlete eligibility. The cost for the annual dues is \$2,500.00.

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5. + Motion to approve the following field trip requests for the 2020-2021 school year:

School	Destination of Trip/ Staff in charge	Date	Time(s)	Chaperones & Students	Purpose of Trip	Bus Cost
MAS	Audubon Lake and Audubon Recreational Playground	6/15/21 Rain date 6/16/21	Depart 9:30 am Return 11:45 am	69 students, 8 chaperones	End of year activity to connect Science and Social Studies to make real world connections	N/A
MAS	Audubon Recreational Center – Hampshire Avenue	6/16/21	Depart 9:10 am Return 11:45 pm	112 students, 8 chaperones	End of year celebration	N/A
MAS	Audubon Recreational Center – Hampshire Avenue	6/17/21 Rain date 6/18/21	Depart 9:10 am Return 11:45 am	90 students, 6 chaperones	End of year celebration	N/A
MAS	Audubon Recreational Center – Hampshire Avenue	6/18/21	Depart 9:10 am Return 11:45 am	84 students, 9 chaperones	End of year celebration	N/A

Motion to Approve Items 1 through 5: E. Simpson Second: R. Gilmore

Roll Call

- X James Blumenstein X Allison Cox X Ralph Gilmore X Nancy Schiavo
X Ammie Davis X Joseph Ryan X Tara Butrica
X Joseph Miller X Christopher Proulx X Everett Simpson

VOTE FOR ITEMS

Motion approved by unanimous roll call (10-0)

XVI. HUMAN RESOURCES: Chairperson: Mrs. Davis, Committee Members: Mrs. Cox, Mr. Gilmore, Mrs. Schiavo, Alternate: Mr. Ryan

Board of Education Goals

- ❖ To continue to provide equitable access to a rigorous curriculum while focusing on improving student achievement and decreasing the achievement gaps.
- ❖ To maintain a cost-effective budget that provides for educational resources, supports a preventative maintenance program, and encourages and facilitates long-range facility improvements.
- ❖ To foster a positive school climate and culture in order to positively impact student motivation, engagement, and achievement.

MOTION TO APPROVE ITEMS 1-16

Motion by Mrs. Cox and seconded by Mr. Proulx

1. + Motion to approve the Memorandum of Agreement between the Audubon Board of Education and the Audubon Education Association effective July 1, 2021 through June 30, 2024.

2021-2024 Memorandum of Agreement

2. + Motion to approve the first year tenure track part-time Special Education Aide contract for Mikayla Lavecchio, at the Mansion Avenue Elementary School, Step 2, \$14.49 per hour, 29.5 hours per week, not to include benefits, effective retroactive to June 7, 2021, pending the completion of all Audubon Board of Education and New Jersey Department of Education requirements, and negotiations for a new Collective Bargaining Agreement, for the 2021-2022 School year at the recommendation of the Superintendent of Schools.
3. Motion to approve the first year tenure track part time Occupational Therapist contract for Palak Arora, for the 2021-2022 school year MA – Step 13, \$69,948.00, FTE 0.87, effective September 1, 2021 through June 30, 2022, pending the completion of all Audubon Board of Education and New Jersey Department of Education requirements, and negotiations for a new Collective Bargaining Agreement, for the 2021-2022 School year at the recommendation of the Superintendent of Schools.
4. Motion to approve the first year tenure track Teacher of English contract for Ryan Latini, at the Audubon High School, for the 2021-2022 school year MA – Step 2, \$56,400.00, effective September 1, 2021 through June 30, 2022, pending the completion of all Audubon Board of Education and New Jersey Department of Education requirements, and negotiations for a new Collective Bargaining Agreement, for the 2021-2022 School year at the recommendation of the Superintendent of Schools.
5. Motion to approve the first year tenure track School Counselor contract for Devon Schwab, at the Audubon High School, for the 2021-2022 school year MA – Step 1, \$55,400.00, effective September 1, 2021 through June 30, 2022, pending the completion of all Audubon Board of Education and New Jersey Department of Education requirements, and negotiations for a new Collective Bargaining Agreement, for the 2021-2022 School year at the recommendation of the Superintendent of Schools.
6. Motion to approve the following high school guidance counselor with duties assigned and pre-approved by the Director of School Counseling for up to 70 hours of summer work at their individual hourly rate with executed time sheets:

Devon Schwab
7. Motion to retroactively approve the Custodial contract for Robin Jones for the 2020-2021 school year Step 2, \$28,000.00, effective retroactively June 1, 2021 through June 30, 2021, pending the completion of all Audubon Board of Education and New Jersey Department of Education requirements, at the recommendation of the Superintendent of Schools.
8. Motion to approve the Custodial contract for Robin Jones for the 2021-2022 school year Step 2, \$28,000.00, effective July 1, 2021 through June 30, 2022, pending the completion of all Audubon Board of Education and New Jersey Department of Education requirements, and negotiations for a new Collective Bargaining Agreement, for the 2021-2022 School year at the recommendation of the Superintendent of Schools.
9. + Motion to approve the part time Instructional Aide contract for Kristina Filachek, at the Haviland Avenue Elementary School, for the 2021-2022 school year Step 3, \$14.91 per hours, 29.5 per week, not to include benefits, effective July 1, 2021 through June 30, 2022, pending the negotiations for a new Collective Bargaining Agreement, for the 2021-2022 School year at the recommendation of the Superintendent of Schools.
10. + Motion to approve the Elementary Teacher contract for Shannon Horan, at the Mansion Avenue Elementary School, for the 2021-2022 school year Step 8 + MA, \$66,700.00, effective July 1, 2021 through June 30, 2022, pending the negotiations for a new Collective Bargaining Agreement, for the 2021-2022 School year at the recommendation of the Superintendent of Schools.

