

BOARD OF EDUCATION MEETING
AUDUBON HIGH SCHOOL MEDIA CENTER

WEDNESDAY, JULY 25, 2018

7:00 P.M.

MINUTES

1. Call meeting to order.
2. Sunshine Law Statement by presiding officer.

"In accordance with the provisions of the Open Public Meetings Law, the Audubon Board of Education transmitted notice of this meeting, scheduled at 7:00 p.m., in the Audubon High Media Center for Board Meeting to the *Retrospect* newspaper, filed with the Borough Clerk and posted copies on Edgewood Avenue at the main entrance (between Chestnut and Pine Streets) and the Pine Street entrance to the high school."

PRIVATE:

1. Motion by Ms. Schiavo seconded by Mr. Blumenstein to approve the resolution for the board to enter into closed session at 7:07pm for the following purposes.

AUTHORIZING EXECUTIVE SESSION
Date: July 25, 2018

WHEREAS, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-12 et seq.) requires all meetings of the **Audubon Board of Education** to be held in public, N.J.S.A. 10:4-12(b) sets forth nine types of matters that may lawfully be discussed in Executive Session," i.e. without the public being permitted to attend; and

WHEREAS, the **Audubon Board of Education** has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the nine exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and next to each exception is a box within which the number of issues to be privately discussed that fall within that exception shall be written, and after each exception is a space where additional information that will disclose as much information about the decision as possible without undermining the purpose of the exception shall be written.

NOW, THEREFORE, BE IT RESOLVED that the **Audubon Board of Education** will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12(b):

 X Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public;

 Any matter in which the release of information would impair a right to receive funds from the federal government;

 X Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publically;

Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body

_____ Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

_____ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

_____ Any investigations of violations or possible violations of the law;

_____ Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer;

Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public; Specifically the evaluation of the Superintendent

_____ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

WHEREAS, the length of the Executive Session is undetermined; however, the **Audubon Board of Education** will make every attempt to estimate the time of the session prior to convening the session after which the public meeting shall reconvene and the **Audubon Board of Education** will proceed with business.

NOW, THEREFORE, BE IT RESOLVED, that the **Audubon Board of Education** will go into Executive Session for only the above stated reasons;

BE IT FURTHER RESOLVED that the **Audubon Board of Education** hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the **Audubon Board of Education** attorney advises that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the school district or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the **Board of Education**, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the board secretary to take the appropriate action to effectuate the terms of this resolution.

Open Session 7:40

- 1 Call meeting to order
2. Salute to the Flag

Present: Mr. Blumenstein, Ms. Cox, Ms. Chiaradia, Ms. Davis, Ms. Schiavo, Mr. Whitman, Ms. Brown, Mr. Ryan, Ms. Osinski, Mr. Simpson, Robert Delengowski, Business Administrator, Robert Goldschmidt, Interim Superintendent

APPROVAL OF BOARD MINUTES:

1. Motion by Mr. Simpson and seconded by Mr. Whitman to approve the following minutes:

June 27, 2018 Executive Session
June 27, 2018 Public Session

PARTICIPATION: (Agenda Items Only)

The board welcomes participation of interested organizations and individuals and will schedule time as appropriate for the public to speak. The board reserves the right to limit public discussion. Public discussion of a topic will be limited to fifteen minutes, and individual speakers will be limited to five minutes. Reference Bylaws #0167 of the Audubon Public Schools Board of Education Policy Manual.

All motions are voted on by all members unless otherwise marked with a +.

OPERATIONS: Chairperson: Mrs. Cox – Committee Members: Mrs. Osinski, Mrs. Chiaradia, Mrs. Davis, Alternate: Mr. Whitman

MOTION TO APPROVE ITEMS 1-6

Motion by Mr. Blumenstien seconded by Mr. Simpson to approve the following motions:

1. Motion to approve the following use of facilities requests:
 - Varsity Baseball Field– Audubon Blue Sox – (Sundays only) 9/9-11/18/18 - from 9:00 am – 12:30 pm.
Contact: Brian Kulak
 - AHS RM B102 - Fairleigh Dickenson Univ. – (Tuesdays only) 9/25-12/10/18 from 6:15pm-9:30pm
Contact: Lorraine Nienstedt
 - Lower Soccer Field – Audubon Soccer Youth Assoc. – Monday thru Friday August 1st thru Oct. 31st, from 6:00pm-8:00pm Contact: John Graham
2. Motion to approve granting authorization to the interim superintendent to offer any necessary employment contracts for the 2018-19 school year to be ratified and affirmed at the next regularly scheduled meeting of the Board of Education.
3. Motion to appropriate \$37,000 from General Fund Balance in the amount of \$37,000. This is to replace the \$37,000 from the 2018-2019 State Aid reduction.
4. Motion to approve the resolution for membership in Hunterdon County ESC Cooperative Pricing System.
5. Motion to approve the Lease Purchase Agreement in the amount not to exceed \$100,000.00 for the purchase of Chromebooks and technology related equipment from SHI Corporation under State Contract.
6. Motion to approve a five (5) year lease with KDI for district copy machines inclusive of service and supplies in the amount of \$5909.50 per month.

- **INFORMATION:**

Haviland Avenue School

June 4, 2018	Fire Drill
June 18, 20198	Lockout Drill

Mansion Avenue School:

June 4, 2018	Bus Evacuation Drill
June 7, 2018	Fire Drill
June 11, 2018	Lockdown Drill

Audubon High School:

June 15, 2018 Fire Drill
June 15, 2018 Lockout Drill

VOTE FOR ITEMS 1-6

Motion approved by unanimous voice vote 10-0

EDUCATION: Chairperson: Mr. Blumenstein, Committee Members: Mrs. Osinski, Ms. Schiavo. Mrs. Chiaradia, Alternate: Mr. Simpson

MOTION TO APPROVE ITEMS 1-8

Motion by Mr. Simpson seconded by Ms. Davis to approve the following motions:

1. Motion to affirm that the Audubon Board of Education is in receipt of the district Harassment, Intimidation and Bullying monthly report as presented by the superintendent, and is in agreement with all actions taken in regard to the incidents reported at the June 27, 2018 meeting of the Board of Education.
2. Motion to approve an addendum, regarding Live Streaming, to the Uniform State Memorandum of Agreement between Education and Law Enforcement Officials approved at the February 21, 2018 meeting of the board of education.
3. Motion to approve the Mentoring Plan 2018-19:
4. Motion to approve the Mentoring Plan Statement of Assurance:
5. Motion to approve the Chick-fil-A Leader Academy, – a national high school leadership program focused on impact through action, for the 2018-2019 school year.
6. Motion to approve request for student ID#00330 to remain in the high school for the 2018-2019 school year.
7. Motion to approve up to fourteen staff members to facilitate Professional Learning during the September 4 and September 5, 2018 District In Service.

Up to 2 hours of prep at the non-instructional AEA contractual rate of \$30.00 per hour per staff member
Up to 5 hours of professional development at the AEA contractual rate of \$60.00 per hour per staff member
8. Motion to approve up to four staff members to plan and (facilitate or present) at New Teacher Orientation on August 21 and August 22:

HAS
One teacher

MAS
One teacher

AHS
One teacher

One additional teacher

Up to 2 hours of prep at the non-instructional AEA contractual rate of \$30.00 per hour per staff member
Up to 4 hours of professional development at the AEA contractual rate of \$60.00 per hour per staff member
9. Motion to approve the Audubon Public Schools Technology Handbook for Parents/Guardians and Students 2018-19. THIS MOTION WAS HELD.

VOTE FOR ITEMS 1-8

Motion approved by unanimous voice vote

HUMAN RESOURCES: Chairperson: Mrs. Davis, Committee Members: Mrs. Cox, Ms. Brown, Mr. Whitman, Alternate: Mr. Ryan

MOTION TO APPROVE ITEMS 1-9

Motion by Ms. Cox seconded by Mr. Blumenstein to approve the following motions:

1. + Motion to accept, with best wishes, the letter of resignation from Casey Snock, PT Elementary Art Teacher, effective July 31, 2018.
2. + Motion to accept, with best wishes, the letter of resignation from Kevin Greway, HS Science teacher, effective retroactive to July 20, 2018.
3. Motion to approve the collective bargaining agreement between the Audubon Board of Education and the Audubon Administrators Association for the period of July 1, 2018 through June 30, 2021.
4. + Motion to approve the following voluntary transfer of Christine Batra, as listed:

From part time academic support teacher at Mansion Avenue School
To part time school counselor at Mansion Avenue School for 20 hours per week effective September 1, 2018 through June 30, 2019, not to include benefits.
5. Motion to approve the employment contract for Robert Delengowski, Business Administrator/Board Secretary, effective retroactive to July 1, 2018 through June 30, 2019, as approved by the Camden County Executive Superintendent.
6. Motion to approve the School Business Administrator's (Ms. Roncace) employment contract.
7. Motion to approve additional non-represented staff members for the 2018-2019 school year as per the AAA collective bargaining agreement.
8. Motion to approve tenured administrators for the 2018-2019 school year as per the AAA collective bargaining agreement.
9. Motion to approve non-tenured administrators for the 2018-2019 school year as per the AAA collective bargaining agreement.

VOTE FOR ITEMS 1-9

Motion approved by unanimous roll call vote for these items 10-0

MOTION TO APPROVE ITEMS 10-18

Motion by Mr. Blumenstein seconded by Ms. Osinski to approve the following motions:

10. Motion to approve the following student as 2018 summer worker in the maintenance department as listed:

Custodial Helpers
6 hours per day \$8.60 per hour Effective retroactive to July 9, 2018 through August 23, 2018

Painting Crew:

Brady Lord
11. Motion to approve Johanna Urban for up to ten summer work days at her per diem rate effective August 1, 2018 through August 30, 2018.
12. Motion to approve the following staff members to provide five hours of new teacher support for the 2018-19 school year at the contractual rate of \$30.00 per hour for a total of \$150.00 per staff member:

Staff Member

New Teacher

Mary Knoll
Larae Drinkhouse

Erica Wenzel
John Walsh

13. + Motion to approve the 2018-2019 members of the I&RS Team for Haviland Avenue School with compensation as per the AEA negotiated agreement as listed:

Ann Alston	Jane Byrne	Bobbi Graham	Rose Lang
Katie Mueller	Chelsea Shupp	Nancy Scully	

14. + Motion to approve the 2018-2019 members of the I&RS Team for Mansion Avenue School with compensation as per the AEA negotiated agreement as listed:

Bernadette Brogna	Bridget Bialecki	Cara Novick
Jillian Matysik	Lisa McGilloway	Katie Hueber

15. Motion to approve the 2018-2019 members of the I&RS Team for the high school with compensation as per the AEA negotiated agreement as listed:

Dennis Bantle	Stacy Caltagirone	Betsy Scotto	Matthew Harter
Jessica Lindsay	Erin Whitescarver	Patrick Moran	

Marie Bonveti, Wendy VanFossen, Emily Warren – to share one stipend

16. Motion to approve the following teachers as the SCiP representative for their respective school:

HAS: Kim Felix
MAS: Jen Beebe
AHS: Ron Latham

Compensation at the non-instructional AEA contractual rate of \$30.00 per hour per staff member

17. Motion to approve the following requests to attend workshops/conferences for the 2018-2019 school year:

School	Cost	Staff Member	Date of Conference	Name of Conference
MAS	\$649.00	Charlene Fitzmaurice	August 7, 8, 9, 2018	Wilson Language Training Workshop

18. Motion to approve the following extra-curricular contracts at the high school for the 2018-2019 school year:

Roberta Swinney	Choral Activities
Roberta Swinney	Choral Ensemble

VOTE FOR ITEMS 10-18

Motion approved by unanimous roll call vote for these items 10-0

REPORTS:

1. HIB District Report

BULLYING INCIDENTS REPORT			
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SCHOOL	Confirmed HIB	Non-HIB	Total
HS	0	0	0
HAS	0	0	0
MAS	0	0	0

2. Superintendent's Report
3. Program Representatives:
 - A. CCESC Rep. Rotation: **Ms. Brown**
 - B. CCSBA Rep. Rotation: **Mr. Blumenstein**
 - C. AEF Representative: **Mr. Whitman**
4. Board Member Comments

PUBLIC PARTICIPATION: (Open Discussion)

The board welcomes participation of interested organizations and individuals and will schedule time as appropriate for the public to speak. The board reserves the right to limit public discussion. Public discussion of a topic will be limited to fifteen minutes, and individual speakers will be limited to five minutes. Reference Board Bylaws #0167 of the Audubon Public Schools Board of Education Policy Manual.

PRIVATE:

1. Motion by Ms. Chiaradia and seconded by Mr. Blumenstein to go into closed session II at approximately 8:15p.

Reconvene at approximately 9:00pm.

ADJOURNMENT:

1. Motion by Ms. Chiaradia and seconded by Mr. Blumenstein to adjourn meeting at approximately 9:00pm

Robert Delengowski
Business Administrator/Board Secretary

BOARD OF EDUCATION MEETING

AUDUBON HIGH SCHOOL MEDIA CENTER

WEDNESDAY, AUGUST 22, 2018

7:00 P.M.

Minutes

1. Call meeting to order.
2. Sunshine Law Statement by presiding officer.

"In accordance with the provisions of the Open Public Meetings Law, the Audubon Board of Education transmitted notice of this meeting, scheduled at 7:00 p.m., in the Audubon High Media Center for Board Meeting to the *Retrospect* newspaper, filed with the Borough Clerk and posted copies on Edgewood Avenue at the main entrance (between Chestnut and Pine Streets) and the Pine Street entrance to the high school."

PRIVATE:

1. Motion by Ms. Cox seconded by Ms. Schiavo to approve the resolution for the board to enter into a closed session at 7:10pm for the following purposes.

AUTHORIZING EXECUTIVE SESSION

Date: August 22, 2018

WHEREAS, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-12 et seq.) requires all meetings of the **Audubon Board of Education** to be held in public, N.J.S.A. 10:4-12(b) sets forth nine types of matters that may lawfully be discussed in Executive Session," i.e. without the public being permitted to attend; and

WHEREAS, the **Audubon Board of Education** has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the nine exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and next to each exception is a box within which the number of issues to be privately discussed that fall within that exception shall be written, and after each exception is a space where additional information that will disclose as much information about the decision as possible without undermining the purpose of the exception shall be written.

NOW, THEREFORE, BE IT RESOLVED that the **Audubon Board of Education** will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12(b):

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 Any matter in which the release of information would impair a right to receive funds from the federal government;

 X Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publically;

Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body

_____ Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

_____ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

_____ Any investigations of violations or possible violations of the law;

_____ Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer;

Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public; Specifically the evaluation of the Superintendent

_____ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

WHEREAS, the length of the Executive Session is undetermined; however, the **Audubon Board of Education** will make every attempt to estimate the time of the session prior to convening the session after which the public meeting shall reconvene and the **Audubon Board of Education** will proceed with business.

NOW, THEREFORE, BE IT RESOLVED, that the **Audubon Board of Education** will go into Executive Session for only the above stated reasons;

BE IT FURTHER RESOLVED that the **Audubon Board of Education** hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the **Audubon Board of Education** attorney advises that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the school district or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the **Board of Education**, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the board secretary to take the appropriate action to effectuate the terms of this resolution.

Open Session 7:30

1. Call meeting to order
2. Salute to the Flag

Present: Mr. Blumenstein, Ms. Cox, Ms. Schiavo, Ms. Brown, Ms. Osinski, Mr. Simpson, Robert Delengowski, Business Administrator, Robert Goldschmidt, Interim Superintendent

Absent: Ms. Chiaradia, Ms. Davis, Mr. Ryan, Mr. Whitman

APPROVAL OF BOARD MINUTES:

1. Motion by Mr. Blumenstein and seconded by Ms. Cox to approve the following minutes:
July 25, 2018 Executive Session:

July 25, 2018 Public Session

PARTICIPATION: (Agenda Items Only)

The board welcomes participation of interested organizations and individuals and will schedule time as appropriate for the public to speak. The board reserves the right to limit public discussion. Public discussion of a topic will be limited to fifteen minutes, and individual speakers will be limited to five minutes. Reference Bylaws #0167 of the Audubon Public Schools Board of Education Policy Manual.

All motions are voted on by all members unless otherwise marked with a +.

GOVERNANCE: Chairperson: Ms. Brown – Committee Members: Mr. Simpson, Mr. Ryan, Mr. Blumenstein, Alternate: Ms. Schiavo

MOTION TO APPROVE ITEMS 1

Motion by Ms. Brown seconded by Ms. Cox

1. Motion to approve the first reading of the following policies:

POLICY NUMBER	POLICY NAME	STATUS
1630	Disclosure and Review of Applicant's Employment History	New
5512	Harassment, Intimidation and Bullying (HIB)	Revised

VOTE FOR ITEM 1

Motion approved by unanimous vote

OPERATIONS: Chairperson: Mrs. Cox – Committee Members: Mrs. Osinski, Mrs. Chiaradia, Mrs. Davis, Alternate: Mr. Whitman

MOTION TO APPROVE ITEMS 1-6

Motion by Ms. Osinski seconded by Ms. Schiavo

1. Motion to approve an addendum to the bills payable list for June 2018 in the amount of \$69,689.83, when certified.
2. Motion to approve the bills payable list for July 2018 in the amount of \$108,798.40, when certified.
3. Motion to approve the bills payable list for August 2018 in the amount of \$470,882.82, when certified.
4. Motion to approve the following use of facilities requests:

High School:

AHS LIBRARY - Audubon Education Foundation monthly meetings - 9/10, 10/8, 11/12, 1/14/19, 2/11, 3/11, 4/8, & 5/13 7:00pm – 8:30pm

Tennis Courts – Haddon Heights High School – 8/7-10/30/18 – Courts will be used when our team is not practicing. Schedule will be worked out between T. Carbone and Joe Crump of Haddon Hts. 547-1920 ext. 5510

Auditorium - MAS PTA – 4/11/19 Talent Show Rehearsal 3:00pm-5:00pm
4/12 Talent Show 3:00-9:30

Main Gym – MAS PTA - 2/8/19 6th Gr. Committee Funtacular night – 6:00-10:00PM

Mansion Avenue:

All Purp Rm. MAS PTA – 10/4, 1/10/19, 2/7 After School Enrichments classes– 2:30-4:20pm
10/26 Family Movie Night 6:00-9:20pm

All Purp Rm. Bonnie Smeltzer – 8/29 3rd Gr. Orientation 6:15-7:30PM

Library MAS PTA – 11/7, 1/19/19, 3/6, 5/1 Executive meetings – 6:45-7:30PM
11/7, 1/19/19, 3/6, 5/1 meetings – 7:30-8:00PM
10/1 – Room Parent meeting 6:45-8:30
11/30 – Set up Holiday Shop 8:00-8:00PM
12/3-12/7/18 Holiday Shop 8:00am-8:30PM

Art Room – MAS PTA - 9/19, 11/7, 1/9, 3/6 Steam Family Nights – 6:00-9:00

- 5. Motion to approve granting authorization to the interim superintendent to offer any necessary employment contracts for the 2018-19 school year to be ratified and affirmed at the next regularly scheduled meeting of the Board of Education.

- **INFORMATION: Letter of Support – Atlantic Avenue Bicycle Trail**

- **INFORMATION: Haviland Avenue School**

July 18, 2018 Fire Drill
July 25, 2018 Lockout Drill

Mansion Avenue School:

July 25, 2018 Fire Drill
July 26, 2018 Lockdown Drill

- 6. Motion to approve the ESEA Grant:

Title I Allocation	173,871	
Title II Allocation		26,554
Title III Allocation		2,302
Title IV Allocation		10,440

Title I

Instructional Staff:

Teachers	Salary from Grant	Total Salary	Percentage
Rowello	11800	59000	20%
Wilson	4000	83500	Overload
Heller	40480	40480	80%
Barklow	32100	53500	60%
McLaren	9720	35200	27.6%

Instructional Aides	Salary from Grant	Total Salary	Percentage
Marsh	14250	19000	75.00%
Kappel	17250	23000	75.00%
Amorosi	12750	17000	75.00%
Eagen	12750	17000	75.00%

Stipended Positions:

RTI Coordinators - 2 positions - 2500 stipend each - McGilloway & Byrne

Grant and Program Administration - \$5000 as part of salary of Director of Testing, Data & Special Projects

Parent Involvement Activities - 250

Instructional Supplies - 333

Title II

Professional Development 19800
 Transfer to Title I 6754

Title III

Consortium with Lindenwold as Lead 2302
 Professional Development
 Translation Services
 Supplies

Title I - Partners in Learning - Family and Community Involvement Activity - October 3, 2018

Title IV

Social/Emotional Program - AHS 7380
 PBIS - Supplies - MAS 2000
 Growth Mindset Materials - HAS 1060

EDUCATION: Chairperson: Mr. Blumenstein, Committee Members: Mrs. Osinski, Ms. Schiavo. Mrs. Chiaradia, Alternate: Mr. Simpson

VOTE FOR ITEMS 1-6

Motion approved by unanimous vote

MOTION TO APPROVE ITEMS 1-14

Motion by Mr. Simpson seconded by Mr. Blumenstein

- Motion to approve the 2017-2018 NJDOE School Self-Assessment Submission for HIB:

Current NJDOE School Self-Assessment Submission

2017-2018 Data	Audubon Jr.-Sr. High School	Mansion Avenue School	Haviland Avenue School
HIB Programs, Approaches or Other Initiatives (MAX-15)	12	12	12
Training on the BOE-Approved HIB Policy (MAX-9)	8	8	8

Other Staff Instruction and Training Programs (Max-15)	14	14	14
Curriculum and Instruction on HIB and Related Information and Skills (Max-6)	5	5	5
HIB Personnel (Max-9)	9	9	9
School-Level HIB Incident Reporting Procedure (Max-6)	6	6	6
HIB Investigation Procedure (Max-12)	12	12	12
HIB Reporting (Max-6)	6	6	6
School Grade (Max-78)	72	72	72
		District Grade	
		72/78	

2. Motion to approve the Professional Development Plans for the 2018-2019 school year:

Audubon Public Schools:
3. Motion to approve the NJDOE Statement of Assurance submission for the Audubon Public Schools District Professional Development Plans:
4. Motion to approve Cooper Hospital to conduct evaluations of all types including, but not limited to, Central Auditory Processing, Speech and Language, Psychological and Learning, for both high school and elementary students on an as-needed basis throughout the 2018-2019 school year.
5. Motion to approve the Audubon School District K-12 Curriculum for the 2018-19 school year:

 - Fine & Performing Arts
 - Health & Physical Education
 - English Language Arts (ELA)
 - Mathematics
 - Science
 - Social Studies
 - Technology
 - World Languages
 - 21st Century Life & Careers
 - ESL
6. Motion to approve the Title I School Parental Involvement Policies:
7. Motion to approve the Title I School Parent Compacts:
8. Motion to approve the list of religious holidays permitting student absences from school for the 2018-2019 school year.
9. + Motion to approve the 2018-2019 Preschool Parent Handbook.
10. + Motion to approve the 2018-2019 Haviland Avenue School Parent Handbook.
11. Motion to approve the board policy and regulation manual for the 2018-2019 school year.
12. Motion to approve the Comprehensive Equity Plan for the 2018-2019 school year.
13. Motion to approve one teacher to facilitate a student workshop at the high school during new student orientation on August 29, 2018 for the purpose of reviewing Google Classroom and its components for a total of two hours at the AEA non-instructional rate of \$30.00 per hour for a total of \$60.00.
14. + Motion to approve the 2018-2019 Mansion Avenue School Parent Handbook.

VOTE FOR ITEMS 1-14

Motion approved by unanimous vote

HUMAN RESOURCES: Chairperson: Mrs. Davis, Committee Members: Mrs. Cox, Ms. Brown, Mr. Whitman, Alternate: Mr. Ryan

MOTION TO APPROVE ITEMS 1-11

Motion by Mr. Blumenstein seconded by Ms. Cox

1. + Motion to accept, with best wishes, the letter of resignation from Leslie Ciccone, PT cafeteria aide at Haviland Avenue School, effective retroactive to July 31, 2018.
- 2 + Motion to accept, with best wishes, the letter of resignation from David Baldino, PT classroom aide at Mansion Avenue School, effective retroactive to August 7, 2018.
3. Motion to accept, with best wishes, the letter of resignation from Eric Carrera, special education aide at the high school, effective retroactive to August 9, 2018.
4. Motion to approve an unpaid leave of absence for Amy Elbertson, special education aide at the high school, for the months of September and October.
5. + Motion to approve Fotini Tserpelis as part time academic support teacher at Mansion Avenue School at Step 1 BA, \$30,006.00, 59.3%, 20 hours per week, not to include benefits, effective September 1, 2018 through June 30, 2019.
- 6 + Motion to approve Francesca Eagan as part time instructional assistant at Mansion Avenue School at Step 6, \$17.04 per hour for 29.5 hours per week, not to include benefits, effective September 6, 2018 through June 19, 2019 or the last day for students.
- 7 + Motion to approve Nicole Ward as part time long term substitute special education aide at Mansion Avenue School at Step 1, \$14.06 per hour, 29.5 hours per week, not to include benefits or sick days, effective September 6, 2018 through December 21, 2018.
8. Motion to approve Kirstyn Heller as part time academic support teacher at the high school, on an emergent basis, at Step 1 BA, 80%, \$40,480.00, not to include benefits, effective September 1, 2018 through June 30, 2019, pending completion of all district and state requirements. (Funded through Title I Grant)
9. + Motion to approve Jillian Long as part time elementary art teacher at Haviland Avenue School, on an emergent basis, at Step 6 BA, \$35,362.50, 61.5%, 20.75 hours per week, not to include benefits, effective September 1, 2018 through June 30, 2019, pending completion of all district and state requirements.
10. Motion to approve Cheryl Fisher as full time, tenure track, biology teacher at the high school, at Step 8 BA, \$60,500.00, on an emergent basis, effective September 1, 2018 through June 30, 2019, pending completion of all district and state requirements.
11. + Motion to approve Carl Ellinwood as full time, tenure track, elementary vocal music teacher, at Step 4 MA, \$56,900.00, on an emergent basis, effective September 1, 2018 through June 30, 2019, pending completion of all district and state requirements.

VOTE FOR ITEMS 1-11

Motions approved by roll call vote (6-0)

MOTION TO APPROVE ITEMS 12-23

Motion by Mr. Simpson seconded by Mr. Blumenstein

12. Motion to approve Susan Amorosi as part time instructional assistant at Mansion Avenue School at Step 13, \$24.71 per hour for 29.5 hours per week, on an emergent basis, not to include benefits, effective September

6, 2018 through June 19, 2019 or the last day for students, pending completion of all district and state requirements.

- 13. + Motion to approve Diane Kaufman as part time cafeteria aide at Haviland Avenue School at \$9.10 per hour for 2.5 hours per day, effective September 7, 2018 through June 13, 2019, on days when lunches are served.
- 14. + Motion to approve Melissa Chisholm as part time Keys Program Coordinator at \$21.00 per hour, not to exceed 25 hours per week, not to include benefits, effective September 1, 2018 through June 30, 2019, pending completion of all district and state requirements.
- 15. Motion to approve a change in the position of District System Support Technician, from a part time 12 month position to a full time 12 month position effective July 1, 2018.
- 16. Motion to approve an adjustment in the salary of Greg Smith, District System Support Technician, from \$40,000.00 to \$54,050.00, retroactive to July 1, 2018.
- 17. Motion to approve the following rescissions and approvals of fall 2018 coaching positions:

RESCIND:

Flag Football – Dustin Stiles

APPROVE:

Assistant Varsity Girls Soccer – Dustin Stiles
 Football Chain Crew-Christopher O’Brien – alternate

- 18. Motion to approve the following as district substitutes/home instruction tutors for the 2018-2019 school year, on an emergent basis, pending completion of all district and state requirements.

Gena VanBlunk	Substitute Teacher	Teaching Certification
Deirdre Gatti	Home Instruction Tutor	Special Education
Suzanne Schmidt	Substitute Nurse	Substitute Certificate
Jeff Haynes	Substitute Custodian	
Joseph Kuchler	Substitute Teacher	Substitute Certificate
Robin Jones	Substitute Secretary	
Lindsey Urbano	Substitute Secretary	
Patrice Kilvington	Substitute Aide	

- 19. Motion to approve previously employed substitutes/home instruction tutors to continue as substitutes/ home instruction tutors for the 2018-2019 school year.
- 20. Motion to approve Emilee VanFossen, Stockton University graduate, to complete a 20 hour TEFL observation requirement with time divided among HAS, MAS and the high school at a mutually agreeable date and time.
- 21. + Motion to approve the following mentor for the 2018-19 school year. Novice teacher will compensate mentor as per state regulations and AEA contract:

Novice Teacher	School/Subject	Mentor	Date
Fotini Tserpelis	Academic Support Teacher	Maddy Meehan	9/1/18 – 6/30/19

- 22. + Motion to approve the following staff members to provide five hours of new teacher support for the 2018-2019 school year at the non-instructional contractual rate of \$30.00 per hour for a total of \$150.00 per staff.

Staff Member	New Teacher
Roberta Swinney	Carl Ellinwood

31. Motion to approve all district certificated staff members as home instruction tutors for the 2018-2019 school year, on an as needed basis, to be compensated at the AEA contractual rate for homebound instruction tutors.
32. Motion to approve the overloads for the 2018-2019 school year at the high school as listed with compensation as per the AEA negotiated agreement:

Full Overloads:

Mary Anne Kavanaugh	Dustin Stiles	Kate Wilson	Dan Cosenza
Janelle Mueller	Debbie Waite	Matt Webb	TBD (Math Remediator)
Michael Stubbs	Dan Carter	Amy Bulskis	
Laurie Georgel	Ashley McGuire	Teresa D'Aprile	
AnneMarie Harris	Sharon Selby	Krista Little	

Partial Overloads:

Chris Sylvester	26 total teaching periods
Nancy Wolgamot	27 total teaching periods

Special Education Full Overloads:

Dennis Bantle	Dawn Ewing	Patti Myers-Griffith	Mary Knoll
Chris Harris	Eileen Willis	Andria Morrison	Kate Lin
Larae Drinkhouse	Patrick Moran	John Walsh	Stephanie Lewis-Deacon

33. Motion to approve Lindsay Quinn, certified special education teacher currently employed by the Salem County Special Service School District, to complete 60 hours towards her NJ Excel internship with Tony Carbone serving as mentor/supervisor for the 2018-2019 school year.

VOTE FOR ITEMS 24-33

Motions approved by roll call vote (6-0)

REPORTS:

1. HIB District Report

BULLYING INCIDENTS REPORT			
SCHOOL	Confirmed HIB	Non-HIB	Total
HS	0	0	0
HAS	0	0	0
MAS	0	0	0

2. Superintendent's Report
3. Program Representatives:
 - A. CCESC Rep. Rotation: **Ms. Brown**
 - B. CCSBA Rep. Rotation: **Mr. Blumenstein**
 - C. AEF Representative: **Mr. Whitman**
4. Board Member Comments

PUBLIC PARTICIPATION: (Open Discussion)

The board welcomes participation of interested organizations and individuals and will schedule time as appropriate for the public to speak. The board reserves the right to limit public discussion. Public discussion of a topic will be limited to fifteen minutes, and individual speakers will be limited to five minutes. Reference Board Bylaws #0167 of the Audubon Public Schools Board of Education Policy Manual.

PRIVATE: (If Necessary)

1. Motion by Mr. Blumenstein and seconded by Ms. Osinski to go into closed session II at approximately 8:00pm.

Reconvene at approximately 9:00pm.

ADJOURNMENT:

1. Motion by Ms. Cox and seconded by Ms. Davis to adjourn meeting at approximately 9:01pm

Robert Delengowski
Business Administrator/Board Secretary

BOARD OF EDUCATION MEETING
AUDUBON HIGH SCHOOL MEDIA CENTER
WEDNESDAY, SEPTEMBER 12, 2018

7:00 P.M.

MINUTES

1. Call meeting to order.
2. Sunshine Law Statement by presiding officer.

"In accordance with the provisions of the Open Public Meetings Law, the Audubon Board of Education transmitted notice of this meeting, scheduled at 7:00 p.m., in the Audubon High Media Center for Board Meeting to the *Retrospect* newspaper, filed with the Borough Clerk and posted copies on Edgewood Avenue at the main entrance (between Chestnut and Pine Streets) and the Pine Street entrance to the high school."

PRIVATE:

1. Motion by Ms. Cox seconded by Mr. Whitman to approve the resolution for the board to enter in closed session at 7:10pm for the following purposes.

AUTHORIZING EXECUTIVE SESSION
Date: September 12, 2018

WHEREAS, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-12 et seq.) requires all meetings of the **Audubon Board of Education** to be held in public, N.J.S.A. 10:4-12(b) sets forth nine types of matters that may lawfully be discussed in Executive Session," i.e. without the public being permitted to attend; and

WHEREAS, the **Audubon Board of Education** has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the nine exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and next to each exception is a box within which the number of issues to be privately discussed that fall within that exception shall be written, and after each exception is a space where additional information that will disclose as much information about the decision as possible without undermining the purpose of the exception shall be written.

NOW, THEREFORE, BE IT RESOLVED that the **Audubon Board of Education** will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12(b):

 X Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public;

 Any matter in which the release of information would impair a right to receive funds from the federal government;

 X Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publically;

Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body

_____ Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

_____ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

_____ Any investigations of violations or possible violations of the law;

_____ Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer;

Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public; Specifically the evaluation of the Superintendent

_____ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

WHEREAS, the length of the Executive Session is undetermined; however, the **Audubon Board of Education** will make every attempt to estimate the time of the session prior to convening the session after which the public meeting shall reconvene and the **Audubon Board of Education** will proceed with business.

NOW, THEREFORE, BE IT RESOLVED, that the **Audubon Board of Education** will go into Executive Session for only the above stated reasons;

BE IT FURTHER RESOLVED that the **Audubon Board of Education** hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the **Audubon Board of Education** attorney advises that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the school district or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the **Board of Education**, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the board secretary to take the appropriate action to effectuate the terms of this resolution.

Open Session 7:35

1. Call meeting to order
2. Salute to the Flag

Present: Mr. Blumenstein, Ms. Cox, Ms. Chiaradia, Ms. Davis, Mr. Ryan, Ms. Schiavo Mr. Simpson, Mr. Whitman, Ms. Brown, Robert Delengowski, Business Administrator, Robert Goldschmidt, Interim Superintendent

Absent: Ms. Osinski

REPORT: Student Council Representative: Zachary Olswzeski

PRESENTATION: SSDS (Student Safety Data System) Period 2 Report: Mr. Goldschmidt

APPROVAL OF BOARD MINUTES:

1. Motion by Mr. Simpson and seconded by Mr. Blumenstein to approve the following minutes:

August 22, 2018 Executive Session

August 22, 2018 Public Session

Motion approved by Unanimous Voice Vote

PARTICIPATION: (Agenda Items Only)

The board welcomes participation of interested organizations and individuals and will schedule time as appropriate for the public to speak. The board reserves the right to limit public discussion. Public discussion of a topic will be limited to fifteen minutes, and individual speakers will be limited to five minutes. Reference Bylaws #0167 of the Audubon Public Schools Board of Education Policy Manual.

All motions are voted on by all members unless otherwise marked with a +.

GOVERNANCE: Chairperson: Ms. Brown – Committee Members: Mr. Simpson, Mr. Ryan, Mr. Blumenstein, Alternate: Ms. Schiavo

MOTION TO APPROVE ITEMS 1

Motion by Mr. Blumenstein seconded by Ms. Schiavo

1. Motion to approve the second reading and adoption of the following policies:

POLICY NUMBER	POLICY NAME	STATUS
1613	Disclosure and Review of Applicant’s Employment History	New
5512	Harassment, Intimidation and Bullying (HIB)	Revised

VOTE FOR ITEM 1

Motion approved by unanimous voice vote

OPERATIONS: Chairperson: Mrs. Cox – Committee Members: Mrs. Osinski, Mrs. Chiaradia, Mrs. Davis, Alternate: Mr. Whitman

MOTION TO APPROVE ITEMS 1-8

Motion by Ms. Davis seconded by Mr. Simpson

1. Board Secretary’s Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of June 2018. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.
2. Treasurer’s Report in accordance with 18A:17-36 and 18A:17-9 for the month of June 2018. The Treasurer’s Report and Secretary’s reports are in agreement for the month of June 2018.
3. Board Secretary in accordance with N.J.A.C. 6A:23A – 16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

- 4. Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4 We certify that after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

Minutes of the Meeting of the Audubon Board of Education September 12, 2018

- 5. Motion to approve the following use of facilities requests:

AHS - Rm.C111 – Audubon Alumni Assoc. – 9/5/18, 11/7/18, 3/6/19, 5/1/19 ... 7:00 pm – 9:00 pm

- 6. Motion to approve an addendum to the bills payable list for September 2018 in the amount of \$59,742.64, when certified.

- 7. Motion to approve a modification the 2018-2019 district calendar as listed:

From: Half Day Classes: January 22nd through January 25th, 2019 to Full Day Classes January 22nd through January 25th, 2019.

- 8. Motion to approve Camden County College Transition to College Program effective September 13, 2018 until June 30, 2021.

INFORMATION:

Haviland Avenue School

August 2, 2018	Fire Drill
August 2, 2018	Shelter in Place

Mansion Avenue School

August 14	Fire drill
August 29	Lockdown

VOTE FOR ITEM 1-8

Motion approved by Unanimous Voice Vote

EDUCATION: Chairperson: Mr. Blumenstein, Committee Members: Mrs. Osinski, Ms. Schiavo. Mrs. Chiaradia, Alternate: Mr. Simpson

MOTION TO APPROVE ITEMS 1-5

Motion by Ms. Cox seconded by Mr. Whitman

- 1. Motion to approve the following field trip request for the 2018-2019 school year:

10/10/18 HAS: Ms. Morales, Ms. Holland, Ms. Sounder, Ms. May, Ms. Terlingo and 96 students to Audubon Fire House. Departure: 9:00 am and 12:00 am. Return: 10:00 am and 1:00 pm. School bus. Total Cost: \$66.38

- 2. Motion to approve up to fourteen staff members to facilitate Professional Learning during the October 8, 2018 District In Service:

Up to 2 hours of prep at the non-instructional AEA contractual rate of \$30.00 per hour per staff member
Up to 5 hours of professional development at the AEA contractual rate of \$60.00 per hour per staff member.

- 3. Motion to approve the following programs funded each year partly through the Municipal Alliance grant:

MiniBridge: Interactive small groups - addresses various needs identified by students concerning ATOD (Alcohol, tobacco, and other drugs). This prevention program is for 5th & 6th grade students. The program is facilitated by high school students, grades 7-12, who are trained to work with the younger students to increase self-esteem and reduce negative behaviors.

Peer Facilitators: Students are trained to assist other students with academic and social progress at Audubon High School; Peer To Peer; STARS.

Minutes of the Meeting of the Audubon Board of Education September 12, 2018

Project Graduation – an evening of drug free activities held on the evening of the high school graduation; it demonstrates that there are healthy, fun, drug and alcohol free activities available for students. It is an ongoing event that meets monthly to plan and fundraise for the event.

High School Visitation – trained high school peer facilitators introduce new students and the incoming 7th grade students and 9th grade students to the high school, its classrooms layout, the rules and procedures, and the activities available to the students; Teens2Teens. Follow Up occurs in the fall of the school year as the students' transition to the next level in their education.

Intergenerational group – recreational and service activities combined with prevention education linking students, grades 7-12, and senior citizens. The activity builds positive community connections through pro-social involvement.

DARE program – provides prevention education to the 5th grade students and will target other grade levels for other prevention issues. (e.g. Violence Awareness Week).

Early Intervention - interactive programs for all ages

After School Tutoring – 6th grade student volunteers are trained by Ms. Novick and Ms. Graham – provide academic support and reinforcement, mentoring – for students K-2 at KEYS after school program; 2 days/wk; Nov-Apr; supervised by staff member

Building Connections – after school workshops focusing on strengthening social skills while having fun; topics include: listening, following directions, patience, being responsible for self, cooperation, being a good sport, using good manners, apologizing, setting a good example; offered to first grade students.

Grief Groups – offered to high school students in cooperation with Samaritan Hospice.

Family Education – activities that address various needs identified by parents and children - Activities involving parents – materials, awards needed for graduation ceremonies, 6th grade book club (The Misfits), Family Group – in cooperation with Genesis counseling services offered by Genesis

Municipal Alliance Coordinator – completes paperwork, quarterly reports, general Alliance communications, coordinates various Alliance programs (previously described), facilitates various programs (Intergenerational, MiniBridge); goal is to create positive communication, strong families, and substance-free lives.

Student Assistance Counselor – provides substance abuse education, prevention education, support groups for students in grades 7-12; services offered 5 days/week, approx. 5 hours per day and additional time before or after the school day.

4. Motion to approve the SSDS Semi Annual Report for Period 2 for the 2017-2018 school year as presented, and for submission of the report and related documents to the New Jersey Department of Education.
5. Motion to approve Home Instruction for the Physical Education requirement for high school student ID #42804 through Ark Educational Online Services, beginning 9/6/18. Online instruction will take place for three marking periods only. The student will take Health in the classroom.

VOTE FOR ITEM 1-5

Motion approved by Unanimous Voice Vote

HUMAN RESOURCES: Chairperson: Mrs. Davis, Committee Members: Mrs. Cox, Ms. Brown, Mr. Whitman, Alternate: Mr. Ryan

MOTION TO APPROVE ITEMS 1-12

Motion by Mr. Blumenstein seconded by Mr. Whitman

1. + Motion to rescind the approval (June 2018) of Rebecca Lenny, PT cafeteria aide at Haviland Avenue School.

