

**BOARD OF EDUCATION MEETING**

**AUDUBON HIGH SCHOOL MEDIA CENTER**

**WEDNESDAY, JULY 17, 2019**

**7:00 P.M.**

**MINUTES**

- I. **Call to Order:** The New Jersey Open Public Meeting Act of 1975 was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any witnesses business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act, the Audubon Board of Education has caused notice of the meeting to be published by having the dates, time, and place thereof posted on the Audubon Public School District website, posted copies on Edgewood Avenue at the main entrance (between Chestnut and Pine Street) and the Pine Street entrance of the Junior-Senior High School, transmitted to the Retrospect newspaper, and filed with the Borough Clerk.

II. **Roll Call**

SY 2017-2019

  X   Ammie Davis

  X   Joseph Ryan

  X   Ed Simpson

SY 2018-2020

  X   Marianne Brown

  X   Pam Chiaradia

  X   Jeff Whitman

SY 2019-2021

  X   James Blumenstein

  X   Allison Cox

  X   Ralph Gilmore

SY 2019 Mt. Ephraim Representative

  X   Nancy Schiavo

Motion by Ms. Cox seconded by Mr. Whitman to approve the resolution for board to enter into closed Authorizing Executive session at 7:05pm for the following purposes.

Motion approved by unanimous roll call (10-0)

III. **Authorizing Executive Session:**

**WHEREAS**, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-12 et seq.) requires all meetings of the **Audubon Board of Education** to be held in public, N.J.S.A. 10:4-12(b) sets forth nine types of matters that may lawfully be discussed in Executive Session," i.e. without the public being permitted to attend; and

**WHEREAS**, the **Audubon Board of Education** has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

**WHEREAS**, the nine exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and next to each exception is a box within which the number of issues to be privately discussed that fall within that exception shall be written, and after each exception is a space where additional information that will disclose as much information about the decision as possible without undermining the purpose of the exception shall be written.

**NOW, THEREFORE, BE IT RESOLVED** that the **Audubon Board of Education** will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12(b):

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Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public;

Any matter in which the release of information would impair a right to receive funds from the federal government;

Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publically;

Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body

Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

Any investigations of violations or possible violations of the law;

Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer;

Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public; Specifically the evaluation of the Superintendent

Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

**WHEREAS**, the length of the Executive Session is undetermined; however, the **Audubon Board of Education** will make every attempt to estimate the time of the session prior to convening the session after which the public meeting shall reconvene and the **Audubon Board of Education** will proceed with business.

**NOW, THEREFORE, BE IT RESOLVED**, that the **Audubon Board of Education** will go into Executive Session for only the above stated reasons;

**BE IT FURTHER RESOLVED** that the **Audubon Board of Education** hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the **Audubon Board of Education** attorney advises that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the school district or any other entity with respect to said discussion.

**BE IT FURTHER RESOLVED** that the **Board of Education**, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall

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take place and hereby directs the board secretary to take the appropriate action to effectuate the terms of this resolution.

Motion by Ms. Cox seconded by Mr. Whitman to adjourn closed Authorizing Executive session at 7:30 pm.  
Motion approved by unanimous roll call 10-0

**IV. Call meeting to order**

**V. Flag Salute**

**VI. PRESENTATION(s): I. NJDOE School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights District and School Grade Report 2017-2018**

Anti-Bullying Self-Assessment Report - June 19, 2019

**II. New Jersey Quality Single Accountability Continuum (NJQSAC) – Audubon Public School District Performance Continuum Placement Report**

NJQSAC Cover Letter – July 2, 2019

**VII. APPROVAL OF BOARD MINUTES:**

- 1. Motion by Mr. Simpson seconded by Mr. Whitman to approve the following minutes:

June 12, 2019 Public Session

June 12, 2019 Executive Session

Motion to Approve: Ed. Simpson Second: Jeff Whitman

**Roll Call:**

- |                            |                        |                        |                       |
|----------------------------|------------------------|------------------------|-----------------------|
| <u>X</u> Marianne Brown    | <u>X</u> Allison Cox   | <u>X</u> Joseph Ryan   | <u>X</u> Ed Simpson   |
| <u>X</u> James Blumenstein | <u>X</u> Ammie Davis   | <u>X</u> Nancy Schiavo | <u>X</u> Jeff Whitman |
| <u>X</u> Pam Chiaradia     | <u>X</u> Ralph Gilmore |                        |                       |

Motion approved by unanimous roll call 10-0

**VIII. PARTICIPATION: (Agenda Items Only) - None**

The board welcomes participation of interested organizations and individuals and will schedule time as appropriate for the public to speak. The board reserves the right to limit public discussion. Public discussion of a topic will be limited to fifteen minutes, and individual speakers will be limited to five minutes. Reference bylaws #0167 of the Audubon Public Schools Board of Education Policy Manual.

All motions are voted on by all members unless otherwise marked with a +.

**IX. GOVERNANCE: Chairperson: Ms. Brown – Committee Members: Mr. Blumenstein, Mr. Ryan, Mr. Simpson, Alternate: Ms. Schiavo**

**MOTION TO APPROVE ITEMS 1 & 2**

Motion by Mr. Simpson and seconded by Mr. Ryan

1. Motion to approve the second reading and adoption of the following policies and regulations as recommended by the full Governance Committee of the Board.

| <b>Regulation</b> | <b>Title</b>                             | <b>New/Revised</b> |
|-------------------|--|--------------------|
| 5460.1            | High School Transcripts (M)              | Revised            |
| 7100              | Long Range Facilities Planning           | Revised            |
| 7101              | Educational Adequacy of Capital Projects | Revised            |
| 7102              | Site Selection and Acquisition           | New                |
| <b>Policy</b>     | <b>Title</b>                             | <b>New/Revised</b> |
| 3231              | Outside Employment as Athletic Coach     | Revised            |
| 3437              | Military Leave                           | Revised            |
| 5460              | High School Graduation (M)               | Revised            |
| 7100              | Long Range Facilities Planning           | Revised            |
| 7101              | Educational Adequacy of Capital Projects | Revised            |
| 7102              | Site Selection and Acquisition           | Revised            |

2. Motion to approve the first reading of the following policies and regulations as recommended by the full Governance Committee of the Board.

| <b>Regulation</b> | <b>Title</b>   | <b>New/Revised</b> |
|-------------------|--|--------------------|
| 3160              | Physical Examination (M)                                 | Revised            |
| 4160              | Physical Examination (M)                                 | Revised            |
| <b>Policy</b>     | <b>Title</b>   | <b>New/Revised</b> |
| 3160              | Physical Examination (M)                                 | Revised            |
| 4160              | Physical Examination (M)                                 | New                |
| 5600              | Student Discipline/Code of Conduct                       | Revised            |
| 8550              | Unpaid Meal Charges/Outstanding Food Service Charges (M) | Revised            |

|      |                          |         |
|------|--------------------------|---------|
| 9541 | Student Teachers/Interns | Revised |
|------|--------------------------|---------|

Motion to Approve Item(s) 1 through 2: Ed Simpson Second: Joe Ryan

**Roll Call:**

- |                            |                        |                        |                       |
|----------------------------|------------------------|------------------------|-----------------------|
| <u>X</u> Marianne Brown    | <u>X</u> Allison Cox   | <u>X</u> Joseph Ryan   | <u>X</u> Ed Simpson   |
| <u>X</u> James Blumenstein | <u>X</u> Ammie Davis   | <u>X</u> Nancy Schiavo | <u>X</u> Jeff Whitman |
| <u>X</u> Pam Chiaradia     | <u>X</u> Ralph Gilmore |                        |                       |

**VOTE FOR ITEM 1 & 2**

Motion approved by unanimous roll call (10-0)

**X. OPERATIONS: Chairperson: Mrs. Cox – Committee Members: Mrs. Davis, Mr. Gilmore, Mr. Whitman, Alternate: Mrs. Chiaradia,**

**MOTION TO APPROVE ITEMS 1-12**

Motion by Mr. Whitman and seconded by Mr. Blumenstein

- Board Secretary’s Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of May 2019. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

May Board Secretary's Report

- Cash Reconciliation Report in accordance with 18A:17-36 and 18A:17-9 for the month of May 2019. The Cash Reconciliation Report and Secretary’s reports are in agreement for the month of May 2019.

May Cash Reconciliation Report

- Board Secretary in accordance with N.J.A.C. 6A:23A – 16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.
- Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4 We certify that after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

- Motion to approve line item transfers for the month of May 2019.

Line Item Transfers

- Motion to approve the bills payable list for June 2019 in the amount of \$2,530,320.81 when certified.

June Bill List

- Motion approve the voiding of the following Community Education outstanding checks due to age:

|       |          |
|-------|----------|
| #7232 | \$92.00  |
| #7261 | \$125.00 |
| #7309 | \$66.00  |
| #7476 | \$22.50  |

#7516            \$20.00

8.        Motion to acknowledge Safety Drills conducted in the District Schools:

**Audubon Park Preschool**

June 5, 2019                      Lockout Drill  
June 11, 2019                     Fire Drill

**Haviland Avenue School**

June 6, 2019                      Fire Drill  
June 11, 2019                     Lockout Drill

**Mansion Avenue School**

June 12, 2019                     Fire Drill  
June 17, 2019                     Shelter in Place

**Audubon High School**

June 11, 2019                     Fire Drill  
June 18, 2019                     Lockout Drill

9.        **Approval of Professional Service Agreements for the 2019-2020 School Year**

**WHEREAS**, the **Special Education Department** has compiled a list of private providers, qualified to perform professional consultations and services; and

**WHEREAS**, the **Board**, pursuant to its authority under N.J.S.A. 18A:18A-5(a)(1), may negotiate and award a contract for professional services without the necessity of public advertising for bids and bidding therefor; and

**WHEREAS**, the **Board** has determined, based upon the recommendation of its **Administration**, that there is a continued need for the professional consultations and services for the 2019/2020 school year and that the award of said contracts will allow for the continued provision of high quality services at a fair and competitive price; and

**WHEREAS**, the total amount to be paid to any one vendor shall not exceed the rates as listed for the current school year;

**NOW, THEREFORE, BE IT RESOLVED** by the **Audubon Board of Education**, that the **Board** hereby approves the list of **Approved Private Providers** to perform such professional consultations and services as are determined necessary and prudent by the **Supervisor of Special Education Services** for the 2019/2020 school year; and be it

**FURTHER RESOLVED**, that the Board authorizes its President and Secretary to execute professional services contracts with Approved Private Providers upon final approval of the form of contracts by the Superintendent of Schools & School Business Administrator and when needed by the School Board Solicitor.

Amstar Medical Transport  
Medical Transport for Disabled Students

\$55 each way, plus \$3.50 per mile  
2<sup>nd</sup> student discount applies

Bayada Home Health Care  
1-1 Nursing Services for Medically Disabled Students  
\$55/hour RN, \$45/hour LPN

C.C. Educational Service Commission  
All evaluations including bilingual

Cesare, Gregory MSW, LCSW  
Social Evaluations: \$250

Gloucester County S.S.D.  
Center for Regional Education Support Services (CRESS)  
Assistive Tech Evaluations: \$1073 out of county  
Functional Behavioral Assess: \$825 out of county  
OT, PT, Speech/Language Evaluations: \$386 out of county  
Specialized S/L (Deaf, HoH): \$590 out of county  
Teacher of the Deaf Consultation: \$386 out of county

Hewitt, Dr. Joseph, DO  
Psychiatric evaluations: \$575 each

Leech, Dr. Barbara  
Neuro-Psychological evaluations: \$700 each

Mueller, Corey  
Psychological evaluations: \$250 each

Puzzles Education Services  
Bilingual Psychological, Educational, Social, Speech/  
Language Evaluations: \$500 each  
Bilingual Psycho-Educational Evaluations: \$850 each  
Interpretation services at CST meetings: \$185/hour, per meeting

Star Pediatric Home Care  
1-1 Nursing Services for Medically Disabled Students  
\$57/hour RN, \$47/hour LPN

Voorhees Pediatric Rehab  
Social, OT, Pt, Speech Evaluations: \$375 each  
Treatment / Consultation Services: \$97.50/session up to 60 minutes.

10. Motion to approve the Lead Testing Program Statement of Assurance for the 2018-2019 school year.

Lead Testing Program

11. Motion to approve the submission of the Emergency Aid Application through the FY 2020 Appropriations Act.
12. Motion to approve the submission of the Preschool Expansion Aid application for the 2019-2020 school year.

Motion to Approve Item(s) 1 through 12: Jeff Whitman Second: James Blumenstein

**Roll Call:**

- X   Marianne Brown        X   Allison Cox        X   Joseph Ryan        X   Ed Simpson  
  X   James Blumenstein      X   Ammie Davis        X   Nancy Schiavo        X   Jeff Whitman  
  X   Pam Chiaradia        X   Ralph Gilmore

**VOTE FOR ITEMS 1-12**

Motion approved by unanimous roll call (10-0)

**XI.     EDUCATION: Chairperson: Mr. Simpson, Committee Members: Mr. Blumenstein, Mrs. Chiaradia, Ms. Schiavo, Alternate: Mr. Ryan**

**MOTION TO APPROVE ITEMS 1-7**

Motion by Ms. Cox and seconded by Mr. Gilmore

**1.       Approval of Attendance at Conferences and Workshops for the 2019-2020 School Year**

**WHEREAS**, certain **Audubon Public School District employees** have requested authorization to attend the conference(s)/Workshop(s) listed below, and

**WHEREAS**, the attendance of each employee at the specified conference/workshop is educationally necessary, fiscally prudent and 1) directly related to and within the scope of the employee’s current responsibilities and the **District’s Professional Learning Plan**, and 2) critical to the instructional needs of the District or furthers the efficient operation of the District;

**NOW, THEREFORE BE IT RESOLVED**, that the **Audubon Board of Education** authorizes the attendance of the employees at the specified conferences/workshops listed below, and be it

**FURTHER RESOLVED**, that the **Board** hereby determines that the estimated expenses related to the authorized travel listed below are justified and

**THEREFORE**, authorizes payment of any registration fees and statutorily authorized travel expenditures to the designated employees, not to exceed District budgetary limitations and to be in accordance with the provisions of *N.J.S.A. 18A:11-12*, the District’s travel policy and procedures, State travel payment guidelines established by the Department of Treasury in NJOMB circular letter 08-13-OMB, and with the guidelines established by the federal Office of Management and Budget:

|   | Participant  | Conference Title & Location  | Date(s)       | Cost               |
|---|--------------|--|---------------|--------------------|
| A | Andy Davis   | Preschool Expansion<br>Ewing Township, NJ 08628                                    | July 9, 2019  | No Conference Cost |
| B | Dawn Bentley | Training Sessions for District<br>Certification Staff<br>Online – GoToMeeting      | July 18, 2019 | No Conference Cost |
| C | Laurie Crea  | Training Sessions for District<br>Certification Staff<br>Online – GoToMeeting      | July 18, 2019 | No Conference Cost |
| D | Eric Miller  | Alyssa’s Law- Roundtable<br>Discussion<br>100 Riverview Plaza<br>Trenton, NJ 08611 | June 24, 2019 | Travel             |
| E | Rob Buchs    | CAPs and Inefficiency Tenure<br>Charges<br>Cherry Hill, NJ 08002                   | June 25, 2019 | No Conference Cost |
| F | Andy Davis   | CAPs and Inefficiency Tenure<br>Charges<br>Cherry Hill, NJ 08002                   | July 25, 2019 | \$75 Registration  |
| G | Eric Miller  | CAPs and Inefficiency Tenure   | July 25, 2019 | No Conference Cost |



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|   |                     |   |               |                                      |
|---|---------------------|---|---------------|--------------------------------------|
|   |                     | Charges<br>Cherry Hill, NJ 08002  |               |                                      |
| H | Eric Miller         | CASIM<br>10 West Jimmie Leeds Road<br>Galloway, NJ 08205                                      | June 27, 2019 | Travel                               |
| I | Rob Buchs           | Statewide Equity Conference<br>TCNJ<br>2000 Pennington Road<br>Ewing Township, NJ 08618       | July 31, 2019 | Travel                               |
| J | Andy Davis          | NJDOE Equity for All<br>Ewing Township. NJ 08618  | July 31, 2019 | No Conference Cost                   |
| K | Adrienne<br>McManis | CAPs and Inefficiency<br>TenureCharges<br>Cherry Hill, NJ 08034                               | July 25, 2019 | Conference Cost<br>\$75.00           |
| L | Adrienne<br>McManis | NJDOE Equity For All<br>TCNJ<br>2000 Pennington Road<br>Ewing Township, NJ 08618              | July 31, 2019 | Travel                               |
| M | Mary Knoll          | Techstock 2019<br>Stockton University<br>1 Vera King Farris Drive<br>Galloway, NJ 08205       | July 31, 2019 | Conference Cost<br>\$25.00<br>Travel |
| N | Kate Lin            | Techstock 2019<br>Stockton University<br>1 Vera King Farris Dr.<br>Galloway, NJ 08205         | July 31, 2019 | Conference Cost<br>\$25.00<br>Travel |
| O | Bonnie<br>Smeltzer  | NJDOE Statewide Equity Conference<br>TCNJ<br>2000 Pennington Road<br>Ewing Township, NJ 08618 | July 31, 2019 | Travel                               |
| P | Adrienne<br>McManis | Preschool Expansion<br>Mandatory Technical Training<br>Ewing Township, NJ 08628               | July 9, 2019  | Travel                               |

2. Motion to approve the following students for Option II for the 2019-2020 school year.
  - Student ID# 44595 – At least one class per semester at Camden County College for a maximum total of 20 credits on their transcript.
  - Student ID# 02351 – At least one class per semester at Camden County College for a maximum total of 20 credits on their transcript.
  - Student ID #00698 – French II over the summer via ARK Educational Services.
  - Student ID #75037 – French II over the summer via ARK Educational Services.
  - Student ID #00785 – Use Championship Irish Dance Team as her PE, training 10-12 hours per week.
  - Student ID #00433 – Use Competitive Gymnastics as her PE, training 5-6 hours per week.
  - Student ID #75027 – Use Competitive Softball Team as her PE, training 10 hours per week.
  - Student ID #75030 – Use Philadelphia Jumps Club – Pole Vault Training as her PE, training 8 hours per week.
3. Motion to affirm that the Audubon Board of Education is in receipt of the district Harassment, Intimidation and Bullying monthly report as presented by the superintendent, and is in agreement with all actions taken in regard to the incident(s) reported at the July 2019 meeting of the Board of Education.

| <b>BULLYING INCIDENTS REPORT</b> |                      |                |              |
|----------------------------------|----------------------|----------------|--------------|
| <b>SCHOOL</b>                    | <b>Confirmed HIB</b> | <b>Non-HIB</b> | <b>Total</b> |
| HS #6235                         | 1                    |                | 1            |
| HAS                              |                      |                |              |
| MAS #6190                        |                      | 1              | 1            |

- Motion to approve the negotiated settlement agreement between the parents/guardians of student # 44284 and the Audubon Board of Education.

Settlement Agreement

- Motion to approve Bayada Home Health Care, Inc. to provide onsite daily nursing care for Student # 42804 and Student # 00068 for the 2019/2020 school year at an hourly rate of \$50.00 (RN) and \$42.00 (LPN).
- Motion to approve GCSSD-CRESS to provide educational interpreter services to Student ID # 01206 and Student ID # 01902 for 10 days each at \$385/day from July 1, 2019 through August 31, 2019.
- Motion to approve the negotiated settlement agreement between the parents/guardians of student #10355 and the Audubon Board of Education.

Settlement Agreement

Motion to Approve Items 1 through 7: Allison Cox Second: Ralph Gilmore

**Roll Call:**

- X Marianne Brown      X Allison Cox      X Joseph Ryan      X Ed Simpson  
X James Blumenstein      X Ammie Davis      X Nancy Schiavo      X Jeff Whitman  
X Pam Chiaradia      X Ralph Gilmore

**VOTE FOR ITEMS 1-7**

Motion approved by unanimous roll call (10-0)

**XII. HUMAN RESOURCES: Chairperson: Mrs. Davis, Committee Members: Ms. Brown, Mrs. Cox, Mr. Whitman, Alternate: Mr. Gilmore**

**MOTION TO APPROVE ITEMS 1-15**

Motion by Mr. Whitman and seconded by Mr. Blumenstein

- + Motion to accept, with best wishes, the letter of resignation from Kathryn Mueller, kindergarten teacher at Haviland Avenue School, retroactive to June 30, 2019.
- + Motion to accept, with best wishes, the letter of resignation from Diane Owen, part time custodian at Mansion Avenue School, retroactive to June 28, 2019.
- Motion to approve the first year tenure track School Psychologist contract for Yael Shemesh Lewandowski for the 2019-2020 school year in accordance with the 2018-2021 negotiated contract between the Audubon Board of Education and the Audubon Education Association at MA + 30 - Step 8, \$67,000.00. Ms. Lewandowski is also afforded up to five days of articulation time prior to September 3, 2019 for the purpose of training. As a new member of the Child Study Team, Ms. Lewandowski may also participate in the

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summer collective hours as previously defined in the June 12, 2019 - Item 26 motion. Final approval is pending the completion of all Audubon Board of Education and New Jersey Department of Education requirements.

4. Motion to approve the first year tenure track Secretary to the (Vice/Assistant) Principal contract for Carrie S. Fegley for the 2019-2020 school year in accordance with the 2018-2021 negotiated contract between the Audubon Board of Education and the Audubon Education Association - 10 months - Step 1, \$31,667.00. Ms. Fegley is also afforded up to seven days of articulation time prior to July 1, 2019 for the purpose of training. As a member of the secretarial staff, Ms. Fegley may also participate in summer duties up to 60 hours as previously defined in the June 12, 2019 Board agenda item 21 under Human Resources. Final approval is pending the completion of all Audubon Board of Education and New Jersey Department of Education requirements.
5. Motion to approve the long-term substitute School Psychologist contract for Suzanne R. McMaster from September 3, 2019 through January 2, 2020 at MA Step 1 (\$273.00 per day) no benefits; time worked does not count towards the acquisition of tenure. Ms. McMaster is also afforded up to five days of articulation time prior to September 3, 2019 for the purpose of training. As a member of the Child Study Team, Ms. McMaster may also participate in the summer collective hours as previously defined in the June 12, 2019 - Item 26 motion. Final approval is pending the completion of all Audubon Board of Education and New Jersey Department of Education requirements.
6. Motion to approve Luke DiFilippo as a 12 month grounds staff member for the 2019-2020 school year starting as of July 18, 2019 at Step 4, \$41,910.00 (prorated), and Core (\$550.00) and 3B Turf (\$550.00) licenses in accordance with the 2018-2021 negotiated contract between the Audubon Board of Education and the Audubon Education Association pending the completion of all Audubon Board of Education and New Jersey Department of Education requirements.
7. Motion to approve the Secretary to the Director of Facilities contract for Melani Borodziuk for the 2019-2020 school year in accordance with the 2018-2021 negotiated contract between the Audubon Board of Education and the Audubon Education Association - 10 months - Step 5, \$35,167.00. As a member of the secretarial staff, Ms. Borodziuk may also participate in summer duties up to 60 hours as previously defined in the June 12, 2019 Board agenda item 21 under Human Resources.
8. Motion to approve the Secretary to the Director of Guidance contract for Johanna Urban for the 2019-2020 school year in accordance with the 2018-2021 negotiated contract between the Audubon Board of Education and the Audubon Education Association - 10 month - Step 6 - FTE 0.74, \$26,949.00. As a member of the secretarial staff, Ms. Urban may also participate in summer duties up to 60 hours as previously defined in the June 12, 2019 Board agenda item 21 under Human Resources.
9. + Motion to approve the second year tenure track classroom teacher contract for Rebecca Gilbert for the 2019-2020 school year in accordance with the 2018-2021 negotiated contract between the Audubon Board of Education and the Audubon Education Association at BA - Step 1, \$51,200.00, pending the completion of all Audubon Board of Education and New Jersey Department of Education requirements.
10. + Motion to authorize the Audubon Board of Education to involuntary transfer the following staff members for the 2019/2020 school year based on the recommendation of the Superintendent of Schools:

| <b>Staff Member</b> | <b>Current Position</b>                          | <b>Position for 2019-2020</b>                                 |
|---------------------|--|---|
| Margaret Murray     | Secretary to the (Audubon High School) Principal | Secretary to the Supervisor of Special Education Services     |
| Michela Carr        | Secretary to the Supervisor of Special Education | Secretary to the (Mansion Avenue Elementary School) Principal |

11. Motion to approve the following bus drivers retroactively from July 1, 2019 through June 30, 2020 based on an agreement between the Audubon Board of Education and the Audubon Education Association pending

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the completion of all Audubon Board of Education and New Jersey Department of Education requirements at rates defined below:

| NAME             | RATE    |
|------------------|---------|
| Theresa Fleshman | \$21.63 |
| Paul Frantz      | \$24.32 |

12. + Motion to approve the following cafeteria aides from September 6, 2019 through June 30, 2020 based on an agreement between the Audubon Board of Education with consideration of updated New Jersey Legislation, pending all district and State requirements at rates defined below:

| NAME                | SCHOOL        | HOURLY RATE      |
|---------------------|---------------|------------------|
| Beebe, Amie         | HAS Cafeteria | \$10.15 per hour |
| Biasiello, Julia    | HAS Cafeteria | \$10.40 per hour |
| Ferrell, Anna Maria | MAS Cafeteria | \$10.20 per hour |
| Holmes, Elaine      | MAS Cafeteria | \$10.15 per hour |
| Kaufman, Diane      | HAS Cafeteria | \$10.10 per hour |
| McGettigan, Suzanne | MAS Cafeteria | \$10.20 per hour |
| Singh, Lainie       | HAS Cafeteria | \$10.20 per hour |
| Tobey, Lois         | MAS Cafeteria | \$10.25 per hour |
| Thorn, Elizabeth    | HAS Cafeteria | \$10.00 per hour |

13. Motion to approve retroactively the following Audubon Junior-Senior High Avenue School extracurricular contract for the 2018-2019 school years based on the negotiated agreement between the Audubon Education Association and the Audubon Board of Education:

| Name         | Position/Activity               | Contractual Rate |
|--------------|---------------------------------|------------------|
| Emily Warren | Graduation – Junior High School | \$550.00         |

14. + Motion to approve the following KEYS employees from September 6, 2019 through June 30, 2020 based on an agreement between the Audubon Board of Education with consideration of updated New Jersey Legislation, pending all district and State requirements and executed time sheets at rates defined below:

| NAME               | SCHOOL  | HOURLY RATE | TITLE      |
|--------------------|---------|-------------|------------|
| Beth Crosby        | HAS     | \$19.95     | Caregiver  |
| AnnaMarie Farrell  | MAS     | \$15.95     | Substitute |
| Sue Goff           | MAS     | \$19.95     | Caregiver  |
| Becky Lenny        | HAS     | \$19.95     | Caregiver  |
| Kathy Lowe         | HAS/MAS | \$15.95     | Substitute |
| Janine Gilbrook    | HAS     | \$19.95     | Substitute |
| Sandy Masciantonio | MAS     | \$19.95     | Caregiver  |
| Sue McGettigan     | MAS     | \$15.95     | Substitute |
| Toni Matlosz       | HAS/MAS | \$15.95     | Substitute |
| Joy Steel          | HAS/MAS | \$19.95     | Caregiver  |
| Ann Sullivan       | HAS     | \$19.95     | Caregiver  |
| Robyn Quinn        | HAS/MAS | \$19.95     | Caregiver  |
| Sarah Urban        | HAS/MAS | \$15.95     | Caregiver  |
| Lisa Baumann       | HAS/MAS | \$15.00     | Substitute |
| Jennifer Marcucci  | HAS/MAS | \$15.00     | Substitute |

15. + Motion to approve Melissa Chisholm as part time Keys Program Coordinator at \$25.00 per hour, not to exceed 29.5 hours per week, not to include benefits, effective September 1, 2019 through June 30, 2020, with executed timesheets.

MINUTES OF MEETING OF THE AUDUBON BOARD OF EDUCATION JULY 17, 2019

Motion to Approve Items 1 through 15: Jeff Whitman Second: James Blumenstein

**Roll Call:**

- X Marianne Brown      X Allison Cox      X Joseph Ryan      X Ed Simpson  
X James Blumenstein      X Ammie Davis      X Nancy Schiavo      X Jeff Whitman  
X Pam Chiaradia      X Ralph Gilmore

**VOTE FOR ITEMS 1-15**

Motion approved by unanimous roll call (10-0)

**MOTION TO APPROVE ITEMS 16-27**

Motion by Ms. Cox and seconded by Mr. Simpson

16. + Motion to approve a revised request from Catherine Olivieri, Academic Support Teacher at Haviland Avenue School, to invoke the Federal Family Medical Leave Act, effective November 4, 2019 to March 27, 2020.

November 4, 2019 – November 27, 2019      Paid Leave  
 December 2, 2019 through March 27, 2020      Unpaid Leave  
 November 4, 2019 through March 27, 2020      Federal FMLA  
 January 2, 2020 through March 27, 2020      NJ Family Leave

17. Motion to approve the following Wilmington University College of Education student to complete a field experience as a school counselor:

| Student Teacher | Grade/Subject            | Dates             | Cooperating Teacher |
|-----------------|--------------------------|-------------------|---------------------|
| Courtney Puca   | Internship in Counseling | 9/3/19 - 12/20/19 | Emily Warren        |

Counseling Internship Agreement

18. + Motion to approve the following student from the Seton Hall University College of Education and Human Services - Professional Psychology and Family Therapy School Counseling Program to complete a field experience as a school counselor:

| Student Teacher | Grade/Subject            | Dates            | Cooperating Teacher |
|-----------------|--------------------------|------------------|---------------------|
| Jen McClellan   | Internship in Counseling | 9/3/19 - 6/19/20 | Kelly Reising       |

Counseling Internship Memorandum

19. Motion to approve the following Rowan University School of Nursing student to complete a Practicum in School Nursing:

| Student Teacher | Grade/Subject | Dates | Cooperating Teacher |
|-----------------|---------------|-------|---------------------|
|-----------------|---------------|-------|---------------------|



- James Blumenstein     Ammie Davis     Nancy Schiavo     Jeff Whitman
- Pam Chiaradia     Ralph Gilmore

**VOTE FOR ITEMS 16-27**

Motion approved by unanimous roll call (10-0)

**XIII. REPORTS:**

**XIV.** Superintendent’s Report

**XV.** (2018) Program Representatives:

- A. CCESC Rep. Rotation: **Ms. Brown** – attended meeting on 7/16/19
- B. CCSBA Rep. Rotation: **Mr. Blumenstein** – No report
- C AEF Representative: **Ms. Chiaradia** – No report

**XVI.** Board Member Comments

**XVII. PUBLIC PARTICIPATION:** (Open Discussion) - None

The board welcomes participation of interested organizations and individuals and will schedule time as appropriate for the public to speak. The board reserves the right to limit public discussion. Public discussion of a topic will be limited to fifteen minutes, and individual speakers will be limited to five minutes. Reference Board bylaws #0167 of the Audubon Public Schools Board of Education Policy Manual.

Motion by Ms. Schiavo seconded by Mr. Simpson to approve the resolution for board to enter into closed Authorizing Executive session II at 8:03pm for the following purposes.

Motion approved by unanimous roll call (10-0)

**VI. Authorizing Executive Session II:**

**WHEREAS**, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-12 et seq.) requires all meetings of the **Audubon Board of Education** to be held in public, N.J.S.A. 10:4-12(b) sets forth nine types of matters that may lawfully be discussed in Executive Session,” i.e. without the public being permitted to attend; and

**WHEREAS**, the **Audubon Board of Education** has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

**WHEREAS**, the nine exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and next to each exception is a box within which the number of issues to be privately discussed that fall within that exception shall be written, and after each exception is a space where additional information that will disclose as much information about the decision as possible without undermining the purpose of the exception shall be written.

**NOW, THEREFORE, BE IT RESOLVED** that the **Audubon Board of Education** will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12(b):

Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public;

Any matter in which the release of information would impair a right to receive funds from the federal government;

Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific

MINUTES OF MEETING OF THE AUDUBON BOARD OF EDUCATION JULY 17, 2019

individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly;

\_\_\_\_\_ Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body

\_\_\_\_\_ Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

\_\_\_\_\_ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

X Any investigations of violations or possible violations of the law;

\_\_\_\_\_ Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer;

X Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public; Specifically the evaluation of the Superintendent

\_\_\_\_\_ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

**WHEREAS**, the length of the Executive Session is undetermined; however, the **Audubon Board of Education** will make every attempt to estimate the time of the session prior to convening the session after which the public meeting shall reconvene and the **Audubon Board of Education** will proceed with business.

**NOW, THEREFORE, BE IT RESOLVED**, that the **Audubon Board of Education** will go into Executive Session for only the above stated reasons;

**BE IT FURTHER RESOLVED** that the **Audubon Board of Education** hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the **Audubon Board of Education** attorney advises that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the school district or any other entity with respect to said discussion.

**BE IT FURTHER RESOLVED** that the **Board of Education**, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the board secretary to take the appropriate action to effectuate the terms of this resolution.

Motion by Mr. Whitman seconded by Mr. Blumenstein to adjourn closed Authorizing Executive session II at 10:13pm, Board Member Ms. Schiavo left meeting.

Motion approved by unanimous roll call (9-0)

Reconvene meeting at 10:14pm



**MOTION TO APPROVE ITEM 1**

Motion by Ms. Cox and seconded by Mr. Blumenstein

1. Motion to approve the continued enrollment of student #44575 contingent upon enrollment in and the successful completion of a 10 week Substance Abuse Program. The Board of Education acknowledges holding an Expulsion Hearing at the July 17, 2019 meeting of the Board. If the student fails to adhere to the requirements of the program, the BOE will reconsider the students enrollment in the Audubon Public School District.

Motion to Approve Item 1: Allison Cox Second: James Blumenstein

**Roll Call:**

X Marianne Brown      X Allison Cox      X Joseph Ryan      X Ed Simpson  
X James Blumenstein      X Ammie Davis      AB Nancy Schiavo      X Jeff Whitman  
X Pam Chiaradia      X Ralph Gilmore

**VOTE FOR ITEM 1**

Motion approved by unanimous roll call (9-0) Board Member Schiavo left early

**XIX. ADJOURNMENT**

1. The next Board of Education meeting is scheduled for Wednesday August 21, 2019 in the Audubon Junior-Senior High School Library Media Center at 7:00 PM.
2. Motion by Mr. Whitman seconded by Mr. Blumenstein to adjourn meeting at approximately 10:15pm. Motion approved by unanimous roll call (9-0)

Motion to Approve: Jeff Whitman Second: James Blumenstein

**Roll Call:**

X Marianne Brown      X Allison Cox      X Joseph Ryan      X Ed Simpson  
X James Blumenstein      X Ammie Davis      AB Nancy Schiavo      X Jeff Whitman  
X Pam Chiaradia      X Ralph Gilmore

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**Deborah Roncace  
Business Administrator/Board Secretary**

*The Audubon Board of Education reserves the right to add and/or delete motions or make changes to motions in this agenda up to the time of the meeting and during the actual meeting.*

BOARD OF EDUCATION MEETING

AUDUBON HIGH SCHOOL MEDIA CENTER

WEDNESDAY, AUGUST 21, 2019

7:00 P.M.

MINUTES

- I. **Call to Order:** The New Jersey Open Public Meeting Act of 1975 was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any witnesses business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act, the Audubon Board of Education has caused notice of the meeting to be published by having the dates, time, and place thereof posted on the Audubon Public School District website, posted copies on Edgewood Avenue at the main entrance (between Chestnut and Pine Street) and the Pine Street entrance of the Junior-Senior High School, transmitted to the Retrospect newspaper, and filed with the Borough Clerk.

II. **Roll Call**

SY 2017-2019

Ammie Davis

AB Joseph Ryan  
(Absent)

AB Ed Simpson  
(Absent)

SY 2018-2020

Marianne Brown

Pam Chiaradia

Jeff Whitman

SY 2019-2021

James Blumenstein

Allison Cox

Ralph Gilmore

SY 2019 Mt. Ephraim Representative

Nancy Schiavo

Motion by Ms. Cox seconded by Mr. Gilmore to approve the resolution for board to enter into closed Authorizing Executive session at 7:10pm for the following purposes.

Motion approved by unanimous roll call (8-0), Board Member Mr. Ryan and Board Member Mr. Simpson were absent

III. **Authorizing Executive Session:**

**WHEREAS**, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-12 et seq.) requires all meetings of the **Audubon Board of Education** to be held in public, N.J.S.A. 10:4-12(b) sets forth nine types of matters that may lawfully be discussed in Executive Session," i.e. without the public being permitted to attend; and

**WHEREAS**, the **Audubon Board of Education** has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

**WHEREAS**, the nine exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and next to each exception is a box within which the number of issues to be privately discussed that fall within that exception shall be written, and after each exception is a space where additional information that will disclose as much information about the decision as possible without undermining the purpose of the exception shall be written.

**NOW, THEREFORE, BE IT RESOLVED** that the **Audubon Board of Education** will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12(b):

MINUTES OF THE AUDUBON BOARD OF EDUCATION MEETING AUGUST 21, 2019

Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public;

Any matter in which the release of information would impair a right to receive funds from the federal government;

Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly;

Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body

Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

Any investigations of violations or possible violations of the law;

Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer;

Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public; Specifically the evaluation of the Superintendent

Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

**WHEREAS**, the length of the Executive Session is undetermined; however, the **Audubon Board of Education** will make every attempt to estimate the time of the session prior to convening the session after which the public meeting shall reconvene and the **Audubon Board of Education** will proceed with business.

**NOW, THEREFORE, BE IT RESOLVED**, that the **Audubon Board of Education** will go into Executive Session for only the above stated reasons;

**BE IT FURTHER RESOLVED** that the **Audubon Board of Education** hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the **Audubon Board of Education** attorney advises that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the school district or any other entity with respect to said discussion.

**BE IT FURTHER RESOLVED** that the **Board of Education**, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the board secretary to take the appropriate action to effectuate the terms of this resolution.

Motion by Ms. Cox seconded by Mr. Gilmore to adjourn closed Authorizing Executive session at 7:35 pm.  
Motion approved by unanimous roll call 8-0

**IV. Call meeting to order**

**V. Flag Salute**

- VI. PRESENTATION(s) by Dr. Davis:**
  - I. New Jersey Quality Single Accountability Continuum (NJQSAC) – (Audubon Public School District) District Improvement Plan (DIP)
  - II. 2018-2019 Student Safety Data System Report(s) Period II and Final

**VII. APPROVAL OF BOARD MINUTES:**

- 1. Motion by Mr. Whitman seconded by Mr. Blumenstein to approve the following minutes:

July 17, 2019 Public Session

July 17, 2019 Executive Session

Motion to Approve: J. Whitman Second: J. Blumenstein

**Roll Call:**

- |                            |                        |                        |                       |
|----------------------------|------------------------|------------------------|-----------------------|
| <u>X</u> Marianne Brown    | <u>X</u> Allison Cox   | <u>AB</u> Joseph Ryan  | <u>AB</u> Ed Simpson  |
| <u>X</u> James Blumenstein | <u>X</u> Ammie Davis   | <u>X</u> Nancy Schiavo | <u>X</u> Jeff Whitman |
| <u>X</u> Pam Chiaradia     | <u>X</u> Ralph Gilmore |                        |                       |

Motion approved by unanimous roll call 8-0

**VIII. PARTICIPATION :**

The board welcomes participation of interested organizations and individuals and will schedule time as appropriate for the public to speak. The board reserves the right to limit public discussion. Public discussion of a topic will be limited to fifteen minutes, and individual speakers will be limited to five minutes. Reference bylaws #0167 of the Audubon Public Schools Board of Education Policy Manual.

- 1. Mr. Frank Corley, AAA Representative, expressed concerns on behalf of the Administrators' Union, of items #5 through #8 under Human Resources. Mr. Corley stated that no Rice notices were given and would like the Board to review specific language in the AAA contract regarding job descriptions. Administrators should have been made aware of the motion before the board meeting.
- 2. Ms. Tara Butrica, resident, stated that the way the Administrators were notified of these motions was unacceptable.

All motions are voted on by all members unless otherwise marked with a +.

**IX. GOVERNANCE: Chairperson: Ms. Brown – Committee Members: Mr. Blumenstein, Mr. Ryan, Mr. Simpson, Alternate: Ms. Schiavo**

**MOTION TO APPROVE ITEMS 1-8**

Motion by Ms. Cox and seconded by Mr. Blumenstein

1. Motion to approve the second reading and adoption of the following policies and regulations as recommended by the full Governance Committee of the Board.

| Regulation | Title  | New/Revised |
|------------|--|-------------|
| 8550       | Unpaid Meal Charges/Outstanding Food Service Charges (M) | Revised     |
| 9541       | Student Teachers/Interns                                 | Revised     |

2. Motion to approve the first reading of the following policies and regulations as recommended by the full Governance Committee of the Board.

| Regulation | Title               | New/Revised |
|------------|---------------------|-------------|
| 5530       | Substance Abuse (M) | Revised     |

3. Motion to approve the Audubon Junior-Senior High Handbook for the 2019-2020 school year:  
 Audubon Junior-Senior High School Handbook
4. Motion to approve the Haviland Avenue Elementary School Code of Conduct Matrix – Grades K – 2 for the 2019-2020 school year:  
 HAS Code of Conduct Matrix
5. Motion to approve Mansion Avenue Elementary School Office Managed “Major” Offenses document for the 2019-2020 school year:  
 MAS Office Managed Offenses Document
6. Motion to approve the Audubon Public School District 2019-2020 Technology Handbook for Parents/Guardians and Students for the 2019-2020 school year.  
 APSD Technology Handbook
7. Motion to approve the following modifications to the 2019-2020 district calendar as listed:
  - September 17 & 18 – Removal of the late arrivals for students in Grades 10 through 12
  - January 21 – Change to full Teacher In-Service Day; School closed for students
  - March 10 & 11 - Removal of the late arrivals for students in Grades 10 through 12
  - March 19 – Change to Early Dismissal Day for Students; Full day for teachers
  - Change of NJSLs testing dates and early dismissals for High School students from April 27 & 28 to May 19 & 20
 Updated Calendar
8. Motion to approve to approve the New Jersey Quality Single Accountability Continuum – District



**Haviland Avenue School**

July 10, 2019                      Fire Drill  
July 8, 2019                        Lockout Drill

**Mansion Avenue School**

July 18, 2019                      Lockdown with Panic System Drill  
July 29, 2019                      Fire Drill

**Audubon High School**

July 3, 2019                        Tabletop Drill

- 9. + Motion to approve the Saint Joseph the Worker Parish, Saint Vincent Pallotti Church, 901 Hopkins Road #A, Haddonfield, NJ 08033 (856.858.1313) as the Emergency Evacuation Site for the Haviland Avenue Elementary School.
- 10. + Motion to approve the submission of alternate method for toilet room facilities for Pre-Kindergarten and Kindergarten classrooms for the 2019/2020 school year.
- 11. Motion to approve a Lease Purchase for student Chromebooks and related technology equipment in an amount not to exceed \$125,000 through consortium with Hunterdon County ESC Cooperative for the 2019/2020 school year.
- 12. **Approval of Professional Service Agreements for the 2019-2020 School Year**

**WHEREAS**, the **Special Education Department** has compiled a list of private providers, qualified to perform professional consultations and services; and

**WHEREAS**, the **Board**, pursuant to its authority under N.J.S.A. 18A:18A-5(a)(1), may negotiate and award a contract for professional services without the necessity of public advertising for bids and bidding therefor; and

**WHEREAS**, the **Board** has determined, based upon the recommendation of its **Administration**, that there is a continued need for the professional consultations and services for the 2019/2020 school year and that the award of said contracts will allow for the continued provision of high quality services at a fair and competitive price; and

**WHEREAS**, the total amount to be paid to any one vendor shall not exceed the rates as listed for the current school year;

**NOW, THEREFORE, BE IT RESOLVED** by the **Audubon Board of Education**, that the **Board** hereby approves the list of **Approved Private Providers** to perform such professional consultations and services as are determined necessary and prudent by the **Supervisor of Special Education Services** for the 2019/2020 school year; and be it

**FURTHER RESOLVED**, that the Board authorizes its President and Secretary to execute professional services contracts with Approved Private Providers upon final approval of the form of contracts by the Superintendent of Schools & School Business Administrator and when needed by the School Board Solicitor.

Bancroft NeuroHealth

Provision:

Functional Behavioral Assessment (FBA): \$1,250

Neuropsychological Assessment: \$175/hr.  
Assistive Tech Evals: \$850  
Therapy (OT, PT, ST) Evals: \$180/hr.  
Board Certified Behavior Analyst: \$115/hr  
Applied Behavior Specialist: \$75/hr  
Follow Up Meeting Attendance: \$150  
Occupationa, Physical & Speech Therapy: \$90/hr  
Assistive Tech Services: \$114/hr. Two hour min.

BCSSD Educational Services Unit (ESU)

Provision:

Learning, Psychological Evals: \$480 ea. out of county  
Social Evals: \$380 ea. out of county  
OT, PT, Speech/Language Evals: \$345 out of county  
Functional Behavioral Assess: \$1,250 out of county FBA  
with Behavior Interv. Plan: \$1,525 out of county  
Behavioral Consult: \$95/hr out of county  
Specialized S/L, LE, Psych (D/HoH): \$795 out of county  
Therapy Services: \$95/hr out of county

Camden County Educational Services Comm.

Provision:

Psych, Educational, Social, S/L Evals: \$360  
Bilingual Psych, Educa., Social, S/L Evals: \$505 ea.  
3 Eval Bundle: \$975  
Bilingual 3 Eval Bundle: \$1,450  
PsychoEducational Eval: \$710  
Bilingual PsychoEducational Eval: \$985  
PT, OT Evals (without sensory): \$300

Goss, Jessica CCC-SLP

Provision:

Bilingual Speech & Language Evals:\$550  
2<sup>nd</sup> report in English: \$150

New Behavioral Health

Provision:

Behavior Consultation: \$125/hour  
Behavior Interventionist: \$45/hour.  
Group Training: \$200/hour  
Functional Behavioral Assessment (FBA): \$1,000

Para-Plus Translations

Provision:

Interpretation: Spanish \$68.50/hr, other languages vary. Two hour minimum  
Document Translation: \$ .16/word. \$63 minimum

School Therapy Services (formerly Rehab Connection)

Provision:

Occupational and Physical Therapy: \$80/hr.

REM Audiology

Provision:

Diagnostic Audiological Eevals: \$295  
Central Auditory Processing Disorder Evals: \$595  
Classroom Noise Assessment: \$425  
Teacher In-Service: \$325



Technology for Educ & Commun. Consult  
 Speech/Language Evals: \$550  
 Augmentative Communication Evals: \$900, with home visit \$975  
 Assistive Technology Eval: \$850  
 Assistive Tech/Augmentative Comm Consult: \$125/hr.

13. Motion to approve Connect Plus to provide supports to student #02666 during the afternoon KEYS program throughout the 2019-2020 school year at no cost to the district.

Motion to Approve Item(s) 1 through 13: P. Chiaradia Second: A. Cox

**Roll Call:**

X Marianne Brown      X Allison Cox      AB Joseph Ryan      AB Ed Simpson  
X James Blumenstein      X Ammie Davis      X Nancy Schiavo      X Jeff Whitman  
X Pam Chiaradia      X Ralph Gilmore

**VOTE FOR ITEM 1-13**

Motion approved by unanimous roll call (8-0)

- XI. **EDUCATION:** Chairperson: Mr. Simpson, Committee Members: Mr. Blumenstein, Mrs. Chiaradia, Ms. Schiavo, Alternate: Mr. Ryan

**MOTION TO APPROVE ITEMS 1-11**

Motion by Mr. Whitman and seconded by Mr. Blumenstein

1. **Approval of Attendance at Conferences and Workshops for the 2019-2020 School Year**

**WHEREAS**, certain **Audubon Public School District employees** have requested authorization to attend the conference(s)/Workshop(s) listed below, and

**WHEREAS**, the attendance of each employee at the specified conference/workshop is educationally necessary, fiscally prudent and 1) directly related to and within the scope of the employee's current responsibilities and the **District's Professional Learning Plan**, and 2) critical to the instructional needs of the District or furthers the efficient operation of the District;

**NOW, THEREFORE BE IT RESOLVED**, that the **Audubon Board of Education** authorizes the attendance of the employees at the specified conferences/workshops listed below, and be it

**FURTHER RESOLVED**, that the **Board** hereby determines that the estimated expenses related to the authorized travel listed below are justified and

**THEREFORE**, authorizes payment of any registration fees and statutorily authorized travel expenditures to the designated employees, not to exceed District budgetary limitations and to be in accordance with the provisions of *N.J.S.A. 18A:11-12*, the District's travel policy and procedures, State travel payment guidelines established by the Department of Treasury in NJOMB circular letter 08-13-OMB, and with the guidelines established by the federal Office of Management and Budget:

|   | Participant     | Conference Title & Location                                    | Date(s)         | Cost   |
|---|-----------------|--|-----------------|--------|
| A | Deborah Roncace | Food Service – Determining Eligibility<br>Bordentown, NJ 08505 | August 22, 2019 | Travel |
| B | Deborah Roncace | Educational Stability Meeting<br>Blackwood, NJ 08012           | August 26, 2019 | Travel |

MINUTES OF THE AUDUBON BOARD OF EDUCATION MEETING AUGUST 21, 2019

2. + Motion to affirm that the Audubon Board of Education is in receipt of the district Harassment, Intimidation and Bullying monthly report as presented by the superintendent, and is in agreement with all actions taken in regard to the incident(s) reported at the August 2019 meeting of the Board of Education.

| <b>BULLYING INCIDENTS REPORT</b> |                      |                |              |
|----------------------------------|----------------------|----------------|--------------|
| <b>SCHOOL</b>                    | <b>Confirmed HIB</b> | <b>Non-HIB</b> | <b>Total</b> |
| HS                               |                      |                | 0            |
| HAS                              |                      |                | 0            |
| MAS                              |                      |                | 0            |

3. + Motion to approve the following field trip requests for the 2019-2020 school year:  
10/13/19 HAS, PTA Night Out at Indian Acres: Departure: 5:30 pm – Return 8:00 pm; Cost \$8.00 tickets or \$30.00 per family.

4. Motion to approve the SSDS Semi Annual Report(s) for Period 2 (Final) for the 2018-2019 school year as presented, and for submission of the report and related documents to the New Jersey Department of Education.

SSDS Semi-Annual Report

5. Motion to approve the State of New Jersey – State Board of Education’s list of religious holidays permitting student absence from school for the 2019-2020 school year as adopted on May 1, 2019.

Resolution and List of Religious Holidays Permitting Student Absence

6. Motion to approve the following transitional services for the 2019-2020 school year for returning Student #02224 through the Gloucester County Special Services School District, CRESS division:

- Educational Consultation, Deaf Services for 1.5 hours per month at a cost of \$131.00 per hour
- Auxiliary Teacher, Teacher of the Deaf for 1.5 hours per day at a cost of \$86.00 per hour

Services Proposal

7. Motion to approve the following use of facilities requests:

| School | Location       | Activity                          | Start/End Date(s)   | Time(s)            | Contact           |
|--------|----------------|-----------------------------------|---|--------------------|-------------------|
| AHS    | Auditorium     | 5 <sup>th</sup> Grade Talent Show | 4/2/19 – 4/3/19   | 3:00 pm – 5:00 pm  | Melissa McCloskey |
| AHS    | Library        | AEF Meetings                      | 9/8/19, 10/19/19, 11/11/19, 1/13/20, 2/10/20, 3/9/20, 4/6/20, 5/11/20 | 6:45 pm – 8:45 pm  | Peggy Slack       |
| AHS    | Main Gym       | 6 <sup>th</sup> Grade Funtacular  | 2/18/20   | 6:00 pm – 9:30 pm  | Melissa McCloskey |
| AHS    | Baseball Field | Audubon Blue Sox Baseball         | 9/8/19 – 11/17/19   | 9:00 am – 12:00 pm | Brian Kulak       |

MINUTES OF THE AUDUBON BOARD OF EDUCATION MEETING AUGUST 21, 2019

|     |                  |                                |                   |                    |                   |
|-----|------------------|--------------------------------|-------------------|--------------------|-------------------|
| AHS | Football Field   | Oaklyn Cougars Athletic Assoc. | 9/28/19           | 10:00 am           | Thomas Battillo   |
| MAS | Library          | MAS PTA Meetings               | 10/1/19           | 6:45 pm – 8:30 pm  | Melissa McCloskey |
| MAS | Library          | MAS PTA Holiday Shop           | 12/2/19 – 12/6/19 | 8:00 am – 8:30 pm  | Melissa McCloskey |
| MAS | All Purpose Room | MAS PTA Family Movie Night     | 03/13/20          | 5:00 pm – 9:30 pm  | Melissa McCloskey |
| MAS | All Purpose Room | Family Candy Bar Bingo Night   | 11/22/19          | 5:00 pm – 9:30 pm  | Melissa McCloskey |
| MAS | All Purpose Room | Fall Festival                  | 10/26/19          | 11:00 pm – 6:00 pm | Melissa McCloskey |

8. + Motion to approve the Audubon Community Education Programs for the 2019-2020 school year.

| Location  | Activity   | Start End Dates                                     | Time(s)   |
|-----------|--|---|---|
| HS        | Adult Evening School                                     | Fall – 9/23/19 – 1/16/20<br>Spring – 2/24/20 – 6/20 | 6:00 pm – 10:00 pm  |
| HS        | Audubon Youth Wrestling                                  | 11/26/19 – 2/28/20                                  | 6:15 pm – 7:30 pm   |
| MAS & HAS | Audubon Chess Club                                       | 9/30/19 – 12/16/19                                  | HAS Mondays 2:30pm – 3:30 pm<br>MAS Mondays 3:00 pm – 4:00 pm |
| HAS       | After School Enrichment Classes                          | 9/19 – 12/19  | 2:35 pm – 3:35 pm   |
| HS & MAS  | Audubon Basketball Club                                  | 12/19 – 2/20  |   |
| HS & HAS  | Haviland Avenue School Theater Club                      | Tuesdays & Thursdays 1/19 – 03/31/20                | 2:35 pm – 3:45 pm   |
| MAS       | Mansion Avenue School 6 <sup>th</sup> Grade Theater Club | 9/18/19 – 11/15/19                                  | 3:15 pm – 4:30 pm   |
| MAS       | Mansion Avenue School Variety Show                       | 1/24/20 – 3/20/20                                   | 3:00 pm – 4:00 pm   |

9. Motion to approve the following send/receive tuition contracts with Mt. Ephraim School District for the 2019-2020 school year.

|                     |              |
|---------------------|--------------|
| Regular Education   | 1,781,213.00 |
| Resource Room       | 609,491.00   |
| Specialized Program | 106,032.00   |
| Total               | 2,496,736.00 |

Tuition Contract

10. Motion to approve the Audubon Public School District Mentoring Plan 2019-20 and for submission of the Plan and related documents (Statement of Assurance) to the New Jersey Department of Education.

Mentoring Plan 2019-20

Mentoring Plan SOA 2019-20

- 11. Motion to approve the Audubon Public School District Professional Development Plan 2019-2020 and for submission of the Plan and related documents (Statement of Assurance) to the New Jersey Department of Education.

Audubon Public School District Professional Development Plan 2019-20

PDP SOA 2019-20

Motion to Approve Items 1 through 11: J. Whitman Second: J. Blumenstein

**Roll Call:**

X Marianne Brown      X Allison Cox      AB Joseph Ryan      AB Ed Simpson  
X James Blumenstein      X Ammie Davis      X Nancy Schiavo      X Jeff Whitman  
X Pam Chiaradia      X Ralph Gilmore

**VOTE FOR ITEM 1-11**

Motion approved by unanimous roll call (8-0)

- XII. **HUMAN RESOURCES:** Chairperson: Mrs. Davis, Committee Members: Ms. Brown, Mrs. Cox, Mr. Whitman, Alternate: Mr. Gilmore

**MOTION TO APPROVE ITEMS 1-13**

Motion by Mr. Blumenstein and seconded by Mr. Gilmore

- 1. **Resolution Abolishing Certain Positions Created Due to Economy, Reestablishing Certain Positions and Confirming the Employment of the Individuals Currently Holding Those Abolished Positions in the Created Positions**

**WHEREAS**, the Superintendent of Schools had consulted with and recommended to the Audubon Board of Education that, for reasons of economy, it was necessary to redesign certain positions in the Audubon Public School District; and

**WHEREAS**, the Audubon Board of Education had determined that, for reasons of economy, it was necessary to reorganize certain positions; and

**WHEREAS**, the Board of Education was legally permitted to do so in accordance with the provisions of N.J.S.A 18A:28-9, et seq.; and

**WHEREAS**, the Board of Education based upon the legal advice and recommendation of the Board Solicitor, has determined to reestablish the employment of the individuals currently in those positions.

**NOW, THEREFORE, BE IT RESOLVED** by the Audubon Board of Education as follows:

- A. The following positions in the Audubon School District be and are hereby abolished retroactively effective June 30, 2019:

Assistant Principal - Junior-Senior High School 10 months 10 days

Assistant Principal - Junior-Senior High School 10 months 10 days

Coordinator of Testing, Data, and Special Projects 10 months 10 days

- B. The reestablishing of these positions shall be effective as of June 30, 2019.

- C. The individuals currently holding the abolished positions shall be transferred to their prior positions retroactively effective July 1, 2019.
  - D. The Superintendent and Board Secretary are authorized and directed to take all necessary and appropriate actions with respect to the abolishment of the positions and to notify the affected individuals of the termination of their employment in said positions.
- 2. Motion to authorize the Audubon Board of Education to create a Vice-Principal of the Junior-Senior High School (10-12) – 12 month position for the 2019-2020 school year in accordance with the recommendation of the Superintendent of Schools.
  - 3. Motion to authorize the Audubon Board of Education to create an Assistant-Principal of the Junior-Senior High School (7-9) – 12 month position for the 2019-2020 school year in accordance with the recommendation of the Superintendent of Schools.
  - 4. Motion to authorize the Audubon Board of Education to create the position of Coordinator of Testing, Data, and Special Projects - 12 month in accordance with the recommendation of the Superintendent of Schools.
  - 5. Motion to authorize the Audubon Board of Education to create a Junior High School Principal as of the 2020-2021 school year in accordance with the recommendation of the Superintendent of Schools.
  - 6. Motion to authorize the Audubon Board of Education to create a Dean of Students as of the 2020-2021 school year in accordance with the recommendation of the Superintendent of Schools.
  - 7. Motion to approve the Dean of Students job description.
  - 8. **Resolution Abolishing Certain Positions Due to Economy and Terminating the Employment of the Individuals Currently Holding These Positions as of June 30, 2020.**

**WHEREAS**, the Superintendent of Schools has consulted with and recommended to the Audubon Board of Education that, for reasons of economy, it is necessary to abolish certain positions in the Audubon School District; and

**WHEREAS**, the Audubon Board of Education has determined that, for reasons of economy, it is necessary to abolish certain positions; and

**WHEREAS**, the Board of Education is legally permitted to do so in accordance with the provisions of N.J.S.A 18A:28-9, et seq.; and

**WHEREAS**, as a result of the elimination of those positions, the Board of Education is required to terminate the employment of the individuals currently holding those positions.

**NOW, THEREFORE, BE IT RESOLVED** by the Audubon Board of Education as follows:

- A. The following positions in the Audubon Public School District be and are hereby abolished:
  - Vice Principal of the Junior-Senior High School (10-12)
  - Assistant Principal of the Junior-Senior High School (7-9)
- B. The abolishment of these positions shall be effective as of June 30, 2020.
- C. The employment of the individuals currently holding the abolished positions be and hereby is terminate, effective June 30, 2020.
- D. The Superintendent and Board Secretary are authorized and directed to take all necessary and appropriate actions with respect to the abolishment of the positions and to notify the affected individuals of the termination of their employment in said positions.

MINUTES OF THE AUDUBON BOARD OF EDUCATION MEETING AUGUST 21, 2019

- 9. + Motion to accept, with best wishes, the letter of resignation from Ann Sullivan, KEYS Caregiver, effective retroactive to June 30, 2019.
- 10. + Motion to accept, with best wishes, the letter of resignation from Karen Felli, Special Education Aide at the high school, 29.5 hours per week, effective retroactive to June 30, 2019.
- 11. Motion to approve the following paid fall coaching positions for the 2019-2020 school year based on the negotiated agreement between the Audubon Education Association and the Audubon Board of Education, pending the completion of all Audubon Board of Education and New Jersey Department of Education requirements:

| Name             | Sport/Activity            | Position         | Contractual Rate |
|------------------|---------------------------|------------------|------------------|
| Wendy Van Fossen | Junior High Cross Country | Coach            | \$2,603.00       |
| John Walsh       | Fall Athletic Director    | Assistant (0.29) | \$2,938.00       |

- 12. Motion to approve the following volunteer (un-paid) fall coaching positions pending the completion of all Audubon Board of Education and New Jersey Department of Education requirements:

| Name     | Sport/Activity | Position        |
|----------|----------------|-----------------|
| Eli Lapp | Football       | Assistant Coach |

- 13. Motion to authorize the updated contracts for and the reemployment of the following tenured administrators for the 2019-2020 school year, retroactively effective July 1, 2019, in accordance with the negotiated 2018-2021 contract between the Audubon Board of Education and the Audubon Administrators Association at the recommendation of the Superintendent of Schools.

| Name         | Title                            | Months | Salary       | Longevity  |
|--------------|----------------------------------|--------|--------------|------------|
| Frank Corley | Assistant Principal Grades 10-12 | 12     | \$132,376.00 | \$1,250.00 |
| Eric Miller  | Assistant Principal Grades 7-9   | 12     | \$126,013.00 | 0.00       |

Motion to Approve Items 1 through 13: J. Blumenstein Second: R. Gilmore

**Roll Call:**

X Marianne Brown      X Allison Cox      AB Joseph Ryan      AB Ed Simpson  
X James Blumenstein      X Ammie Davis      X Nancy Schiavo      X Jeff Whitman  
X Pam Chiaradia      X Ralph Gilmore

**VOTE FOR ITEM 1-13**

Motion approved by unanimous roll call for items 1,2,3,4,5,6,7,9,10,11,12,13 (8-0)  
 Approved by Majority Vote for item #8 (7-0-1) Board Member Mr. Whitman Abstained from voting on this item

**MOTION TO APPROVE ITEMS 14-41**

Motion by Mr. Blumenstein and seconded by Mr. Whitman

- 14. Motion to approve Patricia Martel as the 12 month Coordinator of Testing, Data, and Special Projects at a salary of \$ 105,941.00 retroactively effective July 1, 2019 through June 30, 2020.