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- 11. Motion to approve the part time General Aide contract for Johanna Urban, at the high school, for the 2021-2022 school year Step 14, \$25.78 per hour, 29.5 hours per week, not to include benefits, effective September 1, 2021 through June 30, 2022, pending the negotiations for a new Collective Bargaining Agreement, for the 2021-2022 School year at the recommendation of the Superintendent of Schools.
- 12. + Motion to accept, with best wishes, the letter of resignation, from Jennifer Battista as an Elementary Teacher at Mansion Avenue School, effective July 1, 2021, as recommended by the Superintendent of Schools.
- 13. + Motion to accept, with best wishes, the letter of resignation, from Justine Callahan, as a Special Education Aide at the Haviland Avenue Elementary School, effective June 30, 2021, as recommended by the Superintendent of Schools.
- 14. Motion to accept, with best wishes, the letter of resignation, from Tracey Timko as a Part Time General Aide at the high school, effective June 11, 2021, as recommended by the Superintendent of Schools.
- 15. Motion to approve a request from employee #1473, to invoke the Federal Family Medical Leave Act, effective October 11, 2021 to June 30, 2022.

October 11, 2021 through December 14, 2021	Paid Leave (37 sick, 5 personal days)
December 15, 2021 through June 30, 2022	Unpaid Leave
October 11, 2021 through December 6, 2021	Federal FMLA (8 weeks)
December 7, 2021 through March 8, 2022	NJ Family Leave

- 16. + Motion to approve retroactively a request from Employee #1905, to invoke a Leave of Absence, effective May 18, 2021 to June 4, 2021, at the recommendation of the Superintendent of Schools as described below:

May 18, 2021 through June 4, 2021	Unpaid Leave
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Motion to Approve Items 1 through 16: A. Cox Second: C. Proulx

Roll Call:

<u> X </u> James Blumenstein	<u> X </u> Allison Cox	<u> X </u> Ralph Gilmore	<u> X </u> Nancy Schiavo
<u> X </u> Ammie Davis	<u> X </u> Joseph Ryan	<u> X </u> Tara Butrica	
<u> X </u> Joseph Miller	<u> X </u> Christopher Proulx	<u> X </u> Everett Simpson	

VOTE FOR ITEMS 1-16

Motion approved by unanimous roll call (10-0)

MOTION TO APPROVE ITEMS 17-31

Motion by Mrs. Davis and seconded by Mrs. Butrica

- 17. + Motion to accept, with best wishes, the letter of resignation, from Phyllis Barnes as a Special Education Aide at Mansion Avenue School, effective June 18, 2021, as recommended by the Superintendent of Schools.

- 18. + Motion to accept, with best wishes, the letter of resignation, from Shelby Hamilton as an Instructional Aide at Haviland Avenue School, effective June 18, 2021, as recommended by the Superintendent of Schools.
- 19. Motion to approve the following Audubon Junior-Senior High Avenue School extracurricular contracts for the 2021-2022 school year at the same rates as 2020-2021 pending negotiations for a new Collective Bargaining Agreement at the recommendation of the Superintendent of Schools.

As a result of the health-related closures due to COVID-19, payments and stipends may be impacted by cancellation of events, school closures, hybrid schedules, etc. The following stipends will be compensated as follows for the 2021-2022 school year:

Cancellation of Season/Event	
When notified; one week or more prior to the start of the season or three days prior to the event	0.0%
School Closure & Hybrid Schedules	
Greater Than 50% of Season or Event Occurred	100.0%
Greater Than or Equal to 25% and Less Than or Equal to 50%	50.0%
Greater than 7 practices and Less Than 25%	25.0%

- Athletic Season = First official practice to sectional start or school closure
- Extracurricular Season = First official practice to culminating event or school closure

Name	Position/Activity	Contractual Rate
TBD	Peer to Peer	\$800.00
Wendy VanFossen	Peer to Peer	\$800.00

- 20. Motion to approve retroactively the following individual as a chaperone for the Senior Trip to Six Flags Great Adventure on May 21, 2021, at the recommendation of the Superintendent of Schools.

Luke Collazzo

- 21. + Motion to approve the Audubon 2021 ESY program.

Preschool Extended School Year Program:

15 days: July 6 – July 29, 2021, Monday – Thursday

Enrolled students attend 15 days and receive educational intervention and related services as indicated in IEPs.

One session per day, at 2.5 hours.

Elementary Extended School Year Program:

15 days: July 6 – July 29, 2021, Monday – Thursday

Enrolled students attend 15 days and emphasis is placed on ELA and Math. Related services are provided as indicated in IEPs.

Grades K-2 and 3-6 as separate sessions, with each session at 2.5 hours per day.

MINUTES OF MEETING OF THE AUDUBON BOARD OF EDUCATION JUNE 9, 2021

22. + Motion to approve the following staff members for the 2021 Special Education Extended School Year Program for classified students:

<u>Preschool Disabled ESY Teacher</u> - one position 15 days x 3 hours/day at contractual rate (currently \$40/hour x 15 days=\$1,800)	Cherie McNellis
<u>Preschool Disabled ESY Classroom aide</u> - one position 15 days x 2.5 hours/day at contractual rate (currently \$12/hour x 15 days=\$450)	Jessica Bruck
<u>Elementary Special Ed Teacher</u> (Grades K-2 ESY) - one position 15 days x 3 hours/day at contractual rate (currently \$40/hour x 15 days=\$1,800)	Jordan Daminger
<u>Elementary Special Ed Teacher</u> (Grades 3-6 ESY) - one position 15 days x 3 hours/day at contractual rate (currently \$40/hour x 15 days=\$1,800)	Jordan Daminger
<u>Elementary Classroom Aide</u> (Grades K-2 ESY) - one position 15 days x 2.5 hours/day at contractual rate (currently \$12/hour x 15 days=\$450)	Kyle Shireman
<u>ESY 1:1 Aide (Elementary)</u> – two positions 15 days x 2.5 hours/day at contractual rate (currently \$12/hour x 15 days=\$450)	Vincent Rodgers Mikayla Lavecchio
<u>Elementary Classroom Aide</u> (Grades 3-6 ESY) – one position 15 days x 2.5 hours/day at contractual rate (currently \$12/hour x 16 days=\$450 per position)	Vincent Rodgers
<u>Preschool and/or Elementary Substitute Special Ed Teacher</u> – one position At contractual rate (currently \$40/hour)	Kate Lin
<u>Preschool and/or Elementary Substitute Classroom Aides</u> – two positions At contractual rate (currently \$40/hour)	Nancy Scully Beth Crosby
<u>Speech Language Specialist</u> as needed for IEP based services At per diem rate	Jenna Casey
<u>Occupational Therapist</u> as needed for IEP based services At per diem rate	Palak Arora
<u>Physical Therapist</u> as needed for IEP based services At per diem rate	Patricia Bevelheimer
<u>School Nurse</u> – one position, afternoon session 15 days x 2.5 hours/day at per diem rate	Ann Alston
<u>Reading Interventionist</u> – Eight one hour sessions at the contracted instructional rate	Terry Salamone