Minutes of the Meeting of the Audubon Board of Education September 12, 2018

2. + Motion to accept, with best wishes, the letter of resignation from Jessica Gigantino, classroom aide at Mansion Avenue School, effective retroactive to September 7, 2018.
3. + Motion to rescind the approval (August 2018) of Natalie Collazo, non-tenured special education aide at Haviland Avenue School.
4. + Motion to accept with best wishes, the letter of retirement from Bobbi Graham, Guidance Counselor at Haviland Avenue School, effective December 1, 2018.
5. + Motion to approve leave of absence without pay for Bobbi Graham, on September 21 and October 15, 16, 17, 18, & 19, 2018.
6. Motion to approve Nicholas McClernan as a part time instructional assistant at the high school at Step 4, \$15.34 per hour, for 29.5 hours per week, not to include benefits, on an emergent basis, retroactive to September 4, 2018 through June 19, 2019 or the last day for students.
7. +. Motion to approve Kacie Curran as a part time special education aide at Mansion Avenue School at Step 4, \$15.34 per hour, for 29.5 hours per week, not to include benefits, on an emergent basis, retroactive to September 5, 2018 through June 19, 2019 or the last day for students.
8. + Motion to approve Corey Swan as a long term substitute teacher of Grade 1 at Haviland Avenue School at the Step 1 BA, per diem rate of \$253.00 not to include benefits, time worked does not count towards the acquisition of tenure, on an emergent basis, retroactive to September 6, 2018 to at least September 30, 2018.
9. Motion to approve Stephanie Hall as a part time instructional assistant at the high school at Step 3, \$14.91 per hour, for 29.5 hours per week, not to include benefits, on an emergent basis, retroactive to September 10, 2018 through June 19, 2019 or the last day for students.
10. + Motion to approve Elizabeth Thorn as a part time cafeteria aide at Haviland Avenue School at \$9.00 per hour for 2.5 hours per day, effective September 25, 2018 through June 13, 2019, on days when lunches are served.
11. Motion to rescind Kate Watson, current district Occupational Therapist contracted through the Camden County Educational Services Commission, to continue to provide occupational therapy services two days per week to students throughout the 2018-2019 school year.
12. Motion to approve Palak Arora, current district Occupational Therapist contracted through the Camden County Educational Services Commission, to continue to provide occupational therapy services two days per week to students throughout the 2018-2019 school year

VOTE FOR ITEM 1-12

Motions approved by roll call vote (9-0)

MOTION TO APPROVE ITEMS 13-25

Motion by Mr. Simpson seconded by Mr. Blumenstein

13. Motion to rescind and approve the following extra-curricular contract for the 2018-2019 school year:

RESCIND

Mike Tomasetti Advisor – Senior Class (3/4 contract)
Amy Bulskis Advisor – Senior Class (1/4 contract)

APPROVE

Mike Tomasetti Advisor – Senior Class
Amy Bulskis Prom Advisor

14. Motion to approve Michelle Marchiano as Director of Community Education for the 2018-2019 school year, 15 hours per week, not to exceed 630 hours, at a rate of \$22.00 per hour (\$13,860.00).

Minutes of the Meeting of the Audubon Board of Education September 12, 2018

15. Motion to approve an adjustment in the salary status of Erika Miliareis for obtaining her Master's degree as follows:

From Step 8 BA to Step 8 MA effective retroactive to September 1, 2018.

16. Motion to approve an adjustment in the salary status of Kelly Rowello for obtaining her Master's degree as follows:

From Step 7 BA to Step 7 MA effective retroactive to September 1, 2018.

17. Motion to approve an adjustment in the salary status of Erin Whitescarver for obtaining her Master's degree as follows:

From Step 8 BA +30 to Step 8 MA effective retroactive to September 1, 2018.

18. + Motion to approve an adjustment in the salary status of Christine Batra for obtaining her Master's degree as follows:

From Step 11 to Step 11 MA effective retroactive to September 1, 2018.

19. Motion to approve an adjustment in the salary status of Larae Drinkhouse for obtaining her Master's degree as follows:

From Step 4 BA+30 to Step 4 MA effective retroactive to September 1, 2018.

20. + Motion to approve an adjustment in the salary status of Christine Fox for obtaining 30 credits in addition to her Master's degree as follows:

From Step 4 MA to Step 4 MA+30 effective retroactive to September 1, 2018.

21. + Motion to approve an adjustment in the salary status of Sharon McLaren for obtaining her Master's degree as follows:

From Step 12 BA+30 to Step 12 MA effective retroactive to September 1, 2018.

22. + Motion to approve an adjustment in the salary status of Rosemary Lang for obtaining 30 credits in addition to her Bachelor's degree as follows:

From Step 12 BA to Step 12 BA +30 effective retroactive to September 1, 2018.

- 23. Motion to approve an adjustment in the salary status of Daniel Carter for obtaining 30 credits in addition to his Bachelor's degree as follows:

From Step 3 BA to Step 3 BA +30 effective retroactive to September 1, 2018.

- 24. Motion to approve the following rescissions and approvals of fall 2018 additional coaching positions:

RESCIND:

Fall	Flag Football	Pat Moran
Fall	Assistant Athletic Director	Kevin Greway
Fall	Girls' Soccer	Andrea DiCarlo

APPROVE:

Fall	Boys' Soccer Varsity Assistant	Pat Moran
Fall	Girls' Soccer Varsity Assistant	Bridget Garrity-Bantle
Fall	Assistant Athletic Director	Kelly Rowello
Fall	Football Chain Crew	Austin Rampolia

Minutes of the Meeting of the Audubon Board of Education September 12, 2018

Spring	Spring Assistant Athletic Director	Don Seybold
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- 25. Motion to approve the following as district substitutes/home instruction tutors for the 2018-2019 school year, on an emergent basis, pending completion of all district and state requirements.

Greg Francis	Substitute Teacher	Teaching Certification
Carrie Rogers	Substitute Teacher	Substitute Certification

VOTE FOR ITEM 13-25

Motions approved by roll call vote (9-0)

MOTION TO APPROVE ITEMS 26-35

Motion by Mr. Whitman seconded by Ms. Cox

- 26. Motion to approve previously employed substitutes/home instruction tutors to continue as substitutes/ home instruction tutors for the 2018-2019 school year.

Carly Burton	Substitute Teacher	Teaching Certification
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- 27. Motion to approve the following mentor for the 2018-19 school year. Novice teacher will compensate mentor as per state regulations and AEA contract:

Novice Teacher	School/Subject	Mentor	Date
Kirstyn Heller	Academic Support Teacher	Donna Stack	9/1/18 – 6/30/19

- 28. + Motion to approve the following mentor for the 2018-19 school year. Novice teacher will compensate mentor as per state regulations and AEA contract:

Novice Teacher	School/Subject	Mentor	Date
Jillian Long	Teacher of Art	Amanda Brown	9/1/18 – 6/30/19

- 29. Motion to approve the following staff member to provide five hours of new teacher support for the 2018-19 school year, at the high school, at the non-instructional contractual rate of \$30.00 per hour for a total of \$150.00 per staff member:

Staff Member
David Niglio

New Teacher
Cheryl Fisher

30. + Motion to approve payment to the following teachers for their participation in Family Learning Nights at Haviland Avenue School during the months of October 2018 and January 2019, one (1) hour at the AEA contracted agreement instructional rate of \$40.00 per hour, plus two (2) hours prep at the AEA contracted agreement non-instructional rate of \$30.00 per hour, for a total of \$100.00 per staff member.

Kindergarten: Karen Bowers, Christine Brady, Kim Felix, JoAnne McCarty, Katie Mueller

Grade 1: Shelly Chester, Shannon Drudling, Jennifer McClellan, Susan Selby, Blake Zetusky, Beth Crosby

Grade 2: Alycia Colucci, Debra Costello, Roberta Ignaczewski, Rose Lang, Amy Phillips, Chelsea Shupp

31. **Motion to approve and rescind the following Overloads for 2018-2019 school year.**

RESCIND:

Full Overloads:

Mary Anne Kavanaugh

Minutes of the Meeting of the Audubon Board of Education September 12, 2018

APPROVE:

PE Partial Overloads:

Stacy Caltagirone	.25 overload
Angela DiFilippo	.25 overload
Dan Reed	.25 overload
Thea Ricci	.50 overload
Don Seybold	.25 overload

Special Education:

Brenda Gifford

32. + Motion to approve the following support staff members to provide childcare for the Mansion Avenue School Family Learning Nights, with compensation as per staff members' hourly rate.

Sue Amorosi

Francesca Eagan

Nicole Ward

33. + Motion to approve the Mansion Avenue School Running Club for the 2018-2019 school year as follow::

One (1) Advisor: Up to 10 hours x \$40.00 per hour instructional rate: Total \$400.00

Two (2) Assistants: Up to 10 hours x \$40.00 per hour instructional rate: Total \$800.00

Total Cost: \$1200.00

Club details: To include 10 students from each grade (3-6) for 1 day per week until 4:00 pm for a total of 10 sessions during the months of October and November.

34. Motion to approve Patricia Coyle as District Homeless Liaison for the 2018-2019 school year with a stipend in the amount of \$2000.00 effective retroactive to July 1, 2018 through June 30, 2019.

35. + Motion to approve the graduate study project, through St. Joseph's University, for Nicole Racite, at Mansion Avenue School, subject to individual percent/guardian permission as attached.

VOTE FOR ITEM 26-35

Motions approved by roll call vote (9-0)

REPORTS:

- 1. HIB District Report

BULLYING INCIDENTS REPORT			
SCHOOL	Confirmed HIB	Non-HIB	Total
HS	0	0	0
HAS	0	0	0
MAS	0	0	0

- 2. Superintendent’s Report

- 3. Program Representatives:

- A. CCESC Rep. Rotation: **Ms. Brown**
- B. CCSBA Rep. Rotation: **Mr. Blumenstein**
- C. AEF Representative: **Mr. Whitman**

- 4. Board Member Comments

Minutes of the Meeting of the Audubon Board of Education September 12, 2018

PUBLIC PARTICIPATION: (Open Discussion)

The board welcomes participation of interested organizations and individuals and will schedule time as appropriate for the public to speak. The board reserves the right to limit public discussion. Public discussion of a topic will be limited to fifteen minutes, and individual speakers will be limited to five minutes. Reference Board Bylaws #0167 of the Audubon Public Schools Board of Education Policy Manual.

CLOSED SESSION: (If Necessary)

- 1. Motion by Mr. Blumenstein and seconded by Ms. Cox to go into closed session at approximately 8:10pm.
Reconvene at approximately 8:25pm.

ADJOURNMENT:

- 1. Motion by Mr. Simpson and seconded by Mr. Blumenstein to adjourn meeting at approximately 8:25pm.
Motion approved by unanimous voice vote

Robert Delengowski
Business Administrator/Board Secretary

BOARD OF EDUCATION MEETING

AUDUBON HIGH SCHOOL MEDIA CENTER

WEDNESDAY, OCTOBER 17, 2018

7:00 P.M.

MINUTES

1. Call meeting to order.
2. Sunshine Law Statement by presiding officer.

"In accordance with the provisions of the Open Public Meetings Law, the Audubon Board of Education transmitted notice of this meeting, scheduled at 7:00 p.m., in the Audubon High Media Center for Board Meeting to the *Retrospect* newspaper, filed with the Borough Clerk and posted copies on Edgewood Avenue at the main entrance (between Chestnut and Pine Streets) and the Pine Street entrance to the high school."

PRIVATE: Motion by Ms. Davis seconded by Ms. Schiavo to approve the resolution for board to enter into closed session at 7:10pm for the following purposes

**AUTHORIZING EXECUTIVE SESSION
October 17, 2018**

WHEREAS, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-12 et seq.) requires all meetings of the **Audubon Board of Education** to be held in public, N.J.S.A. 10:4-12(b) sets forth nine types of matters that may lawfully be discussed in Executive Session," i.e. without the public being permitted to attend; and

WHEREAS, the **Audubon Board of Education** has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the nine exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and next to each exception is a box within which the number of issues to be privately discussed that fall within that exception shall be written, and after each exception is a space where additional information that will disclose as much information about the decision as possible without undermining the purpose of the exception shall be written.

NOW, THEREFORE, BE IT RESOLVED that the **Audubon Board of Education** will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12(b):

Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public;

Any matter in which the release of information would impair a right to receive funds from the federal government;

Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publically;

Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body

_____ Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

_____ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

_____ Any investigations of violations or possible violations of the law;

_____ Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer;

X _____ Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public; Specifically the evaluation of the Superintendent

_____ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

WHEREAS, the length of the Executive Session is undetermined; however, the **Audubon Board of Education** will make every attempt to estimate the time of the session prior to convening the session after which the public meeting shall reconvene and the **Audubon Board of Education** will proceed with business.

NOW, THEREFORE, BE IT RESOLVED, that the **Audubon Board of Education** will go into Executive Session for only the above stated reasons;

BE IT FURTHER RESOLVED that the **Audubon Board of Education** hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the **Audubon Board of Education** attorney advises that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the school district or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the **Board of Education**, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the board secretary to take the appropriate action to effectuate the terms of this resolution.

Open Session 7:35pm

1. Call meeting to order
2. Salute to the Flag

Present: Ms. Brown, Ms. Chiaradia, Ms. Cox, Ms. Davis, Ms. Osinski, Mr. Ryan arrived at 8:00pm, Ms. Schiavo, Mr. Whitman, Robert Delengowski, Business Administrator/Business Administrator, Robert Goldschmidt, Interim Superintendent

Absent: Mr. Blumenstein Mr. Simpson

THE AUDUBON SPOTLIGHT PROGRAM RECOGNIZES THE FOLLOWING STUDENTS AS STUDENTS OF THE MONTH FOR SEPTEMBER

Senior Class

Junior Class

Sophomore Class

Chase McGee
Kaitlyn Holland

Anjelina Wilkinson
Andrew Maxwell

Cherylin Pizzillo
Jacob Jordan

Freshman Class

Aysiah-Lena Maldonado

Dylan Becker

Grade Eight

Elizabeth Scott

Saniah Frazier

Grade Seven

Lilly Arthur

Matthew Aquilino

REPORT: Student Council Representative: Zachary Olszewski

RECESS:

APPROVAL OF BOARD MINUTES:

- Motion by Mr. Whitman seconded by Ms. Cox to approve the following minutes:
September 12, 2018 Executive Session
September 12, 2018 Public Session

PARTICIPATION: (Agenda Items Only)

The board welcomes participation of interested organizations and individuals and will schedule time as appropriate for the public to speak. The board reserves the right to limit public discussion. Public discussion of a topic will be limited to fifteen minutes, and individual speakers will be limited to five minutes. Reference Bylaws #0167 of the Audubon Public Schools Board of Education Policy Manual.

All motions are voted on by all members unless otherwise marked with a +.

GOVERNANCE: Chairperson: Ms. Brown – Committee Members: Mr. Simpson, Mr. Ryan, Mr. Blumenstein, Alternate: Ms. Schiavo

- Motioned by Mr. Whitman and seconded by Ms. Schiavo to approve the first reading of the following revised policies and regulations below after Superintendent and Governance Committee review:

Policy/Regulation	Title	New/Revised
P & R 1613	Disclosure and Review of Applicant’s Employment History	New
P & R 1550	Equal Employment/Anti-Discrimination Practices	Revised
P2431 / R2431.2	Athletic Competition/Medical Exams Prior to Participation on a School Sponsored Interscholastic or Intramural Team or Squad	Revised
P & R 5350	Suicide Prevention	Revised
R 5460.1	High School Transcripts	Revised
P 5533	Student Smoking	Revised
P & R 5561	Use of Physical Restraint and Seclusion Techniques for Students With Disabilities	Revised
P & R 7100	Long-Range Facilities Planning	Revised
P 7425	Lead Testing of Water in Schools	New
P & R 7440	School District Security	Revised
P & R 7441	Electronic Surveillance in School Buildings and on School Grounds	Revised
P 8462	Reporting Potentially Missing or Abused Children	Revised
P 8507	Breakfast Offer vs. Serve	Revised

P8561	Procurement Procedures for School Nutrition Programs	New
P & R 8630	Bus Driver/Aide Responsibility/Emergency School Bus Procedures	Revised
P 9242	Use of Electronic Signatures	New

VOTE FOR ITEMS 1

Motion approved by unanimous voice vote

OPERATIONS: Chairperson: Mrs. Cox – Committee Members: Mrs. Osinski, Mrs. Chiaradia, Mrs. Davis, Alternate: Mr. Whitman

MOTION TO APPROVE ITEMS 1-9

Motion by Ms. Davis seconded by Ms. Chiaradia

1. Board Secretary’s Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of June 2018. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.
2. Treasurer’s Report in accordance with 18A:17-36 and 18A:17-9 for the month of June 2018. The Treasurer’s Report and Secretary’s reports are in agreement for the month of June 2018.
3. Board Secretary in accordance with N.J.A.C. 6A:23A – 16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.
4. Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4 We certify that after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.
5. Motion to approve an addendum to the bills payable list for September 2018 in the amount of \$200,453.76, when certified.
6. Motion to approve the following use of facilities requests:

AHS – C111 Audubon Alumn. Assoc. Meetings 9/5, 11/7, 3/6/19 & 5/1/19 7:00pm-9:00pm
 B102 Fairleigh Dickinson University Tuesdays beginning 1/15/19 consecutively and including 4/2/19 from 6:15pm – 9:30pm
 C111 Proj. Grad Meetings 10/10, 11/14, 12/12, 1/9/19, 2/13, 3/13, 4/10, 5/8, & 6/12 fr4om 6:45pm – 8:15 pm

Haviland – Media Center – 10/23/18 Haviland Ave. PTA 6:00pm – 8:00pm
 9/20/18 Haviland Ave. PTA 5:15pm – 8:15pm

Manson – Yale using their Classrooms for Open House on 10/3/18 6:00pm – 7:00pm
 All Purp. Rm. Mansion Ave. PTA After school program 2:45pm – 4:30pm

INFORMATION:

Haviland Avenue School

September 10, 2018 Lockout Drill
 September 17, 2018 Fire Drill

Haviland Avenue Preschool

September 12, 2018 Fire Drill
 September 17, 2018 Evacuation Drill

Mansion Avenue School

September 20, 2018	Bus Evacuation Drill
September 25, 2018	Fire Drill
September 26, 2018	Lockdown Drill

Audubon High School

September 19, 2018	Lockout
September 21, 2018	Fire Drill

7. Motion to approve the appointment of Robert Delengowski as Acting Superintendent, effective October 20, 2018 until or before November 10, 2018.
8. Motion to approve the alternate method of compliance in accordance with NJAC 6A:26 (h) 4ii at the Haviland Ave. School rooms 101, 114, 200 and room 210, then at Audubon Park School Rooms 1, 2, 3, and 4 for the 2018-2019 School Year.
9. Motion to approve dual use in class room 135 for the 2018-2019 School Year.

VOTE FOR ITEMS 1-9

Motion approved by unanimous voice vote

EDUCATION: Chairperson: Mr. Blumenstein, Committee Members: Mrs. Osinski, Ms. Schiavo. Mrs. Chiaradia, Alternate: Mr. Simpson

MOTION TO APPROVE ITEMS 1-14

Motion by Ms. Osinski seconded by Ms. Cox

1. Motion to approve ARSC Rec & School Cheerleading Competition
Leave Saturday November 17, 2018 – Compete on Sunday, Return following Competition Sunday
November 18, 2018. Accommodations – Icona Diamond Beach Hotel, 9701 Atlantic Avenue, Wildwood
Crest, NJ 08260. Competition is being held at the Wildwood Convention Center.
2. Motion to approve one additional assistant for the Mansion Avenue Running Club due to high enrollment
and supervision requirements. One Assistant up to 10 hours x \$40.00 instructional rate.
3. Motion to approve the following students for Option II for the 2018-2019 school year. *(All Option II courses
will appear on the students' transcript, but will not be factored into the students' GPA.)*

Student ID# 42675 – One class per semester at Camden County College for a minimum total of 10 credits

Student ID# 00297 – One class per semester at Camden County College for a minimum total of 10 credits

Student ID #00698 and #75037 – French I course via ARK Educational Services due to a schedule conflict

Student ID #02214 – One class per semester at Camden County College for a minimum total of 10 credits

Student ID #00785 – Use Championship Irish Dance Team as their PE, training 10-12 hours per week, use
PE class period as a study hall

Student ID #00433 – Use Competitive Gymnastics as their PE, training 5-6 hours per week, use PE class
period as a study hall

Student ID #44505 – Take Personal Finance via Virtual High School to fulfill their economics requirement for graduation

Student ID #75062 - Take English Literacy Skills course to increase ELA skills and knowledge

Student ID #44609 – Take US II history course online via The American Academy to graduate on time with their cohort class (2019)

Student ID #75027 – Use Competitive Softball Team as her PE, training 10 hours a week, use PE class period as a study hall

4. Motion to approve the following out of district placement:

STUDENT ID#	Placement	Dates
#00244	Carbondale Gateway Program in Carbondale, IL. Educational Services Costs Only: Audubon Public Schools	Effective retroactive to 9/4/18 through 10/1/18

5. Motion to approve bedside instruction for the following student:

STUDENT ID#	DATE
#00244	10 hours per week: Effective retroactive to 9/6/18 through 9/24/18

6. Motion to approve the following agencies to perform evaluations for both high school and elementary students on an as needed basis throughout the 2018/2019 school year:

Bancroft NeuroHealth – neuropsychological and assistive technology evaluation

Dr. Barbara Leach – neuropsychological evaluations

Dr. Joseph Hewitt – psychiatric evaluations

Jennifer Drenchek-Cristiano M.A. CCC-SLT/L Technology for Education and Communication Consulting – Assistive Technology evaluations

REM Audiology – Auditory Processing evaluations

Dr. Cory McNabb – Auditory Processing evaluations

7. + Motion to approve a request from a staff member for her child to attend kindergarten for the 2018-2019 school year in accordance with the Audubon Board of Education Policy #5111 – Non Residents, with the provision the staff member is currently employed by Audubon Public Schools.

8. Motion to approve the following field trip requests for the 2018-2019 school year:

11/15 HS: Mr. Webb, 4 chaperones and 48 students to Eastern State Penitentiary, PA., Purpose: investigate the various ways deviance was addressed over the centuries; Departure 8:00 am - Return 2:30 pm; School bus \$201.13; Total Cost \$576.00

10/25 HS: Ms. Reising, 2 chaperones and 45 students to RiverWinds Community Center, West Deptford; Purpose: College Fair; Departure: 9:00 am - Return: 12:30 pm; Total Cost: \$0

10/28 HS: Ms. Willis, 2 chaperones and 40 students to Cooper River, Pennsauken; Purpose: Strides Against Breast Cancer Walk; Departure 8:00 am - Return 11:00 am; School Bus \$96.71, Total Cost: \$96.71 (Paid by ABOE)

10/11/18 HS: Mr. Webb, 2 chaperones and 22 students to Audubon Senior Center – Historical society; Purpose: archiving and digitizing of Audubon Historical Society’s records and artifacts for public access; Departure 8:30 am - Return 2:30 pm; Total Cost: \$0

11/16/18 HS: Mr. Bantle, Ms. Myers, Ms. Griffith, 3 chaperones, 31 students to Acme/Chick Fil A; Purpose: CBI-Grocery store logistics; shopping for holiday recipe cooking, .lunch on a budget; Departure 9:15 am – 1:45 pm; Total Cost \$0

11/29/18 HS: Ms. Georgel, 3 chaperones and 40 students to Majestic Theater, NYC; Purpose: To see a French Broadway Play – Phantom of the Opera; Departure 7:30 am - Return 7:30 pm; School Bus: \$0; Total Cost: \$875.00

12/17/18 HS: Mrs. Englehart, 4 chaperones and 25 students to Museum of American Revolution; Purpose: The American Revolution is an integral part of the 5th Grade Curriculum; Departure 8:50 am – 2:30 pm; School Bus \$199.15, Total Cost \$500.00

12/18/18 HS: Mrs. Gilbert, 5 chaperones, 24 students to Museum of American Revolution; Purpose: The American Revolution is an integral part of the 5th grade; Departure 8:50 am – 2:30 pm; School Bus \$199.15, Total Cost \$480.00

12/19/18 HS: Mrs. McFetridge, 5 chaperones, 26 students to Museum of American Revolution; Purpose: American Revolution Museum; Departure 8:50 am – 2:30 pm; School Bus \$199.15; Total Cost \$520.00

12/20/18 HS: Mr. Rehn, 4 chaperones, 26 students to Museum of American Revolution; Purpose: The American Revolution is an intricate part of the 5th grade curriculum; Departure 8:50 am – 2:30 pm; School Bus \$238.94; Total Cost \$520.00

2/28/19 HS: Mr. Niglio, 4 chaperones, 35 students to Washington DC; Purpose: Learn about forensic principles and applications of forensic techniques; Departure 7:00 am - Return: 7:30 pm; School Bus: \$554.87; Total Cost 875.00

03/29/19 HS: Ms. VanFossen/ Ms. Bonvetti, 2 chaperones, 16 students to MAS; Purpose: to provide character development lessons to grades 5 and 6; Departure 12:45 pm - Return 2:30 pm; Total Cost: \$0

4/16/09 MAS: Ms. Moore, 8 chaperones, 65 students to AHS & Challenge Grove, Cherry Hill; Purpose: Workshop with HS & JG Bands in am, picnic in pm; Departure 8:30 am – 2:30 pm; School Bus \$347.38 Total Cost \$347.38

5/23/19 HS: Ms. Bulskis, 8 chaperones and 100 students to Baltimore Maryland; Purpose: Sophomore Class Trip; Departure 7:15 am - Return 7:00 pm; School Bus: \$0; Total Cost \$510.00

9. Motion to approve the Chess League schedule and transportation needs for the 2018-2019 school year:

Date	Event	Cost
11/13/18	Audubon at Clearview	\$141.06
11/27/18	Audubon at Trenton Catholic	\$161.85
12/8/18	Blitz Tournament at Oakcrest	\$245.10
12/11/18	Audubon at Maple Shade	\$131.27
1/15/19	Audubon at Lenape	\$137.87
1/26/19	Individual Tournament at Cherokee	\$207.15
2/9/19	Championship at Cherokee	\$207.15
		Total Cost \$1,231.45

10. + Motion to approve eight (8) two-hour family writing workshops at Mansion Avenue School for the 2018-2019 school year on dates to be determined with staffing needs as listed:

Two Staff Members:

12 total hours non-instructional prep time	\$30.00 per hour	Total: \$360.00
9 total hours non-instructional set-up and clean-up	\$30.00 per hour	Total: \$270.00
16 total hours instructional time	\$40.00 per hour	Total: \$640.00
Total compensation per staff member		Total: \$1270.00

- 11. +. Motion to approve use of alternate method for toilet room facilities for Haviland Avenue School and Audubon Park as attached.
- 12. + Motion to approve dual use for room 135 for Mansion Avenue School as attached.
- 13. Motion to approve the construction of a greenhouse, currently part of the STEM class tasks for the year.
- 14. Motion to approve homebound instruction for the following students:

STUDENT ID#	DATE
75083	Home Instruction effective retroactive to October 9, 2018 through December 19, 2018
00444	Home Instruction effective retroactive to September 24, 2018 through November 21, 2018
00191	Home Instruction effective retroactive to September 26, 2018 through November 26, 2018
02600	Home Instruction effective retroactive to October 1, 2018 through November 30, 2018

VOTE FOR ITEMS 1-14

Motions approved by unanimous voice vote.

HUMAN RESOURCES: Chairperson: Mrs. Davis, Committee Members: Mrs. Cox, Ms. Brown, Mr. Whitman, Alternate: Mr. Ryan

MOTION TO APPROVE ITEMS 1-10

Motion by Mr. Whitman seconded by Ms. Davis

- 1. + Motion to release employee #1659 from their employment effective retroactive to September 30, 2018.
- 2. Motion to accept, with best wishes, the letter of resignation with intent to retire from William Naphys, part time custodian at the High School, effective December 31, 2018.
- 3. Motion to accept, with best wishes, the letter of resignation from Nicholas McClernan, part time special education aide at the high school effective October 1, 2018.
- 4. Motion to approve Doretta Geserick, current substitute custodian, as full-time custodian at the high school at Step 1, \$27,500.00 (prorated) effective November 1, 2018 through June 30, 2018, pending completion of all district and state requirements.
- 5. + Motion to approve Maria McCutcheon as full time tenure track guidance counselor at Haviland Avenue School at Step 8, MA, \$63,900.00, (prorated) effective on or before December 17, 2018 through June 30, 2019, pending completion of all district and state requirements.
- 6. Motion to approve Sean Kennedy, as a part time classroom aide at Mansion Avenue School at Step 2, \$14.49 per hour, for 29.5 hours per week, not to include benefits, on an emergent basis, effective retroactive to September 26, 2018 through June 19, 2019 or the last day for students.
- 7. Motion to approve Daniel McClernan as a part time special education aide at the high school at Step 4, \$15.34 per hour, for 29.5 hours per week, not to include benefits, on an emergent basis, effective retroactive to October 1, 2018 through June 19, 2019 or the last day for students.
- 8. + Motion to approve Corey Swan to continue as a long term substitute teacher of Grade 1 at Haviland Avenue School at the Step 1 BA, per diem rate of \$253.00 not to include benefits, time worked does not count towards the acquisition of tenure, effective September 6, 2018 to at least October 31, 2018.
- 9. + Motion to approve a request for a maternity leave of absence from Lauren Dougherty, preschool coordinator and nurse at Haviland Avenue School, effective December 7, 2018 through June 30, 2019.

Paid Leave of Absence:	Sick Days Effective: December 10, 2018 through January 15, 2019
Federal Family Leave Act	Effective: December 10, 2018 through March 8, 2019
Unpaid Leave	Effective: January 16, 2019 through June 20, 2019

10. Motion to rescind and approve the following extra-curricular contract for the 2018-2019 school year:

RESCIND

Mike Tiedeken	Advisor- EMS (full contract)
Ashley McGuire	Advisor – Freshman Class

APPROVE

Mike Tiedeken	Advisor - EMS (1/2 contract)
Ron Latham	Advisor – EMS (1/2 contract)
Stacy Caltagirone	Advisor – Freshman Class

VOTE FOR ITEMS 1-10

Motions approved by unanimous roll call vote 8-0

MOTION TO APPROVE ITEMS 11-21

Motion by Mr. Whitman seconded by Ms. Cox

11. Motion to approve the following rescissions and approvals of fall and winter 2018-2019 coaching positions:

RESCIND:

Fall	Field Hockey Volunteer – Julie Johnson
Winter	Varsity Boys' Basketball – Kevin Greway
Winter	Indoor Track Volunteer – Erica Gilmore

APPROVE:

Winter	Swim Volunteer Coaching Positions – Dennis Cain, Stephanie Lewis-Deacon, Kelsey Vespe
Winter	Varsity Boys' Basketball - Brian O'Donnell
Fall	Flag Football - David Niglio

12. Motion to approve the following as district substitutes/home instruction tutors for the 2018-2019 school year, on an emergent basis, pending completion of all district and state requirements.

Erica Martin	Substitute Nurse	Substitute Certification
Stephanie Hinkle	Substitute Nurse	Substitute Certification
Teresa Gornowski	Substitute Teacher	Teaching Certification
Samuel Chishom Jr.	Substitute Teacher	Substitute Teacher

13. Motion to approve previously employed substitutes/home instruction tutors to continue as substitutes/ home instruction tutors for the 2018-2019 school year.

Daniel McGilloway	Substitute Teacher	Substitute Certification
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14. + Motion to approve an adjustment in the salary status of Carl Ellinwood for obtaining 30 credits in addition to his Master's degree as follows:

From Step 4 MA to Step 4 MA + 30 effective retroactive to September 1, 2018.

15. + Motion to approve an adjustment in the salary status of Marissa May, Special Education Aide at Haviland Avenue School, Step 7, \$17.89 per hour, 29.5 hours per week, not to include benefits, effective November 1, 2018 through June 19th, 2019 or the last day for students.

16. + Motion to approve the following teachers to turn-key the Math Instructional Framework completed by the math summer committee in summer 2018 to all math teachers at Mansion Avenue School as follows:
 1 hour of prep time and 1 hour of presentation = \$90 per teacher
 Natalie Busarello Katie Hueber Jen Beebe
17. + Motion to approve the following adult volunteers at Haviland Avenue School for the 2018-2019 school year:
 Donna Bunnell Margaret Metzler William Simpson
 Mary Tharon Naomi Cressman
18. + Motion to approve payment to the following teachers for their participation in Family Learning Nights at Haviland Avenue School on October 3, 2018 and October 10, 2018; one (1) hour at the AEA contracted agreement instructional rate of \$40.00 per hour, plus two (2) hours prep at the AEA contracted agreement non-instructional rate of \$30.00 per hour, for a total of \$100.00 per staff member.
- Kindergarten: Karen Bowers, Christine Brady, Kim Felix, JoAnne McCarty, Katie Mueller
- Grade 1: Shelly Chester, Shannon Drudling, Jennifer McClellan, Susan Selby, Blake Zetusky, Beth Crosby
- Grade 2: Alycia Colucci, Debra Costello, Roberta Ignaczewski, Rose Lang, Amy Phillips, Chelsea Shupp
19. + Motion to approve the following staff members to advise and assist with the Mansion Avenue School Running Club for the 2018-19 school year on the following dates and compensation:
- Instructor – Cara Novick
- Assistants – Zach Bentley, Christie Cochran, Danielle Reich
20. Motion to approve Camden County College student, Michael Giaquinto, to complete a fifteen hour field experience at the high school for the 2018 fall semester with Michael Tiedeken serving as cooperating teacher.
21. Motion to approve the following requests to attend workshops/conferences for the 2018-2019 school year:

School	Cost	Staff Member	Date of Conference	Name of Conference
All	\$559.00	Noelle Bisinger	2/26/19 – 3/1/19	NASP Annual Convention
HS	\$324.74	Kelly Reising	11/20/18 & 11/29/18	Student Mental Health Issues Certificate Program

VOTE FOR ITEMS 11-21

Motions approved by unanimous roll call vote 8-0

MOTION TO APPROVE ITEMS 22-29

Motion by Ms. Davis seconded by Ms. Chiaradia

22. + Motion to approve the following teachers to facilitate Family Learning Nights at Mansion Avenue School as follows: 2 hours prep at \$30.00 per hour and 1.5 hours of workshop at \$40.00 per hour as per the AEA negotiated agreement for a total of \$120.00 per teacher.
- Grade 6 - Maddy Meehan, Natalie Busarello, Bernadette Brogna, Christine Fox, Christie Cochran
- Grade 5 - Colleen McFetridge, Becky Gilbert, Brad Rehn, Eunice Englehart, Bridget Bialecki, Carrie Figueroa, Charlene Fitzmaurice
- Grade 4 - Shannon Horan, Zach Bentley, Katie Hueber, Kelly Miller, Bridget Bialecki, Christie

Cochran

Grade 3 - Jen Battista, Jen Beebe, Claudia Kirby, Kelly Angelone, Nicole Racite, Bianca Saunders, Bridget Bialecki, Brogna

- 23. + Motion to approve an increase in hours for Lisa Baumann, 1:1 aide at Haviland Avenue School, from 12.5 hours per week to 17 hours per week effective retroactive to September 26, 2018.
- 24. Motion to approve the Audubon High School Stem Club, fall and spring sessions, involving girls both at the Jr. and Sr. High School level.
- 25. + Motion to approve Jennifer Marcucci as a Keys Program substitute caregiver at \$15.00 per hour on an as needed basis for the 2018-2019 school year.
- 26. + Motion to approve Maureen Genovese as a part time cafeteria aide at Haviland Avenue School at \$9.00 per hour for 2.5 hours per day, not to include benefits, on an emergent basis, effective retroactive to October 15, 2018 through June 13, 2019, on days when lunches are served.
- 27. + Motion to approve an unpaid leave of absence for Bobbi Graham, Guidance Counselor at Haviland Avenue School on Tuesday, November 6, 2018.
- 28. Motion to approve the following staff member as ticket taker for the 2018-2019 fall and winter sports season at a rate of \$40.00 per home event as per the negotiated agreement:
Stephanie Lewis-Deacon
- 29. Motion to approve the submission of the contract for Dr. Andrew Davis as Superintendent of Schools in Audubon School District to the County Superintendent for approval.

VOTE FOR ITEMS 22-29

Motions approved by unanimous roll call vote 8-0

REPORTS:

- 1. HIB District Report

BULLYING INCIDENTS REPORT			
SCHOOL	Confirmed HIB	Non-HIB	Total
HS #5055	1	0	1
HAS	0	0	0
MAS	0	0	0

- 2. Superintendent's Report
- 3. Program Representatives:
 - A. CCESC Rep. Rotation: **Ms. Brown**
 - B. CCSBA Rep. Rotation: **Mr. Blumenstein**
 - C. AEF Representative: **Mr. Whitman**
- 4. Board Member Comments

PUBLIC PARTICIPATION: (Open Discussion)

The board welcomes participation of interested organizations and individuals and will schedule time as appropriate for the public to speak. The board reserves the right to limit public discussion. Public discussion of a topic will be limited to fifteen minutes, and individual speakers will be limited to five minutes. Reference Board Bylaws #0167 of the Audubon Public Schools Board of Education Policy Manual.

ADJOURNMENT:

1. Motion by Ms. Cox and seconded by Mr. Whitman to adjourn meeting at approximately 8:40pm

Robert Delengowski
Business Administrator/Board Secretary

BOARD OF EDUCATION MEETING
AUDUBON HIGH SCHOOL MEDIA CENTER
WEDNESDAY, NOVEMBER 14, 2018
7:00 P.M.
MINUTES

1. Call meeting to order.
2. Sunshine Law Statement by presiding officer.

“In accordance with the provisions of the Open Public Meetings Law, the Audubon Board of Education transmitted notice of this meeting, scheduled at 7:00 p.m., in the Audubon High Media Center for Board Meeting to the *Retrospect* newspaper, filed with the Borough Clerk and posted copies on Edgewood Avenue at the main entrance (between Chestnut and Pine Streets) and the Pine Street entrance to the high school.”

PRIVATE: Motion by Mr. Blumenstein seconded by Ms. Osinski to approve the resolution for board to enter into closed session at 7:05pm for the following purposes

AUTHORIZING EXECUTIVE SESSION
November 14, 2018

WHEREAS, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-12 et seq.) requires all meetings of the **Audubon Board of Education** to be held in public, N.J.S.A. 10:4-12(b) sets forth nine types of matters that may lawfully be discussed in Executive Session,” i.e. without the public being permitted to attend; and

WHEREAS, the **Audubon Board of Education** has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the nine exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and next to each exception is a box within which the number of issues to be privately discussed that fall within that exception shall be written, and after each exception is a space where additional information that will disclose as much information about the decision as possible without undermining the purpose of the exception shall be written.

NOW, THEREFORE, BE IT RESOLVED that the **Audubon Board of Education** will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12(b):

Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public;

Any matter in which the release of information would impair a right to receive funds from the federal government;

Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual’s personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publically;

Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body

Minutes of the Meeting of the Audubon Board of Education of November 14, 2018

_____ Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

_____ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

_____ Any investigations of violations or possible violations of the law;

_____ Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer;

X Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public; Specifically the evaluation of the Superintendent

_____ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

WHEREAS, the length of the Executive Session is undetermined; however, the **Audubon Board of Education** will make every attempt to estimate the time of the session prior to convening the session after which the public meeting shall reconvene and the **Audubon Board of Education** will proceed with business.

NOW, THEREFORE, BE IT RESOLVED, that the **Audubon Board of Education** will go into Executive Session for only the above stated reasons;

BE IT FURTHER RESOLVED that the **Audubon Board of Education** hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the **Audubon Board of Education** attorney advises that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the school district or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the **Board of Education**, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the board secretary to take the appropriate action to effectuate the terms of this resolution.

1. Call meeting to order

2. Salute to the Flag

Present: Ms. Brown, Ms. Chiaradia, Ms. Cox, Ms. Davis, Ms. Osinski, Mr. Ryan, Mr. Blumenstein Mr. Simpson, Ms. Schiavo, Mr. Whitman, Robert Delengowski, Business Administrator/Business Administrator, Dr. Andrew Davis Superintendent

REPORT: Student Council Representative: Zachary Olszewski

APPROVAL OF BOARD MINUTES:

1. Motion by Mr. Simpson seconded by Mr. Whitman to approve the following minutes, Mr. Blumenstein Abstained

October 17, 2018 Executive Session

October 18, 2018 Public Session

Motion approved by unanimous vote

PARTICIPATION: (Agenda Items Only)

The board welcomes participation of interested organizations and individuals and will schedule time as appropriate for the public to speak. The board reserves the right to limit public discussion. Public discussion of a topic will be limited to fifteen minutes, and individual speakers will be limited to five minutes. Reference Bylaws #0167 of the Audubon Public Schools Board of Education Policy Manual.

All motions are voted on by all members unless otherwise marked with a +.