MINUTES OF THE AUDUBON BOARD OF EDUCATION MEETING AUGUST 21, 2019

15. + Motion to approve the following KEYS employees from September 6, 2019 through June 30, 2020 based on an agreement with the Audubon Board of Education with consideration of updated New Jersey Legislation, pending all district and State requirements and executed time sheets at rates defined below:

| NAME               | SCHOOL  | HOURLY RATE | TITLE     |
|--------------------|---------|-------------|-----------|
| Kathleen Lowe      | HAS/MAS | \$15.95     | Caregiver |
| Anna Marie Farrell | MAS     | \$15.95     | Caregiver |

16. Motion to approve the long-term substitute Teacher of Mathematics contract for Jennifer Arcolesse from September 3, 2019 through January 23, 2020 at BA Step 1 (\$256.00 per day) no benefits; time worked does not count towards the acquisition of tenure. Ms. Arcolesse is also afforded up to three days of articulation time prior to September 3, 2019 for the purpose of training. Final approval is pending the completion of all Audubon Board of Education and New Jersey Department of Education requirements.
17. Motion to approve the long-term substitute Elementary Teacher contract for Kathryn Petersen from September 3, 2019 through November 19, 2019 at BA Step 1 (\$256.00 per day) no benefits; time worked does not count towards the acquisition of tenure. Ms. Peterson is also afforded up to three days of articulation time prior to September 3, 2019 for the purpose of training. Final approval is pending the completion of all Audubon Board of Education and New Jersey Department of Education requirements.
18. + Motion to approve the long-term substitute Special Education Teacher contract for Kristin Rotan from September 3, 2019 through November 5, 2019 at BA Step 1 (\$256.00 per day) no benefits; time worked does not count towards the acquisition of tenure. Ms. Rotan is also afforded up to three days of articulation time prior to September 3, 2019 for the purpose of training. Final approval is pending the completion of all Audubon Board of Education and New Jersey Department of Education requirements.
19. Motion to approve the long-term substitute Math Teacher contract for Janice Bate from September 3, 2019 through October 17, 2019 at BA Step 1 (\$256.00 per day) no benefits; time worked does not count towards the acquisition of tenure. Ms. Bate is also afforded up to three days of articulation time prior to September 3, 2019 for the purpose of training. Final approval is pending the completion of all Audubon Board of Education and New Jersey Department of Education requirements.
20. Motion to approve \$95.00 per day as the rate of pay for substitute teachers effective September 4, 2019.
21. + Motion to approve the first year tenure track classroom teacher contract for Tayler Lebakken for the 2019-2020 school year in accordance with the 2018-2021 negotiated contract between the Audubon Board of Education and the Audubon Education Association at BA - Step 3, \$53,500.00, pending the completion of all Audubon Board of Education and New Jersey Department of Education requirements.
22. Motion to approve the following overloads at the Junior-Senior High School for the 2019-2020 school year:

| Name               | Position          | Partial/Full   | Salary                 |
|--------------------|-------------------|----------------|------------------------|
| Dennis Bantle      | Special Education | Full           | \$4,000.00             |
| Teresa D'Aprile    | General Education | Full           | \$4,000.00             |
| Larae Drinkhouse   | Special Education | Full           | \$4,000.00 (pro-rated) |
| Dawn Ewing         | Special Education | Full           | \$4,000.00             |
| Cheryl Fisher      | General Education | Partial (0.60) | \$2,400.00             |
| Laurie Georgel     | General Education | Full           | \$4,000.00             |
| Catherine Gidjunis | General Education | Full           | \$4,000.00             |
| Brenda Gifford     | Special Education | Full           | \$4,000.00             |
| Chris Harris       | Special Education | Full           | \$4,000.00             |
| Mary Knoll         | Special Education | Full           | \$4,000.00             |
| Kate Lin           | Special Education | Full           | \$4,000.00             |
| Ashley McGuire     | General Education | Full           | \$4,000.00             |
| Erica Miliareis    | General Education | Full           | \$4,000.00             |
| Patrick Moran      | Special Education | Full           | \$4,000.00             |

MINUTES OF THE AUDUBON BOARD OF EDUCATION MEETING AUGUST 21, 2019

|                      |                   |      |            |
|----------------------|-------------------|------|------------|
| Andria Morrison      | Special Education | Full | \$4,000.00 |
| Patti Myers-Griffith | General Education | Full | \$4,000.00 |
| Jessica Pitt         | General Education | Full | \$4,000.00 |
| Debbie Waite         | General Education | Full | \$4,000.00 |
| John Walsh           | Special Education | Full | \$4,000.00 |
| Matt Webb            | General Education | Full | \$4,000.00 |
| Erica Wenzel         | Special Education | Full | \$4,000.00 |
| Eileen Willis        | Special Education | Full | \$4,000.00 |
| Kate Wilson          | General Education | Full | \$4,000.00 |

- 23. + Motion to approve Mary Ann Steinberg as a part time cafeteria aide at Haviland Avenue School at \$10.00 per hour for 2.5 hours per day, not to include benefits, effective September 6, 2019 through June 12, 2020, on days when lunches are served.
- 24. + Motion to approve Margaret Skotnicki as a part time cafeteria aide at Haviland Avenue School at \$10.00 per hour for 2.5 hours per day, not to include benefits, effective September 6, 2019 through June 12, 2020, on days when lunches are served.
- 25. + Motion to approve a revised request from Kelly Angelone, Teacher of Grade Three at Mansion Avenue School, to invoke the Federal Family Medical Leave Act, effective September 3, 2019 to November 15, 2019.

|  |              |
|--|--------------|
| September 3, 2019 through September 20, 2019 | Paid Leave   |
| September 23, 2019 through November 15, 2019 | Unpaid Leave |
| September 3, 2019 through November 15, 2019  | Federal FMLA |

- 26. Motion to approve the following as district substitute teachers for the 2019-2020 school year, on an emergent basis, pending completion of all district and state requirements.

|                        |                         |                   |
|------------------------|-------------------------|-------------------|
| Baldino, David         | Barnhardt, Leah         | Bauman, Lisa      |
| Beals, Beth            | Beebe, Alyssa           | Bonavita, Sam     |
| Brannigan, Jeannine    | Burten, Susan           | Burton, Carla     |
| Callista, Jim          | Capps, Vickie           | Carraher, Tamra   |
| Chishom, Samuel        | Cordova, Elena          | D'Angelo, Nicolas |
| Davis, Donna           | Dempsey, Mary           | DiVito, Stephanie |
| Erney, Gail            | Fareri-Wall, Lillian    | Fishman, Margot   |
| Fletcher, Roxanne      | Flores, Keith           | Gainer, Gail      |
| Gatti, Deirdre         | Givens, Celeste         | Goldman, Annette  |
| Gornowski, Teresa      | Gould, David            | Hare, Lisa        |
| Hoinkis, Matthew       | Johnston, Sandra        | Krout, Lori       |
| Kuchler, Joseph        | Kuerzi, Jenna           | Lamond, Linda     |
| Lautenbacher, Jerry    | Lebb, Sue               | Lindemuth, Terri  |
| McClerman, Daniel      | McCloskey, Laurie       | McNulty, Terrance |
| Medlar, Christina      | Miller, Kathy           | Mitros, Paul      |
| Nark, Robert           | O'Sullivan, Bridget     | Phillippi, Carole |
| Pignotti, Michelle     | Pomerantz, Trudy        | Pucci, Dominic    |
| Rivera, Bolivar        | Seindanis, Fanourios    | Soult, Matthew    |
| Therrien, Thomas       | Tiberi, Mario           | Titus, Stephanie  |
| Velez-Smick, Gabriella | Vespe, Kelsey           | Ward, Nicole      |
| Watson, John           | Woodring-Shea, Jennifer |                   |

- 27. Motion to approve the following as district substitute nurses for the 2019-2020 school year, on an emergent basis, pending completion of all district and state requirements.

|           |                   |                 |
|-----------|-------------------|-----------------|
| Camm, Amy | Harter, Jacquelyn | Hudson, Rosalie |
|-----------|-------------------|-----------------|



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Kunkel, Krista  
Schmidt, Suzanne

Martin, Erica  
Yoder, Jennifer

Ricci, Jeanine

28. Motion to approve the following as district substitute Secretaries for the 2019-2020 school year, on an emergent basis, pending completion of all district and state requirements.

Erin Dever  
Scully, Elizabeth  
Wright, Holly

Marcucci, Jennifer  
Urbano, Lindsey

Rehn, Debra  
Warner, Terry

29. Motion to approve the following as district Home Instruction Tutors for the 2019-2020 school year, on an emergent basis, pending completion of all district and state requirements.

Fareri-Wall, Lillian

Gatti, Deidre

Rogers, Helen

30. Motion to approve the following as district Substitute Custodians for the 2019-2020 school year, on an emergent basis, pending completion of all district and state requirements

Brendlinger, Fred  
Keiser, Thomas

Defilippo, Peter

Haynes, Jeff

31. + Motion to rescind the approval of Diane Kaufman as a Cafeteria Aide for the 2019-2020 school year.

32. + Motion to approve Diane Kaufman as a district Substitute Cafeteria Aide for the 2019-2020 school year, on an emergent basis, pending completion of all district and state requirements

33. Motion to approve the following Marching Band Volunteer Staff for the 2019-2020 school year.

Jacob Apicella  
Gregory Mittman

Nathan Apicella  
Matthew Pawling

Gregory Veach  
Marco Lopez

34. Motion to revise the employment agreement of Nicolas D' Angelo as a long term substitute special education teacher at the high school at Step 1 BA, per diem rate of \$256.00, not to include benefits or sick time, time worked does not count towards the acquisition of tenure, effective September 3, 2019 through November 1, 2019, pending completion of all district and state requirements.

35. + Motion to approve the following community volunteers, less than 10 hours per month, to work in various areas of Mansion Avenue School for the 2019-2020 school year.

Roseann Endt

Kenneth Endt

Anna Maria Ferrell

36. Motion to approve the use and implementation of the Audubon Public School District Employee Physical Examination Forms A (Physician) and B (Employee) for all new hires.

Physical Examination Form A – Completed by Physician  
Physical Examination Form B – Completed by Perspective Employee

37. Motion to approve the use and implementation of the Audubon Public School District Physician's Release to Return to Work Form.

Physician's Release to Return to Work Form

38. Motion to approve the use and implementation of the following United States Department of Labor Family and Medical Leave Act forms and corresponding protocols and procedures:

- a. Form WH-380-E - Certification of Health Care Provider for Employee's Serious Health Condition

MINUTES OF THE AUDUBON BOARD OF EDUCATION MEETING AUGUST 21, 2019

- b. Form WH-380-F – Certification of Health Care Provider for Family Member’s Serious Health Condition
- c. Form WH-381 – Notice of Eligibility and Rights & Responsibilities (FMLA)

39. Motion to approve the following staff member to provide five hours of new teacher support for the 2019-20 school year, at the non-instructional contractual rate of \$30.00 per hour for a total of \$150.00 per staff member:

| New Teacher      | School/Subject  | Mentor            |
|------------------|---|-------------------|
| Nicole Szymanski | Haviland Avenue School<br>Mansion Avenue School<br>Media Specialist | Wilma Fitzpatrick |

40. Motion to approve the following mentor for the 2019-20 school year. Novice teacher will compensate mentor as per New Jersey Department of Education.

| New Teacher     | School/Subject                           | Mentor          | Date             |
|-----------------|--|-----------------|------------------|
| Taylor Lebakken | Haviland Avenue School<br>School Grade 1 | Shelley Chester | 9/1/19 – 6/30/20 |

41. Motion to approve the involuntary transfer of Jane Byrne from the Haviland Elementary School to the Mansion Avenue Elementary School and the Junior-Senior High School for the 2019-2020 school year based on the recommendation of the Superintendent of Schools.

Motion to Approve Items 14 through 41: J. Blumenstein Second: J. Whitman

**Roll Call:**

- X Marianne Brown      X Allison Cox      AB Joseph Ryan      AB Ed Simpson
- X James Blumenstein      X Ammie Davis      X Nancy Schiavo      X Jeff Whitman
- X Pam Chiaradia      X Ralph Gilmore

**VOTE FOR ITEM 14-41**

Motion approved by unanimous roll call (8-0)

**XIII. REPORTS:**

**XIV.** Superintendent’s Report - none reported

**XV.** (2018) Program Representatives:

- A. CCESC Rep. Rotation: **Ms. Brown** - none reported
- B. CCSBA Rep. Rotation: **Mr. Blumenstein** stated next meeting is 10/3/19
- C. AEF Representative: **Ms. Chiaradia** stated that the next meeting is 10/9/19

**XVI.** Board Member Comments:

Board Member Whitman would like to thank Bud Rutter, his maintenance and custodial staff on the great look of the schools for the 1<sup>st</sup> day back to school.

Board member Gilmore questioned the security access to our school websites and servers. Dr. Davis responded that there are firewalls in place.

**XVII. PUBLIC PARTICIPATION:** (Open Discussion)

The board welcomes participation of interested organizations and individuals and will schedule time as appropriate for the public to speak. The board reserves the right to limit public discussion. Public discussion of a topic will be limited to fifteen minutes, and individual speakers will be limited to five minutes. Reference Board bylaws #0167 of the Audubon Public Schools Board of Education Policy Manual.

Ms. Tara Butrica, Resident, asked if there has been any talk about moving 6<sup>th</sup> gr. to the Jr. High School. She also stated that she is unable to see the cost savings of the change in two positions.

Ms. Cara Gehring, resident, asked if tenured positions would be affected by a reduction in force.

Motion by Mr. Blumenstein seconded by Ms. Cox to approve the resolution for board to enter into closed Authorizing Executive session II at 8:41pm for the following purposes.  
Motion approved by unanimous roll call (8-0)

**XVIII. Executive Session II**

**VI. Authorizing Executive Session II:**

**WHEREAS**, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-12 et seq.) requires all meetings of the **Audubon Board of Education** to be held in public, N.J.S.A. 10:4-12(b) sets forth nine types of matters that may lawfully be discussed in Executive Session," i.e. without the public being permitted to attend; and

**WHEREAS**, the **Audubon Board of Education** has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

**WHEREAS**, the nine exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and next to each exception is a box within which the number of issues to be privately discussed that fall within that exception shall be written, and after each exception is a space where additional information that will disclose as much information about the decision as possible without undermining the purpose of the exception shall be written.

**NOW, THEREFORE, BE IT RESOLVED** that the **Audubon Board of Education** will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12(b):

Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public;

Any matter in which the release of information would impair a right to receive funds from the federal government;

Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly;

Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body

\_\_\_\_\_ Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

\_\_\_\_\_ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

X\_\_\_\_\_ Any investigations of violations or possible violations of the law;

\_\_\_\_\_ Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer;

X\_\_\_\_\_ Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public; Specifically the evaluation of the Superintendent

\_\_\_\_\_ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

**WHEREAS**, the length of the Executive Session is undetermined; however, the **Audubon Board of Education** will make every attempt to estimate the time of the session prior to convening the session after which the public meeting shall reconvene and the **Audubon Board of Education** will proceed with business.

**NOW, THEREFORE, BE IT RESOLVED**, that the **Audubon Board of Education** will go into Executive Session for only the above stated reasons;

**BE IT FURTHER RESOLVED** that the **Audubon Board of Education** hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the **Audubon Board of Education** attorney advises that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the school district or any other entity with respect to said discussion.

**BE IT FURTHER RESOLVED** that the **Board of Education**, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the board secretary to take the appropriate action to effectuate the terms of this resolution.

Motion by Mr. Blumenstein seconded by Mr. Whitman to adjourn closed Authorizing Executive session II at 9:44pm.  
Motion approved by unanimous roll call (8-0)

Reconvene meeting at 9:45pm

**MOTION TO APPROVE ITEM 1**

Motion by Mr. Blumenstein and seconded by Mr. Gilmore

1. Motion to approve the expulsion of Student #10184 for the 2019-2020 school year (12<sup>th</sup> Grader) subsequent to his verification of residency. If residency is founded, student #10184 will be placed in an alternate education setting outside of the Audubon Public Schools. The Board of Education acknowledges holding an Expulsion Hearing on August 21, 2019 meeting of the Board.

Motion to Approve Items 1: J. Blumenstein Second: R. Gilmore

**Roll Call:**

|                            |                        |                        |                       |
|----------------------------|------------------------|------------------------|-----------------------|
| <u>X</u> Marianne Brown    | <u>X</u> Allison Cox   | <u>AB</u> Joseph Ryan  | <u>AB</u> Ed Simpson  |
| <u>X</u> James Blumenstein | <u>X</u> Ammie Davis   | <u>X</u> Nancy Schiavo | <u>X</u> Jeff Whitman |
| <u>X</u> Pam Chiaradia     | <u>X</u> Ralph Gilmore |                        |                       |

**VOTE FOR ITEM 1**

Motion approved by unanimous roll call (8-0)

**MOTION TO APPROVE ITEM 2**

Motion by Mr. Whitman and seconded by Mr. Blumenstein

2. Motion to approve the settlement agreement between employee #576 and the Audubon Board of Education as negotiated by council.

Motion to Approve Item 1: J. Whitman Second: J. Blumenstein

**Roll Call:**

|                            |                        |                        |                       |
|----------------------------|------------------------|------------------------|-----------------------|
| <u>X</u> Marianne Brown    | <u>X</u> Allison Cox   | <u>AB</u> Joseph Ryan  | <u>AB</u> Ed Simpson  |
| <u>X</u> James Blumenstein | <u>X</u> Ammie Davis   | <u>X</u> Nancy Schiavo | <u>X</u> Jeff Whitman |
| <u>X</u> Pam Chiaradia     | <u>X</u> Ralph Gilmore |                        |                       |

**VOTE FOR ITEM 2**

Motion approved by unanimous roll call (8-0)

**XIX. ADJOURNMENT**

1. The next Board of Education meeting is scheduled for Wednesday September 18, 2019 in the Audubon Junior-Senior High School Library Media Center at 7:00 PM.
2. Motion by Mr. Blumenstein seconded by Mr. Gilmore to adjourn meeting at approximately 9:46pm.  
Motion approved by unanimous roll call (8-0)

Motion to Approve: J. Blumenstein Second: R. Gilmore

**Roll Call:**

|                            |                        |                        |                       |
|----------------------------|------------------------|------------------------|-----------------------|
| <u>X</u> Marianne Brown    | <u>X</u> Allison Cox   | <u>AB</u> Joseph Ryan  | <u>AB</u> Ed Simpson  |
| <u>X</u> James Blumenstein | <u>X</u> Ammie Davis   | <u>X</u> Nancy Schiavo | <u>X</u> Jeff Whitman |
| <u>X</u> Pam Chiaradia     | <u>X</u> Ralph Gilmore |                        |                       |

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**Deborah Roncace**  
**Business Administrator/Board Secretary**

*The Audubon Board of Education reserves the right to add and/or delete motions or make changes to motions in this agenda up to the time of the meeting and during the actual meeting.*

**BOARD OF EDUCATION MEETING**  
**AUDUBON HIGH SCHOOL MEDIA CENTER**  
**WEDNESDAY, SEPTEMBER 18, 2019**  
**7:00 P.M.**  
**MINUTES**

I. **Call to Order:** In accordance with the provisions of the New Jersey Open Public Meeting Act of 1975, the Audubon Board of Education transmitted notice of this meeting, scheduled at 7:00 P.M. in the Audubon Junior-Senior High School Media Center to the Retrospect newspaper and the Borough Clerk and by postings on the Audubon Public School District website and at the Main and the Pine Street entrance of the Junior-Senior High School.

II. **Roll Call**

SY 2017-2019

Ammie Davis                       Joseph Ryan                       Ed Simpson

SY 2018-2020

Marianne Brown                       Pam Chiaradia                       Jeff Whitman

SY 2019-2021

James Blumenstein                       Allison Cox                       Ralph Gilmore

SY 2019 Mt. Ephraim Representative

Nancy Schiavo

Motion by Mr. Whitman seconded by Mr. Simpson to approve the resolution for board to enter into closed Authorizing Executive session at 7:10pm for the following purposes.  
Motion approved by unanimous roll call (10-0)

III. **Authorizing Executive Session:**

**WHEREAS**, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-12 et seq.) requires all meetings of the **Audubon Board of Education** to be held in public, N.J.S.A. 10:4-12(b) sets forth nine types of matters that may lawfully be discussed in Executive Session," i.e. without the public being permitted to attend; and

**WHEREAS**, the **Audubon Board of Education** has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

**WHEREAS**, the nine exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and next to each exception is a box within which the number of issues to be privately discussed that fall within that exception shall be written, and after each exception is a space where additional information that will disclose as much information about the decision as possible without undermining the purpose of the exception shall be written.

**NOW, THEREFORE, BE IT RESOLVED** that the **Audubon Board of Education** will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12(b):

Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public;

Any matter in which the release of information would impair a right to receive funds from the federal government;

Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publically;

Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body

Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

Any investigations of violations or possible violations of the law;

Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer;

Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public; Specifically the evaluation of the Superintendent

Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

**WHEREAS**, the length of the Executive Session is undetermined; however, the **Audubon Board of Education** will make every attempt to estimate the time of the session prior to convening the session after which the public meeting shall reconvene and the **Audubon Board of Education** will proceed with business.

**NOW, THEREFORE, BE IT RESOLVED**, that the **Audubon Board of Education** will go into Executive Session for only the above stated reasons;

**BE IT FURTHER RESOLVED** that the **Audubon Board of Education** hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the **Audubon Board of Education** attorney advises that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the school district or any other entity with respect to said discussion.

**BE IT FURTHER RESOLVED** that the **Board of Education**, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the board secretary to take the appropriate action to effectuate the terms of this resolution.

Motion by Mr. Whitman seconded by Mr. Simpson to adjourn closed Authorizing Executive session at 7:35 pm.  
Motion approved by unanimous roll call 10-0

**IV. Call meeting to order**

**V. Flag Salute**

Student Representative: Riley Jakubowski  
Riley introduced herself to the Board and stated that the Student Council had it first meeting

**VI. PRESENTATION(s):**

I. Staff Recognition: Degree Advancement, BOE Representatives

II. State of the District –

New Jersey Student Learning Standards Assessment Results, Shamus Burke

After Mr. Burkes’ presentation, Mr. Ireland, a Math teacher, expressed concerns for the lack of Math textbooks for every student and that the latest text book edition used for math is over 25 years old. In addition, he stated that the online version of the math series is difficult to navigate. A discussion occurred between the Public, Administrators and the Board.

III. School’s Self-Assessment for Determining Grades under the Anti-Bullying Regulation: District & Schools, Andy Davis & Frank Corley

**VII. APPROVAL OF BOARD MINUTES:**

1. Motion by Mr. Simpson and seconded by Ms. Cox to approve the following minutes:

August 21, 2019 Public Session

August 21, 2019 Executive Session

Motion to Approve: E. Simpson Second: A. Cox

**Roll Call:**

X Marianne Brown      X Allison Cox      NO Joseph Ryan      X Ed Simpson  
X James Blumenstein      X Ammie Davis      X Nancy Schiavo      X Jeff Whitman  
X Pam Chiaradia      X Ralph Gilmore

Motion approved by majority roll call 9-1-0, Board Member Ryan voted No

**VIII. PARTICIPATION: (Agenda Items Only) None**

The board welcomes participation of interested organizations and individuals and will schedule time as appropriate for the public to speak. The board reserves the right to limit public discussion. Public discussion of a topic will be limited to fifteen minutes, and individual speakers will be limited to five minutes. Reference bylaws #0167 of the Audubon Public Schools Board of Education Policy Manual.

All motions are voted on by all members unless otherwise marked with a +.

**IX. GOVERNANCE: Chairperson: Ms. Brown – Committee Members: Mr. Blumenstein, Mr. Ryan, Mr. Simpson, Alternate: Ms. Schiavo**



**MOTION TO APPROVE ITEMS 1 & 2**

Motion by Mr. Gilmore and seconded by Mr. Blumenstein

1. Motion to approve the second reading and adoption of the following policies and regulations as recommended by the full Governance Committee of the Board.

| <b>Regulation</b> | <b>Title</b>             | <b>New/Revised</b> |
|-------------------|--------------------------|--------------------|
| 5530              | Substance Abuse (M)      | Revised            |
| 3160              | Physical Examination (M) | Revised            |
| 4160              | Physical Examination (M) | Revised            |
| <b>Policy</b>     | <b>Title</b>             | <b>New/Revised</b> |
| 3160              | Physical Examination (M) | Revised            |
| 4160              | Physical Examination (M) | New                |

2. Motion to approve the first reading of the following policies and regulations as recommended by the full Governance Committee of the Board.

| <b>Regulation</b> | <b>Title</b>   | <b>New/Revised</b> |
|-------------------|--|--------------------|
| 6112              | Reimbursement of Federal and Other Grant Expenditures (M)            | Revised            |
| 8630              | Emergency School Bus Procedures                                      | Revised            |
| <b>Policy</b>     | <b>Title</b>   | <b>New/Revised</b> |
| 3159              | Teaching Staff Member/School District Reporting Responsibilities (M) | Revised            |
| 3218              | Use Possession, or Distribution of Substances: Teaching Staff (M)    | Revised            |
| 4218              | Use, Possession, or Distribution of Substances: Support Staff (M)    | Revised            |
| 6112              | Reimbursement of Federal and Other Grant Expenditures (M)            | Revised            |
| 7440              | School District Security   | Revised            |
| 8630              | Bus Driver/Bus Aide Responsibility                                   | Revised            |
| 9210              | Parent Organizations   | Revised            |
| 9400              | Media Relations  | Revised            |

Motion to Approve Item(s) 1 through 2: R. Gilmore Second: J. Blumenstein

A lengthy discussion occurred regarding Policy 3160 and Policy 4160 – Physical Examination

**Roll Call:**

- V Marianne Brown      X Allison Cox      X Joseph Ryan      V Ed Simpson
- V James Blumenstein    X Ammie Davis      X Nancy Schiavo      X Jeff Whitman
- X Pam Chiaradia      X Ralph Gilmore

**VOTE FOR ITEM 1 & 2**

Motion approved by Majority Vote (7-3-0), X= yes with the exception of Policy 3160 and 4160 voted no. Policy 3160 and 4160 Motion was denied

**X. OPERATIONS: Chairperson: Mrs. Cox – Committee Members: Mrs. Davis, Mr. Gilmore, Mr. Whitman, Alternate: Mrs. Chiaradia,**

**MOTION TO APPROVE ITEMS 1-5**

Motion by Ms. Davis and seconded by Mr. Gilmore

- 1. Motion to authorize Business Administrator to revise minutes of July 17, 2019 regarding Emergency Aid to read as follows:

“Motion to authorize the Superintendent to submit the Emergency Aid Application in the amount of \$2,539,659.00 through the FY 2020 Appropriations Act.”

- 2. Motion to approve the bills payable list for September 2019 in the amount of \$917,423.70 when certified.  
September Bill List

- 3. Motion to acknowledge Safety Drills conducted in the District Schools:

|                              |                  |
|------------------------------|------------------|
| <b>Mansion Avenue School</b> |                  |
| August 12, 2019              | Evacuation Drill |
| August 26, 2019              | Fire Drill       |

- 4. + Motion to approve/acknowledge the donation of \$2,000.00 from an anonymous donor to Mansion Avenue School for a project to benefit students.
- 5. + Motion to approve/acknowledge the donation of a dining table and chairs to Mansion Avenue School from the Merchant House, a new restaurant in Merchantville.

Motion to Approve Item(s) 1 through 5: A. Davis Second: R. Gilmore

**Roll Call:**

- X Marianne Brown      X Allison Cox      X Joseph Ryan      X Ed Simpson
- X James Blumenstein    X Ammie Davis      X Nancy Schiavo      X Jeff Whitman
- X Pam Chiaradia      X Ralph Gilmore

**VOTE FOR ITEM 1-5**

Motion approved by unanimous roll call (10-0)

**XI. EDUCATION: Chairperson: Mr. Simpson, Committee Members: Mr. Blumenstein, Mrs. Chiaradia, Ms. Schiavo, Alternate: Mr. Ryan**

**MOTION TO APPROVE ITEMS 1-14**

Motion by Mr. Blumenstein and seconded by Ms.Cox

**1. Approval of Attendance at Conferences and Workshops for the 2019-2020 School Year**

**WHEREAS**, certain **Audubon Public School District employees** have requested authorization to attend the conference(s)/Workshop(s) listed below, and

**WHEREAS**, the attendance of each employee at the specified conference/workshop is educationally necessary, fiscally prudent and 1) directly related to and within the scope of the employee’s current responsibilities and the **District’s Professional Learning Plan**, and 2) critical to the instructional needs of the District or furthers the efficient operation of the District;

**NOW, THEREFORE BE IT RESOLVED**, that the **Audubon Board of Education** authorizes the attendance of the employees at the specified conferences/workshops listed below, and be it

**FURTHER RESOLVED**, that the **Board** hereby determines that the estimated expenses related to the authorized travel listed below are justified and

**THEREFORE**, authorizes payment of any registration fees and statutorily authorized travel expenditures to the designated employees, not to exceed District budgetary limitations and to be in accordance with the provisions of *N.J.S.A. 18A:11-12*, the District’s travel policy and procedures, State travel payment guidelines established by the Department of Treasury in NJOMB circular letter 08-13-OMB, and with the guidelines established by the federal Office of Management and Budget:

|   | Participant       | Conference Title & Location  | Date(s)                                 | Cost                                  |
|---|-------------------|--|---|---------------------------------------|
| A | Jen Beebe         | Ready Math PD<br>Medford Lakes, NJ   | August 29, 2019                         | Travel                                |
| B | Pennie Bigelow    | NJALC Fall Symposium<br>Somerset, NJ   | October 18, 2019                        | Conference Cost<br>\$130.00<br>Travel |
| C | Maria Bonvetti    | NJPSA FEA-Anti-Bullying<br>Specialist for Counselors<br>Certificate<br>Monroe Twp., NJ     | September 30, 2019 -<br>October 3, 2019 | Conference Cost<br>\$500.00<br>Travel |
| D | Andrew Davis      | NJSBA Convention<br>Atlantic City  | October 21 – 24, 2019                   | Conference Cost<br>\$375.00<br>Travel |
| E | Andrew Davis      | Focused Discussions to Avoid<br>Pitfalls<br>Trenton, NJ                                    | January 23, 2020<br>April 1, 2020       | Conference Cost<br>\$300.00<br>Travel |
| F | Andrew Davis      | NJASA Superintendent Institute<br>Trenton, NJ  | January 15, 2020                        | Conference Cost<br>\$149.00<br>Travel |
| G | Frank Corley      | NJPSA FEA-Anti-Bullying<br>Specialist for Principals<br>Certificate<br>Monroe Twp., NJ     | September 30, 2019 -<br>October 3, 2019 | Conference Cost<br>\$500.00<br>Travel |
| H | Michele Marchiano | Hands on workshop for<br>verification process of<br>Free/Reduced Lunches<br>Bordentown, NJ | November 13, 2019                       | Travel                                |

MINUTES OF MEETING OF THE AUDUBON BOARD OF EDUCATION SEPTEMBER 18, 2019

|   |                      |  |   |                                       |
|---|----------------------|--|---|---------------------------------------|
| I | Cara Novick          | NJPSA FEA-Anti-Bullying Specialist for Counselors Certificate<br>Monroe Twp., NJ | October 2- 3, 2019<br>January 27, 2020  | Conference Cost<br>\$500.00<br>Travel |
| J | Maria Pousatis       | McKinney-Vento Homeless Education 101<br>Sewell, NJ                              | October 8, 2019                         | No Cost                               |
| K | Deborah Roncace      | Legislative and Legal Update<br>Mt. Laurel, NJ                                   | September 26, 2019                      | Conference Cost<br>\$107.49<br>Travel |
| L | Nancy Scully         | Childhood Trauma & It's Effects on Attendance<br>Cherry Hill, NJ                 | October 30, 2019                        | No Cost                               |
| M | Emily Warren         | NJPSA FEA-Anti-Bullying Specialist for Counselors Certificate<br>Monroe Twp., NJ | September 30, 2019 -<br>October 3, 2019 | Conference Cost<br>\$500.00<br>Travel |
| N | Shamus Burke         | NJSLSA Training<br>Philadelphia, PA  | October<br>8,9,10,11,2019               | Travel                                |
| O | Bridget Bialecki     | LRC – Data Driven Instruction<br>Glassboro, NJ                                   | October 3, 2019                         | No Cost                               |
| P | Dennis Bantle        | Transition Coordinator Network of South Jersey                                   | October 10, 2019                        | No Cost                               |
| Q | Patty-Myers Griffith | Transition Coordinator Network of South Jersey                                   | October 10, 2019                        | No Cost                               |
| R | Maria Pousatis       | Transition Coordinator Network of South Jersey                                   | October 10, 2019                        | No Cost                               |

- 2. + Motion to affirm that the Audubon Board of Education is in receipt of the district Harassment, Intimidation and Bullying monthly report as presented by the superintendent, and is in agreement with all actions taken in regard to the incident(s) reported at the August 21, 2019 meeting of the Board of Education.
- 3. + Motion to approve the following field trip requests for the 2019-2020 school year:

| School | Destination of Trip/<br>Staff in charge           | Date             | Time(s)                           | Chaperones<br>& Students     | Purpose of Trip                                | Bus<br>Cost |
|--------|---|------------------|-----------------------------------|------------------------------|--|-------------|
| MAS    | American Revolution Museum<br>Englehart/Rosenberg | 12/18/19         | Depart 8:50 am<br>Return 2:30 pm  | 44 students,<br>9 chaperones | Colonization and<br>the American<br>Revolution | \$212.73    |
| MAS    | American Revolution Museum<br>Rehn/McFetridge     | 12/19/19         | 8:50 am 2:30<br>pm                | 44 students,<br>9 chaperones | Colonization and<br>the American<br>Revolution | \$212.73    |
| HS     | R. McDonald House,<br>Camden, NJ<br>E. Willis     | 11/12/19         | Depart 6:00 pm<br>Return 8:00 pm  | 8 students,<br>3 chaperones  | Providing activities<br>for the children       | \$77.77     |
| HS     | Constitution Center<br>D. Cosenza                 | 10/22/19         | Depart 8:30 am<br>Return 2:00 pm  | 42 students,<br>4 chaperones | USI/Civics Club<br>Informational<br>Research   | \$203.98    |
| HS     | Cooper River<br>Pennsauken, NJ<br>E. Willis       | 10/20/19         | Depart 8:00 am<br>Return 11:00 am | 40 students,<br>3 chaperones | Strides Against<br>Breast Cancer<br>Walk       | \$104.48    |
| HS     | Cooper University                                 | 9/25/19, 1/7/20, | Depart 9:15 am                    | 20-25                        | To attend the                                  | \$155.00    |

MINUTES OF MEETING OF THE AUDUBON BOARD OF EDUCATION SEPTEMBER 18, 2019

|     |  |   |                                   |   |   |          |
|-----|--|---|-----------------------------------|---|---|----------|
|     | Hospital & Chick-fil-A<br>J. Castaldi          | 1/22/20, 2/6/20,<br>3/10/20,<br>4/21/20,<br>5/12/20 | Return 2:00 pm                    | students, 2<br>chaperones               | Traumatic Injury<br>Prevention<br>Program with<br>members of the<br>sophomore class | per trip |
| HAS | Audubon Fire House<br>Kindergarten<br>Teachers | 10/18/19  | Depart 9:00 am<br>Return 10:00 am | 84 students<br>Kindergarten<br>Teachers | To visit the fire<br>house during Fire<br>Prevention Week                           | \$109.15 |

4. Motion to approve the revised field trip/bus transportation schedule for the choral music department for the 2019-20 school year.

Postponed: Saturday 11/30/19 All South Chorus Rehearsal to Lenape HS – moved to:  
Saturday, 12/7/19 All South Chorus Rehearsal to Lenape HS departing at 12:15 pm and returning 6:15 pm.

Changed: Thursday, February 20, 2020, All-State changed from East Brunswick to Atlantic City, same parameters for departure and return times.

5. Motion to approve the following students for Option II for the 2019-2020 school year. *(All Option II courses will appear on the students' transcript, but will not be factored into the students' GPA.)*

Student ID# 00509 – At least one class per semester at Camden County College for a maximum total of 10 credits on their transcript.

Student ID #00706 – Use Competitive Gymnastics as her PE, training 5-6 hours per week.

Student ID #00189– Use Competitive Baseball Team as his PE, training 20 hours per week.

6. + Motion to approve the following use of facilities requests:

| School | Location   | Activity                                       | Start/End Date(s)  | Time(s)           | Contact           |
|--------|--|--|--|-------------------|-------------------|
| AHS    | Room<br>C109,<br>C111                            | Audubon Alumni<br>Association<br>Meetings      | 9/11/19, 11/6/19,<br>3/4/20, 5/6/20  | 7:00 pm – 9:00 pm | Mike Bruzzese     |
| AHS    | Room<br>C111                                     | Project<br>Graduation<br>Committee<br>Meetings | 9/11/19, 10/9/19,<br>11/13/19, 1/8/20,<br>2/12/20, 3/11/20,<br>4/8/20, 5/13/20 | 7:00 pm – 9:00 pm | Michele Scullan   |
| HAS    | Blacktop &<br>1 <sup>st</sup> Floor<br>Restrooms | Haviland Avenue<br>PTA                         | 9/17/19  | 5:45 pm – 8:15 pm | Rachel Negro      |
| HAS    | Library &<br>Pre K<br>Room                       | Haviland Avenue<br>PTA                         | 10/29/19   | 6:00 pm – 8:00 pm | Rachel Negro      |
| MAS    | All Purpose<br>Room                              | Mansion Avenue<br>PTA                          | 11/5/19, 1/7/20,<br>3/3/20, 5/5/20   | 5:30 pm – 9:00 pm | Melissa McCloskey |

MINUTES OF MEETING OF THE AUDUBON BOARD OF EDUCATION SEPTEMBER 18, 2019

7. Motion to approve the tuition contract with Camden County Technical School District for the 2019/2020 school year at the rate below.

|                   |               |                      |
|-------------------|---------------|----------------------|
| <u>Program</u>    | <u>Amount</u> | <u># of Students</u> |
| Technical Program | \$3,330.00    | 6                    |

8. Motion to approve the following out of district placements for the 2019-2020 school year at the recommendation of Special Services Department.

| State ID#  | Placement                                  | Tuition<br>\$ | ESY<br>\$ | Extraordinary Services<br>\$ |
|------------|--|---------------|-----------|------------------------------|
| 6236323513 | HollyDell School                           | 39,302.10     | 15,720.84 |                              |
| 8148069792 | HollyDell School                           | 78,604.20     | 15,720.84 | 36,504.00                    |
| 6826260311 | ArchBishop<br>Damiano School               | 48,808.80     | 8,134.80  | 36,136.80                    |
| 2235617672 | Larc School                                | 48,835.80     | 8,139.30  | 32,550.00                    |
| 1063924745 | Collingswood 18-21<br>Transitional Program | 25,436.00     |           | 9,904.80                     |
| 5529931928 | Brookfield<br>Elementary School            | 58,320.00     | 6,480.00  |                              |
| 9621685272 | Durand, Inc.                               | 65,815.20     | 9,872.28  | 37,260.00                    |
| 9253891204 | Durand, Inc.                               | 65,815.20     | 9,872.28  | 37,260.00                    |
| 8969028016 | Durand, Inc.                               | 65,815.20     | 9,872.28  | 37,260.00                    |
| 6106806838 | GCSSSD                                     |               | 4,320.00  |                              |
| 3739304846 | GCSSSD                                     |               | 4,320.00  | 3,550.00                     |
| 7545919908 | GCSSSD                                     |               | 4,320.00  |                              |
| 7395025763 | GCSSSD                                     |               | 4,320.00  |                              |
| 9311644887 | GCSSSD                                     |               | 4,320.00  |                              |
| 2482339911 | GCSSSD                                     |               | 4,320/00  |                              |
| 5275971244 | Mill Creek School                          | 49,687.20     |           |                              |

|            |   |           |  |          |
|------------|---|-----------|--|----------|
| 3711796684 | Collingswood 18-21 Transitional Program | 25,436.00 |  | 9,904.80 |
|------------|---|-----------|--|----------|

9. Motion to approve the following programs funded each year partly through the Municipal Alliance grant:

Mini Bridge: Interactive small groups - addresses various needs identified by students concerning ATOD (Alcohol, tobacco, and other drugs). This prevention program is for 5th & 6th grade students. The program is facilitated by high school students, grades 7-12, who are trained to work with the younger students to increase self-esteem and reduce negative behaviors.

Peer Facilitators: Students are trained to assist other students with academic and social progress at Audubon High School; Peer To Peer; STARS.

Project Graduation – an evening of drug free activities held on the evening of the high school graduation; it demonstrates that there are healthy, fun, drug and alcohol free activities available for students. It is an ongoing event that meets monthly to plan and fundraise for the event.

High School Visitation – trained high school peer facilitators introduce new students and the incoming 7<sup>th</sup> grade students and 9<sup>th</sup> grade students to the high school, its classrooms layout, the rules and procedures, and the activities available to the students; Teens2Teens. Follow Up occurs in the fall of the school year as the students' transition to the next level in their education.

Intergenerational group – recreational and service activities combined with prevention education linking students, grades 7-12, and senior citizens. The activity builds positive community connections through pro-social involvement.

DARE program – provides prevention education to the 5<sup>th</sup> grade students and will target other grade levels for other prevention issues. (e.g. Violence Awareness Week).

Early Intervention - interactive programs for all ages

Early intervention – interactive program for all ages.

After School Tutoring – 6<sup>th</sup> grade student volunteers are trained by Ms. Novick – provide academic support and reinforcement, mentoring – for students K-2 at KEYS after school program; 2 days/wk; Nov-Apr; supervised by staff member

Building Connections – after school workshops focusing on strengthening social skills while having fun; topics include: listening, following directions, patience, being responsible for self, cooperation, being a good sport, using good manners, apologizing, setting a good example; offered to first grade students.

Grief Groups – offered to high school students in cooperation with Samaritan Hospice.

Family Education – activities that address various needs identified by parents and children - Activities involving parents – materials, awards needed for graduation ceremonies, 6<sup>th</sup> grade book club (The Misfits), Family Group – in cooperation with Genesis counseling services offered by Genesis

Municipal Alliance Coordinator – completes paperwork, quarterly reports, general Alliance communications, coordinates various Alliance programs (previously described); goal is to create positive communication, strong families and substance-free lives.

Student Assistance Counselor – provides substance abuse education, prevention education, support groups for students in grades 7-12; services offered 5 days/week, approx. 5 hours per day and additional time before or after the school day.

MINUTES OF MEETING OF THE AUDUBON BOARD OF EDUCATION SEPTEMBER 18, 2019

- 10. Motion to approve the revisions of the following Audubon Public School District K-12 Curriculum for the 2019-2020 school year:

- English Language Arts
- Mathematics
- Science
- Social Studies
- Technology
- World Language
- 21<sup>st</sup> Century Life & Careers

- 11. Motion to approve the NJDOE Statement of Assurance submission for the Audubon Public School District's (and all schools') School's Self-Assessment for Determining Grades under the Anti-bullying Regulation as presented and discussed.

- 12. Motion to approve homebound instruction for the following students:

| STUDENT ID# | DATE  |
|-------------|---|
| 00444       | Home Instruction effective retroactive to September 5, 2019 – November 5, 2019. The instruction will be for 5 hrs. /wk. for a 6 – 8 week period. The H.I. provider is to be determined. |
| 75005       | Home Instruction effective retroactive to September 9, 2019 – September 20, 2019. The H.I. provider is to be determined.  |

- 13. Motion to approve basic physical intervention training for 20 district staff through Handle With Care Behavior Management Systems, Inc. for \$2,400 plus expenses. Up to an additional 5 staff members may be included in this training at a cost of \$150.00 per person.
- 14. Motion to approve the negotiated settlement agreement between the parents/guardians of student #10355 and the Audubon Board of Education.

Motion to Approve Items 1 through 14: J. Blumenstein Second: A. Cox

**Roll Call:**

X Marianne Brown      X Allison Cox      X Joseph Ryan      X Ed Simpson  
X James Blumenstein      X Ammie Davis      X Nancy Schiavo      X Jeff Whitman  
X Pam Chiaradia      X Ralph Gilmore

**VOTE FOR ITEMS 1-14**

Motion approved by unanimous roll call (10-0)

**XII. HUMAN RESOURCES: Chairperson: Mrs. Davis, Committee Members: Ms. Brown, Mrs. Cox, Mr. Whitman, Alternate: Mr. Gilmore**

**MOTION TO APPROVE ITEMS 1-11**

Motion by Ms. Cox and seconded by Mr. Blumenstein

- 1. Motion to authorize the Audubon Board of Education to rescind the creation of the Junior High School Principal as of the 2020-2021 school year in accordance with the recommendation of the Superintendent of Schools.
- 2. Motion to authorize the Audubon Board of Education to rescind the creation of the Dean of Students as of the 2020-2021 school year in accordance with the recommendation of the Superintendent of Schools.
- 3. Motion to rescind the Dean of Students job description.



MINUTES OF MEETING OF THE AUDUBON BOARD OF EDUCATION SEPTEMBER 18, 2019

- 4. Motion to re-establish the following positions for the 2020-2021 school year at the recommendation of the Superintendent of Schools:  
  
Vice Principal of the Junior-Senior High School (10-12)  
Assistant Principal of the Junior-Senior High School (7-9)
- 5. + Motion to accept, with best wishes, the letter of resignation from Francesca Eagan, instructional aide at Mansion Avenue School, effective retroactive to June 30, 2019 at the recommendation of the Superintendent of Schools.
- 6. + Motion to accept, with best wishes, the letter of resignation from Marissa May, part time, classroom aide at Haviland Avenue School, effective retroactive to June 30, 2019 at the recommendation of the Superintendent of Schools.
- 7. + Motion to accept, with best wishes, the letter of resignation from Kristen Rotan, long term substitute preschool special education teacher at Haviland Avenue School, effective October 11, 2019 at the recommendation of the Superintendent of Schools.
- 8. + Motion to accept, with best wishes, the letter of resignation from Margaret Skotnicki, part time cafeteria aide at Haviland Avenue School, effective September 20, 2019 at the recommendation of the Superintendent of Schools.
- 9. + Motion to approve an unpaid leave of absence for Carol Souder effective September 4, 2019 through December 31, 2019, at the recommendation of the Superintendent of Schools.
- 10. + Motion to approve Shelby Hamilton as a part time instructional aide at Haviland Avenue School at Step 2, \$14.49 per hour, for 29.5 hours per week, not to include benefits, effective September 4, 2019 prorated to September 9, 2019 through June 19, 2020 or the last day for students with the recommendation of the Superintendent of Schools. Final approval is pending the completion of all Audubon Board of Education and New Jersey Department of Education requirements.
- 11. + Motion to approve Lisa Buzby as a part time instructional aide at Mansion Avenue School at Step 2, \$14.49 per hour, for 29.5 hours per week, not to include benefits, effective September 4, 2019, prorated to September 12, 2019 through June 19, 2020 or the last day for students with the recommendation of the Superintendent of Schools. Final approval is pending the completion of all Audubon Board of Education and New Jersey Department of Education requirements.

Motion to Approve Items 1 through 11: A. Cox Second: J. Blumenstein

**Roll Call:**

- X Marianne Brown      X Allison Cox      X Joseph Ryan      X Ed Simpson
- X James Blumenstein      X Ammie Davis      X Nancy Schiavo      X Jeff Whitman
- X Pam Chiaradia      X Ralph Gilmore

**VOTE FOR ITEM 1-11**

Motion approved by unanimous roll call (10-0)

**MOTION TO APPROVE ITEMS 12 - 22**

Motion by Ms. Davis and seconded by Ms. Chiaradia

- 12. Motion to authorize the Audubon Board of Education to create the position of a part-time One on One aide for 29.5 hours per week in accordance with the recommendation of the Superintendent of Schools.

MINUTES OF MEETING OF THE AUDUBON BOARD OF EDUCATION SEPTEMBER 18, 2019

- 13. Motion to approve Anthony Cianfrini as a Special Education Aide at the high school at Step 2, \$14.49 per hour, for 29.5 hours per week, not to include benefits, effective September 4, 2019, prorated to September 16, 2019 through June 19, 2020 or the last day for students with the recommendation of the Superintendent of Schools. Final approval is pending the completion of all Audubon Board of Education and New Jersey Department of Education requirements.
- 14. + Motion to approve the following community volunteers, less than 10 hours per month, to work in various areas of Mansion Avenue School for the 2019-2020 school year.  
 Jack Novick  
 Laurie Novick
- 15. Motion to approve the following as district substitute teachers for the 2019-2020 school year, on an emergent basis, pending completion of all district and state requirements.  
 Francesca Eagan      Substitute Teacher  
 Nancy Oliver          Home Instruction Tutor  
 Christina Crea        Substitute Teacher  
 Paul Wisniewski        Substitute Teacher
- 16. Motion to approve an adjustment in the salary status of the following staff members in accordance with the negotiated 2018-2021 contract between the Audubon Board of Education and the Audubon Education Association, retroactive to September 1, 2019, at the recommendation of the Superintendent of Schools.

| Name               | Step | Degree (Previous) | Degree (Current) |
|--------------------|------|-------------------|------------------|
| Jessica Pitt       | 3    | BA                | MA               |
| Jennifer McClellan | 14   | BA                | BA + 30          |
| Natalie Busarello  | 3    | BA                | MA               |

- 17. + Motion to approve Marissa May as a district substitute KEYS caregiver at Haviland Avenue School, at \$15.00 per hour, for the 2019-2020 school year, pending completion of all district and state requirements, at the recommendation of the Superintendent of Schools.
- 18. Motion to approve the following overloads at the Junior-Senior High School for the 2019-2020 school year:

| Name              | Position          | Partial/Full | Salary     |
|-------------------|-------------------|--------------|------------|
| Stacy Caltagirone | General Education | Partial      | \$1,000.00 |
| Don Seybold       | General Education | Partial      | \$1,000.00 |
| Chris Sylvester   | General Education | Partial      | \$800.00   |

- 19. + Motion to approve Justine Callahan as a part- time One on One Aide at Haviland Avenue School at Step 4, \$15.34 per hour, for 29.5 hours per week, not to include benefits, effective September 4, 2019 through June 19, 2020 or the last day for students with the recommendation of the Superintendent of Schools. Final approval is pending the completion of all Audubon Board of Education and New Jersey Department of Education requirements.
- 20. + Motion to approve Diane Kaufman as a part time cafeteria aide at Haviland Avenue School at \$10.10 per hour for 2.5 hours per day, not to include benefits, effective September 23, 2019 through June 12, 2020, on days when lunches are served.
- 21. + Motion to approve payment to the following teachers for their participation in Family Learning Nights at Haviland Avenue School during the months of October 2019 and January 2020, one (1) hour at the AEA

MINUTES OF MEETING OF THE AUDUBON BOARD OF EDUCATION SEPTEMBER 18, 2019

contracted agreement instructional rate of \$40.00 per hour, plus two (2) hours prep at the AEA contracted agreement non-instructional rate of \$30.00 per hour, for a total of \$100.00 per staff member.

Kindergarten: Karen Bowers, Christine Brady, Kim Felix, Sue Selby, Jennifer McClellan

Grade 1: Shelly Chester, Taylor Lebakken, Chelsea Rohner, Blake Zetusky, JoAnne McCarty

Grade 2: Alycia Colucci, Debra Costello, Roberta Ignaczewski, Rose Lang, Amy Phillips

- 22. Motion to approve Student Technology Assistants to complete up to 100 hours of combined work as overseen by Greg Smith at the hourly rate of \$10.00 not to exceed \$1,000.00 with executed time sheets.

Motion to Approve Items 12 through 22:   A. Davis                        Second:   P. Chiaradia  

**Roll Call:**

- X   Marianne Brown              X   Allison Cox                        X   Joseph Ryan                        X   Ed Simpson
- X   James Blumenstein         X   Ammie Davis                        X   Nancy Schiavo                        X   Jeff Whitman
- X   Pam Chiaradia                X   Ralph Gilmore

**VOTE FOR ITEM 12-22**

Motion approved by unanimous roll call (10-0)

**XIII. REPORTS:**

**XIV. HIB District Report**

| September 2019 | BULLYING INCIDENTS REPORT |         |       |
|----------------|---------------------------|---------|-------|
| SCHOOL         | Confirmed HIB             | Non-HIB | Total |
| AHS            |                           |         | 0     |
| HAS            |                           |         | 0     |
| MAS            |                           |         | 0     |

**XV. Superintendent's Report:**

Dr. Davis announced that AEF donated computers to Students and Staff

**XVI. (2018) Program Representatives:**

- A. CCECSC Rep. Rotation: **Ms. Brown** - None
- B. CCSBA Rep. Rotation: **Mr. Blumenstein** - None
- C. AEF Representative: **Ms. Chiaradia** - stated that Mrs. McGilloway, Teacher, received a \$1,500.00 Grant for PBIS

**XVII. Board Member Comments:**

Ms. Brown stated that the Board Committee chairpersons and Mr. Lee, Boro Commissioner, will have a meeting on September 30, 2019.

Mr. Whitman stated that he would like to see that all students have text books to use.

**XVIII. PUBLIC PARTICIPATION: (Open Discussion)**

The board welcomes participation of interested organizations and individuals and will schedule time as appropriate for the public to speak. The board reserves the right to limit public discussion. Public discussion of a topic will be limited to fifteen minutes, and individual speakers will be limited to five minutes. Reference Board bylaws #0167 of the Audubon Public Schools Board of Education Policy Manual.

Ms. Bonnie Smeltzer, Mansion Ave. School Principal wanted to thank the teachers for their effort in looking at test data results and pushing our children to move forward.

Motion by Mr. Blumenstein seconded by Mr. Simpson to approve the resolution for board to enter into closed Authorizing Executive session II at 9:10 for the following purposes.

Motion approved by unanimous roll call (10-0)

**XIX Executive Session II**

**XX Authorizing Executive Session II:**

**WHEREAS**, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-12 et seq.) requires all meetings of the **Audubon Board of Education** to be held in public, N.J.S.A. 10:4-12(b) sets forth nine types of matters that may lawfully be discussed in Executive Session," i.e. without the public being permitted to attend; and

**WHEREAS**, the **Audubon Board of Education** has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

**WHEREAS**, the nine exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and next to each exception is a box within which the number of issues to be privately discussed that fall within that exception shall be written, and after each exception is a space where additional information that will disclose as much information about the decision as possible without undermining the purpose of the exception shall be written.

**NOW, THEREFORE, BE IT RESOLVED** that the **Audubon Board of Education** will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12(b):

  X   Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public;

       Any matter in which the release of information would impair a right to receive funds from the federal government;

  X   Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publically;

       Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body

       Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

       Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

X  Any investigations of violations or possible violations of the law;

\_\_\_\_\_ Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer;

X  Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public; Specifically the evaluation of the Superintendent

\_\_\_\_\_ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

**WHEREAS**, the length of the Executive Session is undetermined; however, the **Audubon Board of Education** will make every attempt to estimate the time of the session prior to convening the session after which the public meeting shall reconvene and the **Audubon Board of Education** will proceed with business.

**NOW, THEREFORE, BE IT RESOLVED**, that the **Audubon Board of Education** will go into Executive Session for only the above stated reasons;

**BE IT FURTHER RESOLVED** that the **Audubon Board of Education** hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the **Audubon Board of Education** attorney advises that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the school district or any other entity with respect to said discussion.

**BE IT FURTHER RESOLVED** that the **Board of Education**, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the board secretary to take the appropriate action to effectuate the terms of this resolution.

Motion by Ms. Cox seconded by Mr. Gilmore to adjourn closed Authorizing Executive session II at 9:40pm. Motion approved by unanimous roll call (10-0)

Reconvene meeting at 9:41pm

**IV HUMAN RESOURCES: Chairperson: Mrs. Davis, Committee Members: Ms. Brown, Mrs. Cox, Mr. Whitman, Alternate: Mr. Gilmore**

**MOTION TO APPROVE ITEM 1**

Motion by Mr. Whitman and seconded by Mr. Gilmore

- 1. Motion to deny grievance as filed by the Audubon Education Association on behalf of Employee #42743856

Motion to Approve Items 1:  J. Whitman  Second:  R. Gilmore

**Roll Call:**

X  Marianne Brown       X  Allison Cox       X  Joseph Ryan       X  Ed Simpson

MINUTES OF MEETING OF THE AUDUBON BOARD OF EDUCATION SEPTEMBER 18, 2019

James Blumenstein     Ammie Davis     Nancy Schiavo     Jeff Whitman  
 Pam Chiaradia     Ralph Gilmore

**VOTE FOR ITEM 1**

Motion approved by unanimous roll call (10-0)

Board Comments:

Mr. Blumenstein expressed concerns on public participation during presentations made to the Board. The Board discussed meeting management.

**XX. ADJOURNMENT**

1. There will be an articulation meeting between the Audubon Board of Education and the Mt. Ephraim Board of Education at Mary Bray Elementary School on October 2, 2019 at 7:00 PM.
2. The next Board of Education meeting is scheduled for Wednesday, October 16, 2019 in the Audubon Junior-Senior High School Library Media Center at 7:00 PM.
3. Motion by Mr. Blumenstein seconded by Ms. Cox to adjourn meeting at approximately 9:50 pm.  
Motion approved by unanimous roll call (10-0)

Motion to Approve: J. Blumenstein                      Second: A. Cox

**Roll Call:**

Marianne Brown     Allison Cox     Joseph Ryan     Ed Simpson  
 James Blumenstein     Ammie Davis     Nancy Schiavo     Jeff Whitman  
 Pam Chiaradia     Ralph Gilmore

\_\_\_\_\_  
**Deborah Roncace**  
**Business Administrator/Board Secretary**

*The Audubon Board of Education reserves the right to add and/or delete motions or make changes to motions in this agenda up to the time of the meeting and during the actual meeting.*

**BOARD OF EDUCATION MEETING**  
**AUDUBON HIGH SCHOOL MEDIA CENTER**  
**WEDNESDAY, OCTOBER 16, 2019**  
**7:00 P.M.**  
**MINUTES**

I. **Call to Order:** In accordance with the provisions of the New Jersey Open Public Meeting Act of 1975, the Audubon Board of Education transmitted notice of this meeting, scheduled at 7:00 P.M. in the Audubon Junior-Senior High School Media Center to the Retrospect newspaper and the Borough Clerk and by postings on the Audubon Public School District website and at the Main and the Pine Street entrance of the Junior-Senior High School.

II. **Roll Call**

SY 2017-2019

Ammie Davis                       Joseph Ryan                       Ed Simpson

SY 2018-2020

Marianne Brown                       Pam Chiaradia                       Jeff Whitman

SY 2019-2021

James Blumenstein                       Allison Cox                       Ralph Gilmore

SY 2019 Mt. Ephraim Representative

Nancy Schiavo

Motion by Mr. Simpson seconded by Mr. Gilmore to approve the resolution for board to enter into closed Authorizing Executive session at 7:10pm for the following purposes.  
Motion approved by unanimous roll call (10-0)

III. **Authorizing Executive Session:**

**WHEREAS**, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-12 et seq.) requires all meetings of the **Audubon Board of Education** to be held in public, N.J.S.A. 10:4-12(b) sets forth nine types of matters that may lawfully be discussed in Executive Session," i.e. without the public being permitted to attend; and

**WHEREAS**, the **Audubon Board of Education** has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

**WHEREAS**, the nine exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and next to each exception is a box within which the number of issues to be privately discussed that fall within that exception shall be written, and after each exception is a space where additional information that will disclose as much information about the decision as possible without undermining the purpose of the exception shall be written.

**NOW, THEREFORE, BE IT RESOLVED** that the **Audubon Board of Education** will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12(b):

Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public;

MINUTES OF MEETING OF THE AUDUBON BOARD OF EDUCATION OCTOBER 16, 2019

Any matter in which the release of information would impair a right to receive funds from the federal government;

Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publically;

Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body

Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

Any investigations of violations or possible violations of the law;

Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer;

Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public; Specifically the evaluation of the Superintendent

Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

**WHEREAS**, the length of the Executive Session is undetermined; however, the **Audubon Board of Education** will make every attempt to estimate the time of the session prior to convening the session after which the public meeting shall reconvene and the **Audubon Board of Education** will proceed with business.

**NOW, THEREFORE, BE IT RESOLVED**, that the **Audubon Board of Education** will go into Executive Session for only the above stated reasons;

**BE IT FURTHER RESOLVED** that the **Audubon Board of Education** hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the **Audubon Board of Education** attorney advises that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the school district or any other entity with respect to said discussion.

**BE IT FURTHER RESOLVED** that the **Board of Education**, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the board secretary to take the appropriate action to effectuate the terms of this resolution.