23. Motion to approve the additional staff member as Summer Bridge Program Instructors supported through Title I funds for fifteen (15) days over the summer, Monday through Thursday 8:30AM to 11:30AM at the instructional rate of \$40.00 for 3 hours each day. Additional compensation for pre-planning (4 hours) and debriefing & data collation (2 hours) at the planning rate of \$30.00 per hour, at the recommendation of the Superintendent of Schools:

Position	Instructor
Nurse	Monica Ochal

MINUTES OF MEETING OF THE AUDUBON BOARD OF EDUCATION JUNE 9, 2021

24. Motion to approve the following as district substitute teachers for the 2021-2022 school year, on an emergent basis, pending completion of all district and state requirements at the recommendation of the Superintendent of Schools:

Kelsey Downham	Substitute Teacher
Gregory Aquilino	Substitute Teacher
Rebecca Turner	Substitute Teacher
Isaac Oribabor	Substitute Teacher

25. Motion to authorize the re-appointment of Michelle Marchiano as the Director of Community Education for the 2021-2022 School Year at the same salary as 2020-2021, \$14,704.00, pending negotiations of District Bargaining Agreements, at the recommendation of the Superintendent of Schools.
26. + Motion to approve Lisa McGilloway for summer hours not to exceed 50 hours at the negotiated rate (\$30/hour) in preparation for building level Response to Intervention (RTI) planning including but not limited to cycle planning for all meetings, research, training preparation, academic support, and scheduling preparation for the 2021-2022 school year, at the recommendation of the Superintendent of Schools.
27. + Motion to approve Alycia Colucci for summer hours not to exceed 25 hours at the negotiated rate (\$30/hour) in preparation for building level Response to Intervention (RTI) planning including but not limited to cycle planning for all meetings, research, training preparations, academic support, and scheduling preparation for the 2021-2022 school year, at the recommendation of the Superintendent of Schools.
28. + Motion to approve Francine Bechtel for summer hours not to exceed 25 hours at the negotiated rate (\$30/hour) in preparation for building level Response to Intervention (RTI) planning including but not limited to cycle planning for all meetings, research, training preparations, academic support, and scheduling preparation for the 2021-2022 school year, at the recommendation of the Superintendent of Schools.
29. + Motion to approve curriculum writing to be compensated based on the negotiated rate (\$800.00 per curriculum) between the Audubon Education Association and the Audubon Board of Education for the following staff members, at the recommendation of the Superintendent of Schools.
- a. STEAM (K-2) – Tricia Martel
 - b. STEAM (3-6) – Tricia Martel
 - c. Computer Science – Dan Carter
30. Motion to approve summer curriculum revisions to be compensated based on the negotiated rate (\$400.00 per curriculum) between the Audubon Education Association and the Audubon Board of Education for the following staff members, at the recommendation of the Superintendent of Schools.

English IV Kate Wilson	Algebra 2 Lori Tanenbaum Ron Latham	US II Luke Collazzo	Physics Chris Sylvester	Intro to Art/Elements Janelle Mueller Carly Burton
English III Larae Drinkhouse Catherine Gidjunis	Statistics Adam Cramer Erica Wenzel	History Through Film Luke Colazzo	K-2 Music Carl Ellinwood	Art 1 Janelle Mueller Carly Burton
English I Larae Drinkhouse Catherine Gidjunis	Pre-Calculus Lori Tanenbaum Ron Latham	Business Economics/Marketing Sharon Selby	3-6 Music Carl Ellinwood	K-2 Art Jillian Long
Woodworking III Mike Stubbs	Personal Finance Sharon Selby			

Dustin Stiles				
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31. Motion to approve the following Pacing Guide committee members to be compensated for up to 12 hours at the negotiated rate (\$30.00 per hour) between the Audubon Education Association and the Audubon Board of Education with executed time sheets, as recommended by the Superintendent of Schools:

- a. Christine Brady
- b. Becky Gilbert
- c. Kim Monteleone
- d. Colleen McFetridge
- e. Christine Fox
- f. Alycia Colucci
- g. Shelly Chester
- h. Kelly Angelone
- i. Nicole Racite
- j. Jen Beebe
- k. Maddy Meehan
- l. Natalie Busarello

Motion to Approve Items 17 through 31: A. Davis Second: T. Butrica

Roll Call

- X James Blumenstein X Allison Cox X Ralph Gilmore X Nancy Schiavo
- X Ammie Davis X Joseph Ryan X Tara Butrica
- X Joseph Miller X Christopher Proulx X Everett Simpson

VOTE FOR ITEMS 17-31

Motion approved by unanimous roll call (10-0)

MOTION TO APPROVE ITEMS 32-52

Motion by Mr. Gilmore and seconded by Mrs. Cox

32. Motion to approve the following Response to Intervention committee members to be compensated for up to 10 hours at the negotiated rate (\$30.00 per hour) between the Audubon Education Association and the Audubon Board of Education with executed time sheets, as recommended by the Superintendent of Schools:

- a. Colleen McFetridge
- b. Shelley Chester
- c. Kelly Angelone
- d. Jen Beebe
- e. Denise Murphy
- g. Maddy Meehan

33. Motion to revise the 12 month (FTE 1.0) Administrative Assistant to the Audubon Junior-Senior High Principal (10-12) for Ana Carvajal for the 2020-2021 school year at Step 2 effective May 17, 2021, at the recommendation of the Superintendent of Schools.