GOVERNANCE: Chairperson: Ms. Brown – Committee Members: Mr. Simpson, Mr. Ryan, Mr. Blumenstein, Alternate: Ms. Schiavo

MOTION TO APPROVE ITEM 1

1. Motion by Mr. Blumenstein seconded by Mr. Simpson to approve the second reading of the following revised policies and regulations below after Superintendent and Governance Committee review:

Policy/Regulation	Title	New/Revised
P & R 1613	Disclosure and Review of Applicant’s Employment History	New
P & R 1550	Equal Employment/Anti-Discrimination Practices	Revised
P2431 / R2431.2	Athletic Competition/Medical Exams Prior to Participation on a School Sponsored Interscholastic or Intramural Team or Squad	Revised
P & R 5350	Suicide Prevention	Revised
R 5460.1	High School Transcripts	Revised
P 5533	Student Smoking	Revised
P & R 5561	Use of Physical Restraint and Seclusion Techniques for Students With Disabilities	Revised
P & R 7100	Long-Range Facilities Planning	Revised
P 7425	Lead Testing of Water in Schools	New
P & R 7440	School District Security	Revised
P & R 7441	Electronic Surveillance in School Buildings and on School Grounds	Revised
P 8462	Reporting Potentially Missing or Abused Children	Revised
P 8507	Breakfast Offer vs. Serve	Revised
P8561	Procurement Procedures for School Nutrition Programs	New
P & R 8630	Bus Driver/Aide Responsibility/Emergency School Bus Procedures	Revised
P 9242	Use of Electronic Signatures	New

VOTE FOR ITEM 1

Motion approved by unanimous voice vote

OPERATIONS: Chairperson: Mrs. Cox – Committee Members: Mrs. Osinski, Mrs. Chiaradia, Mrs. Davis, Alternate: Mr. Whitman

MOTION TO APPROVE ITEMS 1-8

Motion by Ms. Osinski seconded by Mr. Blumenstein

1. Motion to approve the 2018-2019 Budget Calendar
2. Motion to approve the district's Comprehensive Maintenance Plan for Haviland Avenue School, Mansion Avenue School and Audubon High School.
3. Motion to approve the M-1 Report for 2018.
4. Motion to approve the Settlement Agreement and Release between DZv.Hampton Academy, et.al. Civil Action No 18.ev08907.
5. Motion to approve the bills payable list for October 2018 in the amount of \$893,640.25 when certified.
6. Motion to approve the bills payable list for November 2018 in the amount of \$278,409.81 when certified.
7. Motion to approve change to bank signatories, for purpose of signing of checks due to personnel changes.
8. Motion to approve the following use of facilities requests:

AHS – B102 Fairleigh Dickinson University Wednesdays beginning 1/16/19 consecutively and including 4/3/19 from 6:15-9:30pm
 Aux. Gym – Audubon Fathers Association – 3:00pm-8:00pm

Haviland – Hallway by Library upstairs (Holiday Shoppe) – PTA 12/12, 12/13, 12/14 8:00am-2:00pm
 GYM – Audubon Girls Softball – beginning Feb. 19th thru March 28th (Mon., Tues., Wed 5:15pm-6:15pm)
 Thurs & Fri 5:30pm-7:00pm

Mansion - All Purp Rm. Audubon Fathers Association 3/2/18 1:00pm-5:00pm

INFORMATION:

Haviland Avenue Preschool

- | | |
|------------------|------------------|
| October 1, 2018 | Fire Drill |
| October 11, 2018 | Shelter in Place |

Haviland Avenue School

- | | |
|------------------|------------------|
| October 1, 2018 | Fire Drill |
| October 10, 2018 | Shelter in Place |

Mansion Avenue School

- | | |
|------------------|------------------|
| October 2, 2018 | Evacuation Drill |
| October 16, 2018 | Fire Drill |

Audubon High School

- | | |
|------------------|-----------------|
| October 25, 2018 | Fire Drill |
| October 30, 2018 | Lock Down Drill |

VOTE FOR ITEM 1-8

Motion approved by unanimous voice vote

EDUCATION: Chairperson: Mr. Blumenstein, Committee Members: Mrs. Osinski, Ms. Schiavo. Mrs. Chiaradia, Alternate: Mr. Simpson

MOTION TO APPROVE ITEMS 1-7

Motion by Ms. Osinski seconded by Ms. Cox

1. Motion to affirm that the Audubon Board of Education is in receipt of the district Harassment, Intimidation and Bullying monthly report as presented by the superintendent, and is in agreement with all actions taken in regard to the incident reported at the October 2018 meeting of the Board of Education.
2. Motion to approve the following field trip requests for the 2018-2019 school year:

Various Dates HS: Mr. Niglio, 3-6 chaperones and 15-30 students, to Haviland Avenue School, Purpose: STEAM Initiative Departure: 12:45 am. Return: 2:15 pm. School bus. **Total Cost: \$53.63 per trip (Paid by ABOE)**

11/20/18 HS: Ms. Swinney, 1 chaperone and 29 students, to Audubon Senior Center, Purpose: to bring the choral ensemble to perform selections from our winter concert and make connections with the local senior citizen community at the Young at Hearts Club meeting; Departure 1:00 pm. – Return 2:00 pm., **Total Cost: \$0**

11/26/18 HAS/MAS: Mr. Ellinwood, Ms. Moore, 2 chaperones, 120 students to Marlton United Methodist Church: Purpose: rehearsal with SJ Pop3: Departure 6:00 pm – Return 8:30 pm, **Cost: \$0**

11/30/18 HAS/MAS: Mr. Ellinwood, Ms. Moore, 3 chaperones, 120 students, to Audubon Savings Bank: Purpose: tree lighting ceremony: Departure 6:15 pm. – Return 8:30 pm, School bus \$145.28, **Total Cost: \$145.28**

12/7/18 HAS/MAS: Mr. Ellinwood, Ms. Moore, 2 chaperones, 120 students to Merchant Street, Audubon: Purpose: performing for Winter Festival: Departure 5:00 pm – Return 9:30 pm, **Cost \$0**

12/16/18 HAS/MAS: Mr. Ellinwood, Ms. Moore, 2 chaperones, 120 students to Lenape HS: Purpose: singing with South Jersey Pops: Departure 12:30 pm – Return 5:00 pm, **Cost \$0**

1/14/19 MAS: Ms. Fox, 8 chaperones, 50 students, to Rowan University/Planetarium, Purpose: Aligns with Science curriculum; Departure 9:30 am. – Return 12:00 pm. **School bus \$296.94**

1/15/19 MAS: Ms. Meehan, 11 chaperones, 50 students to Rowan University/Planetarium, Purpose: Aligns with Science curriculum: Departure 10:15 am. – Return 1:00 pm., **School bus \$303.42**

1/16/19 HS: Ms. Bonvetti, 9 chaperones, 93 students to Camden County College, Blackwood campus, Purpose: To expose to different post-secondary options and programs: Departure 8:30 am. – Return 2:15 pm., **School Bus \$359.80 (Paid by ABOE)**

2/8/19 HS: Ms. Bonvetti, 4 chaperones, 48 students, to Haviland Avenue School, Purpose: to provide character development lessons to Grades 1 and 2, Departure 10:00 am. – Return 12:45 pm., **School bus \$86.04 (Paid by ABOE)**

2/19/18 HS: Ms. Swinney, 1 chaperone, 29 students, to Audubon Senior Center, Purpose: to bring members of the spring musical Into the Woods to perform selections from the play and make connections with the local senior citizen community at the Young at Hearts Club meeting: Departure 1:00 pm. – Return 2:00 pm., **Total Cost \$0**

3/6/19 MAS: Ms. Meehan, 5 chaperones, 26 students, to Penn Museum, Purpose: Aligns with our Social Studies Curriculum: Departure 8:50 am. – 2:30 pm., **School Bus \$181.23**

3/7/19 MAS: Ms. Busarello, 5 chaperones, 26 students, to Penn Museum, Purpose: Aligns with our Social Studies Curriculum: Departure 8:50 am. – 2:30 pm., **School Bus \$181.23**

3/13/19 MAS: Ms. Rehn, 5 chaperones, 23 students, to Penn Museum, Purpose: Aligns with our Social Studies Curriculum: Departure 8:50 am. – 2:30 pm., **School Bus \$181.23**

3/14/19 MAS: Ms. Fox, 4 chaperones, 25 students, to Penn Museum, Purpose: Aligns with our Social Studies Curriculum: Departure 8:50 am. – 2:30 pm., **School Bus \$181.23**

3/22/19 HAS: Grade Two Teachers, 12 Chaperones, 109 students to Franklin Institute, Purpose: to provide students with an interactive experience that will help them develop a deeper understanding of science: Departure 9:00 am. – Return 2:00 pm., **School bus \$931.20**

3/29/19 HS: Ms. VanFossen, Ms. Bonvetti, 2 chaperones, 16 students to Mansion Avenue School, Purpose: to provide character development lessons to grades 5 and 6: Departure 12:45 pm. – Return 2:30 pm., **Total Cost: \$0**

5/10/19 HAS: Kindergarten Teachers, 16 chaperones, 96 students to Philadelphia Zoo, Purpose: to visit the zoo to see the animals in their habitat: Departure 8:45 am. – Return 2:00 pm., **School bus \$938.78**

5/15/19 HS: Ms. Warren, 10 chaperones, 1 nurse, 93 students, to Tall Pines, Purpose: 8th grade field trip: Departure 8:00 am. – 2:30 pm., **School Bus \$403.67**

5/30/19 HS: Ms. Bonvetti, 5 chaperones, nurse and 21-46 students to Educational Extravaganza – Peer Leadership Workshop, Purpose: Peer Leadership Workshop for National Junior Honor Society: Departure 8:20 am. – Return 5:30 pm., **School bus \$184.83**

6/6/19 MAS: Ms. Busarello, Ms. Fox, Ms. Meehan, Ms. Rehn, 100 students to Audubon High School, Purpose moving up day for 6th grade: Departure 9:00 am. – Return 11:15 am., **School bus \$71.87**

3. Motion to approve homebound instruction for the following students:

STUDENT ID#	DATE
42679	Home Instruction effective retroactive to October 22, 2018 through December 22, 2018

4. Motion to approve the following out of district placement:

STUDENT ID#	Placement	Dates
#10334	Brookfield Elementary School	Effective retroactive to 10/29/18

5. Motion to approve the 2018-2019 Nursing Services Plan.
6. Motion to approve the revisions to the 2018-2019 Technology Handbook for Parents and Students.
7. Motion to approve up to fifteen staff members to facilitate Professional Learning during the March 28, 2019 District In Service:

Up to 2 hours of prep at the non-instructional AEA contractual rate of \$30 per hour per staff member
 Up to 5 hours of professional development at the AEA contractual rate of \$60 per hour per staff member

VOTE FOR ITEM 1-7

Motion approved by unanimous voice vote

HUMAN RESOURCES: Chairperson: Mrs. Davis, Committee Members: Mrs. Cox, Ms. Brown, Mr. Whitman, Alternate: Mr. Ryan

MOTION TO APPROVE ITEMS 1-11

Motion by Ms. Cox seconded by Mr. Whitman

1. + Motion to accept, with best wishes, the letter of resignation from Erin Dever, part time cafeteria aide at Mansion Avenue School, effective November 21, 2018.
2. Motion to accept, with best wishes, the letter of resignation from Amy Elbertson, part time special education aide at the high school, effective November 20, 2018.
3. Motion to approve the employment contract for Dr. Andrew Davis, Superintendent, as approved by the County Executive Superintendent.
4. + Motion to approve Corey Swan to continue as a long term substitute teacher of Grade 1 at Haviland Avenue School at the Step 1 BA, per diem rate of \$253.00 not to include benefits, time worked does not count towards the acquisition of tenure, effective September 6, 2018 to December 5, 2018.
5. + Motion to approve Patrice Kilvington as a special education aide at the high school, at Step 5, \$16.19 per hour, not to include benefits, sick or personal days effective November 15, 2018 through June 19, 2018 or the last day for students, pending completion of all district and state requirements
6. + Motion to approve the following teachers to facilitate the Mansion Avenue School Family Writing Nights:

Jen Beebe Theresa Salamone
7. Motion to approve the following staff members as ticket takers for the 2018-2019 winter sports season at a rate of \$40.00 per home event as per the negotiated agreement:

Barbara McNulty
8. Motion to approve the following as district substitutes/home instruction tutors for the 2018-2019 school year, on an emergent basis, pending completion of all district and state requirements.

Fred Brendlinger Substitute Custodian
9. Motion to approve the formation of the Roots and Shoots club, no stipend or materials expense, use of facilities only, with Mrs. Cheryl Fisher as the advisor.
10. + Motion to approve the construction of a greenhouse on campus and is currently part of the STEM class tasks for the year.
11. + Motion to approve the following Rowan University student to complete her student teaching requirement at Mansion Avenue School, as listed:

Student Teacher	Grade/Subject	Dates	Cooperating Teacher
Elyse Realy	Health Teaching	1/8/19 – 4/15/19	Ralph Schiavo

VOTE FOR ITEM 1-11

Motion approved by unanimous roll call vote 10-0

MOTION TO APPROVE ITEMS 12-22

Motion by Ms. Schiavo seconded by Mr. Simpson

12. + Motion to approve the following Rutgers University student to complete a winter practicum requirement at Haviland Avenue School effective January 2016 as follows:

Student Teacher	Grade/Subject	Dates	Cooperating Teacher
Brittany Green	Elementary Education	1/22/19 – 5/10/19	Shelly Chester

13. Motion to approve the following Wilmington University student, Courtney Puca, to complete a school counseling Internship experience at the high school for the 2018-2019 school year as follows:

Student Teacher	Grade/Subject	Dates	Cooperating Teacher
Courtney Puca	School Counseling	15 week semester, 3 credit hours	Wendy VanFossen

14. Motion to approve the following requests to attend workshops/conferences for the 2018-2019 school year:

School	Cost	Staff Member	Date of Conference	Name of Conference
HS	\$165.00	Scott LaPayover	1/12/19 – 1/14/19	Eastern Athletic Trainer's Association Symposium

15. + Motion to approve Kathy Giambri to provide an Hour of Code at Haviland Avenue School on Monday, December 3, 2018 and Monday, December 10, 2018 from 2:35 pm to 3:35 pm each day with compensation for two hours at the AEA negotiated agreement non-instructional rate of \$30.00 per hour for a total of \$60.00.

16. + Motion to approve the following staff members as supervisors of the After School Tutoring Program at Haviland Avenue School (*Study Buddies*) for the 2018-2019 school year not to exceed 37 hours total at the AEA instructional rate. (Shared position)

Denise Murphy: Facilitator
 Kate Mueller : Facilitator

17. + Motion to approve the following list of adult volunteers to be approved as assistant coaches for the 2018-2019 Elementary Youth Wrestling Program.

Ryan Graham	Andrew Byrd	David Borodziuk
Lou Deleonardis	Doak Walker	Pat Gardner
Thomas Battillo	Thomas A. Battillo	Troy Tucker
Blaise LaFrance	Kevin Donnelly	Jeffrey Lamancuso
James Bunt	John Patti	Andrew Haubois
Tom Monteferrante		

18. + Motion to approve the following list of adult volunteers to be approved as coaches and assistant coaches for the 2018-2019 Elementary ABC Traveling Basketball Program.

Bridget Garrity-Bantle	Frank King	Diane Bonanno
Karen Felli	Mike Sullivan	Stephanie Sullivan
Morgan Crothers	Sean Leahan	Dennis Bantle

19. Motion to approve the following rescissions and approvals of fall and winter 2018-2019 coaching positions:

RESCIND:

Winter 7/8 Girls' Basketball Coach – Kevin Quirk
 Winter Wrestling Assistant Varsity Coach – Devin McMonagle

APPROVE:

Winter Wrestling Assistant Varsity Coach – Dylan Bushby and John Walsh
 Winter 7/8 Girls' Basketball Coach – Katie Dunn – Stipend TBD
 Winter Volunteer Boys' Basketball Coach – Mark Wiltsey

Minutes of the Meeting of the Audubon Board of Education of November 14, 2018

- 20. + Motion to approve a request from Cara Novick, guidance counselor at Mansion Avenue School, to invoke the Federal Family Medical Leave Act on an intermittent basis effective retroactive to November 12, 2018.
- 21. Motion to approve a medical leave of absence for Eileen Willis, special education teacher, teacher of English, effective retroactive to October 17, 2018 through to January 17, 2019.
- 22. Motion to approve a request from Kyle Shireman, school psychologist at the high school, to invoke the Federal Family Medical Leave Act effective retroactive to November 12, 2018.

VOTE FOR ITEM 12-22

Motion approved by unanimous roll call vote 10-0

REPORTS:

- 1. HIB District Report

BULLYING INCIDENTS REPORT			
SCHOOL	Confirmed HIB	Non-HIB	Total
HS	0	0	0
HAS	0	0	0
MAS	0	0	0

- 2. Superintendent’s Report
- 3. Program Representatives:
 - A. CCESC Rep. Rotation: **Ms. Brown**
 - B. CCSBA Rep. Rotation: **Mr. Blumenstein**
 - C. AEF Representative: **Mr. Whitman**
- 4. Board Member Comments

PUBLIC PARTICIPATION: (Open Discussion)

The board welcomes participation of interested organizations and individuals and will schedule time as appropriate for the public to speak. The board reserves the right to limit public discussion. Public discussion of a topic will be limited to fifteen minutes, and individual speakers will be limited to five minutes. Reference Board Bylaws #0167 of the Audubon Public Schools Board of Education Policy Manual.

ADJOURNMENT

- 1. Motion by Mr. Whitman seconded by Mr. Blumenstein to adjourn meeting at approximately 7:55 pm.

Robert Delengowski
Business Administrator/Board Secretary

BOARD OF EDUCATION MEETING

AUDUBON HIGH SCHOOL MEDIA CENTER

WEDNESDAY, DECEMBER 5, 2018

7:00 P.M.

MINUTES

1. Call meeting to order.
2. Sunshine Law Statement by presiding officer.

"In accordance with the provisions of the Open Public Meetings Law, the Audubon Board of Education transmitted notice of this meeting, scheduled at 7:00 p.m., in the Audubon High Media Center for Board Meeting to the *Retrospect* newspaper, filed with the Borough Clerk and posted copies on Edgewood Avenue at the main entrance (between Chestnut and Pine Streets) and the Pine Street entrance to the high school."

PRIVATE: Motion by Ms. Davis seconded by Mr. Blumenstein to approve the resolution for board to enter into closed session at 7:05pm for the following purposes

**AUTHORIZING EXECUTIVE SESSION
December 5, 2018**

WHEREAS, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-12 et seq.) requires all meetings of the **Audubon Board of Education** to be held in public, N.J.S.A. 10:4-12(b) sets forth nine types of matters that may lawfully be discussed in Executive Session," i.e. without the public being permitted to attend; and

WHEREAS, the **Audubon Board of Education** has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the nine exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and next to each exception is a box within which the number of issues to be privately discussed that fall within that exception shall be written, and after each exception is a space where additional information that will disclose as much information about the decision as possible without undermining the purpose of the exception shall be written.

NOW, THEREFORE, BE IT RESOLVED that the **Audubon Board of Education** will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12(b):

Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public;

Any matter in which the release of information would impair a right to receive funds from the federal government;

Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publically;

Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body

_____ Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

_____ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

_____ Any investigations of violations or possible violations of the law;

_____ Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer;

X_____ Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public; Specifically the evaluation of the Superintendent

_____ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

WHEREAS, the length of the Executive Session is undetermined; however, the **Audubon Board of Education** will make every attempt to estimate the time of the session prior to convening the session after which the public meeting shall reconvene and the **Audubon Board of Education** will proceed with business.

NOW, THEREFORE, BE IT RESOLVED, that the **Audubon Board of Education** will go into Executive Session for only the above stated reasons;

BE IT FURTHER RESOLVED that the **Audubon Board of Education** hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the **Audubon Board of Education** attorney advises that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the school district or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the **Board of Education**, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the board secretary to take the appropriate action to effectuate the terms of this resolution.

1. Call meeting to order
2. Salute to the Flag

Present: Ms. Brown, Ms. Chiaradia, Ms. Cox, Ms. Davis, Ms. Osinski, Mr. Ryan, Mr. Blumenstein Ms. Schiavo, Mr. Whitman, Deborah Roncace, Business Administrator/Board Secretary, Dr. Andrew Davis Superintendent. Mr. Simpson was absent

THE AUDUBON SPOTLIGHT PROGRAM RECOGNIZES THE FOLLOWING STUDENTS AS STUDENTS OF THE MONTH FOR OCTOBER 2018

<u>Senior Class</u>	<u>Junior Class</u>	<u>Sophomore Class</u>
Sabrina Zappile	Brianna Cloer	Charles Mihalik
Derrick Murphy	Alivia Stocklin	Sarah Parr

Freshman Class

Kristopher Hoover

Jacob Stiner

Grade Eight

Shawn Albanese

Damian Riegg

Grade Seven

Annelise Giron

Aiden Williams

PRESENTATION

RECOGNITION OF BOARD MEMBER

Gina Osinski

Board Member

2015 – 2018

Bill Scully – Group One Girls' Soccer State Championship

Joshua Wallowich –Tournament of Bands Group 1 Open Region 1 Championships
Tournament of Bands Group 1 Open Atlantic Coast Championships

REPORT: Student Council Representative: Zachary Olswzeski

RECESS:

APPROVAL OF BOARD MINUTES:

1. Motion by Mr. Whitman, seconded by Ms. Chiaradia to approve the following minutes:

November 14, 2018 Executive Session

November 14, 2018 Public Session

Motion approved by unanimous vote

PARTICIPATION: (Agenda Items Only)

The board welcomes participation of interested organizations and individuals and will schedule time as appropriate for the public to speak. The board reserves the right to limit public discussion. Public discussion of a topic will be limited to fifteen minutes, and individual speakers will be limited to five minutes. Reference Bylaws #0167 of the Audubon Public Schools Board of Education Policy Manual.

All motions are voted on by all members unless otherwise marked with a +.

OPERATIONS: Chairperson: Mrs. Cox – Committee Members: Mrs. Osinski, Mrs. Chiaradia, Mrs. Davis, Alternate: Mr. Whitman

MOTION TO APPROVE ITEMS 1-4

Motion by Mr. Ryan seconded by Mr. Blumenstein

1. Motion to approve the bills payable list for November 2018 in the amount of \$605,195.37 when certified.

November Bill List

2. Motion to approve the following use of facilities requests:

11/29/18 Hav. Ave. All Purpose Rm. From 6-8:30pm Hav. Ave. PTA Rachel Negro 816-5687 is contact person

INFORMATION:

Audubon Park Preschool

November 2, 2018 Lockout
November 7, 2018 Fire Drill

Haviland Avenue School

November 2, 2018 Lockout Drill
November 7, 2018 Fire Drill

Mansion Avenue School

November 19, 2018 Fire Drill
November 26, 2018 Evacuation Drill

Audubon High School

November 27, 2018 Fire Drill
November 30, 2018 Lockout Drill

3. Motion to approve the Audubon Little League to change the Varsity softball field to a dual use field. There will be two sets of bases, one for our softball team and one for the Little League to use as a 50/70 field. All costs will be paid by the Audubon Little League. If this presents a problem with the Varsity softball team, the field will be returned to its original lay out.

4. Motion to approve voiding the following Athletic checks; they are outstanding for more than one year.

- Check #1739 \$59.00
- Check #1786 \$118.00
- Check #1893 \$77.00
- Check #1903 \$84.00

VOTE FOR ITEMS 1-4

Motion approved by unanimous vote

EDUCATION: Chairperson: Mr. Blumenstein, Committee Members: Mrs. Osinski, Ms. Schiavo. Mrs. Chiaradia, Alternate: Mr. Simpson

MOTION TO APPROVE ITEMS 1-7

Motion by Mr. Whitman seconded by Ms. Cox

1. Motion to approve the Professional Services Agreement (PSA), with Burlington County Special Services School District Educational Services Unite (ESU). ESU services and fee schedule is contained in the attached copy of the PSA.

Professional Services Agreement

2. Motion to approve the following field trip requests for the 2018-2019 school year:

12/7/18 HAS/MAS: Mr. Ellinwood, Ms. Moore, 2 chaperones, 120 students to Merchant Street, Audubon: Purpose: performing for Winter Festival: Departure 5:00 pm – Return 6:45 pm, **School bus \$109.02**

12/16/18 HAS/MAS: Mr. Ellinwood, Ms. Moore, 2 chaperones, 120 students to Lenape HS: Purpose: singing with South Jersey Pops: Departure 1:00 pm – Return 5:45 pm, **School bus \$301.76**

12/21/18 AHS, Ms. Swinney, 1 chaperone, 29 students to MAS, Purpose to bring members of the ensemble to perform selections from the winter concert at MAS's Holiday Sing Along: Departure 11:00 am – 12:00 pm, **Cost \$0**

12/21/18 MAS/HAS, Mr. Ellinwood, Ms. Moore, 1 chaperone, 42 students to Haviland Avenue School: Purpose: Haviland Sing Around the Tree: Departure 8:45 am – 10:00 am, **Cost \$0**

1/3, 1/15, 1/29, 1/31, 2/5, 2/28 HS Mr. Rowan, 1 chaperone, 16 students to Haddonfield, Haddon Twp., Eastern, Sterling, Triton High Schools, Purpose: Away matches for Academic Challenge Team: Departure 2:45 pm – 5:30 pm. **School Bus \$1,720.83** (Paid by ABOE)

1/24/19 HS, Ms. Wolgamot, 2 chaperones, 35 students to Drexel Medical School, Purpose: They are studying human anatomy and physiology and this trip is to a cadaver lab where students will actually see the process of studying using human bodies: Departure 9:15 am - Return 2:32 pm, **School bus \$168.72**

5/3 HAS, Ms. Carbone, Ms. McNellis, all parents are asked to attend, 29 students to Story Book Land: Departure 8:30 am – 2:15 pm, **School bus \$219.01**

5/29/18 HS: DiPerta-Scotto, 2 chaperones, 40 students to NJ Convention & Expo Center, Edison NJ, Purpose: To expose students in 11th grade to careers in the construction field: Departure 8:15 am. – Return 2:15 pm. **School Bus \$254.46** (Paid by SPS Budget).

3. Motion to approve the following out of district placement:

STUDENT ID#	Placement	Dates
#42604	Kaizen Academy	Effective retroactive to 11/13/18

4. Motion to approve submission of the NJDOE Statement of Assurance for the School Safety and Security Plan Annual Review to the Camden County Office of Education.

School Safety and Security Plan SOA

5. Motion to approve submission of the 2017-2018 Statement of Assurance for the High School Voter Registration Law to the Camden County Office of Education

HS Voter Registration Law SOA

6. Motion to approve 2018-2019 High School Plus Program Agreement reflecting policies and procedures of Camden County College.

High School Plus Program Agreement

7. Motion to approve the New Jersey Quality Single Accountability Continuum (NJQSAC) District Performance Review.

NJQSAC DPR 2018-19

VOTE FOR ITEMS 1-7

Motion approved by unanimous vote

HUMAN RESOURCES: Chairperson: Mrs. Davis, Committee Members: Mrs. Cox, Ms. Brown, Mr. Whitman, Alternate: Mr. Ryan

MOTION TO APPROVE ITEMS 1-9

Motion by Ms. Cox seconded by Mr. Blumenstein

1. + Motion to accept, with best wishes, the letter of resignation from Haley Carbone, part time preschool teacher at Audubon Park Preschool, effective December 21, 2018.
2. Motion to accept, with best wishes, the resignation from Mary Lyman, Treasurer of School Monies, effective retroactive to August 31, 2018.
3. Motion to accept, with best wishes, the letter of resignation with the intent to retire, from Geoffrey Metzger, day custodian/maintenance apprentice at the high school, effective June 30, 2019.
4. Motion to accept, with best wishes, the letter of resignation with the intent to retire, from Christine Wilson, maintenance secretary at the high school, effective August 23, 2019.
5. Motion to abolish the following position in the district; The Treasurer of School Monies Position according to P.L. 2010, Chapter 39, the Superintendent and Board Secretary are authorized and directed to take appropriate action with respect to the elimination of this position.

Resolution

6. + Motion to approve Kristina Filachek as part time special education aide, starting assignment at Haviland; placement may change based on needs, at Step 1, \$14.06 per hour, 29.5 hours per week, not to include benefits, effective December 6, 2018.
7. + Motion to approve Corey Swan to continue as a long term substitute teacher of Grade 1 at Haviland Avenue School at the Step 1 BA, per diem rate of \$253.00 not to include benefits, time worked does not count towards the acquisition of tenure, effective September 6, 2018 to January 2, 2019.
8. Motion to approve Nicolas D'Angelo as a long term substitute teacher of Special Education with English at the high school at the Step 1 BA, per diem rate of \$253.00 not to include benefits, time worked does not count towards the acquisition of tenure, effective December 6, 2018 to January 17, 2019.
9. + Motion to approve Erica Martin as a long term, part time substitute preschool nurse at Audubon Park Preschool at a per diem rate of \$187.61 not to include benefits, time worked does not count towards the acquisition of tenure, effective December 6, 2018 to June 19, 2019 or the last day for students, pending completion of all district and state requirements.

VOTE FOR ITEM 1-9

Motion approved by unanimous roll call vote 9-0

MOTION TO APPROVE ITEMS 10-19

Motion by Ms. Cox seconded by Mr. Blumenstein

10. Motion to approve an increase in hours for Christine Karagoorgis, part time Spanish/ESL teacher, from 23 hours per week to 29.5 hours per week, effective January 2, 2019.
11. + Motion to approve an increase in hours for Christine Batra, part time Counselor at Mansion Avenue School, from 20 hours per week to 23.5 hours per week, effective retroactive to December 3, 2018 through January 4, 2019.

- 12. + Motion to approve Elaine Holmes as a part time cafeteria aide at Mansion Avenue School at \$9.15 per hour for 3.0 hours per day, not to include benefits, effective December 6, 2018 through June 13, 2019, on days when lunches are served
- 13. + Motion to approve Cory Mueller, certified School Psychologist, to conduct Psychological Evaluations for both elementary and high school students on a per-case basis, at the standard rat of \$250.00 per evaluation. Mr. Mueller was approved in the same capacity during the 2017/2018 school year. Credentials and resume are on file within the Board of Education office.
- 14 + Motion to approve a request from Charlene Fitzmaurice, part time special education teacher at Mansion Avenue School, to invoke the Federal Family Medical Leave Act, effective retroactive to November 27, 2018.

November 12, 2018 – January 2, 2018 Federal FMLA

November 27, 2018 – January 2, 2019 Unpaid Leave

- 15. + Motion to approve the following mentor for the 2018-19 school year. Novice teacher will compensate mentor as per state regulations and AEA contract:

Novice Teacher	School/Subject	Mentor	Date
Corey Swan	Teacher of Grade One	Blake Zetusky	12/5/18 – 6/30/19

- 16. Motion to approve the following as district substitutes/home instruction tutors for the 2018-2019 school year, on an emergent basis, pending completion of all district and state requirements.

Jim Callista	Substitute Teacher
Terri Lindemuth	Substitute Teacher
Paul Frantz	Substitute Teacher
Keith Flores	Substitute Teacher

- 17. + Motion to approve the following Rowan University student to complete her student teaching requirement at Mansion Avenue School, as listed:

Student Teacher	Grade/Subject	Dates	Cooperating Teacher
Bridget Bialecki	Teacher of Students with Disabilities	1/22/19 – 3/15/19	Carrie Figuero

- 18. + Motion to approve the following requests to attend workshops/conferences for the 2018-2019 school year:

School	Cost	Staff Member	Date of Conference	Name of Conference
MAS	\$269.00	Shannon Horan	December 6, 2018	BER Co-Teaching Conference
MAS	\$269.00	Nicole Racite	December 6, 2018	BER Co-Teaching Conference
MAS	\$269.00	Zachary Bentley	December 6, 2018	BER Co-Teaching Conference
MAS	\$269.00	Kathleen Hueber	February 1, 2019	Making Best Use of Google Classroom
MAS	\$269.00	Kelly Angelone	January 28, 2019	Best Strategies To Help Your

				Students Achieve The NGSS (K-6)
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19. + Motion to approve the following list of Adult Volunteers be approved as Coaches & Assistant Coaches for the 2018-2019 Elementary ABC Traveling Basketball Program.
- | | |
|----------------|---------------|
| Mike Marrone | Steve Hart |
| Dave Whalen | Bill Lougheed |
| Kevin Headley | Rick Brown |
| Jennifer Chain | |

VOTE FOR ITEM 10-19

Motion approved by unanimous roll call vote 9-0

MOTION TO APPROVE ITEMS 20-25

Motion by Ms. Cox seconded by Mr. Blumenstein

20. + Motion to approve the following after school activities at Mansion Avenue School for the 2018-2019 school year:

Carl Ellinwood	3 rd and 4 th Grade Choir March 5, 2018 through May 30, 2018 1 day per week; 1 hour per day Rate: \$30.00 per hour
Ralph Schiavo	Fitness Club January 21, 2018 through February 28, 2018 2 day per week; 1 hour per day Rate: \$30.00 per hour

21. Motion to approve the following additional winter coaching positions for the 2018-2019 season:

VOLUNTEERS:

Winter	Indoor Track – Krista Little	Volunteer Coach
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22. Motion to approve the following names for chaperoning the Senior Trip on April 8 – 12, 2019.

Administrator – Rob Buchs
Don Seybold
Mike Tomasetti
Dawn Ewing
Steve Ireland
Dustin Stiles
Andria Morrison
Debbie Waite
Dennis Bantle
Catherine Gidjunis
Suzanne Schmidt- Nurse

23. Motion to rescind the following 2018-2019 extra-curricular contract recommendations to the Board of Education for approval at their next meeting.

<u>Name</u>	<u>Position</u>
Eileen Willis	Advisor – Interact (full contract)

24. Motion to approve the following 2018-2019 extra-curricular contract recommendations to the Board of Education for approval at their next meeting.

<u>Name</u>	<u>Position</u>
Eileen Willis	Advisor – Interact (1/2 Contract)
Larae Drinkhouse	Advisor – Interact (1/4 Contract)
Mary Knoll	Advisor – Interact (1/4 Contract)

25. Motion to approve the following teachers for the 2 Algebra I Remediation Instructors at the stipend of \$2000.

- Erica Wenzel
- 1 stipend to be split by the following teachers:
 - Jessica Lindsay-Barcklow
 - Larae Drinkhouse

VOTE FOR ITEM 20-25

Motion approved by unanimous roll call vote 9-0

REPORTS:

1. HIB District Report

BULLYING INCIDENTS REPORT			
SCHOOL	Confirmed HIB	Non-HIB	Total
HS #5364	1	0	1
HAS	0	0	0
MAS	0	0	0

2. Superintendent’s Report

3. Program Representatives:

- A. CCEC Rep. Rotation: **Ms. Brown** Mandatory Training
- B. CCSBA Rep. Rotation: **Mr. Blumenstein** - Gov. 2 thru 4 (Jan. 15th)
- C. AEF Representative: **Mr. Whitman** - No Report

4. Board Member Comments – Mr. Blumenstien on behalf of the Board of Education thanked Ms. Gina Osinski for her 3 years of Service.

PUBLIC PARTICIPATION: (Open Discussion)

The board welcomes participation of interested organizations and individuals and will schedule time as appropriate for the public to speak. The board reserves the right to limit public discussion. Public discussion of a topic will be limited to fifteen minutes, and individual speakers will be limited to five minutes. Reference Board Bylaws #0167 of the Audubon Public Schools Board of Education Policy Manual.

- 1. Several parents voice their concerns regarding an incident that occurred at Haviland Ave. School.

2. One parent thanked the Audubon Board of Education and Dr. Davis on the outcome of an HIB Investigation.

ADJOURNMENT

1. Motion by Mr. Whitman seconded by Mr. Blumenstein to adjourn meeting at approximately 8:34 pm.

Deborah Roncace
Business Administrator/Board Secretary

REORGANIZATION MEETING OF THE BOARD OF EDUCATION

AUDUBON HIGH SCHOOL MEDIA CENTER

WEDNESDAY, JANUARY 2, 2019

7:00 P.M.

MINUTES

1. Call meeting to order.
2. Sunshine Law Statement by presiding officer.

"In accordance with the provisions of the Open Public Meetings Law, the Audubon Board of Education transmitted notice of this meeting, scheduled at 7:00 p.m., in the Audubon High Media Center, to the *Retrospect* newspaper, filed with the Borough Clerk and posted copies on Edgewood Avenue at the main entrance (between Pine and Chestnut Streets) and the Pine Street entrance to the high school."

PRIVATE: Motion by Mr. Whitman seconded by Ms. Davis to approve the resolution for board to enter into closed session at 7:05pm for the following purposes

AUTHORIZING EXECUTIVE SESSION

Date: January 2, 2019

WHEREAS, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-12 et seq.) requires all meetings of the **Audubon Board of Education** to be held in public, N.J.S.A. 10:4-12(b) sets forth nine types of matters that may lawfully be discussed in Executive Session," i.e. without the public being permitted to attend; and

WHEREAS, the **Audubon Board of Education** has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the nine exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and next to each exception is a box within which the number of issues to be privately discussed that fall within that exception shall be written, and after each exception is a space where additional information that will disclose as much information about the decision as possible without undermining the purpose of the exception shall be written.

NOW, THEREFORE, BE IT RESOLVED that the **Audubon Board of Education** will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12(b):

Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public

Any matter in which the release of information would impair a right to receive funds from the federal government;

Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publically;

Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body

_____ Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

_____ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

_____ Any investigations of violations or possible violations of the law;

_____ Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer;

_____ Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public; Specifically the evaluation of the Superintendent

_____ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

WHEREAS, the length of the Executive Session is undetermined; however, the **Audubon Board of Education** will make every attempt to estimate the time of the session prior to convening the session after which the public meeting shall reconvene and the **Audubon Board of Education** will proceed with business.

NOW, THEREFORE, BE IT RESOLVED, that the **Audubon Board of Education** will go into Executive Session for only the above stated reasons;

BE IT FURTHER RESOLVED that the **Audubon Board of Education** hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the **Audubon Board of Education** attorney advises that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the school district or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the **Board of Education**, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the board secretary to take the appropriate action to effectuate the terms of this resolution.

3. Call meeting to order at 7:25.

4. Salute to the Flag

5. Board Election Results:

Allison Cox	2,520
James Blumenstein	2,185
Ralph Gilmore	107

All motions are voted on by all members unless otherwise marked with a +.

ROLL CALL

Present: Ms. Brown, Ms. Chiaradia, Ms. Davis, Mr. Gilmore, Mr. Ryan, Mr. Blumenstein, Ms. Schiavo, Mr. Whitman, Mr. Simpson, Dr. Andrew Davis Superintendent.
Absent were Ms. Cox & Deborah Roncace Business Administrator/Board Secretary

PRESENTATION:

DISTRICT RETIREE

Robert Delengowski 1997 - 2018

GOVERNANCE:

1. Administration of Oath of Office to:

Board Members Elected to a Full Term

James Blumenstein
Ralph Gilmore

2. Mr. Whitman motioned and Mr. Blumenstein seconded the Nomination of Ms. Brown for the office of President of the Board.
3. Motion to close nominations for the office of President.
4. The Superintendent called the roll for the office of President.
Ms. Brown 9 Votes
5. The Superintendent declares Ms. Brown duly elected as President of the Audubon Board of Education. President assumes chairmanship of meeting.
6. The President calls for nominations for the office of Vice-President of the Board. Mr. Simpson motioned and Ms. Schiavo seconded the Nomination of Mr. Jim Blumenstein for the office of Vice President of the Board
7. Motion to close nominations for the office of Vice President.
8. The Superintendent calls the roll for the office of Vice President.
Mr. Blumenstein 9 votes
9. The Board President declares Jim Blumenstein duly elected as the Vice President of the Audubon Board of Education.
10. Motion by Mr. Whitman and seconded by Mr. Simpson to approve Board meeting dates for the period January 2019 through January 2, 2020. Motion approved by unanimous voice vote.

Board Meeting Dates

ADJOURNMENT:

1. Motion by Mr. Blumenstein and seconded by Ms. Davis to adjourn meeting at approximately 8:05 pm.

Dr. Andrew P. Davis
Superintendent

AUDUBON SCHOOL DISTRICT
SPECIAL MEETING OF THE BOARD OF EDUCATION
AUDUBON HIGH SCHOOL MEDIA CENTER
SATURDAY, FEBRUARY 9, 2019
MINUTES

Motion by Mr. Blumenstein and seconded by Mrs. Cox to call the meeting to order at 9:00am.
Motion approved by unanimous voice vote 9-0

1. Call meeting to order.
2. Sunshine Law Statement by presiding officer.

“In accordance with the provisions of the Open Public Meetings Law, the Audubon Board of Education transmitted notice of this meeting, scheduled at 9:00 a.m., in the Audubon High School Media Center, to the *Retrospect* newspaper, filed with the Borough Clerk and posted copies on the Chestnut Street and Pine Street entrances to the high school.”

3. Salute to the Flag.

Present: Mr. Blumenstein, Ms. Brown, Ms. Cox, Ms. Davis, Mr. Gilmore, Mr. Ryan, Mr. Simpson, Mr. Whitman, Pam Chiaradia, , Deborah Roncace, Business Administrator/Business Administrator, Dr. Andrew Davis Superintendent, Ms. Schiavo – Absent

4. Audubon Board of Education Retreat

➤ Preliminary remarks

- Governance
- Operations
- Education
- Human Resources

The Board discussed the following topics/issues:

- A.) Joint meeting with Audubon Board of Education and Mt. Ephraim Board of Education to be scheduled on Monday, February 25, 2019 at 7:00pm in the Audubon High School Media Center.
- B.) Establishment of sub-committee dates and review of committee roles and responsibilities.
- C.) Review Code of Ethics.
- D.) State of the District given by Dr. Davis and Mrs. Roncace.
- E.) Evaluation timeline for Board Self-Evaluation and Superintendent’s Evaluation.
- F.) Discussion of Board Goals and Superintendent Goals.
- G.) Miscellaneous items discussed.

5. Public Session - None

Motion by Mr. Gilmore and seconded by Mr.Simpson to adjourn meeting at approximately 12:41pm.
Motion approved by unanimous voice vote

Deborah Roncace
Business Administrator/Board Secretary

BOARD OF EDUCATION MEETING
AUDUBON HIGH SCHOOL MEDIA CENTER
WEDNESDAY, JANUARY 16, 2019
7:00 P.M.
MINUTES

- I. **Call to Order:** The New Jersey Open Public Meeting Act of 1975 was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any witnesses business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act, the Audubon Board of Education transmitted notice of this meeting, scheduled at 7:00 p.m., in the Audubon High Media Center for a Board Meeting, posted on the Audubon Public School District website, posted copies on Edgewood Avenue at the main entrance (between Chestnut and Pine Street) and the Pine Street Entrance of the high school, to the *Retrospect* newspaper, and filed with the Borough Clerk.
- II. **Flag Salute:** I pledge allegiance to the flag of the United States of America, and to the republic for which it stands, one nation under God, indivisible, with liberty and justice for all.
- III. **Administration of the Oath:** Deborah Roncace, Board Secretary
 Three-Year Term - Allison Cox

IV. **Roll Call**

SY 2017-2019

 X Ammie Davis X Joseph Ryan X Ed Simpson

SY 2018-2020

 X Marianne Brown X Pam Chiaradia X Jeff Whitman

SY 2019-2021

 X James Blumenstein X Allison Cox X Ralph Gilmore

SY 2019 Mt. Ephraim Representative

 X Nancy Schiavo

MOTION TO APPROVE ITEMS V

Motion by Mr. Blumenstein and seconded by Ms. Cox

- V. **Committee Appointments:** Suggested motion to approve the following board members to serve on committees as listed:

Committee	Chairperson	Member	Member	Member	Alternate
Governance	M. Brown	J. Blumenstein	J. Ryan	E. Simpson	N. Schiavo
Operations	A. Cox	A. Davis	R. Gilmore	J. Whitman	P. Chiaradia
Education	E. Simpson	J. Blumenstein	P. Chiaradia	N. Schiavo	J. Ryan
Human Resources	A. Davis	M. Brown	A. Cox	J. Whitman	R. Gilmore

Camden County Educational Services (CCESC) – Marianne Brown

Camden County School Boards Association (CCSBA) – James Blumenstein

Audubon Education Foundation (AEF) – Pam Chiaradia

Motion to Approve: Jim Blumenstein Second: Allison Cox

Roll Call:

<u>Y</u> Marianne Brown	<u>Y</u> Allison Cox	<u>Y</u> Joseph Ryan	<u>Y</u> Ed Simpson
<u>Y</u> James Blumenstein	<u>Y</u> Ammie Davis	<u>Y</u> Nancy Schiavo	<u>Y</u> Jeff Whitman
<u>Y</u> Pam Chiaradia	<u>Y</u> Ralph Gilmore		

VOTE FOR ITEMS V

Motion approved by unanimous roll call 10-0

Motion by Jim Blumenstein seconded by Ms. Allison Cox to approve the resolution for board to enter into closed Authorizing Executive session at 7:05pm for the following purposes.