Motion by Mr. Simpson seconded by Mr. Gilmore to adjourn closed Authorizing Executive session at 7:30 pm.  
Motion approved by unanimous roll call 10-0

**IV. Call meeting to order**

**V. Flag Salute**

**THE AUDUBON SPOTLIGHT PROGRAM RECOGNIZES THE FOLLOWING STUDENTS AS STUDENTS OF THE MONTH FOR SEPTEMBER 2019**

Pre-Kindergarten  
Camille Bater

Kindergarten  
Zoey Severance

Grade One  
Lleyna Sinn

Grade Two  
Alexander Smarro

Grade Three  
Lucy Bater

Grade Four  
Tyler Schill

Grade Five  
Amelia Barneetz

Grade Six  
Anthony Purificato

Grade Seven  
Jane Poponi

Grade Eight  
Rolianna Hannan

Freshman Class  
Ca'nyah Atkins

Sophomore Class  
Shaniel Gonzalez

Junior Class  
Shane Price

Senior Class  
Sean Lenny

**VI. REPORT:** Student Council Representative: Riley Jakubowski- reported on upcoming Student Council Events

**VII. RECESS:**

**VIII. APPROVAL OF BOARD MINUTES:**

1. Motion by Mr. Simpson and seconded by Ms. Davis to approve the following minutes:

September 18, 2019 Public Session

September 18, 2019 Executive Session

Motion to Approve: E. Simpson Second: A. Davis

**Roll Call:**

- |                            |                        |                        |                       |
|----------------------------|------------------------|------------------------|-----------------------|
| <u>X</u> Marianne Brown    | <u>X</u> Allison Cox   | <u>X</u> Joseph Ryan   | <u>X</u> Ed Simpson   |
| <u>X</u> James Blumenstein | <u>X</u> Ammie Davis   | <u>X</u> Nancy Schiavo | <u>X</u> Jeff Whitman |
| <u>X</u> Pam Chiaradia     | <u>X</u> Ralph Gilmore |                        |                       |

Motion approved by unanimous roll call 10-0

**IX. PARTICIPATION: (Agenda Items Only) - None**

The board welcomes participation of interested organizations and individuals and will schedule time as appropriate for the public to speak. The board reserves the right to limit public discussion. Public discussion of a topic will be limited to fifteen minutes, and individual speakers will be limited to five minutes. Reference bylaws #0167 of the Audubon Public Schools Board of Education Policy Manual.

All motions are voted on by all members unless otherwise marked with a +.

**X. GOVERNANCE: Chairperson: Ms. Brown – Committee Members: Mr. Blumenstein, Mr. Ryan, Mr. Simpson, Alternate: Ms. Schiavo**

**MOTION TO APPROVE ITEM 1**

Motion by Mr. Blumenstein and seconded by Ms. Schiavo

1. Motion to approve the second reading and adoption of the following policies and regulations as recommended by the full Governance Committee of the Board.

| Regulation | Title  | New/Revised |
|------------|--|-------------|
| 6112       | Reimbursement of Federal and Other Grant Expenditures (M)            | Revised     |
| 8630       | Emergency School Bus Procedures                                      | Revised     |
| Policy     | Title  | New/Revised |
| 3159       | Teaching Staff Member/School District Reporting Responsibilities (M) | Revised     |
| 3218       | Use Possession, or Distribution of Substances: Teaching Staff (M)    | Revised     |
| 4218       | Use, Possession, or Distribution of Substances: Support Staff (M)    | Revised     |
| 6112       | Reimbursement of Federal and Other Grant Expenditures (M)            | Revised     |
| 7440       | School District Security   | Revised     |
| 8630       | Bus Driver/Bus Aide Responsibility                                   | Revised     |
| 9210       | Parent Organizations   | Revised     |
| 9400       | Media Relations  | Revised     |

Motion to Approve Item(s) 1:  J. Blumenstein  Second:  N. Schiavo

**Roll Call:**

- X  Marianne Brown       X  Allison Cox       X  Joseph Ryan       X  Ed Simpson  
 X  James Blumenstein       X  Ammie Davis       X  Nancy Schiavo       X  Jeff Whitman  
 X  Pam Chiaradia       X  Ralph Gilmore

**VOTE FOR ITEM 1**

Motion approved by unanimous roll call (10-0)

**XI. OPERATIONS: Chairperson: Mrs. Cox – Committee Members: Mrs. Davis, Mr. Gilmore, Mr. Whitman, Alternate: Mrs. Chiaradia,**

**MOTION TO APPROVE ITEMS 1-10**

Motion by Mr. Gilmore and seconded by Mr. Whitman

1. Revised Board Secretary's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of June 2019. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

June Board Secretary's Report

2. Board Secretary's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of July 2019. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

July Board Secretary's Report

3. Revised Cash Reconciliation Report in accordance with 18A:17-36 and 18A:17-9 for the month of June 2019. The Cash Reconciliation Report and Secretary's reports are in agreement for the month of June 2019.

June Cash Reconciliation Report

4. Cash Reconciliation Report in accordance with 18A:17-36 and 18A:17-9 for the month of July 2019. The Cash Reconciliation Report and Secretary's reports are in agreement for the month of July 2019.

July Cash Reconciliation Report

5. Board Secretary in accordance with N.J.A.C. 6A:23A – 16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

6. Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4 We certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

7. Motion to approve line item transfers for the months of June and July 2019.

Line Item Transfers

8. Motion to approve the bills payable list for October 2019 in the amount of \$933,381.19 when certified.

October Bill List

9. Motion to acknowledge Safety Drills conducted in the District Schools:

**Haviland Avenue School**

|                    |               |
|--------------------|---------------|
| September 13, 2019 | Fire Drill    |
| September 24, 2019 | Lockout Drill |

**Mansion Avenue School**

|                    |                  |
|--------------------|------------------|
| September 10, 2019 | Fire Drill       |
| September 17, 2019 | Lockout Drill    |
| September 23, 2019 | Evacuation Drill |

**Audubon High School**

September 12, 2019                      Lockdown Drill  
September 16, 2019                      Fire Drill

10. **Approval of Professional Service Agreements for the 2019-2020 School Year**

**WHEREAS**, the **Special Education Department** has compiled a list of private providers, qualified to perform professional consultations and services; and

**WHEREAS**, the **Board**, pursuant to its authority under N.J.S.A. 18A:18A-5(a)(1), may negotiate and award a contract for professional services without the necessity of public advertising for bids and bidding therefor; and

**WHEREAS**, the **Board** has determined, based upon the recommendation of its **Administration**, that there is a continued need for the professional consultations and services for the 2019/2020 school year and that the award of said contracts will allow for the continued provision of high quality services at a fair and competitive price; and

**WHEREAS**, the total amount to be paid to any one vendor shall not exceed the rates as listed for the current school year;

**NOW, THEREFORE, BE IT RESOLVED** by the **Audubon Board of Education**, that the **Board** hereby approves the list of **Approved Private Providers** to perform such professional consultations and services as are determined necessary and prudent by the **Supervisor of Special Education Services** for the 2019/2020 school year; and be it

**FURTHER RESOLVED**, that the Board authorizes its President and Secretary to execute professional services contracts with Approved Private Providers upon final approval of the form of contracts by the Superintendent of Schools & School Business Administrator and when needed by the School Board Solicitor.

Neurobehavioral Wellness Center  
Dr. Kathryn Arcari  
Neuropsychological Assessment: \$2,000.00 - \$2,400.00  
Psychotherapy: \$135.00/session  
Social Skills Group Therapy: \$500.00, 6 one hour sessions  
Wilson Tutoring: \$65.00/session

Motion to Approve Item(s) 1 through 10:     R. Gilmore                          Second:     J. Whitman    

**Roll Call:**

  X   Marianne Brown              X   Allison Cox                        X   Joseph Ryan                        X   Ed Simpson  
  X   James Blumenstein          X   Ammie Davis                        X   Nancy Schiavo                        X   Jeff Whitman  
  X   Pam Chiaradia                  X   Ralph Gilmore

**VOTE FOR ITEMS 1-10**

Motion approved by unanimous roll call (10-0)

**XII. EDUCATION: Chairperson: Mr. Simpson, Committee Members: Mr. Blumenstein, Mrs. Chiaradia, Ms. Schiavo, Alternate: Mr. Ryan**

**MOTION TO APPROVE ITEMS 1-8**

Motion by Mrs. Cox and seconded by Mr. Gilmore

1. **Approval of Attendance at Conferences and Workshops for the 2019-2020 School Year**

MINUTES OF MEETING OF THE AUDUBON BOARD OF EDUCATION OCTOBER 16, 2019

**WHEREAS**, certain **Audubon Public School District employees** have requested authorization to attend the conference(s)/Workshop(s) listed below, and

**WHEREAS**, the attendance of each employee at the specified conference/workshop is educationally necessary, fiscally prudent and 1) directly related to and within the scope of the employee’s current responsibilities and the **District’s Professional Learning Plan**, and 2) critical to the instructional needs of the District or furthers the efficient operation of the District;

**NOW, THEREFORE BE IT RESOLVED**, that the **Audubon Board of Education** authorizes the attendance of the employees at the specified conferences/workshops listed below, and be it

**FURTHER RESOLVED**, that the **Board** hereby determines that the estimated expenses related to the authorized travel listed below are justified and

**THEREFORE**, authorizes payment of any registration fees and statutorily authorized travel expenditures to the designated employees, not to exceed District budgetary limitations and to be in accordance with the provisions of *N.J.S.A. 18A:11-12*, the District’s travel policy and procedures, State travel payment guidelines established by the Department of Treasury in NJOMB circular letter 08-13-OMB, and with the guidelines established by the federal Office of Management and Budget:

|   | Participant      | Conference Title & Location   | Date(s)                        | Cost                                  |
|---|------------------|---|--------------------------------|---------------------------------------|
| A | Jen Battista     | Making Best Use of Google Classroom to Enhance Student Learning<br>Cherry Hill, NJ  | November 26, 2019              | Conference Cost<br>\$259.00           |
| B | Bridget Bialecki | LRC—Techniques to Target Oral, Written & Silent Comprehension<br>Glassboro, NJ  | October 29, 2019               | Travel                                |
| C | Bridget Bialecki | LRC – Small Group Instruction<br>Glassboro, NJ  | November 4, 2019               | Travel                                |
| D | Amy Bulskis      | 27 <sup>th</sup> NJ Council on History Education<br>Princeton, NJ   | December 6, 2019               | Conference Cost<br>\$160.00<br>Travel |
| E | Laurie Crea      | Absence Management Online Facilitated Certification Course  | October 14, 16, 17, 21, 23, 24 | Conference Cost<br>\$695.00           |
| F | Andrew Davis     | Rewire 19 Conference<br>Tabernacle, NJ  | October 4, 2019                | Travel                                |
| G | Christine Fox    | Powerful, Practical Strategies for Reaching “I Don’t Care!” and Understanding Students to Increase Their School Success<br>Mt. Laurel, NJ | November 19, 2019              | Conference Cost<br>\$279.00           |
| H | Katherine Heuber | Rewire 19 Conference<br>Tabernacle, NJ  | October 4, 2019                | Travel                                |
| I | Ron Latham       | Rewire 19 Conference<br>Tabernacle, NJ  | October 4, 2019                | Travel                                |
| J | Maria McCutcheon | A Basic Guide to I&RS<br>Monroe Twp., NJ  | October 21, 2019               | Conference Cost<br>\$149.00<br>Travel |
| K | Adrienne McManis | A Basic Guide to I&RS<br>Monroe Twp., NJ  | October 21, 2019               | Conference Cost<br>\$149.00<br>Travel |
| L | Maddie Meehan    | Rewire 19 Conference<br>Tabernacle, NJ  | October 4, 2019                | Travel                                |
| M | Meg Murray       | SEMI Regional Meeting<br>Mullica Hill, NJ   | October 15, 2019               | No Cost<br>Travel                     |

MINUTES OF MEETING OF THE AUDUBON BOARD OF EDUCATION OCTOBER 16, 2019

|   |                          |   |                   |                                       |
|---|--------------------------|---|-------------------|---------------------------------------|
| N | Maria Pousatis           | Countywide Community Resource Fair<br>Voorhees, NJ 08043  | October 17, 2019  | No Cost<br>Travel                     |
| O | Bradley Rehn             | Making Sense of Addition and Subtraction Word Problems<br>Glassboro, NJ 08028   | December 6, 2019  | Conference Cost<br>\$149.00           |
| P | Christy Rehn             | Powerful, Practical Strategies for Reaching "I Don't Care!" and Understanding Students to Increase Their School Success<br>Mt. Laurel, NJ | November 19, 2019 | Conference Cost<br>\$279.00           |
| Q | Deborah Roncace          | Office of State Comptroller/State Reporting<br>Blackwood, NJ 08012  | October 15, 2019  | Conference Cost<br>\$100.00<br>Travel |
| R | Deborah Roncace          | LRFP Program<br>Blackwood, NJ 08012   | November 12, 2019 | No Cost<br>Travel                     |
| S | Bianca Saunders          | Making Best Use of Google Classroom to Enhance Student Learning<br>Cherry Hill, NJ  | November 26, 2019 | Conference Cost<br>\$259.00           |
| T | Nancy Scully             | Anxiety & Related Disorders   | January 24, 2020  | No Cost<br>Travel                     |
| U | Yael Shemash Lewandowski | Special Education Law in NJ<br>Cherry Hill, NJ  | October 28, 2019  | Conference Cost<br>\$249.00<br>Travel |
| V | Matt Webb                | 27 <sup>th</sup> NJ Council on History Education<br>Princeton, NJ   | December 6, 2019  | Conference Cost<br>\$160.00<br>Travel |
| W | Erica Wenzel             | Help your students who struggle with Mathematics: Practical Successful Strategies<br>Mt. Laurel, NJ                                       | November 19, 2019 | Conference Cost<br>\$279.00<br>Travel |

2. + Motion to approve the issuance of written decisions affirming, rejecting, or modifying the Superintendent's determination in regard to incident(s) reported at the September 18, 2019 meeting of the Board of Education.

| School              | Incident Report Number | Board Determination |
|---------------------|------------------------|---------------------|
| Haviland            | None Reported          | Not Applicable      |
| Mansion             | None Reported          | Not Applicable      |
| Audubon High School | None Reported          | Not Applicable      |

3. Motion to approve Elizabeth Scotto to attend a Conference, "Connecting Communities to Resources", on October 3, 2019 at the Mansion on Main Street, Voorhees, NJ, no Conference cost.

4. + Motion to approve the following field trip requests for the 2019-2020 school year:

| School | Destination of Trip/<br>Staff in charge      | Date     | Time(s)                            | Chaperones &<br>Students     | Purpose of Trip   | Bus Cost |
|--------|--|----------|------------------------------------|------------------------------|---|----------|
| MAS    | The River Winds<br>Deptford, NJ<br>E. Warren | 10/24/19 | Depart 10:00 am<br>Return 12:00 pm | 2 chaperones,<br>45 students | College Fair  | No Cost  |
| HS     | Eastern State<br>Penitentiary                | 11/13/19 | Depart 8:00 am<br>Return 2:30 pm   | 4 chaperones,<br>45 students | Allow students to<br>Investigate the<br>various ways in | \$211.52 |

MINUTES OF MEETING OF THE AUDUBON BOARD OF EDUCATION OCTOBER 16, 2019

|    |  |            |                                  |                              |   |                          |
|----|--|------------|----------------------------------|------------------------------|---|--------------------------|
|    | Mr. Webb   |            |                                  |                              | which deviance was addressed over the centuries in America                        |                          |
| HS | Collingswood Scottish Rite/EISitio Restaurant D'Aprile | 11/13/2019 | Depart 9:00 am<br>Return 2:30 pm | 4 students,<br>50 chaperones | To experience multicultural learning through the art of authentic music and dance | \$166.05                 |
| HS | Acme/Chick- Fil- A Mr. Bantle, Ms. Myers-Griffith      | 11/22/2019 | Depart 9:15 am<br>Return 1:45 pm | 4 chaperones,<br>25 students | Community Based Instruction – Food Shopping, Restaurant Etiquette                 | No Cost                  |
| HS | Mothers Matter, Washington Twp., NJ Ms. Willis         | 12/4/2019  | Depart 9:00 am<br>Return 2:30 pm | 3 chaperones,<br>15 students | Helping organize products, assembling baskets, etc.                               | \$183.45<br>Paid by ABOE |

5. Student Statistics September 2019

| Date     | Haviland Avenue | Mansion Avenue | Audubon Jr./Sr. HS | Out of District | Total |
|----------|-----------------|----------------|--------------------|-----------------|-------|
| 9/6/2019 | 277             | 388            | 796                | 24              | 1485  |
| 8/1/2019 | N/A             | N/A            | N/A                | N/A             | N/A   |
| 9/6/2018 | 313             | 383            | 805                | 37              | 1538  |

6. + Motion to approve the following use of facilities requests:

| School | Location         | Activity                             | Start/End Date(s) | Time(s)           | Contact           |
|--------|------------------|--------------------------------------|-------------------|-------------------|-------------------|
| AHS    | Auxiliary Gym    | Daddy/Daughter Dance                 | May 29, 2020      | 3:00 pm – 8:00 pm | Robert Jakubowski |
| AHS    | Media Center     | Audubon Education Foundation Meeting | October 23, 2019  | 6:00 pm 8:00 pm   | Peggy Slack       |
| HAS    | Library          | Haviland Avenue PTA                  | October 2, 2019   | 6:30 pm – 8:30 pm | Rachel Negro      |
| MAS    | All Purpose Room | Children Song Singing Event          | October 18, 2019  | 5:30 pm – 9:00 pm | Dawn Hoke         |
| MAS    | All Purpose Room | Daddy/Daughter Dance                 | February 29, 2020 | 1:00 pm – 5:00 pm | Robert Jakubowski |

7. Motion to approve homebound instruction for the following student(s):

| STUDENT ID# | DATE |
|-------------|------|
|             |      |

|       |   |
|-------|---|
| 02503 | Home Instruction effective retroactive to October 7, 2019 – October 18, 2019. |
|-------|---|

8. + Motion to approve the following staff members for the Extended School Day Title I Program at Mansion Avenue School for up to three days a week for 0.5 hour at the non-instructional rate (\$30/hr) and 1.0 hour at the instructional rate (\$40/hr) from October 17, 2019 through April 30, 2020 paid through Title I:

Extended Day Instructors  
 Jennifer Beebe  
 Nicole Racite

Substitute Instructor  
 Kelly Angelone

Motion to Approve Items 1 through 8: A. Cox Second: R. Gilmore

**Roll Call:**

- X Marianne Brown      X Allison Cox      X Joseph Ryan      X Ed Simpson  
X James Blumenstein      X Ammie Davis      X Nancy Schiavo      X Jeff Whitman  
X Pam Chiaradia      X Ralph Gilmore

**VOTE FOR ITEMS 1-8**

Motion approved by unanimous roll call (10-0)

**XIII. HUMAN RESOURCES: Chairperson: Mrs. Davis, Committee Members: Ms. Brown, Mrs. Cox, Mr. Whitman, Alternate: Mr. Gilmore**

**MOTION TO APPROVE ITEMS 1-8**

Motion by Mr. Whitman and seconded by Ms. Davis

1. + Motion to approve Sharon Ellis as a part time Basic Skills Instructor at Haviland Avenue School, at a per diem rate of \$256.00, 50% (\$128.00), 16.9 hours per week, not to include benefits or sick time, time worked does not count towards the acquisition of tenure, effective October 25, 2019 through March 27, 2020, with the recommendation of the Superintendent of Schools. Final approval is pending the completion of all Audubon Board of Education and New Jersey Department of Education requirements.
2. + Motion to approve Jason Piligno as a part time instructional aide at Haviland Avenue School at Step 4, \$15.34 per hour, for 29.5 hours per week, not to include benefits, effective October 17, 2019 through June 19, 2020 or the last day for students with the recommendation of the Superintendent of Schools. Final approval is pending the completion of all Audubon Board of Education and New Jersey Department of Education requirements.
3. Motion to rescind the following 2019-2020 fall Athletic Department/Coaching Staff positions.

| <u>Name</u>      | <u>Position</u>                |
|------------------|--------------------------------|
| Angela DiFilippo | Coed Junior High Cross Country |

4. Motion to approve the following paid winter coaching positions for the 2019-2020 school year based on the negotiated agreement between the Audubon Education Association and the Audubon Board of Education, pending the completion of all Audubon Board of Education and New Jersey Department of Education requirements:

| Name                 | Sport/Activity   | Position          | Contractual Rate |
|----------------------|------------------|-------------------|------------------|
| Brian O'Donnell      | Boys' Basketball | Varsity Coach     | \$7,964.00       |
| Dan Reed             | Boys' Basketball | Jr. Varsity Coach | \$5,315.00       |
| Randolph J. Callaway | Boys' Basketball | Freshman Coach    | \$2,661.00       |
| Ryan Knaul           | Boys' Basketball | Jr. HS Coach      | \$4,222.00       |



MINUTES OF MEETING OF THE AUDUBON BOARD OF EDUCATION OCTOBER 16, 2019

|                    |                   |  |            |
|--------------------|-------------------|--|------------|
| Cheryl Clark       | Girls' Basketball | Varsity Coach                              | \$7,964.00 |
| Amanda Brown       | Girls' Basketball | Jr. Varsity                                | \$5,315.00 |
| TBD                | Girls' Basketball | Freshman Coach                             | \$2,661.00 |
| Jack Coyle         | Girls' Basketball | Jr. HS Coach                               | \$3,722.00 |
| Katie Dunn         | Girls' Basketball | Jr. HS Coach                               | \$500.00   |
| Chris Sylvester    | Swimming          | Varsity Coach 50%<br>Assistant Varsity 50% | \$5,491.00 |
| Colleen Clark      | Swimming          | Varsity Coach 25%<br>Assistant Varsity 25% | \$2,745.55 |
| Jeanne Weaver      | Swimming          | Varsity Coach 25%<br>Assistant Varsity 25% | \$2,745.55 |
| Steve Ireland      | Winter Track      | Varsity Coach                              | \$5,603.00 |
| Daniel Cosenza     | Winter Track      | Assistant Varsity Coach                    | \$3,645.00 |
| Don Seybold        | Wrestling         | Varsity Coach                              | \$6,584.00 |
| Sean Agnew         | Wrestling         | Assistant Varsity Coach                    | \$4,528.00 |
| Dylan Bushby       | Wrestling         | Assistant Varsity Coach                    | \$4,528.00 |
| Randy Marr         | Wrestling         | Assistant Varsity Coach                    | \$4,528.00 |
| Kyle Muckley       | Wrestling         | Assistant Varsity Coach                    | \$4,528.00 |
| John Walsh         | Wrestling         | Assistant Varsity Coach                    | \$4,528.00 |
| Stephanie Davidson | Cheerleading      | Varsity Coach                              | \$4,238.00 |
| Jennifer Larson    | Cheerleading      | Assistant Varsity                          | \$3,070.00 |
| Joseph Furlong     | Athletic Director | Winter Assistant 42.7%                     | \$4,295.00 |
| Scott LaPayover    | Athletic Trainer  | Winter                                     | \$7,586.00 |
| Don Seybold        | Athletic Trainer  | Assistant                                  | \$2,461.00 |
| Chris Harris       | Weight Training   | Winter 2/5 stipend                         | \$974.40   |

5. Motion to approve the following volunteer (un-paid) winter coaching positions pending the completion of all Audubon Board of Education and New Jersey Department of Education requirements:

| Name               | Sport/Activity                 |
|--------------------|--------------------------------|
| Mark Wiltsey       | Boys' Basketball               |
| Michael Coyle      | Boys' and/or Girls' Basketball |
| Larae Drinkhouse   | Swimming                       |
| Joseph Gillespie   | Swimming                       |
| Matthew Harter     | Swimming                       |
| Lillian Mierkowski | Swimming                       |
| Kieran Boland      | Winter Track                   |
| Adam Cramer        | Winter Track                   |
| Roger Houghkirk    | Winter Track                   |
| Krista Little      | Winter Track                   |
| Anthony Pugliese   | Winter Track                   |
| Daniel Reed        | Winter Track                   |
| Dustin Stiles      | Winter Track                   |
| Joe Arensberg      | Wrestling                      |
| Dave Chambers      | Wrestling                      |
| Anthony Cianfrini  | Wrestling                      |
| Colin Donnelly     | Wrestling                      |
| Michael Ford       | Wrestling                      |
| Jake Mistalski     | Wrestling                      |
| John Petracci      | Wrestling                      |
| Isaac Vogel        | Wrestling                      |
| Robert Burke       | Weight Room                    |
| Tim O'Brien        | Wrestling                      |

MINUTES OF MEETING OF THE AUDUBON BOARD OF EDUCATION OCTOBER 16, 2019

6. Motion to approve the following additional staff members as ticket takers for the 2019-2020 fall sports season at a rate of \$40.00 per home event as per the negotiated agreement:

Carrie Fegley                                      Patrice Kilvington

7. Motion to approve the following staff members as ticket takers for the 2019-2020 winter sports season at a rate of \$40.00 per home event as per the negotiated agreement:

|                   |                  |                    |                    |
|-------------------|------------------|--------------------|--------------------|
| Marie Bonvetti    | Patricia Coyle   | Debbie Horan       | Emily Warren       |
| Stacy Caltagirone | Luanne Cross     | Lillian Meirkowski | Patrice Kilvington |
| Susan Clune       | Angela DeFilippo | Meg Murray         | Barbara McNulty    |
| Dee Coglisier     | Carrie Fegley    | Joan Nolan         |                    |

8. Motion to approve clock and/or security personnel for basketball games and wrestling matches for the 2019-2020 winter sports season, at a rate of \$40.00 per home event as per the negotiated agreement:

|                    |                    |                    |                  |
|--------------------|--------------------|--------------------|------------------|
| Bill Beacher       | Adam Cramer        | Patrick Moran      | Dustin Stiles    |
| Dawn Bentley       | Angela DiFilippo   | Lillian Mierkowski | Micheal Tiedeken |
| Marie Bonvetti     | Laurie Georgel     | Meg Murray         | Mike Tomasetti   |
| Stacey Caltagirone | Patrice Kilvington | Dave Niglio        | Wendy VanFossen  |
| Dan Carter         | Ron Latham         | Thea Ricci         | Emily Warren     |
| Frank Corley       | Krista Little      | Nancy Scully       | Eileen Willis    |
| Patty Coyle        | Sebastian Marino   | Donna Stack        |                  |

Motion to Approve Items 1 through 8: J. Whitman                                      Second: A. Davis

Board Member Simpson expressed his concerns regarding the motion to appoint Don Seybold as Varsity Wrestling Coach. Board Member Simpson addressed Mr. Seybold’s lack of training for the Wrestling Program. Board Member Simpson’s recommendation will be to vote no for Don Seybold as Varsity Wrestling Coach.

**Roll Call:**

|                            |                        |                        |                       |
|----------------------------|------------------------|------------------------|-----------------------|
| <u>X</u> Marianne Brown    | <u>X</u> Allison Cox   | <u>X</u> Joseph Ryan   | <u>V</u> Ed Simpson   |
| <u>X</u> James Blumenstein | <u>X</u> Ammie Davis   | <u>X</u> Nancy Schiavo | <u>X</u> Jeff Whitman |
| <u>X</u> Pam Chiaradia     | <u>X</u> Ralph Gilmore |                        |                       |

**VOTE FOR ITEMS 1-8**

Motion approved by Majority Roll Call Vote (9-1), X= yes with the exception Motion #4 for Don Seybold Varsity Wrestling Coach, Member Simpson voted no.

**MOTION TO APPROVE ITEMS 9-15**

Motion by J. Whitman and seconded by R. Gilmore

9. + Motion to approve the following Camden County College student to complete a Field Observation Experience:

| Student Teacher | Grade/Subject    | Date(s)  | Cooperating Teacher |
|-----------------|------------------|--|---------------------|
| Alyssa Lozado   | Field Experience | October 17, 2019 -<br>November 26, 2019<br>Exact dates TBD | Christine Fox       |

MINUTES OF MEETING OF THE AUDUBON BOARD OF EDUCATION OCTOBER 16, 2019

10. Motion to approve the following student from Wilmington University College of Education to complete an Internship.

| Student Teacher | Grade/Subject            | Dates            | Cooperating Teacher |
|-----------------|--------------------------|------------------|---------------------|
| Dan McClernan   | Internship in Counseling | 1/9/20 - 5/15/20 | Mike Tomasetti      |

11. Motion to approve the following student from Wilmington University College of Education to complete an Internship.

| Student Teacher | Grade/Subject     | Dates | Cooperating Teacher |
|-----------------|-------------------|-------|---------------------|
| Chase McGee     | 7th Grade Science | TBD   | Carly Meyer         |

12. Motion to approve the following as district substitute teachers for the 2019-2020 school year, on an emergent basis, pending completion of all district and state requirements:

Hannah Wilson                      Substitute Teacher

13. Motion to approve the following volunteer (un-paid) Community Education Elementary ABC Traveling Basketball Program coaching positions pending the completion of all Audubon Board of Education and New Jersey Department of Education requirements:

| Name               | Sport/Activity                             |
|--------------------|--|
| Kevin Headly       | Basketball 4 <sup>th</sup> Grade Boys      |
| Steve Hart         | Basketball 4 <sup>th</sup> Grade Boys      |
| Bill Loughheed     | Basketball 4 <sup>th</sup> Grade Boys      |
| Scott Reddy        | Basketball 4 <sup>th</sup> Grade Girls     |
| Sean Leahan        | Basketball 4 <sup>th</sup> Grade Girls     |
| Bridget Bantle     | Basketball 4 <sup>th</sup> Grade Girls     |
| Bill Chester       | Basketball 4 <sup>th</sup> Grade Boys      |
| Ace King           | Basketball 5 <sup>th</sup> Grade Boys      |
| Mike Sullivan      | Basketball 5 <sup>th</sup> Grade Boys      |
| Morgan Crothers    | Basketball 5 <sup>th</sup> Grade Girls     |
| Rick Brown         | Basketball 6 <sup>th</sup> Grade Boys      |
| Emil Rotaeché      | Basketball 6 <sup>th</sup> Grade Boys      |
| Karen Felli        | Basketball 6 <sup>th</sup> Grade Girls ICL |
| Mike Marrone       | Basketball 6 <sup>th</sup> Grade Girls ICL |
| Stephanie Sullivan | Basketball 6 <sup>th</sup> Grade Girls ICL |
| Mark Owens         | Basketball 6 <sup>th</sup> Grade Girls     |
| Dave Whalen        | Basketball 6 <sup>th</sup> Grade Girls     |

14. Motion to approve the following Instructional Council members for the 2019-2020 school year with compensation according to the Audubon Education Association contract (\$1,914.00 per staff member) per the recommendation of the Superintendent of Schools:

Jen Beebe  
Christine Brady  
Shelly Chester  
Andi Collazzo  
Christine Fox

Roberta Ignaczewski  
Carly Meyer  
Kelly Miller  
Dave Niglio  
Pam Niglio

Brad Rehn  
Wendy VanFossen  
Debbie Waite  
John Walsh

15. Motion to approve the following Haviland Avenue Elementary School extracurricular contracts for the 2019-2020 school years based on the negotiated agreement between the Audubon Education Association and the Audubon Board of Education:

| Name             | Position/Activity     | Contractual Rate |
|------------------|-----------------------|------------------|
| Francine Bechtel | Rtl Coordinator (50%) | \$1,270.00       |
| Alicia Colucci   | Rtl Coordinator (50%) | \$1,270.00       |

Motion to Approve Items 1 through 15: J. Whitman Second: R. Gilmore

**Roll Call:**

- X Marianne Brown      X Allison Cox      X Joseph Ryan      X Ed Simpson  
X James Blumenstein      X Ammie Davis      X Nancy Schiavo      X Jeff Whitman  
X Pam Chiaradia      X Ralph Gilmore

**XIV. REPORTS:**

- XV.** HIB District Report

| September 2019 | BULLYING INCIDENTS REPORT |         |       |
|----------------|---------------------------|---------|-------|
| SCHOOL         | Confirmed HIB             | Non-HIB | Total |
| AHS            |                           |         | 0     |
| HAS            |                           |         | 0     |
| MAS #6287      |                           | 1       | 1     |

- XVI.** Superintendent’s Report – (See attached report from Superintendent

- XVII** (2018) Program Representatives:

- A. CCESC Rep. Rotation: **Ms. Brown** - None reported  
 B. CCSBA Rep. Rotation: **Mr. Blumenstein** – reported on last meeting  
 C. AEF Representative: **Ms. Chiaradia** – reported on last meeting

- XVIII.** Board Member Comments - none

- XIX. PUBLIC PARTICIPATION:** (Open Discussion) - none

The board welcomes participation of interested organizations and individuals and will schedule time as appropriate for the public to speak. The board reserves the right to limit public discussion. Public discussion of a topic will be limited to fifteen minutes, and individual speakers will be limited to five minutes. Reference Board bylaws #0167 of the Audubon Public Schools Board of Education Policy Manual.

Motion by Mr. Blumenstein seconded by Mr. Gilmore to approve the resolution for board to enter into closed Authorizing Executive session II at 8:20pm for the following purposes.  
 Motion approved by unanimous roll call (10-0)

**XX Executive Session II**

**XXI Authorizing Executive Session II:**

**WHEREAS**, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-12 et seq.) requires all meetings of the **Audubon Board of Education** to be held in public, N.J.S.A. 10:4-12(b) sets forth nine types of matters that may lawfully be discussed in Executive Session," i.e. without the public being permitted to attend; and

**WHEREAS**, the **Audubon Board of Education** has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

**WHEREAS**, the nine exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and next to each exception is a box within which the number of issues to be privately discussed that fall within that exception shall be written, and after each exception is a space where additional information that will disclose as much information about the decision as possible without undermining the purpose of the exception shall be written.

**NOW, THEREFORE, BE IT RESOLVED** that the **Audubon Board of Education** will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12(b):

  X   Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public;

       Any matter in which the release of information would impair a right to receive funds from the federal government;

  X   Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publically;

       Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body

       Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

       Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

  X   Any investigations of violations or possible violations of the law;

       Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer;

  X   Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public; Specifically the evaluation of the Superintendent

\_\_\_\_\_ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

**WHEREAS**, the length of the Executive Session is undetermined; however, the **Audubon Board of Education** will make every attempt to estimate the time of the session prior to convening the session after which the public meeting shall reconvene and the **Audubon Board of Education** will proceed with business.

**NOW, THEREFORE, BE IT RESOLVED**, that the **Audubon Board of Education** will go into Executive Session for only the above stated reasons;

**BE IT FURTHER RESOLVED** that the **Audubon Board of Education** hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the **Audubon Board of Education** attorney advises that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the school district or any other entity with respect to said discussion.

**BE IT FURTHER RESOLVED** that the **Board of Education**, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the board secretary to take the appropriate action to effectuate the terms of this resolution.

Motion by Mr. Gilmore seconded by Mr. Simpson to adjourn closed Authorizing Executive session II at 9:49pm. Motion approved by unanimous roll call (8-0) Board Member Brown and Board Member Schiavo left the meeting.

Reconvene meeting at 9:49pm

**XXII. ADJOURNMENT**

1. The next Board of Education meeting is scheduled for Wednesday, November 20, 2019 in the Audubon Junior-Senior High School Library Media Center at 7:00 PM.
2. Motion by Mr. Gilmore seconded by Ms. Cox to adjourn meeting at approximately 9:49 pm. Motion approved by unanimous roll call (8-0)

Motion to Approve: R. Gilmore Second: E. Simpson

**Roll Call:**

|                            |                        |                         |                       |
|----------------------------|------------------------|-------------------------|-----------------------|
| <u>AB</u> Marianne Brown   | <u>X</u> Allison Cox   | <u>X</u> Joseph Ryan    | <u>X</u> Ed Simpson   |
| <u>X</u> James Blumenstein | <u>X</u> Ammie Davis   | <u>AB</u> Nancy Schiavo | <u>X</u> Jeff Whitman |
| <u>X</u> Pam Chiaradia     | <u>X</u> Ralph Gilmore |                         |                       |

*The Audubon Board of Education reserves the right to add and/or delete motions or make changes to motions in this agenda up to the time of the meeting and during the actual meeting.*

\_\_\_\_\_  
**Deborah Roncace**  
**Business Administrator/Board Secretary**

**BOARD OF EDUCATION MEETING**  
**AUDUBON HIGH SCHOOL MEDIA CENTER**  
**WEDNESDAY, NOVEMBER 20, 2019**  
**7:00 P.M.**  
**MINUTES**

I. **Call to Order:** In accordance with the provisions of the New Jersey Open Public Meeting Act of 1975, the Audubon Board of Education transmitted notice of this meeting, scheduled at 7:00 P.M. in the Audubon Junior-Senior High School Media Center to the Retrospect newspaper and the Borough Clerk and by postings on the Audubon Public School District website and at the Main and the Pine Street entrance of the Junior-Senior High School.

II. **Roll Call**

SY 2017-2019

  X   Ammie Davis                       Absent  Joseph Ryan                        X   Ed Simpson

SY 2018-2020

  X   Marianne Brown                        X   Pam Chiaradia                        X   Jeff Whitman

SY 2019-2021

  X   James Blumenstein                        X   Allison Cox                        X   Ralph Gilmore

SY 2019 Mt. Ephraim Representative

  X   Nancy Schiavo

III. **Governance**

**MOTION TO APPROVE ITEM 1**

Motion by Mr. Gilmore and seconded by Mr. Whitman

1. Motion to approve the resignation of Mrs. Marianne Brown as President of the Board of Education.

Motion to Approve Item(s) 1:   R. Gilmore                        Second:   J. Whitman  

**Roll Call:**

  X   Marianne Brown                        X   Allison Cox                       Absent  Joseph Ryan                        X   Ed Simpson

  X   James Blumenstein                        X   Ammie Davis                        X   Nancy Schiavo                        X   Jeff Whitman

  X   Pam Chiaradia                        X   Ralph Gilmore

**VOTE FOR ITEM #1**

Motion approved by unanimous roll call (9-0)

**MOTION TO APPROVE ITEM 2**

Motion by Allison Cox and seconded by Ed Simpson

- 2. Motion to Nominated Board President. Allison Cox nominated Ammie Davis as Board President, Ed Simpson nominated James Blumenstein as Board President

Motion to Approve Item(s) 1: Allison Cox Second: Ed Simpson

**Roll Call:**

B Marianne Brown D Allison Cox Absent Joseph Ryan B Ed Simpson  
Abstained James Blumenstein Abstained Ammie Davis B Nancy Schiavo B Jeff Whitman  
B Pam Chiaradia B Ralph Gilmore B=Blumenstein/D=Davis

**VOTE FOR ITEM #2**

Motion approved by majority roll call (6-1-2) Board Members Blumenstein and Davis Abstained, Board Member Ryan was absent

The Board Secretary/Business Administrator declares Jim Blumenstein duly elected as the President of the Audubon Board of Education. President assumes chairmanship of meeting.

**MOTION TO APPROVE ITEM 3**

Motion by Ralph Gilmore and seconded by Ed Simpson

- 3. Motion to Nominate Board Vice President. Ralph Gilmore nominated Ammie Davis as Vice President, Ed Simpson nominated Allison Cox as Vice President

Motion to Approve Item(s) 1: Ralph Gilmore Second: Ammie Davis

**Roll Call:**

D Marianne Brown D Allison Cox Absent Joseph Ryan C Ed Simpson  
D James Blumenstein D Ammie Davis D Nancy Schiavo D Jeff Whitman  
D Pam Chiaradia D Ralph Gilmore D=Davis/C=Cox

**VOTE FOR ITEM #3**

Motion approved by majority roll call (8-1), Board Member Ryan was absent

The Board Secretary/Business Administrator calls the roll for the office of Vice-President. The Board President declares Ammie Davis duly elected as the Vice-President of the Audubon Board of Education.

Motion by Ms. Chiaradia seconded by Ms. Schiavo to approve the resolution for board to enter into closed Authorizing Executive session at 7:15pm for the following purposes.  
Motion approved by unanimous roll call (9-0)

**IV. Authorizing Executive Session:**

**WHEREAS**, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-12 et seq.) requires all meetings of the **Audubon Board of Education** to be held in public, N.J.S.A. 10:4-12(b) sets forth nine types of matters that may lawfully be discussed in Executive Session," i.e. without the public being permitted to attend; and



**WHEREAS**, the **Audubon Board of Education** has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

**WHEREAS**, the nine exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and next to each exception is a box within which the number of issues to be privately discussed that fall within that exception shall be written, and after each exception is a space where additional information that will disclose as much information about the decision as possible without undermining the purpose of the exception shall be written.

**NOW, THEREFORE, BE IT RESOLVED** that the **Audubon Board of Education** will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12(b):

Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public;

Any matter in which the release of information would impair a right to receive funds from the federal government;

Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publically;

Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body

Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

Any investigations of violations or possible violations of the law;

Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer;

Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public; Specifically the evaluation of the Superintendent

Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

**WHEREAS**, the length of the Executive Session is undetermined; however, the **Audubon Board of Education** will make every attempt to estimate the time of the session prior to convening the session

after which the public meeting shall reconvene and the **Audubon Board of Education** will proceed with business.

**NOW, THEREFORE, BE IT RESOLVED**, that the **Audubon Board of Education** will go into Executive Session for only the above stated reasons;

**BE IT FURTHER RESOLVED** that the **Audubon Board of Education** hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the **Audubon Board of Education** attorney advises that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the school district or any other entity with respect to said discussion.

**BE IT FURTHER RESOLVED** that the **Board of Education**, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the board secretary to take the appropriate action to effectuate the terms of this resolution.

Motion by Ms. Davis seconded by Ms. Schiavo to adjourn closed Authorizing Executive session at 7:30 pm. Board Member Ryan entered meeting. Motion approved by unanimous roll call 10-0

**V. Call Meeting to Order**

**VI. Flag Salute**

**VII. Report:** Student Council Representative Riley Jakubowski – gave a report on upcoming events

**VIII. Spotlight Program:**

**THE AUDUBON BOARD OF EDUCATION SPOTLIGHT PROGRAM RECOGNIZES THE FOLLOWING STUDENTS OF THE MONTH FOR OCTOBER 2019:**

**Pre-Kindergarten**  
Riley Leahy

**Kindergarten**  
Amory Bier

**Grade One**  
Tyler Tracy

**Grade Two**  
Katie Devlin

**Grade Three**  
Kylie Vorlander

**Grade Four**  
Rocco Kaufman

**Grade Five**  
Amelia Gaehring

**Grade Six**  
Akilah Mesfin-EI

**Grade Seven**  
Keeley Curran

**Grade Eight**  
Aiden Williams

**Freshman Class**  
Michael Naranjo

**Sophomore Class**  
Damian Broadhurst

**Junior Class**  
Jerry Ortiz

**Senior Class**  
Emma Cate Sullivan

**IX. Executive Session II**

Motion by Ms. Davis seconded by Ms. Cox to approve the resolution for board to enter into closed Authorizing Executive session II at 7:45pm for the following purposes.

Motion approved by unanimous roll call (10-0) (Board Member Simpson excused himself from closed session, Attorney was in room)

**X. Authorizing Executive Session II:**

**WHEREAS**, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-12 et seq.) requires all meetings of the **Audubon Board of Education** to be held in public, N.J.S.A. 10:4-12(b) sets forth nine types of matters that may lawfully be discussed in Executive Session," i.e. without the public being permitted to attend; and

**WHEREAS**, the **Audubon Board of Education** has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

**WHEREAS**, the nine exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and next to each exception is a box within which the number of issues to be privately discussed that fall within that exception shall be written, and after each exception is a space where additional information that will disclose as much information about the decision as possible without undermining the purpose of the exception shall be written.

**NOW, THEREFORE, BE IT RESOLVED** that the **Audubon Board of Education** will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12(b):

Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public;

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Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly;

Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body

Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

Any investigations of violations or possible violations of the law;

Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer;

Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public; Specifically the evaluation of the Superintendent

\_\_\_\_\_Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

**WHEREAS**, the length of the Executive Session is undetermined; however, the **Audubon Board of Education** will make every attempt to estimate the time of the session prior to convening the session after which the public meeting shall reconvene and the **Audubon Board of Education** will proceed with business.

**NOW, THEREFORE, BE IT RESOLVED**, that the **Audubon Board of Education** will go into Executive Session for only the above stated reasons;

**BE IT FURTHER RESOLVED** that the **Audubon Board of Education** hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the **Audubon Board of Education** attorney advises that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the school district or any other entity with respect to said discussion.

**BE IT FURTHER RESOLVED** that the **Board of Education**, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the board secretary to take the appropriate action to effectuate the terms of this resolution.

Motion by Ms. Davis seconded by Ms. Cox to adjourn closed Authorizing Executive session II at 8:15pm. Motion approved by unanimous roll call (9-0)

Reconvene meeting at 8:15

**XI. Approval Of Board Minutes:**

1. Motion by Mr. Ryan and seconded by Mr. Simpson to approve the following minutes:

October 16, 2019 Public Session  
October 16, 2019 Executive Session

Motion to Approve: J. Ryan Second: E. Simpson

**Roll Call:**

Abstain Marianne Brown     X Allison Cox                     X Joseph Ryan                     X Ed Simpson  
X James Blumenstein     X Ammie Davis                     X Nancy Schiavo                     X Jeff Whitman  
X Pam Chiaradia             X Ralph Gilmore

Motion approved by unanimous roll call (10-0) for 10/16/19 Public Session

Majority Vote (9-0-1) for 10/16/19 Executive Session (Board Member Brown abstained)

**XII. Participation: (Agenda Items Only)- None**

The board welcomes participation of interested organizations and individuals and will schedule time as appropriate for the public to speak. The board reserves the right to limit public discussion. Public discussion of a topic will be limited to fifteen minutes, and individual speakers will be limited to five minutes. Reference bylaws #0167 of the Audubon Public Schools Board of Education Policy Manual.

All motions are voted on by all members unless otherwise marked with a +.

**XIII. GOVERNANCE: Chairperson: Ms. Brown – Committee Members: Mr. Blumenstein, Mr. Ryan, Mr. Simpson, Alternate: Ms. Schiavo**

Board President Blumenstein made a statement that the board has received training by the Board Solicitor on the Open Public Meeting Act and R.I.C.E. notification

**MOTION TO APPROVE ITEM 1**

Motion by Ms.Davis and seconded by Mr. Whitman

1. Motion to approve the first reading of the following policies and regulations as recommended by the full Governance Committee of the Board.

| Regulation | Title  | New/Revised |
|------------|--|-------------|
| 1642       | Earned Sick Leave (M)                        | New         |
| 7440       | School District Security (M)                 | Revised     |
| 8600       | Student Transportation (M)                   | New         |
| Policy     | Title  | New/Revised |
| 1642       | Earned Sick Leave (M)                        | New         |
| 8600       | Student Transportation (M)                   | Revised     |
| 8670       | Transportation of Special Needs Students (M) | Revised     |

Motion to Approve Item(s) 1: A. Davis Second: J. Whitman

**Roll Call:**

- X Marianne Brown      X Allison Cox      X Joseph Ryan      X Ed Simpson  
X James Blumenstein      X Ammie Davis      X Nancy Schiavo      X Jeff Whitman  
X Pam Chiaradia      X Ralph Gilmore

**VOTE FOR ITEM 1**

Motion approved by unanimous roll call (10-0)

**XIV. OPERATIONS: Chairperson: Mrs. Cox – Committee Members: Mrs. Davis, Mr. Gilmore, Mr. Whitman, Alternate: Mrs. Chiaradia,**

**MOTION TO APPROVE ITEMS 1-18**

Motion by Ms. Brown and seconded by Mr. Simpson

1. Board Secretary's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of August 2019. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A –

16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

August Board Secretary's Report

2. Board Secretary's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of September 2019. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

September Board Secretary's Report

3. Cash Reconciliation Report in accordance with 18A:17-36 and 18A:17-9 for the month of August 2019. The Cash Reconciliation Report and Secretary's reports are in agreement for the month of August 2019.

August Cash Reconciliation Report

4. Cash Reconciliation Report in accordance with 18A:17-36 and 18A:17-9 for the month of September 2019. The Cash Reconciliation Report and Secretary's reports are in agreement for the month of September 2019.

September Cash Reconciliation Report

5. Board Secretary in accordance with N.J.A.C. 6A:23A – 16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.
6. Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4 We certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
7. Motion to approve line item transfers for the months of August and September 2019.

August Line Item Transfers

September Line Item Transfers

8. Motion to approve the 2020-2021 Tentative Budget Calendar

2020-2021 Budget Calendar

9. Motion to approve the submission of the NJDOE Statement of Assurance for the School Safety and Security Plan Annual review to the Camden County Office of Education.

SSSP Statement of Assurance

10. Motion to approve the lease agreement with YALE School for the use of facilities at the Audubon Jr. /Sr. High School from July 1, 2019 to August 31, 2019 in the amount of \$6,500.00.
11. Motion to approve the lease agreement with YALE School for the use of facilities at the Mansion Avenue School for the 2019/2020 school year in the amount of \$64,196.35.
12. Motion to approve the bills payable list for October 2019 in the amount of \$60,314.65 when certified.

October Bill List

13. Motion to approve the bills payable list for November 2019 in the amount of \$721,388.48 when certified.

November Bill List

14. Motion to acknowledge Safety Drills conducted in the District Schools:

**Haviland Avenue School**

|                  |                      |
|------------------|----------------------|
| October 8, 2019  | Shelter in Place     |
| October 11, 2019 | Bus Evacuation Drill |
| October 15, 2019 | Fire Drill           |

**Mansion Avenue School**

|                  |                |
|------------------|----------------|
| October 8, 2019  | Lockdown Drill |
| October 28, 2019 | Fire Drill     |

**Audubon High School**

|                  |               |
|------------------|---------------|
| October 23, 2019 | Lockout Drill |
| October 24, 2019 | Fire Drill    |

15. Motion to approve resolution to submit Comprehensive Maintenance Plan:

**Resolution  
Approving Submission of Comprehensive Maintenance Plan  
For Years 2018/19, 2019/20 and 2020/21**

**Whereas**, the Department of Education requires New Jersey School Districts to submit three year maintenance plans documenting “required” maintenance activities for each of its public school facilities, and

**Whereas**, the required maintenance activities as listed in the attached document for the various school facilities of the Audubon Public School District are consistent with these requirements, and

**Whereas**, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid, and

**Now Therefore, Be It Resolved**, that the Audubon Public School District hereby authorizes the School Business Administrator to submit the attached Comprehensive Maintenance Plan for the Audubon Public School District in compliance with Department of Education requirements.

Comprehensive Maintenance Plan

16. **Approval of Professional Service Agreements for the 2019-2020 School Year**

**WHEREAS**, the **Special Education Department** has compiled a list of private providers, qualified to perform professional consultations and services; and

**WHEREAS**, the **Board**, pursuant to its authority under N.J.S.A. 18A:18A-5(a)(1), may negotiate and award a contract for professional services without the necessity of public advertising for bids and bidding therefor; and

**WHEREAS**, the **Board** has determined, based upon the recommendation of its **Administration**, that there is a continued need for the professional consultations and services for the 2019/2020 school year and that the award of said contracts will allow for the continued provision of high quality services at a fair and competitive price; and

**WHEREAS**, the total amount to be paid to any one vendor shall not exceed the rates as listed for the current school year;

**NOW, THEREFORE, BE IT RESOLVED** by the **Audubon Board of Education**, that the **Board** hereby approves the list of **Approved Private Providers** to perform such professional consultations and services as are determined necessary and prudent by the **Supervisor of Special Education Services** for the 2019/2020 school year; and be it

**FURTHER RESOLVED**, that the Board authorizes its President and Secretary to execute professional services contracts with Approved Private Providers upon final approval of the form of contracts by the Superintendent of Schools & School Business Administrator and when needed by the School Board Solicitor.

Brett DiNovi & Associates  
Ms. Chastity Bright, Vice President  
Provision: Behavioral Consultant, Professional Development: \$115/hr.

A Proposal for Professional Development

- 17. Motion to approve the Audubon Public School District tuition rate of \$13,199 per year: \$73.33 per day for students in grades K through 6 for the 2019-2020 school year. Rates are based on the mean estimated per pupil cost as calculated by the 2019-2020 Budget. Tuition approval for students in Grade 6 does not guarantee a School Choice seat in Grade 7 in the 2020-2021 school year.
- 18. Motion to approve the donation of \$959.95 from the Mansion Avenue School PTA to purchase a filtered water fountain/bottle filling station for Mansion Avenue School.

Motion to Approve Item(s) 1 through 18: M. Brown Second: E. Simpson

**Roll Call:**

- X Marianne Brown      X Allison Cox      X Joseph Ryan      X Ed Simpson
- X James Blumenstein      X Ammie Davis      X Nancy Schiavo      X Jeff Whitman
- X Pam Chiaradia      X Ralph Gilmore

**VOTE FOR ITEMS 1-18**

Motion approved by unanimous roll call (10-0)

**XV. EDUCATION: Chairperson: Mr. Simpson, Committee Members: Mr. Blumenstein, Mrs. Chiaradia, Ms. Schiavo, Alternate: Mr. Ryan**

**MOTION TO APPROVE ITEMS 1-15**

Motion by Ms. Schiavo and seconded by Ms. Cox

**1. Approval of Attendance at Conferences and Workshops for the 2019-2020 School Year**

**WHEREAS**, certain **Audubon Public School District employees** have requested authorization to attend the conference(s)/Workshop(s) listed below, and

**WHEREAS**, the attendance of each employee at the specified conference/workshop is educationally necessary, fiscally prudent and 1) directly related to and within the scope of the employee's current responsibilities and the **District's Professional Learning Plan**, and 2) critical to the instructional needs of the District or furthers the efficient operation of the District;

**NOW, THEREFORE BE IT RESOLVED**, that the **Audubon Board of Education** authorizes the attendance of the employees at the specified conferences/workshops listed below, and be it

**FURTHER RESOLVED**, that the **Board** hereby determines that the estimated expenses related to the authorized travel listed below are justified and  
Audubon BOE Agenda November 20, 2019 Page | 10



**THEREFORE**, authorizes payment of any registration fees and statutorily authorized travel expenditures to the designated employees, not to exceed District budgetary limitations and to be in accordance with the provisions of *N.J.S.A. 18A:11-12*, the District’s travel policy and procedures, State travel payment guidelines established by the Department of Treasury in NJOMB circular letter 08-13-OMB, and with the guidelines established by the federal Office of Management and Budget:

|   | Participant           | Conference Title & Location   | Date(s)   | Cost                                  |
|---|-----------------------|---|---|---------------------------------------|
| A | Kelly Reising         | <i>Achieve3000-Lunch and Learn<br/>Cherry Hill, NJ</i>  | November 6, 2019                                      | No Cost                               |
| B | Kelly Reising         | <i>Attendance, Residency, &amp;<br/>Homelessness<br/>New Providence, NJ</i>                             | November 20, 2019                                     | Conference Cost<br>\$150.00<br>Travel |
| C | Margaret Walsh        | School Based OT- Reducing<br>Disconnected, Defiant or Other<br>Challenging Behaviors<br>Cherry Hill, NJ | November 25, 2019                                     | Conference Cost<br>\$279.00           |
| D | Beth Crosby           | School Based OT- Reducing<br>Disconnected, Defiant or Other<br>Challenging Behaviors Cherry<br>Hill, NJ | November 25, 2019                                     | Conference Cost<br>\$279.00           |
| E | Jen Battista          | Making Best Use of Google<br>Classroom to Enhance Student<br>Learning<br>Cherry Hill, NJ                | November 26, 2019                                     | Conference Cost<br>\$259.00           |
| F | Bianca Saunders       | Making Best Use of Google<br>Classroom to Enhance Student<br>Learning<br>Cherry Hill, NJ                | November 26, 2019                                     | Conference Cost<br>\$259.00<br>Travel |
| G | Colleen<br>McFetridge | State Assessment Spring 2020<br>ELA Range Finding, Miami, FL  | December 3 through<br>5, 2019                         | No Cost                               |
| H | Shamus Burke          | State Assessment Spring 2020<br>ELA Range Finding, Miami, FL  | December 3 through<br>5, 2019                         | No Cost                               |
| I | Debbie Roncace        | 2019 Rutgers Governmental<br>Accounting and Auditing<br>Conference<br>New Brunswick, NJ                 | December 5, 2019                                      | Conference Cost<br>\$185.00<br>Travel |
| J | Jordan Daminger       | Special Education Conference<br>Blackwood, NJ   | December 6, 2019                                      | Conference Cost<br>\$149.00           |
| K | Melissa Falkowski     | Special Education Conference<br>Blackwood, NJ   | December 6, 2019                                      | Conference Cost<br>\$149.00           |
| L | Denise Allman         | Building Social–Emotional<br>Learning and Critical Thinking<br>Via Writing<br>Ewing, NJ                 | December 12 & 13,<br>2019                             | Conference Cost<br>\$525.00<br>Travel |
| M | Eunice Englehart      | NJSLA Science Development,<br>Princeton, NJ   | December 10 & 11,<br>2019 & February 20 &<br>21, 2020 | No Cost                               |
| N | Lisa McGilloway       | Dyslexia: Help Children Who<br>Struggle To Successfully Read,<br>Write and Spell<br>Cherry Hill, NJ     | January 7, 2020                                       | Conference Cost<br>\$279.00           |
| O | Ilana Ablon           | Promoting Rapid Change for<br>Children w/Severe Phonological<br>Disorders<br>Mt. Laurel, NJ             | January 13, 2020                                      | Conference Cost<br>\$279.00           |

MINUTES OF MEETING OF THE AUDUBON BOARD OF EDUCATION NOVEMBER 20, 2019

|   |                 |                                   |                           |                                       |
|---|-----------------|-----------------------------------|---------------------------|---------------------------------------|
| P | Noelle Bisinger | NASP Convention<br>Baltimore, MD. | February 18 & 19,<br>2020 | Conference Cost<br>\$574.00<br>Travel |
|---|-----------------|-----------------------------------|---------------------------|---------------------------------------|

2. Motion to approve a professional development training session to be held in-district on November 22, 2019 for selected special education staff on behavioral intervention provided by Brett DiNovi & Associates, as follows:

One trainer for 2 hours @ \$115.00 per hour  
 Material Prep up to 3 hours @ \$115.00 per hour  
 Total Cost \$575.00

3. Motion to approve a professional development training session to be held in district on November 21, 2019 for selected staff on behavioral intervention provided by the Center for Teaching and Learning through the University of Oregon, as follows:

Adrienne McManis  
Denise Murphy

Shamus Burke  
Patricia Marsh

Francine Bechtel  
Lisa Kappel

4. + Motion to approve the issuance of written decisions affirming, rejecting, or modifying the Superintendent's determination in regard to incident(s) reported at the October 16, 2019 meeting of the Board of Education.

| School              | Incident Report Number | Board Determination |
|---------------------|------------------------|---------------------|
| Haviland            | None Reported          | Not Applicable      |
| Mansion             | 6287                   | Affirmed            |
| Audubon High School | None Reported          | Not Applicable      |

5. + Motion to approve the following field trip requests for the 2019-2020 school year:

| School      | Destination of Trip/<br>Staff in charge   | Date  | Time(s)                          | Chaperones &<br>Students     | Purpose of Trip   | Bus Cost   |
|-------------|---|---|----------------------------------|------------------------------|---|--|
| HS          | NJ Institute of<br>Technology<br>C. Sylvester   | 12/6/19   | Depart 6:30 am<br>Return 3:00 pm | 2 chaperones,<br>20 students | Technical Fields<br>Career Day  | \$364.97<br>Paid for by<br>Municipal<br>Alliance |
| MAS/<br>HAS | William Penn Bank<br>C. Ellinwood<br>S. Moore   | 12-6-19   | Depart 6:00 pm<br>Return 7:20 pm | 2 chaperones,<br>50 students | Singing for 2019<br>Winterfest  | \$53.42<br>Paid by<br>ABOE                       |
| HS          | Madame Tus Saud's<br>Museum NYC<br>A. Harris  | 12/10/19  | Depart 7:30 am<br>Return 7:00 pm | 4 chaperones,<br>40 students | View the art of wax<br>muddling   | \$825.00<br>Paid for by<br>Students              |
| HS          | Atlantic Cape<br>Community College,<br>Academy of Culinary<br>Arts<br>P. Myers-Griffith, D.<br>Bantle | 12/12/19  | Depart 9:15 am<br>Return 1:45 pm | 4 chaperones,<br>22 students | Explore culinary<br>arts program,<br>experience formal<br>dining experience | \$506.81<br>Paid by<br>Students                  |
| HS          | Chess League<br>Transportation<br>M. Webb   | 12/7/19,<br>1/7/20,<br>1/21/20,<br>1/25/20,<br>2/8/20 | Depart 3:00 pm<br>Return 6:00 pm | 1 chaperone, 10<br>students  | South Jersey HS<br>Chess Schedule<br>2019-20                                | \$959.77<br>Paid by<br>BOE                       |
| HS          | The Nemours Estate<br>Wilmington Delaware<br>A. Harris, L. Georgel                                    | 5/14/20   | Depart 8:30 am<br>Return 3:00 pm | 4 chaperones,<br>42 students | Art classes to see<br>the French<br>architecture, art<br>and gardens        | \$248.36<br>Paid by<br>Students                  |

MINUTES OF MEETING OF THE AUDUBON BOARD OF EDUCATION NOVEMBER 20, 2019

6. Student Statistics September 2019

| Date      | Haviland Avenue | Mansion Avenue | Audubon Jr./Sr. HS | Out of District | Total |
|-----------|-----------------|----------------|--------------------|-----------------|-------|
| 11/1/2019 | 277             | 389            | 806                | 24              | 1496  |
| 10/1/2019 | 277             | 386            | 800                | 24              | 1487  |
| 11/1/2018 | 314             | 382            | 801                | 25              | 1522  |

7. + Motion to approve the following use of facilities requests:

| School | Location                        | Activity                                       | Start/End Date(s) | Time(s)            | Contact           |
|--------|---------------------------------|--|-------------------|--------------------|-------------------|
| HS     | Media Center                    | Audubon Education Foundation                   | 11/16/19          | 9:00 am – 10:00 am | Peggy Slack       |
| HS     | B102                            | Fairleigh Dickinson University offsite classes | 1/28/20-4/6/20    | 6:00 pm – 9:45 pm  | Kavita Mishra     |
| HAS    | Library & Preschool/ Shape room | Haviland Avenue PTA                            | 11/26/19          | 6:00 pm – 8:00 pm  | Rachel Negro      |
| MAS    | All Purpose Room                | Steam Night PTA                                | 10/18/19          | 6:00 pm – 8:30 pm  | Melissa McCloskey |
| MAS    | All Purpose room                | Jack Ryan program PTA                          | 1/9/20            | 2:30 pm – 4:30 pm  | Melissa McCloskey |
| MAS    | All Purpose room                | Mother Son Ice Cream Social                    | 2/29/20           | 1:00 pm – 6:00 pm  | Rob Jakubowski    |

8 +. Motion to approve homebound instruction for the following student(s):

| STUDENT ID# | DATE   |
|-------------|--|
| 02804       | Home Instruction effective retroactive to September 23, 2019 – November 23, 2019 |
| 75005       | Home instruction effective retroactive to September 23, 2019 – October 18, 2019  |
| 02713       | Home Instruction effective retroactive to September 30, 2019 – October 15, 2019  |
| 01129       | Home Instruction effective retroactive to October 18, 2019 – October 25, 2019    |
| 00460       | Home Instruction effective retroactive to October 21, 2019 – December 21, 2019   |

MINUTES OF MEETING OF THE AUDUBON BOARD OF EDUCATION NOVEMBER 20, 2019

|       |   |
|-------|---|
| 01729 | Home Instruction effective November 4, 2019 – November 15, 2019 |
| 02713 | Home Instruction effective November 11, 2019 - January 10, 2020 |
| 02804 | Home Instruction effective November 23, 2019 – December 4, 2019 |

9. Motion to approve the revisions of the following Audubon Public School District K-12 Curriculum for the 2019-20 school year.