34. + Motion to rescind the re-appointment of the following cafeteria aide for the 2021-2022 school year at the recommendation of the Superintendent of Schools.

NAME	SCHOOL	HOURLY RATE
Elizabeth Thorn	HAS Cafeteria	\$13.15 per hour

MINUTES OF MEETING OF THE AUDUBON BOARD OF EDUCATION JUNE 9, 2021

35. Motion to approve Johanna Urban, part time General Aide, for summer hours not to exceed 29.5 hours weekly at her contractual hourly rate at the recommendation of the Superintendent of Schools.
36. Motion to approve Daniel Carter as the facilitator to oversee the work of the Student Technology Assistants at the hourly rate of \$20.00 (excluding lunch) for 6.0 hours per day, Monday through Thursday, from June 21, 2021 through August 27, 2021 with executed time sheets at the recommendation of the Superintendent of Schools.
37. Motion to approve the following Technology Assistants as summer workers at the hourly rate of \$12.00 (excluding lunch) for 6.0 hours per day, Monday through Thursday, from June 21, 2021 through August 27, 2021 with executed time sheets at the recommendation of the Superintendent of Schools:
 1. Sophia Bicking
 2. Basma Chandour
 3. Ethan Davis
 4. Bella Kokocha
 5. Gabrielle Orsino
 6. Michael Tomasetti
 7. Zachary Vilardo
38. Motion to approve Adam Cramer as the facilitator to oversee the work of the Student Maintenance Workers (Painters) at the hourly rate of \$20.00 (excluding lunch) for 6.0 hours per day, Monday through Thursday, from June 21, 2021 through August 27, 2021 with executed time sheets at the recommendation of the Superintendent of Schools.
39. Motion to approve the following Student Maintenance Assistants (General Maintenance &/or Painting) as summer workers at the hourly rate of \$12.00 (excluding lunch) for 6.0 hours per day, Monday through Thursday, from June 21, 2021 through August 27, 2021 with executed time sheets at the recommendation of the Superintendent of Schools:
 1. Cooper Bantle (substitute)
 2. Gavin Bunt
 3. William Chew
 4. Elijah Chittum
 5. Chizaram Ugonna-Ufere
 6. Brady Gilbert
 7. Brian Libby
 8. Xavier Massey
 9. Michael Toby
40. Motion to approve the 2021-2022 Sports Schedules and all activities and transportation associated with these events including but not limited to games, contests, tournaments, meets, matches and team building activities at the recommendation of the Superintendent of Schools.
41. Motion to approve the Collingswood School District to provide transportation for the Audubon Swim Team during the 2021-2022 season on an as needed basis at the recommendation of the Superintendent of Schools.
42. Motion to approve the following paid fall coaching positions for the 2021-2022 school year at the same rates as 2020-2021 pending negotiations for a new Collective Bargaining Agreement, the completion of all Audubon Board of Education and New Jersey Department of Education requirements at the recommendation of the Superintendent of Schools.

As a result of the health-related closures due to COVID-19, payments and stipends may be impacted by cancellation of events, school closures, hybrid schedules, etc. The following stipends will be compensated as follows for the 2021-2022 school year:

Cancellation of Season/Event	
When notified; one week or more prior to the start of the season or three days prior to the event	0.0%
School Closure & Hybrid Schedules	
Greater Than 50% of Season or Event Occurred	100.0%
Greater Than or Equal to 25% and Less Than or Equal to 50%	50.0%
Greater than 7 practices and Less Than 25%	25.0%

- Athletic Season = First official practice to sectional start or school closure
- Extracurricular Season = First official practice to culminating event or school closure

Name	Sport/Activity	Position	Contractual Rate
Steve Ireland	Varsity Boys Cross Country	Varsity Coach	\$5,256.00
Adam Cramer	Varsity Girls Cross Country	Varsity Coach	\$5,256.00
Wendy Van Fossen	Coed Junior High Cross Country	Coach	\$2,603.00
Patrice Kilvington	Varsity Field Hockey	Varsity Coach	\$6,700.00
TBD	Varsity Field Hockey	Assistant Coach	\$4,384.00
TBD	Freshman Field Hockey	Coach	\$2,090.00
Denise Allman	Middle School Field Hockey	Coach	\$3,521.00
Dan Reed	Varsity Football	Varsity Coach	\$9,013.00
John Walsh	Varsity Football	Assistant Coach	\$5,998.00
Daniel Cosenza	Varsity Football	Assistant Coach	\$5,998.00
Andrew Haubois	Varsity Football	Assistant Coach	\$5,998.00
Keith Allen	Varsity Football	Assistant Coach	\$5,998.00
Brian Furlong	Freshman Football	Coach	\$2,893.00
Mike Tomasetti	Varsity Boys' Soccer	Varsity Coach	\$6,700.00
Andria Morrison	Varsity Boys' Soccer	Assistant Coach	\$4,384.00
Jacob Ciurlino	JV Boys' Soccer	JV Coach	\$4,384.00
Mark Hebert	7/8 Boys' Soccer	7/8 Coach	\$1,845.00
Bill Scully	Varsity Girls' Soccer	Varsity Coach	\$6,700.00
Bridget Garrity-Bantle	Varsity Girls' Soccer	Assistant Coach	\$4,384.00
TBD	JV Girls' Soccer	JV Coach	\$4,384.00
Danielle Reich	Middle School Girls' Soccer	Coach	\$1,845.00
Eric Miller	Varsity Girls' Tennis	Varsity Coach	\$6,175.00
David Niglio	Varsity Girls' Tennis	Assistant Varsity Coach	\$4,000.00
Matthew Harter	Junior High Intramural Coed Tennis	Junior High School Coach	\$1,845.00
Patrice Kilvington	Elementary Field Hockey	Elementary Coach	\$1,496.00
TBD	Fall Assistant Athletic Director	Assistant	\$2,937.94
Scott LaPayover	Athletic Trainer Fall	Athletic Trainer	\$6,368.00
Patrick Moran	Flag Football	Coach	\$1,172.00
Christopher Harris	Weight Training Fall	Instructor	\$974.40 (2/5 Stipend)