Motion approved by unanimous roll call 10-0

VI. **Authorizing Executive Session:**

WHEREAS, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-12 et seq.) requires all meetings of the **Audubon Board of Education** to be held in public, N.J.S.A. 10:4-12(b) sets forth nine types of matters that may lawfully be discussed in Executive Session,” i.e. without the public being permitted to attend; and

WHEREAS, the **Audubon Board of Education** has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the nine exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and next to each exception is a box within which the number of issues to be privately discussed that fall within that exception shall be written, and after each exception is a space where additional information that will disclose as much information about the decision as possible without undermining the purpose of the exception shall be written.

NOW, THEREFORE, BE IT RESOLVED that the **Audubon Board of Education** will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12(b):

X Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public;

Any matter in which the release of information would impair a right to receive funds from the federal government;

X Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual’s personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publically;

_____ Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body

_____ Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

_____ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

X Any investigations of violations or possible violations of the law;

_____ Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer;

X Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public; Specifically the evaluation of the Superintendent

_____ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

WHEREAS, the length of the Executive Session is undetermined; however, the **Audubon Board of Education** will make every attempt to estimate the time of the session prior to convening the session after which the public meeting shall reconvene and the **Audubon Board of Education** will proceed with business.

NOW, THEREFORE, BE IT RESOLVED, that the **Audubon Board of Education** will go into Executive Session for only the above stated reasons;

BE IT FURTHER RESOLVED that the **Audubon Board of Education** hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the **Audubon Board of Education** attorney advises that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the school district or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the **Board of Education**, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the board secretary to take the appropriate action to effectuate the terms of this resolution.

Motion by Jim Blumenstein seconded by Ms. Allison Cox to adjourn closed Authorizing Executive session at 7:54 pm.

Motion approved by unanimous roll call 10-0

VII. **Call meeting to order**

VIII. **Flag Salute**

Present: Mr. Blumenstein, Ms. Brown, Ms. Cox, Ms. Davis, Mr. Gilmore, Mr. Ryan, Ms. Schiavo, Mr. Simpson, Mr. Whitman, Pam Chiaradia, Deborah Roncace, Business Administrator/Business Administrator, Dr. Andrew Davis Superintendent

IX. THE AUDUBON SPOTLIGHT PROGRAM RECOGNIZES THE FOLLOWING STUDENTS AS STUDENTS OF THE MONTH FOR DECEMBER 2018

Senior Class
Freddi Garcia

Junior Class
Alexis Sanchez-Brenhuber

Sophomore Class
William Matthews

Freshman Class
Charlotte Coker

Grade Eight
Charles Grady

Grade Seven
Luscia Bartholomew

Grade Six
Adnan Jajaga

Grade Five
Brooke Felli

Grade Four
Morgan Wiltsey

Grade Three
Campbell Robinson

Grade Two
Alaina Furmess

Grade One
Thomas Polizzi

Kindergarten
Tyler Tracy

Pre-Kindergarten
Crowly Wysocki

X. **REPORT:** Student Council Representative: Zachary Olszewski (not in attendance)

XI. **RECESS:**

XII. **APPROVAL OF BOARD MINUTES:**

- 1. Motion by Mr. Ed Simpson and seconded by Mrs. Chiaradia to approve the following minutes:

December 5, 2018 Executive Session

December 5, 2018 Public Session

January 2, 2019 Public Session

Roll Call:

Y Marianne Brown Y Allison Cox with the exception of 1/2/19 minutes - abstained Y Joseph Ryan Y Ed Simpson
Y James Blumenstein Y Ammie Davis Y Nancy Schiavo Y Jeff Whitman
Y Pam Chiaradia Y Ralph Gilmore

Motion approved by unanimous roll call 10-0 for December 5, 2019 Executive and Public Session minutes
Motion approved by unanimous roll call 9-0 Allison Cox abstained for January 2, 2019 Public Session minutes

XIII. **PARTICIPATION:** (Agenda Items Only)

The board welcomes participation of interested organizations and individuals and will schedule time as appropriate for the public to speak. The board reserves the right to limit public discussion. Public discussion of a topic will be limited to fifteen minutes, and individual speakers will be limited to five minutes. Reference Bylaws #0167 of the Audubon Public Schools Board of Education Policy Manual.

- 1. Mr. Hoover, questioned the criteria for homebound instruction and HIB reporting. Ms. Noelle Bissinger Administrator for Child Study and Dr. Andrew Davis Superintendent of Audubon School District responded to both questions.

All motions are voted on by all members unless otherwise marked with a +.

XIV. **GOVERNANCE: Chairperson: Ms. Brown – Committee Members: Mr. Blumenstein, Mr. Ryan, Mr. Simpson, Alternate: Ms. Schiavo**

MOTION TO APPROVE ITEMS 1-3

Motion by Mr. Simpson and seconded by Mr. Whitman

1. Motion to approve the present Audubon Board of Education By-Laws, Regulations, and Policies for the 2018-19 school year.
2. Motion to approve updated Board Retreat Date from February 2, 2019 to February 9, 2019 from 9:00 am 12:00 pm.
3. Motion to approve the first reading of the following revised policies and regulations listed below.

Regulation	Title	New/Revised
Regulation 1550	Equal Employment/Anti-Discrimination Practices	Revised
Regulation 1613	Disclosure and Review of Applicant’s Employment History	New
Regulation 2431.2	Medical Exams Prior to Participation on a School Sponsored Interscholastic or Intramural Team or Squad	Revised
Policy	Title	New/Revised
Policy 1550	Equal Employment/Anti-Discrimination Practices	Revised
Policy 1613	Disclosure and Review of Applicant’s Employment History	New
Policy 7425	Lead Testing of Water in Schools	New
Policy 8507	Breakfast Offer vs. Serve	Revised
Policy 8561	Procurement Procedures for School Nutrition Programs	New
Policy 9242	Use of Electronic Signatures	New

Motion to Approve: Mr Simpson Second: Mr. Whitman

Roll Call:

- Y Marianne Brown Y Allison Cox Y Joseph Ryan Y Ed Simpson
Y James Blumenstein Y Ammie Davis Y Nancy Schiavo Y Jeff Whitman
Y Pam Chiaradia Y Ralph Gilmore

VOTE FOR ITEMS 1-3

Motion approved by unanimous roll call (10-0)

XV. **OPERATIONS: Chairperson: Mrs. Cox – Committee Members: Mr. Davis, Mr. Gilmore, Mr. Whitman, Alternate: Miss Chiaradia**

MOTION TO APPROVE ITEMS 1-9

Motion by Ms. Davis and seconded by Mr. Whitman

1. Board Secretary’s Report in accordance with 18A: 17-36 and 18A: 17-9 for the months of July and August 2018. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.
2. Cash Reconciliation Report in accordance with 18A:17-36 and 18A:17-9 for the months of July and August 2018. The Cash Reconciliation Report and Secretary’s reports are in agreement for the months of July and August 2018.
3. Board Secretary in accordance with N.J.A.C. 6A:23A – 16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.
4. Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4 We certify that after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.
5. Motion to approve the bills payable list for December 2018 in the amount of \$825,811.32 when certified.
6. Motion to approve the bills payable list for January 2019 in the amount of \$680,307.18 when certified.
7. Motion to approve the following use of facilities requests:

AHS Audit. June 20 thru Sunday June 23rd from 8:00am-8:00pm Haddonfield Theater Arts Center – contact Scott Lasica 917-445-0982 for a fee of \$1,325.00 (fee includes rate for additional hours on Sunday) payable to AHS

AHS Audit. Aug. 5th thru Aug. 9th from 8:00am-8:00pm Haddonfield Theater Arts Center – contact Scott Lasica 917-445-0982 for a fee of \$1,000.00 payable to AHS
8. Motion to acknowledge Safety Drills conducted in the District Schools:

Audubon Park Preschool

December 5, 2018	Fire Drill
December 6, 2018	Lockdown

Haviland Avenue School

December 4, 2018	Fire Drill
December 13, 2018	Lockdown

Mansion Avenue School

December 10, 2019	Lockout
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December 14, 2019 Fire Drill

Audubon High School

December 3, 2018 Fire Drill

December 20, 2019 Lockdown Drill

- 9. Motion to approve granting authorization to the superintendent to offer any necessary employment contracts for the 2018-19 school year to be ratified and affirmed at the next regularly scheduled meeting of the Board of Education.

Motion to Approve: Ms. Davis Second: Mr. Whitman

Roll Call:

Y Marianne Brown Y Allison Cox Y Joseph Ryan Y Ed Simpson
Y James Blumenstein Y Ammie Davis Y Nancy Schiavo Y Jeff Whitman
Y Pam Chiaradia Y Ralph Gilmore

VOTE FOR ITEMS 1-9

Motion approved by unanimous roll call (10-0)

- XVI. **EDUCATION:** Chairperson: Mr. Simpson, Committee Members: Mr. Blumenstein, Mrs. Chiaradia, Ms. Schiavo, Alternate: Mr. Ryan

MOTION TO APPROVE ITEMS 1-6

Motion by Ms. Cox and seconded by Ms. Schiavo

- 1. Motion to approve the following field trip requests for the 2018-2019 school year:
 - 12/21/18 HAS/MAS Mr. Ellinwood, Ms. Moore, 1 chaperone, 42 students to Haviland Avenue School: Purpose: Haviland Sing around the Tree: Departure 8:45 am – Return 10:00 am, **School bus \$52.75**
 - 2/1/19 HAS Kdg. Teachers, 12 chaperones, 95 students to Investors Bank Performing Ctr. Sewell: Purpose: To see play “Pete the Cat”: Departure 8:45 am – Return 1:00 pm, **School bus \$783.18**
 - 2/22/19 HS Mr. Bantle, Ms. Myers-Griffith, 4 chaperones, 30 students to Moorestown Mall: Purpose: Moorestown Mall – Cinema Tour (Jobs), food court – ordering lunch, mall jobs: Departure 8:30 am – Return 1:15 pm, **School bus \$157.70**
 - 3/8/2019 HS Ms. Bonvetti, 8 chaperones plus nurse, 93 students to Camden County College: Purpose: to expose students to different post- secondary options: Departure 8:30 am – Return 2:15 pm, **School bus \$265.56 Paid by ABOE**
 - 3/26/19 MAS Patricia Snyder, 3 chaperones, 10 students to Virtua Voorhees Hospital: Purpose: Learning about possible Health Careers and doing community service, taking collection of food to Ronald McDonald House: Departure 8:40 am – Return 1:00 pm, **School bus \$142.21 Paid by ABOE**
- 2. Motion to affirm that the Audubon Board of Education is in receipt of the district Harassment. Intimidation and Bullying monthly report as presented by the superintendent, and is in agreement with all actions taken in regard to the incident reported at the December 2018 meeting of the Board of Education.

BULLYING INCIDENTS REPORT			
SCHOOL	Confirmed HIB	Non-HIB	Total
HS #5488	0	1	1
HAS	0	0	0
MAS #5410, #5471	0	2	2

3. Motion to approve the Health and Safety Evaluation of School Buildings Checklist Statement of Assurance for the 2018-2019 school year.
4. Motion to approve homebound instruction for the following student:

STUDENT ID#	DATE
01857	Home Instruction effective retroactive to January 15, 2019. The instruction will be for 10 hrs. /wk. for a 6 – 8 week period. The H.I. provider is to be determined.

5. Motion to approve Behavior Therapy Associates, P.A. to conduct Functional Behavior Analyses for both high school and elementary students on an as-needed basis, at the rate range of \$200-240 per hour, effective immediately through June 30, 2019.
6. Motion to approve homebound instruction for the following students:

STUDENT ID#	DATE
02740	Home Instruction retroactive to November 12, 2018 through November 29, 2018.
00690	Home Instruction effective November 12, 2018 through January 12, 2019
00444	Home Instruction continued effective November 21, 2018 through December 21, 2018.
00444	Home Instruction continued effective December 21, 2018 through January 21, 2019
02600	Home Instruction continued effective December 1, 2018 through December 13, 2018.
75083	Home Instruction continued effective December 9, 2018 through January 9, 2019
42679	Home Instruction effective December 22, 2018 through January 22, 2019
75021	Home Instruction effective January 2, 2019 through March 2, 2019
00538	Home Instruction effective January 2, 2019 through March 2, 2019

Motion to Approve: Ms. Cox Second: Ms. Schiavo

Roll Call:

Y Marianne Brown Y Allison Cox Y Joseph Ryan Y Ed Simpson

Y James Blumenstein Y Ammie Davis Y Nancy Schiavo Y Jeff Whitman
Y Pam Chiaradia Y Ralph Gilmore

VOTE FOR ITEMS 1-6

Motion approved by unanimous roll call (10-0)

XVII. **HUMAN RESOURCES: Chairperson: Mrs. Davis, Committee Members: Ms. Brown, Mrs. Cox, , Mr. Whitman, Alternate: Mr. Gilmore**

MOTION TO APPROVE ITEMS 1-11

Motion by Mr. Whitman and seconded by Mr. Blumenstein

- 1. + Motion to accept the resignation from Maureen Genovese, cafeteria aide at Haviland Avenue School, effective retroactive to December 18, 2018.
- 2. Motion to accept, with best wishes, the letter of resignation with the intent to retire, from Joan Jackson, administrative assistant to the Vice Principal/Registrar at the high school, effective July 1, 2019.
- 3. Motion to accept, with best wishes, the letter of resignation with the intent to retire, from Mary Anne Kavanaugh, Teacher of English and AP Composition at the high school, effective July 1, 2019.
- 4. Motion to accept, with best wishes, the revised letter of resignation with the intent to retire, from Christine Wilson, maintenance secretary at the high school, effective September 1, 2019.
- 5. + Motion to approve Kristin Rotan as a part time preschool teacher at Audubon Park Preschool, on an emergent basis, at 1 BA, \$27,003.24, (prorated) 54%, 19.5 hours per week, effective retroactive to January 7, 2019 through June 30, 2019, pending completion of all district and state requirement.
- 6. + Motion to approve Corey Swan as a part time instructional assistant at Haviland Avenue School at Step 1, \$14.06 per hour, 29.5 hours, not to include benefits, effective retroactive to January 3, 2019 through June 19, 2019 or the last day for students.
- 7. + Motion to approve an adjustment in the salary status of Bridget Bialecki for obtaining 30 credits in addition to her Bachelor's degree as follows:

From Step 3 BA (87%) to Step 3 BA (87%) +30 effective retroactive to January 1, 2019.
- 8. + Motion to approve an adjustment in the salary status of Rosemary Lang for obtaining her Master's degree as follows:

From Step 12 BA to Step 12 MA effective retroactive to January 1, 2019.
- 9. + Motion to approve the following staff members to facilitate Professional Learning during the March 28, 2019 District in Service:

Kelly Angelone	Becky Gilbert
Christine Brady	Katie Hueber
Natalie Busarello	Ron Latham
Alycia Colucci	Nicole Racite
Deb Costello	Chris Sylvester
Larae Drinkhouse	John Walsh

Christine Fox	
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Up to 2 hours of prep at the non-instructional AEA contractual rate of \$30 per hour per staff member
 Up to 5 hours of professional development at the AEA contractual rate of \$60 per hour per staff member

10. Motion to approve a request from Larae Drinkhouse, special education teacher at the high school, to invoke the Federal Family Medical Leave Act, effective May 13, 2019 to November 1, 2019.

May 13, 2019 – June 20, 2019	Paid Leave
September 3, 2019 – November 1, 2019	Unpaid Leave
May 29, 2019 - November 1, 2019	Federal FMLA

11. Motion to approve a request from Jessica Lindsay-Barcklow, teacher of mathematics at the high school, to invoke the Federal Family Medical Leave Act, effective April 29, 2019 to October 14, 2019.

April 29, 2019 – June 20, 2019	Paid Leave
September 3, 2019 – October 14, 2019	Unpaid Leave
April 29, 2019 – October 14, 2019	Federal FMLA

Motion to Approve: Mr. Whitman Second: Mr. Blumenstein

Roll Call:

<u>Y</u> Marianne Brown	<u>Y</u> Allison Cox	<u>Y</u> Joseph Ryan	<u>Y</u> Ed Simpson
<u>Y</u> James Blumenstein	<u>Y</u> Ammie Davis	<u>Y</u> Nancy Schiavo	<u>Y</u> Jeff Whitman
<u>Y</u> Pam Chiaradia	<u>Y</u> Ralph Gilmore		

VOTE FOR ITEMS 1-11

Motion approved by unanimous roll call (10-0)

MOTION TO APPROVE ITEMS 12-26

Motion by Ms. Davis and seconded by Mr. Simpson

12. + Motion to approve the following staff and payroll for the 2019 Variety Show.:

Sue Moore	\$35.00 per Hr.
Carl Ellinwood	\$22.00 per Hr.
Brad Rehn	\$22.00 per Hr.
Grace Ingves	\$10.00 per Hr. (AHS Student)

13. Motion to approve the following as district substitutes/home instruction tutors for the 2018-2019 school year, on an emergent basis, pending completion of all district and state requirements.

Nicole Ward	Substitute Teacher
Peter DeFilippo	Substitute Custodian

14. + Motion to approve the following Alvernia University student to complete her student teaching requirement at Mansion Avenue School, as listed:

Student Teacher	Grade/Subject	Dates	Cooperating Teacher
Emily Gallo	Occupational Therapist	January 7, 2019 through March 21, 2019 Fridays only	Palak Arora

15. + Motion to approve the following requests to attend workshops/conferences for the 2018-2019 school year:

School	Cost	Staff Member	Date of Conference	Name of Conference
HAS	\$259.00	Pam Niglio	January 28, 2019	Guided Reading Differentiating Using Small Group Instruction
District	\$450.00	Gregory Smith	January 31, 2019 – February 1, 2019	NJASA Techspo 2019
MAS	\$269.00	Christine Fox	February 1, 2019	Develop Growth Mindset in Mathematics
MAS	\$259.00	Ralph Schiavo	February 5, 2019	Bureau of Education & Research 101 Strategies for Strengthening You're PE Program K-8
MAS	\$450.00	Christine Batra	February 5, 2019 February 7, 2019	Anti-Bullying Specialist Counselors Cohort 3
MAS	\$450.00	Maria McCutcheon	February 5, 2019 February 7, 2019	Anti-Bullying Specialist Counselors Cohort 3
HS	\$450.00	Mike Tomasetti	February 5, 2019 February 7, 2019	Anti-Bullying Specialist Counselors Cohort 3
HS	\$450.00	Wendy VanFossen	February 5, 2019 February 7, 2019	Anti-Bullying Specialist Counselors Cohort 3
HAS	\$259.00	Francine Bechtel	February 6, 2019	Using Number Talks and Practical Manipulatives to Enhance Math Engagement & Learning
HAS	\$259.00	Adrienne McManis	February 6, 2019	Using Number Talks & Practical Manipulative to Enhance Math Engagement & Learning
HAS	\$370.00	Roberta Ignaczewski	February 27, 2019	Math Workstations K - 2
HAS	\$370.00	Blake Zetusky	February 27, 2019	Math Workstations K - 2
HAS	\$370.00	Francine Bechtel	February 27, 2019	Math Workstations K - 2
MAS	\$518.00	Christy Rehn Christine Fox	March 1, 2019	Help Students Develop Self-Regulation Skills to Improve Behaviors and Learning
HS	\$375.00	Tony Carbone	March 12, 2019 – March 15, 2019	Director of Athletics Association of New Jersey

16. + Motion to approve the following list of Adult Volunteers be approved as Coaches & Assistant Coaches for the 2018-2019 Elementary ABC Traveling Basketball Program.

Damien Buton

17. + Motion to approve the following staff for the Haviland Avenue School Theater Club 2019 production of *Seussical Kids* through Audubon Community Education.

Carl Ellinwood	:	\$45.00 per hour
Jillian Long	:	\$20.00 per hour
Kate Mueller	:	\$20.00 per hour

18. + Motion to approve the following Mansion Avenue staff members as advisers for the 5th grade historical play for the 2018-19 school year:

Brad Rehn Carl Ellinwood

19. + Request to approve a Yoga Club Pilot at Mansion Avenue School for students in grade 5 to meet up to 10 sessions from late January until March, 2019. The following teachers as advisers:

Eunice Englehart Jordan Daminger Nicole Racite

20. + Motion to approve Carl Ellinwood to receive the Choral Activities stipend at Mansion Avenue School for the 2018-2019 school year.

21. + Motion to approve Denise Murphy, current part-time teacher within the Audubon Public Schools district, be approved to provide home instruction for 10 hours per week for a 6 – 8 week period, for student ID #01857.

22. Motion to approve the following 2018-2019 extra-curricular contracts.

<u>Name</u>	<u>Position</u>
Roberta Swinney	Choral Activities
Roberta Swinney	Choral Ensemble

23. Motion to approve the additional winter coaching positions for the 2018-2019 season:

PAID:

JV Cheerleading – Jennifer Larson

VOLUNTEERS:

Wrestling – Jared Muckley and Michael Noce

24. + Motion to approve the following mentor for the 2018-19 school year. Novice teacher will compensate mentor as per state regulations and AEA contract:

Novice Teacher	School/Subject	Mentor	Date
Kristin Rotan	PT Elementary School Teacher	Cheri McNellis	Retroactive 1/7/19 – 6/30/19

25. Motion to approve the following as district substitutes/home instruction tutors for the 2018-2019 school year, on an emergent basis, pending completion of all district and state requirements.

Krista Kunkel Substitute Nurse

26. + Motion to approve the following requests to attend workshops/conferences for the 2018-2019 school year:

School	Cost	Staff Member	Date of Conference	Name of Conference
HAS	\$370.00	Alycia Colucci	February 27, 2019	Leveled Math Workstations Seminar

Motion to Approve: Ms. Davis Second: Mr. Simpson

Roll Call:

- Y Marianne Brown Y Allison Cox Y Joseph Ryan Y Ed Simpson
Y James Blumenstein Y Ammie Davis Y Nancy Schiavo Y Jeff Whitman
Y Pam Chiaradia Y Ralph Gilmore

VOTE FOR ITEMS 12-26

Motion approved by unanimous roll call (10-0)

XVIII. **REPORTS:**

XIX. Superintendent’s Report

XX. (2018) Program Representatives:

- A. CCESC Rep. Rotation: **Ms. Brown**
- B. CCSBA Rep. Rotation: **Mr. Blumenstein**
- C. AEF Representative: **Mr. Whitman**

XXI. Board Member Comments

XXII. **PUBLIC PARTICIPATION:** (Open Discussion)

The board welcomes participation of interested organizations and individuals and will schedule time as appropriate for the public to speak. The board reserves the right to limit public discussion. Public discussion of a topic will be limited to fifteen minutes, and individual speakers will be limited to five minutes. Reference Board Bylaws #0167 of the Audubon Public Schools Board of Education Policy Manual.

1. Mrs. Whalen, expressed concerns of the Photography Company taking student photos at the elementary levels.
2. Mr. Imperial, addressed the Board on a request for his child to attend school at AHS,
3. Mr. Radie expressed his concerns of lack of transportation services for IEP students.

XXIII. **ADJOURNMENT**

Motion by Mr. Blumenstein and seconded by Ms. Cox to adjourn meeting at approximately 9:15 pm. Motion approved by unanimous voice vote

Deborah Roncace
Business Administrator/Board Secretary

MT. EPHRAIM AND AUDUBON BOARD OF EDUCATION MEETING

AUDUBON HIGH SCHOOL MEDIA CENTER

MONDAY, FEBRUARY 25, 2019

7:00 P.M.

MINUTES

I. **Call to Order:** The New Jersey Open Public Meeting Act of 1975 was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any witnesses business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act, the Audubon Board of Education transmitted notice of this meeting, scheduled at 7:00 p.m., in the Audubon High Media Center for a Board Meeting, posted on the Audubon Public School District website, posted copies on Edgewood Avenue at the main entrance (between Chestnut and Pine Street) and the Pine Street Entrance of the high school, to the *Retrospect* newspaper, and filed with the Borough Clerk.

II. **Roll Call**

SY 2017-2019

Ammie Davis Absent Joseph Ryan Ed Simpson

SY 2018-2020

Marianne Brown Pam Chiaradia Jeff Whitman

SY 2019-2021

James Blumenstein Allison Cox Ralph Gilmore

Mount Ephraim Board of Education Roll Call:

Michelle Cannaday Brian Cavallaro John Kuchmek

Holly Marrone Absent Karen Popelak Nancy Schiavo

Erin Small Michael Marrone Patricia Blaylock

Charles Blachford (Interim Superintendent) Christopher Eberly (Board Secretary)

III. **Call meeting to order**

IV. **Flag Salute**

V **Welcoming Remarks:** Audubon BOE President Marianne Brown

VI. **PARTICIPATION:** (Agenda Items Only)

The board welcomes participation of interested organizations and individuals and will schedule time as appropriate for the public to speak. The board reserves the right to limit public discussion. Public discussion of a topic will be limited to fifteen minutes, and individual speakers will be limited to five minutes. Reference Bylaws #0167 of the Audubon Public Schools Board of Education Policy Manual.

VII **PARTICIPATION:** (Non-Agenda Items)

The board welcomes participation of interested organizations and individuals and will schedule time as appropriate for the public to speak. The board reserves the right to limit public discussion. Public discussion of a topic will be limited to fifteen minutes, and individual speakers will be limited to five minutes. Reference Bylaws #0167 of the Audubon Public Schools Board of Education Policy Manual.

VIII **New Business:**

The Audubon and Mt. Ephraim Boards had open dialogue on various topics

IX **Board Members Comments:**

X. **ADJOURNMENT**

1. Motion by Mrs. Chiaradia and seconded by Mr. Blumenstein to adjourn meeting at approximately 8:14pm
Motion approved by unanimous voice vote

Deborah Roncace
Business Administrator/Board Secretary

BOARD OF EDUCATION MEETING
AUDUBON HIGH SCHOOL MEDIA CENTER
WEDNESDAY, FEBRUARY 27, 2019
7:00 P.M.
MINUTES

I. **Call to Order:** The New Jersey Open Public Meeting Act of 1975 was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any witnesses business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act, the Audubon Board of Education transmitted notice of this meeting, scheduled at 7:00 p.m., in the Audubon High Media Center for a Board Meeting, posted on the Audubon Public School District website, posted copies on Edgewood Avenue at the main entrance (between Chestnut and Pine Street) and the Pine Street Entrance of the high school, to the *Retrospect* newspaper, and filed with the Borough Clerk.

II. **Roll Call**

SY 2017-2019

Ammie Davis Joseph Ryan Ed Simpson

SY 2018-2020

Marianne Brown Pam Chiaradia Jeff Whitman

SY 2019-2021

James Blumenstein Allison Cox Ralph Gilmore

SY 2019 Mt. Ephraim Representative

Nancy Schiavo

Motion by Mr. Gilmore seconded by Mr. Simpson to approve the resolution for board to enter into closed Authorizing Executive session at 7:01pm for the following purposes.
Motion approved by unanimous roll call 8-0

III. **Authorizing Executive Session:**

WHEREAS, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-12 et seq.) requires all meetings of the **Audubon Board of Education** to be held in public, N.J.S.A. 10:4-12(b) sets forth nine types of matters that may lawfully be discussed in Executive Session," i.e. without the public being permitted to attend; and

WHEREAS, the **Audubon Board of Education** has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the nine exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and next to each exception is a box within which the number of issues to be privately discussed that fall within that exception shall be written, and after each exception is a space where additional information that will disclose as much information about the decision as possible without undermining the purpose of the exception shall be written.

NOW, THEREFORE, BE IT RESOLVED that the **Audubon Board of Education** will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12(b):

Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public;

Any matter in which the release of information would impair a right to receive funds from the federal government;

Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publically;

Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body

Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

Any investigations of violations or possible violations of the law;

Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer;

Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public; Specifically the evaluation of the Superintendent

Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

WHEREAS, the length of the Executive Session is undetermined; however, the **Audubon Board of Education** will make every attempt to estimate the time of the session prior to convening the session after which the public meeting shall reconvene and the **Audubon Board of Education** will proceed with business.

NOW, THEREFORE, BE IT RESOLVED, that the **Audubon Board of Education** will go into Executive Session for only the above stated reasons;

BE IT FURTHER RESOLVED that the **Audubon Board of Education** hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the **Audubon Board of Education** attorney advises that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the school district or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the **Board of Education**, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place

and hereby directs the board secretary to take the appropriate action to effectuate the terms of this resolution.

Motion by Mr. Whitman seconded by Mrs. Chiaradia to adjourn closed Authorizing Executive session at 7:26 pm.
Motion approved by unanimous roll call 8-0

IV. **Call meeting to order**

V. **Flag Salute**

VI. **THE AUDUBON SPOTLIGHT PROGRAM RECOGNIZES THE FOLLOWING STUDENTS AS STUDENTS OF THE MONTH FOR JANUARY 2019.**

Pre-Kindergarten
Ella Williamson

Kindergarten
Anna Springer

Grade Three
Peyton Reddy

Grade One
Leah Roseboro

Grade Two
Luna Shields

Grade Four
Lillyanna Alvarez

Grade Five
Abby Whalen

Grade Six
Abigail Bradshaw

Grade Seven
Erika Ladzenski

Grade Eight
Dillon Prim

Freshman Class
Edward Rodriguez

Sophomore Class
Christopher Kennedy

Junior Class
John Borden

Senior Class
Caitlyn Clarke

VII. **REPORT:** Student Council Representative: Zachary Olswzeski

VIII. **RECESS:**

PRESENTATION:

Rob Inverso, from the auditing firm of Inverso and Stewart, presented the June 30, 2018 Audit report

IX. **APPROVAL OF BOARD MINUTES:**

1. Motion by Mr. Whitman and seconded by Mr. Gilmore to approve the following minutes:

:

January 16, 2019 Executive Session

January 16, 2019 Public Session

February 9, 2019 Public Session

Motion to Approve: Jeff Whitman Second: Ralph Gilmore

Roll Call:

X Marianne Brown X Allison Cox X Joseph Ryan X Ed Simpson

A James Blumenstein X Ammie Davis A Nancy Schiavo X Jeff Whitman

X Pam Chiaradia X Ralph Gilmore

Motion approved by unanimous roll call 8-0 for January 16, 2019 Executive and Public Session minutes
 Motion approved by unanimous roll call 8-0 for February 9, 2019 Public Session minutes

X. **PARTICIPATION:** (Agenda Items Only) – None noted

The board welcomes participation of interested organizations and individuals and will schedule time as appropriate for the public to speak. The board reserves the right to limit public discussion. Public discussion of a topic will be limited to fifteen minutes, and individual speakers will be limited to five minutes. Reference Bylaws #0167 of the Audubon Public Schools Board of Education Policy Manual.

All motions are voted on by all members unless otherwise marked with a +.

XI. **GOVERNANCE:** Chairperson: Ms. Brown – Committee Members: Mr. Blumenstein, Mr. Ryan, Mr. Simpson, Alternate: Ms. Schiavo

MOTION TO APPROVE ITEMS 1-2

Motion by Mrs. Cox and seconded by Mr. Simpson

1. Motion to approve the first reading of the following revised policies and regulations as recommended by the Governance Committee of the Board:

Regulation	Title	New/Revised
Regulation 5561	Use of Physical Restraint	Revised
Regulation 7440	School District Security	Revised
Regulation 7441	Electronic Surveillance in School Buildings and on School Grounds	Revised
Policy	Title	New/Revised
Policy 0000.02	Introduction (M) Bylaws, Policies and Regulations	Revised
Policy 0141.2	Board Member and Term - Receiving District	Revised
Policy 0155	Board Committees	Revised
Policy 0167	Public Participation in Board Meetings	Revised
Policy 0168	Recording Board Meetings	Revised

Policy 0169.02	Board Member Use of Social Networks	New
Policy 2320	Independent Study Programs	Abolished
Policy 2430	Extra-Curricular Activities	Revised
Policy 2431	Athletic Competition	Revised
Policy 2431.3	Practice and Pre Season Heat-Acclimation for School-Sponsored and Extra-Curricular Activities	Revised
Policy 2431.8	Varsity Letters for Interscholastic Extra-Curricular Activities	Revised
Policy 5465	Early Graduation	Abolished
Policy 5533	Student Smoking	Revised
Policy 5561	Use of Physical Restraint and Seclusion Techniques for Students With Disabilities	Revised
Policy 7440	School District Security	Revised
Policy 7441	Electronic surveillance in School Buildings and on School Grounds	Revised
Policy 8462	Reporting Potentially Missing or Abused Children	Revised

2. Motion to approve the second reading and adoption of the following policies as recommended by the full Governance Committee of the Board.

Regulation	Title	New/Revised
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Regulation 1550	Equal Employment/Anti-Discrimination Practices	Revised
Regulation 1613	Disclosure and Review of Applicant's Employment History	New
Regulation 2431.2	Medical Exams Prior to Participation on a School Sponsored Interscholastic or Intramural Team or Squad	Revised
Policy	Title	New/Revised
Policy 1550	Equal Employment/Anti-Discrimination Practices	Revised
Policy 1613	Disclosure and Review of Applicant's Employment History	New
Policy 7425	Lead Testing of Water in Schools	New
Policy 8507	Breakfast Offer vs. Serve	Revised
Policy 8561	Procurement Procedures for School Nutrition Programs	New
Policy 9242	Use of Electronic Signatures	New

Motion to Approve: Allison Cox Second: Ed Simpson

Roll Call:

X Marianne Brown X Allison Cox X Joseph Ryan X Ed Simpson
A James Blumenstein X Ammie Davis A Nancy Schiavo X Jeff Whitman
X Pam Chiaradia X Ralph Gilmore

VOTE FOR ITEMS 1-2

Motion approved by unanimous roll call (8-0)

XII. OPERATIONS: Chairperson: Mrs. Cox – Committee Members: Mrs. Davis, Mr. Gilmore, Mr. Whitman, Alternate: Mrs. Chiaradia,

MOTION TO APPROVE ITEMS 1-13

Motion by Mrs. Davis and seconded by Mr. Simpson

1. Board Secretary's Report in accordance with 18A: 17-36 and 18A: 17-9 for the months of September, October, November and December 2018. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

September Board Secretary's Report

October Board Secretary's Report

November Board Secretary's Report

December Board Secretary's Report

2. Cash Reconciliation Report in accordance with 18A:17-36 and 18A:17-9 for the months of September, October, November, and December 2018. The Cash Reconciliation Report and Secretary's reports are in agreement for the months of September, October, November and December 2018.

September Cash Reconciliation Report

October Cash Reconciliation Report

November Cash Reconciliation Report

December Cash Reconciliation Report

3. Board Secretary in accordance with N.J.A.C. 6A:23A – 16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.
4. Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4 We certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
5. Motion to approve the additional bills payable list for January 2019 in the amount of \$917,259.00 when certified.
6. Motion to approve the bills payable list for February 2019 in the amount of \$839,613.57 when certified.
7. Motion to approve the following use of facilities requests:

AHS:

Track and Field facilities (all lanes with the exception of one lane to be left available for town people)

St. Rose of Lima will begin running March 1st thru June 1st 2019 5:30pm-7:30pm Monday thru Friday.

Contact Person Carole M. Fess 547-3247 or Cell 425-8162.

Wrestling room – Impulse Wrestling Club begins 3/15/19 – 3/14/20 – Tony Carbone coordinates with Don Seybold (contact person 609-332-6712) allowing them to use facility 2-3 days per week only when facility is not being used by any other entity from 7:00pm – 9:00pm

Principal Conf. Room – Mt. Ephraim Rotary/Club/AHS Guidance - 2/6/19, 2/7/19 Contact: Robert Cogliser 546-1523 & Mike Tomasetti 6:30pm - 9:00pm

High School Varsity Baseball Fld. – Audubon Blue Fox Baseball - Sundays only March 10- August 18 from 9:00am-12:00 – Contact Person Jim Rossell 609-706-3988

Classroom B102- Fairleigh Dickinson University – Tuesdays April 16- June 18, 2019 from 6:00pm to 9:45pm. Contact Person Elizabeth Tartaglia 201-692-7171

HAV:

Media Center – 1/29/19 PTA Meeting 6:00pm-8:00pm. Contact Person Rachel Negro 816-5687

Media Center – 2/26/19 PTA Meeting 6:00pm-8:00pm. Contact Person Rachel Negro 816-5687
Media Center – 3/26/19 PTA Meeting 6:00pm-8:00pm. Contact Person Rachel Negro 816-5687
Media Center – 4/30/19 PTA Meeting 6:00pm-8:00pm. Contact Person Rachel Negro 816-5687
Media Center – 5/21/19 PTA Meeting 6:00pm-8:00pm. Contact Person Rachel Negro 816-5687

MAS:

Library - 2/19/19 PTA – 5th Gr. Parent meeting for 6th Gr. Year in Mansion- Contact Person Melissa McClosky 856-655-5681
Library – 2/5/19 PTA – 5:30-8:30 Q & A Session for Science Fair - Contact Person Melissa McClosky 856-655-5681
All Purp Rm. – 4/8 & 4/9 Science Fair, 3:00 begin time till end of day as per Use of facilities form– PTA – Contact Person Melissa McClosky 856-655-5681
Playground and Black top Area – 6/7/19 Family Fun at Mansion Ave. School - 12:00-4:30pm (12:00-3:00 set up time, activity begins at 3:00pm) – MAS PTA – Contact Person Melissa McClosky 856-655-5681
All Purp Rm. – 4/16/19 Family Fun Bingo night w/Hav. 2nd gr. Parents, 6:00pm-9:30pm, MAS PTA – Contact Person Melissa McClosky 856-655-5681

- 8. Motion to accept the June 30, 2018 audit as presented by Rob Inverso – February Board Meeting.
- 9. Motion to approve the District’s Corrective Action Plan for the year ending June 30, 2018:

RECOMMENDATION NUMBER	CORRECTIVE ACTION APPROVED BY THE BOARD	METHOD OF IMPLEMENTATION	PERSON RESPONSIBILITY FOR IMPLEMENTATION	COMPLETION DATE OF IMPLEMENTATION
<u>Financial Planning, Accounting & Reporting</u> 2018-01 That the county superintendent approval be requested for any transfer to capital outlay excluding equipment	The Business Administrator will review all transfers before performed in budget system to make sure no transfers require county approval	The Business Administrator will receive county approval for any transfers into capital outlay excluding equipment	School Business Administrator	2/20/2019

- 10. Motion to acknowledge Safety Drills conducted in the District Schools:

Audubon Park Preschool

January 8, 2019 Fire Drill
 January 11, 2019 Lockout

Haviland Avenue School

January 7, 2019 Fire Drill
 January 10, 2019 Lockout

Mansion Avenue School

January 23, 2019 Fire Drill
 January 24, 2019 Shelter in Place
 January 25, 2019 Test of Automated System

Audubon High School

January 8, 2019
January 29, 2019

Fire Drill
Lockout Drill

11. Motion to approve voiding the following Warrant checks; they are outstanding for more than one year.

- Check #46041 \$219.00 10/19/16
- Check #46604 \$1,297.50 2/15/17
- Check #46848 \$80.00 3/28/17
- Check #47476 \$93.00 9/30/17

12. Motion to approve a modification the 2018-2019 district calendar as listed:

- Updates include a change in April 11th to a full-day for students in 7th and 8th grade and a late arrival (9:35 AM) for students in grades 9 through 12.
- PARCC Testing has been replaced with NJSLA (New Jersey Student Learning Assessment).

13. Motion to accept the donation from the William Penn Bank (\$9,000) and the Audubon Baseball Alumni Association (\$3,975.63) for the removal of the old and installation of a new remote controlled LED lit baseball scoreboard (Total \$12,975.63). The sign is slated to come from Varsity Scoreboards (\$10,175.63) and to be professionally installed by Sign Pros (\$2,800).

Motion to Approve: Aimee Davis Second: Ed. Simpson

Roll Call:

- | | | | |
|----------------------------|------------------------|------------------------|-----------------------|
| <u>X</u> Marianne Brown | <u>X</u> Allison Cox | <u>X</u> Joseph Ryan | <u>X</u> Ed Simpson |
| <u>A</u> James Blumenstein | <u>X</u> Ammie Davis | <u>A</u> Nancy Schiavo | <u>X</u> Jeff Whitman |
| <u>X</u> Pam Chiaradia | <u>X</u> Ralph Gilmore | | |

VOTE FOR ITEMS 1-13

Motion approved by unanimous roll call (8-0)

XIII. EDUCATION: Chairperson: Mr. Simpson, Committee Members: Mr. Blumenstein, Mrs. Chiaradia, Ms. Schiavo, Alternate: Mr. Ryan

MOTION TO APPROVE ITEMS 1-8

Motion by Mr. Whitman and seconded by Mrs. Cox

1. Motion to recognize the Future Ready Schools District Pledge made by Dr. Andrew P. Davis on behalf of the Audubon Public School District as of February 20, 2019.