Elements of Art  
 Elements of Art II Studio  
 Woodworking I

10. Motion to approve the 2019-2020 Nursing Services Plan.

Nursing Services Plan 2019-2020

11. + Motion to approve Ms. Durking, from the Center of Aquatic Sciences, to conduct two presentations at the high school on November 25, 2019. The first presentation will be include explorations into the Biology Structure and Function/Adaptions. The second presentation will be about Environmental Science Habitats and Conservation.

12. Motion to approve the tuition contract for student #10210 at the Audubon Board of Education established rate (\$13,199 per year: \$73.33 per day) for students in grades K through 6 from January 2, 2020 through June 19, 2020 for a total of \$7,993.00.

13. + Motion to approve the following staff members for the Extended School Day Title I Program at Mansion Avenue School for up to three days a week for 0.5 hour at the non-instructional rate (\$30/hr) and 1.5 hour at the instructional rate (\$40/hr) from December 2, 2019 through April 8, 2020 paid through Title I:

Extended Day Instructors

Danielle Reich                      Jennifer Beebe  
 Kelly Angelone                      Nicole Racite

14. Motion to approve the following out of district placements for the 2019-2020 school year at the recommendation of Special Services Department.

| State ID   | Placement | Tuition   | Extraordinary Services |
|------------|-----------|-----------|------------------------|
| 6106806838 | GCSSSD    | 39,510.00 |                        |
| 3739304846 | GCSSSD    | 39,510.00 | 41,580.00              |
| 7545919908 | GCSSSD    | 41,400.00 |                        |
| 7395025763 | GCSSSD    | 62,820.00 |                        |
| 9311644887 | GCSSSD    | 62,820.00 |                        |
| 2482339911 | GCSSSD    | 39,510.00 |                        |

15. Motion to approve contract with the New Jersey Commission for the Blind for the 2019/2020 school year in the amount of \$10,900.00 to provide services for three eligible students.

Motion to Approve Items 1 through 15:  N. Schiavo  Second:  A. Cox

**Roll Call:**

X  Marianne Brown       X  Allison Cox                       X  Joseph Ryan                       X  Ed Simpson



MINUTES OF MEETING OF THE AUDUBON BOARD OF EDUCATION NOVEMBER 20, 2019

Name Position  
 Katie Dunn Jr. HS Girls' Basketball

11. Motion to approve the following additional volunteer (un-paid) winter coaching positions pending the completion of all Audubon Board of Education and New Jersey Department of Education requirements:

| Name                | Sport/Activity        |
|---------------------|-----------------------|
| Dennis Cain         | Swimming              |
| Kelsey Vespe        | Swimming              |
| Katie Dunn          | 7/8 Girls' Basketball |
| Kyle Evans          | Wrestling             |
| Mitchell Malinowski | Wrestling             |

12. Motion to approve the following additional staff member as a ticket taker for the 2019-2020 fall and winter sports seasons at a rate of \$40.00 per home event as per the negotiated agreement:

Melani Borodziuk  
 Dawn Bentley

13. Motion to approve the following Junior-Senior High School extracurricular contracts for the 2019-2020 school years based on the negotiated agreement between the Audubon Education Association and the Audubon Board of Education:

| Name          | Position/Activity                | Contractual Rate |
|---------------|----------------------------------|------------------|
| Nancy Scully  | Intervention & Referral Services | \$1,294.00       |
| Kyle Shireman | Intervention & Referral Services | \$1,294.00       |
| John Walsh    | Intervention & Referral Services | \$1,294.00       |

14. Motion to approve the revised overload at the Junior-Senior High School for the 2019-2020 school year, as per contract retro to October 2019.

| Name              | Position          | Partial/Full | Salary     |
|-------------------|-------------------|--------------|------------|
| Erika Miliareisis | General Education | Full         | \$5,125.00 |

15. Motion to approve the following as district substitute teachers for the 2019-2020 school year, on an emergent basis, pending completion of all district and state requirements:

Geoffrey Metzger Substitute Teacher (Starting January 2, 2020)  
 Lindsey Urbano Substitute Teacher  
 Sydney Stocklin Substitute Teacher  
 Kathryn Petersen Substitute Teacher  
 Stephanie Fishwick Substitute Nurse

16. Motion to appoint Elizabeth L. Scotto Di Perta as the Coordinator of the Intergenerational Program, through Family First Counseling, LLC for the 2019-2020 school year at a stipend of \$1,500.00 paid through and funded by the Municipal Alliance Grant.

17. Motion to approve Janelle Mueller as the advisor for the "Be the Change" Club for the 2019-20 school year at a stipend of \$1,750.00 funded through Title IV.

Motion to Approve Items 1 through 17: R. Gilmore Second: J. Whitman

**Roll Call:**

X Marianne Brown X Allison Cox X Joseph Ryan X Ed Simpson

- X   James Blumenstein      X   Ammie Davis                      X   Nancy Schiavo                      X   Jeff Whitman  
  X   Pam Chiaradia              X   Ralph Gilmore

**VOTE FOR ITEMS 1-17**

Motion approved by unanimous roll call (10-0)

**XVII. REPORTS:**

**XVIII. HIB District Report**

| XIX. | October 2019            | BULLYING INCIDENTS REPORT |         |       |
|------|-------------------------|---------------------------|---------|-------|
|      | SCHOOL                  | Confirmed HIB             | Non-HIB | Total |
|      | AHS #6465, #6466, #6467 | 0                         | 3       | 3     |
|      | HAS                     | 0                         | 0       | 0     |
|      | MAS #6418               | 0                         | 1       | 1     |

Superintendent’s Report – See Attached

**XX. (2018) Program Representatives:**

- A. CCESC Rep. Rotation: **Ms. Brown** – Meeting was 11/6/19
- B. CCSBA Rep. Rotation: **Mr. Blumenstein** – No report
- C AEF Representative: **Ms. Chiaradia** - Night of Races was a success

**XXI. Board Member Comments:**

Board Members commented on the creation of the Greenhouse behind AHS and extended their thanks to Mr. Webb and Mr. Sylvester.

Board Members extended their gratitude to Marianne Brown for being Board President for this last year. Mrs. Brown lead the Board through the Superintendent search and was heavily involved in organizing the joint retreats between Audubon and Mt. Ephraim.

**XXII. Public Participation: (Open Discussion)**

The board welcomes participation of interested organizations and individuals and will schedule time as appropriate for the public to speak. The board reserves the right to limit public discussion. Public discussion of a topic will be limited to fifteen minutes, and individual speakers will be limited to five minutes. Reference Board bylaws #0167 of the Audubon Public Schools Board of Education Policy Manual.

Resident, Vanessa Whelan, addressed the Board with ongoing concerns of Lora Photography. Another resident agreed with her concerns.

Resident, Bob Hamilton, stated that the Child Study Team needs recognition for all they do for the Students of Audubon School District.

Motion by Mr. Gilmore seconded by Ms. Cox to approve the resolution for board to enter into closed Authorizing Executive session III at 8:55pm for the following purposes.

Motion approved by unanimous roll call (10-0)

**XXIII. Executive Session III**

MINUTES OF MEETING OF THE AUDUBON BOARD OF EDUCATION NOVEMBER 20, 2019

**WHEREAS**, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-12 et seq.) requires all meetings of the **Audubon Board of Education** to be held in public, N.J.S.A. 10:4-12(b) sets forth nine types of matters that may lawfully be discussed in Executive Session," i.e. without the public being permitted to attend; and

**WHEREAS**, the **Audubon Board of Education** has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

**WHEREAS**, the nine exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and next to each exception is a box within which the number of issues to be privately discussed that fall within that exception shall be written, and after each exception is a space where additional information that will disclose as much information about the decision as possible without undermining the purpose of the exception shall be written.

**NOW, THEREFORE, BE IT RESOLVED** that the **Audubon Board of Education** will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12(b):

Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public;

Any matter in which the release of information would impair a right to receive funds from the federal government;

Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly;

Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body

Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

Any investigations of violations or possible violations of the law;

Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer;

Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public; Specifically the evaluation of the Superintendent

Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;



**WHEREAS**, the length of the Executive Session is undetermined; however, the **Audubon Board of Education** will make every attempt to estimate the time of the session prior to convening the session after which the public meeting shall reconvene and the **Audubon Board of Education** will proceed with business.

**NOW, THEREFORE, BE IT RESOLVED**, that the **Audubon Board of Education** will go into Executive Session for only the above stated reasons;

**BE IT FURTHER RESOLVED** that the **Audubon Board of Education** hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the **Audubon Board of Education** attorney advises that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the school district or any other entity with respect to said discussion.

**BE IT FURTHER RESOLVED** that the **Board of Education**, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the board secretary to take the appropriate action to effectuate the terms of this resolution.

Motion by Ms. Chiaradia seconded by Mr. Simpson to adjourn closed Authorizing Executive session III at 9:20pm. Motion approved by unanimous roll call (10-0).

Reconvene meeting at 9:20pm

**HUMAN RESOURCES**: Chairperson: **Mrs. Davis**, Committee Members: **Ms. Brown, Mrs. Cox, Mr. Whitman**, Alternate: **Mr. Gilmore**

**MOTION TO APPROVE ITEM 1**

Motion by Mr. Gilmore and seconded by Mr. Simpson

1. Fitness for Duty

**RESOLUTION OF THE AUDUBON PUBLIC SCHOOL DISTRICT  
BOARD OF EDUCATION REQUIRING STAFF MEMBER #42714493 TO BE PLACED ON PAID  
ADMINISTRATIVE LEAVE AND TO UNDERGO A PHYSICAL EXAMINATION**

WHEREAS, The Board of Education of the Audubon Public School District ("Board") is statutorily authorized to require employees to undergo physical examinations when, in the judgment of the Board, an employee shows evidence of deviation from normal physical health; and

WHEREAS, the Board of Education has received and reviewed information from the Superintendent concerning the physical and mental well-being of employee #42714493 and has made certain conclusions with respect to the same;

NOW, THEREFORE, BE IT RESOLVED by the Audubon Board of Education as follows:

Approve the administrative leave with pay for Employee #42714493, starting as of November 21, 2019 and

Employee #42714493 is hereby ordered and directed to submit to a Physical Evaluation to be administered by the physician(s) appointed by the Board of Education, at the Board of Education's expense in accordance with the provisions of N.J.S.A. 18A:16-2.

The Administration is directed to undertake appropriate action necessary to facilitate scheduling these evaluations/examinations and to receive the reports of the doctor(s) providing these evaluations/examinations.

Motion to Approve Items 1:  R. Gilmore  Second:  E. Simpson

**Roll Call:**

- Marianne Brown       Allison Cox       Joseph Ryan       Ed Simpson
- James Blumenstein       Ammie Davis       Nancy Schiavo       Jeff Whitman
- Pam Chiaradia       Ralph Gilmore

**VOTE FOR ITEM 1**

Motion approved by unanimous roll call (10-0)

Motion by Mr. Gilmore seconded by Ms.Cox to approve the resolution for board to enter into closed Authorizing Executive session IV at 9:25pm for the following purposes.

Motion approved by unanimous roll call (10-0)

**XXV. Executive Session IV**

**WHEREAS**, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-12 et seq.) requires all meetings of the **Audubon Board of Education** to be held in public, N.J.S.A. 10:4-12(b) sets forth nine types of matters that may lawfully be discussed in Executive Session," i.e. without the public being permitted to attend; and

**WHEREAS**, the **Audubon Board of Education** has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

**WHEREAS**, the nine exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and next to each exception is a box within which the number of issues to be privately discussed that fall within that exception shall be written, and after each exception is a space where additional information that will disclose as much information about the decision as possible without undermining the purpose of the exception shall be written.

**NOW, THEREFORE, BE IT RESOLVED** that the **Audubon Board of Education** will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12(b):

Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public;

Any matter in which the release of information would impair a right to receive funds from the federal government;

Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific

individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly;

\_\_\_\_\_ Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body

\_\_\_\_\_ Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

\_\_\_\_\_ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

X\_\_\_\_\_ Any investigations of violations or possible violations of the law;

\_\_\_\_\_ Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer;

X\_\_\_\_\_ Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public; Specifically the evaluation of the Superintendent

\_\_\_\_\_ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

**WHEREAS**, the length of the Executive Session is undetermined; however, the **Audubon Board of Education** will make every attempt to estimate the time of the session prior to convening the session after which the public meeting shall reconvene and the **Audubon Board of Education** will proceed with business.

**NOW, THEREFORE, BE IT RESOLVED**, that the **Audubon Board of Education** will go into Executive Session for only the above stated reasons;

**BE IT FURTHER RESOLVED** that the **Audubon Board of Education** hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the **Audubon Board of Education** attorney advises that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the school district or any other entity with respect to said discussion.

**BE IT FURTHER RESOLVED** that the **Board of Education**, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the board secretary to take the appropriate action to effectuate the terms of this resolution.

Motion by Mr. Gilmore seconded by Ms. Cox to adjourn closed Authorizing Executive session IV at 10:15pm.  
Motion approved by unanimous roll call (10-0).

Reconvene meeting at 10:15pm

## **XXVI. ADJOURNMENT**

MINUTES OF MEETING OF THE AUDUBON BOARD OF EDUCATION NOVEMBER 20, 2019

1. The next Board of Education meeting is scheduled for Wednesday, December 18, 2019 in the Audubon Junior-Senior High School Library Media Center at 7:00 PM.
2. Motioned by Jim Blumenstein seconded by Allison Cox to adjourn meeting at approximately 10:20 pm.  
Motion approved by unanimous roll call (10-0)

Motion to Approve:     J. Blumenstein     Second:   A. Cox  

**Roll Call:**

  X   Marianne Brown        X   Allison Cox        X   Joseph Ryan        X   Ed Simpson  
  X   James Blumenstein      X   Ammie Davis        X   Nancy Schiavo        X   Jeff Whitman  
  X   Pam Chiaradia        X   Ralph Gilmore

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**Deborah Roncace**  
**Business Administrator/Board Secretary**

*The Audubon Board of Education reserves the right to add and/or delete motions or make changes to motions in this agenda up to the time of the meeting and during the actual meeting.*

**BOARD OF EDUCATION MEETING**  
**AUDUBON HIGH SCHOOL MEDIA CENTER**  
**WEDNESDAY, DECEMBER 18, 2019**  
**7:00 P.M.**  
**MINUTES**

I. **Call to Order:** In accordance with the provisions of the New Jersey Open Public Meeting Act of 1975, the Audubon Board of Education transmitted notice of this meeting, scheduled at 7:00 P.M. in the Audubon Junior-Senior High School Media Center to the Retrospect newspaper and the Borough Clerk and by postings on the Audubon Public School District website and at the Main and the Pine Street entrance of the Junior-Senior High School.

II. **Roll Call**

SY 2017-2019

Ammie Davis                       Joseph Ryan                       Ed Simpson

SY 2018-2020

Marianne Brown                       Absent Pam Chiaradia                       Jeff Whitman

SY 2019-2021

James Blumenstein                       Allison Cox                       Ralph Gilmore

SY 2019 Mt. Ephraim Representative

Nancy Schiavo

Motion by Ms. Davis seconded by Mr. Simpson to approve the resolution for board to enter into closed Authorizing Executive session at 7:05pm for the following purposes.  
Motion approved by unanimous roll call (9-0)

III. **Authorizing Executive Session:**

**WHEREAS**, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-12 et seq.) requires all meetings of the **Audubon Board of Education** to be held in public, N.J.S.A. 10:4-12(b) sets forth nine types of matters that may lawfully be discussed in Executive Session," i.e. without the public being permitted to attend; and

**WHEREAS**, the **Audubon Board of Education** has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

**WHEREAS**, the nine exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and next to each exception is a box within which the number of issues to be privately discussed that fall within that exception shall be written, and after each exception is a space where additional information that will disclose as much information about the decision as possible without undermining the purpose of the exception shall be written.

**NOW, THEREFORE, BE IT RESOLVED** that the **Audubon Board of Education** will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12(b):

Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public;

\_\_\_\_\_ Any matter in which the release of information would impair a right to receive funds from the federal government;

X  Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publically;

\_\_\_\_\_ Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body

\_\_\_\_\_ Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

\_\_\_\_\_ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

X  Any investigations of violations or possible violations of the law;

\_\_\_\_\_ Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer;

X  Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public; Specifically the evaluation of the Superintendent

\_\_\_\_\_ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

**WHEREAS**, the length of the Executive Session is undetermined; however, the **Audubon Board of Education** will make every attempt to estimate the time of the session prior to convening the session after which the public meeting shall reconvene and the **Audubon Board of Education** will proceed with business.

**NOW, THEREFORE, BE IT RESOLVED**, that the **Audubon Board of Education** will go into Executive Session for only the above stated reasons;

**BE IT FURTHER RESOLVED** that the **Audubon Board of Education** hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the **Audubon Board of Education** attorney advises that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the school district or any other entity with respect to said discussion.

**BE IT FURTHER RESOLVED** that the **Board of Education**, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall

take place and hereby directs the board secretary to take the appropriate action to effectuate the terms of this resolution.

Motion by Mr. Whitman seconded by Ms. Cox to adjourn closed Authorizing Executive session at 7:35 pm. Motion approved by unanimous roll call 9-0

**IV. Call Meeting to Order**

**V. Flag Salute**

**VI. Report:** Student Council Representative, Riley Jakubowski, reported that student council held the winter senior social and will be working on the spring spirit week.

**VII. PRESENTATION: RECOGNITION OF BOARD MEMBER**

**Everett Simpson Board Member 2017 – 2019**

**VIII. Spotlight Program:**

**THE AUDUBON BOARD OF EDUCATION SPOTLIGHT PROGRAM RECOGNIZES THE FOLLOWING STUDENTS OF THE MONTH FOR NOVEMBER 2019:**

**Pre-Kindergarten**  
Luke Gleason

**Kindergarten**  
Rebel Vitanza

**Grade One**  
Lola Cox

**Grade Two**  
Roman Santore

**Grade Three**  
Leah Schiavo

**Grade Four**  
Ben Lougheed

**Grade Five**  
Katharine McGurk

**Grade Six**  
Francis Mattson

**Grade Seven**  
Clark Davis

**Grade Eight**  
Sydney Williams

**Freshman Class**  
Brandon Wilson

**Sophomore Class**  
Ryan Doughty

**Junior Class**  
Nathaniel Cipriano

**Senior Class**  
Jaquan Mellette Skates

**IX. RECESS:**

**X. Approval Of Board Minutes:**

1. Motion by Mr. Whitman and seconded by Mr. Simpson to approve the following minutes:

November 20, 2019 Public Session

November 20, 2019 Executive Session

Motion to Approve: J. Whitman

Second: E. Simpson

**Roll Call:**

X Marianne Brown

X Allison Cox

X Joseph Ryan

X Ed Simpson

MINUTES OF MEETING OF THE AUDUBON BOARD OF EDUCATION DECEMBER 18, 2019

X  James Blumenstein     X  Ammie Davis     X  Nancy Schiavo     X  Jeff Whitman  
 Absent  Pam Chiaradia     X  Ralph Gilmore

Motion approved by unanimous roll call (9-0)

**XI.    Participation:** (Agenda Items Only) - None

The board welcomes participation of interested organizations and individuals and will schedule time as appropriate for the public to speak. The board reserves the right to limit public discussion. Public discussion of a topic will be limited to fifteen minutes, and individual speakers will be limited to five minutes. Reference bylaws #0167 of the Audubon Public Schools Board of Education Policy Manual.

All motions are voted on by all members unless otherwise marked with a +.

**XII.    GOVERNANCE:** Chairperson: **Mr. Blumenstein** – Committee Members: **Ms. Brown, Mr. Ryan, Mr. Simpson, Alternate: Ms. Schiavo**

**MOTION TO APPROVE ITEM 1 & 2**

Motion by Ms. Cox and seconded by Mr. Whitman

1. Motion to approve the first reading of the following policies and regulations as recommended by the full Governance Committee of the Board.

| Policy | Title                        | New/Revised |
|--------|------------------------------|-------------|
| 3370   | Teaching Staff Member Tenure | Revised     |

2. Motion to approve the second reading and adoption of the following policies and regulations as recommended by the full Governance Committee of the Board.

| Regulation | Title  | New/Revised |
|------------|--|-------------|
| 1642       | Earned Sick Leave (M)                        | New         |
| 7440       | School District Security (M)                 | Revised     |
| 8600       | Student Transportation (M)                   | New         |
| Policy     | Title  | New/Revised |
| 1642       | Earned Sick Leave (M)                        | New         |
| 8600       | Student Transportation (M)                   | Revised     |
| 8670       | Transportation of Special Needs Students (M) | Revised     |

Motion to Approve Item(s) 1 & 2:  A. Cox  Second:  J. Whitman

**Roll Call:**



MINUTES OF MEETING OF THE AUDUBON BOARD OF EDUCATION DECEMBER 18, 2019

X  Marianne Brown       X  Allison Cox       X  Joseph Ryan       X  Ed Simpson  
 X  James Blumenstein       X  Ammie Davis       X  Nancy Schiavo       X  Jeff Whitman  
 Absent  Pam Chiaradia       X  Ralph Gilmore

**VOTE FOR ITEMS 1 & 2**

Motion approved by unanimous roll call ()

**XIII. OPERATIONS: Chairperson: Mrs. Cox – Committee Members: Mrs. Davis, Mr. Gilmore, Mr. Whitman, Alternate: Mrs. Chiaradia,**

**MOTION TO APPROVE ITEMS 1-10**

Motion by Mr. Gilmore and seconded by Mr. Simpson

- 1. Board Secretary’s Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of October 2019. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

October Board Secretary’s Report

- 2. Cash Reconciliation Report in accordance with 18A:17-36 and 18A:17-9 for the month of October 2019. The Cash Reconciliation Report and Secretary’s reports are in agreement for the month of October 2019.

October Cash Reconciliation Report

- 3. Board Secretary in accordance with N.J.A.C. 6A:23A – 16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

- 4. Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4 We certify that after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

- 5. Motion to approve line item transfers for the month of October 2019.

October Line Item Transfers

- 6. Motion to approve the bills payable list for November 2019 in the amount of \$11,476.85 when certified.

November Bill List

- 7. Motion to approve the bills payable list for December 2019 in the amount of \$613,594.86 when certified.

December Bill List

- 8. Motion approve the voiding of the following Student Activities outstanding checks due to date issued (over one year):

|         |         |         |
|---------|---------|---------|
| #012717 | 6/14/17 | \$50.00 |
| #012718 | 6/14/17 | \$50.00 |
| #012910 | 3/9/18  | \$70.00 |

|         |          |            |
|---------|----------|------------|
| #013082 | 5/24/18  | \$1,000.00 |
| #013209 | 6/14/18  | \$50.00    |
| #013214 | 6/14/18  | \$50.00    |
| #013280 | 10/31/18 | \$14.79    |

9. Motion to acknowledge Safety Drills conducted in the District Schools:

**Haviland Avenue School**

November 11, 2019                      Fire Drill  
November 15, 2019                      Lockout

**Mansion Avenue School**

November 11, 2019                      Fire Drill  
November 19, 2019                      Lockout Drill

**Audubon High School**

November 15, 2019                      Lockdown Drill  
November 21, 2019                      Fire Drill

10. **Approval of Professional Service Agreements for the 2019-2020 School Year**

**WHEREAS**, the **Special Education Department** has compiled a list of private providers, qualified to perform professional consultations and services; and

**WHEREAS**, the **Board**, pursuant to its authority under N.J.S.A. 18A:18A-5(a)(1), may negotiate and award a contract for professional services without the necessity of public advertising for bids and bidding therefor; and

**WHEREAS**, the **Board** has determined, based upon the recommendation of its **Administration**, that there is a continued need for the professional consultations and services for the 2019/2020 school year and that the award of said contracts will allow for the continued provision of high quality services at a fair and competitive price; and

**WHEREAS**, the total amount to be paid to any one vendor shall not exceed the rates as listed for the current school year;

**NOW, THEREFORE, BE IT RESOLVED** by the **Audubon Board of Education**, that the **Board** hereby approves the list of **Approved Private Providers** to perform such professional consultations and services as are determined necessary and prudent by the **Supervisor of Special Education Services** for the 2019/2020 school year; and be it

**FURTHER RESOLVED**, that the Board authorizes its President and Secretary to execute professional services contracts with Approved Private Providers upon final approval of the form of contracts by the Superintendent of Schools & School Business Administrator and when needed by the School Board Solicitor.

The Center for Neurological & Neurodevelopmental Health (CNNH)  
Saul Kleinfeld, Dir. of Operations  
Provision:  
Neuropsychological Evaluations: \$2,750  
All other evaluations: \$650

Motion to Approve Item(s) 1 through 10: R. Gilmore Second: E. Simpson

**Roll Call:**

X Marianne Brown      X Allison Cox      X Joseph Ryan      X Ed Simpson  
X James Blumenstein      X Ammie Davis      X Nancy Schiavo      X Jeff Whitman  
Absent Pam Chiaradia      X Ralph Gilmore

**VOTE FOR ITEMS 1-10**

Motion approved by unanimous roll call (9-0)

**XIV. EDUCATION: Chairperson: Mr. Simpson, Committee Members: Mr. Blumenstein, Mrs. Chiaradia, Ms. Schiavo, Alternate: Mr. Ryan**

**MOTION TO APPROVE ITEMS 1-6**

Motion by Ms. Davis and seconded by Ms. Cox

**1. Approval of Attendance at Conferences and Workshops for the 2019-2020 School Year**

**WHEREAS**, certain **Audubon Public School District employees** have requested authorization to attend the conference(s)/Workshop(s) listed below, and

**WHEREAS**, the attendance of each employee at the specified conference/workshop is educationally necessary, fiscally prudent and 1) directly related to and within the scope of the employee’s current responsibilities and the **District’s Professional Learning Plan**, and 2) critical to the instructional needs of the District or furthers the efficient operation of the District;

**NOW, THEREFORE BE IT RESOLVED**, that the **Audubon Board of Education** authorizes the attendance of the employees at the specified conferences/workshops listed below, and be it

**FURTHER RESOLVED**, that the **Board** hereby determines that the estimated expenses related to the authorized travel listed below are justified and

**THEREFORE**, authorizes payment of any registration fees and statutorily authorized travel expenditures to the designated employees, not to exceed District budgetary limitations and to be in accordance with the provisions of *N.J.S.A. 18A:11-12*, the District’s travel policy and procedures, State travel payment guidelines established by the Department of Treasury in NJOMB circular letter 08-13-OMB, and with the guidelines established by the federal Office of Management and Budget:

|   | Participant      | Conference Title & Location  | Date(s)           | Cost                               |
|---|------------------|--|-------------------|------------------------------------|
| A | Christine Batra  | 2 Day Trauma Conference. The Body keeps the Score – Trauma Healing King of Prussia, PA | December 6, 2019  | Conference Cost \$150.00<br>Travel |
| B | Deborah Roncace  | Negotiating Health Benefits/Insurance Double Tree, Mt. Laurel                          | December 17, 2019 | Conference Cost \$100.00<br>Travel |
| C | Deborah Roncace  | Grants and Preschool Double Tree, Mt. Laurel   | January 8, 2020   | Conference Cost \$100.00<br>Travel |
| D | Shamus Burke     | ESL Supervisors Roundtable South, Atlantic City, NJ                                    | January 9, 2020   | Travel                             |
| E | Adrienne McManis | RTI & Reading Disability Blackwood, NJ   | January 10. 2020  | Conference Cost \$149.00           |

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|   |                         |   |  |                             |
|---|-------------------------|---|--|-----------------------------|
| F | Nicole Szymanski        | 101 Best Strategies to Increase Effectiveness & Impact of your School Library<br>Mt. Laurel, NJ | January 15, 2020                               | Conference Cost<br>\$279.00 |
| G | Dennis Bantle           | Transition Coordinator Winter Meeting<br>Cherry Hill, NJ  | January 16, 2020<br>Snow date January 29, 2020 | No Cost                     |
| H | Patricia Myers-Griffith | Transition Coordinator Winter Meeting<br>Cherry Hill, NJ  | January 16, 2020<br>Snow date January 29, 2020 | No Cost                     |
| I | Christine Fox           | Anxiety and Related Disorders<br>Blackwood, NJ  | January 24, 2020                               | No Cost                     |
| J | Maria Pousatis          | Anxiety and Related Disorders<br>Blackwood, NJ  | January 24, 2020                               | No Cost                     |
| K | Christy Rehn            | Anxiety and Related Disorders<br>Blackwood, NJ  | January 24, 2020                               | No Cost                     |
| L | Shamus Burke            | ESL Supervisors Roundtable<br>South, Atlantic City, NJ  | March 11, 2020                                 | Travel                      |
| M | Shamus Burke            | ESL Supervisors Roundtable<br>South, Atlantic City, NJ  | May 13, 2020                                   | Travel                      |

2. + Motion to approve the issuance of written decisions affirming, rejecting, or modifying the Superintendent's determination in regard to incident(s) reported at the November 20, 2019 meeting of the Board of Education.

| School              | Incident Report Number | Board Determination |
|---------------------|------------------------|---------------------|
| Haviland            | None Reported          | Not Applicable      |
| Mansion             | 6418                   | Affirmed            |
| Audubon High School | 6465                   | Affirmed            |
| Audubon High School | 6466                   | Affirmed            |
| Audubon High School | 6567                   | Affirmed            |

3. + Motion to approve the following field trip requests for the 2019-2020 school year:

| School | Destination of Trip/<br>Staff in charge                | Date   | Time(s)                           | Chaperones &<br>Students      | Purpose of Trip                          | Bus Cost                        |
|--------|--|--|-----------------------------------|-------------------------------|--|---------------------------------|
| MAS    | Haviland Avenue School<br>C. Ellinwood,<br>S. Moore    | 12/20/19   | Depart 8:30 am<br>Return 10:15 am | 1 chaperone,<br>47 students   | HAS Sing Around the Tree                 | \$74.61<br>paid by<br>ABOE      |
| HS     | Haviland Avenue School<br>R. Hanson-Swinney            | 12/20/19   | Depart 8:45 am<br>Return 9:30 am  | 1 chaperone, 40<br>students   | HAS Sing Around the Tree                 | Shuttle<br>with MAS             |
| HS     | Academic Challenge Team                                | 1/9/20,<br>1/14/20,<br>1/21/20,<br>2/13/20,<br>2/27/20 | Depart 2:45 pm<br>Return 5:30 pm  | 1 chaperone, 16<br>students   | Away matches for Academic Challenge Team | \$461.26<br>Paid for<br>ABOE    |
| HAS    | Investors Bank Performing Arts Center<br>Kdg. Teachers | 2/18/20  | Depart 9:00 am<br>Return 1:00 pm  | 10 chaperones,<br>85 students | To see a play "Rosie Rever, Engineer"    | \$272.85<br>Paid by<br>Students |
| HS     | Ronald McDonald House, Camden<br>E. Willis             | 3/12/20  | Depart 6:00 pm<br>Return 8:00 pm  | 3 chaperones,<br>8 students   | Providing activities for the children    | \$77.00<br>Paid by<br>ABOE      |

MINUTES OF MEETING OF THE AUDUBON BOARD OF EDUCATION DECEMBER 18, 2019

|     |   |         |                                   |                               |  |                              |
|-----|---|---------|-----------------------------------|-------------------------------|--|------------------------------|
| HAS | Franklin Institute<br>Grade 2 Teachers              | 3/20/20 | Depart 9:00 am<br>Return 2:00 pm  | 15 chaperones,<br>85 students | Explore and investigate various hand on activities to deepen their understanding of science. | \$335.47<br>Paid by Students |
| MAS | Cherry Hill Skating Center<br>B. Rehn, M. Falkowski | 4/2/20  | Depart 11:45 am<br>Return 3:30 pm | 2 chaperones,<br>40 students  | 5 <sup>th</sup> grade safety patrol skating party  | \$77.21<br>Paid by ABOE      |
| HS  | Drexel Cadaver Lab<br>N. Wolgamot                   | 4/23/20 | Depart 9:10 am<br>Return 2:32 pm  | 2 chaperones,<br>35 students  | Hands on experience with the human body for the Human Anatomy & Physiology students          | \$25.56<br>Paid by Students  |
| HS  | Baltimore Maryland<br>A. Bulskis                    | 5/13/20 | Depart 7:15 am<br>Return 7:00 pm  | 8 chaperones,<br>100 students | Sophomore class trip   | \$85.00<br>Cost per student  |

4. Student Statistics December 2019

| Date      | Haviland Avenue | Mansion Avenue | Audubon Jr./Sr. HS | Out of District | Total |
|-----------|-----------------|----------------|--------------------|-----------------|-------|
| 12/2/2019 | 275             | 388            | 804                | 24              | 1491  |
| 11/1/2019 | 277             | 389            | 806                | 24              | 1496  |
| 12/2/2018 | 313             | 378            | 800                | 26              | 1517  |

5 +. Motion to approve homebound instruction for the following student(s):

| STUDENT ID# | DATE   |
|-------------|--|
| 00444       | Home Instruction effective retroactive to November 5, 2019 – January 5, 2020   |
| 42796       | Home Instruction effective retroactive to November 13, 2019 – December 4, 2019 |
| 10585       | Home Instruction effective retroactive to November 25, 2019 – January 25, 2020 |

6. Motion to approve the agreement for provision of instruction with Brookfield Educational Services Program for Student ID #10334 at an hourly rate of \$40.00, 10 hours per week, effective November 6, 2019 through 2019-2020 school year.

Agreement

Motion to Approve Items 1 through 6:     A. Davis     Second:     A. Cox    

**Roll Call:**

  X   Marianne Brown        X   Allison Cox        X   Joseph Ryan        X   Ed Simpson

X  James Blumenstein     X  Ammie Davis     X  Nancy Schiavo     X  Jeff Whitman  
 Absent  Pam Chiaradia     X  Ralph Gilmore

**VOTE FOR ITEMS 1-6**

Motion approved by unanimous roll call (9-0)

**XIV. HUMAN RESOURCES: Chairperson: Mrs. Davis, Committee Members: Ms. Brown, Mrs. Cox, Mr. Whitman, Alternate: Mr. Gilmore**

**MOTION TO APPROVE ITEMS 1-19**

Motion by Mr. Ryan and seconded by Mr. Gilmore

1. + Motion to accept, with best wishes, the letter of resignation with the intent to retire, from Carol Souder, Instructional Aide at Haviland Avenue School, 29.5 hours per week, effective January 1, 2020.
2. Motion to accept, with best wishes, the letter of resignation, with intent to retire, from Anne Marie Harris, Art Teacher at the high school, effective July 1, 2020.
3. Motion to accept, with best wishes, the letter of resignation, with intent to retire, from Teresa D'Aprile, Spanish Teacher at the high school, effective July 1, 2020.
4. + Motion to accept, with best wishes, the letter of resignation, with intent to retire, from Patricia Snyder, School Nurse at Mansion Avenue School, effective July 1, 2020.
5. + Motion to accept, with best wishes, the letter of resignation, with intent to retire, from Bernadette Brogna, Special Education Teacher at Mansion Avenue School, effective July 1, 2020.
6. Motion to approve Michael Noce as a part time General Education Aide at the high school at Step 1, \$14.06 per hour, not to include benefits, effective January 8, 2020 or earlier, pending the completion of all Audubon Board of Education and New Jersey Department of Education requirements, through the 2019-2020 Wrestling season.
7. Motion to rescind the following Audubon Junior-Senior High Avenue School extracurricular contract for the 2019-2020 school years based on the negotiated agreement between the Audubon Education Association and the Audubon Board of Education:

| Name             | Position/Activity | Contractual Rate |
|------------------|-------------------|------------------|
| Nicole Szymanski | S.T.A.R.S. ½      | \$694.50         |

8. Motion to approve the revised Audubon Junior-Senior High Avenue School extracurricular contract for the 2019-2020 school years based on the negotiated agreement between the Audubon Education Association and the Audubon Board of Education:

| Name            | Position/Activity | Contractual Rate |
|-----------------|-------------------|------------------|
| Janelle Mueller | S.T.A.R.S.        | \$1,389.00       |

9. Motion to approve the following volunteer (un-paid) Community Education Elementary Youth Wrestling Program coaching positions; pending the completion of all Audubon Board of Education and New Jersey Department of Education requirements; fingerprint and background checks will be done through USA Wrestling:

| Name            | Sport/Activity             |
|-----------------|----------------------------|
| Thomas Battillo | Elementary Youth Wrestling |
| Ed Simpson      | Elementary Youth Wrestling |

|                   |                            |
|-------------------|----------------------------|
| Troy Tucker       | Elementary Youth Wrestling |
| Kevin Donnelly    | Elementary Youth Wrestling |
| Jeffrey Lamancuso | Elementary Youth Wrestling |
| James Bunt        | Elementary Youth Wrestling |
| Andrew Haubois    | Elementary Youth Wrestling |
| Doak Walker       | Elementary Youth Wrestling |
| Chris Callahan    | Elementary Youth Wrestling |
| Patrick Gallagher | Elementary Youth Wrestling |

10. + Motion to approve the following Program and Staff for the Community Education 2020 Theater Club Production of BUGZ. The Theater Club will be run at no expense to the board.

Carl Ellinwood - \$45.00 per hour  
 Brittany Green - \$20.00 per hour  
 Kathleen Bonsted – Volunteer

11. + Motion to approve a request from Lester Jones, Custodian at Mansion Avenue School, to invoke the Federal Family Medical Leave Act, effective retroactive to December 2, 2019 to March 4, 2020.

|  |              |
|--|--------------|
| December 2, 2019 through March 4, 2020 | Paid Leave   |
| December 2, 2019 through March 4, 2020 | Federal FMLA |

12. Motion to approve the following individuals as chaperones for the Senior Trip on March 30, 2020 to April 3, 2020.

Administrator – Rob Buchs  
 Mike Tomasetti  
 Don Seybold  
 Dawn Ewing  
 Steve Ireland  
 Matt Harter  
 Andria Morrison  
 Debbie Waite  
 Dennis Bantle  
 Catherine Gidjunis  
 Suzanne Schmidt- Nurse

13. Motion to approve the following additional volunteer (un-paid) winter coaching positions pending the completion of all Audubon Board of Education and New Jersey Department of Education requirements:

| Name                 | Sport/Activity                  |
|----------------------|---------------------------------|
| Devon Coyle          | Middle School Girls' Basketball |
| Alexandria Gravinese | Middle School Girls' Basketball |

14. Motion to approve the following as district substitute teachers for the 2019-2020 school year, on an emergent basis, pending completion of all district and state requirements:

Patricia Hughes                      Substitute Nurse

15. Motion to approve \$95.00 per day as the rate of pay for substitute aides (general, instructional, and special education) effective January 2, 2020.

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- 16. Motion to approve additional compensation for instructional and special education aides substituting for a classroom teacher in addition to their hourly rate for the 2019-2020 school year (\$25.00 per 1/2 day coverage: \$50.00 per full day coverage).
- 17. Motion to authorize the Audubon Board of Education to create the position of part-time general aide to support an identified student participating in a district-sponsored winter extracurricular activity.
- 18. Motion to authorize the Audubon Board of Education to create the position of part-time 10-month general aide for 29.5 hours per week to support district-wide copies, mail, and other clerical duties in accordance with the recommendation of the Superintendent of Schools.
- 19. Motion to reinstate employee #42714493 to full duties as of December 4, 2019.

Attachment

Motion to Approve Items 1 through 19: J. Ryan Second: R. Gilmore

**Roll Call:**

- X Marianne Brown      X Allison Cox      X Joseph Ryan      X Ed Simpson
- X James Blumenstein      X Ammie Davis      X Nancy Schiavo      X Jeff Whitman
- Absent Pam Chiaradia      X Ralph Gilmore

**VOTE FOR ITEMS 1-19**

Motion approved by unanimous roll call (9-0)

**XVI. REPORTS:**

**XVII. HIB District Report**

| December 2019    | BULLYING INCIDENTS REPORT |         |       |
|------------------|---------------------------|---------|-------|
| SCHOOL           | Confirmed HIB             | Non-HIB | Total |
| AHS              | 0                         | 0       | 0     |
| HAS              | 0                         | 0       | 0     |
| MAS #6538, #6567 | 0                         | 2       | 2     |

**XVIII.**

Superintendent’s Report – Dr. Davis reported on several items

**XIX. (2018) Program Representatives:**

- A. CCEC Rep. Rotation: **Ms. Brown – attended the 1/4/19 meeting**
- B. CCSBA Rep. Rotation: **Mr. Blumenstein** has attended some NJSBA meetings
- C. AEF Representative: **Ms. Chiaradia** no report given

**XX. Board Member Comments-**

R. Gilmore commented that the Budget process is underway and he is thankful that retiring teachers have notified the Board of their intention within a timely manner.

J. Whitman questioned the status of QSAC.



A. Davis stated that she has attended the winter concerts at the High School and love that the traditions continue.

**XXI. Public Participation: (Open Discussion)**

The board welcomes participation of interested organizations and individuals and will schedule time as appropriate for the public to speak. The board reserves the right to limit public discussion. Public discussion of a topic will be limited to fifteen minutes, and individual speakers will be limited to five minutes. Reference Board bylaws #0167 of the Audubon Public Schools Board of Education Policy Manual.

Resident, Mr. Hoover, questioned the Board on Policies regarding Student absences and notification of absences to parents/guardian. Superintendent, Dr. Davis, responded that these questions are based on a specific student and cannot be discussed at this time.

**XXIII. ADJOURNMENT**

1. The next Board of Education Reorganization meeting is scheduled for Wednesday, January 8, 2019 in the Audubon Junior-Senior High School Library Media Center at 7:00 PM.
2. Motioned by E. Simpson seconded by R. Gilmore to adjourn meeting at approximately 8:20 pm.  
Motion approved by unanimous roll call (9-0)

Motion to Approve: E. Simpson Second: R. Gilmore

**Roll Call:**

|                             |                        |                        |                       |
|-----------------------------|------------------------|------------------------|-----------------------|
| <u>X</u> Marianne Brown     | <u>X</u> Allison Cox   | <u>X</u> Joseph Ryan   | <u>X</u> Ed Simpson   |
| <u>X</u> James Blumenstein  | <u>X</u> Ammie Davis   | <u>X</u> Nancy Schiavo | <u>X</u> Jeff Whitman |
| <u>Absent</u> Pam Chiaradia | <u>X</u> Ralph Gilmore |                        |                       |

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**Deborah Roncace  
Business Administrator/Board Secretary**

*The Audubon Board of Education reserves the right to add and/or delete motions or make changes to motions in this agenda up to the time of the meeting and during the actual meeting.*

**REORGANIZATION MEETING OF THE BOARD OF EDUCATION**

**AUDUBON HIGH SCHOOL MEDIA CENTER**

**WEDNESDAY, JANUARY 8, 2020**

**7:00 P.M.**

**AGENDA**

I. **Call to Order:** In accordance with the provisions of the New Jersey Open Public Meeting Act of 1975, the Audubon Board of Education transmitted notice of this meeting, scheduled at 7:00 P.M. in the Audubon Junior-Senior High School Media Center to the Retrospect newspaper and the Borough Clerk and by postings on the Audubon Public School District website and at the Main and the Pine Street entrance of the Junior-Senior High School.

II. **Flag Salute**

III. **Board Election Results**

District School Election of the Audubon Public School District of Audubon Borough, in the County of Camden in the State of New Jersey was held on Tuesday, November 5, 2019 pursuant to the notice given in accordance with state law.

|                   |                       |       |
|-------------------|-----------------------|-------|
| Board Candidates: | Ammie Davis           | 1,012 |
|                   | Joseph Ryan           | 706   |
|                   | Tara Sullivan-Butrica | 751   |

IV. **Administration of the Oath of Office**

|   |                       |
|---|-----------------------|
| Board Members Elected to Three-Year Term (3 Seats): | Ammie Davis           |
|   | Joseph Ryan           |
|   | Tara Sullivan-Butrica |

V. **Roll Call**

SY 2018-2020

|                             |                            |                                |
|-----------------------------|----------------------------|--------------------------------|
| <u>  X  </u> Marianne Brown | <u>  X  </u> Pam Chiaradia | <u>  Absent  </u> Jeff Whitman |
|-----------------------------|----------------------------|--------------------------------|

SY 2019-2021

|                                |                          |                            |
|--------------------------------|--------------------------|----------------------------|
| <u>  X  </u> James Blumenstein | <u>  X  </u> Allison Cox | <u>  X  </u> Ralph Gilmore |
|--------------------------------|--------------------------|----------------------------|

SY 2020-2022

|                          |                          |                                    |
|--------------------------|--------------------------|------------------------------------|
| <u>  X  </u> Ammie Davis | <u>  X  </u> Joseph Ryan | <u>  X  </u> Tara Sullivan-Butrica |
|--------------------------|--------------------------|------------------------------------|

SY 2020 Mt. Ephraim Representative

  X   Nancy Schiavo

VI. **Reorganization of the Board**

**MOTION TO APPROVE ITEM #1**

Motion by Ms. Cox and seconded by Ms. Schiavo

- 1. Motion to Nominate Board President: Allison Cox nominated Jim Blumenstein as Board President.

Motion to Approve Item #1: Allison Cox Second: Nancy Schiavo

**Roll Call:**

X James Blumenstein    X Pam Chiaradia    X Ralph Gilmore    X Nancy Schiavo  
X Marianne Brown    X Allison Cox    X Joseph Ryan    Absent Jeff Whitman  
X Tara Butrica    X Ammie Davis

**VOTE FOR ITEM #1**

Motion approved by majority roll call (9-0-1) Board Board Member Jeff Whitman was absent

The Board Secretary/Business Administrator declares Jim Blumenstein duly elected as the President of the Audubon Board of Education. President assumes chairmanship of meeting.

**MOTION TO APPROVE ITEM #2**

Motion by Ms. Chiaradia and seconded by Mr. Ryan

- 2. Motion to Nominate Board Vice President: Pam Chiaradia nominated Ammie Davis as Vice President.

Motion to Approve Item 2: Pam Chiaradia Second: Joe Ryan

**Roll Call:**

X James Blumenstein    X Pam Chiaradia    X Ralph Gilmore    X Nancy Schiavo  
X Marianne Brown    X Allison Cox    X Joseph Ryan    Absent Jeff Whitman  
X Tara Butrica    X Ammie Davis

**VOTE FOR ITEM #2**

Motion approved by majority roll call (9-0-1) Board Member Jeff Whitman was absent

The Board Secretary/Business Administrator declares Ammie Davis duly elected as the Vice President of the Audubon Board of Education.

**MOTION TO APPROVE ITEM #3**

Motion by Ms. Brown and seconded by Ms. Cox

- 3. Motion to approve the Board meeting dates for the period of January 2020 through January 6, 2021 (Meetings will begin as noted with the Executive Closed Session, followed by the Action Meeting at 7:30 PM except for the Re-Organization Meeting on January 6, 2021 which will start at 7:00 PM).

Motion to Approve Item 3: M. Brown Second: A. Cox

**Roll Call:**

X James Blumenstein    X Pam Chiaradia    X Ralph Gilmore    X Nancy Schiavo  
X Marianne Brown    X Allison Cox    X Joseph Ryan    Absent Jeff Whitman

X Tara Butrica                      X Ammie Davis

**VOTE FOR ITEM #3**

Motion approved by majority roll call (9-0-1) Board Member Jeff Whitman was absent

**VII Governance**

**MOTION TO APPROVE ITEM 1 & 2**

Motion by Mr. Gilmore and seconded by Ms. Davis

1. Motion to approve Audubon Board of Education’s compliance with the Ethics Acts thereby certifying that:
  - i. The School Ethics Act and Code of Ethics for School Board Members has been received and discussed,
  - ii. Policies and Procedures regarding training of district Board of Education members have been adopted, and
  - iii. Each School Board of Education member acknowledges receipt of the Code of Ethics for School Board Members and has become familiar with the Code of Ethics.

Code of Ethics

2. Motion to approve Robert’s Rule of Order as the basis for the conduct of all meetings of the Audubon Board of Education.

Motion to Approve Item(s) 1 & 2: R. Gilmore                      Second: A. Davis

**Roll Call:**

X James Blumenstein    X Pam Chiaradia                      X Ralph Gilmore                      X Nancy Schiavo  
X Marianne Brown       X Allison Cox                              X Joseph Ryan                      Absent Jeff Whitman  
X Tara Butrica                      X Ammie Davis

**VOTE FOR ITEM 1 & 2**

Motion approved by majority roll call (9-0-1) Board Member Jeff Whitman was absent

**XXI. Public Participation:** (Open Discussion) - NONE

The board welcomes participation of interested organizations and individuals and will schedule time as appropriate for the public to speak. The board reserves the right to limit public discussion. Public discussion of a topic will be limited to fifteen minutes, and individual speakers will be limited to five minutes. Reference Board bylaws #0167 of the Audubon Public Schools Board of Education Policy Manual.

**XXIII. ADJOURNMENT**

1. There will be a Board Retreat on January 11, 2020 in the Audubon Junior-Senior High School Library Media Center from 9:00 AM to 12:00 noon.
2. The next Board of Education meeting is scheduled for Wednesday, January 15, 2020 in the Audubon Junior-Senior High School Library Media Center at 7:00 PM.

- 3. Motioned by Marianne Brown seconded by Allison Cox to adjourn meeting at approximately 7:19 pm.  
Motion approved by unanimous roll call (9-0)

Motion to Approve:     M. Brown                          Second:     A. Cox    

**Roll Call:**

  X   James Blumenstein      X   Pam Chiaradia              X   Ralph Gilmore              X   Nancy Schiavo  
  X   Marianne Brown          X   Allison Cox                  X   Joseph Ryan              Absent Jeff Whitman  
  X   Tara Butrica                X   Ammie Davis

*The Audubon Board of Education reserves the right to add and/or delete motions or make changes to motions in this agenda up to the time of the meeting and during the actual meeting.*

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**Deborah Roncace**  
**Business Administrator/Board Secretary**

**BOARD OF EDUCATION MEETING**  
**AUDUBON HIGH SCHOOL MEDIA CENTER**

**SATUDAY, JANUARY 11, 2020**

**9:00 A.M.**

**MINUTES**

- I. **Call to Order:** In accordance with the provisions of the New Jersey Open Public Meeting Act of 1975, the Audubon Board of Education transmitted notice of this meeting, scheduled at 7:00 P.M. in the Audubon Junior-Senior High School Media Center to the Retrospect newspaper and the Borough Clerk and by postings on the Audubon Public School District website and at the Main and the Pine Street entrance of the Junior-Senior High School.

II. **Roll Call**

SY 2018-2020

  X   Marianne Brown                        X   Pam Chiaradia                        X   Jeff Whitman

SY 2019-2021

  X   James Blumenstein                        X   Allison Cox                        X   Ralph Gilmore

SY 2020-2022

  X   Ammie Davis                        X   Joseph Ryan                        X   Tara Sullivan-Butrica

SY 2020 Mt. Ephraim Representative

  X   Nancy Schiavo

- III. The Board discussed various topics including, but not limited to, Ethics, NJSBA Trainings, 2020-2021 Calendar, Board of Education Subcommittees, Communications, Board, District and Superintendent goals and other items.

XXIII. **ADJOURNMENT**

1. The next Board of Education meeting is scheduled for Wednesday, January 15, 2020 in the Audubon Junior-Senior High School Library Media Center at 7:00 PM.

2. Motioned by R. Gilmore seconded by A. Cox to adjourn meeting at approximately 12:00 pm.

Motion approved by unanimous roll call (10-0)

Motion to Approve:   R. Gilmore                        Second:   A. Cox  

**Roll Call:**

  X   James Blumenstein                        X   Pam Chiaradia                        X   Ralph Gilmore                        X   Nancy Schiavo

  X   Marianne Brown                        X   Allison Cox                        X   Joseph Ryan                        X   Jeff Whitman

MINUTES OF MEETING OF THE AUDUBON BOARD OF EDUCATION JANUARY 11, 2020

Tara Butrica

Ammie Davis

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**Deborah Roncace**  
**Business Administrator/Board Secretary**

*The Audubon Board of Education reserves the right to add and/or delete motions or make changes to motions in this agenda up to the time of the meeting and during the actual meeting.*

**BOARD OF EDUCATION MEETING**  
**AUDUBON HIGH SCHOOL MEDIA CENTER**  
**WEDNESDAY, JANUARY 15, 2020**  
**7:00 P.M.**  
**MINUTES**

I. **Call to Order:** In accordance with the provisions of the New Jersey Open Public Meeting Act of 1975, the Audubon Board of Education transmitted notice of this meeting, scheduled at 7:00 P.M. in the Audubon Junior-Senior High School Media Center to the Retrospect newspaper and the Borough Clerk and by postings on the Audubon Public School District website and at the Main and the Pine Street entrance of the Junior-Senior High School.

II. **Roll Call**

SY 2018-2020

Absent Marianne Brown      X Pam Chiaradia      Absent Jeff Whitman

SY 2019-2021

X James Blumenstein      X Allison Cox      X Ralph Gilmore

SY 2020-2022

X Ammie Davis      X Joseph Ryan      X Tara Sullivan-Butrica

SY 2020 Mt. Ephraim Representative

X Nancy Schiavo

**MOTION TO APPROVE ITEM III**

Motion by Ms. Davis and seconded by Mr. Gilmore

III. **Committee Appointments:** Suggested motion to approve the following board members to serve on committees as listed:

| <b>Committee</b> | <b>Governance</b> | <b>Operations</b>            | <b>Education</b>  | <b>Human Resources</b> |
|------------------|-------------------|------------------------------|-------------------|------------------------|
| BOE Chair        | James Blumenstein | Allison Cox                  | Nancy Schiavo     | Ammie Davis            |
| District Lead    | Andy Davis        | Deborah Roncace & Bud Rutter | Shamus Burke      | Andy Davis             |
| Committee Member | Marianne Brown    | Pam Chiaradia                | James Blumenstein | Allison Cox            |
| Committee Member | Joseph Ryan       | Ralph Gilmore                | Marianne Brown    | Ralph Gilmore          |
| Committee Member | Nancy Schiavo     | Jeff Whitman                 | Tara Butrica      | Jeff Whitman           |
| Alternante       | Tara Butrica      | Ammie Davis                  | Joseph Ryan       | Pam Chiaradia          |

Camden County Educational Services (CCEC) – Jim Blumenstein

Camden County School Boards Association (CCSBA) – Ammie Davis

Audubon Education Foundation (AEF) – Mrs. Chiaradia

Motion to Approve: A. Davis      Second: R. Gilmore



**Roll Call:**

|                                |                            |                            |                            |
|--------------------------------|----------------------------|----------------------------|----------------------------|
| <u>  X  </u> James Blumenstein | <u>  X  </u> Pam Chiaradia | <u>  X  </u> Ralph Gilmore | <u>  X  </u> Nancy Schiavo |
| <u>Absent</u> Marianne Brown   | <u>  X  </u> Allison Cox   | <u>  X  </u> Joseph Ryan   | <u>Absent</u> Jeff Whitman |
| <u>  X  </u> Tara Butrica      | <u>  X  </u> Ammie Davis   |                            |                            |

**VOTE FOR ITEM III**

Motion approved by unanimous roll call (8-0)

Motion by Mr. Gilmore seconded by Ms. Cox to approve the resolution for board to enter into closed Authorizing Executive session at 7:05pm for the following purposes.

Motion approved by unanimous roll call (8-0)

**IV. Authorizing Executive Session:**

**WHEREAS**, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-12 et seq.) requires all meetings of the **Audubon Board of Education** to be held in public, N.J.S.A. 10:4-12(b) sets forth nine types of matters that may lawfully be discussed in Executive Session," i.e. without the public being permitted to attend; and

**WHEREAS**, the **Audubon Board of Education** has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

**WHEREAS**, the nine exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and next to each exception is a box within which the number of issues to be privately discussed that fall within that exception shall be written, and after each exception is a space where additional information that will disclose as much information about the decision as possible without undermining the purpose of the exception shall be written.

**NOW, THEREFORE, BE IT RESOLVED** that the **Audubon Board of Education** will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12(b):

  X   Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public;

       Any matter in which the release of information would impair a right to receive funds from the federal government;

  X   Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publically;

       Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body

       Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

\_\_\_\_\_ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

X Any investigations of violations or possible violations of the law;

\_\_\_\_\_ Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer;

X Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public; Specifically the evaluation of the Superintendent

\_\_\_\_\_ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

**WHEREAS**, the length of the Executive Session is undetermined; however, the **Audubon Board of Education** will make every attempt to estimate the time of the session prior to convening the session after which the public meeting shall reconvene and the **Audubon Board of Education** will proceed with business.

**NOW, THEREFORE, BE IT RESOLVED**, that the **Audubon Board of Education** will go into Executive Session for only the above stated reasons;

**BE IT FURTHER RESOLVED** that the **Audubon Board of Education** hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the **Audubon Board of Education** attorney advises that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the school district or any other entity with respect to said discussion.

**BE IT FURTHER RESOLVED** that the **Board of Education**, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the board secretary to take the appropriate action to effectuate the terms of this resolution.

Motion by Mr. Gilmore seconded by Ms. Cox to adjourn closed Authorizing Executive session at 7:25 pm. Motion approved by unanimous roll call 8-0

**V. Call Meeting to Order**

**VI. Flag Salute**

**VII. Report:** Student Council Representative Riley Jakubowski- reported on upcoming events planned by student council

**VIII. Spotlight Program:**

**THE AUDUBON BOARD OF EDUCATION SPOTLIGHT PROGRAM RECOGNIZES THE FOLLOWING STUDENTS OF THE MONTH FOR DECEMBER 2019:**

**Pre-Kindergarten**  
**Alaina Vorlander**

**Kindergarten**  
**Emmett Gravante**

**Grade One**  
**Wyeth Bier**

Grade Two  
Kylee Furness

Grade Three  
Tyler McCloskey

Grade Four  
Brady Malloy

Grade Five  
Ryan Wynn

Grade Six  
Brooke Wilson

Grade Seven  
Payton Szkotak

Grade Eight  
Annelise Giron

Freshman Class  
Brian Dickie

Sophomore Class  
Amanda Osinski

Junior Class  
Joseph Monteferrante

Senior Class  
Ethan Martin

**IX. PRESENTATION:**

June 30, 2019 Audit Report, Rob Inverso

**X. RECESS:**

**XI. Approval Of Board Minutes:**

- Motion by Ms. Cox and seconded by Mr. Gilmore to approve the following minutes:

December 18, 2019 Public Session

December 18, 2019 Executive Session

Motion to Approve: A. Cox Second: R. Gilmore

**Roll Call:**

X James Blumenstein    X Pam Chiaradia    X Ralph Gilmore    X Nancy Schiavo  
absent Marianne Brown    X Allison Cox    X Joseph Ryan    absent Jeff Whitman  
X Tara Butrica    X Ammie Davis

Motion approved by unanimous roll call (8-0)

**XII. Participation:** (Agenda Items Only) - None

The board welcomes participation of interested organizations and individuals and will schedule time as appropriate for the public to speak. The board reserves the right to limit public discussion. Public discussion of a topic will be limited to fifteen minutes, and individual speakers will be limited to five minutes. Reference bylaws #0167 of the Audubon Public Schools Board of Education Policy Manual.

All motions are voted on by all members unless otherwise marked with a +.