MINUTES OF MEETING OF THE AUDUBON BOARD OF EDUCATION JUNE 9, 2021

TBD	Weight Training Fall	Instructor	\$1,461.60 (3/5 Stipend)
Dan Reed	Weight Training Summer	Instructor	\$2,436.00
Stephanie Davidson	Varsity Cheerleading	Varsity Coach	\$4,052.00
Jenn Larson	Assistant Cheerleading	Assistant Coach	\$3,002.00

43. Motion to approve the following volunteer (un-paid) fall coaching positions for the 2021-2022 fall sports season pending the completion of all Audubon Board of Education and New Jersey Department of Education requirements at the recommendation of the Superintendent of Schools:

Name	Sport/Activity	Position
Andi Collazzo	Cheerleading	Assistant Coach
Kieren Boland	Cross Country	Assistant Coach
Anthony Pugliese	Cross Country	Assistant Coach
Aleksey Kilvington	Field Hockey	Assistant Coach
Thea Ricci	Field Hockey	Assistant Coach
Richard McManis	Football	Assistant Coach
Ryan Knaul	Football	Assistant Coach
Sam Santore	Football	Assistant Coach
John Marlin	Boys' Soccer	Assistant Coach

44. Motion to approve the following staff members as ticket takers for the 2021-2022 fall sports season at a rate of \$40.00 per home event pending negotiations for a new Collective Bargaining Agreement, at the recommendation of the Superintendent of Schools.

Dawn Bentley	Angela DeFilippo	Joan Nolan
Melani Borodziuk	Joe Furlong	Thea Ricci
Stacy Caltagirone	Debbie Horan	Nancy Scully
Dan Carter	Steve Ireland	Chris Sylvester
Andi Collazzo	Patrice Kilvington	Mike Tomasetti
Luke Collazzo	Krista Little	Emily Warren
Patricia Coyle	Sebastian Marino	Eileen Willis
Adam Cramer	Barbara McNulty	
Luanne Cross	Meg Murray	

45. Motion to approve to approve football personnel for the 2021-2022 fall sports season pending negotiations for a new Collective Bargaining Agreement, at the recommendation of the Superintendent of Schools.

Name	Position	Contractual Rate
Joe Callahan	Football Chain Crew	\$40 per home event
Jack Coyle	Football Chain Crew	\$40 per home event
Christopher O'Brien	Football Chain Crew	\$40 per home event
Austin Rampolia	Football Chain Crew	\$40 per home event
Carmine Rampolla	Football Chain Crew	\$40 per home event
Sam Santore	Football Field Set-Up	\$40 per home event
Kevin Quirk	Football Announcer	\$40 per home event
Patrick Moran	Football Scoreboard (Clock operator)	\$40 per home event
Sam Santore	Football Video Operator	\$800.00 per season

46. **Motion to approve the following Resolution Recognizing Margaret Walsh, Occupational Therapist.**

WHEREAS, MARGARET WALSH has served eighteen (18) years as an Occupational Therapist in

the Audubon Public School District, and during that time has performed her duties in a manner which has been beneficial to the children of Audubon, the Audubon Board of Education, and to the community of Audubon; and

WHEREAS, she has constantly striven for professional growth, for enrichment and health of students and staff, and the betterment of the school system since 2003; and

WHEREAS, MARGARET WALSH has given of her time and talents, and has worked effectively with hundreds of students during her tenure, and has manifested a spirit of cooperation with parents, administrators, and colleagues;

THEREFORE BE IT RESOLVED that on the occasion of her retirement January 31, 2021, the Board of Education of the Borough of Audubon, hereby expresses to **MARGARET WALSH**, thanks and appreciation for her many years of dedicated service to the youth of Audubon, and sincerely wishes her many happy and healthy years of retirement; and

BE IT FURTHER RESOLVED that this Resolution be read into the Minutes of the Board of Education in the Borough of Audubon and a copy of the Resolution be delivered to Ms. Margaret Walsh.

47. **Motion to approve the following Resolution Recognizing Maria Caravelli, Special Education Aide.**

WHEREAS, MARIA CARAVELLI has served Forty (40) years as a Special Education Aide in the Audubon Public School District, and during that time has performed her duties in a manner which has been beneficial to the children of Audubon, the Audubon Board of Education, and to the community of Audubon; and

WHEREAS, she has constantly striven for professional growth, for enrichment of students and staff, and the betterment of the school system since 1980; and

WHEREAS, MARIA CARAVELLI has given of her time and talents, and has worked effectively with hundreds of students during her tenure, and has manifested a spirit of cooperation with parents, administrators, and colleagues;

THEREFORE BE IT RESOLVED that on the occasion of her retirement October 30, 2020, the Board of Education of the Borough of Audubon, hereby expresses to **MARIA CARAVELLI** thanks and appreciation for her many years of dedicated service to the youth of Audubon, and sincerely wishes her many happy and healthy years of retirement; and

BE IT FURTHER RESOLVED that this Resolution be read into the Minutes of the Board of Education in the Borough of Audubon and a copy of the Resolution be delivered to Ms. Maria Caravelli.

48. **Motion to approve the following Resolution Recognizing Joy Steel, Special Education Aide.**

WHEREAS, JOY STEEL has served twenty-one (21) years as a Special Education Aide in the Audubon Public School District, and during that time has performed her duties in a manner which has been beneficial to the children of Audubon, the Audubon Board of Education, and to the community of Audubon; and

WHEREAS, she has constantly striven for professional growth, for enrichment of students and staff, and the betterment of the school system since 1999; and

WHEREAS, JOY STEEL has given of her time and talents, and has worked

effectively with hundreds of students during her tenure, and has manifested a spirit of cooperation with parents, administrators, and colleagues;

THEREFORE BE IT RESOLVED that on the occasion of her retirement September 28, 2020, the Board of Education of the Borough of Audubon, hereby expresses to **JOY STEEL**, thanks and appreciation for her many years of dedicated service to the youth of Audubon, and sincerely wishes her many happy and healthy years of retirement; and

BE IT FURTHER RESOLVED that this Resolution be read into the Minutes of the Board of Education in the Borough of Audubon and a copy of the Resolution be delivered to Ms. Joy Steel.