2. Motion to approve the following field trip requests for the 2018-2019 school year:

2/19/19 & 2/20/19 HS Ms. Bonvetti, 1 chaperone, 8 students each day to Mansion Avenue School: Purpose: National Junior Honor Society members will meet/speak about transition to Junior High including curriculum. Activities, social anxieties with current 6th graders: Departure 11:15 am – Return 1:30 pm, Cost \$0

3/04/19 HS Mr. Webb, 2 chaperones, 21 students to Audubon Senior Center: Purpose: Archiving and digitizing of Audubon Historical Society’s records and artifacts for public access: Departure 8:30 am – Return 2:30 pm, Cost \$0

3/11/19 HS Ms. Scotto, 4 chaperones, 20 students to Camden County Jail: Purpose: Criminal deterrent for at Risk Students: Departure 9:30 am – Return 1:30 pm. School bus \$123.25 Paid by ABOE

3/19/19 HS Ms. Willis, 3 chaperones, 12-15 students to Mothers Matter, Sewell, NJ: Purpose: Interact students will help assemble beauty products in baskets for mothers in need: Departure 9:10 am – Return 2:30 pm, School bus \$165.32 Paid by ABOE

3/20/19 HS Ms. Georgel, 4 chaperones, 50 students to Barnes Foundation, Phila., Melting Pot, Maple Shade, NJ: Purpose: French Impressionist Tour and Fondue Lunch: Departure 9:15 am – Return 2:30 pm, School bus \$172.79 Paid by Students

3/22/19 HS Mr. Webb, 2 chaperones, 19 students to University of Pennsylvania: Purpose: to attend the 2019 Penn International Relations Conference: Departure 8:00 am – Return 2:30 pm, School bus \$104.00 Paid by Students

3/25/19 HS Ms. Novick, 7 chaperones, 45 students to Cinemark Movie Theater in Somerdale: for PBIS event: Departure: 8:45 am – Return 12:30 pm, School bus \$114.72

3/25/19 HS Ms. Warren, 3 chaperones, 55 students to Camden County College: Purpose: college for a day – campus tour: Departure 8:30 am – Return 1:00 pm, Cost \$0

3/29/19 HS Mr. Bantle, 4 chaperones, 30 students to Office Depot Distribution Center, Bristol, PA: Purpose: Office Depot Distribution Center, warehouse tour jobs: Departure 9:00 am – 1:45 pm, School bus \$173.40 \$173.40 Paid by The Surf Shoppe Account

4/1/19 HS Ms. Fisher, 2 chaperones, 45 students to Woodford Cedar Run Wildlife Refuge: Purpose: Investigate Pineland Ecosystem & adaptations of local flora & fauna: Departure 8:30 am – Return 2:15 pm, School bus \$182.71 Paid by Students

4/1/19 HS Ms. VanFossen, 2 chaperones, 30 students to Rowan College Gloucester County: Purpose: Campus Tour, class registration with college advisors: Departure 8:30 am – 1:30 pm, Cost \$0

4/2/19 HS Ms. Fisher, 2 chaperones, 39 students to Woodford Cedar Run Wildlife Refuge: Purpose: Ecology – Pineland adaptations: Departure 8:30 am – Return 2:15 pm, School bus \$182.71 Paid by Students.

4/8/19 MAS Ms. McCurdy, Mr. Bentley, Ms. Horan, 10 chaperones, 39 students to Ellis Island: Purpose: A culmination of Social Studies investigation of immigration: Departure 7:30 am – Return 4:30 pm, School bus \$379.24 Paid by Students

4/10/19 MAS Ms. Hueber, Ms. Miller, 9 chaperones, 41 students to Ellis Island: Purpose: A culmination of the Social Studies investigation on immigration: Departure 7:30 am – Return 4:30 pm, School bus \$379.24 Paid by Students

4/11/19 MAS Mr. Rehn, 2 chaperones, 40 students to Cherry Hill Skating Rink: Purpose: 5th Grade Safety Patrol Skating Party: Departure 11:30 am – Return 2:30 pm, School bus \$98.86 Paid by ABOE

5/6/19 with rain date of 5/8/19 HS Mr. Webb, 4 chaperones, 40 students to Independence Hall: Purpose: Explore the circumstances and setting of the establishment of the United States through primary sources: Departure 8:00 am – 2:30 pm, School bus \$218.93 Paid by Students

5/31/19 HAS First Grade Teachers, 10 chaperones, 84 students to Adventure Aquarium: Purpose: Students will enhance their understanding of patterns of animals and their offspring and what they need to do to survive: Departure 9:00 am – 2:00 pm, School bus \$543.80 Paid by Students

3. Motion to affirm that the Audubon Board of Education is in receipt of the district Harassment, Intimidation and Bullying monthly report as presented by the superintendent, and is in agreement with all actions taken in regard to the incident reported at the January 2019 meeting of the Board of Education.

BULLYING INCIDENTS REPORT			
SCHOOL	Confirmed HIB	Non-HIB	Total
HS #5709	1	0	1
HAS	0	0	0
MAS	0	0	0

4. Motion to approve the agreement with GCSSSD-CRESS for the 2018/2019 school year in the amount of \$3,060.00 to provide speech/language services for out-of-district tuition student.
5. Motion to approve the following Out-Of-District Placement by the Special Services Department for the 2018/2019 school year.

STUDENT ID#	PLACEMENT	TUITION COST	ADDITIONAL SERVICES
10365	HADDON HEIGHTS	\$14,000.00	\$24,325.00

6. + Motion to approve a request from a staff member for her child to complete the 2018-2019 school year in accordance with the Audubon Board of Education Policy #5111 – Non Residents, with the provision the staff member is currently employed by Audubon Public Schools.
7. Motion to approve Audubon High School to continue the cooperative sports swim program with Collingswood High School for the 2019-2020, 2020-2021 and 2021-2022 school years.
8. Motion to approve a request from high school student ID #44479 for senior privilege for the remainder of the 2018-2019 school year.

Motion to Approve: Jeff Whitman Second: Allison Cox

Roll Call:

- X Marianne Brown X Allison Cox X Joseph Ryan X Ed Simpson
A James Blumenstein X Ammie Davis A Nancy Schiavo X Jeff Whitman
X Pam Chiaradia X Ralph Gilmore

VOTE FOR ITEMS 1-8

Motion approved by unanimous roll call (8-0)

XIV. HUMAN RESOURCES: Chairperson: Mrs. Davis, Committee Members: Ms. Brown, Mrs. Cox, Mr. Whitman, Alternate: Mr. Gilmore

MOTION TO APPROVE ITEMS 1-12

Motion by Mr. Ryan and seconded by Mr. Gilmore

1. + Student Statistics February 2019

Date	School	In District	Out of District	Alternate	Total
2/14/19	Preschool	29	1	0	30
	Haviland	288	4	0	292
	Mansion	383	3	0	386
	Jr-Sr High	797	18	0	815
Audubon Public School District Total		1,497	26	0	1,523

2. + Motion to accept the letter of resignation from Diane Kaufman, cafeteria aide at Haviland Avenue School, effective retroactive to February 15, 2019.
3. + Motion to accept the letter of resignation from Sean Kennedy, part time classroom aide at Mansion Avenue School, effective retroactive to February 19, 2019.
4. + Motion to accept the letter of resignation from Dana Zipkin, academic support Interventionist at Mansion Avenue School, effective April 30, 2019.
5. Motion to accept, with best wishes, the letter of resignation with the intent to retire, from Paul Gallo, Maintenance/Grounds Personnel at the High School, effective July 1, 2019.
6. + Motion to accept the letter of resignation from Lisa Baumann, Special Education Aide at Audubon Preschool, effective March 1, 2019.
7. + Motion to approve the revised salary of Kristin Rotan as a part time preschool teacher at Audubon Park Preschool, on an emergent basis, at 1 BA, \$29,348.24, (prorated) 58%, 19.5 hours per week, effective retroactive to January 7, 2019 through June 30, 2019, pending completion of all district and state requirements.
8. + Motion to approve Diane Owen as part time custodian at Mansion Avenue School at Step 3, salary of \$28,500.00 (prorated), (\$14.84 per hour), not to include benefits, for 25 hours per week for 12 months per year, effective March 4, 2019 through June 30, 2019, pending completion of all district and state requirements.
9. Motion to approve Mark McKee as a long term substitute math teacher at the high school at Step 1 BA, per diem rate of \$253.00, not to include benefits or sick time; time worked does not count towards the acquisition of tenure, effective April 29, 2019 through October 14, 2019, with 3 days of articulation time prior to April 29, 2019, pending completion of all district and state requirements.
10. Motion to approve the following high school guidance counselors for up to 70 hours of summer work at their individual hourly rate with supporting time sheets:

 Mike Tomasetti
 Wendy VanFossen
 Marie Bonvetti
 Emily Warren
11. Motion to approved Paul Frantz to be approved as a substitute bus driver for the 2018-2019 school year, not to begin prior to March 1, 2019.

- .12. + Motion to approve a request from Carrie Figueroa, special education teacher at Mansion Avenue School, to invoke the Federal Family Medical Leave Act, effective retroactive to February 7, 2019 through February 22, 2019.

Motion to Approve: Joe Ryan Second: Ron Gilmore

Roll Call:

- X Marianne Brown X Allison Cox X Joseph Ryan X Ed Simpson
A James Blumenstein X Ammie Davis A Nancy Schiavo X Jeff Whitman
X Pam Chiaradia X Ralph Gilmore

VOTE FOR ITEMS 1-12

Motion approved by unanimous roll call (8-0)

MOTION TO APPROVE ITEMS 13-25

Motion by Mrs. Cox and seconded by Mr. Whitman

- 13 + Motion to approve a request from Charlene Fitzmaurice, part time special education teacher at Mansion Avenue School, for an unpaid leave of absence until March 20, 2019.
14. + Motion to approve the following Thomas Jefferson University student to complete her student teaching requirement at the Audubon Preschool as listed:

Student Teacher	Grade/Subject	Dates	Cooperating Teacher
Jennifer Faccenda	Occupational Therapist	36 hour clinical experience Spring 2019 semester	Margaret Walsh

15. + Motion to approve the following Camden County College student, Alyssa Lozada, to complete a 15 hour field observation placement at Mansion Avenue School as part of her requirement for the Teaching Introduction to the Professional Class in the Spring 2019 semester. Cooperating teachers will be Shannon Horan and Zachary Bentley.
16. + Motion to approve the following requests to attend workshops/conferences for the 2018-2019 school year:

School	Cost	Staff Member	Date of Conference	Name of Conference
HAS/MAS	\$170.00	Carl Ellinwood	February 21 – 23, 2019	NJMEA Convention, New Brunswick, NJ
ADMIN	\$149.00	Andrew P. Davis Ed.D.	March 5, 2019	NJASA – Strategic Planning: Benefits – Filter For Decisions
HS	\$175.00	Pennie Bigelow	March 22, 2019	Facing the Future 27
HAS	\$269.00	Ilana Ablon	March 18. 2019	School – Based SLP's: A Language Processing Disorder – What it is
MAS	\$195.00	Theresa Klaus	March 15, 2019	Recent Advances in Understanding Word Level Reading Problems.

				Assessment and Highly Effective Intervention
MAS	\$259.00	Jennifer Battista	March 22, 2019	Enhancing the Effectiveness of Your Guided Reading
HS	\$995.00	Melissa Cecchini	August 5 – 8, 2019	AP Summer Institute English Language & Compositions

- 17. + Motion to approve children’s book author, Karen Rostoker-Gruber, coming to Haviland Avenue School to sign books on March 8, 2019, snow date March 13, 2019.
- 18. Motion to approve Patrice Kilvington as an additional chaperone for the Senior Trip on April 8 – 12, 2019.
- 19. Motion to approve the following individuals to be identified as being paid through the IDEA Grant for the 2018/2019 school year as follows:

Name	Position	Amount	Percentage of Salary	Account #
Janine Gilbrook	PT Classroom Aide	\$9,774.60	100%	20-252-100-106
Joy Steel	PT Classroom Aide	\$20,815.00	100%	20-252-100-106
Nicole Ward	PT Classroom Aide	\$5,972.40	100%	20-252-100-106

- 20. + Motion to approve Carl Ellinwood to complete a video project of his instruction as part of his Master’s Degree requirement for Loyola University, MD. Parent permission has been secured for all classes being video-taped. All recordings are the property of Mr. Ellinwood and will be destroyed under the supervision of the building principal at the conclusion of the course.
- 21. Motion to approve paid spring coaching positions for the 2018-2019 school year:

NAME	POSITION	AMOUNT
Rich Horan	Baseball Varsity Coach	\$7,649.00
*Ryan Knoll *Tyler Inkster *Zachary Jakubowski	Baseball Asst. Varsity	\$2,528.00 \$2,528.00 \$2,528.00
Keith Allen	Baseball Junior Varsity	\$2,528.00
Randolph Callaway	Baseball Freshman	\$2,528.00
Luke Collazzo	Golf Varsity	\$5,439.39
Paul Frantz Matthew Harter	Golf Asst. Varsity	\$1,762.50 50% begin March 2019 \$1,762.50 50%
Erin Small	Softball Varsity	\$7,649.00
Maddy Meehan	Softball Asst. Varsity	\$5,056.00
Stacy Caltagirone	Softball Junior Varsity	\$5,056.00

Erica Wentzel	Softball Freshman	\$2,529.00
Chris Sylvester	Boys Tennis Varsity	\$6,075.00
Diane Bay	Boys Tennis Assistant	\$3,951.00
Steve Ireland	Boys Track & Field Varsity	\$7,649.00
Adam Cramer	Girls Track & Field Varsity	50% Varsity Stipend 50% Assistant Stipend \$6,352.50
Daniel Cosenza	Girls Track & Field Varsity	50% Varsity Stipend 50% Assistant Stipend \$6,352.50
Daniel Reed Roger Houghkirk	Track & Field Assistant Boys	\$5,056.00 \$5,056.00
Dustin Stiles	Track & Field Assistant Girls	\$5,056.00
Krista Little	7/8 Grade Coed Track & Field	\$2,603.00
Randy Marr	7/8 Grade Coed Track & Field Assist.	\$1,225.00
John Walsh (Three-Fifths) Dave Niglio (Two-Fifths)	Spring Weight Training	\$1,461.60 \$974.40
Scott LaPayover	Spring Athletic Trainer	\$5,253.00
Donald Seybold	Spring Asst. Athletic Director	\$2,825.29

*Keith Allen, Randolph Callaway, Tyler Inkster, Zachary Jakubowski and Ryan Knaul will each receive 1/5 of the total of Varsity Assistant's + JV + Freshman stipends.

22. Motion to approve volunteer spring coaching positions for the 2018-2019 school year:

Baseball	Steve Alemi, Andrew Bednarek, Pat Dewechter, Wade Gies, Chris Harris, Aaron Holmes, Rich Horan III, Brian Kulak, Robert Panico, Brett Phillips, Ralph Schiavo, Don Seybold, Kevin Terifay and Derek "Boomer" Wickersham
Golf	Angela DiFilippo & Mike Tomasetti
Softball	Amanda Brown
Spring Weight Training	Keith Allen and Dominic Koehl, Sam Santore
Track and Field Programs	Shawn Agnew, Kieren Boland, Alice Borden, Joseph Furlong, Jr., Kyle Kilvington, Randy Marr, Andria Morrison, Kyle Muckley, and Anthony Pugliese, Tim Knoll
Boys' Tennis	Laurie Bouch, Matthew Harter and Monika Waniek
Weight room	Keith Allen

23. Motion to approve the following as district substitutes/home instruction tutors for the 2018-2019 school year, on an emergent basis, pending completion of all district and state requirements.

Kelsey Vespe	Substitute Teacher
Gabriella Velez-Smick	Substitute Teacher
Stephanie DiVito	Substitute Teacher
Diane Kaufman	Substitute Cafeteria Aide

- 24. Motion to approve the substitute nurse rate from \$110.00 to \$200.00 per diem.
- 25. Motion to accept the letter of resignation from Erica Martin, long term, part time substitute preschool nurse at Audubon Park Preschool, effective March 8, 2019.

Motion to Approve: Allison Cox Second: Jeff Whitman

Roll Call:

<u>X</u> Marianne Brown	<u>X</u> Allison Cox	<u>X</u> Joseph Ryan	<u>X</u> Ed Simpson
<u>A</u> James Blumenstein	<u>X</u> Ammie Davis	<u>A</u> Nancy Schiavo	<u>X</u> Jeff Whitman
<u>X</u> Pam Chiaradia	<u>X</u> Ralph Gilmore		

VOTE FOR ITEMS 13-25

Motion approved by unanimous roll call (8-0)

XV. REPORTS:

XVI. Superintendent’s Report presented by Dr. Andrew P. Davis

XVII. (2018) Program Representatives:

- A. CCEESC Rep. Rotation: **Ms. Brown** reported on the meeting
- B. CCSBA Rep. Rotation: **Mr. Blumenstein** (no report Absent)
- C. AEF Representative: **Mrs. Chiaradia** reported on the meeting

XVIII. Board Member Comments President Brown commented on the Board Retreat and the Joint meeting held with the Mt. Ephraim Board of Education

XIX. PUBLIC PARTICIPATION: (Open Discussion) None

The board welcomes participation of interested organizations and individuals and will schedule time as appropriate for the public to speak. The board reserves the right to limit public discussion. Public discussion of a topic will be limited to fifteen minutes, and individual speakers will be limited to five minutes. Reference Board Bylaws #0167 of the Audubon Public Schools Board of Education Policy Manual.

XXI. ADJOURNMENT

- 1. Motion by Mr. Simpson and seconded by Mr. Gilmore to adjourn meeting at approximately 8:25 pm. Motion approved by unanimous voice vote

Deborah Roncace
Business Administrator/Board Secretary

BOARD OF EDUCATION MEETING

AUDUBON HIGH SCHOOL MEDIA CENTER

WEDNESDAY, MARCH 20, 2019

7:00 P.M.

MINUTES

I. **Call to Order:** The New Jersey Open Public Meeting Act of 1975 was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any witnesses business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act, the Audubon Board of Education transmitted notice of this meeting, scheduled at 7:00 p.m., in the Audubon High Media Center for a Board Meeting, posted on the Audubon Public School District website, posted copies on Edgewood Avenue at the main entrance (between Chestnut and Pine Street) and the Pine Street Entrance of the high school, to the *Retrospect* newspaper, and filed with the Borough Clerk.

II. **Roll Call**

SY 2017-2019

Ammie Davis

Joseph Ryan

Ed Simpson

SY 2018-2020

Marianne Brown

Pam Chiaradia
(Absent)

Jeff Whitman

SY 2019-2021

James Blumenstein

Allison Cox

Ralph Gilmore

SY 2019 Mt. Ephraim Representative

Nancy Schiavo

Motion by Ms. Davis seconded by Mr. Simpson to approve the resolution for board to enter into closed Authorizing Executive session at 7:00pm for the following purposes.

Motion approved by unanimous roll call 9-0

III. **Authorizing Executive Session:**

WHEREAS, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-12 et seq.) requires all meetings of the **Audubon Board of Education** to be held in public, N.J.S.A. 10:4-12(b) sets forth nine types of matters that may lawfully be discussed in Executive Session," i.e. without the public being permitted to attend; and

WHEREAS, the **Audubon Board of Education** has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the nine exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and next to each exception is a box within which the number of issues to be privately discussed that fall within that exception shall be written, and after each exception is a space where additional information that will disclose as much information about the decision as possible without undermining the purpose of the exception shall be written.

NOW, THEREFORE, BE IT RESOLVED that the **Audubon Board of Education** will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12(b):

Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public;

Any matter in which the release of information would impair a right to receive funds from the federal government;

Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publically;

Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body

Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

Any investigations of violations or possible violations of the law;

Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer;

Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public; Specifically the evaluation of the Superintendent

Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

WHEREAS, the length of the Executive Session is undetermined; however, the **Audubon Board of Education** will make every attempt to estimate the time of the session prior to convening the session after which the public meeting shall reconvene and the **Audubon Board of Education** will proceed with business.

NOW, THEREFORE, BE IT RESOLVED, that the **Audubon Board of Education** will go into Executive Session for only the above stated reasons;

BE IT FURTHER RESOLVED that the **Audubon Board of Education** hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the **Audubon Board of Education** attorney advises that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the school district or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the **Board of Education**, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place

and hereby directs the board secretary to take the appropriate action to effectuate the terms of this resolution.

Motion by Ms. Davis seconded by Mr. Simpson to adjourn closed Authorizing Executive session at 7:30 pm.
Motion approved by unanimous roll call 9-0

IV. **Call meeting to order**

V. **Flag Salute**

VI. **THE AUDUBON SPOTLIGHT PROGRAM RECOGNIZES THE FOLLOWING STUDENTS AS STUDENTS OF THE MONTH FOR FEBRUARY 2019.**

Pre-Kindergarten
Macklen VanDexter

Kindergarten
Vincent Stronski

Grade One
Juliet Gravante

Grade Two
Kylie Vorlander

Grade Three
Joshua Ferrell

Grade Four
Kaci Broadhurst

Grade Five
Richard Lin

Grade Six
Ella Braddock

Grade Seven
Sherlyn Hernandez

Grade Eight
Dayana Humes

Freshman Class
Brayce Culbertson

Sophomore Class
Kelly Loughlin

Junior Class
Allison Aversa

Senior Class
Erin Davis

VII. **REPORT:** Student Council Representative: Zachary Olswzeski (not in attendance)

VIII. **RECESS:**

PRESENTATION: SSDS (Student Safety Data System) Period 1 Report
Eric Miller

Looping Report
Shamus Burke, Adrienne McManis

IX. **APPROVAL OF BOARD MINUTES:**

- Motion by Mr. Simpson and seconded by Mr. Whitman to approve the following minutes:
February 25, 2019 Public Session
February 27, 2019 Executive Session
February 27, 2019 Public Session

Motion to Approve: Ed Simpson Second: Jeff Whitman

Roll Call:

X Marianne Brown X Allison Cox X Joseph Ryan X Ed Simpson

Abstained James Blumenstein X Ammie Davis Abstained Nancy Schiavo X Jeff Whitman

Ab Pam Chiaradia X Ralph Gilmore

Motion approved by unanimous roll call 7-0 for February 25, 2019 Public Session minutes (Mr. Blumenstein Abstained & Ms. Chiaradia was Absent)

Motion approved by unanimous roll call 7-0 for February 27, 2019 Executive and Public Session minutes (Ms. Schiavo Abstained, Ms. Chiaradia was Absent)

IX. **PARTICIPATION:** (Agenda Items Only)

Ms. Hoover asked if the policy revisions can viewed on district website? Dr. Davis responded that all policies and revisions are on the Audubon School District Website

The board welcomes participation of interested organizations and individuals and will schedule time as appropriate for the public to speak. The board reserves the right to limit public discussion. Public discussion of a topic will be limited to fifteen minutes, and individual speakers will be limited to five minutes. Reference Bylaws #0167 of the Audubon Public Schools Board of Education Policy Manual.

All motions are voted on by all members unless otherwise marked with a +.

X. **GOVERNANCE: Chairperson: Ms. Brown – Committee Members: Mr. Blumenstein, Mr. Ryan, Mr. Simpson, Alternate: Ms. Schiavo**

MOTION TO APPROVE ITEMS 1-2

Motion by Mr. Whitman and seconded by Ms. Schiavo

1. Motion to approve the first reading of the following revised policies and regulations as recommended by the Governance Committee of the Board.

Regulation	Title	New/Revised
Regulation 1240	Evaluation Of Superintendent (M)	Revised
Regulation 1530	Equal Employment Opportunity Complaint Procedure (M)	Revised
Regulation 2200	Curriculum Content (M)	Revised
Regulation 2411	Guidance And Counseling (M)	Revised
Regulation 2418	Section 504 Of The Rehabilitation Act Of 1973 - Students (M)	New
Regulation 2423	Bilingual And ESL Education (M)	Revised
Regulation 2460	Special Education (M)	Revised

Regulation 2460.1	Special Education - Location, Identification, And Referral (M)	Revised
Regulation 2460.15	Special Education - In - Service Training Needs For Professional And Paraprofessional Staff (M)	New
Regulation 2460.16	Special Education - Instructional Material To Blind Or Print-Disabled Students (M)	New
Regulation 2460.8	Special Education - Free And Appropriate Public Education (M)	New
Regulation 2460.9	Special Education - Transition From Early Intervention Programs To Preschool Programs (M)	New
Regulation 3126	District Mentoring Program	Revised
Regulation 3144	Certification Of Tenure Charges	Revised
Regulation 3221	Evaluation of Teachers (M)	Revised
Regulation 3222	Evaluation Of Teaching Staff Members, Excluding Teachers And Administrators (M)	Revised
Regulation 3223	Evaluation Of Administrators, Excluding Principals, Vice Principals, And Assistant Principals (M)	Revised
Regulation 3224	Evaluation Of Principals, Vice Principals, And Assistant Principals (M)	Revised
Regulation 3240	Professional Development For Teachers And School Leaders (M)	Revised
Regulation 5330	Administration Of Medication (M)	Revised
Regulation 5350	Student Suicide Prevention (M)	Revised
Regulation 7424	Bed Bugs	New
Policy	Title	New/Revised
Policy 1140	Affirmative Action Program (M)	Revised

Policy 1240	Evaluation Of Superintendent (M)	Revised
Policy 1310	Employment Of School Business Administrator/Board Secretary	Revised
Policy 1523	Comprehensive Equity Plan (M)	Revised
Policy 1530	Equal Employment Opportunities (M)	Revised
Policy 2200	Curriculum Content (M)	Revised
Policy 2260	Affirmative Action Program For School And Classroom Practices	Revised
Policy 2411	Guidance Counseling (M)	Revised
Policy 2415.06	Unsafe School Choice Option (M)	Revised
Policy 2415.3	Title 1 - Educational Stability For Children In Foster Care (M)	New
Policy 2418	Section 504 Of The Rehabilitation Act Of 1973 - Students (M)	New
Policy 2422	Health And Physical Education (M)	Revised
Policy 2423	Bilingual And ESL Education (M)	Revised
Policy 2460	Special Education (M)	Revised
Policy 2464	Gifted And Talented Students (M)	Revised
Policy 2467	Surrogate Parents And Foster Parents (M)	Revised
Policy 2610	Educational Program Evaluation (M)	Revised

Policy 2622	Student Assessment (M)	Revised
Policy 3126	District Mentoring Program	Revised
Policy 3144	Certification Of Tenure Charges	Revised
Policy 3221	Evaluation Of Teachers (M)	Revised
Policy 3222	Evaluation Of Teaching Staff Members, Excluding Teachers And Administrators (M)	Revised
Policy 3223	Evaluation Of Administrators, Excluding Principals, Vice Principals And Assistant Principals (M)	Revised
Policy 3224	Evaluation Of Principals, Vice Principals, And Assistant Principals (M)	Revised
Policy 3240	Professional Development For Teachers And School Leaders (M)	Revised
Policy 5350	Student Suicide Prevention (M)	Revised
Policy 5516.01	Student Tracking Devices	New
Policy 5756	Transgender Students (M)	Revised
Policy 7424	Bed Bugs	New
Policy 8350	Record Retention	New
Policy 8454	Management Of Pediculosis	New

2. Motion to approve the second reading and adoption of the following policies and regulations as recommended by the full Governance Committee of the Board

Regulation	Title	New/Revised
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Regulation 5561	Use of Physical Restraint	Revised
Regulation 7440	School District Security	Revised
Regulation 7441	Electronic Surveillance in School Buildings and on School Grounds	Revised
Policy	Title	New/Revised
Policy 0000.02	Introduction (M) Bylaws, Policies and Regulations	Revised
Policy 0141.2	Board Member and Term - Receiving District	Revised
Policy 0155	Board Committees	Revised
Policy 0167	Public Participation in Board Meetings	Revised
Policy 0168	Recording Board Meetings	Revised
Policy 0169.02	Board Member Use of Social Networks	New
Policy 2320	Independent Study Programs	Abolished
Policy 2430	Extra-Curricular Activities	Revised
Policy 2431	Athletic Competition	Revised
Policy 2431.3	Practice and Pre Season Heat-Acclimation for School-Sponsored and Extra-Curricular Activities	Revised
Policy 2431.8	Varsity Letters for Interscholastic Extra-Curricular Activities	Revised
Policy 5465	Early Graduation	Abolished
Policy 5533	Student Smoking	Revised

Policy 5561	Use of Physical Restraint and Seclusion Techniques for Students With Disabilities	Revised
Policy 7440	School District Security	Revised
Policy 7441	Electronic surveillance in School Buildings and on School Grounds	Revised
Policy 8462	Reporting Potentially Missing or Abused Children	Revised

Motion to Approve: Jeff Whitman Second: Nancy Schiavo

Roll Call:

- X Marianne Brown X Allison Cox X Joseph Ryan X Ed Simpson
X James Blumenstein X Ammie Davis X Nancy Schiavo X Jeff Whitman
AB Pam Chiaradia X Ralph Gilmore

VOTE FOR ITEMS 1-2

Motion approved by unanimous roll call (9-0)

XI. **OPERATIONS:** Chairperson: Mrs. Cox – Committee Members: Mrs. Davis, Mr. Gilmore, Mr. Whitman, Alternate: Mrs. Chiaradia,

MOTION TO APPROVE ITEMS 1-9

Motion by Mr. Simpson and seconded by Mr. Gilmore

- Board Secretary's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of January 2019. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

January Board Secretary's Report
- Cash Reconciliation Report in accordance with 18A:17-36 and 18A:17-9 for the month of January 2019. The Cash Reconciliation Report and Secretary's reports are in agreement for the month of January 2019.

January Cash Reconciliation Report
- Board Secretary in accordance with N.J.A.C. 6A:23A – 16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.
- Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4 We certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
- Motion to approve line item transfers for the months of July 2018 through January 2019.

Line Item Transfers

6. Motion to approve the following resolution for Adoption of the 2019/2020 Tentative Budget:

BE IT RESOLVED that the tentative budget be approved for the 2019/2020 School Year using the 2019/2020 state aid figures and the Secretary to the Board of Education be authorized to submit the following tentative budget to the executive County Superintendent of Schools for the approval in accordance with the statutory deadline:

	2019/2020 Budget	Audubon Borough Tax Levy	Audubon Park Tax Levy
General Fund	24,523,100	12,007,614.00	359,921.00
Special Revenue Fund	501,400		
Debt Service Fund	910,200.00	910,200.00	
Total	25,934,700	12,917,814.00	359,921.00

WHEREAS, the Audubon Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23B-1,1 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, the Board of Education approves travel and related expenses reimbursements in accordance with N.J.A.C. 6A:23B-1.2(b), to a maximum expenditure of 36,000 for all staff and board members; now

BE IT FURTHER RESOLVED, that a public hearing be held Wednesday, May 1, 2019 at the Audubon School Media Center in Audubon, New Jersey at 7:30 pm for the purpose of conducting a public hearing on the budget for the 2019/2020 School Year.

7. Motion to approve the bills payable list for March 2019 in the amount of \$770,618.90 when certified.

March Bill List

8. Motion to approve the following use of facilities requests:

AHS: Track and Fld. – Mar. 31st, May 19th, May 26th and June 2nd from 12:00pm-1:30pm Special Olympics of New Jersey - Area 13 LPT – contact Rocco Bene –

Main Gym – Mar. 20-May 8th from 9:30-10:30 on Wednesday Evenings Boys Soccer Training with Mike Otto, contact Mike Tomasetti AHS

Rm. B102 – 4/17-6/12/19 Wednesday evenings from 6:00pm – 9:45pm Fairleigh Dickinson University Contact Person Lisa Braverman, fee of \$900.00 payable to ABOE

HAV. Library – Mar. 8th, from 8:00am-2:30pm - Haviland Ave. PTA contact person Amanda Negro

9. Motion to acknowledge Safety Drills conducted in the District Schools:

Audubon Park Preschool

February 5, 2019

Fire Drill

February 12, 2019 Shelter in Place

Haviland Avenue School

February 5, 2019 Fire Drill

February 12, 2019 Shelter in Place

Mansion Avenue School

February 5th Fire Drill

February 26th Evacuation Drill

Audubon High School

February 5, 2019 Evacuation Drill

February 22, 2019 Fire Drill

March 5, 2019 Bus Evacuation Drill

Motion to Approve: Ed Simpson Second: Ralph Gilmore

Roll Call:

- X Marianne Brown X Allison Cox X Joseph Ryan X Ed Simpson
- X James Blumenstein X Ammie Davis X Nancy Schiavo X Jeff Whitman
- AB Pam Chiaradia X Ralph Gilmore

VOTE FOR ITEMS 1-9

Motion approved by unanimous roll call (9-0)

XIII. EDUCATION: Chairperson: Mr. Simpson, Committee Members: Mr. Blumenstein, Mrs. Chiaradia, Ms. Schiavo, Alternate: Mr. Ryan

MOTION TO APPROVE ITEMS 1-8

Motion by Mr. Ryan and seconded by Mr. Whitman

1. Motion to approve the following field trip requests for the 2018-2019 school year:
 - 5/17/19 MAS Ms. Beebe, 9 chaperones, 41 students to Smith Playground/Planetarium Rowan University: Purpose: To compare and contrast the same text using a book and movie, Departure: 9:00 am – 2:30 pm, School bus cost \$192.86
 - 5/20/19 HS Ms. Georgel, 4 chaperones, 40 students to the Statue of Liberty/Liberty State Park: Purpose: Study of sculpture and historical significance (French Alliance) Departure 7:45 am – Return 5:00 pm, Cost School bus cost \$384.86
 - 5/23/19 MAS Ms. Beebe, 12 chaperones, 61 students to Smith Playground/Planetarium Rowan University: Purpose: To compare and contrast the same text using a book and movie, Departure: 9:00 am – 2:30 pm, School bus cost \$385.72
2. Motion to approve the Uniform State Memorandum of Agreement between Education and Law Enforcement Officials for the 2018-2019 school year.
 - Memorandum of Agreement

3. Student Statistics March 2019

Date	School	In District	Out of District	Alternate	Total
3/14/19	Preschool	29	1	0	30
	Haviland	291	6	0	297
	Mansion	386	5	0	391
	Jr-Sr High	797	28	0	825
Audubon Public School District Total		1,503	40	0	1,543

4. Motion to affirm that the Audubon Board of Education is in receipt of the district Harassment, Intimidation and Bullying monthly report as presented by the superintendent, and is in agreement with all actions taken in regard to the incident reported at the February 2019 meeting of the Board of Education.

BULLYING INCIDENTS REPORT			
SCHOOL	Confirmed HIB	Non-HIB	Total
HS #5810, #5382	1	1	2
HAS	0	0	0
MAS #5765, #5757, #5787	1	2	3

5. Motion to approve the SSDS Semi Annual Report for Period 1 for the 2018-2019 school year as presented, and for submission of the report and related documents to the New Jersey Department of Education.

SSDS Semi-Annual Report

6. Motion to approve homebound instruction for the following students:

STUDENT ID#	DATE
75083	Home Instruction effective retroactive to January 9, 2019 through April 9, 2019
00444	Home Instruction effective retroactive to January 21, 2019 through March 21, 2019
42679	Home Instruction effective retroactive to January 22, 2019 through March 22, 2019
75021	Home Instruction effective retroactive to March 2, 2019 through March 18, 2019
02748	Home Instruction effective retroactive to March 6, 2019 through May 6, 2019

7. Motion to approve the following out of district placement:

STUDENT ID#	Placement	Dates	Tuition
#02307	Bankbridge Elementary School	Effective retroactive to 3/18/19	\$40,540.00 Plus Transportation Costs Prorated

8. Motion to approve student ID #42757 to utilize Option II to take English IV via Virtual High School to fulfill their English requirement for graduation (All Option II courses will appear on the students' transcript, but will not be factored into the student's GPA).

Motion to Approve: Joe Ryan Second: Jeff Whitman

Roll Call:

X Marianne Brown X Allison Cox X Joseph Ryan X Ed Simpson
 X James Blumenstein X Ammie Davis X Nancy Schiavo X Jeff Whitman
 AB Pam Chiaradia X Ralph Gilmore

VOTE FOR ITEMS 1-8

Motion approved by unanimous roll call (9-0)

XIV. HUMAN RESOURCES: Chairperson: Mrs. Davis, Committee Members: Ms. Brown, Mrs. Cox, Mr. Whitman, Alternate: Mr. Gilmore

MOTION TO APPROVE ITEMS 1-10

Motion by Mr. Simpson and seconded by Mr. Blumenstien

1. + Motion to approve Phyllis Barnes as a part time special education aide at Mansion Avenue School at Step 2, \$14.49 per hour, for 29.5 hours per week, not to include benefits, effective March 25, 2019 through June 19, 2019 or the last day for students.
2. + Motion to approve April Krause as a part time special education aide at Mansion Avenue School at Step 2, \$14.49, for 29.5 hours per week, not to include benefits, effective March 26, 2019 through June 19, 2019 or the last day for students.
3. Motion to approve Joe Constantino as a full time Maintenance Mechanic at the high school at Step 4, \$43,010.00 effective July 1, 2019 through June 30, 2020, pending completion of all district and state requirements.
4. + Motion to approve Amy Camm to share duties (not days) as a long term, part time substitute preschool nurse at Audubon Park Preschool at a per diem rate of \$187.61 not to include benefits or sick time, time worked does not count towards the acquisition of tenure, effective retroactive to March 18, 2019 through June 19, 2019 or the last day for students, pending completion of all district and state requirements. (e.g. Monday, Wednesday, Friday or Tuesday and Thursday).
5. Motion to approve Erica Martin to share duties (not days) as a long term, part time substitute preschool nurse at Audubon Park Preschool at a per diem rate of \$187.61 not to include benefits or sick time, time worked does not count towards the acquisition of tenure, effective retroactive to March 18, 2019 through June 19, 2019 or the last day for students, pending completion of all district and state requirements. (e.g. Monday, Wednesday, Friday or Tuesday and Thursday).
6. Motion to revise the employment agreement of Mark McKee as a long term substitute math teacher at the high school at Step 1 BA, per diem rate of \$253.00, not to include benefits or sick time; time worked does not count towards the acquisition of tenure, effective April 29, 2019 through June 20, 2019 or the last day for students, with 3 days of articulation time prior to April 29, 2019, pending completion of all district and state requirements.
7. Motion to revise the employment agreement of Mark McKee as a long term substitute math teacher at the high school at Step 1 BA, per diem rate of \$256.00, not to include benefits or sick time; time worked does not count towards the acquisition of tenure, effective September 3, 2019 through October 14, 2019, pending completion of all district and state requirements.
8. + Motion to approve Vickie Capps as a part time, long term substitute academic support teacher at Mansion Avenue School at Step 1 BA, per diem rate of \$253.00, 16 hours per week, not to include benefits or sick time, time worked does not count towards the acquisition of tenure, effective April 26, 2019 through June 20, 2019 or the last day for students, pending all district and state requirements.

9. + Motion to approve Zachary Bentley to volunteer to pilot a role-playing game club at Mansion Avenue School for the 2018-2019 school year as follows:

10. + Motion to approve the 3rd and 4th grade dance club at Mansion Avenue School, up to 6 sessions, 1 hour each after school

2 Instructors, 1 Assistant

Adviser payment: 2 advisers x 6 one hour sessions x \$40.00 per hour instructional rate = \$720.00

Assistant payment: 1 assistant x 6 one hour sessions x \$40.00 per hour instructional rate = \$240.00

Total for activity: \$960.00, with supporting timesheets.

2 Instructors: Nicole Racite Christine Fox

1 Assistant: Eunice Englehart

Motion to Approve: Ed Simpson Second: Jim Blumenstein

Roll Call:

X Marianne Brown X Allison Cox X Joseph Ryan X Ed Simpson

X James Blumenstein X Ammie Davis X Nancy Schiavo X Jeff Whitman

AB Pam Chiaradia X Ralph Gilmore

VOTE FOR ITEMS 1-10

Motion approved by unanimous roll call (9-0)

MOTION TO APPROVE ITEMS 11-18

Motion by Mrs. Cox and seconded by Mr. Whitman

11 + Motion to approve a Natalie Busarello to complete a research project of the Number Talk Instructional approach as part of her Master of Science in Curriculum and Instruction through Western Governors University.

12. + Motion to approve a request from Cherie McNellis, special education teacher at Audubon Preschool, to invoke the Federal Family Medical Leave Act, effective June 3, 2019 to June 20, 2019.

June 3, 2019 – June 20, 2019 or last day for teachers	Paid Leave
September 3, 2019 through November 1, 2019	Unpaid Leave
June 3, 2019 through June 20, 2019	Federal FMLA
September 3, 2019 through November 1, 2019	NJ Family Leave

13 + Motion to approve a request from Charlene Fitzmaurice, part time special education teacher at Mansion Avenue School, for an unpaid leave of absence until April 17, 2019.

14. Motion to approve the following requests to attend workshops/conferences for the 2018-2019 school year:

School	Cost	Staff Member	Date of Conference	Name of Conference
HS	\$199.99	Maria Pousatis	April 11, 2019	Anxiety, Worry & Panic: Effective Strategies To Calm The Anxious

	IDEA			Mind
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- 15. + Motion to approve Lisa Bauman as a Keys Program substitute caregiver at \$15.00 per hour on an as needed basis for the 2018-2019 school year.
- 16. Motion to approve the following as district substitutes/home instruction tutors for the 2018-2019 school year, on an emergent basis, pending completion of all district and state requirements.

Terrance McNulty	Substitute Teacher
Amy Camm	Substitute Teacher
Cathleen Lowe	Substitute Cafeteria Aide

- 17. Motion to approve the following staff member to facilitate Professional Learning during the March 28, 2019 District In-Service:

Colleen McFetridge

Up to 2 hours of prep at the non-instructional AEA contractual rate of \$30 per hour per staff member
 Up to 5 hours of professional development at the AEA contractual rate of \$60 per hour per staff member

- 18. Motion to approve the Board of Education resolution authorizing the Affirmative Action Team to conduct the Needs Assessment and develop a Comprehensive Equity Plan.

Motion to Approve: Allison Cox Second: Jeff Whitman

Roll Call:

<u>X</u> Marianne Brown	<u>X</u> Allison Cox	<u>X</u> Joseph Ryan	<u>X</u> Ed Simpson
<u>X</u> James Blumenstein	<u>X</u> Ammie Davis	<u>X</u> Nancy Schiavo	<u>X</u> Jeff Whitman
<u>AB</u> Pam Chiaradia	<u>X</u> Ralph Gilmore		

VOTE FOR ITEMS 11-18

Motion approved by unanimous roll call (9-0)

XV. REPORTS:

- XVI.** Superintendent’s Report :
 Dr. Davis commented that Instructional Council will be hosting a Dine & Donate night on April 17, 2019 at P.J. Whelihans to support the Food Pantry

- XVII.** (2018) Program Representatives:

- A. CCESC Rep. Rotation: **Ms. Brown**
- B. CCSBA Rep. Rotation: **Mr. Blumenstein**
- C. AEF Representative: **Ms. Chiaradia**

- XVIII.** Board Member Comments:

Board President Mrs. Brown commented that she attended 8th Gr. Dialogue on March 13, 2019. Board Members Mr. Ryan and Mr. Whitman congratulated the “Into The Woods” Theater Students on a job well done.