**XIII. GOVERNANCE: Chairperson: Mr. Blumenstein – Committee Members: Ms. Brown, Mr. Ryan, Ms. Schiavo, Alternate: Ms. Butrica**

**MOTION TO APPROVE ITEM 1**

Motion by Ms. Schiavo and seconded by Ms. Cox

- Motion to approve the second reading and adoption of the following policies and regulations as recommended by the full Governance Committee of the Board.

| Policy | Title | New/Revised |
|--------|-------|-------------|
|--------|-------|-------------|

|             |                              |         |
|-------------|------------------------------|---------|
| <u>3370</u> | Teaching Staff Member Tenure | Revised |
|-------------|------------------------------|---------|

Motion to Approve Item(s) 1:  N. Schiavo Second:  A. Cox

**Roll Call:**

X James Blumenstein     X Pam Chiaradia     X Ralph Gilmore     X Nancy Schiavo  
absent Marianne Brown     X Allison Cox     X Joseph Ryan    absent Jeff Whitman  
 X Tara Butrica     X Ammie Davis

**VOTE FOR ITEM 1**

Motion approved by unanimous roll call (8-0)

**XIV. OPERATIONS: Chairperson: Mrs. Cox – Committee Members: Mrs. Chiaradia, Mr. Gilmore, Mr. Whitman, Alternate: Mrs. Davis**

**MOTION TO APPROVE ITEMS 1-11**

Motion by Mr. Gilmore and seconded by Mr. Ryan

- Board Secretary’s Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of November 2019. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

November Board Secretary’s Report

- Cash Reconciliation Report in accordance with 18A:17-36 and 18A:17-9 for the month of November 2019. The Cash Reconciliation Report and Secretary’s reports are in agreement for the month of November 2019.

November Cash Reconciliation Report

- Board Secretary in accordance with N.J.A.C. 6A:23A – 16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

- Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4 We certify that after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

- Motion to approve line item transfers for the month of November 2019.

November Line Item Transfers

- Motion to approve the bills payable list for January 2020 in the amount of \$643,546.48 when certified.

January Bill List

- Motion to accept the June 30, 2019 audit report.

2019 Audit Report

8. Motion to approve the District’s Corrective Action Plan for the Audit Report ending June 30, 2019:

| RECOMMENDATION NUMBER  | CORRECTIVE ACTION APPROVED BY THE BOARD  | METHOD OF IMPLEMENTATION   | PERSON RESPONSIBILITY FOR IMPLEMENTATION | COMPLETION DATE OF IMPLEMENTATION |
|--|--|--|--|-----------------------------------|
| 2019-001<br><br>The Counts for On Roll Students, Resident LEP not Low Income Students, Resident Low Income Students, and Resident LEP Low Income Students did not agree to supporting documents. | The Business Administrator will exercise care and develop written procedures for preparing the Application for State School Aid. | The Business Administrator will maintain workpapers on the prescribed state forms or their equivalent. | Business Administrator                   | 10/15/2019                        |

9. Motion to accept and approve the report of procurement review and Corrective Action Plan through the school nutrition program for the 17-18 school year.

School Nutrition Program Report

10. Motion to acknowledge Safety Drills conducted in the District Schools:

**Haviland Avenue School**

December 18, 2019                      Fire Drill  
 December 6, 2019                      Lockout Drill

**Mansion Avenue School**

December 13, 2019                      Fire Drill  
 December 18, 2019                      Evacuation Drill

**Audubon High School**

December 18, 2019                      Lockout Drill  
 December 6, 2019                      Fire Drill

11. **Approval of Professional Service Agreements for the 2019-2020 School Year**

**WHEREAS**, the **Administrative Team (Principals)** has compiled a list of private providers, qualified to perform professional consultations and services; and

**WHEREAS**, the **Board**, pursuant to its authority under N.J.S.A. 18A:18A-5(a)(1), may negotiate and award a contract for professional services without the necessity of public advertising for bids and bidding therefor; and

**WHEREAS**, the **Board** has determined, based upon the recommendation of its **Administration**, that there is a continued need for the professional consultations and services for the 2019/2020 school year and that the award of said contracts will allow for the continued provision of high quality services at a fair and competitive price; and

**WHEREAS**, the total amount to be paid to any one vendor shall not exceed the rates as listed for the current school year;

**NOW, THEREFORE, BE IT RESOLVED** by the **Audubon Board of Education**, that the **Board** hereby approves the list of **Approved Private Providers** to perform such professional consultations and services as are determined necessary and prudent by the **Administrative Team (Principals)** for the 2019/2020 school year; and be it

**FURTHER RESOLVED**, that the Board authorizes its President and Secretary to execute professional services contracts with Approved Private Providers upon final approval of the form of contracts by the Superintendent of Schools & School Business Administrator and when needed by the School Board Solicitor.

Virtua Health – Occupational & Employee Health Services

- Student Assessment - \$78.00
- 9-Panel Instant Urine Drug Screen - \$78.00
- Breath Alcohol Test \$28.45
- Breath Alcohol Test Confirmation - \$28.45
- After Hours Call in Fee - \$250.00
- After Hours No Show Fee - \$250.00

Virtua Occupational & Employee Health Services Agreement

Motion to Approve Item(s) 1 through 11: R. Gilmore Second: J. Ryan

**Roll Call:**

- |                              |                        |                        |                            |
|------------------------------|------------------------|------------------------|----------------------------|
| <u>X</u> James Blumenstein   | <u>X</u> Pam Chiaradia | <u>X</u> Ralph Gilmore | <u>X</u> Nancy Schiavo     |
| <u>absent</u> Marianne Brown | <u>X</u> Allison Cox   | <u>X</u> Joseph Ryan   | <u>absent</u> Jeff Whitman |
| <u>X</u> Tara Butrica        | <u>X</u> Ammie Davis   |                        |                            |

**VOTE FOR ITEMS 1-11**

Motion approved by unanimous roll call (8-0)

**XIV. EDUCATION: Chairperson: Ms. Schiavo - Committee Members: Mr. Blumenstein, Ms. Brown, Ms. Butrica, Alternate: Mr. Ryan**

**MOTION TO APPROVE ITEMS 1-10**

Motion by Ms. Cox and seconded by Mr. Gilmore

**1. Approval of Attendance at Conferences and Workshops for the 2019-2020 School Year**

**WHEREAS**, certain **Audubon Public School District employees** have requested authorization to attend the conference(s)/Workshop(s) listed below, and

**WHEREAS**, the attendance of each employee at the specified conference/workshop is educationally necessary, fiscally prudent and 1) directly related to and within the scope of the employee’s current responsibilities and the **District’s Professional Learning Plan**, and 2) critical to the instructional needs of the District or furthers the efficient operation of the District;

**NOW, THEREFORE BE IT RESOLVED**, that the **Audubon Board of Education** authorizes the attendance of the employees at the specified conferences/workshops listed below, and be it

**FURTHER RESOLVED**, that the **Board** hereby determines that the estimated expenses related to the authorized travel listed below are justified and

**THEREFORE**, authorizes payment of any registration fees and statutorily authorized travel expenditures to the designated employees, not to exceed District budgetary limitations and to be in accordance with the provisions of *N.J.S.A. 18A:11-12*, the District’s travel policy and procedures, State travel payment guidelines established by the Department of Treasury in NJOMB circular letter 08-13-OMB, and with the guidelines established by the federal Office of Management and Budget:

|   | Participant      | Conference Title & Location   | Date(s)  | Cost                                  |
|---|------------------|---|--|---------------------------------------|
| A | Patricia Martel  | Genesis South Jersey Users Group<br>Shamong, NJ   | 7/18/19, 9/26/19,<br>11/20/19, 1/22/20,<br>8/25/20, 5/6/20 | Travel                                |
| B | Patricia Martel  | South Jersey Data Leaders<br>Voorhees Township, NJ                                      | 11/19/19, 1/28/20,<br>3/1/20, 5/19/20                      | Travel                                |
| C | Patricia Martel  | Critical Issues Committee –<br>State Assessment & Grad<br>Requirements<br>Monroe, NJ    | 12/11/19, Jan date<br>TBD                                  | Travel                                |
| D | Patricia Martel  | Building a Culture of Capacity &<br>Commitment<br>Sewell, NJ                            | 12/12/19   | Travel                                |
| E | Phyllis Barnes   | Best Practices for<br>Paraprofessionals<br>Blackwood, NJ                                | 1/24/20  | Conference Cost<br>\$149.99           |
| F | Greg Smith       | NJASA TECHSPO 20<br>Atlantic City   | 1/30/20  | Conference Cost<br>\$299.00<br>Travel |
| G | Ann Rossi-Alston | 3 <sup>rd</sup> Annual School Nurse<br>Professional Development Day<br>Collingswood, NJ | 2/14/20  | No Cost                               |
| H | Patricia Snyder  | 3 <sup>rd</sup> Annual School Nurse<br>Professional Development Day<br>Collingswood, NJ | 2/14/20  | No Cost                               |
| I | Amanda Brown     | NJAHPERD Annual Convention<br>Long Branch, NJ   | 2/25/20  | Conference Cost<br>\$150.00<br>Travel |
| J | Patricia Martel  | State Mandated Test<br>Coordinator Training<br>Monroe Twp., NJ                          | 3/3/20   | Travel                                |
| K | Greg Smith       | State Mandated Test<br>Coordinator Training<br>Monroe Twp., NJ                          | 3/3/20   | Travel                                |
| L | Tony Carbone     | 60 <sup>th</sup> Annual DAANJ Workshop<br>Atlantic City, NJ                             | 3/17/20, 3/18/20,<br>3/19/20, 3/20/20                      | Conference Cost<br>\$793.99<br>Travel |

2. + Motion to approve the issuance of written decisions affirming, rejecting, or modifying the Superintendent’s determination in regard to incident(s) reported at the December 18, 2019 meeting of the Board of Education.

| School              | Incident Report Number | Board Determination |
|---------------------|------------------------|---------------------|
| Haviland            | None Reported          | Not Applicable      |
| Mansion             | 6538                   | Affirmed            |
| Mansion             | 6567                   | Affirmed            |
| Audubon High School | None Report            | Not Applicable      |

MINUTES OF MEETING OF THE AUDUBON BOARD OF EDUCATION JANUARY 15, 2020

3. + Motion to approve the following field trip requests for the 2019-2020 school year:

| School | Destination of Trip/<br>Staff in charge                                | Date     | Time(s)                            | Chaperones &<br>Students     | Purpose of Trip  | Bus Cost                     |
|--------|--|----------|------------------------------------|------------------------------|--|------------------------------|
| HS     | Kershaw School Mt. Ephraim to Audubon Jr./Sr. High School W. VanFossen | 1/24/20  | Depart 8:50 am<br>Return 10:15 am  | 4 chaperones,<br>35 students | Curriculum Presentation at Audubon High School   | \$54.58<br>Paid by ABOE      |
| HS     | Haviland Avenue School W. Van Fossen, M. Bonvetti, J. Mueller          | 2/21/20  | Depart 10:00 am<br>Return 12:30 pm | 3 chaperones,<br>40 students | To deliver character development lessons to grades 1' and 2  | \$81.28<br>Paid by ABOE      |
| HS     | Camden County College E. Warren  | 2/26/20  | Depart 8:30 am<br>Return 1:00 pm   | 2 chaperones,<br>40 students | Placement testing class of 2020  | No Cost                      |
| HS     | Washington, DC D. Niglio   | 2/27/20  | Depart 7:00 am<br>Return 7:30 pm   | 3 chaperones,<br>35 students | Learn about forensic principles and application of forensic techniques at the Museum of Natural History                    | \$581.20<br>Paid by Students |
| MAS    | Mansion Avenue School W. VanFossen, M. Bomvetti                        | 3/27/20  | Depart 12:45 pm<br>Return 2:30 pm  | 2 chaperones,<br>19 students | To deliver character development lessons to grades 5 and 6   | No Cost                      |
| HS     | Rowan College of South Jersey W. VanFossen                             | 4/7/2020 | Depart 8:30 am<br>Return 1:00 pm   | 2 chaperones,<br>25 students | Campus tour & schedule classes for fall 2020   | No Cost                      |
| HS     | Drexel Cadaver Lab N. Wolgamot   | 4/24/20  | Depart 9:10 am<br>Return 2:32 pm   | 2 chaperones,<br>35 students | Hands on experience with the human body for my Human Anatomy & Physiology students   | \$215.56<br>Paid by Students |
| HAS    | Haviland Elementary J. Mueller   | 1/23/20  | Depart 8:30 am<br>Return 9:30 am   | 2 chaperones,<br>43 students | Delivering monster stuffed animals to the designers from 2 <sup>nd</sup> grade Art Club                                    | \$55.16<br>Paid by ABOE      |
| HS     | Virtua Hospital & Ronald McDonald House                                | 4/1/20   | Depart 8:45 am<br>Return 1:00 pm   | 2 chaperones,<br>14 students | Learning about Health Careers & doing community service by taking collected food & paper products to Ronald McDonald House | \$153.84<br>Paid by ABOE     |
| HS     | Camden County College E. Warren  | 5/4/20   | Depart 8:30 am<br>Return 12:30 pm  | 2 chaperones,<br>25 students | Camden County College Registration   | No Cost                      |
| HS     | Tall Pines Day Camp E. Warren  | 5/13/20  | Depart 8:30 am<br>Return 2:30 pm   | 9 chaperones,<br>95 students | 8 <sup>th</sup> grade class trip   | \$426.76<br>Paid by Students |



MINUTES OF MEETING OF THE AUDUBON BOARD OF EDUCATION JANUARY 15, 2020

4. Student Statistics December 2019

| Date      | Haviland Avenue | Mansion Avenue | Audubon Jr./Sr. HS | Out of District | Total |
|-----------|-----------------|----------------|--------------------|-----------------|-------|
| 1/2/2020  | 272             | 388            | 805                | 24              | 1489  |
| 12/2/2019 | 275             | 388            | 804                | 24              | 1491  |
| 1/2/2019  | 314             | 382            | 799                | 26              | 1521  |

5. + Motion to approve the following use of facilities requests:

| School | Location                 | Activity                          | Start/End Date(s)                          | Time(s)           | Contact           |
|--------|--------------------------|-----------------------------------|--|-------------------|-------------------|
| HS     | Track & Field Facilities | St. Rose of Lima Track Team       | 3/1/20 – 6/1/20                            | 5:30 pm – 7:30 pm | Carole Fesi       |
| HAS    | Library                  | Haviland Avenue PTA               | 3/5/20                                     | 8:00 am – 2:30 pm | Amanda Negro      |
| MAS    | Library                  | 5 <sup>th</sup> Grade PTA Meeting | 2/11/20                                    | 6:30 pm – 8:30 pm | Cara Gaehring     |
| MAS    | All Purpose Room         | Paws Veterinarian Program         | 2/20/20                                    | 3:00 pm – 4:30 pm | Melissa McCloskey |
| MAS    | All Purpose Room         | Michael Waldron/Ryan Czop Soccer  | 3/6/20, 3/20/20, 3/27/20, 4/3/20 & 4/24/20 | 6:15 pm – 8:15 pm | Michael Waldron   |

6. Motion to approve 2019-2020 High School Plus Program Agreement reflecting policies and procedures of Camden County College.

High School Plus Program Agreement

7. Motion to approve the Health and Safety Evaluation of School Buildings Checklist Statement of Assurance for the 2019-2020 school year.

Statement of Assurance

8. + Motion to approve eight (8) two-hour family writing workshops at Mansion Avenue School for the 2019-2020 school year on dates to be determined with staffing needs as listed, to be paid through Title I.

Two Staff Members:

|   |                  |                  |
|---|------------------|------------------|
| 12 total hours non-instructional prep time          | \$30.00 per hour | Total: \$360.00  |
| 9 total hours non-instructional set-up and clean-up | \$30.00 per hour | Total: \$270.00  |
| 16 total hours instructional time                   | \$40.00 per hour | Total: \$640.00  |
| Total compensation per staff member                 |                  | Total: \$1270.00 |

9. + Motion to approve the 2020-2021 District Calendar.

District Calendar

10. Motion to approve homebound instruction for the following student(s):

| STUDENT ID# | DATE   |
|-------------|--|
| 01898       | Home Instruction effective retroactive to January 1, 2020 – January 13, 2020   |
| 02804       | Home Instruction effective retroactive to December 4, 2019 - February 18 2020, starting January 13, 2020 student is cleared for Periods 1-3 as tolerated |
| 00444       | Home Instruction effective retroactive to January 5, 2020 – February 5, 2020   |
| 02700       | Home Instruction effective retroactive to January 9, 2020 – February 9, 2020   |

Motion to Approve Items 1 through 10:  A. Cox  Second:  R. Gilmore

**Roll Call:**

X  James Blumenstein     X  Pam Chiaradia     X  Ralph Gilmore     X  Nancy Schiavo  
 absent  Marianne Brown     X  Allison Cox     X  Joseph Ryan     absent  Jeff Whitman  
 X  Tara Butrica     X  Ammie Davis

**VOTE FOR ITEMS 1-10**

Motion approved by unanimous roll call (8-0)

- XV. **HUMAN RESOURCES:** Chairperson: Mrs. Davis, Committee Members: Mrs. Cox, Mr. Gilmore, Mr. Whitman, Alternate: Mrs. Chiaradia

**MOTION TO APPROVE ITEMS 1-14**

Motion by Ms. Chiaradia and seconded by Ms. Cox

- Motion to accept, with best wishes, the letter of resignation, with intent to retire, from Jacqueline Castaldi School Nurse at the high school, effective July 1, 2020.
- + Motion to approve the following cafeteria aides retroactive from January 2, 2020 through June 30, 2020 based on an agreement between the Audubon Board of Education and the Audubon Education Association with consideration of updated New Jersey Legislation, pending all district and State requirements at rates defined below:

| NAME                | SCHOOL        | HOURLY RATE      |
|---------------------|---------------|------------------|
| Beebe, Amie         | HAS Cafeteria | \$11.15 per hour |
| Biasiello, Julia    | HAS Cafeteria | \$11.40 per hour |
| Ferrell, Anna Marie | MAS Cafeteria | \$11.20 per hour |
| Holmes, Elaine      | MAS Cafeteria | \$11.15 per hour |
| Kaufman, Diane      | HAS Cafeteria | \$11.10 per hour |
| McGettigan, Suzanne | MAS Cafeteria | \$11.20 per hour |
| Singh, Lainie       | HAS Cafeteria | \$11.20 per hour |
| Steinberg, Mary Ann | HAS Cafeteria | \$11.00 per hour |

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|                  |               |                  |
|------------------|---------------|------------------|
| Tobey, Lois      | MAS Cafeteria | \$11.25 per hour |
| Thorn, Elizabeth | HAS Cafeteria | \$11.00 per hour |

3. Motion to approve \$11.89 per hour as the rate of pay for substitute secretaries effective retroactive to January 2, 2020.
4. Motion to approve \$11.30 per hour as the rate of pay for substitute custodians effective retroactive to January 2, 2020.
5. Motion to approve a revised request from Jessica Pitt, English Teacher at the high school, to invoke a leave of absence, effective March 9, 2020 to June 19, 2020, as described below:

|                                    |                 |
|------------------------------------|-----------------|
| March 9, 2020 through May 15, 2020 | Paid Leave      |
| May 18, 2020 through June 19, 2020 | Unpaid Leave    |
| March 9, 2020 through June 7, 2020 | Federal FMLA    |
| June 8, 2020 through June 19, 2020 | NJ Family Leave |

6. + Motion to approve a request from Beth Crosby, Special Education Teacher at Haviland Avenue School, to invoke a leave of absence, effective January 2, 2020 to February 14, 2020, as described below:

|   |                         |
|---|-------------------------|
| January 2, 2020                           | Paid Leave/Personal Day |
| January 3, 2020 through February 14, 2020 | Unpaid Leave            |
| January 2, 2020 through February 14, 2020 | Federal FMLA            |

7. Motion to rescind the following 2019-2020 winter Athletic Department/Coaching Staff positions.

| <u>Name</u> | <u>Position</u>     |
|-------------|---------------------|
| Shawn Agnew | Wrestling Assistant |

8. Motion to approve the following upcoming paid winter coaching positions for the 2019-2020 school year based on the negotiated agreement between the Audubon Education Association and the Audubon Board of Education, pending the completion of all Audubon Board of Education and New Jersey Department of Education requirements:

| Name         | Sport/Activity | Position                | Contractual Rate |
|--------------|----------------|-------------------------|------------------|
| Don Seybold  | Wrestling      | Varsity Coach           | \$7,964.00       |
| Dylan Bushby | Wrestling      | Assistant Varsity Coach | \$5,315.00       |
| Randy Marr   | Wrestling      | Assistant Varsity Coach | \$5,315.00       |
| Kyle Muckley | Wrestling      | Assistant Varsity Coach | \$5,315.00       |
| John Walsh   | Wrestling      | Assistant Varsity Coach | \$5,315.00       |
| Keith Allen  | Weight Room    | Trainer                 | \$2,436.00       |

9. + Motion to approve an unpaid leave of absence request from Suzanne McGettigan, cafeteria aide at Mansion Avenue School, effective January 22, 23, 24 and 27, 2020. This motion does not establish past practice.
10. Motion to approve up to 15 staff members (TBD) to facilitate Professional Learning during the February 14, 2020 District In Service; up to 1 hour of prep per topic at the non-instructional AEA contractual rate

MINUTES OF MEETING OF THE AUDUBON BOARD OF EDUCATION JANUARY 15, 2020

of \$30 per hour per staff member and up to 1 hour per topic at the AEA contractual rate of \$60 per hour per staff member.

- 11. Motion to approve Matt Harter, Audubon Jr. /Sr. High School, as a member of the 2019-20 School Improvement Panel (SciP) as mandated by the New Jersey Department of Education; to be paid at the non-instructional AEA contractual rate of \$30.00 per hour.
- 12. + Motion to approve Christine Karageorgis to prepare for and have conferences with the parents/guardians of each EL student (10 students) outside of school hours; as per AEA contract: up to one (1) hour of preparation per student at the non-instructional AEA contractual rate of \$30 per hour up to one (1) hour per student for parent/guardian conferences at the non-instructional AEA contractual rate of \$30 per hour.
- 13. + Motion to approve an unpaid leave of absence request from Michela Carr, Part-time Secretary to the Mansion principal, effective February 13, 14 and 18, 2020. This motion does not establish past practice.
- 14. Motion to approve Robert Buchs, Audubon Junior-Senior High School Principal as the Administrative Internship mentor for Cheryl Fisher for the Spring of 2020 as defined by Wilmington University's Practicum in School Leadership.

Mentor Agreement

Motion to Approve Items 1 through 14:  P. Chiaradia  Second:  A. Cox

**Roll Call:**

X  James Blumenstein     X  Pam Chiaradia     X  Ralph Gilmore     X  Nancy Schiavo  
 absent  Marianne Brown     X  Allison Cox     X  Joseph Ryan     absent  Jeff Whitman  
 X  Tara Butrica     X  Ammie Davis

**VOTE FOR ITEMS 1-14**

Motion approved by unanimous roll call (8-0)

**XVI. REPORTS:**

**XVII. HIB District Report**

| January 2019 | BULLYING INCIDENTS REPORT |         |       |
|--------------|---------------------------|---------|-------|
| SCHOOL       | Confirmed HIB             | Non-HIB | Total |
| AHS #6633    | 1                         | 0       | 1     |
| HAS          | 0                         | 0       | 0     |
| MAS          | 0                         | 0       | 0     |

**XVIII.** Superintendent's Report – Dr. Davis thanked Mr. Rutter, Mr. Jenkinson and Mrs. Kube for the new board set up meeting configuration. He also thanked Mr. Burke and Mrs. Bentley for the slideshow presentation that will run at every board meeting.

Dr. Davis stated that there will be a synopsis of the Board meeting emailed to all parents the Friday after each meeting.

**XIX.** (2018) Program Representatives:

- A. CCESC Rep. Rotation: Jim Blumenstein – No Report
- B. CCSBA Rep. Rotation: Ammie Davis will be attending meeting on 1/23/20.
- C. AEF Representative: Mrs. Chiaradia attended the 1/13/20 meeting and mentioned upcoming fundraising events

**XX.** Board Member Comments: Board President, Jim Blumenstein, stated that he received correspondence from Marianne Brown with her resignation from the Audubon Board of Education effective 1/15/2020. The Board will take action.

**MOTION TO APPROVE ITEM 1**

Motion by Mr. Gilmore and seconded by Ms. Davis

- 1. Motion to approve the resignation of Marianne Brown as a Audubon Board of Education member effective 1/15/20.

Motion to Approve Item 1:  R. Gilmore  Second:  A. Davis

**Roll Call:**

- |                                |                          |                          |                              |
|--------------------------------|--------------------------|--------------------------|------------------------------|
| <u> X </u> James Blumenstein   | <u> X </u> Pam Chiaradia | <u> X </u> Ralph Gilmore | <u> X </u> Nancy Schiavo     |
| <u> absent </u> Marianne Brown | <u> X </u> Allison Cox   | <u> X </u> Joseph Ryan   | <u> absent </u> Jeff Whitman |
| <u> X </u> Tara Butrica        | <u> X </u> Ammie Davis   |                          |                              |

**VOTE FOR ITEM 1**

Motion approved by unanimous roll call (8-0)

Jim Blumenstein reviewed the process of filling the Board Member vacancy. The Board discussed the public notice and interview process. The consensus of Board was to advertise position with a deadline of Feb. 12, 2020 for letter of interests and interviews will start no earlier than February 19, 2020. Interviews will be in public portion of meeting.

**XXI. Public Participation: (Open Discussion)**

The board welcomes participation of interested organizations and individuals and will schedule time as appropriate for the public to speak. The board reserves the right to limit public discussion. Public discussion of a topic will be limited to fifteen minutes, and individual speakers will be limited to five minutes. Reference Board bylaws #0167 of the Audubon Public Schools Board of Education Policy Manual.

Resident, Cara Gaerhing, commented that the posting of the unofficial minutes on the District Website was very helpful.

**XXIII. ADJOURNMENT**

- 1. The next Board of Education meeting is scheduled for Wednesday, February 19, 2020 in the Audubon Junior-Senior High School Library Media Center at 7:00 PM.
- 2. Motioned by A. Cox seconded by R. Gilmore to adjourn meeting at approximately 8:20 pm.

Motion approved by unanimous roll call (8-0)

Motion to Approve:  A. Cox  Second:  R. Gilmore

**Roll Call:**

MINUTES OF MEETING OF THE AUDUBON BOARD OF EDUCATION JANUARY 15, 2020

James Blumenstein     Pam Chiaradia     Ralph Gilmore     Nancy Schiavo  
 Marianne Brown     Allison Cox     Joseph Ryan     Jeff Whitman  
 Tara Butrica     Ammie Davis

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**Deborah Roncace**  
**Business Administrator/Board Secretary**

*The Audubon Board of Education reserves the right to add and/or delete motions or make changes to motions in this agenda up to the time of the meeting and during the actual meeting.*

**BOARD OF EDUCATION MEETING**  
**AUDUBON HIGH SCHOOL MEDIA CENTER**  
**WEDNESDAY, FEBRUARY 19, 2020**  
**7:00 P.M.**  
**MINUTES**

I. **Call to Order:** In accordance with the provisions of the New Jersey Open Public Meeting Act of 1975, the Audubon Board of Education transmitted notice of this meeting, scheduled at 7:00 P.M. in the Audubon Junior-Senior High School Media Center to the Retrospect newspaper and the Borough Clerk and by postings on the Audubon Public School District website and at the Main and the Pine Street entrance of the Junior-Senior High School.

II. **Roll Call**

SY 2018-2020

Pam Chiaradia                       Jeff Whitman

SY 2019-2021

James Blumenstein                       Allison Cox                       Ralph Gilmore

SY 2020-2022

Ammie Davis                       Joseph Ryan                       Tara Sullivan-Butrica

SY 2020 Mt. Ephraim Representative

Nancy Schiavo

Motion by Mr. Whitman seconded by Ms. Cox to approve the resolution for board to enter into closed Authorizing Executive session at 7:05pm for the following purposes.

Motion approved by unanimous roll call (9-0)

III. **Authorizing Executive Session:**

**WHEREAS**, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-12 et seq.) requires all meetings of the **Audubon Board of Education** to be held in public, N.J.S.A. 10:4-12(b) sets forth nine types of matters that may lawfully be discussed in Executive Session," i.e. without the public being permitted to attend; and

**WHEREAS**, the **Audubon Board of Education** has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

**WHEREAS**, the nine exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and next to each exception is a box within which the number of issues to be privately discussed that fall within that exception shall be written, and after each exception is a space where additional information that will disclose as much information about the decision as possible without undermining the purpose of the exception shall be written.

**NOW, THEREFORE, BE IT RESOLVED** that the **Audubon Board of Education** will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12(b):

Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public;

MINUTES OF MEETING OF THE AUDUBON BOARD OF EDUCATION FEBRUARY 19

\_\_\_\_\_ Any matter in which the release of information would impair a right to receive funds from the federal government;

X  Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publically;

\_\_\_\_\_ Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body

\_\_\_\_\_ Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

\_\_\_\_\_ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

X  Any investigations of violations or possible violations of the law;

\_\_\_\_\_ Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer;

X  Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public; Specifically the evaluation of the Superintendent

\_\_\_\_\_ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

**WHEREAS**, the length of the Executive Session is undetermined; however, the **Audubon Board of Education** will make every attempt to estimate the time of the session prior to convening the session after which the public meeting shall reconvene and the **Audubon Board of Education** will proceed with business.

**NOW, THEREFORE, BE IT RESOLVED**, that the **Audubon Board of Education** will go into Executive Session for only the above stated reasons;

**BE IT FURTHER RESOLVED** that the **Audubon Board of Education** hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the **Audubon Board of Education** attorney advises that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the school district or any other entity with respect to said discussion.

**BE IT FURTHER RESOLVED** that the **Board of Education**, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall



take place and hereby directs the board secretary to take the appropriate action to effectuate the terms of this resolution.

Motion by Mr. Whitman seconded by Ms. Cox to adjourn closed Authorizing Executive session at 7:35PM  
Motion approved by unanimous roll call 9-0

**IV. Call Meeting to Order**

**V. Flag Salute**

**VI. Report:** Student Council Representative Emily Grimm & Emily Owens reported on upcoming spring events

**VII. PRESENTATION:**

- I. Dr. Davis presented the 1<sup>st</sup> Annual Educator of the Year and Educational Services Providers of the Year:
- Haviland Avenue Elementary School E.O.Y. – Beth Crosby (unable to attend)
  - Mansion Avenue Elementary School E.O.Y – Lisa McGilloway
  - Audubon Junior-Senior High School E.O.Y. – Patricia Myers-Griffith
  - District E.S.P. – Kristina Filachek (unable to attend)

**VIII. Spotlight Program:**

**THE AUDUBON BOARD OF EDUCATION SPOTLIGHT PROGRAM RECOGNIZES THE FOLLOWING STUDENTS OF THE MONTH FOR JANUARY 2020:**

**Pre-Kindergarten**  
Brody Preston

**Kindergarten**  
Arielle Polonsky

**Grade One**  
Jonathan Wilhelm

**Grade Two**  
Grace Martin

**Grade Three**  
Dylan Battillo

**Grade Four**  
Joseph Waller

**Grade Five**  
Preston Mayer

**Grade Six**  
Brooke Felli

**Grade Seven**  
Yalina Gifford

**Grade Eight**  
Tabitha Witts

**Freshman Class**  
Logan Wilson

**Sophomore Class**  
Isabella Bolbecker

**Junior Class**  
Madison McMillion

**Senior Class**  
Dannielle Scott

**IX. RECESS:**

**X. Interviews for vacant Board Member seat**

The Board interviewed the following candidates for the vacant seat on the Board:

- Stephen Radie
- Gina Osinski
- Everett Simpson

After the interviews, President Jim Blumenstein, opened the floor for any public comment: Resident, Robert Lee stated that he disagreed with a comment made by Everett Simpson during his interview.

Motion by Ms. Davis seconded by Ms. Cox to approve the resolution for board to enter into closed Authorizing Executive session at 9:05pm for the following purposes.

Motion approved by unanimous roll call (9-0)

**Authorizing Executive Session II:**

**WHEREAS**, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-12 et seq.) requires all meetings of the **Audubon Board of Education** to be held in public, N.J.S.A. 10:4-12(b) sets forth nine types of matters that may lawfully be discussed in Executive Session," i.e. without the public being permitted to attend; and

**WHEREAS**, the **Audubon Board of Education** has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

**WHEREAS**, the nine exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and next to each exception is a box within which the number of issues to be privately discussed that fall within that exception shall be written, and after each exception is a space where additional information that will disclose as much information about the decision as possible without undermining the purpose of the exception shall be written.

**NOW, THEREFORE, BE IT RESOLVED** that the **Audubon Board of Education** will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12(b):

Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public;

Any matter in which the release of information would impair a right to receive funds from the federal government;

Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly;

Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body

Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

Any investigations of violations or possible violations of the law;

Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer;

X   Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public; Specifically the evaluation of the Superintendent

       Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

**WHEREAS**, the length of the Executive Session is undetermined; however, the **Audubon Board of Education** will make every attempt to estimate the time of the session prior to convening the session after which the public meeting shall reconvene and the **Audubon Board of Education** will proceed with business.

**NOW, THEREFORE, BE IT RESOLVED**, that the **Audubon Board of Education** will go into Executive Session for only the above stated reasons;

**BE IT FURTHER RESOLVED** that the **Audubon Board of Education** hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the **Audubon Board of Education** attorney advises that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the school district or any other entity with respect to said discussion.

**BE IT FURTHER RESOLVED** that the **Board of Education**, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the board secretary to take the appropriate action to effectuate the terms of this resolution.

Motion by Ms. Cox seconded by Ms. Chiaradia to adjourn closed Authorizing Executive session at 9:25PM  
Motion approved by unanimous roll call 9-0

**MOTION TO APPROVE ITEM 1**

Motion by Ms. Davis and seconded by Ms. Cox

1. Motion to appoint Gina Osinski as a school board member to fill the unexpired term from March 18, 2020 to December 31, 2020.

Motion to Approve:   A. Davis                        Second:   A. Cox  

**Roll Call:**

  X   James Blumenstein      X   Pam Chiaradia              X   Ralph Gilmore              X   Nancy Schiavo  
  X   Allison Cox              X   Joseph Ryan                X   Jeff Whitman  
  X   Tara Butrica              X   Ammie Davis

**VOTE FOR ITEM 1**

Motion approved by unanimous roll call (9-0)

**XIII. Presentation:** 2019-2020 Student Safety Data System Report(s) Period I. Dr. Davis reported on the 2019/2020 Student Safety Data.

**XIV Approval Of Board Minutes:**

1. Motion by Mr. Gilmore seconded by Ms. Schiavo to approve the following minutes:

January 8, 2020 Public Session

January 11, 2020 Public Session

January 15, 2020 Public Session

January 15, 2020 Executive Session

Motion to Approve:  R. Gilmore  Second:  N. Schiavo

**Roll Call:**

- X  James Blumenstein     X  Pam Chiaradia     X  Ralph Gilmore     X  Nancy Schiavo
- X  Allison Cox     X  Joseph Ryan     X  Jeff Whitman
- X  Tara Butrica     X  Ammie Davis

**VOTE FOR ITEM 1**

Motion approved by majority roll call 8-0-1 Board Member Whitman abstained from voting for January 8, 2020 Public Session minutes

Motion approved by unanimous roll call 9-0 for January 11, 2020, January 15, 2020 Public and Executive Session minutes

**XV Participation:** (Agenda Items Only) – none

The board welcomes participation of interested organizations and individuals and will schedule time as appropriate for the public to speak. The board reserves the right to limit public discussion. Public discussion of a topic will be limited to fifteen minutes, and individual speakers will be limited to five minutes. Reference bylaws #0167 of the Audubon Public Schools Board of Education Policy Manual.

All motions are voted on by all members unless otherwise marked with a +.

**XVI GOVERNANCE: Chairperson: Mr. Blumenstein – Committee Members: Mr. Ryan, Ms. Schiavo, Ms. Butrica, Alternate: TBD**

**MOTION TO APPROVE ITEM 1 & 2**

Motion by Mr. Ryan and seconded by Ms. Schiavo

1. Motion to approve the first reading of the following policies and regulations as recommended by the full Governance Committee of the Board.

| Regulation | Title  | New/Revised |
|------------|--|-------------|
| 3218       | Use, Possession, or Destitution of Substances (M) Teachers | Revised     |
| 3160       | Physical Examination (M) Teachers                          | Revised     |

|               |   |                    |
|---------------|---|--------------------|
| 4160          | Physical Examination (M) Staff                    | Revised            |
| 4218          | Use, Possession, or Destitution of Substances (M) | Revised            |
| 3244          | In-Service Training                               | Abolished          |
| <b>Policy</b> | <b>Title</b>                                      | <b>New/Revised</b> |
| 1220          | Employment of the Chief School Administrator      | Revised            |
| 3160          | Physical Examination (M) Teachers                 | Revised            |
| 4160          | Physical Examination (M) Staff                    | Revised            |
| 3244          | In-Service Training                               | Abolished          |

President Blumenstein stated that Policy 3160 and 4160 does not include language for pre-employment drug testing for the first reading of policies. Board member Jeff Whitman expressed his concerns and feels that new employees should be mandated to have drug testing. A discussion occurred.

- Motion to approve the start time of all regular Audubon Board of Education meetings moving forward to 6:30pm for Executive Session with the Public Session to begin at 7:00pm.

Motion to Approve Item(s) 1 & 2: J. Ryan Second: N. Schiavo

**Roll Call:**

X James Blumenstein    N Pam Chiaradia    N Ralph Gilmore    X Nancy Schiavo  
N Allison Cox    X Joseph Ryan    N Jeff Whitman  
X Tara Butrica    N Ammie Davis

**VOTE FOR ITEMS 1 & 2**

Motion #1 all approved with the exception of Policy #3160 & #4160 was denied by majority roll call (4-5)  
 Motion #2 approved by unanimous roll call (9-0)

**XVII OPERATIONS: Chairperson: Mrs. Cox – Committee Members: Mrs. Chiaradia, Mr. Gilmore, Mr. Whitman, Alternate: Mrs. Davis**

**MOTION TO APPROVE ITEM 1-11**

Motion by Mr. Gilmore and seconded by Mr. Whitman

- Board Secretary’s Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of December 2019. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

December Board Secretary’s Report

- Cash Reconciliation Report in accordance with 18A:17-36 and 18A:17-9 for the month of December 2019. The Cash Reconciliation Report and Secretary’s reports are in agreement for the month of December 2019.

December Cash Reconciliation Report

- Board Secretary in accordance with N.J.A.C. 6A:23A – 16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

- Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4 We certify that after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

- Motion to approve line item transfers for the month of December 2019.

December Line Item Transfers

- Motion to approve the salaries charged to the ESEA Grant:

Instructional Staff:

| Teachers                 | Salary from Grant | Total Salary | Percentage |
|--------------------------|-------------------|--------------|------------|
| Donna Stack              | 13,800.00         | 69,000.00    | 20%        |
| Jessica Lindsay Barcklow | 44,400.00         | 55,500.00    | 80%        |
| Kate Wilson              | 4,000.00          | 92,000.00    | 4%         |
| Steve Ireland            | 4,000.00          | 63,000.00    | 6%         |
| Sharon McLaren           | 11,484.00         | 38,000.00    | 30%        |

| Instructional Aides | Salary from Grant | Total Salary | Percentage |
|---------------------|-------------------|--------------|------------|
| Susan Amorosi       | 19,725.00         | 27,378.00    | 72%        |
| Lisa Kappel         | 22,174.00         | 22,174.00    | 100%       |
| Patricia Marsh      | 9,292.00          | 18,096.00    | 51%        |

Stipended Positions:

RTI Coordinators - 2 stipends - \$2,450.00 each

|                              |
|------------------------------|
| Mansion Avenue School        |
| Lisa McGilloway - \$2,450.00 |

|                               |
|-------------------------------|
| Haviland Avenue School        |
| Francine Bechtel - \$1,225.00 |

Alycia Colucci - \$1,225.00

Parent Involvement Activities - \$180.00

Title I - Partners in Learning - Family and Community Involvement Activity - November 13, 2019

**Title II**

Professional Development \$4,780.00  
Transfer to Title I \$24,379.00

**Title III**

Consortium with Lindenwold as Lead \$ 1,831.00  
Professional Development  
Supplies

**Title IV**

PBIS - HAS \$2,275.00  
PBIS - MAS \$3,000.00  
Be the Change, Social/Emotional Program - AHS \$4,874.00

- 7. Motion to approve the partial bills payable list for January 2020 in the amount of \$937,380.71 when certified.

January Bill List

- 8. Motion to approve the bills payable list for February 2020 in the amount of \$858,880.40 when certified.

February Bill List

- 9. Motion to approve voiding the following checks; they are outstanding for more than one year.

Warrant checks:  
#48867 \$93.00 dated 9/24/18  
#49446 \$115.00 dated 12/5/18

- 10. Motion to approve the donation of an Elkay water fountain/bottle filler unit from the William Betz Company, Philadelphia, PA, for Mansion Avenue School.

- 11. Motion to acknowledge Safety Drills conducted in the District Schools:

**Haviland Avenue School**

January 09, 2020 Shelter in Place  
January 13, 2020 Fire Drill

**Mansion Avenue School**

January 3, 2020 Lockdown Drill  
January 29, 2020 Fire Drill

**Audubon High School**

MINUTES OF MEETING OF THE AUDUBON BOARD OF EDUCATION FEBRUARY 19

January 10, 2020 Fire Drill

January 22, 2020 Lockdown Drill

Motion to Approve Item(s) 1 through 11:  R. Gilmore  Second:  J. Whitman

**Roll Call:**

X  James Blumenstein     X  Pam Chiaradia     X  Ralph Gilmore     X  Nancy Schiavo  
 X  Allison Cox     X  Joseph Ryan     X  Jeff Whitman  
 X  Tara Butrica     X  Ammie Davis

**VOTE FOR ITEMS 1-11**

Motion approved by unanimous roll call (9-0)

**XVIII. EDUCATION: Chairperson: Ms. Schiavo - Committee Members: Mr. Blumenstein, Ms. Butrica, Mr. Ryan, Alternate: TBD**

**MOTION TO APPROVE ITEMS 1-15**

Motion by Mr. Whitman and seconded by Ms. Cox

1. **Approval of Attendance at Conferences and Workshops for the 2019-2020 School Year**

**WHEREAS**, certain **Audubon Public School District employees** have requested authorization to attend the conference(s)/Workshop(s) listed below, and

**WHEREAS**, the attendance of each employee at the specified conference/workshop is educationally necessary, fiscally prudent and 1) directly related to and within the scope of the employee's current responsibilities and the **District's Professional Learning Plan**, and 2) critical to the instructional needs of the District or furthers the efficient operation of the District;

**NOW, THEREFORE BE IT RESOLVED**, that the **Audubon Board of Education** authorizes the attendance of the employees at the specified conferences/workshops listed below, and be it

**FURTHER RESOLVED**, that the **Board** hereby determines that the estimated expenses related to the authorized travel listed below are justified and

**THEREFORE**, authorizes payment of any registration fees and statutorily authorized travel expenditures to the designated employees, not to exceed District budgetary limitations and to be in accordance with the provisions of *N.J.S.A. 18A:11-12*, the District's travel policy and procedures, State travel payment guidelines established by the Department of Treasury in NJOMB circular letter 08-13-OMB, and with the guidelines established by the federal Office of Management and Budget:

| Participant      | Conference Title & Location  | Date(s) | Cost           |
|------------------|--|---------|----------------|
| Bridget Bialecki | Strength-Based IEP Writing   | 2/11/20 | No Cost        |
| Cherie McNellis  | Easy Ways to Engage Children During Story Time<br>Glassboro, NJ                      | 2/24/20 | No Cost        |
| Patricia Martel  | Genesis Report & Writer Training using Expression Language Techniques<br>Medford, NJ | 2/27/20 | No Cost Travel |



MINUTES OF MEETING OF THE AUDUBON BOARD OF EDUCATION FEBRUARY 19

|                                |   |                 |                                    |
|--------------------------------|---|-----------------|------------------------------------|
| Maria Pousatis                 | NJ Schools Mental Health Summit for Educators Pennsauken, NJ  | 2/28/20         | No Cost                            |
| Scott LaPayover                | ATSNJ Conference & Business Meeting Somerset, NJ  | 3/1/20 – 3/2/20 | Conference Cost \$140.00<br>Travel |
| Noelle Bisinger                | Enabling Learning in 2020 Westampton, NJ  | 3/3/20          | Conference Cost \$149.00<br>Travel |
| Chris Flynn                    | Genesis SchoolFi Users Meeting Mantua, NJ   | 3/4/20          | No Cost<br>Travel                  |
| Deborah Roncace                | Genesis SchoolFi Users Meeting Mantua, NJ   | 3/4/20          | No Cost<br>Travel                  |
| Amy Phillips                   | Reducing Recurring Behaviors Mt. Laurel, NJ   | 3/9/20          | Conference Cost \$279.00           |
| Adrienne McManis               | Intervention and Referral Next Generation Monroe, NJ  | 3/11/20         | Travel                             |
| Maria McCutcheon               | Intervention & Referral Next Generation Monroe, NJ  | 3/11/20         | No Cost                            |
| Ann Rossi-Alston & Eric Miller | Stop the Bleed for New Jersey Schools Training Trenton, NJ  | 3/13/20         | No Cost<br>Travel                  |
| Theresa Klaus                  | SLPS Enhance Therapy Effectiveness for Auditory Processing Disorder, Memory Deficits, Attention Deficit Disorder and language Processing Mt. Laurel, NJ | 3/16/20         | Conference Cost \$279.00           |
| Debra Costello                 | Inclusion Institute – Inclusion in Practice Glassboro, NJ   | 3/17/20         | No Cost                            |
| Theresa Salamone               | Inclusion Institute – Inclusion in Practice Glassboro, NJ   | 3/17/20         | No Cost                            |
| Andria Morrison                | Inclusion Institute Glassboro, NJ   | 3/17/20         | No Cost                            |
| Larae Drinkhouse               | LRC-South-Inclusion Institute Glassboro, NJ   | 3/17/20         | No Cost                            |
| Nancy Scully                   | Get a Grit! Moving Past the Trauma Toward Fostering Resiliency Cherry Hill, NJ  | 3/25/20         | No Cost                            |
| Francine Bechtel               | Practical Strategies for Improving the Behavior of Attention – Seeking Manipulative and Challenging Students Mt. Laurel, NJ                             | 4/2/20          | Conference Cost \$279.00           |
| Pam Niglio                     | Practical Strategies for Improving the Behavior of Attention – Seeking, Manipulative and Challenging Students Mt. Laurel, NJ                            | 4/2/20          | Conference Cost \$279.00           |

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|                  |   |         |                                       |
|------------------|---|---------|---------------------------------------|
| Phyllis Barnes   | Autism Awareness Workshop<br>Blackwood, NJ                              | 4/7/20  | No Cost                               |
| Cheryl Fisher    | Three Dimensional Teaching & Learning Storyline Workshop<br>Emerson, NJ | 4/14/20 | Conference Cost<br>\$199.00<br>Travel |
| Bridget Bialecki | Re-thinking Autism<br>Glassboro, NJ                                     | 4/30/20 | No Cost                               |
| Bridget Bialecki | Modification of General Education Curriculum for SWD<br>Glassboro, NJ   | 5/5/20  | No Cost                               |

2. + Motion to approve the issuance of written decisions affirming, rejecting, or modifying the Superintendent's determination in regard to incident(s) reported at the January 15, 2020 meeting of the Board of Education.

| School              | Incident Report Number | Board Determination |
|---------------------|------------------------|---------------------|
| Haviland            | None Reported          | Not Applicable      |
| Mansion             | None Reported          | Not Applicable      |
| Audubon High School | 6633                   | Affirmed            |

3. + Motion to approve the following field trip requests for the 2019-2020 school year:

| School | Destination of Trip/<br>Staff in charge                | Date                  | Time(s)                           | Chaperones & Students         | Purpose of Trip   | Bus Cost                     |
|--------|--|-----------------------|-----------------------------------|-------------------------------|---|------------------------------|
| MAS    | Mansion Avenue School<br>M. Bonvetti                   | 1/24/20               | Depart 11:50 pm<br>Return 1:10 pm | 1 chaperone,<br>12 students   | Student Mentoring for Transitions   | No Cost                      |
| HS     | Haviland Avenue School<br>J. Pitt                      | Retroactive<br>2/6/20 | Depart 9:45 am<br>Return 1:45 pm  | 1 chaperone,<br>19 students   | To complete the service piece of a research project   | No Cost                      |
| MAS    | Cinemark Somerdale<br>M. Meehan                        | 3/11/20               | Depart 9:30 am<br>Return 12:20 pm | 8 chaperones,<br>45 students  | Positive Behavior Interventions and Support Program Reward  | Paid by PBIS                 |
| MAS    | University of Penn Museum<br>N. Busarello, M. Meehan   | 3/24/20               | Depart 9:15 am<br>Return 1:45 pm  | 9 chaperones,<br>51 students  | Aligns with Social Studies Standards.   | \$367.30<br>Paid by students |
| MAS    | University of Penn Museum<br>C. Fox, C. Rehn           | 3/26/20               | Depart 9:15 am<br>Return 1:45 pm  | 9 chaperones,<br>51 students  | Aligns with Social Studies Standards  | \$367.30<br>Paid by students |
| HS     | Mothers Matter, Washington Twp.<br>E. Willis, M. Knoll | 4/2/20                | Depart 9:10 am<br>Return 2:30 pm  | 3 chaperones,<br>15 students  | Interact students will help with a number of projects as well as help to assemble products for mothers in need. | \$183.45<br>Paid by ABOE     |
| HAS    | Please Touch Museum<br>C. McNellis                     | 4/3/20                | Depart 9:00 am<br>Return 2:00 pm  | 25 chaperones,<br>25 students | To learn and explore age appropriate concepts and ideas   | \$173.49<br>Paid by Students |
| HS     | Cedar Run Wildlife Refuge                              | 4/8/20                | Depart 8:30 am<br>Return 2:00 pm  | 4 chaperones,<br>51 students  | Adaptations of Organisms &  | \$366.90<br>Paid by          |

MINUTES OF MEETING OF THE AUDUBON BOARD OF EDUCATION FEBRUARY 19

|     |   |         |                                  |                                |  |  |
|-----|---|---------|----------------------------------|--------------------------------|--|--|
|     | Cheryl Fisher   |         |                                  |                                | Ecological Interactions  | Students                               |
| MAS | HS & Challenge Grove, Cherry Hill S. Moore                | 4/22/20 | Depart 8:30 am<br>Return 2:30 pm | 8 chaperones,<br>65 students   | Workshop w/HS and JH Band in AM; Picnic in PM  | \$358.80<br>Paid by ABOE               |
| HS  | Phila. Art Museum/Melting Pot, Maple Shade, NJ L. Georgel | 5/5/20  | Depart 9:15 am<br>Return 2:30 pm | 4 chaperones,<br>45 students   | French Impressionism Tour/Experience a fondue restaurant   | \$189.45<br>Paid by Students           |
| HS  | Herrs Factory, Lunch (Jalapenos) D. Bantle                | 3/13/20 | Depart 8:15 am<br>Return 2:00 pm | 4 chaperones,<br>25 students   | Community Board Instruction (attention to assembly line)   | \$190.00<br>Paid by IDEA               |
| HAS | Adventure Aquarium First Grade Teachers                   | 5/15/20 | Depart 9:00 am<br>Return 2:00 pm | 15 chaperones,<br>86 students  | Students will enhance their understanding of patterns of animals and their offspring and what they need to do to survive | \$158.40<br>Paid by Students           |
| MAS | Ellis Island Ferry/Liberty State Park K. Hueber           | 5/19/20 | Depart 7:30 am<br>Return 4:30 pm | 18 chaperones,<br>96 students  | Culmination of study on immigration  | \$1,199.18<br>Paid by Students         |
| HS  | NJ Convention and Expo Center D. Stiles                   | 5/27/20 | Depart 8:20 am<br>Return 2:30 pm | 2 chaperones,<br>40 students   | Construction Industry Career Day   | \$280.80<br>Paid by SPS                |
| HS  | Morey's Pier – Wildwood, NJ M. Bonvetti                   | 5/28/20 | Depart 8:20 am<br>Return 5:30 pm | 5 chaperones,<br>48 students   | Educational Extravaganza   | \$367.23<br>Paid by Students           |
| MAS | Funplex Mt. Laurel M. Meehan                              | 6/10/20 | Depart 9:15 am<br>Return 1:45 pm | 22 chaperones,<br>102 students | A fun end-of-year trip before students leave MAS & move to the Jr. High  | \$465.58<br>Paid by Students           |
| HS  | Dave & Busters, Gloucester Twp., NJ                       | 6/18/20 | Depart 9:00 pm<br>Return 2:30 am | 7 chaperones,<br>145 students  | Project Graduation   | \$559.09<br>Paid by Municipal Alliance |

4. + Student Statistics February 2020

| Date     | Haviland Avenue | Mansion Avenue | Audubon Jr./Sr. HS | Out of District | Total |
|----------|-----------------|----------------|--------------------|-----------------|-------|
| 2/3/2020 | 273             | 392            | 806                | 25              | 1496  |
| 1/2/2020 | 272             | 388            | 805                | 24              | 1489  |
| 2/4/2019 | 316             | 381            | 798                | 26              | 1521  |

5. + Motion to approve the following use of facilities requests:

MINUTES OF MEETING OF THE AUDUBON BOARD OF EDUCATION FEBRUARY 19

| School | Location               | Activity                            | Start/End Date(s)       | Time(s)                                   | Contact           |
|--------|------------------------|-------------------------------------|-------------------------|---|-------------------|
| HS     | Auditorium             | Haddonfield Theater Club            | 7/27/20 – 7/31/2020     | 8:00 am – 8:00 pm                         | Scott Laska       |
| HS     | Auditorium             | Haddonfield Theater Club            | 6/22/20 – 6/26/20       | 8:00 am – 8:00 pm                         | Scott Laska       |
| HS     | Varsity Baseball Field | Audubon Blue Sox Men’s Baseball     | 3/15/20 – 8/29/20       | 9:00 am – 12:00 pm                        | Jim Rossell       |
| HS     | Varsity Baseball Field | Audubon Little League               | 3/2/20                  | Nights & Weekends after baseball practice | Kevin Donnelly    |
| HS     | Main/Aux. Gyms         | Audubon Little League               | 3/9/20 – end of season  | 6:00 pm – 9:30 pm                         | Kevin Donnelly    |
| HS     | AHS Softball Fields    | Audubon Little League               | 3/20/20 – end of season | After AHS softball Practice               | Kevin Donnelly    |
| HAS    | Haviland Library       | PTA Meeting                         | 1/28/20                 | 6:30 pm – 8:00 pm                         | Rachel Negro      |
| MAS    | All Purpose Room       | MAS PTA - Crime Scene Investigation | 4/8/20                  | 2:30 pm – 4:30 pm                         | Melissa McCloskey |
| MAS    | All Purpose Room       | MAS PTA – Science Fair              | 3/18/20 & 3/19/20       | 3:00 pm – 9:00 pm                         | Melissa McCloskey |

6. + Motion to approve the SSDS Semi Annual Report(s) for Period 1 for the 2019-2020 school year as presented, and for submission of the report and related documents to the New Jersey Department of Education.

SSDS Semi-Annual Report

7. Motion to approve homebound instruction for the following student(s):

| STUDENT ID# | DATE   |
|-------------|--|
| 00237       | Home Instruction effective retroactive to January 2, 2020 – March 2, 2020      |
| 10087       | Home Instruction effective retroactive to January 17, 2020 – February 17, 2020 |
| 02804       | Home Instruction effective retroactive to January 31, 2020 – February 29, 2020 |
| 02753       | Home Instruction effective retroactive to February 4, 2020 – March 4, 2020     |

8. Motion to approve the Title I School Parental Involvement Plan:

AHS  
MAS  
HAS

Policy 2415 "No Child Left Behind Programs"

9. Motion to approve the Title I School Parent Compacts:

AHS Parent Compact  
HAS Parent Compact  
MAS Parent Compact

10. Motion to approve the 2021 Senior Class Trip to Walt Disney World, Florida on March 22, 2021 through March 26, 2021 at a per student cost of \$1,515.00 which includes ground and air transportation, hotel and Disney passes.
11. Motion to approve the high school varsity softball team to travel, via passenger vans, to Myrtle Beach for a softball tournament during spring break, departing on April 14, 2020 and returning on April 18, 2020 with funding provided by the Audubon Softball Booster with no cost to the Board.
12. Motion to approve the high school varsity baseball team to travel, via airplane, to Myrtle Beach for a baseball tournament during spring break, departing on April 11, 2020 and returning on April 18, 2020 with funding provided by the Audubon Baseball Booster with no cost to the Board.
13. Motion to approve the homeless tuition contracts for the following outgoing students.

| Student ID | Receiving District | Tuition   | Extraordinary Cost |
|------------|--------------------|-----------|--------------------|
| 10188      | Egg Harbor Twp.    | 15,071.40 | 4,271.40           |

14. Motion to approve the homeless tuition contracts for the following incoming students.

| Student ID | Sending District | Tuition   | Term             |
|------------|------------------|-----------|------------------|
| 10345      | Runnemede        | 10,881.90 | 9/1/19 - 5/31/20 |
| 10345      | Runnemede        | 1,215.40  | 6/1/19 - 6/30/19 |
| 02340      | Maple Shade      | 22,302.00 | 9/1/19 – 6/30/20 |

15. Motion to approve the negotiated settlement agreement between the parents/guardians of student #10348 and the Audubon Board of Education.

Settlement Agreement

Motion to Approve Items 1 through 15: J. Whitman Second: A. Cox

**Roll Call:**

X James Blumenstein    X Pam Chiaradia    X Ralph Gilmore    X Nancy Schiavo  
X Allison Cox    X Joseph Ryan    X Jeff Whitman  
X Tara Butrica    X Ammie Davis

**VOTE FOR ITEMS 1-15**

Motion approved by unanimous roll call (9-0)

**XIX. HUMAN RESOURCES: Chairperson: Mrs. Davis, Committee Members: Mrs. Cox, Mr. Gilmore, Mr. Whitman, Alternate: Mrs. Chiaradia**

**MOTION TO APPROVE ITEMS 1-17**

Motion by Ms. Cox and seconded by Mr. Whitman

- 1. + Motion to approve Debra Costello to host the Second Grade HAS Parent/Student Book Club for the 2019-20 school year, at a stipend of \$1,385.00.
- 2. + Motion to approve the following Adult Volunteer to be approved as an Assistant Coach for the 2019-2020 Elementary Youth Wrestling Program.

Anthony Casale

- 3. Motion to approve James Hollander Jr. as a full time Maintenance Mechanic for the District at Step 11, \$54,186.00, EPA Universally Certified \$550.00, NJ Masters HVACR \$550.00, total \$55,286.00, effective retroactive to February 1, 2020 through June 30, 2020, in accordance with the 2018-2021 negotiated contract between the Audubon Board of Education and the Audubon Education Association at the recommendation of the Superintendent of Schools pending the completion of all New Jersey Department of Education and Audubon Board of Education requirements.

Resume

- 4. Motion to approve the long-term substitute Teacher of English contract for Darlene Hoffman from March 4, 2020 through June 19, 2020 at \$256.00 per diem, no benefits; time worked does not count towards the acquisition of tenure. Final approval is pending the completion of all Audubon Board of Education and New Jersey Department of Education requirements.

Resume

- 5. + Motion to approve a revised request from Bernadette Brogna, Special Education Teacher at the Mansion Avenue School, to invoke a Family Leave of Absence, effective February 18, 2020 to March 13, 2020, as described below:

|  |            |
|--|------------|
| February 18, 2020 through March 13, 2020 | Paid Leave |
|--|------------|

|  |              |
|--|--------------|
| February 18, 2020 through March 13, 2020 | Federal FMLA |
|--|--------------|

- 6. + Motion to approve a request from Chelsea Rohner, Elementary School Teacher at Haviland Avenue School, to invoke a Family Leave of Absence, effective April 27, 2020 to January 4, 2021, as described below:

|                                      |                         |
|--------------------------------------|-------------------------|
| April 27, 2020 through June 19, 2020 | Paid Leave/Personal Day |
|--------------------------------------|-------------------------|

|   |              |
|---|--------------|
| September 1, 2020 through January 4, 2021 | Unpaid Leave |
|---|--------------|

|                                      |              |
|--------------------------------------|--------------|
| April 27, 2020 through June 19, 2020 | Federal FMLA |
|--------------------------------------|--------------|

|   |                 |
|---|-----------------|
| September 1, 2020 through November 23, 2020 | NJ Family Leave |
|---|-----------------|

MINUTES OF MEETING OF THE AUDUBON BOARD OF EDUCATION FEBRUARY 19

7. + Motion to approve a request from Rosemary Lang, Elementary School Teacher at Haviland Avenue School, to invoke a Family Leave of Absence, effective March 2, 2020 to March 30, 2020, as described below:

|                                      |              |
|--------------------------------------|--------------|
| March 2, 2020 through March 30, 2020 | Paid Leave   |
| March 2, 2020 through March 30, 2020 | Federal FMLA |

8. + Motion to approve a request from Jane Byrne, Special Education Teacher at Mansion Avenue School and the Audubon Jr./Sr. High School, to invoke a Family Leave of Absence, with intermittent leave, effective February 12, 2020 to June 19, 2020, as described below:

|   |              |
|---|--------------|
| February 12, 2020 through June 19, 2020<br>Intermittent Leave | Unpaid Leave |
| February 12, 2020 through June 19, 2020<br>Intermittent Leave | Federal FMLA |

9. Motion to approve an unpaid leave of absence request from Alvina LaCasse, teacher at the high school, effective April 2<sup>nd</sup> and April 3<sup>rd</sup>, 2020. This motion does not establish past practice.
10. + Motion to approve an unpaid leave of absence request from Christine Batra, Guidance Counselor at Mansion Avenue School, effective April, 23, 24, 28, 29 & 30, 2020. This motion does not establish past practice.
11. Motion to approve paid spring coaching positions for the 2019-2020 school year:

| NAME                | POSITION                | AMOUNT         |
|---------------------|-------------------------|----------------|
| Rich Horan          | Baseball Varsity Coach  | \$7,649.00     |
| *Ryan Knaul         | Baseball Asst. Varsity  | \$2,528.00     |
| *Tyler Inkster      | Baseball Asst. Varsity  | \$2,528.00     |
| *Zachary Jakubowski | Baseball Asst. Varsity  | \$2,528.00     |
| *Keith Allen        | Baseball Junior Varsity | \$2,528.00     |
| *Randolph Callaway  | Baseball Freshman       | \$2,528.00     |
| Luke Collazzo       | Golf Varsity            | \$5,439.00     |
| Paul Frantz         | Golf Asst. Varsity      | \$1,762.50 50% |
| Matthew Harter      | Golf Asst. Varsity      | \$1,762.50 50% |
| Erin Small          | Softball Varsity        | \$7,649.00     |
| Maddy Meehan        | Softball Asst. Varsity  | \$5,056.00     |
| Stacy Caltagirone   | Softball Junior Varsity | \$5,056.00     |
| Erica Wentzel       | Softball Freshman       | \$2,529.00     |

MINUTES OF MEETING OF THE AUDUBON BOARD OF EDUCATION FEBRUARY 19

|                     |                                 |  |
|---------------------|---------------------------------|--|
| Chris Sylvester     | Boys Tennis Varsity             | \$6,075.00   |
| Diane Bay           | Boys Tennis Assistant           | \$3,951.00   |
| Steve Ireland       | Boys Track & Field Varsity      | \$7,649.00   |
| Adam Cramer         | Girls Track & Field Varsity     | 50% Varsity Stipend<br>50% Assistant Stipend<br>\$6,352.50 |
| Daniel Cosenza      | Girls Track & Field Varsity     | 50% Varsity Stipend<br>50% Assistant Stipend<br>\$6,352.50 |
| Daniel Reed         | Track & Field Assistant Boys    | \$5,056.00   |
| Roger Houghkirk     | Track & Field Assistant Boys    | \$5,056.00   |
| Kimberly E. Johnson | Track & Field Assistant Girls   | \$5,056.00   |
| Krista Little       | 7/8 Grade Coed Track & Field    | \$2,603.00   |
| OPEN                | 7/8 Grade Coed Track & Field As | \$1,225.00   |
| John Walsh          | Spring Weight Training          | \$1,461.60 60%   |
| Dave Niglio         | Spring Weight Training          | \$974.40 40%   |
| Scott LaPayover     | Spring Athletic Trainer         | \$5,253.00   |

\*Keith Allen, Randolph Callaway, Tyler Inkster, Zachary Jakubowski and Ryan Knaul will each receive 1/5 of the total of Varsity Assistant's + JV + Freshman stipends.