49. **Motion to approve the following Resolution Recognizing Susan Clune, Secretary to the Principal.**

WHEREAS, SUSAN CLUNE has served twenty-one (21) years as a Secretary in the Audubon Public School District, and during that time has performed her duties in a manner which has been beneficial to the faculty, staff, and students of Audubon, the Audubon Board of Education, and to the community of Audubon; and

WHEREAS, she has rendered dedicated service to the public school students and to the community of Audubon since 2000; and

WHEREAS, SUSAN CLUNE in her years of service to the Audubon Public School District has shown dedication in performing secretarial and clerical responsibilities necessary for an efficient and effective school office that assisted the Principal and school staff in the performance of responsibilities so that a safe learning environment and effective instruction were provided to all students to ensure that all students met or exceeded the New Jersey Student Learning Standards.

THEREFORE BE IT RESOLVED that on the occasion of her retirement, July 1, 2021, the Board of Education of the Borough of Audubon, hereby expresses to **SUSAN CLUNE**, thanks and appreciation for her many years of dedicated service to the community of Audubon, and sincerely wishes her many happy and healthy years of retirement; and

BE IT FURTHER RESOLVED that this Resolution be read into the Minutes of the Board of Education in the Borough of Audubon and a copy of the Resolution be delivered to Ms. Susan Clune.

50. **Motion to approve the following Resolution Recognizing Lillian Mierkowski, Secretary to the Athletic Director and Transportation Coordinator.**

WHEREAS, LILLIAN MIERKOWSKI has served twenty-five (25) years as a Secretary in the Audubon Public School District, and during that time has performed her duties in a manner which has been beneficial to the faculty, staff, and students of Audubon, the Audubon Board of Education, and to the community of Audubon; and

WHEREAS, she has rendered dedicated service to the public school students and to the community of Audubon since 1996; and

WHEREAS, LILLIAN MIERKOWSKI, in her years of service to the Audubon Public School District has shown dedication in performing secretarial and clerical responsibilities necessary for an efficient and effective school office that assisted the Athletic Director and school staff in the performance of responsibilities so that a safe learning environment and effective instruction were provided to all students to ensure that all students met or exceeded the New Jersey Student Learning Standards.

THEREFORE BE IT RESOLVED that on the occasion of her retirement, August 1, 2021, the Board of Education of the Borough of Audubon, herby expresses to **LILLIAN MIERKOWSKI**, thanks and appreciation for her many years of dedicated service to the community of Audubon, and sincerely wishes her many happy and healthy years of retirement; and

BE IT FURTHER RESOLVED that this Resolution be read into the Minutes of the Board of Education in the Borough of Audubon and a copy of the Resolution be delivered to Ms. Lillian Mierkowski.

51. Motion to approve the following Audubon Junior-Senior High Avenue School extracurricular contracts for the 2021-2022 school year at the same rates as 2020-2021 pending negotiations for a new Collective Bargaining Agreement at the recommendation of the Superintendent of Schools.

As a result of the health-related closures due to COVID-19, payments and stipends may be impacted by cancellation of events, school closures, hybrid schedules, etc. The following stipends will be compensated as follows for the 2021-2022 school year:

Cancellation of Season/Event	
When notified; one week or more prior to the start of the season or three days prior to the event	0.0%
School Closure & Hybrid Schedules	
Greater Than 50% of Season or Event Occurred	100.0%
Greater Than or Equal to 25% and Less Than or Equal to 50%	50.0%
Greater than 7 practices and Less Than 25%	25.0%

- Athletic Season = First official practice to sectional start or school closure
- Extracurricular Season = First official practice to culminating event or school closure

Name	Position/Activity	Contractual Rate
Dennis Bantle	Intervention & Referral Services	\$1,312.00
Patrick Moran	Intervention & Referral Services	\$1,312.00
Jillian Matysik	Intervention & Referral Services	\$1,312.00
Betsy Scotto	Intervention & Referral Services	\$1,312.00
Nancy Scully	Intervention & Referral Services	\$1,312.00
John Walsh	Intervention & Referral Services	\$1,312.00
Emily Warren	Intervention & Referral Services	\$1,312.00 (1/2 Stipend)

52. Motion to approve the for the following staff members to be compensated for fulfilling their duties as advisors to student independent study as defined in the Audubon Junior-Senior High School Student Handbook at the rate of \$100.00 per student:

Teacher	Number of Students	Compensation
Carly Burton	1.0	\$100.00
Stacy Caltagirone	.50	\$50.00

MINUTES OF MEETING OF THE AUDUBON BOARD OF EDUCATION JUNE 9, 2021

Dan Carter	3.0	\$300.00
Lee DeLoach	3.75	\$375.00
Roberta Hanson-Swinney	3.25	\$325.00
Ryan Knaul	.50	\$50.00
Nancy Wolgamot	1.0	\$100.00
Ashley McGuire	1.0	\$100.00
Janelle Mueller	2.0	\$200.00
Dave Niglio	1.0	\$100.00
Dustin Stiles	1.0	\$100.00
Chris Sylvester	1.0	\$100.00

Motion to Approve Items 32 through 52: R. Gilmore Second: A. Cox

Roll Call

- X James Blumenstein X Allison Cox X Ralph Gilmore X Nancy Schiavo
 * Ammie Davis X Joseph Ryan X Tara Butrica
 X Joseph Miller X Christopher Proulx X Everett Simpson

VOTE FOR ITEMS 32-52

Motion approved by unanimous roll call for items 32,33,34,35,36,38,39,40,41,42,43,44,45,46,47,48,49,50,51,52 (10-0).