XIX. PUBLIC PARTICIPATION: (Open Discussion):

Resident James Logan gave a brief description of an organization called Toastmasters. Mr. Logan would like to volunteer his services to 9-12 Grade Students.

The board welcomes participation of interested organizations and individuals and will schedule time as appropriate for the public to speak. The board reserves the right to limit public discussion. Public discussion of a topic will be limited to fifteen minutes, and individual speakers will be limited to five minutes. Reference Board Bylaws #0167 of the Audubon Public Schools Board of Education Policy Manual.

XXI. ADJOURNMENT

1. Motion by Mr. Blumenstein and seconded by Mr. Whitman to adjourn meeting at approximately 8:30 pm. Motion approved by unanimous voice vote (9-0)

Deborah Roncace
Business Administrator/Board Secretary

BOARD OF EDUCATION MEETING

AUDUBON HIGH SCHOOL MEDIA CENTER

WEDNESDAY, APRIL 17, 2019

7:00 P.M.

MINUTES

- I. **Call to Order:** The New Jersey Open Public Meeting Act of 1975 was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any witnesses business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act, the Audubon Board of Education transmitted notice of this meeting, scheduled at 7:00 p.m., in the Audubon High Media Center for a Board Meeting, posted on the Audubon Public School District website, posted copies on Edgewood Avenue at the main entrance (between Chestnut and Pine Street) and the Pine Street Entrance of the high school, to the *Retrospect* newspaper, and filed with the Borough Clerk.

II. **Roll Call**

SY 2017-2019

AB Ammie Davis AB Joseph Ryan X Ed Simpson

SY 2018-2020

X Marianne Brown X Pam Chiaradia X Jeff Whitman

SY 2019-2021

X James Blumenstein X Allison Cox X Ralph Gilmore

SY 2019 Mt. Ephraim Representative

X Nancy Schiavo

Motion by Mr. Whitman seconded by Ms. Cox to approve the resolution for board to enter into closed Authorizing Executive session at 7:00pm for the following purposes.

Motion approved by unanimous roll call 8-0

III. **Authorizing Executive Session:**

WHEREAS, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-12 et seq.) requires all meetings of the **Audubon Board of Education** to be held in public, N.J.S.A. 10:4-12(b) sets forth nine types of matters that may lawfully be discussed in Executive Session," i.e. without the public being permitted to attend; and

WHEREAS, the **Audubon Board of Education** has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the nine exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and next to each exception is a box within which the number of issues to be privately discussed that fall within that exception shall be written, and after each exception is a space where additional information that will disclose as much information about the decision as possible without undermining the purpose of the exception shall be written.

NOW, THEREFORE, BE IT RESOLVED that the **Audubon Board of Education** will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12(b):

Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public;

Any matter in which the release of information would impair a right to receive funds from the federal government;

Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publically;

Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body

Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

Any investigations of violations or possible violations of the law;

Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer;

Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public; Specifically the evaluation of the Superintendent

Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

WHEREAS, the length of the Executive Session is undetermined; however, the **Audubon Board of Education** will make every attempt to estimate the time of the session prior to convening the session after which the public meeting shall reconvene and the **Audubon Board of Education** will proceed with business.

NOW, THEREFORE, BE IT RESOLVED, that the **Audubon Board of Education** will go into Executive Session for only the above stated reasons;

BE IT FURTHER RESOLVED that the **Audubon Board of Education** hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the **Audubon Board of Education** attorney advises that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the school district or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the **Board of Education**, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the board secretary to take the appropriate action to effectuate the terms of this resolution.

Motion by Ms. Chiaradia seconded by Mr. Simpson to adjourn closed Authorizing Executive session at 7:30 pm.
Motion approved by unanimous roll call 8-0

IV. Call meeting to order

V. Flag Salute

VI. THE AUDUBON SPOTLIGHT PROGRAM RECOGNIZES THE FOLLOWING STUDENTS AS STUDENTS OF THE MONTH FOR MARCH 2019.

Pre-Kindergarten

Michaela Tracy

Kindergarten

Uriah Williams

Grade One

Joel Klinger

Grade Two

Logan Bongard

Grade Three

Addison Leahan

Grade Four

Caleb Hoke

Grade Five

Finola Witherington

Grade Six

Stephen Trieu

Grade Seven

Piper Sullivan

Grade Eight

Robert Yacovelli

Freshman Class

Joshua Rossell

Sophomore Class

Madison McMillon

Junior Class

Shannon Hyde

Senior Class

Dylan Trow

VII. REPORT: Student Council Representative: Zachary Olszewski gave a report on upcoming events

VIII. PRESENTATION:

The 2019 Prudential Spirit of Community Award presented to Zachary Olszewski from one of the Prudential Representatives.

American Legion Murray-Troutt Oratorical Contest Plaque presented to Ashley DeFrates by Dan Cosenza and Matt Webb-Co – Advisors, Civics Club

IX. RECESS:

X. APPROVAL OF BOARD MINUTES:

1. Motion by Mr. Simpson and seconded by Mr. Whitman to approve the following minutes:

March 20, 2019 Public Session

March 20, 2019 Executive Session

Motion to Approve: Ed Simpson

Second: Jeff Whitman

Roll Call:

X Marianne Brown X Allison Cox AB Joseph Ryan X Ed Simpson
X James Blumenstein AB Ammie Davis X Nancy Schiavo X Jeff Whitman
X Pam Chiaradia X Ralph Gilmore

Motion approved by unanimous roll call 8-0

XI. PARTICIPATION: (Agenda Items Only) - None

The board welcomes participation of interested organizations and individuals and will schedule time as appropriate for the public to speak. The board reserves the right to limit public discussion. Public discussion of a topic will be limited to fifteen minutes, and individual speakers will be limited to five minutes. Reference Bylaws #0167 of the Audubon Public Schools Board of Education Policy Manual.

All motions are voted on by all members unless otherwise marked with a +.

XII. GOVERNANCE: Chairperson: Ms. Brown – Committee Members: Mr. Blumenstein, Mr. Ryan, Mr. Simpson, Alternate: Ms. Schiavo

MOTION TO APPROVE ITEMS 1-2

Motion by Mr. Gilmore and seconded by Mr. Simpson

1. Motion to approve the first reading of the following revised policies and regulations as recommended by the Governance Committee of the Board.

Regulation	Title	New/Revised
Regulation 1510	Americans with Disabilities Act	Revised
Regulation 5111	Eligibility Of Resident/Nonresident Students (M)	Revised
Regulation 5116	Education Of Homeless Children	Revised
Regulation 5310	Health Services (M)	Revised
Regulation 5330.01	Administration Of Medical Marijuana (M)	Revised

Regulation 5330.04	Administering An Opioid Antidote (M)	New
Regulation 5610	Suspension Procedures (M)	Revised
Regulation 5611	Removal Of Students For Firearms Offenses (M)	Revised
Regulation 5612	Assaults On District Board Of Education Members Or Employees (M)	Revised
Regulation 5613	Removal Of Students For Assaults With Weapons Offenses (M)	Revised
Regulation 7300.2	Disposition Of Land	Revised
Regulation 7300.3	Disposition Of Personal Property	Revised
Regulation 7300.4	Disposition Of Federal Property	Revised
Regulation 8330	Student Records (M)	Revised
Regulation 8441	Care Of Injured And Ill Persons (M)	Revised
Regulation 8461	Reporting Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol, And Other Drug Offenses (M)	Revised
Regulation 8630	Emergency School Bus Procedures (M)	Revised

Policy	Title	New/Revised
Policy 1510	Americans with Disabilities Act	Revised
Policy 3111	Creating Postings	Revised
Policy 3124	Employment Contract	Revised
Policy 3125	Employment Of Teaching Staff Members (M)	Revised
Policy 3125.2	Employment Of Substitute Teachers	Revised
Policy 3141	Resignation	Revised
Policy 3159	Teaching Staff Member/School District Reporting Responsibilities	Revised
Policy 4159	Support Staff Member/School District Reporting Responsibilities	Revised
Policy 4219	Commercial Driver's License Controlled Substance And Alcohol Use Testing (M)	Revised
Policy 4437	Military Leave	Revised
Policy 5111	Eligibility of Resident/Nonresident Students (M)	Revised
Policy 5116	Education Of Homeless Children	Revised
Policy 5305	Health Services Personnel	Revised

Policy 5310	Health Services (M)	Revised
Policy 5330.01	Administration Of Medical Marijuana (M)	Revised
Policy 5330.04	Administering An Opioid Antidote (M)	New
Policy 5337	Service Animals	Revised
Policy 5339	Screening For Dyslexia (M)	Revised
Policy 5512	Harassment, Intimidation, And Bullying (M)	Revised
Policy 5514	Student Use Of Vehicles On School Grounds	Revised
Policy 5600	Student Discipline/Code Of Conduct (M)	Revised
Policy 5610	Suspension (M)	Revised
Policy 5611	Removal Of Students For Firearms Offenses (M)	Revised
Policy 5612	Assaults On District Board Of Education Members Or Employees (M)	Revised
Policy 5613	Removal Of Students For Assaults With Weapons Offenses (M)	Revised
Policy 5620	Expulsion (M)	Revised
Policy 5750	Equal Educational Opportunity (M)	Revised

Policy 5755	Equity In Educational Programs And Services (M)	Revised
Policy 7130	School Closing	Revised
Policy 7300	Disposition Of Property	Revised
Policy 8330	Student Records (M)	Revised
Policy 8441	Care Of Injured And Ill Persons (M)	Revised
Policy 8461	Reporting Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol, And Other Drug Offenses (M)	Revised
Policy 8505	Local Wellness Policy/Nutrient Standards For Meals And Other Foods (M)	Revised
Policy 8630	Bus Driver/Bus Aide Responsibility (M)	Revised
Policy 8860	Memorials	New

2. Motion to approve the second reading and adoption of the following policies and regulations as recommended by the full Governance Committee of the Board.

Regulation	Title	New/Revised
Regulation 1240	Evaluation Of Superintendent (M)	Revised
Regulation 1530	Equal Employment Opportunity Complaint Procedure (M)	Revised
Regulation 2200	Curriculum Content (M)	Revised

Regulation 2411	Guidance And Counseling (M)	Revised
Regulation 2418	Section 504 Of The Rehabilitation Act Of 1973 - Students (M)	New
Regulation 2423	Bilingual And ESL Education (M)	Revised
Regulation 2460	Special Education (M)	Revised
Regulation 2460.1	Special Education - Location, Identification, And Referral (M)	Revised
Regulation 2460.15	Special Education - In - Service Training Needs For Professional And Paraprofessional Staff (M)	New
Regulation 2460.16	Special Education - Instructional Material To Blind Or Print-Disabled Students (M)	New
Regulation 2460.8	Special Education - Free And Appropriate Public Education (M)	New
Regulation 2460.9	Special Education - Transition From Early Intervention Programs To Preschool Programs (M)	New
Regulation 3126	District Mentoring Program	Revised
Regulation 3144	Certification Of Tenure Charges	Revised
Regulation 3221	Evaluation of Teachers (M)	Revised
Regulation 3222	Evaluation Of Teaching Staff Members, Excluding Teachers And Administrators (M)	Revised
Regulation 3223	Evaluation Of Administrators, Excluding Principals, Vice Principals, And Assistant Principals (M)	Revised

Regulation 3224	Evaluation Of Principals, Vice Principals, And Assistant Principals (M)	Revised
Regulation 3240	Professional Development For Teachers And School Leaders (M)	Revised
Regulation 5330	Administration Of Medication (M)	Revised
Regulation 5350	Student Suicide Prevention (M)	Revised
Regulation 7424	Bed Bugs	New
Policy	Title	New/Revised
Policy 1140	Affirmative Action Program (M)	Revised
Policy 1240	Evaluation Of Superintendent (M)	Revised
Policy 1310	Employment Of School Business Administrator/Board Secretary	Revised
Policy 1523	Comprehensive Equity Plan (M)	Revised
Policy 1530	Equal Employment Opportunities (M)	Revised
Policy 2200	Curriculum Content (M)	Revised
Policy 2260	Affirmative Action Program For School And Classroom Practices	Revised
Policy 2411	Guidance Counseling (M)	Revised
Policy 2415.06	Unsafe School Choice Option (M)	Revised

Policy 2415.3	Title 1 - Educational Stability For Children In Foster Care (M)	New
Policy 2418	Section 504 Of The Rehabilitation Act Of 1973 - Students (M)	New
Policy 2422	Health And Physical Education (M)	Revised
Policy 2423	Bilingual And ESL Education (M)	Revised
Policy 2460	Special Education (M)	Revised
Policy 2464	Gifted And Talented Students (M)	Revised
Policy 2467	Surrogate Parents And Foster Parents (M)	Revised
Policy 2610	Educational Program Evaluation (M)	Revised
Policy 2622	Student Assessment (M)	Revised
Policy 3126	District Mentoring Program	Revised
Policy 3144	Certification Of Tenure Charges	Revised
Policy 3221	Evaluation Of Teachers (M)	Revised
Policy 3222	Evaluation Of Teaching Staff Members, Excluding Teachers And Administrators (M)	Revised
Policy 3223	Evaluation Of Administrators, Excluding Principals, Vice Principals And Assistant Principals (M)	Revised

Policy 3224	Evaluation Of Principals, Vice Principals, And Assistant Principals (M)	Revised
Policy 3240	Professional Development For Teachers And School Leaders (M)	Revised
Policy 5350	Student Suicide Prevention (M)	Revised
Policy 5516.01	Student Tracking Devices	New
Policy 5756	Transgender Students (M)	Revised
Policy 7424	Bed Bugs	New
Policy 8350	Record Retention	New
Policy 8454	Management Of Pediculosis	New

Motion to Approve: Ralph Gilmore Second: Ed Simpson

Roll Call:

X Marianne Brown X Allison Cox AB Joseph Ryan X Ed Simpson
X James Blumenstein AB Ammie Davis X Nancy Schiavo X Jeff Whitman
X Pam Chiaradia X Ralph Gilmore

VOTE FOR ITEM 1-2

Motion approved by unanimous roll call (8-0)

XIII. OPERATIONS: Chairperson: Mrs. Cox – Committee Members: Mrs. Davis, Mr. Gilmore, Mr. Whitman, Alternate: Mrs. Chiaradia,

MOTION TO APPROVE ITEMS 1-10

Motion by Mr. Whitman and seconded by Ms. Chiaradia

1. Board Secretary’s Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of February 2019. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A –

16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

February Board Secretary's Report

2. Cash Reconciliation Report in accordance with 18A:17-36 and 18A:17-9 for the month of February 2019. The Cash Reconciliation Report and Secretary's reports are in agreement for the month of February 2019.

February Cash Reconciliation Report

3. Board Secretary in accordance with N.J.A.C. 6A:23A – 16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.
4. Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4 We certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
5. Motion to approve line item transfers for the month of February 2019.

Line Item Transfers

6. Motion to approve the following resolution of appointing School Alliance Insurance Fund Commissioner. Be it resolved, by the School Board of Audubon, County of Camden, State of New Jersey, that it hereby appoints Deborah J. Roncace, as the School Alliance Insurance Fund Commissioner.
7. Motion to approve the bills payable list for April 2019 in the amount of \$696,379.97 when certified.

April Bill List

8. Motion to approve the following use of facilities requests:

AHS: Track and Fld. – June 8, 2019 9:00am-1:00pm Audubon Wellness Fair contact: Jeanne Mugler

Outdoor Basketball Courts – July 29, 2019 - Aug. 1, 2019, 9:00am-12:00pm Tim Lenahan Basketball Camp – Contact Kevin Crawford (Fee waived in lieu of Audubon Residents receive a 20% discount on registration for use of courts as in previous years)

9. Motion to approve voiding the following checks; they are outstanding for more than one year.

Warrant checks:

#48160 \$225.00 dated 2/21/18

#48225 \$61.00 dated 3/21/18

#48392 \$139.00 dated 4/30/18

10. Motion to acknowledge Safety Drills conducted in the District Schools:

Audubon Park Preschool

March 12, 2019 Evacuation Drill

March 13, 2019 Fire Drill

Haviland Avenue School

March 19, 2019 Fire Drill

March 21, 2019 Lockout Drill

Mansion Avenue School

March 11, 2019 Fire Drill

March 12, 2019 Bus Evacuation Drill

March 25, 2019 Lockdown

Audubon High School

March 22, 2019 Lockout

March 27, 2019 Fire Drill

Motion to Approve: Jeff Whitman Second: Pam Chiaradia

Roll Call:

X Marianne Brown X Allison Cox AB Joseph Ryan X Ed Simpson
X James Blumenstein AB Ammie Davis X Nancy Schiavo X Jeff Whitman
X Pam Chiaradia X Ralph Gilmore

VOTE FOR ITEMS 1-10

Motion approved by unanimous roll call (8-0)

XIV. EDUCATION: Chairperson: Mr. Simpson, Committee Members: Mr. Blumenstein, Mrs. Chiaradia, Ms. Schiavo, Alternate: Mr. Ryan

MOTION TO APPROVE ITEMS 1-9

Motion by Ms. Chiaradia and seconded by Ms. Cox

1. + Motion to approve the following field trip requests for the 2018-2019 school year:

5/13/19 HS Mr. Bantle, Ms. Griffith, 2 chaperones, 15 students to Stockton University: Purpose: Dare to Dream, Departure 8:00 am – Return 2:00 pm; Bus cost \$226.60 Paid by IDEA Grant

5/16/19 & 5/17/19 MAS Mr. Rehn, Ms. Falkowski, 6 chaperones, 33 students to Washington DC, Maryland: Purpose: Culminating 6th grade appreciation trip for Safety Patrol, Departure 6:00 am – Return 8:30 pm; School bus \$0 Paid for by fundraising of students

5/28/19 HS Ms. D’Aprile, 4 chaperones, 50 students to the Philadelphia Museum and the La ’Esperanza Restaurant: Purpose: To view Spanish art & enjoy Mexican Food, Departure 9:45 am – Return 2:30 pm; School bus cost \$163.44 Paid by students

6/3/19 HS Mr. Tiedeken, 2 chaperones, 24 students to Hershey Park: Purpose: To observe stage setups, and systems operations within the park and advance club participation, camaraderie, and membership, Departure 8:00 am – Return between 6:00 pm and 8:00 pm; School bus \$439.34 Paid by ABOE

6/3/19 HS Ms. Scotto, 2 chaperones to Rutgers Camden: Purpose: Rutgers Youth Summit, Departure: 8:30 am – Return 2:30 pm; School bus \$175.94 Paid by Municipal Alliance Grant

6/4/19 MAS/HAS Mr. Ellinwood, 1 chaperone, 2 students to Liacouras Center @ Temple, Phila., PA: Purpose: American Young Voices Concert, Departure 1:15 pm – Return 9:00 pm; School bus \$252.83 Paid by ABOE

6/18/19 MAS 3rd & 4th Grade Teachers, 185 students to Audubon High School: Purpose: Fun for end of year, Departure 8:45 am – Return 12:30 pm; School bus \$114.61 Paid by ABOE Split w/6th grade promotion practice

6/18/19 MAS 6th Grade Teachers, 101 students to Audubon High School: Purpose: Promotion Practice 6th Grade, Departure 9:00 am – Return 11:15 am; School bus \$114.61 Paid by ABOE Split w/3rd & 4th grade field day

6/19/19 HS Project Graduation, 6 parent chaperones, 150 students to Dave & Busters (Franklin Mills): Purpose: Project Graduation; Departure 9:00 pm – 3:00 am, School bus \$600.00 Paid by Project Graduation Committee

6/19/19 MAS Mr. Schiavo, Ms. Novick, Ms. Englehart, Ms. Gilbert, Ms. McFetridge, Mr. Rehn, Ms. Busarello, Ms. Fox, Ms. Meehan, Ms. Rehn, PTA Members, Nurse, 205 students to Audubon High School: Purpose: 5th & 6th Grade Field Day; Departure 8:45 am – Return 12:30 pm; School bus \$224.82 Paid by ABOE

2. Motion to approve the 2020 Senior Class Trip to Walt Disney World, Florida on March 30, 2020 through April 3, 2020 at a per student cost of \$1490.00 which includes ground and air transportation, hotel and Disney passes.
3. Motion to approve membership in the New Jersey State Athletic Association for the 2019-2020 school year. Audubon Agrees to be governed by the Constitution, bylaws, rules and regulations of the NJSIAA, including all rules governing student-athlete eligibility. The cost for the annual dues is \$2,150.00.
4. Student Statistics April 2019

Date	Haviland Avenue	Mansion Avenue	Audubon Jr./Sr. HS	Out of District	Total
4/1/2019	317	386	797	27	1,527
3/1/2019	319	385	797	26	1,527
4/1/2018	327	377	819	24	1,547

5. Motion to affirm that the Audubon Board of Education is in receipt of the district Harassment, Intimidation and Bullying monthly report as presented by the superintendent, and is in agreement with all actions taken in regard to the incident reported at the February 2019 meeting of the Board of Education.

BULLYING INCIDENTS REPORT			
SCHOOL	Confirmed HIB	Non-HIB	Total
HS #5909, #5953	1	1	2
HAS			
MAS #5925		1	1

6. Motion to approve the 2019-2020 District Calendar.

7. + Motion to approve a request for a kindergarten student #10345 to complete the 2018-2019 school year in Audubon Public School District as defined by Board Policy 5111.
8. + Motion to approve a request for a sixth grade student #00572 to complete the 2018-2019 school year in Audubon Public School District as defined by Board Policy 5111.
9. Motion to approve the following 2019 Special Education Extended School Year Program and staffing needs for classified students.

Program Details:

Preschool Extended School Year Program:

16 days: July 8 – August 1, 2019, Monday – Thursday

Enrolled students attend 16 days and receive educational intervention and related services as indicated in their IEPs.

One session per day, with each session at 2.5 hours.

Elementary Extended School Year Program:

16 days: July 8 – August 1, 2019, Monday – Thursday

Enrolled students attend 16 days and emphasis is placed on ELA and Math. Related services are provided as indicated in their IEPs.

Grades K-2 and 3-6 run simultaneous sessions, with each session at 2.5 hours.

Staffing Needs:

Preschool Disabled ESY Teacher - one position

16 days x 2.5 hours/day at contractual rate (currently \$40/hour x 16 days=\$1,600)

Preschool Disabled ESY Classroom Aide - one position

16 days x 2.5 hours/day at contractual rate (currently \$12/hour x 16 days=\$480)

Elementary Special Ed Teacher (Grades K-2 ESY) - one position

16 days x 3 hours/day at contractual rate (currently \$40/hour x 16 days=\$1,920)

Elementary Special Ed Teacher (Grades 3-6 ESY) - one position

16 days x 3 hours/day at contractual rate (currently \$40/hour x 16 days=\$1,920)

Elementary Classroom Aide (Grades K-2 ESY) - one position

16 days x 2.5 hours/day at contractual rate (currently \$12/hour x 16 days=\$480)

ESY 1:1 Aide- one position, Preschool Disabled and Elementary

16 days x 5.5 hours/day at contractual rate (currently \$12/hour x 16 days=\$1,056)

Elementary Classroom Aide (Grades 3-6 ESY) - one position

16 days x 2.5 hours/day at contractual rate (currently \$12/hour x 16 days=\$480)

Preschool and/or Elementary Substitute Special Ed Teacher – one position
at contractual rate (currently \$40/hour)

Preschool and/or Elementary Substitute Classroom Aide – one position
at contractual rate (currently \$12/hour)

Speech Language Specialist as needed for IEP based services
at contractual rate (currently \$40/hour)

Occupational Therapist as needed for IEP based services
at contractual rate (currently \$40/hour)

Physical Therapist as needed for IEP based services
at contractual rate (currently \$40/hour)

Motion to Approve: Pam Chiaradia Second: Allison Cox

Roll Call:

- X Marianne Brown X Allison Cox AB Joseph Ryan X Ed Simpson
 X James Blumenstein AB Ammie Davis X Nancy Schiavo X Jeff Whitman
 X Pam Chiaradia X Ralph Gilmore

VOTE FOR ITEMS 1-9

Motion approved by unanimous roll call (8-0)

XV. HUMAN RESOURCES: Chairperson: Mrs. Davis, Committee Members: Ms. Brown, Mrs. Cox, Mr. Whitman, Alternate: Mr. Gilmore

MOTION TO APPROVE ITEMS 1-7

Motion by Ms. Cox and seconded by Mr. Gilmore

1. Motion to approve the employment agreement of Nicolas D’Angelo as a long term substitute special education teacher at the high school at Step 1 BA, per diem rate of \$253.00, not to include benefits or sick time; time worked does not count towards the acquisition of tenure, effective May13, 2019 through June 19, 2019 or the last day for students, with 3 days of articulation time prior to May 13, 2019, pending completion of all district and state requirements.
2. Motion to approve the employment agreement of Nicolas D’Angelo as a long term substitute special education teacher at the high school at Step 1 BA, per diem rate of \$256.00, not to include benefits or sick time; time worked does not count towards the acquisition of tenure, effective September 9, 2019 through November 1, 2019, pending completion of all district and state requirements.
3. + Motion to revise the employment agreement of Vickie Capps as a part time, long term substitute academic support teacher at Mansion Avenue School at Step 1 BA, \$37.48 per hour, 16.9 hours per week, not to include benefits or sick time, time worked does not count towards the acquisition of tenure, effective April 11, 2019 through June 19, 2019 or the last day for students, pending all district and state requirements.
4. + Motion to accept, with best wishes, the letter of resignation with the intent to retire, from Claudia Kirby, teacher of grade three, at Mansion Avenue School, effective June 30, 2019.
5. Motion to approve the following Rowan University student to complete a field experience at Haviland Avenue School as a school counselor:

Student Teacher	Grade/Subject	Dates	Cooperating Teacher
Marissa May	Internship in Counseling	9/3/19 - 5/6/20	Maria McCutcheon

6. + Motion to approve a request from Jillian Matysik, School Psychologist at Mansion Avenue School, to invoke the Federal Family Medical Leave Act, effective September 3, 2019 to December 31, 2019.

September 3, 2019 through December 31, 2019 Unpaid Leave

September 3, 2019 through December 31, 2019 Federal FMLA

7. + Motion to approve a request from Kelly Angelone, Teacher of Grade Three at Mansion Avenue School, to invoke the Federal Family Medical Leave Act, effective September 3, 2019 to November 15, 2019.

September 3, 2019 through November 15, 2019 Unpaid Leave

September 3, 2019 through November 15, 2019 Federal FMLA

Motion to Approve: Allison Cox Second: Ralph Gilmore

Roll Call:

- X Marianne Brown X Allison Cox AB Joseph Ryan X Ed Simpson
X James Blumenstein AB Ammie Davis X Nancy Schiavo X Jeff Whitman
X Pam Chiaradia X Ralph Gilmore

VOTE FOR ITEMS 1-7

Motion approved by unanimous roll call (8-0)

MOTION TO APPROVE ITEMS 8-14

Motion by Mr. Whitman and seconded by Mr. Simpson

8. Motion to approve a request from Lori Ann Tanenbaum, Teacher of Math, at the high school, to invoke the Federal Family Medical Leave Act, effective September 3, 2019 to January 21, 2020.

September 3, 2019 through October 18, 2019 Paid Leave

October 21, 2019 through January 21, 2020 Unpaid Leave

September 3, 2019 through November 26, 2019 Federal FMLA

New Jersey Family Leave Act: effective upon release of doctor (12 weeks)

9. Motion to approve Palak Arora, current district Occupational Therapist contracted through the Camden County Educational Services Commission, to continue to provide occupational therapy services two days per week to students throughout the 2019-2020 school year.

- 10 + Motion to approve a request from Charlene Fitzmaurice, part time special education teacher at Mansion Avenue School, for an unpaid leave of absence until June 20, 2019.

11. Motion to approve the following requests to attend workshops/conferences for the 2018-2019 school year:

School	Cost	Staff Member	Date of Conference	Name of Conference
HS	\$250.00 Conference \$316.35 Travel Expenses (Paid for by the Rothman Grant)	Scott LaPayover	June 25, 2019 through June 28, 2019	NATA (National Convention & Clinical Symposium)

District Admin	\$275.00 Conference \$110.31 Travel Expenses	Deborah Roncace	June 5, 2019 through June 7, 2019	2019 NJASBO Annual Conference
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12. Motion to approve the following as district substitutes/home instruction tutors for the 2018-2019 school year, on an emergent basis, pending completion of all district and state requirements.

Nancy Oliver Home Instruction Tutor
Alyssa Beebe Substitute Teacher

13. Motion to approve the following Rowan University student to complete her student teaching requirement for Clinical Practice I & II Secondary Placement at the high school as listed:

Student Teacher	Grade/Subject	Dates	Cooperating Teacher
Myranda Christy	Health & Physical Education	35 Hours per week, 8 weeks Fall 2019, September, October Spring 2020, March - May	Thea Ricci

14. Motion to approve the following Camden County College student to participate in a field observation experience at the high school as listed:

Student Teacher	Grade/Subject	Dates	Cooperating Teacher
Isabel A. Cruz	Historical Trends in America Education	3/29/2019	Anne Marie Harris

Motion to Approve: Jeff Whitman Second: Ed Simpson

Roll Call:

X Marianne Brown X Allison Cox AB Joseph Ryan X Ed Simpson
X James Blumenstein AB Ammie Davis X Nancy Schiavo X Jeff Whitman
X Pam Chiaradia X Ralph Gilmore

VOTE FOR ITEMS 8-14

Motion approved by unanimous roll call (8-0)

XVI. REPORTS:

XVII. Superintendent's - Report Given

XVIII. (2018) Program Representatives:

- A. CCESC Rep. Rotation: **Ms. Brown** – Report Given
- B. CCSBA Rep. Rotation: **Mr. Blumenstein** – Report Given
- C. AEF Representative: **Ms. Chiaradia**– Report Given

XIX. Board Member Comments:

Board Member Blumenstein thanked Dr. Davis for all the time he has put into reviewing the policies of the District

XX. PUBLIC PARTICIPATION: (Open Discussion)

Mike Tovinsky, resident of Mt. Ephraim, questioned the process and selection of the Teachers/Staff that were notified of the reduction in workforce.

The board welcomes participation of interested organizations and individuals and will schedule time as appropriate for the public to speak. The board reserves the right to limit public discussion. Public discussion of a topic will be limited to fifteen minutes, and individual speakers will be limited to five minutes. Reference Board Bylaws #0167 of the Audubon Public Schools Board of Education Policy Manual.

XXI. CLOSED SESSION: (If Necessary)

1. Motion by Ms. Cox seconded by Mr. Gilmore to move board to closed session at approximately 8:18 pm. Reconvene at approximately 9:50 pm.

Motion approved by unanimous roll call (8-0)

XXII. ADJOURNMENT

1. Motion by Ms. Chiaradia and seconded by Mr. Whitman to adjourn meeting at approximately 9:50 pm. Motion approved by unanimous voice vote (8-0)

Deborah Roncace
Business Administrator/Board Secretary

BOARD OF EDUCATION MEETING
AUDUBON HIGH SCHOOL MEDIA CENTER
WEDNESDAY, MAY 1, 2019
7:30 P.M.
MINUTES

I. **Call to Order:** The New Jersey Open Public Meeting Act of 1975 was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any witnesses business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act, the Audubon Board of Education transmitted notice of this meeting, scheduled at 7:30 p.m., in the Audubon High Media Center for a Board Meeting, posted on the Audubon Public School District website, posted copies on Edgewood Avenue at the main entrance (between Chestnut and Pine Street) and the Pine Street Entrance of the high school, to the *Retrospect* newspaper, and filed with the Borough Clerk.

II. **Roll Call**

SY 2017-2019

 X Ammie Davis X Joseph Ryan X Ed Simpson

SY 2018-2020

 X Marianne Brown X Pam Chiaradia X Jeff Whitman

SY 2019-2021

 X James Blumenstein X Allison Cox X Ralph Gilmore

SY 2019 Mt. Ephraim Representative

 X Nancy Schiavo

III. **Call meeting to order**

IV. **Flag Salute**

V. **PRESENTATION OF THE 2019-2020 SCHOOL BUDGET**

(Board Member Joe Ryan left meeting at 7:30pm)

1. Dr. Davis and Mrs. Roncace presented the 19-20 Budget to the Public.

VI. **PUBLIC PARTICIPATION:** (Agenda Items Only)

Many residents addressed the Board on various questions regarding the Budget

The board welcomes participation of interested organizations and individuals and will schedule time as appropriate for the public to speak. The board reserves the right to limit public discussion. Public discussion of a topic will be limited to fifteen minutes, and individual speakers will be limited to five minutes. Reference Bylaws #0167 of the Audubon Public Schools Board of Education Policy Manual.

All motions are voted on by all members unless otherwise
marked with an +.

VII. OPERATIONS: Chairperson: Mrs. Cox – Committee Members: Mrs. Davis, Mr. Gilmore, Mr. Whitman, Alternate: Mrs. Chiaradia

MOTION TO APPROVE ITEM 1

Motion by Mr. Simpson and seconded by Mr. Gilmore

1. Motion to approve the following resolution for Adoption of the 2019-2020 Budget:

BE IT RESOLVED, that the budget be approved for the 2019-2020 School Year using the 2019/2020 state aid figures.

	2019/2020 Budget	Audubon Borough Tax Levy	Audubon Park Tax Levy
General Fund	24,523,100.00	12,007,614.00	359,921.00
Special Revenue Fund	501,400.00		
Debt Service Fund	910,200.00	910,200.00	
Total	25,934,700.00	12,917,814.00	359,921.00

WHEREAS, the Audubon Board of Education recognized school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction of furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23B-1,1 et Seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board ; and

BE IT RESOLVED, that the Audubon Board of Education established \$36,000.00 as the allotted maximum expenditures for travel. To date thus far in the 2018-2019 school year, the Audubon Board of Education has spent \$9,446.64 on travel, out of the \$36,000.00 that was budgeted.

Motion to Approve: Ed Simpson Second: Ralph Gilmore

Roll Call:

X Marianne Brown X Allison Cox AB Joseph Ryan X Ed Simpson
X James Blumenstein X Ammie Davis X Nancy Schiavo X Jeff Whitman
X Pam Chiaradia X Ralph Gilmore

VOTE FOR ITEMS 1

Motion approved by unanimous roll call (9-0)

VIII ADJOURNMENT

1. Motion by Mr. Simpson and seconded by Mr. Gilmore to adjourn meeting at approximately 9:40 pm. Motion approved by unanimous voice vote (9-0)

Deborah Roncace
Business Administrator/Board Secretary

BOARD OF EDUCATION MEETING

AUDUBON HIGH SCHOOL MEDIA CENTER

WEDNESDAY, MAY 8, 2019

7:00 P.M.

MINUTES

I. **Call to Order:** The New Jersey Open Public Meeting Act of 1975 was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any witnesses business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act, the Audubon Board of Education has caused notice of the meeting to be published by having the dates, time, and place thereof posted on the Audubon Public School District website, posted copies on Edgewood Avenue at the main entrance (between Chestnut and Pine Street) and the Pine Street entrance of the Junior-Senior High School, transmitted to the Retrospect newspaper, and filed with the Borough Clerk.

II. **Roll Call**

 X Ammie Davis X Joseph Ryan X Ed Simpson

SY 2018-2020

 X Marianne Brown X Pam Chiaradia X Jeff Whitman

SY 2019-2021

 X James Blumenstein X Allison Cox X Ralph Gilmore

SY 2019 Mt. Ephraim Representative

 X Nancy Schiavo

Motion by Mr. Whitman seconded by Mr. Blumenstein to approve the resolution for board to enter into closed Authorizing Executive session at 7:05pm for the following purposes.

Motion approved by unanimous roll call 10-0

III. **Authorizing Executive Session:**

WHEREAS, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-12 et seq.) requires all meetings of the **Audubon Board of Education** to be held in public, N.J.S.A. 10:4-12(b) sets forth nine types of matters that may lawfully be discussed in Executive Session," i.e. without the public being permitted to attend; and

WHEREAS, the **Audubon Board of Education** has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the nine exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and next to each exception is a box within which the number of issues to be privately discussed that fall within that exception shall be written, and after each exception is a space where additional information that will disclose as much information about the decision as possible without undermining the purpose of the exception shall be written.

NOW, THEREFORE, BE IT RESOLVED that the **Audubon Board of Education** will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12(b):

 X Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public;

Any matter in which the release of information would impair a right to receive funds from the federal government;

Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publically;

Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body

Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

Any investigations of violations or possible violations of the law;

Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer;

Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public; Specifically the evaluation of the Superintendent

Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

WHEREAS, the length of the Executive Session is undetermined; however, the **Audubon Board of Education** will make every attempt to estimate the time of the session prior to convening the session after which the public meeting shall reconvene and the **Audubon Board of Education** will proceed with business.

NOW, THEREFORE, BE IT RESOLVED, that the **Audubon Board of Education** will go into Executive Session for only the above stated reasons;

BE IT FURTHER RESOLVED that the **Audubon Board of Education** hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the **Audubon Board of Education** attorney advises that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the school district or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the **Board of Education**, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the board secretary to take the appropriate action to effectuate the terms of this resolution.

Motion by Mr. Whitman seconded by Mr. Blumenstein to adjourn closed Authorizing Executive session at 7:30 pm.
Motion approved by unanimous roll call 10-0

IV. **Call meeting to order**

V. **Flag Salute**

VI. **THE AUDUBON SPOTLIGHT PROGRAM RECOGNIZES THE FOLLOWING STUDENTS AS STUDENTS OF THE MONTH FOR APRIL 2019.**

Pre-Kindergarten (Joseph Ryan)
Giavonna Masciantonio

Kindergarten (Joseph Ryan)
Lucas Kessler

Grade One (Marianne Brown)
Benjamin Nisenfeld

Grade Two (Marianne Brown)
Hugh Gallagher

Grade Three (Ed Simpson)
Romina Macko

Grade Four (Ed Simpson)
Addison Schultz

Grade Five (Pam Chiaradia)
Dylan Gallagher

Grade Six (Pam Chiaradia)
Leo Davis

Grade Seven (Jeff Whitman)
Isabella Repetto

Grade Eight (James Blumenstein)
Dylan DeNick

Freshman Class (Allison Cox)
Shaniel Gonzalez

Sophomore Class (Nancy Schiavo)
Mariah Matias

Junior Class (Ammie Davis)
Emma Cate Sullivan

Senior Class (Ralph Gilmore)
Kyleigh Stemetzki

VII. **REPORT:** Student Council Representative: Zachary Olszewski – (not present)

VIII. **PRESENTATION:** STEAM Presentation by Dave Niglio – High School Science Teacher

The STEAM (Science, Technology, Engineering, Art and Math) initiative is a cooperative effort between AHS and HAS. There will be various dates that will require AHS teachers and students to travel to HAS to work with their staff and students. There will also be possible date(s) that would be planned for HAS staff and students to travel to AHS to work alongside our students in activities designed by our AHS students. This initiative has proven to be beneficial to all involved, staff and students.

IX. **RECESS:**

X. **APPROVAL OF BOARD MINUTES:**

1. Motion to approve the following minutes:

April 17, 2019 Public Session

April 17, 2019 Executive Session

May 1, 2019 Public Session

Motion to Approve: Jeff Whitman

Second: Ed Simpson

Roll Call:

X Marianne Brown

X Allison Cox

 Joseph Ryan

X Ed Simpson

X James Blumenstein ___ Ammie Davis X Nancy Schiavo X Jeff Whitman
X Pam Chiaradia X Ralph Gilmore

Motion approved by roll call 8-0-2

Ms. Davis Abstained from voting on April 17, 2019 Public and Executive Session

Mr. Ryan Abstained from voting on the May 1, 2019 Public Session

XI. **PARTICIPATION:** (Agenda Items Only)

Mr. Richard Klockner, NJSPA Legal Counsel, spoke on behalf of Mr. Eric Miller and Mr. Frank Corley. Mr. Klockner explained case law that could overturn the recommendation to make both Mr. Miller and Mr. Corley's position 10 months and 10 days. Mr. Klockner urged the Board to reconsider the motion on the Agenda.

The board welcomes participation of interested organizations and individuals and will schedule time as appropriate for the public to speak. The board reserves the right to limit public discussion. Public discussion of a topic will be limited to fifteen minutes, and individual speakers will be limited to five minutes. Reference Bylaws #0167 of the Audubon Public Schools Board of Education Policy Manual.

All motions are voted on by all members unless otherwise marked with a +.

XII. **GOVERNANCE:** Chairperson: Ms. Brown – Committee Members: Mr. Blumenstein, Mr. Ryan, Mr. Simpson, Alternate: Ms. Schiavo

MOTION TO APPROVE ITEMS 1-3

Motion by Mr. Whitman and seconded by Mr. Blumenstein

1. Motion to approve the second reading and adoption of the following policies and regulations as recommended by the full Governance Committee of the Board.