12. Motion to approve the following volunteer (un-paid) spring coaching positions pending the completion of all Audubon Board of Education and New Jersey Department of Education requirements:

| Name  | Sport/Activity           |
|---|--------------------------|
| Steve Alemi, Andrew Bednarek, Pat Dewechter, Wade Gies, Chris Harris, Aaron Holmes, Rich Horan III, Brian Kulac, Robert Panico, Brett Phillips, Ralph Schiavo, Kevin Terifay, Derek "Boomer" Wickersham | Baseball                 |
| Angela DiFilippo, Mike Tomasetti  | Golf                     |
| Amanda Brown  | Softball                 |
| Keith Allen, Dominic Koehl, Sam Santore   | Spring Weight Training   |
| Shawn Agnew, Kieren Boland, Alice Borden, Joseph Furlong Jr., William Greener, Kyle Kilvington, Randy Marr, Andria Morrison, Kyle Muckley, Anthony Pugliese   | Track and Field Programs |
| Laurie Bouch, Dennis Cain, Ralph Gilmore Jr.  | Boys' Tennis             |



MINUTES OF MEETING OF THE AUDUBON BOARD OF EDUCATION FEBRUARY 19

|             |             |
|-------------|-------------|
| Keith Allen | Weight Room |
|-------------|-------------|

13. Motion to approve the following changes for volunteer (un-paid) winter coaching positions pending the completion of all Audubon Board of Education and New Jersey Department of Education requirements:

| Name           | Sport/Activity |
|----------------|----------------|
| Garrity Bantle | Basketball     |

14. Motion to approve the following as district substitute teachers for the 2019-2020 school year, on an emergent basis, pending completion of all district and state requirements:

|                |                    |
|----------------|--------------------|
| Karen Cheney   | Substitute Teacher |
| Monica Ochal   | Substitute Nurse   |
| Brittany Green | Substitute Teacher |
| Kelly Devlin   | Substitute Teacher |
| Robert Lee     | Substitute Teacher |

15. Motion to approve the following student from Camden County College for a fifteen hour field experience for the Spring 2020 semester:

| Student       | Grade/Subject | Dates | Cooperating Teacher |
|---------------|---------------|-------|---------------------|
| Julia Jamison | First Grade   | TBD   | Taylor Lebakken     |

16. Motion to approve the following staff members to facilitate the after school tutoring program through the Municipal Alliance Grant: Tuesdays and Wednesdays, February 11, 2020 – April 30, 2020.

Bridget Bialecki, Facilitator  
 Jordan Daminger, Facilitator  
 Danielle Reich, Substitute Facilitator

17. + Motion to approve the After School Tutoring. Sixth grade volunteers, trained by Ms. Novick, provide academic support, reinforcement, and mentoring for students in grades 3 through 6 at Mansion Avenue Elementary School. KEYS students may participate. Supervision includes two teachers for 1 hour at the instructional rate of \$40.00 per day. Program dates include February 4, 5, 11, 12, 18, 19, 25, 26 and March 3, 4, 10, 11, 17, 18, 24, 25, 31, and April 1, 7, 8, 21, 22, 28, and 29 at a total cost not to exceed \$2,000.00 funded through the Municipal Alliance Grant.

President Blumenstein commented that he is not in favor of splitting stipend positions dollar amounts that differ from AEA negotiated contract.

Motion to Approve Items 1 through 17:   A. Cox                        Second:   J. Whitman  

**Roll Call:**

|                                |                            |                            |                            |
|--------------------------------|----------------------------|----------------------------|----------------------------|
| <u>  X  </u> James Blumenstein | <u>  X  </u> Pam Chiaradia | <u>  X  </u> Ralph Gilmore | <u>  X  </u> Nancy Schiavo |
| <u>  X  </u> Allison Cox       | <u>  X  </u> Joseph Ryan   | <u>  X  </u> Jeff Whitman  |                            |
| <u>  X  </u> Tara Butrica      | <u>  X  </u> Ammie Davis   |                            |                            |

**VOTE FOR ITEMS 1-17**

Motion approved by unanimous roll call (9-0)

**XX. REPORTS:**

**XXI. HIB District Report**

| February 2020                        | BULLYING INCIDENTS REPORT |         |       |
|--------------------------------------|---------------------------|---------|-------|
| SCHOOL                               | Confirmed HIB             | Non-HIB | Total |
| AHS #6760, #6840, #6842, #6847, 6878 | 4                         | 1       | 5     |
| HAS                                  | 0                         | 0       | 0     |
| MAS #6834, #6851                     | 0                         | 2       | 2     |

**XXII.**

Superintendent’s Report: Dr. Davis Commented on the upcoming events:  
 Challenge Day to be held on 3/18/20  
 AHS “Legally Blonde” performances are 3/5/20-3/7/20  
 Audubon/Mt. Ephraim articulation with Superintendents, Business Administrators, and Special Service Supervisors/Directors

**XXIII. (2018) Program Representatives:**

- A. CCESC Rep. Rotation: **James Blumenstein** – Nothing to report
- B. CCSBA Rep. Rotation: **Ammie Davis** – Alternate Nancy Schiavo attended meeting
- C. AEF Representative: **Mrs. Chiaradia** – AEF approved 3 grants to the Audubon School District

**XXIV. Board Member Comments:**

President Blumenstein thanked all three candidates for their time tonight. He also reminded the Board Members to complete their individual Bios for website. The Audubon and Mt. Ephraim Boards would like to schedule another joint meeting in March 2020.

**XXV. Public Participation: (Open Discussion)**

Resident Stephen Radie expressed his comments on the policy for pre-employment drug testing and stated that he would support drug testing.  
 Teacher Ron Latham thanked the Board for offering Challenge Day again this year.

The board welcomes participation of interested organizations and individuals and will schedule time as appropriate for the public to speak. The board reserves the right to limit public discussion. Public discussion of a topic will be limited to fifteen minutes, and individual speakers will be limited to five minutes. Reference Board bylaws #0167 of the Audubon Public Schools Board of Education Policy Manual.

**XXVI. Executive Session II**

Motion by Mr. Gilmore seconded by Ms. Cox to approve the resolution for board to enter into closed Authorizing Executive session II at 10:25pm for the following purposes.  
 Motion approved by unanimous roll call (9-0)

**Authorizing Executive Session II:**

MINUTES OF MEETING OF THE AUDUBON BOARD OF EDUCATION FEBRUARY 19

**WHEREAS**, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-12 et seq.) requires all meetings of the **Audubon Board of Education** to be held in public, N.J.S.A. 10:4-12(b) sets forth nine types of matters that may lawfully be discussed in Executive Session," i.e. without the public being permitted to attend; and

**WHEREAS**, the **Audubon Board of Education** has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

**WHEREAS**, the nine exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and next to each exception is a box within which the number of issues to be privately discussed that fall within that exception shall be written, and after each exception is a space where additional information that will disclose as much information about the decision as possible without undermining the purpose of the exception shall be written.

**NOW, THEREFORE, BE IT RESOLVED** that the **Audubon Board of Education** will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12(b):

Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public;

Any matter in which the release of information would impair a right to receive funds from the federal government;

Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly;

Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body

Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

Any investigations of violations or possible violations of the law;

Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer;

Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public; Specifically the evaluation of the Superintendent

\_\_\_\_\_Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

**WHEREAS**, the length of the Executive Session is undetermined; however, the **Audubon Board of Education** will make every attempt to estimate the time of the session prior to convening the session after which the public meeting shall reconvene and the **Audubon Board of Education** will proceed with business.

**NOW, THEREFORE, BE IT RESOLVED**, that the **Audubon Board of Education** will go into Executive Session for only the above stated reasons;

**BE IT FURTHER RESOLVED** that the **Audubon Board of Education** hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the **Audubon Board of Education** attorney advises that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the school district or any other entity with respect to said discussion.

**BE IT FURTHER RESOLVED** that the **Board of Education**, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the board secretary to take the appropriate action to effectuate the terms of this resolution.

Motion by Ms. Cox seconded by Mr. Gilmore to adjourn closed Authorizing Executive session II at 12:20AM. Motion approved by unanimous roll call (9-0)  
Reconvene meeting at 12:20AM

**MOTION TO APPROVE ITEM 1**

Motion by Mr. Gilmore seconded by Ms. Cox

1. Motion to approve upon the recommendation of the Superintendent of Schools, an unpaid administrative leave for employee #42858340, the exact date to coincide with the staff member's attendance at and participation in professional development on the topic of Sensitivity Training. The cost of training to be assumed by employee.

Motion to Approve: R. Gilmore Second: A. Cox

**Roll Call:**

|                            |                        |                        |                        |
|----------------------------|------------------------|------------------------|------------------------|
| <u>X</u> James Blumenstein | <u>X</u> Pam Chiaradia | <u>X</u> Ralph Gilmore | <u>X</u> Nancy Schiavo |
| <u>X</u> Allison Cox       | <u>X</u> Joseph Ryan   | <u>X</u> Jeff Whitman  |                        |
| <u>X</u> Tara Butrica      | <u>X</u> Ammie Davis   |                        |                        |

**MOTION TO VOTE ITEM 1**

Motion approved by unanimous roll call (9-0)

**XXVII. ADJOURNMENT**

1. The next Board of Education meeting is scheduled for Wednesday, March 18, 2020 in the Audubon Junior-Senior High School Library Media Center at 6:30 PM.
2. Motion by Mr. Gilmore and seconded by Ms. Cox to adjourn meeting at approximately 12:22AM. Motion approved by unanimous roll call (9-0)

MINUTES OF MEETING OF THE AUDUBON BOARD OF EDUCATION FEBRUARY 19

Motion to Approve: R. Gilmore Second: A. Cox

**Roll Call:**

X James Blumenstein    X Pam Chiaradia    X Ralph Gilmore    X Nancy Schiavo  
X Allison Cox    X Joseph Ryan    X Jeff Whitman  
X Tara Butrica    X Ammie Davis

*The Audubon Board of Education reserves the right to add and/or delete motions or make changes to motions in this agenda up to the time of the meeting and during the actual meeting.*

---

**Deborah Roncace**  
**Business Administrator/Board Secretary**

**BOARD OF EDUCATION MEETING**

**AUDUBON HIGH SCHOOL MEDIA CENTER**

**WEDNESDAY, MARCH 18, 2020**

**6:30 P.M.**

**MINUTES**

- I. **Call to Order:** In accordance with the provisions of the New Jersey Open Public Meeting Act of 1975, the Audubon Board of Education transmitted notice of this meeting, scheduled at 6:30 P.M. in the Audubon Junior-Senior High School Media Center to the Retrospect newspaper and the Borough Clerk and by postings on the Audubon Public School District website and at the Main and the Pine Street entrance of the Junior-Senior High School.

II. **Roll Call**

SY 2018-2020

  X   Pam Chiaradia                        X   Jeff Whitman

SY 2019-2021

  X   James Blumenstein                X   Allison Cox                        X   Ralph Gilmore

SY 2020-2022

  X   Ammie Davis                       Absent  Joseph Ryan                X   Tara Sullivan-Butrica

SY 2020 Mt. Ephraim Representative

 Absent  Nancy Schiavo

III **Administration of the Oath of Office**

Board Members Elected to an Unexpired Term (1 Seat):              Gina Osinski

Motion by Mr. Gilmore seconded by Ms. Cox to approve the resolution for board to enter into closed Authorizing Executive session at 6:38pm for the following purposes.

Motion approved by unanimous roll call (8-0)

IV. **Authorizing Executive Session:**

**WHEREAS**, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-12 et seq.) requires all meetings of the **Audubon Board of Education** to be held in public, N.J.S.A. 10:4-12(b) sets forth nine types of matters that may lawfully be discussed in Executive Session," i.e. without the public being permitted to attend; and

**WHEREAS**, the **Audubon Board of Education** has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

**WHEREAS**, the nine exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and next to each exception is a box within which the number of issues to be privately discussed that fall within that exception shall be written, and after each exception is a space where additional information that will disclose as much information about the decision as possible without undermining the purpose of the exception shall be written.

**NOW, THEREFORE, BE IT RESOLVED** that the **Audubon Board of Education** will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12(b):

Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public;

Any matter in which the release of information would impair a right to receive funds from the federal government;

Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly;

Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body

Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

Any investigations of violations or possible violations of the law;

Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer;

Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public; Specifically the evaluation of the Superintendent

Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

**WHEREAS**, the length of the Executive Session is undetermined; however, the **Audubon Board of Education** will make every attempt to estimate the time of the session prior to convening the session after which the public meeting shall reconvene and the **Audubon Board of Education** will proceed with business.

**NOW, THEREFORE, BE IT RESOLVED**, that the **Audubon Board of Education** will go into Executive Session for only the above stated reasons;

**BE IT FURTHER RESOLVED** that the **Audubon Board of Education** hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the **Audubon Board of Education** attorney advises that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the school district or any other entity with respect to said discussion.

**BE IT FURTHER RESOLVED** that the **Board of Education**, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the board secretary to take the appropriate action to effectuate the terms of this resolution.

Motion by Mr. Gimore seconded by Ms. Cox to adjourn closed Authorizing Executive session at 7:05PM  
Motion approved by unanimous roll call 8-0

V. **Call Meeting to Order**

VI. **Flag Salute**

VII. **Report: (POSTPONED)** Student Council Representative Emily Grimm

VIII. **Spotlight Program: (POSTPONED)**

**THE AUDUBON BOARD OF EDUCATION SPOTLIGHT PROGRAM RECOGNIZES THE FOLLOWING STUDENTS OF THE MONTH FOR FEBRUARY 2020:**

**Pre-Kindergarten**

**Kindergarten**

**Grade One**

**Grade Two**

**Grade Three**

**Grade Four**

**Grade Five**

**Grade Six**

**Grade Seven**

**Grade Eight**

**Freshman Class**

**Sophomore Class**

**Junior Class**

**Senior Class**

IX. **RECESS:**

X. **Approval of Board Minutes:**

1. Motion by Mr. Whitman seconded by Ms. Chiaradia to approve the following minutes:

February 19, 2020 Public Session

February 19, 2020 Executive Session

Motion to Approve: J. Whitman

Second: P. Chiaradia

**Roll Call:**

X James Blumenstein

X Pam Chiaradia

X Ralph Gilmore

Absent Nancy Schiavo

X Allison Cox

Absent Joseph Ryan

X Jeff Whitman



X Tara Butrica                      X Ammie Davis                      Abstained Gina Osinski

**VOTE FOR ITEM 1**

Motion approved by majority roll call 7-0-1 Board Member Osinski abstained from voting for February 19, 2020 minutes

**XI. Participation: (Agenda Items Only) - None**

The board welcomes participation of interested organizations and individuals and will schedule time as appropriate for the public to speak. The board reserves the right to limit public discussion. Public discussion of a topic will be limited to fifteen minutes, and individual speakers will be limited to five minutes. Reference bylaws #0167 of the Audubon Public Schools Board of Education Policy Manual.  
All motions are voted on by all members unless otherwise marked with a +.

**XII. GOVERNANCE: Chairperson: Mr. Blumenstein – Committee Members: Mr. Ryan, Ms. Schiavo, Ms. Butrica, Alternate: Gina Osinski**

**MOTION TO APPROVE ITEM 1**

Motion by Ms. Davis and seconded by Ms.Cox

1. Motion to approve the second reading and adoption of the following policies and regulations as recommended by the full Governance Committee of the Board.

| Regulation | Title   | New/Revised |
|------------|---|-------------|
| 3218       | Use, Possession, or Distribution of Substances (M) Teachers | Revised     |
| 4218       | Use, Possession, or Distribution of Substances (M)          | Revised     |
| 3244       | In-Service Training   | Abolished   |
| Policy     | Title   | New/Revised |
| 1220       | Employment of the Chief School Administrator                | Revised     |
| 3244       | In-Service Training   | Abolished   |

Motion to Approve Item(s) 1: A. Davis                      Second: A. Cox

**Roll Call:**

X James Blumenstein      X Pam Chiaradia                      X Ralph Gilmore                      Absent Nancy Schiavo  
X Allison Cox                      Absent Joseph Ryan                      X Jeff Whitman  
X Tara Butrica                      X Ammie Davis                      X Gina Osinski

**VOTE FOR ITEM 1**

Approved by unanimous roll call (8-0)

**XIII. OPERATIONS: Chairperson: Mrs. Cox – Committee Members: Mrs. Chiaradia, Mr. Gilmore, Mr. Whitman, Alternate: Mrs. Davis**

**MOTION TO APPROVE ITEM 1-8**

Motion by Mr. Gilmore and seconded by Ms.Cox

1. Board Secretary’s Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of January 2020. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

January Board Secretary’s Report

2. Cash Reconciliation Report in accordance with 18A:17-36 and 18A:17-9 for the month of January 2020. The Cash Reconciliation Report and Secretary’s reports are in agreement for the month of January 2020.

January Cash Reconciliation Report

3. Board Secretary in accordance with N.J.A.C. 6A:23A – 16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

4. Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4 We certify that after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

5. Motion to approve line item transfers for the month of January 2020.

January Line Item Transfers

6. Motion to approve the partial bills payable list for March 2020 in the amount of \$612,746.75 when certified.

March Bill List

7. Motion to acknowledge Safety Drills conducted in the District Schools:

**Haviland Avenue School**

|                   |               |
|-------------------|---------------|
| February 12, 2020 | Fire Drill    |
| February 19, 2020 | Lockout Drill |

**Mansion Avenue School**

|                   |               |
|-------------------|---------------|
| February 5, 2020  | Lockout Drill |
| February 18, 2020 | Fire Drill    |

**Audubon High School**

MINUTES OF MEETING OF THE AUDUBON BOARD OF EDUCATION MARCH 18, 2020

February 18, 2020                      Fire Drill  
 February 28, 2020                      Shelter In Place

8. Motion to approve the following resolution for Adoption of the 2020/2021 Tentative Budget:

BE IT RESOLVED that the tentative budget be approved for the 2020/2021 School Year using the 2020/2021 state aid figures and the Secretary to the Board of Education be authorized to submit the following tentative budget to the executive County Superintendent of Schools for the approval in accordance with the statutory deadline:

|                      | 2020/2021 Budget | Audubon Borough Tax Levy | Audubon Park Tax Levy |
|----------------------|------------------|--------------------------|-----------------------|
| General Fund         | 24,861,569.00    | 12,250,593.00            | 364,293.00            |
| Special Revenue Fund | 487,476.00       |                          |                       |
| Debt Service Fund    | 928,300.00       | 928,300.00               |                       |
| Total                | 26,277,345.00    | 13,178,893.00            | 364,293.00            |

WHEREAS, the Audubon Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23B-1,1 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

BE IT RESOLVED, that the Audubon Board of Education established \$36,000.00 as the allotted maximum expenditures for travel. To date thus far in the 2019/2020 school year, the Audubon Board of Education has spent \$8,447.52 on travel, out of the \$36,000.00 that was budgeted.

BE IT FURTHER RESOLVED, that a public hearing be held on Wednesday, May 6, 2020 at the Audubon School Media Center in Audubon, New Jersey at 7:00 pm for the purpose of conducting a public hearing on the budget for the 2020/2021 School Year.

Motion to Approve Item(s) 1 through 8:  R. Gilmore                       Second:  A. Cox

**Roll Call:**

X  James Blumenstein       X  Pam Chiaradia               X  Ralph Gilmore               Absent  Nancy Schiavo  
 X  Allison Cox                       Absent  Joseph Ryan               X  Jeff Whitman  
 X  Tara Butrica                       X  Ammie Davis                       X  Gina Osinski

**VOTE FOR ITEMS 1-8**

Approved by unanimous roll call (8-0)

**XIV. EDUCATION: Chairperson: Ms. Schiavo - Committee Members: Mr. Blumenstein, Ms. Butrica, Mr. Ryan, Alternate: TBD**

**MOTION TO APPROVE ITEMS 1-10**

Motion by Mr. Whitman and seconded by Ms. Chiaradia

1. **Approval of Attendance at Conferences and Workshops for the 2019-2020 School Year**

**WHEREAS**, certain **Audubon Public School District employees** have requested authorization to attend the conference(s)/Workshop(s) listed below, and

**WHEREAS**, the attendance of each employee at the specified conference/workshop is educationally necessary, fiscally prudent and 1) directly related to and within the scope of the employee’s current responsibilities and the **District’s Professional Learning Plan**, and 2) critical to the instructional needs of the District or furthers the efficient operation of the District;

**NOW, THEREFORE BE IT RESOLVED**, that the **Audubon Board of Education** authorizes the attendance of the employees at the specified conferences/workshops listed below, and be it

**FURTHER RESOLVED**, that the **Board** hereby determines that the estimated expenses related to the authorized travel listed below are justified and

**THEREFORE**, authorizes payment of any registration fees and statutorily authorized travel expenditures to the designated employees, not to exceed District budgetary limitations and to be in accordance with the provisions of *N.J.S.A. 18A:11-12*, the District’s travel policy and procedures, State travel payment guidelines established by the Department of Treasury in NJOMB circular letter 08-13-OMB, and with the guidelines established by the federal Office of Management and Budget:

| Participant      | Conference Title & Location   | Date(s)                   | Cost                                  |
|------------------|---|---------------------------|---------------------------------------|
| Carl Ellinwood   | NJMEA Music In-Service Conference<br>Atlantic City, NJ  | Retroactive to<br>2/20/20 | Conference Cost<br>\$180.00<br>Travel |
| Deborah Roncace  | Pensions<br>Mt. Laurel, NJ  | Retroactive to<br>2/25/20 | Conference Cost<br>\$100.00<br>Travel |
| Kelly Reising    | NJ Schools Mental Health Summit<br>Pennsauken, NJ   | Retroactive to<br>2/28/20 | No Cost<br>Travel                     |
| Cherie McNellis  | Implementing GOLD, Exploring My Teaching Strategies<br>Pitman, NJ                                   | 3/3/20                    | Conference Cost<br>\$115.00<br>Travel |
| Ann Rossi-Alston | Bleed Control Kits and Training for School Districts<br>Trenton, NJ                                 | 3/13/20                   | No Cost<br>Travel                     |
| Cara Novick      | Nurtured Heart Approach Training<br>Voorhees, NJ  | 4/6/20                    | No Cost                               |
| Ralph Schiavo    | Innovative Games, Movement Experiences & Resources For Enhancing your PE Program<br>Cherry Hill, NJ | 4/20/20                   | Conference Cost<br>\$279.00<br>Travel |
| Patricia Martel  | Legal One – Student Records & Public Records<br>Cherry Hill, NJ                                     | 4/24/20                   | No Cost<br>Travel                     |
| Kelly Reising    | Legal One – Student Records & Public Records<br>Cherry Hill, NJ                                     | 4/24/20                   | No Cost<br>Travel                     |

MINUTES OF MEETING OF THE AUDUBON BOARD OF EDUCATION MARCH 18, 2020

|                  |   |                   |                                      |
|------------------|---|-------------------|--------------------------------------|
| Ammie Davis      | GPS for Visionary Leadership Weekend<br>Princeton, NJ | 4/24/20 – 4/26/20 | No Cost<br>Travel                    |
| Shamus Burke     | NJ Content 1 Review Phase 1X<br>Baltimore, MD         | 4/27/20 – 4/30/20 | No Cost                              |
| Ann Rossi-Alston | 2020 New Jersey Immunization<br>Conference            | 5/28/20           | Conference Cost<br>\$55.00<br>Travel |

2. + Motion to approve the issuance of written decisions affirming, rejecting, or modifying the Superintendent's determination in regard to incident(s) reported at the February 19, 2020 meeting of the Board of Education.

| School              | Incident Report Number | Board Determination |
|---------------------|------------------------|---------------------|
| Haviland            | None Reported          | Not Applicable      |
| Mansion             | 6834                   | Affirmed            |
| Mansion             | 6851                   | Affirmed            |
| Mansion             | 6875                   | Affirmed            |
| Audubon High School | 6760                   | Affirmed            |
| Audubon High School | 6840                   | Affirmed            |
| Audubon High School | 6842                   | Affirmed            |
| Audubon High School | 6847                   | Affirmed            |
| Audubon High School | 6878                   | Affirmed            |

3. + Motion to approve the following field trip requests for the 2019-2020 school year:

| School | Destination of Trip/<br>Staff in charge                     | Date    | Time(s)                          | Chaperones &<br>Students      | Purpose of Trip  | Bus Cost                        |
|--------|---|---------|----------------------------------|-------------------------------|--|---------------------------------|
| HS     | Camden County<br>College<br>M. Bonvetti                     | 4/3/20  | Depart 8:30 am<br>Return 2:15 pm | 7 chaperones,<br>98 students  | To expose students<br>to different post-<br>secondary options  | \$573.52<br>Paid by<br>ABOE     |
| MAS    | Smith Playground/<br>Lincoln Financial Field<br>J. Battista | 4/6/20  | Depart 9:00 am<br>Return 2:30 pm | 12 chaperones,<br>66 students | To visit and explore<br>Smith Playground<br>and Lincoln<br>Financial Field<br>while comparing<br>different<br>communities. | \$345.26<br>Paid by<br>Students |
| MAS    | Smith Playground/<br>Lincoln Financial Field<br>K. Angelone | 4/7/20  | Depart 9:00 am<br>Return 2:30 pm | 9 chaperones,<br>43 students  | To visit and explore<br>Smith Playground<br>and Lincoln<br>Financial Field<br>while comparing<br>different<br>communities. | \$345.26<br>Paid by<br>Students |
| HS     | The College of New<br>Jersey<br>K. Little                   | 4/22/20 | Depart 7:50 am<br>Return 5:00 pm | 2 chaperones,<br>10 students  | TSA Competition  | \$190.00<br>Paid by<br>TSA Club |
| HAS    | Philadelphia Zoo<br>Kindergarten<br>Teachers                | 5/8/20  | Depart 8:45 am<br>Return 2:00 pm | 16 chaperones,<br>83 students | To visit the zoo and<br>see the animals in<br>their habitat.   | \$342.62<br>Paid by<br>Students |
| HAS    | Franklin Institutute  | 5/4/20  | Depart 9:00 am                   | 15 chaperones,                | To give the children   | \$335.47                        |

MINUTES OF MEETING OF THE AUDUBON BOARD OF EDUCATION MARCH 18, 2020

|    |                                    |              |                                  |                              |   |                                       |
|----|------------------------------------|--------------|----------------------------------|------------------------------|---|---------------------------------------|
|    | Grade 2 Teachers                   | Revised Date | Return 2:00 pm                   | 85 students                  | the opportunity to explore & investigate various hands on activities to deepen their understanding of Science | Paid by Students                      |
| HS | Hershey Park<br>R. Latham          | 6/1/20       | Depart 7:30 am<br>Return 8:00 pm | 2 chaperone,<br>21 students  | To observe stage set-ups & systems operations within the park   | \$555.87<br>Paid by ABOE              |
| HS | LGBTQIA & High School Youth Summit | 6/2/20       | Depart 8:30 am<br>Return 2:30 pm | 2 chaperones,<br>20 students | LGBTQIA & High School Youth Summit  | \$62.70<br>Paid by Municipal Alliance |

4. + Student Statistics March 2020

| Date   | Haviland Avenue | Mansion Avenue | Audubon Jr./Sr. HS | Out of District | Total |
|--------|-----------------|----------------|--------------------|-----------------|-------|
| 3/2/20 | 275             | 393            | 807                | 25              | 1500  |
| 2/3/20 | 273             | 392            | 806                | 25              | 1496  |
| 3/4/19 | 319             | 385            | 797                | 26              | 1527  |

5. + Motion to approve the following use of facilities requests:

| School | Location                       | Activity                       | Start/End Date(s) | Time(s)           | Contact           |
|--------|--------------------------------|--------------------------------|-------------------|-------------------|-------------------|
| HS     | B102                           | Fairleigh Dickinson University | 6/2/20 – 8/4/20   | 6:00 pm – 9:45 pm | Lorraine Niensted |
| HS     | Wrestling Room and Weight Room | Impulse Wrestling Club         | 3/19/20 – 3/19/21 | 7:00 pm – 9:00 pm | Kyle Muckley      |
| HAS    | Media Center/Pre-K Room        | PTA Meeting                    | 2/25/20           | 6:00 pm – 8:00 pm | Rachel Negro      |

6. + Motion to approve a request for a first grade student #10266 to complete the 2019-2020 school year in Audubon Public School District as defined by Board Policy 5111.

7. + Motion to approve a request for a fifth grade student #01964 to complete the 2019-2020 school year in Audubon Public School District as defined by Board Policy 5111.

- 8. Motion to approve a request for a Eighth grade student #00746 to complete the 2019-2020 school year in Audubon Public School District as defined by Board Policy 5111.
- 9. Motion to approve the following services for student ID #10348, in fulfillment of a settlement agreement:
  - Registered Behavior Tech (RBT) services in the form of a 1-1 aide for the length of the school day in the amount of \$58.75 per hour.
  - Certified Behavior Analyst (BCBA) oversight for 5% of the RBT hours, in the amount of \$121.75 per hour.

Both RBT and BCBA services will be provided by Bret DiNovi Associates following the student’s return to district in mid-April or when the School District re-opens and will continue for the remainder of the school year. To be paid for by the sending District.

- 10. Motion to approve the School Health-Related Closure Plan.

School Health-Related Closure Plan

Motion to Approve Items 1 through 10: J. Whitman Second: P. Chiaradia

**Roll Call:**

|                            |                           |                        |                             |
|----------------------------|---------------------------|------------------------|-----------------------------|
| <u>X</u> James Blumenstein | <u>X</u> Pam Chiaradia    | <u>X</u> Ralph Gilmore | <u>Absent</u> Nancy Schiavo |
| <u>X</u> Allison Cox       | <u>Absent</u> Joseph Ryan | <u>X</u> Jeff Whitman  |                             |
| <u>X</u> Tara Butrica      | <u>X</u> Ammie Davis      | <u>X</u> Gina Osinski  |                             |

**VOTE FOR ITEMS 1-10**

Approved by unanimous roll call (8-0)

**XV. HUMAN RESOURCES: Chairperson: Mrs. Davis, Committee Members: Mrs. Cox, Mr. Gilmore, Mr. Whitman, Alternate: Mrs. Chiaradia**

**MOTION TO APPROVE ITEMS 1-6**

Motion by Ms. Chiaradia and seconded by Mr. Gilmore

- 1 +. Motion to approve the long-term substitute Elementary Teacher contract for Brittany Green from February 21, 2020 through March 30, 2020 at BA Step 1 (\$256.00 per day) no benefits; time worked does not count towards the acquisition of tenure. Final approval is pending the completion of all Audubon Board of Education and New Jersey Department of Education requirements.
- 2. Motion to approve Barbara Swain as a part time General Education Aide at the high school at Step 1, \$14.06 per hour, not to include benefits, effective March 30, 2020 or pending the return to a regular school calendar, and also pending the completion of all Audubon Board of Education and New Jersey Department of Education requirements, for the 2019-2020 school year.
- 3. + Motion to approve a request from Barbara McNulty, Special Education Aide at Haviland Avenue School, to invoke a Family Leave of Absence, effective May 18, 2020 to June 19, 2020, as described below:

May 18, 2020 through June 19, 2020

Paid Leave/Personal Day

MINUTES OF MEETING OF THE AUDUBON BOARD OF EDUCATION MARCH 18, 2020

May 18, 2020 through June 19, 2020

Federal FMLA

- 4. + Motion to approve an unpaid leave of absence request from Shelby Hamilton, Instructional Aide at Haviland Avenue School, effective March 30<sup>th</sup> & March 31<sup>st</sup> 2020. This motion does not establish past practice.
- 5. Motion to approve the following as district substitute teachers for the 2019-2020 school year, on an emergent basis, pending completion of all district and state requirements:  
Bradley Ruggles  
Christa Helminski  
Joyce Paolucci
- 6. Motion to approve the following as district substitute teachers for the 2019-2020 school year, on an emergent basis, pending completion of all district and state requirements:

Ryan Latini  
Chris Callahan

Motion to Approve Items 1 through 6: P. Chiaradia Second: R. Gilmore

**Roll Call:**

X James Blumenstein    X Pam Chiaradia    X Ralph Gilmore    Absent Nancy Schiavo  
X Allison Cox    Absent Joseph Ryan    X Jeff Whitman  
X Tara Butrica    X Ammie Davis    X Gina Osinski

**VOTE FOR ITEMS 1-6**

Approved by unanimous roll call (8-0)

**XVI. REPORTS:**

**XVII. HIB District Report**

|               | March 2020              | BULLYING INCIDENTS REPORT |         |       |
|---------------|-------------------------|---------------------------|---------|-------|
|               | SCHOOL                  | Confirmed HIB             | Non-HIB | Total |
| <b>XVIII.</b> | AHS                     | 0                         | 0       | 0     |
|               | HAS #7032               | 0                         | 1       | 1     |
|               | MAS #6989, #7019, #7083 | 0                         | 3       | 3     |

Superintendent's Report

**XIX. (2018) Program Representatives:**

- A. CCECSC Rep. Rotation: **James Blumenstein** - No report
- B. CCSBA Rep. Rotation: **Ammie Davis** - No report
- C. AEF Representative: **Pam Chiaradia** - No report

**XX. Board Member Comments:**

Board Member Whitman would like to recognize all the Administrators, Maintenance and Custodial staff



For their efforts during the Coronavirus school closure.

Board Member Davis has enjoyed the personal touches from all the teachers.

**XXI. Public Participation: (Open Discussion)**

The board welcomes participation of interested organizations and individuals and will schedule time as appropriate for the public to speak. The board reserves the right to limit public discussion. Public discussion of a topic will be limited to fifteen minutes, and individual speakers will be limited to five minutes. Reference Board bylaws #0167 of the Audubon Public Schools Board of Education Policy Manual.

**XXII. Executive Session II**

Motion by Ms. Cox seconded by Ms. Chiaradia to approve the resolution for board to enter into closed Authorizing Executive session II at 7:24pm for the following purposes.

Motion approved by unanimous roll call (8-0)

**Authorizing Executive Session II:**

**WHEREAS**, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-12 et seq.) requires all meetings of the **Audubon Board of Education** to be held in public, N.J.S.A. 10:4-12(b) sets forth nine types of matters that may lawfully be discussed in Executive Session," i.e. without the public being permitted to attend; and

**WHEREAS**, the **Audubon Board of Education** has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

**WHEREAS**, the nine exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and next to each exception is a box within which the number of issues to be privately discussed that fall within that exception shall be written, and after each exception is a space where additional information that will disclose as much information about the decision as possible without undermining the purpose of the exception shall be written.

**NOW, THEREFORE, BE IT RESOLVED** that the **Audubon Board of Education** will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12(b):

Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public;

Any matter in which the release of information would impair a right to receive funds from the federal government;

Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publically;

Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body

\_\_\_\_\_ Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

\_\_\_\_\_ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

X Any investigations of violations or possible violations of the law;

\_\_\_\_\_ Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer;

X Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public; Specifically the evaluation of the Superintendent

\_\_\_\_\_ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

**WHEREAS**, the length of the Executive Session is undetermined; however, the **Audubon Board of Education** will make every attempt to estimate the time of the session prior to convening the session after which the public meeting shall reconvene and the **Audubon Board of Education** will proceed with business.

**NOW, THEREFORE, BE IT RESOLVED**, that the **Audubon Board of Education** will go into Executive Session for only the above stated reasons;

**BE IT FURTHER RESOLVED** that the **Audubon Board of Education** hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the **Audubon Board of Education** attorney advises that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the school district or any other entity with respect to said discussion.

**BE IT FURTHER RESOLVED** that the **Board of Education**, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the board secretary to take the appropriate action to effectuate the terms of this resolution.

Motion by Mr. Whitman seconded by Ms. Cox to adjourn closed Authorizing Executive session II at 9:00pm.  
Motion approved by unanimous roll call (8-0)

Reconvene meeting at 9:00pm

### **XXIII. ADJOURNMENT**

1. The next Board of Education meeting is scheduled for Wednesday, April 8, 2020 in the Audubon Junior-Senior High School Library Media Center at 6:30 PM.
2. Motion by Mr. Whitman and seconded by Ms. Cox to adjourn meeting at approximately 9:00PM. Motion approved by unanimous roll call (8-0)

Motion to Approve: J. Whitman Second: A. Cox

**Roll Call:**

X James Blumenstein    X Pam Chiaradia    X Ralph Gilmore    Absent Nancy Schiavo  
X Allison Cox    Absent Joseph Ryan    X Jeff Whitman  
X Tara Butrica    X Ammie Davis    X Gina Osinski

*The Audubon Board of Education reserves the right to add and/or delete motions or make changes to motions in this agenda up to the time of the meeting and during the actual meeting.*

\_\_\_\_\_  
**Deborah Roncace**  
**Business Administrator/Board Secretary**

**BOARD OF EDUCATION MEETING**

**AUDUBON HIGH SCHOOL MEDIA CENTER**

**WEDNESDAY, APRIL 8, 2020**

**6:30 P.M.**

**MINUTES**

I. **Call to Order:** In accordance with the provisions of the New Jersey Open Public Meeting Act of 1975, the Audubon Board of Education transmitted notice of this video-conferencing meeting, scheduled at 6:30 P.M. to the Retrospect newspaper and the Borough Clerk and by postings on the Audubon Public School District website and at the Main and the Pine Street entrance of the Junior-Senior High School.

II. **Roll Call**

SY 2018-2020

Pam Chiaradia

Jeff Whitman

Gina Osinski

SY 2019-2021

James Blumenstein

Allison Cox

Ralph Gilmore

SY 2020-2022

Ammie Davis

Joseph Ryan

Tara Sullivan-Butrica

SY 2020 Mt. Ephraim Representative

Nancy Schiavo

Motion by Ms. Cox seconded by Mr. Gilmore to approve the resolution for board to enter into closed Authorizing Executive session at 6:34pm for the following purposes.

Motion approved by unanimous roll call (10-0)

III. **Authorizing Executive Session:**

**WHEREAS**, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-12 et seq.) requires all meetings of the **Audubon Board of Education** to be held in public, N.J.S.A. 10:4-12(b) sets forth nine types of matters that may lawfully be discussed in Executive Session," i.e. without the public being permitted to attend; and

**WHEREAS**, the **Audubon Board of Education** has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

**WHEREAS**, the nine exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and next to each exception is a box within which the number of issues to be privately discussed that fall within that exception shall be written, and after each exception is a space where additional information that will disclose as much information about the decision as possible without undermining the purpose of the exception shall be written.

**NOW, THEREFORE, BE IT RESOLVED** that the **Audubon Board of Education** will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12(b):

Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public;

MINUTES OF MEETING OF THE AUDUBON BOARD OF EDUCATION APRIL 8, 2020

Any matter in which the release of information would impair a right to receive funds from the federal government;

Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publically;

Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body

Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

Any investigations of violations or possible violations of the law;

Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer;

Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public; Specifically the evaluation of the Superintendent

Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

**WHEREAS**, the length of the Executive Session is undetermined; however, the **Audubon Board of Education** will make every attempt to estimate the time of the session prior to convening the session after which the public meeting shall reconvene and the **Audubon Board of Education** will proceed with business.

**NOW, THEREFORE, BE IT RESOLVED**, that the **Audubon Board of Education** will go into Executive Session for only the above stated reasons;

**BE IT FURTHER RESOLVED** that the **Audubon Board of Education** hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the **Audubon Board of Education** attorney advises that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the school district or any other entity with respect to said discussion.

**BE IT FURTHER RESOLVED** that the **Board of Education**, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall  
Audubon BOE Agenda April 8, 2020 Page | 2

take place and hereby directs the board secretary to take the appropriate action to effectuate the terms of this resolution.

Motion by Ms. Cox seconded by Mr. Gilmore to adjourn closed Authorizing Executive session at 7:18PM  
Motion approved by unanimous roll call 10-0

**IV. Call Meeting to Order**

**V. Flag Salute**

**VI. Report:** Student Council Representative Emily Grimm Postponed

**VII. Spotlight Program: POSTPONED**

**THE AUDUBON BOARD OF EDUCATION SPOTLIGHT PROGRAM RECOGNIZES THE FOLLOWING STUDENTS OF THE MONTH FOR 2020:**

Pre-Kindergarten

Kindergarten

Grade One

Grade Two

Grade Three

Grade Four

Grade Five

Grade Six

Grade Seven

Grade Eight

Freshman Class

Sophomore Class

Junior Class

Senior Class

**VIII. Approval of Board Minutes:**

1. Motion by Ms. Cox seconded by Mr. Gilmore to approve the following minutes:

March 18, 2020 Public Session

March 18, 2020 Executive Session

Motion to Approve: A. Cox Second: R. Gilmore

**Roll Call:**

X James Blumenstein X Pam Chiaradia X Ralph Gilmore Abstained Nancy Schiavo

X Allison Cox Abstained Joseph Ryan X Jeff Whitman

X Tara Butrica X Ammie Davis X Gina Osinski

**VOTE FOR ITEM 1**

Motion approved by majority roll call 8-0-2 Board Member Ryan and Board Member Schiavo abstained from voting for March 18, 2020 minutes

**IX. Participation: (Agenda Items Only)**

Ms. Bonnie Smeltzer, Principal and Co-President of the Audubon Administrator’s Association, addressed the Board with concerns of agenda motions #1 and #2 under Human Resources. Ms. Smeltzer read a statement

highlighting the number of Administrative position changes since the 13/14 School year. Administrators are unable to maintain relationships with staff and students stated Ms. Smeltzer and that is not the best plan for the District.

Mr. Anthony Carbone, Athletic Director, also commented on the same agenda item #1. He stated that the Administrators offered a plan on 2/4/20 that would save the District more than \$60,000.00 in the 20/21 Budget.

Dr. Davis and the Board cannot comment directly due to Attorney involvement with Administrator's Association and Board of Education.

Mr. Rob Buchs, Principal, stated that the creation of an additional Principal position may cause confusion with Staff and Students if roles are not clearly defined.

The board welcomes participation of interested organizations and individuals and will schedule time as appropriate for the public to speak. The board reserves the right to limit public discussion. Public discussion of a topic will be limited to fifteen minutes, and individual speakers will be limited to five minutes. Reference bylaws #0167 of the Audubon Public Schools Board of Education Policy Manual.

All motions are voted on by all members unless otherwise marked with a +.

**X. GOVERNANCE: Chairperson: Mr. Blumenstein – Committee Members: Ms. Butrica, Mr. Ryan, Ms. Schiavo, Alternate: Gina Osinski**

**MOTION TO APPROVE ITEM 2**

Motion by Ms. Osinski and seconded by Ms.Schiavo

1. Motion to approve the first reading of the following policies and regulations as recommended by the full Governance Committee of the Board.

| Regulation | Title                             | New/Revised |
|------------|-----------------------------------|-------------|
| 1581       | Domestic Violence (M)             | New         |
| 5330       | Administration of Medication (M)  | Revised     |
| 8220       | School Closing                    | Revised     |
| Policy     | Title                             | New/Revised |
| 0152       | Board Officers                    | Revised     |
| 1581       | Domestic Violence (M)             | Revised     |
| 2422       | Health & Physical Education (M)   | Revised     |
| 5330       | Administration of Medications (M) | Revised     |
| 7243       | Supervision of Construction (M)   | Revised     |
| 8210       | School Year (M)                   | Revised     |

|      |  |         |
|------|--|---------|
| 8220 | School Day (M)                                       | Revised |
| 8462 | Reporting Potentially Missing or Abused Children (M) | Revised |

2. Motion to approve the following modifications to the 2019-2020 district calendar as listed:
- Removal of the April 23, 2020 Teacher In-Service Day
  - Removal of the May 19 & 20 Early Dismissal for High School Students (No NJSLA Assessments)
  - Creation of a (one) floating in-service day for faculty & staff to be prepared for the return of students if the mandatory School Closure is lifted (e.g. April 20, 27, May 4, 11, 18, 26, June 1, 8, or 15).

Updated 2019-2020 School Calendar

Motion to Approve Item(s) 2: G. Osinski Second: N. Schiavo

**Roll Call:**

- X James Blumenstein      X Pam Chiaradia      X Ralph Gilmore      X Nancy Schiavo  
X Allison Cox              X Joseph Ryan          X Jeff Whitman  
X Tara Butrica              X Ammie Davis          X Gina Osinski

**VOTE FOR ITEM 2**

Approved by unanimous roll call (10-0)

**XI. OPERATIONS: Chairperson: Mrs. Cox – Committee Members: Mrs. Chiaradia, Mr. Gilmore, Mr. Whitman, Alternate: Mrs. Davis**

**MOTION TO APPROVE ITEMS 1-9**

Motion by Ms. Cox and seconded by Mr. Gilmore

1. Board Secretary’s Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of February 2020. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

February Board Secretary’s Report

2. Cash Reconciliation Report in accordance with 18A:17-36 and 18A:17-9 for the month of February 2020. The Cash Reconciliation Report and Secretary’s reports are in agreement for the month of February 2020.

February Cash Reconciliation Report

3. Board Secretary in accordance with N.J.A.C. 6A:23A – 16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

4. Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4 We certify that after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.



5. Motion to approve line item transfers for the month of February 2020.  
February Line Item Transfers
6. Motion to approve the bills payable list for April 2020 in the amount of \$377,101.95 when certified.  
April Bill List
7. Motion to acknowledge Safety Drills conducted in the District Schools:  
**NOT IN OPERATION AS OF 3/16/20**  
**Haviland Avenue School**  
March 4, 2020 Shelter in Place  
**Mansion Avenue School**  
**Audubon High School**  
March 11, 2020 Shelter In Place
8. **RESOLUTION OF THE BOARD OF EDUCATION OF THE BOROUGH OF AUDUBON, IN THE COUNTY OF CAMDEN, NEW JERSEY, AUTHORIZING THE APPROPRIATE SCHOOL DISTRICT OFFICIALS AND PROFESSIONAL ADVISORS TO PREPARE AND SUBMIT DOCUMENTATION TO THE APPROPRIATE STATE AND LOCAL AGENCIES IN CONNECTION WITH CERTAIN CAPITAL IMPROVEMENTS TO ITS FACILITIES AND APPROVING A SPECIAL ELECTION OF THE VOTERS OF THE SCHOOL DISTRICT TO BE HELD ON ONE OF THE APPROVED VOTING DATES IN THE 2020-2021 SCHOOL YEAR.**

**BACKGROUND**

**WHEREAS**, The Board of Education of the Borough of Audubon, in the County of Camden, New Jersey ("School District"), has determined to undertake for lawful school purposes a capital project consisting of various improvements and renovations to the School District's facilities ("Project"); and

**WHEREAS**, the Educational Facilities Construction and Financing Act ("Act") and other applicable law requires, as a condition precedent to undertaking the Project, the obtainment of various approvals by the School District; and

**WHEREAS**, the School District must issue its school bonds to finance the costs of the Project ("Bonds"); and

**WHEREAS**, the Project and the issuance of the Bonds must be approved by the voters of the School District ("Bond Referendum"); and

**WHEREAS**, it is the desire of the Board to authorize the appropriate School District officials and professional advisors to prepare and submit such applications and documents and to obtain such approvals as may be necessary to facilitate the Project and the Bond Referendum and to authorize a special school election to be held on one of the approved voting dates in 2020 (e.g. September 29, 2020 and December 14, 2020).

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE BOROUGH OF AUDUBON, IN THE COUNTY OF CAMDEN, NEW JERSEY, AS FOLLOWS:**

**Section 1.** In order to facilitate the Project and the Bond Referendum, the President of the Board, Vice President of the Board, Superintendent of Schools, Business Administrator/Board Secretary, other appropriate School District officials, together with the School District's Architect, Consulting Engineer, Financial Advisor, Solicitor, Bond Counsel and Auditor, are hereby authorized and directed to prepare and submit to the New Jersey Department of Education, the Audubon Borough Planning Board and any other governmental agency, such applications, filings and documentation with respect to the Project and the Bond Referendum including, but not limited to, the concept plans and project application, as may be required under the Act and other applicable laws, and to represent the School District in matters pertaining thereto.

**Section 2.** A special election of the legal voters of School District in connection with the Project shall be held on one of the approved voting dates in 2020 (e.g. September 29, 2020 and December 14, 2020).

**Section 3.** All actions heretofore taken and documents prepared or executed by or on behalf of the School District by the President of the Board, Vice President of the Board, Superintendent of Schools, Business Administrator/Board Secretary or by the School District's professional advisors in connection with the Project and the Bond Referendum or matters related thereto are hereby authorized, approved, ratified and confirmed.

**Section 4.** The President of the Board, Vice President of the Board, Superintendent of Schools and the Business Administrator/Board Secretary are each hereby authorized to determine all matters and execute all documents and instruments in connection with the preparation and filing of the documents described herein, and the signatures of the President of the Board, Vice President of the Board, Superintendent of Schools and the Business Administrator/Board Secretary on such documents or instruments shall be conclusive as to such determinations.

**Section 5.** All resolutions, or parts thereof, inconsistent herewith are hereby repealed and rescinded to the extent of any such inconsistency.

**Section 6.** This resolution shall become effective immediately upon adoption this 8th day of April, 2020.

9. **RESOLUTION OF THE BOARD OF EDUCATION OF THE BOROUGH OF AUDUBON, IN THE COUNTY OF CAMDEN, NEW JERSEY, OPPOSING DELAY IN TRANSMISSION OF QUARTERLY PROPERTY TAX REVENUE TO SCHOOL DISTRICTS**

**WHEREAS**, Assembly Bill 3902, currently pending in the State Legislature, would authorize the Department of Community Affairs to permit municipalities to delay the quarterly transmission of property tax revenues to school districts during gubernatorial-declared emergencies; and

**WHEREAS**, New Jersey's public schools are highly dependent on property tax revenue to support education programs; and

**WHEREAS**, on average, local property taxes constitute close to 60% of public school revenue, with the percentage even greater in a significant number of districts; and

**WHEREAS**, a delay in payments from municipalities would result in a financial crisis for school districts, seriously disrupting the educational process—and bringing it to a halt; and

**WHEREAS**, although public school buildings are closed during the current health emergency, the education of our students is taking place through remote learning and home instruction; and

**WHEREAS**, continued timely transmission of school property taxes is critical for the education

process to continue without interruption; and

**WHEREAS**, even though municipalities are designated as the authorities to collect property taxes, these taxes are levied for specific purposes—e.g., municipal, school, county, fire district—and these obligations must continue to be met; and

**WHEREAS**, as currently written, A-3902, which is intended to ease a financial burden on municipalities, would place a severe strain on school districts and the students and families that they serve; and

**WHEREAS**, the Audubon Board of Education recognizes the impact of the current public health emergency on the state and local governments, as well as local school districts, but believes this legislation would worsen the situation for our communities.

**NOW, THEREFORE, BE IT RESOLVED** that the Audubon Board of Education urges the State Senate and the Governor to oppose A-3902; and be it further

**RESOLVED**, that this resolution be delivered to Governor Phil Murphy, State Senate President Stephen M. Sweeney, Assembly Speaker Craig Coughlin; and the 1<sup>st</sup> Congressional and 5<sup>th</sup> Legislative Districts' representatives in the state Senate and General Assembly; and be it further

**RESOLVED**, that copies of this resolution be sent to the New Jersey School Boards Association.

Motion to Approve Item(s) 1 through 9:  A. Cox  Second:  R. Gilmore

**Roll Call:**

- |                              |                          |                          |                          |
|------------------------------|--------------------------|--------------------------|--------------------------|
| <u> X </u> James Blumenstein | <u> X </u> Pam Chiaradia | <u> X </u> Ralph Gilmore | <u> X </u> Nancy Schiavo |
| <u> X </u> Allison Cox       | <u> X </u> Joseph Ryan   | <u> X </u> Jeff Whitman  |                          |
| <u> X </u> Tara Butrica      | <u> X </u> Ammie Davis   | <u> X </u> Gina Osinski  |                          |

**VOTE FOR ITEMS 1-9**

Approved by unanimous roll call (10-0)

**XII. EDUCATION: Chairperson: Ms. Schiavo - Committee Members: Mr. Blumenstein, Ms. Osinski, Mr. Ryan, Alternate: Ms. Butrica**

**MOTION TO APPROVE ITEMS 1 & 2**

Motion by Ms. Davis and seconded by Ms. Cox

- Motion to approve the issuance of written decisions affirming, rejecting, or modifying the Superintendent's determination in regard to incident(s) reported at the March 18, 2020 meeting of the Board of Education.

| School   | Incident Report Number | Board Determination |
|----------|------------------------|---------------------|
| Haviland | 7032                   | Affirmed            |
| Mansion  | 6989                   | Affirmed            |
| Mansion  | 7019                   | Affirmed            |
| Mansion  | 7083                   | Affirmed            |

- + Student Statistics March 2020

| Date   | Haviland Avenue | Mansion Avenue | Audubon Jr./Sr. HS | Out of District | Total |
|--------|-----------------|----------------|--------------------|-----------------|-------|
| 4/1/20 | 276             | 393            | 807                | 25              | 1501  |
| 3/2/20 | 275             | 393            | 807                | 25              | 1500  |
| 4/1/19 | 317             | 386            | 797                | 27              | 1527  |

Motion to Approve Items 1 through 2:  A. Davis  Second:  A. Cox

**Roll Call:**

- X  James Blumenstein       X  Pam Chiaradia       X  Ralph Gilmore       X  Nancy Schiavo  
 X  Allison Cox               X  Joseph Ryan               X  Jeff Whitman  
 X  Tara Butrica               X  Ammie Davis               X  Gina Osinski

**VOTE FOR ITEM S 1 & 2**

Approved by unanimous roll call (10-0)

**XIII. HUMAN RESOURCES: Chairperson: Mrs. Davis, Committee Members: Mrs. Cox, Mr. Gilmore, Mr. Whitman, Alternate: Mrs. Chiaradia**

**MOTION TO APPROVE ITEMS 1-4**

Motion by Ms. Cox and seconded by Mr. Gilmore

1. **Resolution Abolishing Certain Positions Due to Economy and Terminating the Employment of the Individuals Currently Holding Those Positions.**

**WHEREAS**, the Superintendent of Schools has consulted with and recommended to the Audubon Board of Education that, for reasons of economy, it is necessary to abolish certain positions in the Audubon School District; and

**WHEREAS**, the Audubon Board of Education has determined that, for reasons of economy, it is necessary to abolish certain positions; and

**WHEREAS**, the Board of Education is legally permitted to do so in accordance with the provisions of N.J.S.A 18A:28-9, et seq.; and

**WHEREAS**, as a result of the elimination of those positions, the Board of Education is required to terminate the employment of the individuals currently holding those positions.

**NOW, THEREFORE, BE IT RESOLVED** by the Audubon Board of Education as follows:

A. The following positions in the Audubon Public School District be and are hereby abolished:

Vice/Assistant Principal - Junior-Senior High School 12 months

Assistant Principal - Junior-Senior High School 12 months

Secretary to the Vice/Assistant Principal - Junior-Senior High School 10 months

Coordinator of Testing, Data, and Special Projects 12 months

- B. The abolishment of these positions shall be effective as of June 30, 2020.
- C. The employment of the individuals currently holding the abolished positions be and hereby is terminated, effective June 30, 2020.
- D. The Superintendent and Board Secretary are authorized and directed to take all necessary and appropriate actions with respect to the abolishment of the positions and to notify the affected individuals of the termination of their employment in said positions.

2. Motion to authorize the Audubon Board of Education to create a Principal of the Junior-Senior High School (12 month) position beginning in the 2020-2021 school year in accordance with the recommendation of the Superintendent of Schools.

3. Motion to approve the following as district substitute teachers for the 2019-2020 school year, on an emergent basis, pending completion of all district and state requirements:

Kirsten Hoffman

4. + Motion to approve a request from Bianca Saunders, Elementary Teacher at Mansion Avenue School, to invoke a Family Leave of Absence, effective September 1, 2020 to November 27, 2020, as described below:

September 1, 2020 through November 27, 2020 Unpaid Leave

September 1, 2020 through November 27, 2020 Federal FMLA

Motion to Approve Items 1 through 4: A. Cox Second: R. Gilmore

**Roll Call:**

- James Blumenstein     Pam Chiaradia     Ralph Gilmore     Nancy Schiavo
- Allison Cox     Joseph Ryan     Jeff Whitman
- Tara Butrica     Ammie Davis     Gina Osinski

**VOTE FOR ITEM S 1-4**

Motion approved by unanimous roll call for items 2, 3, and 4 (10-0)

Approved by majority vote for item #1 (7-3-0) Board Member Butrica, Board Member Chiaradia and Board Member Whitman voted No

**XIV. REPORTS:**

**XV.** HIB District Report

| April 2020 | BULLYING INCIDENTS REPORT |         |       |
|------------|---------------------------|---------|-------|
| SCHOOL     | Confirmed HIB             | Non-HIB | Total |
|            |                           |         |       |

|     |   |   |   |
|-----|---|---|---|
| AHS | 0 | 0 | 0 |
| HAS | 0 | 0 | 0 |
| MAS | 0 | 0 | 0 |

**XVI.**

Superintendent’s Report:

Dr. Davis stated that the Public Hearing on the Budget will be held on May 6, 2020

**XVII.** (2018) Program Representatives:

- A. CCECSC Rep. Rotation: **James Blumenstein** – Attended meeting
- B. CCSBA Rep. Rotation: **Ammie Davis** - No meeting at this time
- C. AEF Representative: **Pam Chiaradia** – Meeting was cancelled

**XVIII.** Board Member Comments:

Board Member Chiaradia thanked Mansion Ave. Teachers on their special message to students.

Board Member Whitman commented that the communication throughout the District during Remote learning has been excellent.

**XIX.** **Public Participation:** (Open Discussion)

Robert Lee, Resident, commented that he supports drug testing for all new hires and encourages the Board to approve the policy. Board President Blumenstein responded that the Board will be discussing Drug Testing for all new hires at the next Board meeting.

Principal Bonnie Smeltzer complimented all the Staff, Students and Parents at Mansion Ave. School during this COVID19 crisis.

Cara Gaehring, Resident, stated that she feels that individuals speaking during the Public comment should be allowed to have their video turned on when speaking.

Michele Scullan, Resident, asked if the Governor does not resume school this year, how would the Board move forward with Graduation and could it be rescheduled for July or August? Superintendent Dr. Davis stated that the Administration will be having discussions on all pending events.

Steve Radie, Resident, addressed the drug testing policy and stated that many other business require pre-hire drug testing. Mr. Radie also commented on free lunches being offered by local businesses and the structure of the remote learning during regular school hours.

The board welcomes participation of interested organizations and individuals and will schedule time as appropriate for the public to speak. The board reserves the right to limit public discussion. Public discussion of a topic will be limited to fifteen minutes, and individual speakers will be limited to five minutes. Reference Board bylaws #0167 of the Audubon Public Schools Board of Education Policy Manual.

**XXI.** **ADJOURNMENT**

1. The next Board of Education meeting is scheduled for Wednesday, May 13, 2020 in the Audubon Junior-Senior High School Library Media Center at 6:30 PM. If the District is still operating under a school closure and/or we are directed to, the May meeting may be delivered through video-conferencing.
2. Motion by Mr. Gilmore and seconded by Ms. Cox to adjourn meeting at approximately 8:25PM. Motion approved by unanimous roll call (10-0)

Motion to Approve: R. Gilmore Second: A. Cox

**Roll Call:**

X James Blumenstein    X Pam Chiaradia    X Ralph Gilmore    X Nancy Schiavo  
X Allison Cox    X Joseph Ryan    X Jeff Whitman  
X Tara Butrica    X Ammie Davis    X Gina Osinski

*The Audubon Board of Education reserves the right to add and/or delete motions or make changes to motions in this agenda up to the time of the meeting and during the actual meeting.*

---

**Deborah Roncace**  
**Business Administrator/Board Secretary**

**BOARD OF EDUCATION MEETING**

**VIDEO-CONFERENCING**

**WEDNESDAY, MAY 13, 2020**

**6:30 P.M.**

**MINUTES**

I. **Call to Order:** In accordance with the provisions of the New Jersey Open Public Meeting Act of 1975, the Audubon Board of Education transmitted notice of this video-conferencing meeting, scheduled at 6:30 P.M. to the Retrospect newspaper and the Borough Clerk and by postings on the Audubon Public School District website and at the Main and the Pine Street entrance of the Junior-Senior High School. Motion by Ms. Cox seconded by Ms. Schiavo to call meeting to order. Motion approved by unanimous roll call (10-0).