Item #37 approved by Majority Vote (9-0-1) Board Member Davis abstained from voting on this item.

XVII. REPORTS:

XVIII. HIB District Report

XIX.

June 2021	BULLYING INCIDENTS REPORT		
SCHOOL	Confirmed HIB	Non-HIB	Total
AHS	0	0	0
HAS	0	0	0
MAS	0	0	0

Superintendent’s Report: Dr. Davis congratulated all the staff retirees!

XX. Special Program Representatives:

- A. CCESC Rep. Rotation: **James Blumenstein** (Rolling)
B. CCSBA Rep. Rotation: **Ammie Davis**

XXI. Board Member Comments:

Vice President Davis stated that Board Member Schiavo and she have been recognized as certified Board Members by the New Jersey School Board Association.

Vice President Davis asked that all correspondence from the public be mailed to the school district directly and then it will be distributed to each Board Member.

President Blumenstein confirmed that the regular agenda along with the addendum have been posted on the website before the board meeting. Also, the Board meeting will be moving towards more of the traditional way pre-COVID.

XXII. Public Participation: (Open Discussion)

Resident, Vanessa Whalen, expressed her concerns of mask wearing. Ms. Whalen asked the Board to have no masks during school. She also would like mask wearing to be an option in September.

Resident Kelly Tomeo, stated that her son will be graduating in June and she wants to see his smile at Graduation. Ms. Tomeo also stated that individuals with disabilities need to speak up.

Audubon Education Association President, Eric Miller introduced himself along with Steven Ireland as they were both newly appointed by the AEA.

Resident Sara Kuhlen, asked if there is a timeline for making decisions about the format of the next school year? In particular, how soon may we find out about intentions to return to full day or stick with early dismissal? Also, if given freedom by the governor, does the school board have any inclinations towards continued use of masks for students who are not old enough to be vaccinated.

Dr. Davis responded to Ms. Kuhler that the school district is planning to open per pre-COVID.

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

In order to permit the fair and orderly expression of such comment, the Board has set aside two portions of this Board meeting for public comment on any school or school district issue that a member of the public feels may be of interest to the residents of the school district.

For the first portion, public comments are invited on matters pertaining only to the agenda for tonight's meeting. For the second portion, public comments are invited on all matters pertaining to the school district.

Participants should announce their name, address, and any group they may represent, if applicable. The Board reserves the right to limit public discussion. Public discussion of a topic will be limited to fifteen (15) minutes, and individual speakers will be limited to three (3) minutes. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard. Reference bylaws #0167 of the Audubon Public Schools Board of Education Policy Manual.

The Board uses the public comment period as an opportunity to listen to citizen. Not all issues brought to a Board meeting will be resolved at that particular meeting. Complaints stated or actions requested by the public may be taken under advisement by the Board for investigation, discussion, actions, or disposition at a later date or time. The public comments sessions are an opportunity for citizens to share their opinions and remarks with the Board; it is not a question and answer session. The Board may or may not respond to public comments at the time they are made and is under no obligation to do so.

The Board does not endorse public comments nor will the Board be held liable for comments made by members of the public. Any individuals who may be the subject of public comments, including district employees, shall retain all rights against defamation and slander according to the laws of New Jersey.

Motion by Mr. Proulx seconded by Mr. Gilmore to approve the resolution for board to enter into closed Authorizing Executive session II at 10:16pm for the following purposes. Motion approved by unanimous roll call (10-0)

XXIII. Executive Session II

Authorizing Executive Session:

WHEREAS, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-12 et seq.) requires all meetings of the **Audubon Board of Education** to be held in public, N.J.S.A. 10:4-12(b) sets forth nine types of matters that may lawfully be discussed in Executive Session," i.e. without the public being permitted to attend; and

WHEREAS, the **Audubon Board of Education** has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the nine exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and next to each exception is a box within which the number of issues to be privately discussed that fall within that exception shall be written, and after each exception is a space where additional information that will disclose as much information about the decision as possible without undermining the purpose of the exception shall be written.

NOW, THEREFORE, BE IT RESOLVED that the **Audubon Board of Education** will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12(b):

 X Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public;

 Any matter in which the release of information would impair a right to receive funds from the federal government;

 X Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publically;

 Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body

 Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

 Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

 X Any investigations of violations or possible violations of the law;

_____ Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer;

X Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public; Specifically the evaluation of the Superintendent

_____ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

WHEREAS, the length of the Executive Session is undetermined; however, the **Audubon Board of Education** will make every attempt to estimate the time of the session prior to convening the session after which the public meeting shall reconvene and the **Audubon Board of Education** will proceed with business.

NOW, THEREFORE, BE IT RESOLVED, that the **Audubon Board of Education** will go into Executive Session for only the above stated reasons;

BE IT FURTHER RESOLVED that the **Audubon Board of Education** hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the **Audubon Board of Education** attorney advises that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the school district or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the **Board of Education**, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the board secretary to take the appropriate action to effectuate the terms of this resolution.

Motion by Mr. Gilmore seconded by Mrs. Cox to adjourn closed Authorizing Executive session at 11:18 pm.
Motion approved by unanimous roll call (10-0)

XXIV. ADJOURNMENT

1. The next Board of Education meeting is scheduled for Wednesday, June 30, 2021 at 7:00 PM. This will be a Closed Session.
2. The next Public Board of Education meeting is scheduled for Wednesday, July 14, 2021 at 6:30 PM in the Audubon Junior-Senior High School auditorium.
3. Motion by Mr. Gilmore seconded by Mrs. Cox to adjourn meeting at approximately 11:19pm.
Motion approved by unanimous roll call (10-0)

Motion to Approve: R. Gilmore Second: A. Cox

Roll Call

MINUTES OF MEETING OF THE AUDUBON BOARD OF EDUCATION JUNE 9, 2021

 X James Blumenstein X Allison Cox X Ralph Gilmore X Nancy Schiavo
 X Ammie Davis X Joseph Ryan X Tara Butrica
 X Joseph Miller X Christopher Proulx X Everett Simpson

Deborah Roncace
Business Administrator/Board Secretary

The Audubon Board of Education reserves the right to add and/or delete motions or make changes to motions in this agenda up to the time of the meeting and during the actual meeting.