Regulation	Title	New/Revised
Regulation 1510	Americans with Disabilities Act	Revised
Regulation 5111	Eligibility Of Resident/Nonresident Students (M)	Revised
Regulation 5116	Education Of Homeless Children	Revised
Regulation 5310	Health Services (M)	Revised
Regulation 5330.01	Administration Of Medical Marijuana (M)	Revised
Regulation 5330.04	Administering An Opioid Antidote (M)	New
Regulation 5610	Suspension Procedures (M)	Revised
Regulation 5611	Removal Of Students For Firearms Offenses (M)	Revised

Regulation 5612	Assaults On District Board Of Education Members Or Employees (M)	Revised
Regulation 5613	Removal Of Students For Assaults With Weapons Offenses (M)	Revised
Regulation 7300.2	Disposition Of Land	Revised
Regulation 7300.3	Disposition Of Personal Property	Revised
Regulation 7300.4	Disposition Of Federal Property	Revised
Regulation 8330	Student Records (M)	Revised
Regulation 8441	Care Of Injured And Ill Persons (M)	Revised
Regulation 8461	Reporting Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol, And Other Drug Offenses (M)	Revised
Regulation 8630	Emergency School Bus Procedures (M)	Revised
Policy	Title	New/Revised
Policy 1510	Americans with Disabilities Act	Revised
Policy 3111	Creating Postings	Revised
Policy 3124	Employment Contract	Revised
Policy 3125	Employment Of Teaching Staff Members (M)	Revised
Policy 3125.2	Employment Of Substitute Teachers	Revised
Policy 3141	Resignation	Revised
Policy 3159	Teaching Staff Member/School District Reporting Responsibilities	Revised
Policy 4159	Support Staff Member/School District Reporting Responsibilities	Revised
Policy 4219	Commercial Driver's License Controlled Substance And Alcohol Use Testing (M)	Revised

Policy 4437	Military Leave	Revised
Policy 5111	Eligibility of Resident/Nonresident Students (M)	Revised
Policy 5116	Education Of Homeless Children	Revised
Policy 5305	Health Services Personnel	Revised
Policy 5310	Health Services (M)	Revised
Policy 5330.01	Administration Of Medical Marijuana (M)	Revised
Policy 5330.04	Administering An Opioid Antidote (M)	New
Policy 5337	Service Animals	Revised
Policy 5339	Screening For Dyslexia (M)	Revised
Policy 5512	Harassment, Intimidation, And Bullying (M)	Revised
Policy 5514	Student Use Of Vehicles On School Grounds	Revised
Policy 5600	Student Discipline/Code Of Conduct (M)	Revised
Policy 5610	Suspension (M)	Revised
Policy 5611	Removal Of Students For Firearms Offenses (M)	Revised
Policy 5612	Assaults On District Board Of Education Members Or Employees (M)	Revised
Policy 5613	Removal Of Students For Assaults With Weapons Offenses (M)	Revised
Policy 5620	Expulsion (M)	Revised
Policy 5750	Equal Educational Opportunity (M)	Revised
Policy 5755	Equity In Educational Programs And Services (M)	Revised

Policy 7130	School Closing	Revised
Policy 7300	Disposition Of Property	Revised
Policy 8330	Student Records (M)	Revised
Policy 8441	Care Of Injured And Ill Persons (M)	Revised
Policy 8461	Reporting Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol, And Other Drug Offenses (M)	Revised
Policy 8505	Local Wellness Policy/Nutrient Standards For Meals And Other Foods (M)	Revised
Policy 8630	Bus Driver/Bus Aide Responsibility (M)	Revised
Policy 8860	Memorials	New

2. Motion to reaffirm and adopt the by-laws, policies, actions, rules, and regulations, and participation in the New Jersey Interscholastic Athletic Association adopted by prior Boards of Education of the Audubon Public School District, which were in effect immediately prior to this Board Meeting.
3. Motion to approve granting authorization to the superintendent to offer any necessary employment contracts for the 2019-2020 school year to be ratified and affirmed at the next regularly scheduled meeting of the Board of Education.

Motion to Approve: Jeff Whitman Second: Jim Blumenstein

Roll Call:

X Marianne Brown X Allison Cox X Joseph Ryan X Ed Simpson
X James Blumenstein X Ammie Davis X Nancy Schiavo X Jeff Whitman
X Pam Chiaradia X Ralph Gilmore

VOTE FOR ITEM 1-3

Motion approved by unanimous roll call (10-0)

XIII. OPERATIONS: Chairperson: Mrs. Cox – Committee Members: Mrs. Davis, Mr. Gilmore, Mr. Whitman, Alternate: Mrs. Chiaradia,

MOTION TO APPROVE ITEMS 1-26

Motion by Mr. Whitman and seconded by Ms. Chiaradia

1. Board Secretary’s Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of March 2019. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

March Board Secretary's Report

2. Cash Reconciliation Report in accordance with 18A:17-36 and 18A:17-9 for the month of March 2019. The Cash Reconciliation Report and Secretary's reports are in agreement for the month of March 2019.

March Cash Reconciliation Report

3. Board Secretary in accordance with N.J.A.C. 6A:23A – 16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.
4. Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4 We certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
5. Motion to approve line item transfers for the month of March 2019.

Line Item Transfers

6. Motion to approve the bills payable list for May 2019 in the amount of \$132,956.54 when certified.

May Bill List

7. Motion to approve the following use of facilities requests:

AHS: Rm. B102 - Fairleigh Dickinson University – Tuesdays beginning Sept. 10 thru Nov. 12, 2019 from 6:00pm – 9:45pm.

MAS: Library = MAS PTA – Tues. May 7th from 7:30-8:15pm Contact: Melissa McCloskey

8. Motion to acknowledge Safety Drills conducted in the District Schools:

Audubon Park Preschool

April 13, 2019	Shelter in Place
April 16, 2019	Fire Drill

Haviland Avenue School

April 15, 2019	Shelter in Place
April 29, 2019	Fire Drill

Mansion Avenue School

April 4, 2019	Fire Drill
April 10, 2019	Lockout Drill

Audubon High School

April 16	Lockout Drill
April 11	Fire Drill

9. Motion to approve Inverso and Stewart, LLC as auditors for the 2019/2020 school year at a fee of

\$ 24,700.00

10. Motion to approve Bayada Home Health Care, Inc. to provide substitute nursing services on an as needed basis for the 2019/2020 school year at a rate of \$50.00 (R.N) and \$42.00 (L.P.N)
11. Motion to approve 1st Colonial Bank and William Penn Bank as depositories of record for the 2019/2020 school year.
12. Motion to establish Petty cash amounts for the 2019-2020 school year as follows:
 - Board Office - \$200.00
 - Superintendent - \$100.00
 - Maintenance - \$100.00
 - Mansion Ave - \$100.00
 - Haviland Ave - \$100.00
 - Keys Program - \$100.00
13. Motion to approve Garrison Architects as architect of record for the 2019/2020 school year as per fee schedule on file.
14. Motion to approve the firm Parker McCay as Solicitor for the 2019/2020 school year as per fee schedule on file.
15. Motion to authorize the school business administrator to borrow funds not to exceed the 829,654.00 in advance of the June 2019 state aid payments with 1st Colonial Bank (Interest to be paid by the State of New Jersey).
16. Motion to approve the agreement with Camden County Educational Services Commission to provide the following services on an as needed basis at an administrative fee of 5% for the 2019/2020 school year:
 - Transportation Services
 - Non-public School Services
 - CST and Professional Services
 - Related Services
 - Public School Certificated staff services
 - Communications and Public Relations Services
17. Motion to approve authorized signatories on following accounts:
 - Warrant - Superintendent, Business Administrator
 - Payroll - Superintendent, Business Administrator
 - Agency - Superintendent, Business Administrator
 - Student Activities - Superintendent, Business Administrator
 - Unemployment Trust - Superintendent, Business Administrator
 - Community Education - Business Administrator, Coordinator
 - Athletic Officials - Superintendent, Business Administrator, Supervisor of Athletics
18. Motion to approve the establishing of a portion of every meeting of the Board of Education as a closed session of the meeting to discuss any legally approved topics when such topics need discussion.
19. Motion for the Audubon Board of Education to adopt and sign the Code of Ethics Form. The School Ethics Act and Code of Ethics for School Board Members has been received and discussed; and that the Policies and Procedures regarding training of District Board of Education members has been adopted; and that each Board of Education member acknowledges receipt of the Code of Ethics for School Board Members and has become familiar with the Code of Ethics.
20. Motion to approve Brown and Brown Benefit Advisors as Student Accident Insurance Brokers for the 2019-2020 school year.

- 21. Motion to approve Plan Connect as 403 B (Tax Sheltered) Administrator for the 2019/2020 school year at a fee of \$3,618.00
- 22. Motion to approve the Retrospect as the designated official newspaper of the Audubon Board of Education for releases and that the Courier Post be designated as an alternate, all in accordance with the Open Public Meetings Act.
- 23. Motion to approve the following Physicians of Record for the 2019/2020 school year at a fee of \$6,000.00 each.

Haddonfield Family Practice, PA
Rothman Institute

24. **Motion to Approve the Following Resolution to Appoint a Risk Management Consultant:**

WHEREAS, the Audubon Board of Education hereinafter referred to as DISTRICT, is a member of the Burlington County Insurance Pool Joint Insurance Fund, a self-insurance pooling fund; and

WHEREAS, the Bylaws of said Fund state that each DISTRICT may appoint a Risk Management Consultant, hereinafter referred to as RMC, to perform various professional services; and

WHEREAS, a fee as indicated in the attached Risk Management Consultant Agreement which expenditure represents reasonable compensation for the services required and was included in the cost considered by the DISTRICT; and

WHEREAS, the Public School Contracts Law (NJSA 18A:18A-1 et. seq.) defines Insurance as an Extraordinary Unspecifiable Service requiring that the awarding of contracts without competitive bidding must be approved by resolution of this DISTRICT;

NOW THEREFORE, be it resolved that the DISTRICT does hereby appoint Hardenbergh Insurance Group as its RMC and;

BE IT FURTHER RESOLVED that the DISTRICT's Business Official/Board Secretary is hereby authorized and directed to execute the Risk Management Consultant Agreement annexed hereto.

25. **Motion to Approve the Following Risk Management Consultant Agreement**

THIS AGREEMENT, entered into this 8th day of May, 2019, between the Audubon Board of Education hereinafter referred to as DISTRICT, and Hardenbergh Insurance Group a(n) (Individual, Partnership, Corporation) of the State of New Jersey, having its principal office at the following address: 8000 Sagemore Drive, Marlton, NJ 08053, hereinafter referred to as RMC.

WHEREAS, the RMC has offered to the DISTRICT professional insurance and risk management consulting services as allowed in the Bylaws of the Burlington County Insurance Pool Joint Insurance Fund, and;

WHEREAS, the DISTRICT desires these Extraordinary Unspecifiable Services pursuant to a resolution adopted by the DISTRICT at a meeting held on the 8th day of May, 2019;

NOW THEREFORE, the parties in consideration of the mutual promises and covenants set forth herein, agree as follows:

1. The RMC, for and in consideration of the amount stated hereinafter agrees to provide services to the DISTRICT as follows:

A) Annually update or assist in the updating of all exposure data and insurable interests relative to the DISTRICT using the forms, procedures, time lines and methodologies established by the Fund;

B) Assist the DISTRICT in understanding and selecting the various optional coverage's (if any) available through the Fund;

- C) Assist the DISTRICT and/or Fund as required in researching data needed to respond to claims;
- D) Assist the DISTRICT in understanding the coverage's afforded through the Fund including requesting written coverage clarifications as needed;
- E) Maintain current licensure as a Property/Casualty Producer as required under the New Jersey Producer Licensing Act;
- F) Attend a majority of monthly Fund meetings and all meetings of the Fund Committees on which the RMC serves;
- G) As requested by the DISTRICT, complete Certificate of Insurance request forms and forward same to appropriate parties as designated by the Fund;
- H) Review Certificates of Insurance and Hold Harmless & Indemnity documents received by the district
- I) Accompany Fund Safety Professionals on such periodic loss control inspections as may be conducted and assist the DISTRICT in understanding and implementing any recommendations resulting therefrom as may be requested by the DISTRICT;
- J) Assist the DISTRICT and Fund Safety Professional in establishing and encouraging effective operation of DISTRICT sponsored Safety Committees.
- K) Perform any other services required by the Fund's Bylaws or the DISTRICT.

2. The term of this Agreement shall be for one (1) year from the first day of July, 2019, or from the effective date of coverage, unless earlier terminated as hereinafter provided in this Agreement.
3. The DISTRICT authorizes the Fund to pay its RMC as compensation for services rendered an amount equal to nine percent (9%) of the DISTRICT's annual assessment as promulgated by the Fund. Said fee shall be paid to the RMC in equal installments on a monthly basis. The RMC shall receive no other compensation or commission for the placement or servicing of any DISTRICT coverage with the Fund.
4. For any coverage authorized by the DISTRICT to be placed outside of the Fund, the RMC shall receive as his/her full compensation the normal brokerage commissions paid by the insurance company. The premiums for said policies shall not be added to the Fund's assessment in computing the fee outlined in Item 3 above. The RMC shall not be entitled to collect a commission from an insurance company or the DISTRICT if the DISTRICT or its employees negotiate the placement of a coverage directly with an insurance company which is outside the Fund.
5. Either party may cancel this Agreement at any time by mailing to the other written notice calling for termination effective at any time not less than ninety (90) days thereafter. Fees shall be pro-rated to the date of termination.

26. Motion to approve the Shared Service Agreement between the Borough of Audubon and the Board of Education for the participation in the construction and maintenance of (2/two) bicycle racks.

Motion to Approve: Jeff Whitman Second: Pam Chiaradia

Roll Call:

- | | | | |
|-----------------------------|-------------------------|-------------------------|------------------------|
| <u> </u> Marianne Brown | <u> </u> Allison Cox | <u> </u> Joseph Ryan | <u> </u> Ed Simpson |
| <u> </u> James Blumenstein | <u> </u> Ammie Davis | <u> </u> Nancy Schiavo | <u> </u> Jeff Whitman |
| <u> </u> Pam Chiaradia | <u> </u> Ralph Gilmore | | |

VOTE FOR ITEM 1-26

Motion approved by roll call (9-0-1) Mr. Blumenstein abstained from voting on #20

XIV. EDUCATION: Chairperson: Mr. Simpson, Committee Members: Mr. Blumenstein, Mrs. Chiaradia, Ms. Schiavo, Alternate: Mr. Ryan

MOTION TO APPROVE ITEMS 1-5

Motion by Mr. Cox and seconded by Mr. Ryan

1. Motion to approve the following field trip requests for the 2018-2019 school year:

5/14/19 MAS, Ms. Gilbert, 2 chaperones, 25 students to Audubon Park, Hampshire Avenue: Purpose: Walking field trip – ROAR PAWS Reward, Departure: 11:30 am – Return 12:50 pm; Cost \$0

5/17/19 MAS, Ms. Beebe, 9 chaperones, 41 students to Smith Playground/Planetarium Rowan University: Purpose: To compare and contrast the same text using a book and movie: Departure: 9:00 am – Return 2:30 pm, School bus \$192.86 Paid by students

5/21/19 HAS Kindergarten Teachers, 95 students to Memorial Field: Purpose: Baseball Day (to learn the rules of baseball and play a game), Departure: 9:00 am – Return: 12:00 pm, Cost \$0

5/23/19 MAS 3rd Grade, Ms. Beebe, 12 chaperones, 61 students to Smith Playground/Planetarium Rowan University: Purpose: To compare and contrast the same text using a book and movie, Departure: 9:00 am – Return 2:30 pm; School bus \$385.72 Paid by students

6/5/19 HAS 2nd Grade Teachers, 111 students to Vineland Veterans Memorial Home: Purpose: To participate in collaborative conversations with diverse partners, explore cultural events, provide students with an experience to recount appropriate facts and relevant details, Departure: 9:30 am – Return: 2:00 pm, School bus \$683.20 Paid by Students

6/6/19 MAS, Ms. McManis, 2nd Grade Teachers, 111 students to Mansion Avenue School: Purpose: For the second graders to visit Mansion Ave. School in preparation of third grade, Departure: 8:45 am – Return: 11:00 am, School bus \$147.44 Paid by ABOE

6/7/19 HS, Mr. Bantle, Ms. Hall, 4 chaperones, 30 students to the Big Event & The Kove: Purpose: Community based intervention, surf shop, breakfast express, Departure: 9:15 am – Return 2:00 pm, School bus \$141.97 Paid by IDEA Grant

6/11/19 MAS 6th Grade Teachers, 21 chaperones, 101 students to Funplex, Mt. Laurel: Purpose: Fun end of the year trip before students move up to Jr. High, Departure: 9:15 am – Return 2:30 pm, School bus \$493.56 Paid by students

2. Student Statistics March 2019

Date	Haviland Avenue	Mansion Avenue	Audubon Jr./Sr. HS	Out of District	Total
5/1/2019	319	386	796	27	1,528
4/1/2019	317	386	797	27	1,527
5/1/2018	327	377	818	24	1546

3. Motion to affirm that the Audubon Board of Education is in receipt of the district Harassment. Intimidation and Bullying monthly report as presented by the superintendent, and is in agreement with all actions taken in regard to the incident(s) reported at the April 2019 meeting of the Board of Education.

BULLYING INCIDENTS REPORT			
SCHOOL	Confirmed HIB	Non-HIB	Total
HS #5958 #6039	1	1	2
HAS			
MAS			

4. Motion to approve the submission of the proposed Comprehensive Equity Plan for the 2019-2022 school years.
5. + Motion to approve a request the following staff member(s) for their child(ren) to attend school in the Audubon Public School District for the 2019-2020 school year in accordance with the Audubon Board of Education Policy #5111 – Non Residents, with the provision the staff member is currently employed by and will be employed by the Audubon Public School District in 2019-2020:

Staff Member ID	School	Grade	Student ID
445	Haviland	Kindergarten	N/A
445	Mansion	5 th Grade	02025
614	Haviland	1 st Grade	10222
1400	Jr./Sr. High	7 th Grade	01120
1400	Jr./Sr. High	9 th Grade	00787
1400	Haviland	2 nd Grade	10045
415	Jr./Sr. High	9 th Grade	10118
415	Jr./Sr. High	10 th Grade	02246
415	Mansion	5 th Grade	10119
850	Mansion	3 rd Grade	02442
850	Mansion	5 th Grade	02026
325	Jr./Sr. High	10 th Grade	02632
325	Jr./Sr. High	11 th Grade	10087
1101	Haviland	1 st Grade	10243
183	Jr./Sr. High	12 th Grade	02238
574	Jr./Sr. High	12 th Grade	10325

850	Haviland	Kindergarten	N/A
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Motion to Approve: Allison Cox Second: Mr. Ryan

Roll Call:

- Marianne Brown Allison Cox Joseph Ryan Ed Simpson
- James Blumenstein Ammie Davis Nancy Schiavo Jeff Whitman
- Pam Chiaradia Ralph Gilmore

VOTE FOR ITEM 1-5

Motion approved by unanimous roll call (10-0)

XV. HUMAN RESOURCES: Chairperson: Mrs. Davis, Committee Members: Ms. Brown, Mrs. Cox, Mr. Whitman, Alternate: Mr. Gilmore

MOTION TO APPROVE ITEMS 1-16

Motion by Mr. Whitman and seconded by Mr. Simpson

1. Resolution Abolishing Certain Positions Due to Economy Creating Certain Positions and Confirming the Employment of the Individuals Currently Holding Those Abolished Positions in the Created Positions

WHEREAS, the Superintendent of Schools has consulted with and recommended to the Audubon Board of Education that, for reasons of economy, it is necessary to redesign certain positions in the Audubon Public School District; and

WHEREAS, the Audubon Board of Education has determined that, for reasons of economy, it is necessary to reorganize certain positions; and

WHEREAS, the Board of Education is legally permitted to do so in accordance with the provisions of N.J.S.A 18A:28-9, et seq.; and

WHEREAS, as a result of the redesigning of those positions, the Board of Education is required to redefine the employment of the individuals currently holding those positions.

NOW, THEREFORE, BE IT RESOLVED by the Audubon Board of Education as follows:

- A. The following positions in the Audubon School District be and are hereby abolished effective June 30, 2019:
 - Assistant Principal - Junior-Senior High School 12 months
 - Assistant Principal - Junior-Senior High School 12 months
 - Coordinator of Testing, Data, and Special Projects 12 months
- B. The redesigning of these positions shall be effective as of June 30, 2019.
- C. The individuals currently holding the abolished positions shall be transferred to the newly created positions effective July 1, 2019.
- D. The Superintendent and Board Secretary are authorized and directed to take all necessary and appropriate actions with respect to the abolishment of the positions and to notify the affected individuals of the termination of their employment in said positions.

2. Resolution Abolishing Certain Positions Due to Economy and Terminating the Employment of the Individuals Currently Holding Those Positions

WHEREAS, the Superintendent of Schools has consulted with and recommended to the Audubon Board of Education that, for reasons of economy, it is necessary to abolish certain positions in the Audubon School District; and

WHEREAS, the Audubon Board of Education has determined that, for reasons of economy, it is necessary to abolish certain positions; and

WHEREAS, the Board of Education is legally permitted to do so in accordance with the provisions of N.J.S.A 18A:28-9, et seq.; and

WHEREAS, as a result of the elimination of those positions, the Board of Education is required to terminate the employment of the individuals currently holding those positions.

NOW, THEREFORE, BE IT RESOLVED by the Audubon Board of Education as follows:

- A. The following positions in the Audubon Public School District be and are hereby abolished:
 - Custodian – Preschool Part-time
 - General Aide – Preschool
 - General Aide – Computer (*)*
 - General Aide – High School
 - Learning Disabilities Teacher Consultant
 - Nurse/Secretary – Preschool
 - School Social Worker – Special Education Counselor (*)*
 - Teacher of Basic Skills Part-time
 - Teacher of Elementary Education
 - Teacher of English Part-time
 - Teacher of Mathematics (*)*
 - Teacher of Mathematics
 - Teacher or Preschool Part-time
 - Teacher of Social Studies
- B. The abolishment of these positions shall be effective as of June 30, 2019.
- C. The employment of the individuals currently holding the abolished positions be and hereby is terminate, effective June 30, 2019. An *asterisks (*)* - indicates transferred faculty & staff.
- D. The Superintendent and Board Secretary are authorized and directed to take all necessary and appropriate actions with respect to the abolishment of the positions and to notify the affected individuals of the termination of their employment in said positions.

- 3. Motion to authorize the Audubon Board of Education to create two (2) Assistant Principals of the Junior-Senior High School - 10 month & 10 days positions in accordance with the recommendation of the Superintendent of Schools.
- 4. Motion to authorize the Audubon Board of Education to create the position of Coordinator of Testing, Data, and Special Projects - 10 month & 10 days in accordance with the recommendation of the Superintendent of Schools.
- 5. Motion to authorize the Audubon Board of Education to create the following positions in accordance with the recommendation of the Superintendent of Schools:

- Basic Skills Instructor - Elementary Full-time
- Library Media Specialist - Elementary
- School Psychologist

6. Motion to authorize the Audubon Board of Education to transfer the following staff for the 2019/2020 school year based on the recommendation of the Superintendent of Schools:

Staff Member	Current Position	Position for 2019-2020
Kathleen Bonsted	AHS Aide	Kindergarten Aide 29.5 Hrs/Week
Karen Felli	Pre-kindergarten Aide	AHS Aide
Christine Smialowski	General Aide Computers	Kindergarten Aide 29.5
Paul Rogers	SSW - Special Education Counselor	Mansion Avenue Teacher
Nicole Szymanski	AHS - Mathematics	Elementary Library Media Science

7. Motion to authorize the renewal of contracts for and the reemployment of the following non-tenured administrators for the 2019-2020 school year in accordance with the negotiated 2018-2021 contract between the Audubon Board of Education and the Audubon Administrators Association at the recommendation of the Superintendent of Schools.

2nd Year	Date of Tenure	Title	Months	Salary
Noelle Bisinger	3/6/2022	Supervisor of Special Education Services	12	\$112,182.00
Adrienne McManis	07/02/2022	Principal – HAS	12	\$123,600.00
3rd Year	Date of Tenure	Title	Months	Salary
Shamus Burke	10/24/2021	Director of Curriculum and Instruction	12	\$115,357.00

8. Motion to authorize and issue tenure contracts to the following administrator for the 2019-2020 school year in accordance with the negotiated 2018-2021 contract between the Audubon Board of Education and the Audubon Administrators Association at the recommendation of the Superintendent of Schools.

Name	Title	Months	Salary
Kelly Reising	Director of Guidance	12	\$113,746.00

9. Motion to authorize the renewal of contracts for and the reemployment of the following tenured administrators for the 2019-2020 school year in accordance with the negotiated 2018-2021 contract between the Audubon Board of Education and the Audubon Administrators Association at the recommendation of the Superintendent of Schools.

Name	Title	Months	Salary	Longevity
Robert Buchs	High School Principal	12	\$146,426.00	\$1,250.00
Anthony Carbone	Supervisor of Athletics	12	\$128,700.00	\$1,250.00

Bonnie Smeltzer	Mansion Avenue Principal	12	\$140,167.00	\$1,250.00
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10. Motion to authorize the updated contracts for and the reemployment of the following tenured administrators for the 2019-2020 school year in accordance with the negotiated 2018-2021 contract between the Audubon Board of Education and the Audubon Administrators Association at the recommendation of the Superintendent of Schools.

Name	Title	Months	Salary	Longevity
Frank Corley	Assistant Principal Grades 10-12	10m + 10d	\$115,829.00	\$1,250.00
Eric Miller	Assistant Principal Grades 7-9	10m + 10d	\$110,261.00	

11. Motion to authorize the renewal of contracts for and the reemployment of the following non-tenured certificated personnel for the 2019-2020 school year in accordance with the negotiated 2018-2021 contract between the Audubon Board of Education and the Audubon Education Association at the recommendation of the Superintendent of Schools.

2nd Year Personnel	Date of Tenure	Degree	Step	FTE
Zachary Bentley	9/2/22	BA	1	1.0
Carl Ellinwood	9/2/22	MA	4	1.0
Cheryl Fisher	9/2/22	BA	8	1.0
Krista Little	9/2/22	BA	1	1.0
Jillian Long	9/2/22	BA	6	0.615
Maria McCutcheon	12/18/22	MA	8	1.0
Bianca Saunders	9/2/22	BA	2	1.0
Kyle Shireman	6/2/22	MA + 30	8	1.0
John Walsh	9/2/22	MA	12	1.0
Erica Wenzel	9/2/22	MA	5	1.0
3rd Year Personnel	Date of Tenure	Degree	Step	
Bridget Bialecki	9/6/21	BA + 30	3	0.87
Pennie Bigelow	9/2/21	MA + 30	16-17	1.0
Jordan Daminger	9/2/21	BA	2	1.0
Brenda Gifford	9/2/21	BA	3	1.0
Theresa Klaus	7/27/21	MA	4	1.0
Colleen McFetridge	9/2/21	MA	5	1.0

Carly Meyer	9/2/21	MA	5	1.0
4th Year Personnel	Date of Tenure	Degree	Step	FTE
Daniel Carter	9/2/20	BA + 30	3	1.0
Daniel Cosenza	9/2/20	BA	3	1.0
Charlene Fitzmaurice	9/2/20	BA	5	0,87
Patrick Moran	9/2/20	BA	2	1.0
Pamela Niglio	2/7/21	BA	5	0.548

12. Motion to authorize and issue tenure contracts to the following certificated personnel for the 2019-2020 school year in accordance with the negotiated 2018-2021 contract between the Audubon Board of Education and the Audubon Education Association at the recommendation of the Superintendent of Schools.

Name	Degree	Step	FTE
Catherine Gidjunis	BA	3	1.0
Shannon Horan	MA	7	1.0
Erika Miliarexis	MA	8	1.0
Kathryn Mueller	BA	5	1.0
Jessica Pitt	BA	3	1.0
Chelsea Shupp	BA + 30	3	1.0
Emily Warren	MA	3	1.0

13. Motion to authorize the renewal of contracts for and the reemployment of the following tenured junior-senior high school certificated personnel for the 2019-2020 school year in accordance with the 2018-2021 negotiated contract between the Audubon Board of Education and the Audubon Education Association at the recommendation of the Superintendent of Schools.

NAME	DEGREE	STEP	LONGEVITY	FTE
Denise Allman	BA	12		1.0
Dennis Bantle	BA	16-17		1.0
Patricia Bevelheimer	MA	16-17		0.474
Marie Bonvetti	MA	7		1.0
Amy Bulskis	BA	14		1.0

Stacy Caltagirone	BA	3		1.0
Jackie Castaldi	BA	16-17	\$4,000	1.0
Melissa Cecchini	BA	9		1.0
Andrea Collazzo	MA	16-17	\$4,000	1.0
Luke Collazzo	BA	16-17		1.0
Adam Cramer	BS	5		1.0
Teresa D'Aprile	MA+30	16-17	\$4,000	1.0
Lee DeLoach	BA	16-17		1.0
Angela DiFilippo	MA	6		1.0
Larae Drinkhouse	MA	4		1.0
Bruce Dyer	BS + 30	16-17	\$4,000, \$5,000	1.0
Dawn Ewing	MA	16-17		1.0
Wilma Fitzpatrick	BA+30	13		1.0
Laurie Georgel	BA	10		1.0
Roberta Hanson-Swinney	MA	5		1.0
Anne Marie Harris	BA	16-17	\$4,000	1.0
Christopher Harris	BA	16-17		1.0
Matthew Harter	BA	6		1.0
Steven Ireland	BA	8		1.0
Ryan Knaul	BA	5		1.0
Mary Knoll	MA	7		1.0
Alvina LaCasse	MA	13		1.0
Scott LaPayover	BA	16-17	\$4,000	1.0
Mr. Ronald Latham	BA	7		1.0
Kathleen Lin	BA	16-17		1.0
Jessica Lindsay-Barcklow	BS	4		1.0

Minutes of the meeting of the Audubon Board of Education May 8, 2019

Dirk Manskopf	MA	10		1.0
Sebastian Marino	MA	16-17		1.0
Ashley McGuire	BA	14		1.0
Andria Morrison	BA	3		1.0
Janelle Mueller	BA	7		1.0
Patty Myers-Griffith	BA	16-17	\$4,000	1.0
David Niglio	MA+30	14		1.0
Maria Pousatis	MA	16-17		1.0
Daniel Reed	BA	4		1.0
Thea Ricci	BA	16-17		1.0
Elaine Root	BA	6		1.0
Daniel Rowan	MA	16-17		1.0
Nancy Scully	MA+30	13		1.0
William Scully	BA	16-17		1.0
Sharon Selby	BA	16-17		1.0
Donald Seybold	MA	16-17	\$4,000	1.0
Donna Stack	BA	11		1.0
Dustin Stiles	BA	5		1.0
Michael Stubbs	BA	16-17		1.0
Christopher Sylvester	BA	7		1.0
Lori Tanenbaum	BA	4		1.0
Virginia Tappin	BA	16-17		1.0
Michael Tiedeken	BA+30	16-17		1.0
Michael Tomasetti	MA	16-17		1.0
Wendy VanFossen	MA	16-17	\$4,000 (As of 12/1/19)	1.0

Deborah Waite	BA	11		1.0
Marge Walsh	MA	16-17		0.40
Matthew Webb	BA	16-17		1.0
Eileen Willis	BA	13		1.0
Katherine Wilson	BA	16-17		1.0
Nancy Wolgamot	MA	16-17		1.0

14. + Motion to authorize the renewal of contracts for and the reemployment of the following tenured elementary school certificated personnel for the 2019-2020 school year in accordance with the 2018-2021 negotiated contract between the Audubon Board of Education and the Audubon Education Association at the recommendation of the Superintendent of Schools.

NAME	DEGREE	STEP	LONGEVITY	FTE
Ilana Ablon	MA	16-17		1.0
Kelly Angelone	BA	6		1.0
Ann Alston	BS	13		1.0
Christine Batra	MA	11		0.62
Jennifer Battista	BA	11		1.0
Francine Bechtel	MA	6		1.0
Jennifer Beebe	BA	12		1.0
Karen Bowers	BA	8		1.0
Kim Brach	BA	10		1.0
Christine Brady	BA	14		1.0
Bernadette Brogna	BA	16-17	\$4,000	1.0
Amanda Brown	BA	7		1.0
Natalie Busarello	BA	3		1.0
Jane Byrne	MA	12		1.0
Shelly Chester	BA	10		1.0
Christie Cochran	BA	5		0.87

Alycia Colucci	BA	11		1.0
Debra Costello	BA + 30	7		1.0
Kim Coyle-Felix	BA	16-17		1.0
Jenna Donahue	MA	3		1.0
Eunice Englehart	MA	5		1.0
Beth Evans (Crosby)	BA	16-17		1.0
Melissa Falkowski	BA	12		1.0
Carrie Figueroa	MA	5		1.0
Christine Fox	MA + 30	4		1.0
Kathy Giambri	BA	16-17	\$4,000	1.0
Katie Hueber	BA	14		1.0
Roberta Ignaczewski	BA	10		1.0
Sue Jenkinson	BA	16-17	\$4,000	1.0
Christine Karageogis	BA	16-17		0.87
Rose Lang	MA	12		1.0
Jillian Matysik	MA + 30	10		1.0
JoAnne McCarty	BA	8		1.0
Jennifer McClellan	BA	14		1.0
Lisa McGilloway	MA	16-17	\$4,000	1.0
Elizabeth McCurdy	MA	7		1.0
Sharon McLaren	MA	12		0.50
Cherie McNellis	BA	8		1.0
Maddy Meehan	BA	9		1.0
Kelly Miller	BA	11		1.0
Susan Moore	MA	16-17		1.0
Denise Murphy	MA	12		0.82

Cara Novick	MA	13		1.0
Catherine Olivieri	BA	9		0.50
Judy Ottiano	BA	16-17	\$4,000	1.0
Amy Phillips	BA + 30	5		1.0
Nicole Racite	BA	3		1.0
Bradley Rehn	BA	5		1.0
Christy Rehn	BA	11		1.0
Paul Rogers	MA	14		1.0
Kristen Rosenberg	MA	5		1.0
Leslie Rybacki	MA	8		1.0
Theresa Salamone	MA	12		0.63
Ralph Schiavo	BA	16-17		1.0
Sue Selby	BA	16-17	\$4,000	1.0
Jaclyn Sloan	MA	16-17		0.20
Pat Snyder	BA	16-17		1.0
Nicole Szymanski	MA	11		1.0
Blake Zetusky	BA	9		1.0

15. Motion to authorize the renewal of contracts for and the reemployment of the following maintenance/grounds staff for the 2019-2020 school year in accordance with the 2018-2021 negotiated contract between the Audubon Board of Education and the Audubon Education Association at the recommendation of the Superintendent of Schools.

Name	Months	Position	Step	License(s)	Longevity
Louis Ambrose	12	Maintenance Mechanic	13	\$550.00 Boiler \$550.00 - Refrigeration \$3200—Asst. Lead Cust	\$600.00 – Long. 5 Yr. \$800.00 – Long. 10 Yr. \$1000.00 – Long. 15 Yr.
Joe Constantino	12	Maintenance Mechanic	4		
Jeffrey Vilardo	12	Maintenance Mechanic	11	\$550.00 Boiler \$2700.00—Head Grounds Keeper	\$600.00 – Long. 5 Yr. \$800.00 – Long. 10 Yr. \$1000.00 – Long. 15 Yr. \$1200.00 – Long. 20 Yr.

16. Motion to authorize the renewal of contracts for and the reemployment of the following custodial staff for the 2019-2020 school year in accordance with the 2018-2021 negotiated contract between the Audubon Board of Education and the Audubon Education Association at the recommendation of the Superintendent of Schools.

Name	Months/Hours	Step	License(s)	Longevity
Teresa Bargas	12	4		
Philip Batista	12	3		
Hector Castro	12	8	\$550.00 – Boiler	\$600.00 – Long. 5 Yr.
Doretta Geserick	12	2		
Theodore Jenkinson	12	16	\$550.00 Boiler \$4000.00-- Lead Cust.	\$600.00 – Long. 5 Yr. \$800.00 – Long. 10 Yr. \$1000.00 – Long. 15 Yr. \$1200.00 – Long. 20 Yr.-
Genevieve Kube	12	11	\$550.00 Boiler	\$600.00 – Long. 5 Yr. \$800.00 – Long. 10 Yr.
Sonia Laracuente	12	10	\$550.00 Boiler	\$600.00 – Long. 5 Yr. \$800.00 – Long. 10 Yr.
Ronald Lippincott	12	15	\$550.00 – Boiler	\$600.00 – Long. 5 Yr. \$800.00 – Long. 10 Yr. \$1000.00 – Long. 15 Yr.
James O'Donnell	12	15	\$550.00 – Boiler	\$600.00 – Long. 5 Yr. \$800.00 – Long. 10 yr. \$4000.00 - Lead Cust.
Denise Pooley	12	4		
Thomas VanFossen	12	16	\$550.00 – Boiler	\$600.00 – Long. 5 Yr. \$800.00 – Long. 10 Yr. \$1000.00 – Long. 15 Yr. \$1200.00 – Long. 20 Yr.
Lester Jones	4 D – 20 H	4		
Diane Owen	4 D – 25 H	4		
Chuck Robinson	3 D – 16 H	3		

Motion to Approve: Jeff Whitman

Second: Ed Simpson

Roll Call:

- Marianne Brown Allison Cox Joseph Ryan Ed Simpson
 James Blumenstein Ammie Davis Nancy Schiavo Jeff Whitman
 Pam Chiaradia Ralph Gilmore

VOTE FOR ITEMS 1-16

Motion approved by roll call (6-4)

Ms. Chiaradia voted No on Items #1,3,4, Mr. Ryan voted No on Item #10, Ms. Schiavo voted No on Items #1,3,4
Mr. Whitman voted No on Items #1,3,4

MOTION TO APPROVE ITEMS 17-24

Motion by Mr. Simpson and seconded by Ms. Cox

17. Motion to authorize the renewal of contracts for and the reemployment of the following non-tenured secretarial staff for the 2019-2020 school year in accordance with the negotiated 2018-2021 contract between the Audubon Board of Education and the Audubon Education Association at the recommendation of the Superintendent of Schools.

3rd Year Personnel	Date of Tenure	Month	Step	FTE
Johanna Urban	9/2/21	10	6	0.50
4th Year Personnel	Date of Tenure	Month	Step	FTE
Michela Carr	9/2/20	10	5	0.74
Melanie Borodziuk	9/2/20	10	5	0.74

18. Motion to authorize the renewal of contracts for and the reemployment of the following tenured secretarial staff for the 2019-2020 school year in accordance with the 2018-2021 negotiated contract between the Audubon Board of Education and the Audubon Education Association at the recommendation of the Superintendent of Schools.

Name	Month	Step	Longevity
Susan Clune	12	16	\$500.00 - 10 Yr. \$600.00 - 15 Yr.
Patricia Coyle	12	16	\$500.00 - 10 Yr. \$600.00 - 15 Yr. \$1,000.00 - 20 Yr.
Luanne Cross	12	5	\$500.00 - 10 Yr. \$600.00 - 15 Yr.
Cheryl Kane	12	14	\$500.00 - 10 Yr.
Lillian Mierkowski	10	16	\$500.00 - 10 Yr. \$600.00 - 15 Yr. \$1000.00 - 20 Yr.

Meg Murray	10	7	\$500.00 – 10 Yr. \$600.00 – 15 Yr.
Joan Nolan	12	16	\$500.00 – 10 Yr. \$600.00 – 15 Yr. \$1000.00 – 20 Yr.
Dawn Bentley	12	12	
Jill Greway	10	8	

19. Motion to authorize the renewal of contracts for and the reemployment of the following part-time (not to exceed 29.5 hours per week) non-tenured aides (general, instructional, special education) for the 2019-2020 school year in accordance with the negotiated 2018-2021 contract between the Audubon Board of Education and the Audubon Education Association at the recommendation of the Superintendent of Schools.

2nd Year Personnel	Date of Tenure	Title	Step	Hours Per Week
Susan Amorosi	9/7/22	Instructional Aide	14	29.5
Phyllis Barnes	3/26/23	Special Education Aide	2	29.5
Kacie Curran	9/5/22	Special Education Aide	5	29.5
Francesca Eagan	9/7/22	Instructional Aide	7	29.5
Kristina Filachek	12/7/22	Special Education Aide	2	29.5
Patrice Kilvington	11/15/22	Special Education Aide	6	29.5
April Krause	3/27/23	Special Education Aide	2	29.5
Daniel McClernan	10/2/22	Special Education Aide	5	29.5
3rd Year Personnel	Date of Tenure	Title	Step	Hours Per Week
Karen Felli	9/29/21	Special Education Aide	4	29.5
Danielle Reich	9/12/21	Instructional Aide	9	29.5

Marissa May	1/3/21	Special Education Aide	8	29.5
4th Year Personnel	Date of Tenure	Title	Step	Hours Per Week
Patricia Marsh	9/2/20	Instructional Aide	6	29.5

20. Motion to authorize and issue a tenure contract to the following part-time (not to exceed 29.5 hours per week) aide (general, instructional, special education) for the 2019-2020 school year in accordance with the negotiated 2018-2021 contract between the Audubon Board of Education and the Audubon Education Association at the recommendation of the Superintendent of Schools.

Name	Title	Step	Hours Per Week
Holland, Jessica	Instructional Aide	5	29.5

21. Motion to authorize the renewal of contracts for and the reemployment of the following tenured aides (general, instructional, special education) for the 2019-2020 school year in accordance with the 2018-2021 negotiated contract between the Audubon Board of Education and the Audubon Education Association at the recommendation of the Superintendent of Schools.

Name	Title	Step	Longevity	FTE
Caravelli, Maria	Special Education Aide	16	\$900	1.0
McNulty, Barbara	Special Education Aide	16	\$900	1.0

22. Motion to authorize the renewal of contracts for and the reemployment of the following part-time (not to exceed 29.5 hours per week) tenured aides (general, instructional, special education) for the 2019-2020 school year in accordance with the 2018-2021 negotiated contract between the Audubon Board of Education and the Audubon Education Association at the recommendation of the Superintendent of Schools.

Name	Title	Step	Longevity	Hours Per Week
Bonsted, Kathy	Instructional Aide	10		29.5
Geissler, Diane	Special Education Aide	10		29.5

Gilbrook, Janine	Special Education Aide	5		29.5
Kappel, Lisa	Instructional Aide	10		29.5
Marshall, Kathy	General Education Aide	10		20.0
Masciantonio, Sandra	General Education Aide	10		29.5
Quinn, Robin	Special Education Aide	10		29.5
Smialowski, Christine	General Education Aide	10		29.5
Souder, Carol	General Education Aide	10		29.5
Steel, Joy	Special Education Aide	10		29.5
Terlingo, Lisa	General Education Aide	5		29.5

23. Motion to approve William Beecher as a 180 day Permanent Substitute/Breezeway Monitor at a salary of \$17,510.00 effective September 1, 2019 through June 30, 2020.

24. Motion to approve Laurie Crea as a 12 month Secretary to the Superintendent at a salary of \$50,000.00 effective July 1, 2019 through June 30, 2020.