II. **Roll Call**

SY 2018-2020

  X   Pam Chiaradia

  X   Jeff Whitman

  X   Gina Osinski

SY 2019-2021

  X   James Blumenstein

  X   Allison Cox

  X   Ralph Gilmore

SY 2020-2022

  X   Ammie Davis

  X   Joseph Ryan

  X   Tara Sullivan-Butrica

SY 2020 Mt. Ephraim Representative

  X   Nancy Schiavo

Motion by Ms. Osinski seconded by Mr. Whitman to approve the resolution for board to enter into closed Authorizing Executive session at 6:30pm for the following purposes.  
Motion approved by unanimous roll call (10-0)

III. **Authorizing Executive Session:**

**WHEREAS**, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-12 et seq.) requires all meetings of the **Audubon Board of Education** to be held in public, N.J.S.A. 10:4-12(b) sets forth nine types of matters that may lawfully be discussed in Executive Session," i.e. without the public being permitted to attend; and

**WHEREAS**, the **Audubon Board of Education** has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

**WHEREAS**, the nine exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and next to each exception is a box within which the number of issues to be privately discussed that fall within that exception shall be written, and after each exception is a space where additional information that



MINUTES OF MEETING OF THE AUDUBON BOARD OF EDUCATION MAY 13, 2020

will disclose as much information about the decision as possible without undermining the purpose of the exception shall be written.

**NOW, THEREFORE, BE IT RESOLVED** that the **Audubon Board of Education** will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12(b):

Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public;

Any matter in which the release of information would impair a right to receive funds from the federal government;

Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publically;

Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body

Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

Any investigations of violations or possible violations of the law;

Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer;

Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public; Specifically the evaluation of the Superintendent

Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

**WHEREAS**, the length of the Executive Session is undetermined; however, the **Audubon Board of Education** will make every attempt to estimate the time of the session prior to convening the session after which the public meeting shall reconvene and the **Audubon Board of Education** will proceed with business.

**NOW, THEREFORE, BE IT RESOLVED**, that the **Audubon Board of Education** will go into Executive Session for only the above stated reasons;

**BE IT FURTHER RESOLVED** that the **Audubon Board of Education** hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the **Audubon Board of Education** attorney advises that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the school district or any other entity with respect to said discussion.

**BE IT FURTHER RESOLVED** that the **Board of Education**, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the board secretary to take the appropriate action to effectuate the terms of this resolution.

Motion by Ms. Osinski seconded by Mr. Whitman to adjourn closed Authorizing Executive session at 6:45pm  
Motion approved by unanimous roll call 10-0

**IV. Call Meeting to Order**

**V. Flag Salute**

**VI. Report:** Student Council Representative Emily Grimm Postponed

**VII. Spotlight Program: POSTPONED**

**THE AUDUBON BOARD OF EDUCATION SPOTLIGHT PROGRAM RECOGNIZES THE FOLLOWING STUDENTS OF THE MONTH FOR 2020:**

Pre-Kindergarten

Kindergarten

Grade One

Grade Two

Grade Three

Grade Four

Grade Five

Grade Six

Grade Seven

Grade Eight

Freshman Class

Sophomore Class

Junior Class

Senior Class

**VIII. Approval of Board Minutes:**

1. Motion by Ms. Davis seconded by Ms. Osinski to approve the following minutes:

April 8, 2020 Public Session

April 8, 2020 Executive Session

Motion to Approve: A. Davis Second: G. Osinski

**Roll Call:**

X James Blumenstein    X Pam Chiaradia    X Ralph Gilmore    X Nancy Schiavo  
X Allison Cox    X Joseph Ryan    X Jeff Whitman  
X Tara Butrica    X Ammie Davis    X Gina Osinski

**VOTE FOR ITEM 1**

Motion approved by majority roll call 10-0

**IX. Participation: (Agenda Items Only) None**

The board welcomes participation of interested organizations and individuals and will schedule time as appropriate for the public to speak. The board reserves the right to limit public discussion. Public discussion of a topic will be limited to fifteen minutes, and individual speakers will be limited to five minutes. Reference bylaws #0167 of the Audubon Public Schools Board of Education Policy Manual.

All motions are voted on by all members unless otherwise marked with a +.

**X. GOVERNANCE: Chairperson: Mr. Blumenstein – Committee Members: Ms. Butrica, Mr. Ryan, Ms. Schiavo, Alternate: Gina Osinski**

**MOTION TO APPROVE ITEM 1-4**

Motion by Mr. Whitman and seconded by Mr. Gilmore

1. Motion to approve the second reading and adoption of the following policies and regulations as recommended by the full Governance Committee of the Board.

| <b>Regulation</b> | <b>Title</b>   | <b>New/Revised</b> |
|-------------------|--|--------------------|
| 1581              | Domestic Violence (M)                                | New                |
| 5330              | Administration of Medication (M)                     | Revised            |
| 8220              | School Closing                                       | Revised            |
| <b>Policy</b>     | <b>Title</b>   | <b>New/Revised</b> |
| 0152              | Board Officers                                       | Revised            |
| 1581              | Domestic Violence (M)                                | Revised            |
| 2422              | Health & Physical Education (M)                      | Revised            |
| 5330              | Administration of Medications (M)                    | Revised            |
| 7243              | Supervision of Construction (M)                      | Revised            |
| 8210              | School Year (M)                                      | Revised            |
| 8220              | School Day (M)                                       | Revised            |
| 8462              | Reporting Potentially Missing or Abused Children (M) | Revised            |

2. Motion to reaffirm and adopt the by-laws, policies, actions, rules, and regulations, and participation in the New Jersey Interscholastic Athletic Association for the 2020-2021 school year, adopted by prior and this Board(s) of Education of the Audubon Public School District, with annual dues of \$2,500.00.

MINUTES OF MEETING OF THE AUDUBON BOARD OF EDUCATION MAY 13, 2020

- 3. Motion to approve granting authorization to the superintendent to offer any necessary employment contracts for the 2020-2021 school year to be ratified and affirmed at the next regularly scheduled meeting of the Board of Education.
- 4. Motion to approve the following modifications to the 2019-2020 district calendar as listed:
  - Removal of rolling in-service days and assignment of the in-service day to June 19, 2020
  - Removal of the early dismissal day for AHS on June 12, 2020
  - Removal of the early dismissal days from June 15 through June 18
  - Removal of the early dismissal day for HAS & MAS on June 19, 2020

Updated 2019-20 District Calendar

Motion to Approve Item(s) 1 through 4: J. Whitman Second: R. Gilmore

**Roll Call:**

- |                            |                        |                        |                        |
|----------------------------|------------------------|------------------------|------------------------|
| <u>X</u> James Blumenstein | <u>X</u> Pam Chiaradia | <u>X</u> Ralph Gilmore | <u>X</u> Nancy Schiavo |
| <u>X</u> Allison Cox       | <u>X</u> Joseph Ryan   | <u>X</u> Jeff Whitman  |                        |
| <u>X</u> Tara Butrica      | <u>X</u> Ammie Davis   | <u>X</u> Gina Osinski  |                        |

**VOTE FOR ITEM S 1-4**

Approved by unanimous roll call (10-0)

**XI. OPERATIONS: Chairperson: Mrs. Cox – Committee Members: Mrs. Chiaradia, Mr. Gilmore, Mr. Whitman, Alternate: Mrs. Davis**

**MOTION TO APPROVE ITEMS 1-15**

Motion by Mr. Gilmore and seconded by Ms. Chiaradia

- 1. Board Secretary’s Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of March 2020. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.  
  
March Board Secretary’s Report
- 2. Cash Reconciliation Report in accordance with 18A:17-36 and 18A:17-9 for the month of March 2020. The Cash Reconciliation Report and Secretary’s reports are in agreement for the month of March 2020.  
  
March Cash Reconciliation Report
- 3. Board Secretary in accordance with N.J.A.C. 6A:23A – 16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.
- 4. Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4 We certify that after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.
- 5. Motion to approve line item transfers for the month of March 2020.

MINUTES OF MEETING OF THE AUDUBON BOARD OF EDUCATION MAY 13, 2020

March Line Item Transfers

- 6. Motion to approve the bills payable list for May 2020 in the amount of \$190,474.13 when certified.

May Bill List

- 7. Motion to acknowledge Safety Drills conducted in the District Schools:

**NOT IN OPERATION AS OF 3/16/20**

**Haviland Avenue School**

**Mansion Avenue School**

**Audubon High School**

- 8. Motion to approve Inverso and Stewart, LLC as auditors for the 2020/2021 school year at a fee of \$ 24,700.00. No fee increase from 2019/2020 school year.
- 9. Motion to approve Garrison Architects as architect of record for the 2020/2021 school year as per fee schedule on file. No fee increase from 2019/2020 school year.
- 10. Motion to approve the firm Parker McCay as Solicitor for the 2020/2021 school year as per fee schedule on file. No fee increase from 2019/2020 school year
- 11. Motion to approve the following Physicians of Record for the 2020/20201 school year at a fee of \$6,000.00 each:  
Haddonfield Direct Primary Care (Dr. James J. Runfola)  
Rothman Institute (Dr. Paul A. Marchetto)
- 12. Motion to approve Brown and Brown Benefit Advisors as Student Accident Insurance Brokers for the 2020-2021 school year.
- 13. Motion to approve Student Accident Coverage with Monarch Management Corporation for the 2020/2021 school year at an annual premium of \$39,669.00. No fee increase from 2019/2020 school year
- 14. Motion to approve Plan Connect as 403 B (Tax Sheltered) Administrator for the 2020/2021 school year at a fee of \$1.50 per month per participant with active account.
- 15. Motion to approve 1st Colonial Bank and William Penn Bank as depositories of record for the 2020/2021 school year.

Motion to Approve Item(s) 1 through 15: R. Gilmore Second: P. Chiaradia

**Roll Call:**

- X James Blumenstein    X Pam Chiaradia    X Ralph Gilmore    X Nancy Schiavo
- X Allison Cox    X Joseph Ryan    X Jeff Whitman
- X Tara Butrica    X Ammie Davis    X Gina Osinski

**VOTE FOR ITEMS 1-15**

Approved by unanimous roll call (10-0)

**MOTION TO APPROVE ITEMS 16-31**

Motion by Mr. Gilmore and seconded by Ms. Chiaradia

16. Motion to approve authorized signatories on following accounts:

- Warrant - Superintendent, Business Administrator
- Payroll - Superintendent, Business Administrator
- Agency - Superintendent, Business Administrator
- Student Activities - Superintendent, Business Administrator
- Unemployment Trust - Superintendent, Business Administrator
- Community Education - Business Administrator, Coordinator
- Athletic Officials - Superintendent, Business Administrator, Supervisor of Athletics

17. Motion to approve the Retrospect as the designated official newspaper of the Audubon Board of Education for releases and that the Courier Post be designated as an alternate, all in accordance with the Open Public Meetings Act.

18. Motion to establish Petty cash amounts for the 2020-2021 school year as follows:

|                  |          |
|------------------|----------|
| Board Office -   | \$200.00 |
| Superintendent - | \$100.00 |
| Maintenance -    | \$100.00 |
| Mansion Ave -    | \$100.00 |
| Haviland Ave -   | \$100.00 |
| Keys Program -   | \$100.00 |

19. Motion to approve the agreement with Camden County Educational Services Commission to provide the following services on an as needed basis at an administrative fee of 5% for the 2020/2021 school year:

- Transportation Services
- Non-public School Services
- CST and Professional Services
- Related Services
- Public School Certificated staff services
- Communications and Public Relations Services

20. Motion to approve the Resolution to renew membership with the Burlington County Insurance Pool Joint Insurance Fund (BCIP JIF) for the 2020/2021 school year.

Resolution to Renew Membership

21. Motion to approve the Risk Management Consultant Agreement with the Burlington County Insurance Pool Joint Insurance Fund (BCIP JIF) for the 2020/2021 school year.

Risk Management Consultant Agreement

22. Motion to approve the Indemnity and Trust Agreement with the Burlington County Insurance Pool Joint Insurance Fund (BCIP JIF) for the 2020/2021 school year.

Indemnity And Trust Agreement

23. Motion to approve the Resolution appointing a Risk Management Consultant with the Burlington County Insurance Pool Joint Insurance Fund (BCIP JIF) for the 2020/2021 school year.

Resolution Appointing A Risk Management Consultant

MINUTES OF MEETING OF THE AUDUBON BOARD OF EDUCATION MAY 13, 2020

- 24. Motion to approve the food service management company cost reimbursable contract renewal with Nutri-Serve at a cost of \$31,200.00 for the 2020/2021 school year. Increase by \$600.00 from the 2019-2020 school year.
- 25. Motion to approve the following cafeteria prices for the 2020/2021 school year (Student and Teacher Lunches were raised by \$0.10 from the 2019-2020 price).

| Student             | Price  |
|---------------------|--------|
| Lunch – High School | \$3.30 |
| Lunch – Elementary  | \$2.85 |
| Lunch – Reduced     | \$0.40 |

| Student                 | Price  |
|-------------------------|--------|
| Breakfast – High School | \$1.70 |
| Breakfast – Elementary  | \$1.30 |
| Breakfast – Reduced     | \$0.30 |

| Adult     | Price  |
|-----------|--------|
| Lunch     | \$4.20 |
| Breakfast | \$2.20 |

- 26. Motion to approve the agreement between the Collingswood Board of Education and the Audubon Board of Education whereas the Collingswood School District will provide maintenance services to the Audubon Public School District effective July 1, 2020 through June 30, 2021.
- 27. Motion to approve the Superintendent and the Business Administrator to perform all necessary transfers and adjustments to close out the 2019/2020 school year budget and present the same to the Board at the next available meeting.
- 28. Motion to approve the establishing of a portion of every meeting of the Board of Education as a closed session of the meeting to discuss any legally approved topics when such topics need discussion.
- 29. Motion to approve the Student Support Service Agreement between the Family First Counseling, LLC (Elizabeth L. Scotto Di Pertea) and the Audubon Board of Education in the Borough of Audubon from September 1, 2020 through June 30, 2021 at an annual fee of \$35,540.00, payable in ten (10) monthly installments of \$3,554.00 commencing on September 1, 2020 due on the first day of each month.

Student Support Services Agreement

- 30. Motion to authorize the school business administrator to borrow funds not to exceed \$847,320.00 in advance of the June 2020 state aid payments with 1<sup>st</sup> Colonial Bank (Interest to be paid by the State of New Jersey).
- 31. Motion to award a contract to South Jersey Elevator, LLC to renovate elevator in the Audubon Junior-High School in the amount of \$ 110,295.00. This is to request an award of a contract without the receipt of formal bids as an Emergency Procurement pursuant to N.J.S.A. 40A:11-6 and 18A:18A-7 and N.J.A.C 5:34-6.1 as project will be funded through Emergency Aid received by the district in the 2019-2020 school year.

Motion to Approve Item(s) 16 through 31:  R. Gilmore  Second:  P. Chiaradia

**Roll Call:**

X  James Blumenstein     X  Pam Chiaradia     X  Ralph Gilmore     X  Nancy Schiavo

MINUTES OF MEETING OF THE AUDUBON BOARD OF EDUCATION MAY 13, 2020

- X Allison Cox                      X Joseph Ryan                      X Jeff Whitman  
X Tara Butrica                      X Ammie Davis                      X Gina Osinski

**VOTE FOR ITEMS 16-31**

Approved by unanimous roll call (10-0)

**XII. EDUCATION: Chairperson: Ms. Schiavo - Committee Members: Mr. Blumenstein, Ms. Osinski, Mr. Ryan, Alternate: Ms. Butrica**

**MOTION TO APPROVE ITEMS 1-7**

Motion by Ms. Davis and seconded by Ms. Cox

1. Motion to approve the issuance of written decisions affirming, rejecting, or modifying the Superintendent’s determination in regard to incident(s) reported at the April 8, 2020 meeting of the Board of Education.

| School | Incident Report Number | Board Determination |
|--------|------------------------|---------------------|
| HS     | N/A                    | N/A                 |
| HAS    | N/A                    | N/A                 |
| MAS    | N/A                    | N/A                 |

2. + Student Statistics May 2020

| Date   | Haviland Avenue | Mansion Avenue | Audubon Jr./Sr. HS | Out of District | Total |
|--------|-----------------|----------------|--------------------|-----------------|-------|
| 5/1/20 | 276             | 393            | 808                | 24              | 1501  |
| 4/1/20 | 276             | 393            | 807                | 25              | 1501  |
| 5/1/19 | 318             | 386            | 796                | 27              | 1527  |

3. Motion to re-adopt the current curriculum standards (New Jersey Student Learning Standards), existing curriculum, textbooks, and other educational resources for the 2020-2021 school year as on file in the Board Office.
4. Motion to authorize the Audubon Board of Education to collect and maintain the following pupil records by authorized and certificated personnel:
- a. Attendance Reports
  - b. Class Rank and Grade Point Average
  - c. Counselor Notes of Parent/Student/Teacher Conferences
  - d. Child Study Team Information
  - e. Discipline Violations
  - f. Driver Education Course Verification
  - g. Grade Reports
  - h. Health Records
  - i. HIB Investigations & Correspondence
  - j. Listing of Participants in Clubs and Activities
  - k. New Jersey SMART Data (various)
  - l. Progress Reports
  - m. Recommendation Letters
  - n. Registration Information and Proof of Residency (including Transfer Students)



- o. Sports Participation including Health Records
- p. Suspension Notices
- q. Transcripts 9 through 12
- r. Test Results including but not limited to Access for ELLs, ACT, AP Exams, ASVAB, DLM, DRA, PSAT, NJSLA (PARCC), NWEA MAP, SAT I, SAT II, Student Growth Objectives.

5. Motion to approve the Audubon School District to provide busing, if available, for field trips for the Brooklawn and Mount Ephraim School Districts for the 2020–2021 school year at the below rate:

|                   |                      |
|-------------------|----------------------|
| Driver            | \$30.00/hour         |
| Fuel              | \$0.55/miles         |
| <b>Tolls</b>      | <b>If Applicable</b> |
| Additional charge | 25% above cost       |

6. Motion to approve the Professional Services Proposal between the Camden County Educational Services Commission and the Audubon Public School District for Palak Aurora, current district Occupational Therapist for the 2020-2021 school year for two (2) days a week, \$34,272.00 for the year.

Professional Services Proposal

7. Motion to approve the submission of the proposed Comprehensive Equity Plan Statement of Assurance for the 2020-2021 school year.

Comprehensive Equity Plan Statement of Assurance

Motion to Approve Item(s) 1 through 7: A. Davis Second: A. Cox

**Roll Call:**

- |                            |                        |                        |                        |
|----------------------------|------------------------|------------------------|------------------------|
| <u>X</u> James Blumenstein | <u>X</u> Pam Chiaradia | <u>X</u> Ralph Gilmore | <u>X</u> Nancy Schiavo |
| <u>X</u> Allison Cox       | <u>X</u> Joseph Ryan   | <u>X</u> Jeff Whitman  |                        |
| <u>X</u> Tara Butrica      | <u>X</u> Ammie Davis   | <u>X</u> Gina Osinski  |                        |

**VOTE FOR ITEMS 1-7**

Approved by unanimous roll call (10-0)

**XIII. HUMAN RESOURCES: Chairperson: Mrs. Davis, Committee Members: Mrs. Cox, Mr. Gilmore, Mr. Whitman, Alternate: Mrs. Chiaradia**

**MOTION TO APPROVE ITEMS 1-15**

Motion by Ms. Cox and seconded by Mr. Gilmore

- 1. + Motion to approve the long-term substitute Elementary Teacher contract for Brittany Green from April 20, 2020 through June 30, 2020 at BA Step 1 (\$256.00 per day) no benefits; time worked does not count towards the acquisition of tenure. Final approval is pending the completion of all Audubon Board of Education and New Jersey Department of Education requirements.
- 2. + Motion to approve the long-term substitute Elementary Teacher contract for Brittany Green from September 1, 2020 through January 6, 2021 at BA Step 1 (\$260.00 per day) no benefits; time worked does not count towards the acquisition of tenure. Final approval is pending the completion of all Audubon Board of

MINUTES OF MEETING OF THE AUDUBON BOARD OF EDUCATION MAY 13, 2020

Education and New Jersey Department of Education requirements.

3. Motion to eliminate a part-time one-on-one instructional aide position at the Haviland Avenue Elementary School due to a change in student needs and terminating the individual employed in that position.
4. + Motion to approve the Special Education teacher contract for Theresa Salamone for the 2020-2021 school year in accordance with the 2018-2021 negotiated contract between the Audubon Board of Education and the Audubon Education Association at MA - Step 13, \$80,400.00, pending the completion of all Audubon Board of Education and New Jersey Department of Education requirements.
5. Motion to approve the Teacher of Science contract for Eric Miller for the 2020-2021 school year in accordance with the 2018-2021 negotiated contract between the Audubon Board of Education and the Audubon Education Association at MA - Step 16/17, \$92,400.00, pending the completion of all Audubon Board of Education and New Jersey Department of Education requirements at the recommendation of the Superintendent of Schools.
6. Motion to approve the Teacher of Mathematics contract for Patricia Martel for the 2020-2021 school year in accordance with the 2018-2021 negotiated contract between the Audubon Board of Education and the Audubon Education Association at MA - Step 16/17, \$92,400.00, pending the completion of all Audubon Board of Education and New Jersey Department of Education requirements at the recommendation of the Superintendent of Schools.
7. Motion to approve the first year tenure track Teacher of World Language contract for Jeanine Motta for the 2020-2021 school year in accordance with the 2018-2021 negotiated contract between the Audubon Board of Education and the Audubon Education Association at MA – Step 3, \$57,900.00, pending the completion of all Audubon Board of Education and New Jersey Department of Education requirements at the recommendation of the Superintendent of Schools.
8. Motion to approve the first year tenure Teacher of Art contract for Carly Burton for the 2020-2021 school year in accordance with the 2018-2021 negotiated contract between the Audubon Board of Education and the Audubon Education Association at MA – Step 3, \$57,900.00, pending the completion of all Audubon Board of Education and New Jersey Department of Education requirements at the recommendation of the Superintendent of Schools.
9. Motion to approve the first year tenure track School Nurse (AHS) contract for Lauren M. Grady for the 2020-2021 school year in accordance with the 2018-2021 negotiated contract between the Audubon Board of Education and the Audubon Education Association at BSN – Step #4, \$56,000.00, pending the completion of all Audubon Board of Education and New Jersey Department of Education requirements at the recommendation of the Superintendent of Schools.
10. + Motion to approve the first year tenure School Nurse (MAS) contract for Monica Ochal for the 2020-2021 school year in accordance with the 2018-2021 negotiated contract between the Audubon Board of Education and the Audubon Education Association at BSN – Step #4 \$56,000.00, pending the completion of all Audubon Board of Education and New Jersey Department of Education requirements at the recommendation of the Superintendent of Schools.
11. + Motion to rescind a request from Barbara McNulty, Special Education Aide at Haviland Avenue School, to invoke a Family Leave of Absence, effective May 18, 2020 to June 19, 2020, as described below:

|                                    |                         |
|------------------------------------|-------------------------|
| May 18, 2020 through June 19, 2020 | Paid Leave/Personal Day |
| May 18, 2020 through June 19, 2020 | Federal FMLA            |
12. Motion to authorize the renewal of contracts for and the reemployment of the following non-tenured

MINUTES OF MEETING OF THE AUDUBON BOARD OF EDUCATION MAY 13, 2020

administrators for the 2020-2021 school year in accordance with the negotiated 2018-2021 contract between the Audubon Board of Education and the Audubon Administrators Association at the recommendation of the Superintendent of Schools.

| <b>3rd Year</b>  | <b>Date of Tenure</b> | <b>Title</b>                           | <b>Months</b> | <b>Salary</b> |
|------------------|-----------------------|--|---------------|---------------|
| Adrienne McManis | 07/02/2022            | Principal – HAS                        | 12            | \$127,308.00  |
| <b>4th Year</b>  | <b>Date of Tenure</b> | <b>Title</b>                           | <b>Months</b> | <b>Salary</b> |
| Shamus Burke     | 10/24/2021            | Director of Curriculum and Instruction | 12            | \$118,818.00  |

13. Motion to authorize and issue a tenure contract to the following administrator for the 2020-2021 school year (retro-active to 03/06/20) in accordance with the negotiated 2018-2021 contract between the Audubon Board of Education and the Audubon Administrators Association at the recommendation of the Superintendent of Schools.

| <b>Name</b>     | <b>Title</b>                             | <b>Months</b> | <b>Salary</b> | <b>Longevity</b> |
|-----------------|--|---------------|---------------|------------------|
| Noelle Bisinger | Supervisor of Special Education Services | 12            | \$115,548.00  | 0                |

14. Motion to authorize the renewal of contracts for and the reemployment of the following tenured administrators for the 2020-2021 school year in accordance with the negotiated 2018-2021 contract between the Audubon Board of Education and the Audubon Administrators Association at the recommendation of the Superintendent of Schools.

| <b>Name</b>     | <b>Title</b>                  | <b>Months</b> | <b>Salary</b> | <b>Longevity</b> |
|-----------------|-------------------------------|---------------|---------------|------------------|
| Robert Buchs    | High School Principal         | 12            | \$150,819.00  | \$1,250.00       |
| Anthony Carbone | Supervisor of Athletics       | 12            | \$132,561.00  | \$1,250.00       |
| Kelly Reising   | Director of School Counseling | 12            | \$117,159.00  | 0                |
| Bonnie Smeltzer | Mansion Avenue Principal      | 12            | \$144,372.00  | \$1,250.00       |

15. + Motion to authorize the renewal of contracts for and the reemployment of the following non-tenured certificated personnel for the 2020-2021 school year in accordance with the negotiated 2018-2021 contract between the Audubon Board of Education and the Audubon Education Association at the recommendation of the Superintendent of Schools.

| <b>2<sup>nd</sup> Year Personnel</b> | <b>Date of Tenure</b> | <b>Degree</b> | <b>Step</b> | <b>FTE</b> |
|--------------------------------------|-----------------------|---------------|-------------|------------|
| Taylor Lebbakken                     | 9/2/2023              | BA            | 4           | 1          |

MINUTES OF MEETING OF THE AUDUBON BOARD OF EDUCATION MAY 13, 2020

|                           |                       |               |             |            |
|---------------------------|-----------------------|---------------|-------------|------------|
| Yael Shemesh Lewandowski  | 9/2/2023              | MA + 30       | 9           | 1          |
| <b>3rd Year Personnel</b> | <b>Date of Tenure</b> | <b>Degree</b> | <b>Step</b> | <b>FTE</b> |
| Zachary Bentley           | 9/2/22                | BA            | 2           | 1.0        |
| Carl Ellinwood            | 9/2/22                | MA + 30       | 5           | 1.0        |
| Krista Little             | 9/2/22                | BA            | 2           | 1.0        |
| Rebecca Gilbert           | 9/2/2022              | BA            | 2           | 1          |
| Jillian Long              | 9/2/22                | BA            | 7           | 0.615      |
| Maria McCutcheon          | 12/18/22              | MA            | 9           | 1.0        |
| Bianca Saunders           | 9/2/22                | BA            | 3           | 1.0        |
| Kyle Shireman             | 6/2/22                | MA + 30       | 9           | 1.0        |
| John Walsh                | 9/2/22                | MA            | 13          | 1.0        |
| Erica Wenzel              | 9/2/22                | MA            | 6           | 1.0        |
| <b>4th Year Personnel</b> | <b>Date of Tenure</b> | <b>Degree</b> | <b>Step</b> | <b>FTE</b> |
| Bridget Bialecki          | 9/6/21                | BA + 30       | 4           | 0.87       |
| Pennie Bigelow            | 9/2/21                | MA + 30       | 16-17       | 1.0        |
| Jordan Daminger           | 9/2/21                | BA            | 3           | 1.0        |
| Brenda Gifford            | 9/2/21                | BA            | 4           | 1.0        |
| Theresa Klaus *           | 7/27/21               | MA            | 5           | 1.0        |
| Colleen McFetridge        | 9/2/21                | MA            | 6           | 1.0        |
| Carly Meyer               | 9/2/21                | MA            | 6           | 1.0        |
| Pamela Niglio *           | 2/7/21                | BA            | 6           | 0.548      |

\* Denotes a tenure date prior to the new school year.

Motion to Approve Item(s) 1 through 15: A. Cox Second: Mr. Gilmore

**Roll Call:**

X James Blumenstein      X Pam Chiaradia      X Ralph Gilmore      X Nancy Schiavo  
X Allison Cox                X Joseph Ryan            X Jeff Whitman  
X Tara Butrica                X Ammie Davis            X Gina Osinski

**VOTE FOR ITEMS 1-15**

Approved by unanimous roll call (10-0)

**MOTION TO APPROVE ITEMS 16-30**

Motion by Mr. Whitman and seconded by Ms. Davis

16. Motion to authorize and issue tenure contracts to the following certificated personnel for the 2020-2021 school year in accordance with the negotiated 2018-2021 contract between the Audubon Board of Education and the Audubon Education Association at the recommendation of the Superintendent of Schools.

| <b>Name</b>    | <b>Date of Tenure</b> | <b>Degree</b> | <b>Step</b> | <b>FTE</b> |
|----------------|-----------------------|---------------|-------------|------------|
| Daniel Carter  | 9/2/20                | BA + 30       | 4           | 1          |
| Daniel Cosenza | 9/2/20                | BA            | 4           | 1          |
| Patrick Moran  | 9/2/20                | BA            | 3           | 1          |

17. Motion to authorize the renewal of contracts for and the reemployment of the following tenured junior-senior high school certificated personnel for the 2020-2021 school year in accordance with the 2018-2021 negotiated contract between the Audubon Board of Education and the Audubon Education Association at the recommendation of the Superintendent of Schools.

| <b>NAME</b>          | <b>DEGREE</b> | <b>STEP</b> | <b>LONGEVITY</b> | <b>FTE</b> |
|----------------------|---------------|-------------|------------------|------------|
| Denise Allman        | BA            | 13          |                  | 1.0        |
| Dennis Bantle        | BA            | 16-17       |                  | 1.0        |
| Patricia Bevelheimer | MA            | 16-17       |                  | 0.474      |
| Marie Bonvetti       | MA            | 8           |                  | 1.0        |
| Amy Bulskis          | BA            | 15          |                  | 1.0        |
| Stacy Caltagirone    | BA            | 4           |                  | 1.0        |
| Melissa Cecchini     | BA            | 10          |                  | 1.0        |
| Andrea Collazzo      | MA            | 16-17       | \$4,000.00       | 1.0        |
| Luke Collazzo        | BA            | 16-17       |                  | 1.0        |
| Adam Cramer          | BS            | 6           |                  | 1.0        |
| Lee DeLoach          | BA            | 16-17       | \$4,000.00       | 1.0        |
| Angela DiFilippo     | MA            | 7           |                  | 1.0        |

MINUTES OF MEETING OF THE AUDUBON BOARD OF EDUCATION MAY 13, 2020

|                        |         |       |                           |     |
|------------------------|---------|-------|---------------------------|-----|
| Larae Drinkhouse       | MA      | 5     |                           | 1.0 |
| Bruce Dyer             | BS + 30 | 16-17 | \$4,000.00,<br>\$5,000.00 | 1.0 |
| Dawn Ewing             | MA      | 16-17 |                           | 1.0 |
| Wilma Fitzpatrick      | BA+30   | 14    |                           | 1.0 |
| Laurie Georgel         | BA      | 11    |                           | 1.0 |
| Catherine Gidjunis     | BA      | 4     |                           | 1.0 |
| Roberta Hanson-Swinney | MA      | 6     |                           | 1.0 |
| Christopher Harris     | BA      | 16-17 |                           | 1.0 |
| Matthew Harter         | BA      | 7     |                           | 1.0 |
| Steven Ireland         | BA      | 9     |                           | 1.0 |
| Ryan Knaul             | BA      | 6     |                           | 1.0 |
| Mary Knoll             | MA      | 8     |                           | 1.0 |
| Alvina LaCasse         | MA      | 14    |                           | 1.0 |
| Scott LaPayover        | BA      | 16-17 | \$4,000.00                | 1.0 |
| Ronald Latham          | BA      | 8     |                           | 1.0 |
| Kathleen Lin           | BA      | 16-17 |                           | 1.0 |
| Dirk Manskopf          | MA      | 11    |                           | 1.0 |
| Sebastian Marino       | MA      | 16-17 |                           | 1.0 |
| Ashley McGuire         | BA      | 15    |                           | 1.0 |
| Erika Miliarexis       | MA      | 9     |                           | 1.0 |
| Andria Morrison        | BA      | 4     |                           | 1.0 |
| Janelle Mueller        | BA      | 8     |                           | 1.0 |
| Patty Myers-Griffith   | BA      | 16-17 | \$4,000.00                | 1.0 |
| David Niglio           | MA+30   | 15    |                           | 1.0 |

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|                       |       |       |            |      |
|-----------------------|-------|-------|------------|------|
| Jessica Pitt          | MA    | 4     |            | 1.0  |
| Maria Pousatis        | MA    | 16-17 |            | 1.0  |
| Daniel Reed           | BA    | 5     |            | 1.0  |
| Thea Ricci            | BA    | 16-17 |            | 1.0  |
| Elaine Root           | BA    | 7     |            | 1.0  |
| Daniel Rowan          | MA    | 16-17 |            | 1.0  |
| Nancy Scully          | MA+30 | 14    |            | 1.0  |
| William Scully        | BA    | 16-17 |            | 1.0  |
| Sharon Selby          | BA    | 16-17 |            | 1.0  |
| Donald Seybold        | MA    | 16-17 | \$4,000    | 1.0  |
| Donna Stack           | BA    | 12    |            | 1.0  |
| Dustin Stiles         | BA    | 6     |            | 1.0  |
| Michael Stubbs        | BA    | 16-17 |            | 1.0  |
| Christopher Sylvester | BA    | 8     |            | 1.0  |
| Lori Tanenbaum        | BA    | 5     |            | 1.0  |
| Virginia Tappin       | BA    | 16-17 |            | 1.0  |
| Michael Tiedeken      | BA+30 | 16-17 |            | 1.0  |
| Michael Tomasetti     | MA    | 16-17 |            | 1.0  |
| Wendy VanFossen       | MA    | 16-17 | \$4,000.00 | 1.0  |
| Deborah Waite         | BA    | 12    |            | 1.0  |
| Marge Walsh           | MA    | 16-17 |            | 0.40 |
| Emily Warren          | MA    | 4     |            | 1.0  |
| Matthew Webb          | BA    | 16-17 |            | 1.0  |
| Eileen Willis         | BA    | 14    |            | 1.0  |
| Katherine Wilson      | BA    | 16-17 |            | 1.0  |

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|                |    |       |  |     |
|----------------|----|-------|--|-----|
| Nancy Wolgamot | MA | 16-17 |  | 1.0 |
|----------------|----|-------|--|-----|

18. + Motion to authorize the renewal of contracts for and the reemployment of the following tenured elementary school certificated personnel for the 2020-2021 school year in accordance with the 2018-2021 negotiated contract between the Audubon Board of Education and the Audubon Education Association at the recommendation of the Superintendent of Schools.

| NAME              | DEGREE  | STEP  | LONGEVITY | FTE  |
|-------------------|---------|-------|-----------|------|
| Ilana Ablon       | MA      | 16-17 |           | 1.0  |
| Kelly Angelone    | BA      | 7     |           | 1.0  |
| Ann Alston        | BS      | 14    |           | 1.0  |
| Christine Batra   | MA      | 12    |           | 0.62 |
| Jennifer Battista | BA      | 12    |           | 1.0  |
| Francine Bechtel  | MA      | 7     |           | 1.0  |
| Jennifer Beebe    | BA      | 13    |           | 1.0  |
| Karen Bowers      | BA      | 9     |           | 1.0  |
| Kim Brach         | BA      | 11    |           | 1.0  |
| Christine Brady   | BA      | 15    |           | 1.0  |
| Amanda Brown      | BA      | 8     |           | 1.0  |
| Natalie Busarello | MA      | 4     |           | 1.0  |
| Jane Byrne        | MA      | 13    |           | 1.0  |
| Jenna Casey       | MA      | 4     |           | 1.0  |
| Shelly Chester    | BA      | 11    |           | 1.0  |
| Christie Cochran  | BA      | 6     |           | 0.87 |
| Alycia Colucci    | BA      | 12    |           | 1.0  |
| Debra Costello    | BA + 30 | 8     |           | 1.0  |
| Kim Coyle-Felix   | BA      | 16-17 |           | 1.0  |
| Eunice Englehart  | MA      | 6     |           | 1.0  |



MINUTES OF MEETING OF THE AUDUBON BOARD OF EDUCATION MAY 13, 2020

|                      |         |       |            |      |
|----------------------|---------|-------|------------|------|
| Beth Evans (Crosby)  | BA      | 16-17 |            | 1.0  |
| Melissa Falkowski    | BA      | 13    |            | 1.0  |
| Carrie Figueroa      | MA      | 6     |            | 1.0  |
| Christine Fox        | MA + 30 | 5     |            | 1.0  |
| Kathy Giambri        | BA      | 16-17 | \$4,000.00 | 1.0  |
| Shannon Horan        | MA      | 8     |            | 1.0  |
| Katie Hueber         | BA      | 15    |            | 1.0  |
| Roberta Ignaczewski  | BA      | 11    |            | 1.0  |
| Sue Jenkinson        | BA      | 16-17 | \$4,000.00 | 1.0  |
| Christine Karageogis | BA      | 16-17 |            | 0.87 |
| Rose Lang            | MA      | 13    |            | 1.0  |
| Jillian Matysik      | MA + 30 | 11    |            | 1.0  |
| JoAnne McCarty       | BA      | 9     |            | 1.0  |
| Jennifer McClellan   | BA + 30 | 15    |            | 1.0  |
| Elizabeth McCurdy    | MA      | 8     |            | 1.0  |
| Lisa McGilloway      | MA      | 16-17 | \$4,000.00 | 1.0  |
| Sharon McLaren       | MA      | 13    |            | 0.50 |
| Cherie McNellis      | BA      | 9     |            | 1.0  |
| Maddy Meehan         | BA      | 10    |            | 1.0  |
| Kelly Miller         | BA      | 12    |            | 1.0  |
| Susan Moore          | MA      | 16-17 |            | 1.0  |
| Denise Murphy        | MA      | 13    |            | 0.82 |
| Cara Novick          | MA      | 14    |            | 1.0  |
| Catherine Olivieri   | BA      | 10    |            | 0.50 |
| Judy Ottiano         | BA      | 16-17 | \$4,000.00 | 1.0  |

MINUTES OF MEETING OF THE AUDUBON BOARD OF EDUCATION MAY 13, 2020

|                   |         |       |            |      |
|-------------------|---------|-------|------------|------|
| Amy Phillips      | BA + 30 | 6     |            | 1.0  |
| Nicole Racite     | BA      | 4     |            | 1.0  |
| Bradley Rehn      | BA      | 6     |            | 1.0  |
| Christy Rehn      | BA      | 12    |            | 1.0  |
| Paul Rogers       | MA      | 15    |            | 1.0  |
| Chelsea Rohner    | BA + 30 | 4     |            | 1.0  |
| Kristen Rosenberg | MA      | 6     |            | 1.0  |
| Leslie Rybacki    | MA      | 9     |            | 1.0  |
| Ralph Schiavo     | BA      | 16-17 |            | 1.0  |
| Sue Selby         | BA      | 16-17 | \$4,000.00 | 1.0  |
| Jaclyn Sloan      | MA      | 16-17 |            | 0.20 |
| Nicole Szymanski  | MA      | 12    |            | 1.0  |
| Blake Zetusky     | BA      | 10    |            | 1.0  |

19. Motion to authorize the renewal of contracts for and the reemployment of the following maintenance/grounds staff for the 2020-2021 school year in accordance with the 2018-2021 negotiated contract between the Audubon Board of Education and the Audubon Education Association at the recommendation of the Superintendent of Schools.

| Name            | Months | Position                | Step | License(s)  | Longevity   |
|-----------------|--------|-------------------------|------|---|---|
| Joe Constantino | 12     | Maintenance<br>Mechanic | 4    | \$550.00 Boiler<br>\$550.00 Refrigeration           |   |
| Luke Difilippo  | 12     | Maintenance<br>Grounds  | 4    | \$550.00 Core<br>\$550.00 Turf                      |   |
| James Hollander | 12     | Maintenance<br>Mechanic | 11   | \$550.00 HVAC<br>\$550.00 LIC                       |   |
| Jeffrey Vilardo | 12     | Maintenance<br>Grounds  | 11   | \$550.00 Boiler<br>\$2700.00 Head<br>Grounds Keeper | \$600.00 – Long. 5 Yr.<br>\$800.00 – Long. 10 Yr.<br>\$1000.00 – Long. 15 Yr.<br>\$1200.00 – Long. 20 Yr. |

20. Motion to authorize the renewal of contracts for and the reemployment of the following

MINUTES OF MEETING OF THE AUDUBON BOARD OF EDUCATION MAY 13, 2020

custodial staff for the 2020-2021 school year in accordance with the 2018-2021 negotiated contract between the Audubon Board of Education and the Audubon Education Association at the recommendation of the Superintendent of Schools.

21.

| Name               | Months/Hours | Step | License(s)                                | Longevity  |
|--------------------|--------------|------|---|--|
| Teresa Bargas      | 12           | 5    |   |  |
| Philip Batista     | 12           | 4    |   | \$600.00 – Long 5 Yr.  |
| Hector Castro      | 12           | 9    | \$550.00 – Boiler                         | \$600.00 – Long. 5 Yr.<br>\$800.00 – Long. 10 Yr.  |
| Doretta Geserick   | 12           | 3    |   |  |
| Theodore Jenkinson | 12           | 16   | \$550.00 Boiler<br>\$4000.00-- Lead Cust. | \$600.00 – Long. 5 Yr.<br>\$800.00 – Long. 10 Yr.<br>\$1000.00 – Long. 15 Yr.<br>\$1200.00 – Long. 20 Yr.- |
| Genevieve Kube     | 12           | 12   | \$550.00 Boiler                           | \$600.00 – Long. 5 Yr.<br>\$800.00 – Long. 10 Yr.  |
| Sonia Laracuente   | 12           | 11   | \$550.00 Boiler                           | \$600.00 – Long. 5 Yr.<br>\$800.00 – Long. 10 Yr.  |
| Ronald Lippincott  | 12           | 16   | \$550.00 – Boiler                         | \$600.00 – Long. 5 Yr.<br>\$800.00 – Long. 10 Yr.<br>\$1000.00 – Long. 15 Yr.                              |
| James O'Donnell    | 12           | 16   | \$550.00 Boiler<br>\$4000.00 – Lead Cust. | \$600.00 – Long. 5 Yr.<br>\$800.00 – Long. 10 Yr.  |
| Denise Pooley      | 12           | 5    |   | \$600.00 – Long. 5 Yr.<br>10/15/20   |
| Thomas VanFossen   | 12           | 16   | \$550.00 – Boiler                         | \$600.00 – Long. 5 Yr.<br>\$800.00 – Long. 10 Yr.<br>\$1000.00 – Long. 15 Yr.<br>\$1200.00 – Long. 20 Yr.  |
| Lester Jones       | 4 D – 20 H   | 5    |   |  |
| Patricia Lyons     | 5 D - 25 H   | 3    |   |  |
| Chuck Robinson     | 3 D – 16 H   | 4    |   |  |

Motion to authorize the renewal of contracts for and the reemployment of the following non-tenured secretarial staff for the 2020-2021 school year in accordance with the negotiated 2018-2021 contract between the Audubon Board of Education and the Audubon Education Association at the recommendation of the Superintendent of Schools.

| 4th Year Personnel | Date of Tenure | Month | Step | FTE  |
|--------------------|----------------|-------|------|------|
| Johanna Urban      | 9/2/21         | 10    | 7    | 0.74 |

MINUTES OF MEETING OF THE AUDUBON BOARD OF EDUCATION MAY 13, 2020

22. + Motion to authorize and issue tenure contracts to the secretarial staff for the 2020-2021 school year in accordance with the negotiated 2018-2021 contract between the Audubon Board of Education and the Audubon Education Association at the recommendation of the Superintendent of Schools.

| <b>Name</b>       | <b>Date of Tenure</b> | <b>Month</b> | <b>Step</b> | <b>FTE</b> |
|-------------------|-----------------------|--------------|-------------|------------|
| Michela Carr      | 9/2/20                | 10           | 6           | 0.74       |
| Melanie Borodziuk | 9/2/20                | 10           | 6           | 1.0        |

23. + Motion to authorize the renewal of contracts for and the reemployment of the following tenured secretarial staff for the 2020-2021 school year in accordance with the 2018-2021 negotiated contract between the Audubon Board of Education and the Audubon Education Association at the recommendation of the Superintendent of Schools.

| <b>Name</b>        | <b>Month</b> | <b>Step</b> | <b>Longevity</b>   |
|--------------------|--------------|-------------|--|
| Dawn Bentley       | 12           | 13          |  |
| Susan Clune        | 12           | 16          | \$500.00 - 10 Yr.<br>\$600.00 - 15 Yr.<br>\$1,000.00 - 20 Yr.        |
| Patricia Coyle     | 12           | 16          | \$500.00 - 10 Yr.<br>\$600.00 - 15 Yr.<br>\$1,000.00 - 20 Yr.        |
| Luanne Cross       | 12           | 6           | \$500.00 - 10 Yr.<br>\$600.00 - 15 Yr.<br>\$1,000.00 - 20 Yr.        |
| Jill Greway        | 10           | 9           |  |
| Cheryl Kane        | 12           | 15          | \$500.00 - 10 Yr.  |
| Lillian Mierkowski | 12           | 16          | \$500.00 - 10 Yr.<br>\$600.00 - 15 Yr.<br>\$1000.00 - 20 Yr.         |
| Meg Murray         | 10           | 8           | \$500.00 - 10 Yr.<br>\$600.00 - 15 Yr.<br>\$1,000.00 - 20 Yr. 4/5/21 |
| Joan Nolan         | 12           | 16          | \$500.00 - 10 Yr.<br>\$600.00 - 15 Yr.<br>\$1000.00 - 20 Yr.         |

24. Motion to authorize the renewal of contracts for and the reemployment of the following part-time (not to

MINUTES OF MEETING OF THE AUDUBON BOARD OF EDUCATION MAY 13, 2020

exceed 29.5 hours per week) non-tenured aides (general, instructional, special education) for the 2020-2021 school year in accordance with the negotiated 2018-2021 contract between the Audubon Board of Education and the Audubon Education Association at the recommendation of the Superintendent of Schools.

| <b>2<sup>nd</sup> Year Personnel</b> | <b>Date of Tenure</b> | <b>Title</b>           | <b>Step</b> | <b>Hours Per Week</b> |
|--------------------------------------|-----------------------|------------------------|-------------|-----------------------|
| Lisa Buzby                           | 9/5/23                | Instructional Aide     | 3           | 29.5                  |
| Justine Callahan                     | 9/5/23                | Special Education Aide | 5           | 29.5                  |
| Heather Fizur                        | 11/22/23              | Special Education Aide | 9           | 29.5                  |
| Shelby Hamilton                      | 9/5/23                | Instructional Aide     | 3           | 29.5                  |
| <b>3rd Year Personnel</b>            | <b>Date of Tenure</b> | <b>Title</b>           | <b>Step</b> | <b>Hours Per Week</b> |
| Susan Amorosi                        | 9/7/22                | Instructional Aide     | 15          | 29.5                  |
| Phyllis Barnes                       | 3/26/23               | Special Education Aide | 3           | 29.5                  |
| Kacie Curran                         | 9/6/22                | Special Education Aide | 6           | 29.5                  |
| Kristina Filachek                    | 12/7/22               | Special Education Aide | 3           | 29.5                  |
| Patrice Kilvington                   | 11/15/22              | Special Education Aide | 7           | 29.5                  |
| April Krause                         | 3/27/23               | Special Education Aide | 3           | 29.5                  |
| <b>4th Year Personnel</b>            | <b>Date of Tenure</b> | <b>Title</b>           | <b>Step</b> | <b>Hours Per Week</b> |
| Danielle Reich                       | 9/12/21               | Instructional Aide     | 10          | 29.5                  |

- Motion to authorize and issue a tenure contract to the following part-time (not to exceed 29.5 hours per week) aide (general, instructional, special education) for the 2020-2021 school year in accordance with the negotiated 2018-2021 contract between the Audubon Board of Education and the Audubon Education Association at the recommendation of the Superintendent of Schools.

| <b>Name</b>    | <b>Date of Tenure</b> | <b>Title</b>       | <b>Step</b> | <b>Hours Per Week</b> |
|----------------|-----------------------|--------------------|-------------|-----------------------|
| Patricia Marsh | 9/2/20                | Instructional Aide | 7           | 29.5                  |

26. Motion to authorize the renewal of contracts for and the reemployment of the following tenured aides (general, instructional, special education) for the 2020-2021 school year in accordance with the 2018-2021 negotiated contract between the Audubon Board of Education and the Audubon Education Association at the recommendation of the Superintendent of Schools.

| <b>Name</b>     | <b>Title</b>           | <b>Step</b> | <b>Longevity</b> | <b>FTE</b> |
|-----------------|------------------------|-------------|------------------|------------|
| Maria Caravelli | Special Education Aide | 17          | \$900            | 1.0        |
| Barbara McNulty | Special Education Aide | 17          | \$900            | 1.0        |

27. Motion to authorize the renewal of contracts for and the reemployment of the following part-time (not to exceed 29.5 hours per week) tenured aides (general, instructional, special education) for the 2020-2021 school year in accordance with the 2018-2021 negotiated contract between the Audubon Board of Education and the Audubon Education Association at the recommendation of the Superintendent of Schools.

| <b>Name</b>         | <b>Title</b>           | <b>Step</b> | <b>Longevity</b> | <b>Hours Per Week</b> |
|---------------------|------------------------|-------------|------------------|-----------------------|
| Kathy Bonsted       | Instructional Aide     | 11          |                  | 29.5                  |
| Diane Geissler      | Special Education Aide | 11          |                  | 29.5                  |
| Janine Gilbrook     | Special Education Aide | 6           |                  | 29.5                  |
| Jessica Holland     | Instructional Aide     | 6           |                  | 29.5                  |
| Lisa Kappel         | Instructional Aide     | 11          |                  | 29.5                  |
| Catherine Marshall  | General Education Aide | 11          |                  | 29.5                  |
| Sandra Masciantonio | General Education Aide | 11          |                  | 29.5                  |

MINUTES OF MEETING OF THE AUDUBON BOARD OF EDUCATION MAY 13, 2020

|                      |                        |    |  |      |
|----------------------|------------------------|----|--|------|
| Robin Quinn          | Special Education Aide | 11 |  | 29.5 |
| Christine Smialowski | General Education Aide | 11 |  | 29.5 |
| Joy Steel            | Special Education Aide | 11 |  | 29.5 |
| Lisa Terlingo        | General Education Aide | 6  |  | 29.5 |

- 28. Motion to approve William Beecher as a 180 day Permanent Substitute/Breezeway Monitor at a salary of \$18,035.00 effective September 1, 2020 through June 30, 2021.
- 29. Motion to approve Laurie Crea as a 12 month Secretary to the Superintendent at a salary of \$52,000.00 effective July 1, 2020 through June 30, 2021.
- 30. Motion to approve Christina Flynn as a 12 month Payroll/Benefits Clerk at a salary of \$65,081.00 plus longevity \$1,100.00 effective September 1, 2020 through June 30, 2021.

Motion to Approve Item(s) 16 through 30: J. Whitman Second: A. Davis

**Roll Call:**

- X James Blumenstein      X Pam Chiaradia      X Ralph Gilmore      X Nancy Schiavo
- X Allison Cox              X Joseph Ryan          X Jeff Whitman
- X Tara Butrica              X Ammie Davis          X Gina Osinski

**VOTE FOR ITEMS 16-30**

Approved by unanimous roll call (10-0)

**MOTION TO APPROVE ITEMS 31-45**

Motion by Ms. Chiaradia and seconded by Ms. Cox

- 31. Motion to approve Joseph Furlong as a 180 day In-School Suspension Monitor at a salary of \$38,668.00 effective September 1, 2020 through June 30, 2021.
- 32. Motion to approve Debra Horan as a 12 month Accounts Payable Clerk at a salary of \$65,081.00 plus longevity \$2,100.00 effective July 1, 2020 through June 30, 2021.
- 33. Motion to approve Michael Jenkinson as a 12 month Maintenance Department Evening Supervisor at a salary of \$71,724.00 plus longevity \$3,600.00 and certificates \$550.00 effective July 1, 2020 through June 30, 2021.
- 34. Motion to approve Michele Marchiano as 12 month Secretary to the Business Administrator at a salary of \$54,000.00 plus longevity \$2,100.00 effective July 1, 2020 through June 30, 2021.
- 35. Motion to approve Michele Marchiano as Director of Community Education at a salary of \$14,704.00 effective July 1, 2020 through June 30, 2021.
- 36. Motion to approve Harry Rutter as the 12 month Director of Facilities at a salary of \$143,420.00 plus longevity \$1,250.00 effective July 1, 2020 through June 30, 2021.

MINUTES OF MEETING OF THE AUDUBON BOARD OF EDUCATION MAY 13, 2020

37. Motion to approve Gregory Smith as a Computer Systems Specialist at a salary of \$57,342.00 effective July 1, 2020 through June 30, 2021.
38. + Motion to appoint Bonnie Smeltzer, Mansion Avenue Elementary School Principal, as the Affirmative Action Officer for a term commencing July 1, 2020 through June 30, 2021.
39. Motion to appoint Harry Rutter, Director of Facilities, as the American with Disability Act Compliance Officer for a term commencing July 1, 2020 through June 30, 2021.
40. + Motion to appoint the following individuals as building-based Anti-bullying Specialists for a term commencing July 1, 2020 through June 30, 2021:
- i. Haviland Avenue Elementary School - Maria McCutcheon
  - ii. Mansion Avenue Elementary School – Cara Novick
  - iii. Mansion Avenue Elementary School – Christine Batra
  - iv. Audubon Junior-Senior High School – Maria Bonvetti
  - v. Audubon Junior-Senior High School – Michael Tomasetti
  - vi. Audubon Junior-Senior High School – Wendy VanFossen
  - vii. Audubon Junior-Senior High School – Emily Warren
41. Motion to appoint Kelly Reising, Director of Guidance as the Section 504 Compliance Officer for a term commencing July 1, 2020 through June 30, 2021.
42. Motion to appoint the following individuals as Section 504 Compliance Representatives for a term commencing July 1, 2020 through June 30, 2021:
- i. Haviland Avenue Elementary School – Adrienne McManis, Principal
  - ii. Mansion Avenue Elementary School – Bonnie Smeltzer, Principal
  - iii. Audubon Junior-Senior High School – Robert Buchs, Principal
43. Motion to approve Deborah J. Roncace, Business Administrator/Board Secretary for the following appointments for the 2020/2021 school year:
- a. Board Secretary
  - b. Designated Employer Representative
  - c. Public Agency Compliance Officer as required
  - d. Qualified Purchasing Agent to award contracts up to bid threshold
  - e. Custodian of School Records
44. Motion to appoint the following individuals as members of the School Counseling Team for a term commencing July 1, 2020 through June 30, 2021:
- i. Kelly Reising, Director of Guidance (Lead)
  - ii. Christine Batra, School Counselor - MAS
  - iii. Maria Bonvetti, School Counselor - AHS (7-8)
  - iv. Maria McCutcheon, School Counselor, HAS
  - v. Cara Novick, School Counselor, MAS
  - vi. Michael Tomasetti, School Counselor - AHS (9-12)
  - vii. Wendy VanFossen, School Counselor - AHS (9-12)
  - viii. Emily Warren, School Counselor - AHS (9-12)
45. Motion to appoint Harry Rutter, Director of Facilities, as the Chemical Hygiene Officer for a term commencing July 1, 2020 through June 30, 2021.

Motion to Approve Item(s) 31 through 45: P. Chiaradia Second: A. Cox



**Roll Call:**

X  James Blumenstein       X  Pam Chiaradia       X  Ralph Gilmore       X  Nancy Schiavo  
 X  Allison Cox               X  Joseph Ryan               X  Jeff Whitman  
 X  Tara Butrica               X  Ammie Davis               X  Gina Osinski

**VOTE FOR ITEMS 31-45**

Approved by unanimous roll call (10-0)

**MOTION TO APPROVE ITEMS 46-64**

Motion by Ms. Davis and seconded by Mr. Gilmore

46. Motion to approve the following secretarial staff members to complete duties as assigned and preapproved by their direct supervisor for up to 60 hours at their contractual rate from July 1, 2020 through August 30, 2021 with executed time sheets:
  - a. Secretary to the Supervisor of Special Education Services – Margaret Murray
  - b. Secretary to the Principal – Jill Greway
  - c. Secretary to the Director of School Counseling (Registrar) – Johanna Urban
  - d. Secretary to the Facilities Director – Melani Borodziuk
  
47. Motion to approve the following staff members as members of the School Improvement Panel (SciP) as mandated by the New Jersey Department of Education:
  - a. Haviland Avenue Elementary School – Adrienne McManis, Shamus Burke, and Kim Felix
  - b. Mansion Avenue Elementary School – Bonnie Smeltzer, Shamus Burke, and Jen Beebe
  - c. Audubon Junior-Senior High School – Robert Buchs, Shamus Burke, and Matthew Harter
  
48. Motion to approve 100 summer hours (collective) for Child Study Team members, with duties assigned and pre-approved by the Supervisor of Special Education Services, for the purposes of case management, completion of student class schedules, transfer IEPs, and other summer responsibilities paid at the per diem rate of each team member per the negotiated agreement, with executed timesheets.
  
49. Motion to approve All Child Study Team members, Speech/Language Specialists, Occupational Therapists and Physical Therapist to perform summer per-case evaluations on an as-needed basis and assigned at the standard rate of \$250 per evaluation, effective July 1, 2020 through August 31, 2020, with executed timesheets.
  
50. Motion to approve any teacher affiliated with the Audubon Education Association's bargaining unit to serve on Summer IEP meetings effective June 21, 2020 through August 31, 2020 on an as needed basis at the rate of \$30 per hour.
  
51. Motion to appoint Maria Pousatis, School Social Worker, as the district Homeless Liaison for a term commencing July 1, 2020 through June 30, 2021.
  
52. Motion to appoint Anthony Carbone, Director of Athletics, as the Title IX Officer for a term commencing July 1, 2020 through June 30, 2021.
  
53. Motion to appoint Elizabeth L. Scotto Di Perta as the Substance Awareness Coordinator, through Family First Counseling, LLC., for a term commencing July 1, 2020 through June 30, 2021.
  
54. Motion to approve the Bruce Dyer to complete technology duties as assigned and preapproved by the Superintendent of Schools for up to 325 hours at the negotiated rate of \$30 per hour from June 24, 2020 through August 30, 2021 with executed time sheets.

MINUTES OF MEETING OF THE AUDUBON BOARD OF EDUCATION MAY 13, 2020

55. Motion to appoint the following individuals as District Registrars for a term commencing July 1, 2020 through June 30, 2021:

Luanne Cross, Secretary to the Director of Guidance  
 Johanna Urban, Secretary to the Director of Guidance

56. Motion to appoint Elizabeth L. Scotto Di Perta, Substance Awareness Coordinator through Family First Counseling, LLC, as the Audubon Public School District Municipal Alliance Coordinator for a term commencing July 1, 2020 through June 30, 2021. Compensation for duties will be through the Grant and paid at \$30.00 per hour with executed time sheets.