BOARD OF EDUCATION MEETING
AUDUBON HIGH SCHOOL AUDITORIUM
MONDAY, JUNE 28, 2021
7:00 P.M.
MINUTES

I. **Call to Order:** In accordance with the provisions of the New Jersey Open Public Meeting Act of 1975, the Audubon Board of Education transmitted notice of this video-conferencing meeting, scheduled at 6:00 P.M. to the Retrospect newspaper and the Borough Clerk and by postings on the Audubon Public School District website and at the Main and the Pine Street entrance of the Junior-Senior High School.

II. **Roll Call**

SY 2019-2021

 X James Blumenstein X Allison Cox X Ralph Gilmore

SY 2020-2022

 X Ammie Davis X Joseph Ryan X Tara Sullivan-Butrica

SY 2021-2023

 X Joseph Miller X Christopher Proulx X Everett Simpson

SY 2021 Mt. Ephraim Representative

 X Nancy Schiavo

III. **Flag Salute**

IV. **Participation:** (Agenda Items Only)

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

In order to permit the fair and orderly expression of such comment, the Board has set aside two portions of this Board meeting for public comment on any school or school district issue that a member of the public feels may be of interest to the residents of the school district.

For the first portion, public comments are invited on matters pertaining only to the agenda for tonight's meeting. For the second portion, public comments are invited on all matters pertaining to the school district.

Participants should announce their name, address, and any group they may represent, if applicable. The Board reserves the right to limit public discussion. Public discussion of a topic will be limited to fifteen (15) minutes, and individual speakers will be limited to three (3) minutes. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard. Reference bylaws #0167 of the Audubon Public Schools Board of Education Policy Manual.

The Board uses the public comment period as an opportunity to listen to citizen. Not all issues brought to a Board meeting will be resolved at that particular meeting. Complaints stated or actions requested by the public may be taken under advisement by the Board for investigation, discussion, actions, or disposition at a later date or time. The public comments sessions are an opportunity for citizens to share their opinions and remarks with the Board; it is not a question and answer session. The Board may or may not respond to public comments at the time they are made and is under no obligation to do so.

The Board does not endorse public comments nor will the Board be held liable for comments made by members of the public. Any individuals who may be the subject of public comments, including district employees, shall retain all rights against defamation and slander according to the laws of New Jersey.

Motion by Mr. Gilmore seconded by Mrs. Cox to approve the resolution for board to enter into closed Authorizing Executive session at 7:00pm for the following purposes.

Motion approved by unanimous roll call (10-0)

V. Authorizing Executive Session:

WHEREAS, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-12 et seq.) requires all meetings of the **Audubon Board of Education** to be held in public, N.J.S.A. 10:4-12(b) sets forth nine types of matters that may lawfully be discussed in Executive Session," i.e. without the public being permitted to attend; and

WHEREAS, the **Audubon Board of Education** has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the nine exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and next to each exception is a box within which the number of issues to be privately discussed that fall within that exception shall be written, and after each exception is a space where additional information that will disclose as much information about the decision as possible without undermining the purpose of the exception shall be written.

NOW, THEREFORE, BE IT RESOLVED that the **Audubon Board of Education** will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12(b):

Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public;

Any matter in which the release of information would impair a right to receive funds from the federal government;

Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publically;

Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body

Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

Any investigations of violations or possible violations of the law;

_____ Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer;

X Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public; Specifically the evaluation of the Superintendent

_____ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

WHEREAS, the length of the Executive Session is undetermined; however, the **Audubon Board of Education** will make every attempt to estimate the time of the session prior to convening the session after which the public meeting shall reconvene and the **Audubon Board of Education** will proceed with business.

NOW, THEREFORE, BE IT RESOLVED, that the **Audubon Board of Education** will go into Executive Session for only the above stated reasons;

BE IT FURTHER RESOLVED that the **Audubon Board of Education** hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the **Audubon Board of Education** attorney advises that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the school district or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the **Board of Education**, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the board secretary to take the appropriate action to effectuate the terms of this resolution.

Motion by Mr. Gilmore seconded by Mrs. Cox to adjourn closed Authorizing Executive session at 10:10pm.
Motion approved by unanimous roll call 10-0

VI. **GOVERNANCE**: Chairperson: Mr. Blumenstein – Committee Members: Mr. Miller, Mr. Ryan, Mr. Simpson, Alternate: Mr. Proulx

VII. **OPERATIONS**: Chairperson: Mrs. Cox – Committee Members: Ms. Butrica, Ms. Davis, Mr. Gilmore, Alternate: Mr. Miller

VIII. **EDUCATION**: Chairperson: Ms. Schiavo - Committee Members: Mr. Blumenstein, Ms. Butrica, Mr. Proulx, Alternate: Mr. Simpson

IX. **HUMAN RESOURCES**: Chairperson: Mrs. Davis, Committee Members: Mrs. Cox, Mr. Gilmore, Mrs. Schiavo, Alternate: Mr. Ryan

X. **Participation**: (Open Discussion)

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XI. ADJOURNMENT

1. The next Board of Education meeting is scheduled for Wednesday, July 14, 2021 at 6:30 PM in the Audubon Jr/Sr High School Auditorium.
2. Motion by Mr. Gilmore seconded by Mrs. Cox to adjourn meeting at approximately 10:10pm. Motion approved by unanimous roll call (10-0)

Motion to Approve: R. Gilmore Second: A. Cox

Roll Call

<u>X</u> James Blumenstein	<u>X</u> Allison Cox	<u>X</u> Ralph Gilmore	<u>X</u> Nancy Schiavo
<u>X</u> Ammie Davis	<u>X</u> Joseph Ryan	<u>X</u> Tara Butrica	
<u>X</u> Joseph Miller	<u>X</u> Christopher Proulx	<u>X</u> Everett Simpson	

Deborah Roncace
Business Administrator/Board Secretary

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