57. Motion to approve the following high school guidance counselors with duties assigned and pre-approved by the Director of School Counseling for up to 70 hours of summer work at their individual hourly rate with executed time sheets:

Mike Tomasetti  
 Wendy VanFossen  
 Marie Bonvetti  
 Emily Warren

58. + Motion to approve the following staff members as RTI Coordinators for the 2020-2021 school year:

| School          | Name             | FTE | Stipend    |
|-----------------|------------------|-----|------------|
| Mansion Avenue  | Lisa McGilloway  | 1.0 | \$2,560.00 |
| Haviland Avenue | Francine Bechtel | 0.5 | \$1,280.00 |
| Haviland Avenue | Alycia Colucci   | 0.5 | \$1,280.00 |

59. + Motion to approve summer curriculum revisions to be compensated based on the negotiated rate (\$400.00 per curriculum revision) between the Audubon Education Association and the Audubon Board of Education for the following staff members:

| Curriculum Revision         | Staff Member 1  | Staff Member 2    |
|-----------------------------|-----------------|-------------------|
| Architectural Design I      | Dustin Stiles   | Mike Stubbs       |
| Junior-Senior Band          | Lee DeLoach     | N/A               |
| Biology                     | Nancy Wolgamot  | N/A               |
| Kindergarten-Math           | Christine Brady | Kim Coyle-Felix   |
| Kindergarten-ELA            | Christine Brady | Kim Coyle-Felix   |
| Kindergarten-Social Studies | Christine Brady | Kim Coyle-Felix   |
| Kindergarten-Science        | Christine Brady | Kim Coyle-Felix   |
| Environmental Science       | Dirk Manskopf   | N/A               |
| 4th Grade Math              | Kathleen Hueber | Zachary Bentley   |
| 4th Grade ELA               | Kathleen Hueber | Elizabeth McCurdy |
| 4th Grade Social Studies    | Zachary Bentley | Elizabeth McCurdy |
| 4th Grade Science           | Kathleen Hueber | Zachary Bentley   |
| Fundamentals of Art         | Janine Mueller  | N/A               |
| Geometry                    | Steve Ireland   | N/A               |
| U.S. History I              | Andrea Collazo  | Dawn Ewing        |
| Spanish I                   | Ashley McGuire  | N/A               |
| Spanish II                  | Ashley McGuire  | N/A               |
| Woodworking II              | Dustin Styles   | Mike Stubbs       |
| World History               | Dawn Ewing      | Matt Webb         |

MINUTES OF MEETING OF THE AUDUBON BOARD OF EDUCATION MAY 13, 2020

60. Motion to approve the following newly hired nursing staff members to complete duties as assigned and preapproved by their building principal in coordination with the building nurses for up to 30 hours at the non-instructional rate of \$30.00 per hour from May 14, 2020 through June 30, 2020 with executed time sheets:

Mansion Nurse – Monica Ochal  
 Audubon Junior-Senior High School Nurse – Lauren M. Grady

61. Motion to approve the nursing staff members to complete duties as assigned and preapproved by their building principal in coordination with all district nurses for up to 30 hours at the non-instructional rate of \$30.00 per hour from July 1, 2020 through August 28, 2020 with executed time sheets:

Haviland Avenue – Ann Alston  
 Mansion Avenue – Monica Ochal  
 Audubon Junior-Senior High School – Lauren M. Grady

62. Motion to authorize the Audubon Board of Education to create the position of Special Education Teacher part-time (FTE 0.87) in accordance with the recommendation of the Superintendent of Schools.

63. Motion to authorize the Audubon Board of Education to create the position of Technology Coordinator (FTE 1.0) in accordance with the recommendation of the Superintendent of Schools.

64. Motion to approve curriculum writing to be compensated based on the negotiated rate (\$800.00 per curriculum) between the Audubon Education Association and the Audubon Board of Education for the following staff members:

| Curriculum Writing                     | Staff Member 1         | Staff Member 2 |
|--|------------------------|----------------|
| Sports History                         | Daniel Cosenza         | N/A            |
| Computer Science                       | Christopher Sylvester  | N/A            |
| Appreciation of Music in Movies and TV | Roberta Hanson-Swinney | N/A            |

Motion to Approve Items 46 through 64: A. Davis Second: R. Gilmore

**Roll Call:**

X James Blumenstein    X Pam Chiaradia    X Ralph Gilmore    X Nancy Schiavo  
X Allison Cox    X Joseph Ryan    X Jeff Whitman  
X Tara Butrica    X Ammie Davis    X Gina Osinski

**VOTE FOR ITEMS 46-64**

Approved by unanimous roll call (10-0)

**XIV. REPORTS:**

**XV. HIB District Report**

| May 2020 | BULLYING INCIDENTS REPORT |         |       |
|----------|---------------------------|---------|-------|
| SCHOOL   | Confirmed HIB             | Non-HIB | Total |
| AHS      | 0                         | 0       | 0     |

|     |   |   |   |
|-----|---|---|---|
| HAS | 0 | 0 | 0 |
| MAS | 0 | 0 | 0 |

**XVI. Superintendent’s Report:**

Dr. Davis thanked the whole Community for their support during the COVID-19 school closure.

Dr. Davis also commented on many of the virtual events happening in all grade levels.

Student Council Representative, Emily Grim spoke about virtual spirit week and virtual teacher appreciation week.

**XVII. (2018) Program Representatives:**

- A. CCEC Rep. Rotation: **James Blumenstein** – No report
- B. CCSBA Rep. Rotation: **Ammie Davis** – No report
- C. AEF Representative: **Pam Chiaradia** – No report

**XVIII. Board Member Comments:**

Board Member Whitman, asked if all the Seniors could be recognized at the next June Board meeting?

Dr. Davis stated that there could possibly be Seniors recognition through video.

Board President Blumenstein commented that the Community has been very supportive with all that the School District has done in the past few months.

**XIX. Public Participation: (Open Discussion):**

HAS Principal, Adrienne McManis, would like to thank her Staff and Community for their support.

MAS Principal, Bonnie Smeltzer, echoed the words of Ms. McManis and loves that instruction has been moving forward.

AHS Principal, Robert Buchs, also echoed the words of Ms. McManis and Ms. Smeltzer and added that he is very proud of the staff and students.

The board welcomes participation of interested organizations and individuals and will schedule time as appropriate for the public to speak. The board reserves the right to limit public discussion. Public discussion of a topic will be limited to fifteen minutes, and individual speakers will be limited to five minutes. Reference Board bylaws #0167 of the Audubon Public Schools Board of Education Policy Manual.

**XXI. ADJOURNMENT**

1. The next regularly scheduled Board of Education meeting will be on Wednesday, June 10, 2020. The meeting will be conducted through video-conferencing beginning at 6:30 PM.
2. There will be a special meeting of the Board on May 27, 2020 beginning at 7:00 PM via video-conferencing to discuss personnel matters; action will not be taken.
3. Motion by Mr. Ryan and seconded by Mr. Gilmore to adjourn meeting at approximately 7:53. Motion approved by unanimous roll call (10-0)

Motion to Approve: J. Ryan Second: R. Gilmore

**Roll Call:**

X James Blumenstein    X Pam Chiaradia    X Ralph Gilmore    X Nancy Schiavo  
X Allison Cox    X Joseph Ryan    X Jeff Whitman  
X Tara Butrica    X Ammie Davis    X Gina Osinski

*The Audubon Board of Education reserves the right to add and/or delete motions or make changes to motions in this agenda up to the time of the meeting and during the actual meeting.*

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**Deborah Roncace**  
**Business Administrator/Board Secretary**

**BOARD OF EDUCATION MEETING**

**VIDEO-CONFERENCING**

**WEDNESDAY, MAY 27, 2020**

**7:00 P.M.**

**MINUTES**

I. **Call to Order:** In accordance with the provisions of the New Jersey Open Public Meeting Act of 1975, the Audubon Board of Education transmitted notice of this video-conferencing meeting, scheduled at 7:00 P.M. to the Retrospect newspaper and the Borough Clerk and by postings on the Audubon Public School District website and at the Main and the Pine Street entrance of the Junior-Senior High School.

II. **Roll Call**

SY 2018-2020

  X   Pam Chiaradia

  X   Jeff Whitman

  X   Gina Osinski

SY 2019-2021

  X   James Blumenstein

  X   Allison Cox

  X   Ralph Gilmore

SY 2020-2022

  X   Ammie Davis

  X   Joseph Ryan

  X   Tara Sullivan-Butrica

SY 2020 Mt. Ephraim Representative

  X   Nancy Schiavo

III. **Call Meeting to Order**

V. **Flag Salute**

VI. **Participation:** (Agenda Items Only) - None

The board welcomes participation of interested organizations and individuals and will schedule time as appropriate for the public to speak. The board reserves the right to limit public discussion. Public discussion of a topic will be limited to fifteen minutes, and individual speakers will be limited to five minutes. Reference bylaws #0167 of the Audubon Public Schools Board of Education Policy Manual.

Motion by Ms. Davis seconded by Mr. Whitman to approve the resolution for board to enter into closed Authorizing Executive session at 7:06pm for the following purposes.

Motion approved by unanimous roll call (10-0)

VII. **Authorizing Executive Session:**

**WHEREAS**, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-12 et seq.) requires all meetings of the **Audubon Board of Education** to be held in public, N.J.S.A. 10:4-12(b) sets forth nine types of matters that may lawfully be discussed in Executive Session," i.e. without the public being permitted to attend; and

**WHEREAS**, the **Audubon Board of Education** has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

**WHEREAS**, the nine exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and next to each exception is a box within which the number of issues to be privately discussed that fall within that exception shall be written, and after each exception is a space where additional information that will disclose as much information about the decision as possible without undermining the purpose of the exception shall be written.

**NOW, THEREFORE, BE IT RESOLVED** that the **Audubon Board of Education** will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12(b):

Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public;

Any matter in which the release of information would impair a right to receive funds from the federal government;

Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly;

Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body

Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

Any investigations of violations or possible violations of the law;

Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer;

Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public; Specifically the evaluation of the Superintendent

Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

**WHEREAS**, the length of the Executive Session is undetermined; however, the **Audubon Board of Education** will make every attempt to estimate the time of the session prior to convening the session

after which the public meeting shall reconvene and the **Audubon Board of Education** will proceed with business.

**NOW, THEREFORE, BE IT RESOLVED**, that the **Audubon Board of Education** will go into Executive Session for only the above stated reasons;

**BE IT FURTHER RESOLVED** that the **Audubon Board of Education** hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the **Audubon Board of Education** attorney advises that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the school district or any other entity with respect to said discussion.

**BE IT FURTHER RESOLVED** that the **Board of Education**, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the board secretary to take the appropriate action to effectuate the terms of this resolution.

Motion by Ms. Davis seconded by Mr. Whitman to adjourn closed Authorizing Executive session at 7:58PM  
Motion approved by unanimous roll call 10-0

**VIII. Call Meeting to Order**

**IX. HUMAN RESOURCES: Chairperson: Mrs. Davis, Committee Members: Mrs. Cox, Mr. Gilmore, Mr. Whitman, Alternate: Mrs. Chiaradia**

**MOTION TO APPROVE ITEM 1**

Motion by Ms. Davis and seconded by Ms. Chiaradia

- 1. Motion to approve submission of the 2020-2021 employment contract for Deborah Roncace, Business Administrator/Board Secretary, to the Executive County Superintendent for approval.

Motion to Approve Item (1): A. Davis Second: P. Chiaradia

**Roll Call:**

X James Blumenstein    X Pam Chiaradia    X Ralph Gilmore    X Nancy Schiavo  
X Allison Cox    X Joseph Ryan    X Jeff Whitman  
X Tara Butrica    X Ammie Davis    X Gina Osinski

**VOTE FOR ITEM 1**

Approved by unanimous roll call (10-0)

**X Board Member Comments:** Board President Blumenstein stated that the Board will need to schedule a Special Board meeting either June 17 or June 24 to discuss Personnel matters.

**XI Participation:** (Open Discussion): Kate Gregorie, resident, asked if the Elementary School schedule could be modified back to a 5-day schedule during remote learning and also asked if Special Education Adaptive Services could be offered in the Elementary Schools?

Board President Blumenstein suggested that dialogue for Ms. Gregories questions start with the Principal.

The board welcomes participation of interested organizations and individuals and will schedule time as appropriate for the public to speak. The board reserves the right to limit public discussion. Public discussion of a topic will be



limited to fifteen minutes, and individual speakers will be limited to five minutes. Reference bylaws #0167 of the Audubon Public Schools Board of Education Policy Manual.

**XII. ADJOURNMENT**

1. The next Board of Education meeting is scheduled for Wednesday, June 10, 2020 I at 6:30 PM and will be delivered through video-conferencing.
2. Motion by Ms. Cox and seconded by Mr. Ryan to adjourn meeting at approximately 8:08PM. Motion approved by unanimous roll call (10-0)

Motion to Approve: A. Cox Second: J. Ryan

**Roll Call:**

|                            |                        |                        |                        |
|----------------------------|------------------------|------------------------|------------------------|
| <u>X</u> James Blumenstein | <u>X</u> Pam Chiaradia | <u>X</u> Ralph Gilmore | <u>X</u> Nancy Schiavo |
| <u>X</u> Allison Cox       | <u>X</u> Joseph Ryan   | <u>X</u> Jeff Whitman  |                        |
| <u>X</u> Tara Butrica      | <u>X</u> Ammie Davis   | <u>X</u> Gina Osinski  |                        |

*The Audubon Board of Education reserves the right to add and/or delete motions or make changes to motions in this agenda up to the time of the meeting and during the actual meeting.*

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**Deborah Roncace**  
**Business Administrator/Board Secretary**

**BOARD OF EDUCATION MEETING**

**VIDEO-CONFERENCING**

**WEDNESDAY, JUNE 10, 2020**

**6:30 P.M.**

**MINUTES**

- I. **Call to Order:** In accordance with the provisions of the New Jersey Open Public Meeting Act of 1975, the Audubon Board of Education transmitted notice of this video-conferencing meeting, scheduled at 6:30 P.M. to the Retrospect newspaper and the Borough Clerk and by postings on the Audubon Public School District website and at the Main and the Pine Street entrance of the Junior-Senior High School.

II. **Roll Call**

SY 2018-2020

Pam Chiaradia

Jeff Whitman

Gina Osinski

SY 2019-2021

James Blumenstein

Allison Cox

Ralph Gilmore

SY 2020-2022

Ammie Davis

Joseph Ryan

Tara Sullivan-Butrica

SY 2020 Mt. Ephraim Representative

Nancy Schiavo

Motion by Mr. Gilmore seconded by Mrs. Cox to approve the resolution for board to enter into closed Authorizing Executive session at 6:30pm for the following purposes.

Motion approved by unanimous roll call (10-0)

III. **Authorizing Executive Session:**

**WHEREAS**, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-12 et seq.) requires all meetings of the **Audubon Board of Education** to be held in public, N.J.S.A. 10:4-12(b) sets forth nine types of matters that may lawfully be discussed in Executive Session," i.e. without the public being permitted to attend; and

**WHEREAS**, the **Audubon Board of Education** has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

**WHEREAS**, the nine exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and next to each exception is a box within which the number of issues to be privately discussed that fall within that exception shall be written, and after each exception is a space where additional information that will disclose as much information about the decision as possible without undermining the purpose of the exception shall be written.

**NOW, THEREFORE, BE IT RESOLVED** that the **Audubon Board of Education** will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12(b):

Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public;

MINUTES OF MEETING OF THE AUDUBON BOARD OF EDUCATION JUNE 10, 2020

\_\_\_\_\_ Any matter in which the release of information would impair a right to receive funds from the federal government;

X  Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly;

\_\_\_\_\_ Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body

\_\_\_\_\_ Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

\_\_\_\_\_ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

X  Any investigations of violations or possible violations of the law;

\_\_\_\_\_ Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer;

X  Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public; Specifically the evaluation of the Superintendent

\_\_\_\_\_ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

**WHEREAS**, the length of the Executive Session is undetermined; however, the **Audubon Board of Education** will make every attempt to estimate the time of the session prior to convening the session after which the public meeting shall reconvene and the **Audubon Board of Education** will proceed with business.

**NOW, THEREFORE, BE IT RESOLVED**, that the **Audubon Board of Education** will go into Executive Session for only the above stated reasons;

**BE IT FURTHER RESOLVED** that the **Audubon Board of Education** hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the **Audubon Board of Education** attorney advises that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the school district or any other entity with respect to said discussion.

**BE IT FURTHER RESOLVED** that the **Board of Education**, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall

MINUTES OF MEETING OF THE AUDUBON BOARD OF EDUCATION JUNE 10, 2020

take place and hereby directs the board secretary to take the appropriate action to effectuate the terms of this resolution.

Motion by Mr. Gilmore seconded by Mrs.Cox to adjourn closed Authorizing Executive session at 7:00PM  
Motion approved by unanimous roll call 10-0

**IV. Call Meeting to Order**

**V. Flag Salute**

**VI. Report:** Student Council Representative Emily Grim – Not in attendance

**VII. Spotlight Program:**

**THE AUDUBON BOARD OF EDUCATION SPOTLIGHT PROGRAM RECOGNIZES THE FOLLOWING STUDENTS OF THE MONTH FOR FEBRUARY 2020:**

**Pre-Kindergarten**  
Braydon Arnold

**Kindergarten**  
Livia McCrea

**Grade One**  
Natalie Seeberger

**Grade Two**  
Matthias Gleason

**Grade Three**  
Caitlyn McCausland

**Grade Four**  
Addison Leahan

**Grade Five**  
Trevor Donnelly

**Grade Six**  
Brigid Herron

**Grade Seven**  
Ella Braddock

**Grade Eight**  
Ella Martin

**Freshman Class**  
Abigail Russell

**Sophomore Class**  
Cooper Bantle

**Junior Class**  
Xavier Rangel

**Senior Class**  
Tai Munir

**VIII. Presentations:** Retirees: Jacqueline Castaldi – 26 Years  
Patricia Snyder – 25 Years  
Teresa D’Aprile – 30 Years  
Bernadette Brogna – 29 Years  
Anne Marie Harris – 29 Years

**IX. Approval of Board Minutes:**

1. Motion by Mrs. Chiaradia seconded by Mr. Gilmore to approve the following minutes:

- May 6, 2020 Public Session
- May 13, 2020 Public Session
- May 13, 2020 Executive Session
- May 27, 2020 Public Session
- May 27, 2020 Executive Session

Motion to Approve:  P. Chiaradia

Second:  R. Gilmore

**Roll Call:**

MINUTES OF MEETING OF THE AUDUBON BOARD OF EDUCATION JUNE 10, 2020

- X   James Blumenstein        X   Pam Chiaradia        X   Ralph Gilmore        X   Nancy Schiavo
- X   Allison Cox                X   Joseph Ryan          X   Jeff Whitman
- X   Tara Butrica                X   Ammie Davis          X   Gina Osinski

**VOTE FOR ITEM 1**

Motion Approved by unanimous roll call (10-0) for May 13, 2020 & May 27, 2020, ABOE meeting on May 6, 2020 approved by majority roll call (9-0-1) Board Member Osinski abstained

**X.      Participation: (Agenda Items Only) - None**

The board welcomes participation of interested organizations and individuals and will schedule time as appropriate for the public to speak. The board reserves the right to limit public discussion. Public discussion of a topic will be limited to fifteen minutes, and individual speakers will be limited to five minutes. Reference bylaws #0167 of the Audubon Public Schools Board of Education Policy Manual.

All motions are voted on by all members unless otherwise marked with a +.

**XI.     GOVERNANCE: Chairperson: Mr. Blumenstein – Committee Members: Ms. Butrica, Mr. Ryan, Ms. Schiavo, Alternate: Gina Osinski**

**XII.    OPERATIONS: Chairperson: Mrs. Cox – Committee Members: Mrs. Chiaradia, Mr. Gilmore, Mr. Whitman, Alternate: Mrs. Davis**

**MOTION TO APPROVE ITEM 1-22**

Motion by Mrs. Chiaradia and seconded by Mrs. Davis

- 1.      Board Secretary’s Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of April 2020. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

April Board Secretary’s Report

- 2.      Cash Reconciliation Report in accordance with 18A:17-36 and 18A:17-9 for the month of April 2020. The Cash Reconciliation Report and Secretary’s reports are in agreement for the month of April 2020.

April Cash Reconciliation Report

- 3.      Board Secretary in accordance with N.J.A.C. 6A:23A – 16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

- 4.      Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4 We certify that after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

- 5.      Motion to approve line item transfers for the month of April 2020.

April Line Item Transfers

- 6.      Motion to approve the bills payable list for June 2020 in the amount of \$273,189.48 when certified.

June Bill List

7. Motion to acknowledge Safety Drills conducted in the District Schools:

**NOT IN OPERATION AS OF 3/16/20**

**Haviland Avenue School**

**Mansion Avenue School**

**Audubon High School**

8. Motion to approve allocations and submission (with their Statement of Assurances) of the IDEA-B Grant for the 2020-2021 school year in the following amounts:

|           |              |
|-----------|--------------|
| Basic     | \$375,906.00 |
| Preschool | \$12,521.00  |

9. Motion to approve allocations and submission (with their Statement of Assurances) of the ESEA Consolidated Grant for the 2020-2021 school year in the following amounts:

| <b>ESSA Grant</b> | <b>Total</b>        |
|-------------------|---------------------|
| Title IA          | \$163,755.00        |
| Title II Part A   | \$26,242.00         |
| Title III         | \$2,321.00          |
| Title IV          | \$12,027.00         |
| <b>Total</b>      | <b>\$204,345.00</b> |

10. Motion to approve allocation and submission (with their Statement of Assurances) of the CARES Emergency Relief Grant for the 2020-2021 school year in the amount of \$ 130,938.00

11. Motion to approve participation on the Title III Consortium with Lindenwold Public Schools serving as the Lead Education Association for the 2020-2021 school year.

12. Motion to approve the schedule of taxes for the 20-21 school year to be remitted by the Borough of Audubon and paid accordingly to the Audubon School District.

| <b>Date</b>  | <b>General Fund</b>    | <b>Debt Service</b> | <b>Total</b>           |
|--------------|------------------------|---------------------|------------------------|
| 7/28/20      | \$1,021,793.00         | \$79,150.00         | \$1,100,943.00         |
| 8/28/20      | \$1,020,800.00         |                     | \$1,020,800.00         |
| 9/28/20      | \$1,020,800.00         |                     | \$1,020,800.00         |
| 10/28/20     | \$1,020,800.00         |                     | \$1,020,800.00         |
| 11/28/20     | \$1,020,800.00         |                     | \$1,020,800.00         |
| 12/28/20     | \$1,020,800.00         | \$849,150.00        | \$1,869,950.00         |
| 1/28/21      | \$1,020,800.00         |                     | \$1,020,800.00         |
| 2/28/21      | \$1,020,800.00         |                     | \$1,020,800.00         |
| 3/28/21      | \$1,020,800.00         |                     | \$1,020,800.00         |
| 4/28/21      | \$1,020,800.00         |                     | \$1,020,800.00         |
| 5/28/21      | \$1,020,800.00         |                     | \$1,020,800.00         |
| 6/28/21      | \$1,020,800.00         |                     | \$1,020,800.00         |
| <b>Total</b> | <b>\$12,250,593.00</b> | <b>\$928,300.00</b> | <b>\$13,178,893.00</b> |

13. Motion to approve the schedule of taxes for the 20-21 school year to be remitted by Audubon Park and paid accordingly to the Audubon School District.

| Date     | General Fund |
|----------|--------------|
| 7/28/20  | \$91,074.00  |
| 10/28/20 | \$91,073.00  |
| 1/28/21  | \$91,073.00  |
| 4/28/21  | \$91,073.00  |
| Total    | \$364,293.00 |

14. Motion to approve the agreement for continuing disclosure and independent registered municipal advisor services with Phoenix Advisors, LLC at a fee of \$1,000.00 for the 2020-2021 school year.
15. Motion to approve Bayada Home Health Care, Inc. to provide substitute nursing services on an as needed basis for the 2020/2021 school year at a rate of \$55.00 (R.N) and \$44.00 (L.P.N)
16. Motion to approve the establishing of a portion of every meeting of the Board of Education as a closed session of the meeting to discuss any legally approved topics when such topics need discussion.
17. **Resolution Authorizing the Transfer of Current Year Funds to Maintenance Reserve**

**WHEREAS**, N.J.S.A. 18A:21-2, N.J.S.A. 18A:7G-31 and N.J.S.A. 18A:7F-41(a) permits a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

**WHEREAS**, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permits a board of education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

**WHEREAS**, the **Audubon Board of Education** wishes to deposit current year general fund unanticipated revenue and unexpended line appropriations into a Maintenance Reserve account at year end, and

**WHEREAS**, the **Audubon Board of Education** has determined that up to One Hundred Fifty Thousand Dollars (\$150,000.00) may be available for such purpose of transfer,

**NOW THEREFORE BE IT RESOLVED** by the **Audubon Board of Education** that it hereby authorizes the district’s School Business Administrator to make this transfer with all applicable laws and regulations.

18. **Resolution Authorizing the Transfer of Current Year Funds to Capital Reserve**

**WHEREAS**, N.J.S.A. 18A:21-2, N.J.S.A. 18A:7G-31 and N.J.S.A. 18A:7F-41(a) permits a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

**WHEREAS**, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permits a board of education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

**WHEREAS**, the **Audubon Board of Education** wishes to deposit current year general fund unanticipated revenue and unexpended line appropriations into a Capital Reserve account at year end, and

**WHEREAS**, the **Audubon Board of Education** has determined that up to One Hundred Fifty Thousand Dollars (\$150,000.00) may be available for such purpose of transfer,

**NOW THEREFORE BE IT RESOLVED** by the **Audubon Board of Education** that it hereby authorizes the district’s School Business Administrator to make this transfer with all applicable laws and regulations.

- 19. Motion to approve the Lead Testing Program Statement of Assurance for the 2020-2021 school year.

2019-2020 Lead Testing SOA

- 20. Motion to approve the following resolution to increase the bid threshold to \$44,000.00 effective July 1, 2020:

WHEREAS, Deborah J. Roncace, School Business Administrator/Board Secretary possesses a Qualified Purchasing Agent (QPA) certificate;

WHEREAS, the State Treasurer, in consultation with the Governor and pursuant to NJSA 52:34-7, and NJSA 18A:18A-3(b), has increased the bid threshold amount for school districts with a Qualified Purchasing Agent, the \$40,000 to \$44,000, effective July 1, 2020;

NOW, THEREFORE BE IT RESOLVED that the Audubon Board of Education, pursuant to NJSA 18A:18A-3(a) and NJAC 5:34-5.4, establishes and sets the bid threshold amount of \$44,000 for the Board of Education, and further authorizes Deborah J. Roncace, the Qualified Purchasing Agent, to award contracts, in full accordance with NJSA 18A:18A-3(a), for those purchases that do not exceed in the aggregate of the newly established bid threshold amount.

- 21. For Board edification:

Pursuant to P.L. 2015, chapter 47 the Audubon Board of Education intends to receive, award or permit to expire the following contracts previously awarded by the Board of Education. These contracts are, and have been in full compliance with all State and Federal regulations; in particular, NJ Title 18A: 18, et. Seq. NJAC Chapter 6A:23A and Federal Procurement Regulations 2CFR Part 200, 317 et. Seq.

| SERVICE                                   | CONTRACTOR                  | STATUS  |
|---|-----------------------------|---------|
| Board Solicitor                           | Parker McCay                | Renewal |
| Board Auditor                             | Inverso and Stewart         | Renewal |
| Architect of Record                       | Garrison Architects         | Renewal |
| FSA Administrator                         | AmeriFlex                   | Renewal |
| Physician of Record                       | Jefferson Health            | Renewal |
| Physician of Record                       | Rothman Institute           | Renewal |
| Broker of Record<br>(Liability Insurance) | Hardenbergh Insurance Group | Renewal |

- 22. **Resolution Authorizing the Transfer of Current Year Funds to Emergency Reserve**

WHEREAS, N.J.A.C 6A23A-14.4 and permits a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permits a board of education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the **Audubon Board of Education** wishes to deposit current year general fund unanticipated revenue and unexpended line appropriations into an Emergency Reserve account at year end, and

WHEREAS, the **Audubon Board of Education** has determined that up to One Hundred Fifty Thousand Dollars (\$150,000.00) may be available for such purpose of transfer,



**NOW THEREFORE BE IT RESOLVED** by the **Audubon Board of Education** that it hereby authorizes the district’s School Business Administrator to make this transfer with all applicable laws and regulations.

Motion to Approve Item(s) 1 through 22: P. Chiaradia Second: A. Davis

**Roll Call:**

- X James Blumenstein    X Pam Chiaradia    X Ralph Gilmore    X Nancy Schiavo  
X Allison Cox    X Joseph Ryan    X Jeff Whitman  
X Tara Butrica    X Ammie Davis    X Gina Osinski

**VOTE FOR ITEM 1-22**

Approved by unanimous roll call (10-0)

**XIII. EDUCATION: Chairperson: Ms. Schiavo - Committee Members: Mr. Blumenstein, Ms. Osinski, Mr. Ryan, Alternate: Ms. Butrica**

**MOTION TO APPROVE ITEM 1-10**

Motion by Mr. Whitman and seconded by Mrs. Cox

1. Motion to approve the issuance of written decisions affirming, rejecting, or modifying the Superintendent’s determination in regard to incident(s) reported at the May 13, 2020 meeting of the Board of Education.

| School | Incident Report Number | Board Determination |
|--------|------------------------|---------------------|
| HS     | N/A                    | N/A                 |
| HAS    | N/A                    | N/A                 |
| MAS    | N/A                    | N/A                 |

2. + Student Statistics June 2020

| Date   | Haviland Avenue | Mansion Avenue | Audubon Jr./Sr. HS | Out of District | Total |
|--------|-----------------|----------------|--------------------|-----------------|-------|
| 6/1/20 | 277             | 393            | 807                | 24              | 1,501 |
| 5/1/20 | 276             | 393            | 808                | 24              | 1,501 |
| 6/3/19 | 317             | 387            | 797                | 27              | 1,528 |

3. Motion to approve the School Health-Related Closure Plan.

Audubon Closure Plan

Audubon Essential Employee Contact Information

Audubon Closure Plan Checklist

4. + Motion to approve a request the following staff member(s) for their child(ren) to attend school in the Audubon Public School District for the 2020-2021 school year in accordance with the Audubon Board of

MINUTES OF MEETING OF THE AUDUBON BOARD OF EDUCATION JUNE 10, 2020

Education Policy #5111 – Non Residents, with the provision the staff member is currently employed by and will be employed by the Audubon Public School District in 2020-2021:

| Staff Member ID | School       | Grade                  | Student ID |
|-----------------|--------------|------------------------|------------|
| 445             | Haviland     | 1 <sup>st</sup> Grade  | 10479      |
| 445             | Mansion      | 6 <sup>th</sup> Grade  | 02025      |
| 614             | Haviland     | 2nd Grade              | 10222      |
| 1400            | Jr./Sr. High | 8 <sup>th</sup> Grade  | 01120      |
| 1400            | Jr./Sr. High | 10 <sup>th</sup> Grade | 00787      |
| 1400            | Mansion      | 3rd Grade              | 10045      |
| 415             | Jr./Sr. High | 10 <sup>th</sup> Grade | 10118      |
| 415             | Jr./Sr. High | 12 <sup>th</sup> Grade | 02246      |
| 415             | Mansion      | 6 <sup>th</sup> Grade  | 10119      |
| 850             | Mansion      | 4th Grade              | 02442      |
| 850             | Mansion      | 6 <sup>th</sup> Grade  | 02026      |
| 850             | Haviland     | 1 <sup>st</sup> Grade  | 10475      |
| 325             | Jr./Sr. High | 11 <sup>th</sup> Grade | 02632      |
| 325             | Jr./Sr. High | 12 <sup>th</sup> Grade | 10087      |
| 574             | Jr./Sr. High | 10 <sup>th</sup> Grade | 10325      |
| 653             | Jr./Sr. High | 11 <sup>th</sup> Grade | TBD        |

5. Motion to approve the following services for student ID #10348 for the 2020-2021 school year, in fulfillment of a settlement agreement:

- Registered Behavior Tech (RBT) services in the form of a 1-1 aide for the length of the school day in the amount of \$58.75 per hour.
- Certified Behavior Analyst (BCBA) oversight for 5% of the RBT hours, in the amount of \$121.75 per hour.

6. Motion to approve the following out of district placement for the 2020-2021 school year per McKinney – Vento law:

| Student ID | Placement | Tuition   | Term              |
|------------|-----------|-----------|-------------------|
| 02283      | Bancroft  | 30,476.16 | 1/13/20 – 6/30/20 |

MINUTES OF MEETING OF THE AUDUBON BOARD OF EDUCATION JUNE 10, 2020

7. Motion to approve the homeless tuition contract for the following incoming student:

| Student ID | Sending District    | Tuition   | Term              |
|------------|---------------------|-----------|-------------------|
| 02283      | Gloucester Township | 30,476.16 | 1/13/20 – 6/30/20 |

8. Motion to approve Bayada Home Health Care, Inc. to provide 1:1 nursing services for Student ID# 00068 for the 2020/2021 school year at a rate of \$52.00 (R.N) and \$44.00 (L.P.N)
9. Motion to approve Bayada Home Health Care, Inc. to provide 1:1 nursing services for Student ID# 42804 for the 2020/2021 school year at a rate of \$52.00 (R.N) and \$44.00 (L.P.N)
10. Motion to adopt enVision Mathematics © 2020 Common Core for students in Kindergarten through Fifth grade.

Motion to Approve Items 1 through 10: J. Whitman Second: A. Cox

**Roll Call:**

- X James Blumenstein      X Pam Chiaradia      X Ralph Gilmore      X Nancy Schiavo
- X Allison Cox              X Joseph Ryan              X Jeff Whitman
- X Tara Butrica              X Ammie Davis              X Gina Osinski

**VOTE FOR ITEM 1-10**

Approved by unanimous roll call (10-0)

- XIV. **HUMAN RESOURCES:** Chairperson: Mrs. Davis, Committee Members: Mrs. Cox, Mr. Gilmore, Mr. Whitman, Alternate: Mrs. Chiaradia

**MOTION TO APPROVE ITEM 1-22**

Motion by Mr. Gilmore and seconded by Mrs. Cox

1. Motion to accept, with best wishes, the letter of resignation from William Beecher, Breezeway Monitor, at the high school, effective June 18, 2020.
2. + Motion to accept, with best wishes, the letter of resignation from April Krause, Special Education Aide at Mansion Avenue School, effective June 18, 2020.
3. + Motion to approve the Audubon 2020 ESY program.

Schedule

All sessions will be held via a remote learning platform and be supplemented with paper-based instructional activities and materials.

Preschool

16 days, July 6, 2020 through July 30, 2020, Monday through Thursday, for two hours per day. Enrolled students attend 16 days and receive educational intervention and related services.

Elementary Program

16 days, July 6, 2020 through July 30, 2020, Monday through Thursday, for two hours per day. Eligible students attend 16 days and receive related services. An emphasis is placed on ELA and Math.

MINUTES OF MEETING OF THE AUDUBON BOARD OF EDUCATION JUNE 10, 2020

4. + Motion to approve the following staff members for the 2020 Special Education Extended School Year Program for classified students:

|   |   |
|---|---|
| <u>Preschool Disabled ESY Teacher</u> - one position<br>16 days x 2.5 hours/day at (\$40/hour x 16 days=\$1,600.00)                 | Beth Crosby   |
| <u>Preschool Disabled ESY Classroom Aide</u> - one position<br>16 days x 3 hours/day at (\$12/hour x 16 days=\$576.00)              | Nancy Scully  |
| <u>Elementary ESY Special Ed Teacher</u> (Grades K-2) - one position<br>16 days x 2.5 hours/day at (\$40/hour x 16 days=\$1,600.00) | Kim Brach   |
| <u>Elementary ESY Special Ed Teacher</u> (Grades 3-6) - one position<br>16 days x 2.5 hours/day at (\$40/hour x 16 days=\$1,600.00) | Jordan Daminger                                       |
| <u>Speech Language Specialist</u> as needed for IEP based services<br>\$40/hour based on pre-approved and completed timesheet       | Jenna Casey   |
| <u>Occupational Therapist</u> as needed for IEP based services<br>(\$68/hour x approximately 6.66 hours = \$463.00)                 | Palak Arora, Camden County<br>Ed. Services Commission |

5. Motion to approve Palak Arora, current district Occupational Therapist contracted through the Camden County Educational Services Commission, to continue to provide occupational therapy services two days per week to students throughout the 2020-2021 school year, at 6.66 hours per week, cost \$453.00 per week, to include ESY services.

CCESC Proposal

6. Motion to approve summer curriculum revisions to be compensated based on the negotiated rate (\$400.00 per curriculum revision) between the Audubon Education Association and the Audubon Board of Education for the following staff members:

| Curriculum Revision        | Staff Member 1 | Staff Member 2 | Staff Member 3 |
|----------------------------|----------------|----------------|----------------|
| 4 <sup>th</sup> Grade Math | Katie Hueber   | Zach Bentley   | Kelly Miller   |
| Junior High Band           | Lee DeLoach    | N/A            | N/A            |
| Senior High School Band    | Lee DeLoach    | N/A            | N/A            |

8. + Motion to approve the following Mathematics committee members to be compensated for up to 12 hours at the negotiated rate (\$30.00 per hour) between the Audubon Education Association and the Audubon Board of Education with executed time sheets:

- |  |  |
|--|--|
| <ul style="list-style-type: none"> <li>▪ Christine Fox</li> <li>▪ Shelly Chester</li> <li>▪ Kelly Miller</li> <li>▪ Tayler Lebakken</li> <li>▪ Brad Rehn</li> <li>▪ Roberta Ignaczewski</li> <li>▪ Eunice Englehart</li> </ul> | <ul style="list-style-type: none"> <li>▪ Rose Lang</li> <li>▪ Natalie Busarello</li> <li>▪ Kelly Angelone</li> <li>▪ Christine Brady</li> <li>▪ Jen Beebe</li> <li>▪ Pam Niglio</li> <li>▪ Ron Latham</li> </ul> |
|--|--|

9. + Motion to approve the following Response to Intervention committee members to be compensated for up to 12 hours at the negotiated rate (\$30.00 per hour) between the Audubon Education Association and the Audubon Board of Education with executed time sheets:

- |  |   |
|--|---|
| <ul style="list-style-type: none"> <li>▪ Shelly Chester</li> <li>▪ Maddy Meehan</li> </ul> | <ul style="list-style-type: none"> <li>▪ Tayler Lebakken</li> <li>▪ Pam Niglio</li> </ul> |
|--|---|

MINUTES OF MEETING OF THE AUDUBON BOARD OF EDUCATION JUNE 10, 2020

- Colleen McFetridge
- Denise Murphy
- Kelly Angelone
- Chrissy Batra
- Jen Beebe
- Cara Novick
- Zach Bentley
- Maria McCutcheon

10. + Motion to approve the following Pacing Guide committee members to be compensated for up to 10 hours at the negotiated rate (\$30.00 per hour) between the Audubon Education Association and the Audubon Board of Education with executed time sheets:

- Shelly Chester
- Kelly Miller
- Tayler Lebakken
- Colleen McFetridge
- Brad Rehn
- Deb Costello
- Maddy Meehan
- Kelly Angelone
- Christine Brady
- Jen Beebe
- Natalie Busarello
- Christine Fox
- Kim Felix
- Alycia Colucci
- Elizabeth McCurdy

11. Motion to approve the following Media Center committee members to be compensated for up to 5 hours at the negotiated rate (\$30.00 per hour) between the Audubon Education Association and the Audubon Board of Education with executed time sheets:

- Joann McCarty
- Colleen McFetridge
- Nicole Szymanski
- Christy Rehn
- Alycia Colucci

12. + Motion to approve Lisa McGilloway for summer hours not to exceed 50 hours at the negotiated rate (\$30/hour) in preparation for building level Response to Intervention (RtI) planning including but not limited to cycle planning for all meetings, research, training preparation, academic support, and scheduling preparation for the 2020-2021 school year.

13. Motion to approve up to nine (9) Student Technology Assistants as summer workers at the hourly rate of \$11.00 (excluding lunch) for 6.0 hours per day, Monday through Thursday, from June 22, 2020 through August 28, 2020 with executed time sheets.

14. Motion to approve one (1) technology summer facilitator to oversee the work of the Student Technology Assistants at the hourly rate of \$20.00 (excluding lunch) for 6.0 hours per day, Monday through Thursday, from June 22, 2020 through August 28, 2020 with executed time sheets.

15. Motion to approve the following nine (9) Mansion PBIS Committee members to plan for the 2020-2021 school year, analyze longitudinal data and refine student supports and Tier II interventions for struggling and/or at-risk students for up to 12.5 hours at the negotiated rate between the Audubon Education Association and Audubon Board of Education (\$30/hour) from July 1, 2020 through August 28, 2020:

- a. Jen Beebe
- b. Missy Falkowski
- c. Christine Fox
- d. Shannon Horan
- e. Sue Jenkinson
- f. Jillian Matysik
- g. Lisa McGilloway
- h. Cara Novick
- i. Maddy Meehan

16. **Motion to approve the following Resolution Recognizing Jacqueline Castaldi, School Nurse.**

**WHEREAS, JACQUELINE CASTALDI** has served twenty-six (26) years as a school nurse in the Audubon Public School District, and during that time has performed her duties in a manner which has been beneficial to the faculty, staff, and students of Audubon, the Audubon Board of Education, and to the community of Audubon; and

**WHEREAS,** she has rendered dedicated service to the public school students and to the community of Audubon since 1994; and

**WHEREAS, Jacqueline Castaldi** in her years of service to the Audubon Public School District has shown dedication by promoting health and safety in the school environment, providing health services to students, faculty and staff, and assisting with the teaching of sound health practices.

**THEREFORE BE IT RESOLVED** that on the occasion of her retirement, June 19, 2020, the Board of Education of the Borough of Audubon, hereby expresses to **JACQUELINE CASTALDI**, thanks and appreciation for her many years of dedicated service to the community of Audubon, and sincerely wishes her many happy and healthy years of retirement;

**BE IT FURTHER RESOLVED** that this Resolution be read into the Minutes of the Board of Education in the Borough of Audubon and a copy of the Resolution be delivered to Ms. Jacqueline Castaldi.

17. **Motion to approve the following Resolution Recognizing Patricia Snyder, School Nurse.**

**WHEREAS, PATRICIA SNYDER** has served twenty-five (25) years as a school nurse in the Audubon Public School District, and during that time has performed her duties in a manner which has been beneficial to the faculty, staff, and students of Audubon, the Audubon Board of Education, and to the community of Audubon; and

**WHEREAS,** she has rendered dedicated service to the public school students and to the community of Audubon since 1995; and

**WHEREAS, Patricia Snyder** in her years of service to the Audubon Public School District has shown dedication by promoting health and safety in the school environment, providing health services to students, faculty and staff, and assisting with the teaching of sound health practices.

**THEREFORE BE IT RESOLVED** that on the occasion of her retirement, June 19, 2020, the Board of Education of the Borough of Audubon, hereby expresses to **PATRICIA SNYDER**, thanks and appreciation for her many years of dedicated service to the community of Audubon, and sincerely wishes her many happy and healthy years of retirement; and

**BE IT FURTHER RESOLVED** that this Resolution be read into the Minutes of the Board of Education in the Borough of Audubon and a copy of the Resolution be delivered to Ms. Patricia Snyder.

18. **Motion to approve the following Resolution Recognizing Anne Marie Harris, Teacher of Art.**

**WHEREAS, ANNE MARIE HARRIS** has served twenty-nine (29) years as a teacher in the Audubon Public School District, and during that time has performed her duties in a manner which has been beneficial to the children of Audubon, the Audubon Board of Education, and to the community of Audubon; and

**WHEREAS**, she has constantly striven for professional growth, for enrichment of students and staff, and the betterment of the school system since 1991; and

**WHEREAS, Anne Marie Harris** has given of her time and talents, and has worked effectively with hundreds of students during her tenure, and has manifested a spirit of cooperation with parents, administrators, and colleagues;

**THEREFORE BE IT RESOLVED** that on the occasion of her retirement, June 19 2020, the Board of Education of the Borough of Audubon, hereby expresses to **ANNE MARIE HARRIS**, thanks and appreciation for her many years of dedicated service to the youth of Audubon, and sincerely wishes her many happy and healthy years of retirement; and

**BE IT FURTHER RESOLVED** that this Resolution be read into the Minutes of the Board of Education in the Borough of Audubon and a copy of the Resolution be delivered to Ms. Anne Marie Harris.

19. **Motion to approve the following Resolution Recognizing Teresa D'Aprile, Teacher of World Language.**

**WHEREAS, Teresa D'Aprile** has served thirty (30) years as a teacher in the Audubon Public School District, and during that time has performed her duties in a manner which has been beneficial to the children of Audubon, the Audubon Board of Education, and to the community of Audubon; and

**WHEREAS**, she has constantly striven for professional growth, for enrichment of students and staff, and the betterment of the school system since 1990; and

**WHEREAS, TERESA D'APRILE** has given of her time and talents, and has worked effectively with hundreds of students during her tenure, and has manifested a spirit of cooperation with parents, administrators, and colleagues;

**THEREFORE BE IT RESOLVED** that on the occasion of her retirement June 19, 2020, the Board of Education of the Borough of Audubon, hereby expresses to **TERESA D'APRILE**, thanks and appreciation for her many years of dedicated service to the youth of Audubon, and sincerely wishes her many happy and healthy years of retirement; and

**BE IT FURTHER RESOLVED** that this Resolution be read into the Minutes of the Board of Education in the Borough of Audubon and a copy of the Resolution be delivered to Ms. Teresa D'Aprile.

20. **Motion to approve the following Resolution Recognizing Bernadette Brogna, Teacher of Special Education.**

**WHEREAS, Bernadette Brogna** has served twenty-nine (29) years as a teacher in the Audubon Public School District, and during that time has performed her duties in a manner which has been beneficial to the children of Audubon, the Audubon Board of Education, and to the community of Audubon; and

**WHEREAS**, she has constantly striven for professional growth, for enrichment of students and staff, and the betterment of the school system since 1991; and

**WHEREAS, BERNADETTE BROGNA** has given of her time and talents, and has worked effectively with hundreds of students during her tenure, and has manifested a spirit of cooperation with parents, administrators, and colleagues;

**THEREFORE BE IT RESOLVED** that on the occasion of her retirement June 19, 2020, the Board of Education of the Borough of Audubon, hereby expresses to **BERNADETTE BROGNA**, thanks and appreciation for her many years of dedicated service to the youth of Audubon, and sincerely wishes her many happy and healthy years of retirement; and

**BE IT FURTHER RESOLVED** that this Resolution be read into the Minutes of the Board of Education in the Borough of Audubon and a copy of the Resolution be delivered to Ms. Bernadette Brogna.

21. Motion to approve the for the following staff members to be compensated for fulfilling their duties as advisors to student independent study as defined in the Audubon Junior-Senior High School Student Handbook at the rate of \$100.00 per student:

| Teacher                | Number of Students | Compensation |
|------------------------|--------------------|--------------|
| Daniel Carter          | 3.0                | \$300.00     |
| Stacy Caltagirone      | 1.0                | \$100.00     |
| Lee DeLoach            | 6.5                | \$650.00     |
| Janelle Mueller        | 6.0                | \$600.00     |
| Sharon Selby           | 1.0                | \$100.00     |
| Roberta Hanson-Swinney | 8.0                | \$800.00     |

22. Motion to approve a revised request from Jessica Pitt, English Teacher at the high school, to invoke an unpaid leave of absence, effective September 1, 2020 through June 30, 2021.

Motion to Approve Items 1 through 22: R. Gilmore Second: A. Cox

**Roll Call:**

- X James Blumenstein    X Pam Chiaradia    X Ralph Gilmore    X Nancy Schiavo  
X Allison Cox    X Joseph Ryan    X Jeff Whitman  
X Tara Butrica    X Ammie Davis    X Gina Osinski

**VOTE FOR ITEM 1-22**

Approved by unanimous roll call (10-0)

**XV. REPORTS:**

**XVI. HIB District Report**

**XVII.**

| June 2020 | BULLYING INCIDENTS REPORT |         |       |
|-----------|---------------------------|---------|-------|
| SCHOOL    | Confirmed HIB             | Non-HIB | Total |
| AHS       | 0                         | 0       | 0     |
| HAS       | 0                         | 0       | 0     |
| MAS       | 0                         | 0       | 0     |

Superintendent’s Report: Dr. Davis commented that it was nice to recognize the staff retirees and student spotlights. He also discussed the NJ Governor’s address regarding outside gatherings. Dr. Davis stated that a decision will be made on June 19, 2020 regarding an in-person graduation. He continued with thanking everyone that was involved in all the virtual graduations across grade levels

**XVIII. (2018) Program Representatives:**

- A. CCEESC Rep. Rotation: **James Blumenstein** – Re-organize meeting and need to attend 2 meetings only



- B. CCSBA Rep. Rotation: **Ammie Davis** – Virtual meeting on June 11, 2020
- C AEF Representative: **Pam Chiaradia** – No report

**XIX.** Board Member Comments: Member Jeff Whitman thanked all the retirees for their time to Audubon School District and congratulated all the seniors. Member Pam Chiaradia personally thanked Theresa D’Aprile on her retirement. President Blumenstein stated that there will be a Special Board Meeting on Tuesday June 30, 2020 at 6:00pm (virtual conferencing) to discuss personnel matters. Action will be taken.

**XX. Public Participation:** (Open Discussion) - None

The board welcomes participation of interested organizations and individuals and will schedule time as appropriate for the public to speak. The board reserves the right to limit public discussion. Public discussion of a topic will be limited to fifteen minutes, and individual speakers will be limited to five minutes. Reference Board bylaws #0167 of the Audubon Public Schools Board of Education Policy Manual.

**XXII. ADJOURNMENT**

1. The next Board of Education meeting is scheduled for Wednesday, July 15, 2020 in the Audubon Junior-Senior High School Library Media Center at 6:30 PM. If the District is still operating under a school closure and/or we are directed to, the May meeting may be delivered through video-conferencing.
2. Motion by Mr. Whitman and seconded by Mrs. Chiaradia to adjourn meeting at approximately 8:06PM. Motion approved by unanimous roll call (10-0)

Motion to Approve:   J. Whitman   Second:   P. Chiaradia  

**Roll Call:**

- |                                |                            |                            |                            |
|--------------------------------|----------------------------|----------------------------|----------------------------|
| <u>  X  </u> James Blumenstein | <u>  X  </u> Pam Chiaradia | <u>  X  </u> Ralph Gilmore | <u>  X  </u> Nancy Schiavo |
| <u>  X  </u> Allison Cox       | <u>  X  </u> Joseph Ryan   | <u>  X  </u> Jeff Whitman  |                            |
| <u>  X  </u> Tara Butrica      | <u>  X  </u> Ammie Davis   | <u>  X  </u> Gina Osinski  |                            |

*The Audubon Board of Education reserves the right to add and/or delete motions or make changes to motions in this agenda up to the time of the meeting and during the actual meeting.*

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**Deborah Roncace**  
**Business Administrator/Board Secretary**

**BOARD OF EDUCATION MEETING**

**VIDEO-CONFERENCING**

**WEDNESDAY, June 30, 2020**

**6:00 P.M.**

**MINUTES**

I. **Call to Order:** In accordance with the provisions of the New Jersey Open Public Meeting Act of 1975, the Audubon Board of Education transmitted notice of this video-conferencing meeting, scheduled at 6:00 P.M. to the Retrospect newspaper and the Borough Clerk and by postings on the Audubon Public School District website and at the Main and the Pine Street entrance of the Junior-Senior High School.

II. **Roll Call**

SY 2018-2020

  X   Pam Chiaradia

  X   Jeff Whitman

 Absent  Gina Osinski

SY 2019-2021

  X   James Blumenstein

  X   Allison Cox

  X   Ralph Gilmore

SY 2020-2022

  X   Ammie Davis

  X   Joseph Ryan

 Absent  Tara Sullivan-Butrica  
(Arrived at 6:17pm)

SY 2020 Mt. Ephraim Representative

  X   Nancy Schiavo

III. **Call Meeting to Order**

V. **Flag Salute**

VI. **Participation:** (Agenda Items Only): Mr. Fadio, resident, commented that it was difficult to find the zoom link for the meeting tonight. He suggested that the link be made available under the calendar events.

The board welcomes participation of interested organizations and individuals and will schedule time as appropriate for the public to speak. The board reserves the right to limit public discussion. Public discussion of a topic will be limited to fifteen minutes, and individual speakers will be limited to five minutes. Reference bylaws #0167 of the Audubon Public Schools Board of Education Policy Manual.

Motion by Mr. Gilmore seconded by Mrs. Cox to approve the resolution for board to enter into closed Authorizing Executive session at 6:09pm for the following purposes.

Motion approved by unanimous roll call (8-0)

VII. **Authorizing Executive Session:**

**WHEREAS**, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-12 et seq.) requires all meetings of the **Audubon Board of Education** to be held in public, N.J.S.A. 10:4-12(b) sets forth nine types of matters that may lawfully be discussed in Executive Session," i.e. without the public being permitted to attend; and

**WHEREAS**, the **Audubon Board of Education** has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

MINUTES OF MEETING OF THE AUDUBON BOARD OF EDUCATION JUNE 30, 2020

**WHEREAS**, the nine exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and next to each exception is a box within which the number of issues to be privately discussed that fall within that exception shall be written, and after each exception is a space where additional information that will disclose as much information about the decision as possible without undermining the purpose of the exception shall be written.

**NOW, THEREFORE, BE IT RESOLVED** that the **Audubon Board of Education** will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12(b):

Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public;

Any matter in which the release of information would impair a right to receive funds from the federal government;

Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publically;

Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body

Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

Any investigations of violations or possible violations of the law;

Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer;

Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public; Specifically the evaluation of the Superintendent

Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

**WHEREAS**, the length of the Executive Session is undetermined; however, the **Audubon Board of Education** will make every attempt to estimate the time of the session prior to convening the session after which the public meeting shall reconvene and the **Audubon Board of Education** will proceed with business.

**NOW, THEREFORE, BE IT RESOLVED**, that the **Audubon Board of Education** will go into Executive Session for only the above stated reasons;

**BE IT FURTHER RESOLVED** that the **Audubon Board of Education** hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the **Audubon Board of Education** attorney advises that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the school district or any other entity with respect to said discussion.

**BE IT FURTHER RESOLVED** that the **Board of Education**, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the board secretary to take the appropriate action to effectuate the terms of this resolution.

Motion by Mr. Gilmore seconded by Mrs. Cox to adjourn closed Authorizing Executive session at 7:00PM  
 Motion approved by unanimous roll call 9-0

**VIII. Call Meeting to Order**

**IX. GOVERNANCE: Chairperson: Mr. Blumenstein – Committee Members: Ms. Butrica, Mr. Ryan, Ms. Schiavo, Alternate: Gina Osinski**

**X. OPERATIONS: Chairperson: Mrs. Cox – Committee Members: Mrs. Chiaradia, Mr. Gilmore, Mr. Whitman, Alternate: Mrs. Davis**

**XI. EDUCATION: Chairperson: Ms. Schiavo - Committee Members: Mr. Blumenstein, Ms. Osinski, Mr. Ryan, Alternate: Ms. Butrica**

**XII. HUMAN RESOURCES: Chairperson: Mrs. Davis, Committee Members: Mrs. Cox, Mr. Gilmore, Mr. Whitman, Alternate: Mrs. Chiaradia**

**MOTION TO APPROVE ITEMS 1-12**

Motion by Mr. Ryan and seconded by Mr. Gilmore

1. Motion to approve the employment contract for Deborah J. Roncace, Business Administrator/Board Secretary at an annual salary of \$136,053.00 effective July 1, 2020 through June 30, 2021 at the recommendation of the Superintendent of Schools.
2. Motion to approve Dr. Andrew P. Davis as Superintendent of Schools at a salary of \$156,060.00 effective July 1, 2020 through June 30, 2021.
3. Motion to approve retroactively the following Audubon Junior-Senior High Avenue School extracurricular contract for the 2019-2020 school years based on the negotiated agreement between the Audubon Education Association and the Audubon Board of Education at the recommendation of the Superintendent of Schools:

| Name           | Position/Activity    | Contractual Rate |
|----------------|----------------------|------------------|
| Steven Ireland | Zero Period Coverage | \$2,530.00       |

4. Motion to approve retroactively the following overload at the Junior-Senior High School for the 2019-2020 school year at the recommendation of the Superintendent of Schools:

| Name           | Position       | Partial/Full | Salary     |
|----------------|----------------|--------------|------------|
| Steven Ireland | Math Portfolio | Full         | \$4,000.00 |

MINUTES OF MEETING OF THE AUDUBON BOARD OF EDUCATION JUNE 30, 2020

5. Motion to accept, with best wishes, the letter of resignation, with intent to retire, from Kathleen Giambri, Elementary Computer/STEM teacher, effective July 1, 2020 at the recommendation of the Superintendent of Schools.
6. Motion to approve the following eight (8) Student Technology Assistants as summer workers at the hourly rate of \$11.00 (excluding lunch) for 6.0 hours per day, Monday through Thursday, from July 6, 2020 through August 28, 2020 with executed time sheets at the recommendation of the Superintendent of Schools:
  - a. Jared Arline
  - b. Sophia Bicking
  - c. Michael Chisholm
  - d. Bailey (Jeremy) Foster
  - e. Bella Kokocha
  - f. Mark Martin
  - g. Mark Smeltzer
  - h. Joseph Mazzone
7. Motion to approve Daniel Carter as the facilitator to oversee the work of the Student Technology Assistants at the hourly rate of \$20.00 (excluding lunch) for 6.0 hours per day, Monday through Thursday, from June 22, 2020 through August 28, 2020 with executed time sheets at the recommendation of the Superintendent of Schools.
8. Motion to approve the first year tenure track 12 month Audubon Junior-Senior High School Co-Principal (7-9) contract for Kelly Reising for the 2020-2021 school year in accordance with the 2018-2021 negotiated contract between the Audubon Board of Education and the Audubon Administrators Association at \$122,500.00, effective July 1, 2020 pending the completion of all Audubon Board of Education and New Jersey Department of Education requirements at the recommendation of the Superintendent of Schools.
9. Motion to approve the following seven (7) Student Maintenance Assistants (General Maintenance) as summer workers overseen by Harry Rutter at the hourly rate of \$11.00 (excluding lunch) for 6.0 hours per day, Monday through Thursday, from July 6, 2020 through August 28, 2020 with executed time sheets at the recommendation of the Superintendent of Schools:
  - a. Billy Chew
  - b. Ryan Clarke
  - c. Sean Driscoll
  - d. Brady Gilbert
  - e. Jacob Jordan
  - f. Xavier Massey
  - g. Brian Libby
10. Motion to approve Jennifer Cusick-Loss as a part time Special Education Aide at Step 5, \$16.19 per hour, 29.5 hours per week (0.87 FTE), not to include benefits, effective September 1, 2020, pending the completion of all Audubon Board of Education and New Jersey Department of Education requirements, for the 2020-2021 school year at the recommendation of the Superintendent of Schools.
11. Motion to accept, with best wishes, the letter of resignation, with intent to retire, from Donald Seybold, Physical Education Teacher and Head Wrestling coach at the high school, effective July 1, 2020.
12. Motion to approve the part time Special Education teacher contract for Kelly Mcilvaine at Haviland Avenue School for the 2020-2021 school year in accordance with the 2018-2021 negotiated contract between the Audubon Board of Education and the Audubon Education Association at MA Step 4, \$51,678.00 (pro-rated), 29.5 hours per week (0.87 FTE), not to include benefits, pending the completion of all Audubon Board of Education and New Jersey Department of Education requirements at the recommendation of the Superintendent of Schools.

Motion to Approve Item(s) 1 through 12: J. Ryan Second: R. Gilmore

**Roll Call:**

X James Blumenstein    X Pam Chiaradia    X Ralph Gilmore    X Nancy Schiavo  
X Allison Cox    X Joseph Ryan    X Jeff Whitman  
X Tara Butrica    X Ammie Davis    Absent Gina Osinski

**VOTE FOR ITEM 1-12**

Approved by unanimous roll call (9-0)

**XIII. Superintendent’s Report:** Dr. Davis congratulated Ms. Kelly Reising on her new position as the Audubon Jr.-Sr. High School Co-Principal (7-9 Grades). Dr. Davis also commented on the recent events of racial injustice and the continuing outbreak of COVID cases which results in that all outside facilities will remain closed.

**XIV. Participation:** (Open Discussion): Mr. Fadio, resident, spoke of his disappointment with the cancellation of an in-person graduation. He mentioned that there is a petition signed by many community members and the Board of Education needs to be aware of that. Mr. Fadio also strongly disagreed, that the Administration did a lot for the seniors as the virtual graduation was concerned. He also stated that the Administration had plenty of time for an in-person graduation.

Ms. Gatti, resident, also expressed her disappointment with no in-person graduation. She felt that the way families were notified was very shady.

Dr. Davis addressed the concerns of the cancellation of the in-person graduation. The Administration made the decision together and many additional items were purchased to put on the virtual graduation.

Ms. Callan asked when parents can expect an update on the re-opening of schools in the fall.

Dr. Davis stated that information will be sent out to community members to join a Re-opening of schools task force.

Ms. Kuhlen asked if there is support in curriculum for racial injustice issues. Dr. Davis responded.

Mr. Callan asked if there will be flexibility for each school district to develop their own plan for re-opening.

Dr. Davis answered that Audubon will be developing several different options for re-opening.

Ms. Barbieri has concerns with the special needs population and the loss of services during the school closure.

The board welcomes participation of interested organizations and individuals and will schedule time as appropriate for the public to speak. The board reserves the right to limit public discussion. Public discussion of a topic will be limited to fifteen minutes, and individual speakers will be limited to five minutes. Reference bylaws #0167 of the Audubon Public Schools Board of Education Policy Manual.

**XV. Board Member Comments:** Member Whitman understands the tough decision in regards to no in-person graduation. Dr. Davis always cares about the children. Member Whitman mentioned that he personally would like to have an in-person graduation.

Member Chiaradia hopes that there is something more that can be done for the seniors and hopefully the decision can be changed to have an in-person graduation

**XVI. ADJOURNMENT**

1. The next Board of Education meeting is scheduled for Wednesday, July 15, 2020 at 6:30 PM and will be delivered through video-conferencing.
2. Motion by Ms. Chiaradia and seconded by Mr. Gilmore to adjourn meeting at approximately 8:05PM. Motion approved by unanimous roll call (9-0)

Motion to Approve:  P. Chiaradia  Second:  R. Gilmore

**Roll Call:**

|                              |                          |                              |                          |
|------------------------------|--------------------------|------------------------------|--------------------------|
| <u> X </u> James Blumenstein | <u> X </u> Pam Chiaradia | <u> X </u> Ralph Gilmore     | <u> X </u> Nancy Schiavo |
| <u> X </u> Allison Cox       | <u> X </u> Joseph Ryan   | <u> X </u> Jeff Whitman      |                          |
| <u> X </u> Tara Butrica      | <u> X </u> Ammie Davis   | <u> Absent </u> Gina Osinski |                          |

*The Audubon Board of Education reserves the right to add and/or delete motions or make changes to motions in this agenda up to the time of the meeting and during the actual meeting.*

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**Deborah Roncace**  
**Business Administrator/Board Secretary**