Motion to Approve: Ed Simpson Second: Allison Cox

Roll Call:

- X Marianne Brown X Allison Cox X Joseph Ryan X Ed Simpson
X James Blumenstein X Ammie Davis X Nancy Schiavo X Jeff Whitman
X Pam Chiaradia X Ralph Gilmore

VOTE FOR ITEMS 17-24

Motion approved by unanimous roll call (10-0)

MOTION TO APPROVE ITEMS 25-49

Motion by Mr. Simpson and seconded by Ms. Chiaradia

25. Motion to approve Christina Flynn as a 12 month Payroll/Benefits Clerk at a salary of \$63,185.00 plus longevity \$1,100.00 effective September 1, 2019 through June 30, 2020.

26. Motion to approve Joseph Furlong as a 180 day In-School Suspension Monitor at a salary of \$37,542.00 effective September 1, 2019 through June 30, 2020.

27. Motion to approve Debra Horan as a 12 month Accounts Payable Clerk at a salary of \$63,185.00 plus longevity \$2,100.00 effective July 1, 2019 through June 30, 2020.
28. Motion to approve Michael Jenkinson as a 12 month Maintenance Department Evening Supervisor at a salary of \$69,635.00 plus longevity \$3,600.00 and certificates \$550.00 effective July 1, 2019 through June 30, 2020.
29. Motion to approve Michele Marchiano as 12 month Secretary to the Business Administrator at a salary of \$52,000.00 plus longevity \$1,100.00 effective July 1, 2019 through June 30, 2020.
30. Motion to approve Patricia Martel as the 10 month 10 day Coordinator of Testing, Data, and Special Projects at a salary of \$92,698.00 effective September 1, 2019 through June 30, 2020.
31. Motion to approve submission of the 2019-2020 employment contract for Deborah Roncace, Business Administrator/Board Secretary, to the Executive County Superintendent for approval.
32. Motion to approve Harry Rutter as the 12 month Director of Facilities at a salary of \$139,243.00 plus longevity \$1,250.00 effective July 1, 2019 through June 30, 2020.
33. Motion to approve Gregory Smith as a Computer Systems Specialist at a salary of \$55,672.00 effective July 1, 2019 through June 30, 2020.
34. Motion to appoint Bonnie Smeltzer, Mansion Avenue Elementary School Principal, as the Affirmative Action Officer for a term commencing July 1, 2019 through June 30, 2020.
35. Motion to appoint Harry Rutter, Director of Facilities, as the American with Disability Act Compliance Officer for a term commencing July 1, 2019 through June 30, 2020.
36. Motion to appoint Frank Corley, Senior-Junior High Assistant Principal as the district Anti-bullying Coordinator for a term commencing July 1, 2019 through June 30, 2020
37. Motion to appoint the following individuals as building-based Anti-bullying Specialists for a term commencing April 18, 2019 through June 30, 2020:
 - i. Haviland Avenue Elementary School - Marcia McCutcheon
 - ii. Mansion Avenue Elementary School - Christine Batra
 - iii. Audubon Junior-Senior High School - Michael Tomasetti
 - iv. Audubon Junior-Senior High School (9-12) - Wendy VanFossen
38. Motion to appoint Eric Miller, Senior-Junior High Assistant Principal as the (District) School Safety Specialist for a term commencing July 1, 2019 through June 30, 2020.
39. Motion to appoint Kelly Reising, Director of Guidance as the Section 504 Compliance Officer for a term commencing July 1, 2019 through June 30, 2020.
40. Motion to appoint the following individuals as Section 504 Compliance Representatives for a term commencing July 1, 2019 through June 30, 2020:
 - i. Haviland Avenue Elementary School – Adrienne McManis, Principal
 - ii. Mansion Avenue Elementary School – Bonnie Smeltzer, Principal
 - iii. Audubon Junior-Senior High School – Robert Buchs, Principal
41. Motion to approve Deborah J. Roncace, Business Administrator/Board Secretary for the following appointments for the 2019/2020 school year:
 - a. Board Secretary
 - b. Designated Employer Representative
 - c. Public Agency Compliance Officer as required

- d. Qualified Purchasing Agent to award contracts up to bid threshold
- e. Custodian of School Records

- 42. Motion to appoint Shamus Burke, Director of Curriculum & Instruction as the Health Insurance Portability & Accountability Act (HIPPA) Officer for a term commencing July 1, 2019 through June 30, 2020.
- 43. Motion to appoint the following individuals as members of the School Counseling Team for a term commencing July 1, 2019 through June 30, 2020:
 - i. Kelly Reising, Director of Guidance (Lead)
 - ii. Christine Batra, School Counselor - MAS
 - iii. Maria Bonvetti, School Counselor - AHS (7-8)
 - iv. Marcia McCutcheon, School Counselor, HAS
 - v. Cara Novick, School Counselor, MAS
 - vi. Michael Tomasetti, School Counselor - AHS (9-12)
 - vii. Wendy VanFossen, School Counselor - AHS (9-12)
 - viii. Emily Warren, School Counselor - AHS (9-12)
- 44. Motion to appoint Harry Rutter, Director of Facilities, as the Chemical Hygiene Officer for a term commencing July 1, 2019 through June 30, 2020.
- 45. Motion to accept the letter of resignation from Erin Whitescarver, Learning Disability Teacher Consultant, effective June 30, 2019.
- 46. Motion to approve the following as district substitutes/home instruction tutors for the 2018-2019 school year, on an emergent basis, pending completion of all district and state requirements.

Beth Beals Substitute Teacher

- 47. + Motion to approve the following Thomas Jefferson University student to extend her days to include May 10, 2019 and May 17, 2019 at the Audubon Preschool.

Student Teacher	Grade/Subject	Dates	Cooperating Teacher
Jennifer Faccenda	Occupational Therapist	36 hour clinical experience Spring 2019 semester	Margaret Walsh

- 48. + Motion to approve Ms. Fisher to do a Raptor presentation at Haviland Avenue School retroactive to May 2, 2019.
- 49. Motion to accept the letter of resignation from Mark McKee, long-term substitute teacher for Jessica Lindsay-Barcklow effective June 30, 2019.

Motion to Approve: Ed Simpson Second: Pam Chiaradia

Roll Call:

- X Marianne Brown X Allison Cox X Joseph Ryan X Ed Simpson
- X James Blumenstein X Ammie Davis X Nancy Schiavo X Jeff Whitman
- X Pam Chiaradia X Ralph Gilmore

VOTE FOR ITEMS 25-49

Motion approved by unanimous roll call (10-0)

XVI. REPORTS:

XVII. Superintendent's Report – Dr. Davis commented on the following items:

- MAP Testing in Elementary Schools
- Letter sent to parents regarding Mercury Level in Gym Floor
- AEF fundraiser on Saturday May 11, 2019
- Donation from PBA of \$1,000.00 for Food Pantry

XVIII. (2018) Program Representatives:

- A. CCESC Rep. Rotation: **Ms. Brown** - No Report
- B. CCSBA Rep. Rotation: **Mr. Blumenstein** – No Report
- C. AEF Representative: **Ms. Chiaradia** – No Report

XIX. Board Member Comments

XX. **PUBLIC PARTICIPATION:** (Open Discussion) – Ms. Christine Chrzanowski, resident, addressed the Board on her concerns that MAP testing is not needed at Haviland Ave. School.

The board welcomes participation of interested organizations and individuals and will schedule time as appropriate for the public to speak. The board reserves the right to limit public discussion. Public discussion of a topic will be limited to fifteen minutes, and individual speakers will be limited to five minutes. Reference Board Bylaws #0167 of the Audubon Public Schools Board of Education Policy Manual.

XXII. **ADJOURNMENT**

1. The next Board of Education meeting is scheduled for Wednesday June 12, 2019 in the Audubon Junior-Senior High School Library Media Center at 7:00 PM.
2. Motion by Mr. Blumenstein and seconded by Ms. Cox to adjourn meeting at approximately 8:30 pm. Motion approved by unanimous voice vote (10-0)

The Audubon Board of Education reserves the right to add and/or delete motions or make changes to motions in this agenda up to the time of the meeting and during the actual meeting.

Deborah Roncace
Business Administrator/Board Secretary

BOARD OF EDUCATION MEETING

AUDUBON HIGH SCHOOL MEDIA CENTER

WEDNESDAY, JUNE 12, 2019

7:00 P.M.

MINUTES

- I. **Call to Order:** The New Jersey Open Public Meeting Act of 1975 was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any witnesses business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act, the Audubon Board of Education has caused notice of the meeting to be published by having the dates, time, and place thereof posted on the Audubon Public School District website, posted copies on Edgewood Avenue at the main entrance (between Chestnut and Pine Street) and the Pine Street entrance of the Junior-Senior High School, transmitted to the Retrospect newspaper, and filed with the Borough Clerk.

II. **Roll Call**

SY 2017-2019

Ammie Davis

Joseph Ryan

Ed Simpson

SY 2018-2020

Marianne Brown

Pam Chiaradia

Jeff Whitman

SY 2019-2021

James Blumenstein

Allison Cox

Ralph Gilmore

SY 2019 Mt. Ephraim Representative

Nancy Schiavo

Motion by Ms. Davis seconded by Mr. Blumenstein to approve the resolution for board to enter into closed Authorizing Executive session at 7:10pm for the following purposes.

Motion approved by unanimous roll call (10-0)

III. **Authorizing Executive Session:**

WHEREAS, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-12 et seq.) requires all meetings of the **Audubon Board of Education** to be held in public, N.J.S.A. 10:4-12(b) sets forth nine types of matters that may lawfully be discussed in Executive Session," i.e. without the public being permitted to attend; and

WHEREAS, the **Audubon Board of Education** has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the nine exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and next to each exception is a box within which the number of issues to be privately discussed that fall within that exception shall be written, and after each exception is a space where additional information that will disclose as much information about the decision as possible without undermining the purpose of the exception shall be written.

NOW, THEREFORE, BE IT RESOLVED that the **Audubon Board of Education** will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12(b):

Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public;

Any matter in which the release of information would impair a right to receive funds from the federal government;

Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publically;

Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body

Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

Any investigations of violations or possible violations of the law;

Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer;

Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public; Specifically the evaluation of the Superintendent

Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

WHEREAS, the length of the Executive Session is undetermined; however, the **Audubon Board of Education** will make every attempt to estimate the time of the session prior to convening the session after which the public meeting shall reconvene and the **Audubon Board of Education** will proceed with business.

NOW, THEREFORE, BE IT RESOLVED, that the **Audubon Board of Education** will go into Executive Session for only the above stated reasons;

BE IT FURTHER RESOLVED that the **Audubon Board of Education** hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the **Audubon Board of Education** attorney advises that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the school district or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the **Board of Education**, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall

take place and hereby directs the board secretary to take the appropriate action to effectuate the terms of this resolution.

Motion by Ms. Davis seconded by Mr. Blumenstein to adjourn closed Authorizing Executive session at 7:45 pm. Motion approved by unanimous roll call 10-0

IV. **Call meeting to order**

V. **Flag Salute**

VI. **THE AUDUBON SPOTLIGHT PROGRAM RECOGNIZES THE FOLLOWING STUDENTS AS STUDENTS OF THE MONTH FOR MAY 2019.**

Pre-Kindergarten (Nancy Schiavo)
Maci Schiavo

Kindergarten (Nancy Schiavo)
Mazzeo Wood

Grade One (Ralph Gilmore)
Alida Batson

Grade Two (Ralph Gilmore)
Tyler McCloskey

Grade Three (Ammie Davis)
Juniper Wood

Grade Four (Ammie Davis)
Giavanna Heller

Grade Five (Jeff Whitman)
Dylan Hoff

Grade Six (Jeff Whitman)
Jason Stocklin

Grade Seven (Allison Cox)
Nadia Cruz

Grade Eight (Pam Chiaradia)
Emily Burgo

Freshman Class (Joseph Ryan)
Allie Lougheed

Sophomore Class (Ed Simpson)
Trevor Dillon

Sophomore Class (Marianne Brown)
Joseph Monteferrante

Senior Class (James Blumenstein)
Jaelyn McKay

VII. **REPORT:** Student Council Representative: Zachary Olszewski

VIII. **PRESENTATION(s):** Retirees: Paul Gallo – 22 Years
Joan Jackson – 26 Years - Absent
Mary Anne Kavanaugh – 21 Years - Absent
Claudia Kirby – 26 Years
Christine Wilson – 12 Years
Geoffrey Metzger – 19 Years

Police Benevolent Association Donation, Patrolman Justin Tracy

NBC Studio Donation, J.R. Smith

Instructional Council

IX. **RECESS:**

X. **APPROVAL OF BOARD MINUTES:**

- Motion by Mr. Simpson Seconded by Mr. Whitman to approve the following minutes:
May 8, 2019 Public Session
May 8, 2019 Executive Session

Motion to Approve: Ed Simpson Second: Jeff Whitman

Roll Call:

- X Marianne Brown X Allison Cox X Joseph Ryan X Ed Simpson
 X James Blumenstein X Ammie Davis X Nancy Schiavo X Jeff Whitman
 X Pam Chiaradia X Ralph Gilmore

Motion approved by unanimous roll call 10-0

XI. **PARTICIPATION:** (Agenda Items Only) - None

The board welcomes participation of interested organizations and individuals and will schedule time as appropriate for the public to speak. The board reserves the right to limit public discussion. Public discussion of a topic will be limited to fifteen minutes, and individual speakers will be limited to five minutes. Reference bylaws #0167 of the Audubon Public Schools Board of Education Policy Manual.

All motions are voted on by all members unless otherwise marked with a +.

XII. **GOVERNANCE:** Chairperson: Ms. Brown – Committee Members: Mr. Blumenstein, Mr. Ryan, Mr. Simpson, Alternate: Ms. Schiavo

MOTION TO APPROVE ITEM 1

Motion by Mr. Simpson and seconded by Mr. Gilmore

1. Motion to approve the first reading of the following policies and regulations as recommended by the full Governance Committee of the Board.

Regulation	Title	New/Revised
5460.1	High School Transcripts (M)	Revised
7100	Long Range Facilities Planning	Revised
7101	Educational Adequacy of Capital Projects	Revised
7102	Site Selection and Acquisition	New
Policy	Title	New/Revised
3231	Outside Employment as Athletic Coach	Revised
3437	Military Leave	Revised
5460	High School Graduation (M)	Revised
7100	Long Range Facilities Planning	Revised
7101	Educational Adequacy of Capital Projects	Revised
7102	Site Selection and Acquisition	Revised

Motion to Approve Item(s) 1: Ed Simpson Second: Ralph Gilmore

Roll Call:

- X Marianne Brown X Allison Cox X Joseph Ryan X Ed Simpson
- X James Blumenstein X Ammie Davis X Nancy Schiavo X Jeff Whitman
- X Pam Chiaradia X Ralph Gilmore

VOTE FOR ITEM 1

Motion approved by unanimous roll call (10-0)

XIII. OPERATIONS: Chairperson: Mrs. Cox – Committee Members: Mrs. Davis, Mr. Gilmore, Mr. Whitman, Alternate: Mrs. Chiaradia

MOTION TO APPROVE ITEMS 1-15

Motion by Mr. Simpson and seconded by Mr. Blumenstein

- 1. Board Secretary’s Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of April 2019. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

April Board Secretary’s Report

- 2. Cash Reconciliation Report in accordance with 18A:17-36 and 18A:17-9 for the month of April 2019. The Cash Reconciliation Report and Secretary’s reports are in agreement for the month of April 2019.
April Cash Reconciliation Report

- 3. Board Secretary in accordance with N.J.A.C. 6A:23A – 16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

- 4. Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4 We certify that after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

- 5. Motion to approve line item transfers for the month of April 2019.

Line Item Transfers

- 6. Motion to approve the bills payable list for May 2019 in the amount of \$518,788.32 when certified.

May Bill List

- 7. Motion to approve the bills payable list for June 2019 in the amount of \$587,234.27 when certified.

June Bill List

- 8. Motion to approve allocations and submission (with their Statement of Assurances) of the IDEA-B Grant for the 2019/2020 school year in the following amounts:

Basic	\$358,835.00
Preschool	\$12,514.00

- 9. Motion to approve allocations and submission (with their Statement of Assurances) of the ESEA Consolidated Grant for the 2019/2020 school year in the following amounts:

ESSA Grant	Total
Title IA	\$162,851.00
Title II Part A	\$29,154.00
Title III	\$1,831.00
Title IV	\$10,148.00
Total	\$203,984.00

10. Motion to approve participation on the Title III Consortium with Lindenwold Public Schools serving as the Lead Education Association for the 2019-2020 school year.

11. Motion to approve the following use of facilities requests:

AHS:

Football Fld. – Every Wed from 7/3-7/31/19 from 5:00pm-7:30pm, Wave 7 on 7 shootout camp. Contact Person: Domenic Koehl

Var. Baseball Fld. Or Aux. Gym (only in case of rain) – June 24, 25, 26 from 8:00am-2:30pm, Aud. Baseball Boosters Camp. Contact person Rich Horan

Tennis Courts. – Haddon Hts. July 1,3,8,10,12,15,17,19,22,24,29,31, Aug. 1,2,6,7 from 8:30am-10:00am, August 12-16, 19-23, 26-30 from 8:00am-10:00am. Contact Person: Joe Cramp

Tennis Courts for the week of June 25-July 8, 2019 from 5:00pm – 8:30pm, Wk. of July 15 & July 22, 2019 from 9:00am-11:00am, Wk. July 29-Aug. 8, 2019 5:00pm – 8:30pm Green Wave Tennis Assoc. – Contact person Laurie Bouch

MAS:

Library – Nov. 5, 2019, Jan 7, 2020, Mar. 3, & May 5 from 6:45-8:30 PTA Meetings Contact person Melissa McCloskey

12. Motion to approve the food service management company cost reimbursable contract addendum with Nutri-Serve at a cost of \$30,600.00 for the 2019/2020 school year.

13. Motion to approve the following cafeteria prices for the 2019-2020 school year (Student and Teacher Lunches were raised by \$0.10 from the 2018-2019 price).

Student	Price
Lunch – High School	\$3.20
Lunch – Elementary	\$2.75
Lunch – Reduced	\$0.40

Student	Price
Breakfast – High School	\$1.60
Breakfast – Elementary	\$1.20
Breakfast – Reduced	\$0.30

Adult	Price
Lunch	\$4.10

14. Motion to approve the following items donated by NBC 10 Studios.

ITEM	QUANTITY
Xlr microphone cables (4-pin & 5-pin)	11
Brightline Stage Lighting Unit (Model: 017110)	4
Brightline State Lighting Unit (Model:1:4D)	1

Brightline State Lighting Unit (Model 1.4M)	1
Source Four Stage Light – Ellipsodial Series 750 Model 10/08 ETC	4
Source Four Stage Light – Ellipsodial Series 750 Medel 05/00 ETC	2
Source Four State Light – PAR 750 Model 10/08 ETC	2
DeSisti Stage Light – 310 Model MO311PO	1
Stage light cables	21
Stage light cable/connectors/adapters	3
Stage Light Drop Down Extender	4
Stage Light Gel Filters (rolls)	2

15. Motion to approve the Student Support Service Agreement between the Family First Counseling, LLC (Elizabeth L. Scotto Di Perta) and the Audubon Board of Education in the Borough of Audubon from September 1, 2019 through June 30, 2020 at an annual fee of \$33,500, payable in ten (10) monthly installments of \$3,355 commencing on September 1, 2019 due on the first day of each month.

Motion to Approve Item(s) 1 through 15: Ed Simpson Second: James Blumenstein

Roll Call:

- X Marianne Brown X Allison Cox X Joseph Ryan X Ed Simpson
X James Blumenstein X Ammie Davis X Nancy Schiavo X Jeff Whitman
X Pam Chiaradia X Ralph Gilmore

VOTE FOR ITEMS 1-15

Motion approved by unanimous roll call (10-0)

MOTION TO APPROVE ITEMS 16-30

Motion by Mr. Simpson and seconded by Mr. Gilmore

16. Motion to approve the agreement between the Collingswood Board of Education and the Audubon Board of Education whereas the Collingswood School District will provide maintenance services to the Audubon Public School District effective July 1, 2019 through June 30, 2020.
17. Motion to approve the Collingswood School District to provide transportation for the Audubon Swim Team during the 2019-2020 season on an as needed basis.
18. Motion to acknowledge Safety Drills conducted in the District Schools:

Audubon Park Preschool

- May 8, 2019 Lockdown Drill
 May 15, 2019 Fire Drill

Haviland Avenue School

- May 7, 2019 Lockout Drill
 May 30, 2019 Fire Drill

Mansion Avenue School

- May 20, 2019 Fire Drill
 May 30, 2019 Lockout Drill

Audubon High School

- May 28, 2019 Fire Drill
- May 29, 2019 Lockdown Drill

- 19. Motion to accept the donation from the Police Benevolent Association in the amount of \$1,000.00 to support the purchase of food items for the Audubon Public Schools district-wide food pantries.
- 20. For Board edification:
Pursuant to P.L. 2015, chapter 47 the Audubon Board of Education intends to receive, award or permit to expire the following contracts previously awarded by the Board of Education. These contracts are, and have been in full compliance with all State and Federal regulations; in particular, NJ Title 18A: 18, et. Seq. NJAC Chapter 6A:23A and Federal Procurement Regulations 2CFR Part 200, 317 et. Seq.

SERVICE	CONTRACTOR	STATUS
Board Solicitor	Parker McCay	Renewal
Board Auditor	Inverso and Stewart	Renewal
Architect of Record	Garrison Architects	Renewal
FSA Administrator	AmeriFlex	Renewal
Physician of Record	Haddonfield Family Practice	Renewal
Physician of Record	Rothman Institute	Renewal
Broker of Record (Liability Insurance)	Hardenbergh Insurance Group	Renewal

- 21. Motion to approve Student Accident Coverage with Monarch Management Corp. for the 2019/2000 school year at an annual premium of \$39,669.00.
- 22. Motion to approve the homeless tuition contracts for the following incoming students, retroactively.

Student ID	Sending District	Tuition Cost	Term
10203	Edgewater Park	\$12,134.78	12/4/17 – 12/4/18
10204	Edgewater Park	\$11,897.62	12/4/17 – 12/4/18
10205	Edgewater Park	\$11,986.71	12/4/17 – 12/4/18
01682	Maple Shade	\$14,915.00	9/6/18 – 6/30/19
01680	Maple Shade	\$14,915.00	9/6/18 – 6/30/19
02340	Maple Shade	\$22,302.00	9/6/18 – 6/30/19

- 23. Motion to approve the Superintendent and the Business Administrator to perform all necessary transfers and adjustments to close out the 2018/2019 school year budget and present the same to the Board at the next available meeting.
- 24. Motion to approve Starlight Homecare Agency, Inc. to provide onsite daily nursing care for a specified student for the 2019/2020 school year at an hourly rate of \$56.00 (RN) and \$46.00 (LPN).
- 25. Motion to approve the Counseling and Clinical Services Agreement between Jeffrey S. Beck, LMFT and the Audubon Board of Education in the Borough of Audubon for the 2018-2019 school year at an annual fee of \$1,100 (\$110.00 per session) to be paid through the Municipal Alliance Grant.
- 26. Motion to approve the Behavioral Consultation Services Agreement between the New Behavioral Network and the Audubon Board of Education in the Borough of Audubon for the months of May and June 2019 not to exceed \$1,700 to be paid through the IDEA Grant; Behavioral Consultation \$125/hour; Behavior Interventionist/Director Instructor \$45/hour; Group training \$200/hour; Functional Behavior Assessment \$1,000.

27. Motion to approve the schedule of taxes to be remitted by the Borough of Audubon and paid accordingly to the Audubon School District.

Date	General Fund	Debt Service	Total
7/28/19	\$1,001,014.00	\$90,100.00	\$1,091,114.00
8/28/19	\$1,000,600.00		\$1,000,600.00
9/28/19	\$1,000,600.00		\$1,000,600.00
10/28/19	\$1,000,600.00		\$1,000,600.00
11/28/19	\$1,000,600.00		\$1,000,600.00
12/28/19	\$1,000,600.00	\$820,100.00	\$1,820,700.00
1/28/20	\$1,000,600.00		\$1,000,600.00
2/28/20	\$1,000,600.00		\$1,000,600.00
3/28/20	\$1,000,600.00		\$1,000,600.00
4/28/20	\$1,000,600.00		\$1,000,600.00
5/28/20	\$1,000,600.00		\$1,000,600.00
6/28/20	\$1,000,600.00		\$1,000,600.00
Total	\$12,007,614.00	\$910,200.00	\$12,917,814.00

28. Motion to approve the schedule of taxes to be remitted by Audubon Park and paid accordingly to the Audubon School District.

Date	General Fund
7/28/19	\$89,981.00
10/28/19	\$89,980.00
1/28/20	\$89,980.00
4/28/20	\$89,980.00
Total	\$359,921.00

29. **Resolution Authorizing the Transfer of Current Year Funds to Maintenance Reserve**

WHEREAS, N.J.S.A. 18A:21-2, N.J.S.A. 18A:7G-31 and N.J.S.A. 18A:7F-41(a) permits a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permits a board of education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the **Audubon Board of Education** wishes to deposit current year general fund unanticipated revenue and unexpended line appropriations into a Maintenance Reserve account at year end, and

WHEREAS, the **Audubon Board of Education** has determined that up to Fifty Thousand Dollars (\$50,000.00) may be available for such purpose of transfer,

NOW THEREFORE BE IT RESOLVED by the **Audubon Board of Education** that it hereby authorizes the district's School Business Administrator to make this transfer with all applicable laws and regulations.

30. **Resolution Authorizing the Transfer of Current Year Funds to Capital Reserve**

WHEREAS, N.J.S.A. 18A:21-2, N.J.S.A. 18A:7G-31 and N.J.S.A. 18A:7F-41(a) permits a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permits a board of education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the **Audubon Board of Education** wishes to deposit current year general fund unanticipated revenue and unexpended line appropriations into a Capital Reserve account at year end, and

WHEREAS, the **Audubon Board of Education** has determined that up to Fifty Thousand Dollars (\$50,000.00) may be available for such purpose of transfer,

NOW THEREFORE BE IT RESOLVED by the **Audubon Board of Education** that it hereby authorizes the district's School Business Administrator to make this transfer with all applicable laws and regulations.

Motion to Approve Items 16 through 30: Ed Simpson Second: Ralph Gilmore

Roll Call:

- X Marianne Brown X Allison Cox X Joseph Ryan X Ed Simpson
X James Blumenstein X Ammie Davis X Nancy Schiavo X Jeff Whitman
X Pam Chiaradia X Ralph Gilmore

VOTE FOR ITEMS 16-30

Motion approved by unanimous roll call (10-0)

XIV. EDUCATION: Chairperson: Mr. Simpson, Committee Members: Mr. Blumenstein, Mrs. Chiaradia, Ms. Schiavo, Alternate: Mr. Ryan

MOTION TO APPROVE ITEMS 1-10

Motion by Mr. Whitman and seconded by Ms. Cox

1. Motion to approve the following field trip requests for the 2018-2019 school year:
 - 5/14/19 MAS, Ms. Gilbert, 2 chaperones, 25 students to Audubon Park, Hampshire Avenue: Purpose: Walking field trip – ROAR PAWS Reward, Departure: 11:30 am – Return 12:50 pm; Cost \$0
 - 5/17/19 MAS, Ms. Beebe, 9 chaperones, 41 students to Smith Playground/Planetarium Rowan University: Purpose: To compare and contrast the same text using a book and movie: Departure: 9:00 am – Return 2:30 pm, School bus \$192.86 Paid by students
 - 7/4/19 HS Mr. Wallowitch,, 3 chaperones, 45 students, (JH/HS Marching Band), to Annual July 4th parade, Audubon, Audubon Park, Mt. Ephraim: Purpose: Annual July 4th Parade in three towns: Departure 7:45 am - Return 1:00 pm, School bus \$446.87 Paid by ABOE
2. Motion to approve the field trip/bus transportation schedule for the choral music department and the marching band at the high school for the 2018-2019 school year.
3. Student Statistics June 2019

Date	Haviland Avenue	Mansion Avenue	Audubon Jr./Sr. HS	Out of District	Total
6/1/2019	319	387	797	27	1,530
5/1/2019	319	386	796	27	1,528
6/1/2018	328	377	815	23	1,543

4. Motion to affirm that the Audubon Board of Education is in receipt of the district Harassment, Intimidation and Bullying monthly report as presented by the superintendent, and is in agreement with all actions taken in regard to the incident(s) reported at the May 2019 meeting of the Board of Education.

BULLYING INCIDENTS REPORT			
SCHOOL	Confirmed HIB	Non-HIB	Total
HS #6065	1		1
HAS			
MAS #6049, #6126, #6071	2	1	3

5. Motion to approve a request from high school student ID #44581 for senior privilege for the 2019-2020 school year.
6. Motion to approve the Audubon School District to provide busing, if available, for field trips for the Brooklawn and Mount Ephraim School Districts for the 2019–2020 school year at the below rate:

Driver	30/hour
Fuel	\$0.55/miles
Tolls	If Applicable
Additional charge	25% above cost

7. Motion to approve homebound instruction for the following students:

STUDENT ID#	DATE
00444	Home Instruction effective retroactive to March 21, 2019 through May 28, 2019
42679	Home Instruction effective retroactive to March 22, 2019 through June 19, 2019
75083	Home Instruction effective retroactive to April 9, 2019 through June 19, 2019
02748	Home Instruction effective retroactive to April 11, 2019 through June 19, 2019 AM Classes Only
00244	Home Instruction effective retroactive to April 12, 2019 through May 17, 2019
02644	Home instruction effective retroactive to April 17, 2019 through June 7, 2019

8. Motion to approve out of district placements for the 2019/2020 school year at the recommendation of the Special Education Services department.

Student ID#	School District	Tuition
44486	Collingswood 18-21 Transition Program	\$25,436.00
01638	Collingswood 18-21 Transition Program	\$0.00

*Student #01638 is Mt. Ephraim's Financial Responsibility

9. Motion to re-adopt the current curriculum standards (New Jersey Student Learning Standards), existing curriculum, textbooks, and other educational resources for the 2019-2020 school year as on file in the Board Office.

10. Motion to authorize the Audubon Board of Education to collect and maintain the following pupil records by authorized and certificated personnel:
- a. Attendance Reports
 - b. Class Rank and Grade Point Average
 - c. Counselor Notes of Parent/Student/Teacher Conferences
 - d. Child Study Team Information
 - e. Discipline Violations
 - f. Driver Education Course Verification
 - g. Grade Reports
 - h. Health Records
 - i. HIB Investigations & Correspondence
 - j. Listing of Participants in Clubs and Activities
 - k. New Jersey SMART Data (various)
 - l. Progress Reports
 - m. Recommendation Letters
 - n. Registration Information and Proof of Residency (including Transfer Students)
 - o. Sports Participation including Health Records
 - p. Suspension Notices
 - q. Transcripts 9 through 12
 - r. Test Results including but not limited to Access for ELLs, ACT, AP Exams, ASVAB, DLM, DRA, PSAT, NJSLA (PARCC), NWEA MAP, SAT I, SAT II, Student Growth Objectives.

Motion to Approve Items 1 through 10: Jeff Whitman Second: Allison Cox

Roll Call:

- X Marianne Brown X Allison Cox X Joseph Ryan X Ed Simpson
X James Blumenstein X Ammie Davis X Nancy Schiavo X Jeff Whitman
X Pam Chiaradia X Ralph Gilmore

VOTE FOR ITEMS 1-10

Motion approved by unanimous roll call (10-0)

XV. HUMAN RESOURCES: Chairperson: Mrs. Davis, Committee Members: Ms. Brown, Mrs. Cox, Mr. Whitman, Alternate: Mr. Gilmore

MOTION TO APPROVE ITEMS 1-15

Motion by Mr. Simpson and seconded by Mr. Blumenstein

1. + Motion to approve the following Haviland Avenue Elementary School extracurricular contracts for the 2019-2020 school years based on the negotiated agreement between the Audubon Education Association and the Audubon Board of Education :

Name	Position/Activity	Contractual Rate
Jillian Long	Art Club	\$1,385.00
Maria McCutcheon	Intervention & Referral Services	\$1,294.00
Kathy Marshall	Website Manager	\$2,036.00

2. + Motion to approve the following six (6) Haviland PBIS Committee members to plan for the 2019-2020 school year, analyze 2018-2019 data, develop student supports and Tier II interventions for struggling and/or at-risk students for up to 12.5 hours at the negotiated rate between the Audubon Education Association and the Audubon Board of Education (\$30/hour) from July 1, 2019 through August 30, 2019, paid for through Title IV:

- a. Amanda Brown
- b. Alycia Colucci
- c. Rose Lang
- d. Maria McCutcheon
- e. Blake Zetusky
- f. Kimberly Brach

3. + Motion to approve the 2019-2020 Family Learning Nights at Haviland Avenue Elementary School for grades Kindergarten through Second, one night per grade level, for a total of four nights with the following staffing needs:

Teachers (Kindergarten 6, First 6, and Second 6; € = 18):

- a. Two hours of preparation time (\$30/hour) for each staff member (2 * 18 * \$30 = \$1,080)
- b. One and half hours of presentation time (\$40/hour) for each staff member (1.5 * 18 * \$40 = \$1,080)

Support Staff (Maximum of 4)

- a. One and half hours to assist with small children care during the presentations; salaries range from \$14.48 to \$19.31 per hour. (4 people * 1.5 hours * 4 nights * ~\$16.90 ~ \$406)

4. + Motion to approve the following Mansion Avenue Elementary School extracurricular contracts for the 2019-2020 school years based on the negotiated agreement between the Audubon Education Association and the Audubon Board of Education :

Name	Position/Activity	Contractual Rate
Carl Ellinwood	Choral Music	\$3,129.00
Judy Gabardi	Cognetics – Head	\$389.00
Kelly Skala	Cognetics – Assistant	\$264.00
Kelly Skala	Detention Proctor	\$25/hour
Melissa Falkowski	Detention Proctor	\$25/hour
Danielle Reich	Detention Proctor Alternate	\$25/hour
Francesca Eagan	Detention Proctor Alternate	\$25/hour
Susan Moore	Instrumental Music	\$2,635.00
Bradley Rehn	Historical Theatre Club	\$1,014.00
Carl Ellinwood	Historical Theatre Club	\$1,014.00
Bridget Bialecki	Intervention & Referral Services	\$1,294.00
Bernadette Brogna	Intervention & Referral Services	\$1,294.00
Katie Hueber	Intervention & Referral Services	\$1,294.00
Kyle Shireman	Intervention & Referral Services	\$1,294.00
Lisa McGilloway	Intervention & Referral Services	\$1,294.00
Cara Novick	Intervention & Referral Services	\$1,294.00
Lisa McGilloway	Rtl Coordinator	\$2,540.00
Missy Falkowski	Safety Patrol – Head	\$3,129.00
Bernadette Brogna	Safety Patrol – Assistant	\$1,528.00
Bradley Rehn	Safety Patrol – Head	\$3,129.00
Bianca Saunders	Safety Patrol – Assistant	\$1,528.00
Elizabeth McCurdy	School Newspaper 1/2	\$644.00
Maddy Meehan	School Newspaper 1/2	\$644.00
Lisa McGilloway	Student Council	\$1,528.00
Kathy Marshall	Website Manager	\$2,036.00

5. + Motion to approve the following eight (8) Mansion PBIS Committee members to plan for the 2019-2020 school year, analyze longitudinal data and refine student supports and Tier II interventions for struggling and/or at-risk students for up to 12.5 hours at the negotiated rate between the Audubon Education Association and Audubon Board of Education (\$30/hour) from July 1, 2019 through August 30, 2019, paid for through Title IV:

- a. Jen Beebe

- b. Missy Falkowski
- c. Christine Fox
- d. Sue Jenkinson
- e. Shannon Horan
- f. Lisa McGilloway
- g. Cara Novick
- h. Maddie Meehan

- 6. + Motion to approve Lisa McGilloway for summer hours not to exceed 50 hours at the negotiated rate (\$30/hour) in preparation for building level Response to Intervention (Rtl) planning including but not limited to cycle planning for all meetings, research, training preparation, academic support, and scheduling preparation for the 2019-2020 school year.
- 7. + Motion to approve the 2019-2020 Family Learning Nights at Mansion Avenue Elementary School for grades three through six, one night per grade level, for a total of four nights with the following staffing needs:

Teachers (Third 8, Fourth 8, Fifth 8, and Sixth 8; $\Sigma = 32$):

- c. Two hours of preparation time (\$30/hour) for each staff member ($2 * 32 * \$30 = \$1,920$)
- d. One and half hours of presentation time (\$40/hour) for each staff member ($1.5 * 32 * \$40 = \$1,920$)

Support Staff (Maximum of 4)

- a. One and half hours to assist with small children care during the presentations; salaries range from \$14.48 to \$19.31 per hour. ($4 \text{ people} * 1.5 \text{ hours} * 4 \text{ nights} * \sim \$16.90 \sim \$406$)

- 8. + Motion to appoint Cara Novick as a building-based Anti-bullying Specialists for the Mansion Avenue Elementary School for a term commencing July 1, 2019 through June 30, 2020.
- 9. + Motion to approve Nicole Racite to observe colleagues for 15 hours as a requirement for her graduate course in English Language Learning Instruction through Saint Joseph’s University for the months of May and June 2019 retroactively.
- 10. Motion to approve the following Audubon Junior-Senior High Avenue School extracurricular contracts for the 2019-2020 school years based on the negotiated agreement between the Audubon Education Association and the Audubon Board of Education :

Name	Position/Activity	Contractual Rate
Dan Rowan	Academic Challenge Advisor	\$1,775.00
Marie Bonvetti	Advisor – 7 th Grade	\$1,593.00
Emily Warren	Advisor – 8 th Grade	\$1,593.00
Stacy Caltagirone	Advisor – Freshman Class	\$1,593.00
Amy Bulskis	Advisor – Sophomore Class	\$1,593.00
David Niglio	Advisor – Junior Class	\$2,178.00
Michael Tomasetti	Advisor – Senior Class	\$4,142.00
Lee DeLoach	Band – Instrumental	\$4,027.00
Lee DeLoach	Band – Jazz	\$1,510.00
Joshua Wallowitch	Band – Marching	\$6,288.00
Joshua Wallowitch	Band – Summer	\$1,510.00
Jacqueline Wallowitch	Band Assistant – Marching	\$3,549.00
Kevin Arechavala	Band Assistant – Front	\$2,949.00
Matthew Webb	Chess Cub Advisor	\$1,425.00
Roberta Hanson-Swinney	Choral – Activities	\$4,027.00
Roberta Hanson-Swinney	Choral – Ensemble	\$1,149.00
Alvina LaCasse	Detention Proctor	\$25/hour
Laurie Georgel	Detention Proctor	\$25/hour
Catherine Gidjunis	Detention Proctor	\$25/hour
Sharon Selby	Detention Proctor	\$25/hour

Ron Latham	EMS	\$5,773.00
Matthew Webb	Environmental Club	\$1,310.00
Dawn Ewing	Graduation – High School	\$694.50
Nancy Wolgamot	Graduation – High School	\$694.50
Eileen Willis	Interact Club	\$1,389.00
Dennis Bantle	Intervention & Referral Services	\$1,294.00
Matt Harter	Intervention & Referral Services	\$1,294.00
Stacey Caltagirone	Intervention & Referral Services	\$1,294.00
Patrick Moran	Intervention & Referral Services	\$1,294.00
Betsy Scotto	Intervention & Referral Services	\$1,294.00
Wendy VanFossen	Intervention & Referral Services 1/3	\$431.00
Emily Warren	Intervention & Referral Services 1/3	\$431.00
Marie Bonvetti	Intervention & Referral Services 1/3	\$431.00
TBD	Intervention & Referral Services	\$1,294.00
TBD	Intervention & Referral Services	\$1,294.00
TBD	Intervention & Referral Services	\$1,294.00
Emily Warren	Junior High Graduation	\$550.00
Teresa D'Aprile	National Honor Society	\$1,989.00
Marie Bonvetti	National Junior Honor Society	\$1,418.00
Jessica Pitt	Parrot	\$2,867.00
Ron Latham	Percussion Ensemble	\$2,030.00
Wendy VanFossen	Peer to Peer	\$780.00
Marie Bonvetti	Peer to Peer	\$780.00
Roberta Hanson-Swinney	Play Director	\$3,308.00
Debbie Waite	Play Producer	\$3,308.00
Amy Bulskis	Prom	\$1,263.00
Jessica Pitt	Published Mind	\$1,237.00
Amy Bulskis	Saturday Detention	\$25/hour
Ashley McGuire	Saturday Detention	\$25/hour
Sharon Selby	Saturday Detention	\$25/hour
Nicole Szymanski	Saturday Detention	\$25/hour
Mike Tiedeken	Saturday Detention	\$25/hour
Janelle Mueller	S.T.A.R.S. ½	\$694.50
Nicole Szymanski	S.T.A.R.S. ½	\$694.50
Dennis Bantle	Stockroom	\$3,154.00
Angela DiFilippo	Student Council	\$3,799.00
Wendy VanFossen	Yearbook – Business	\$3,154.00
Michael Stubbs	Yearbook – Editor	\$5,828.00

11. Motion to approve the following paid fall coaching positions for the 2019-2020 school year based on the negotiated agreement between the Audubon Education Association and the Audubon Board of Education, pending the completion of all Audubon Board of Education and New Jersey Department of Education requirements:

Name	Sport/Activity	Position	Contractual Rate
Steve Ireland	Varsity Boys Cross Country	Varsity Coach	\$5,171.00
Adam Cramer	Varsity Girls Cross Country	Varsity Coach	\$5,171.00
Angela DiFillippo	Coed Junior High Cross Country		\$2,603.00
Patrice Kilvington	Varsity Field Hockey	Varsity Coach	\$6,445.00
Claire Czarski	Varsity Field Hockey	Assistant Coach	\$4,259.00
TBD	Middle School Field Hockey	Coach	\$3,521.00

Dominic Koehl	Varsity Football	Varsity Coach	\$9,013.00
Dan Reed	Varsity Football	Assistant Coach	\$5,998.00
Daniel Cosenza	Varsity Football	Assistant Coach	\$5,998.00
Andrew Haubois	Varsity Football	Assistant Coach	\$5,998.00
Keith Allen	Varsity Football	Assistant Coach	\$5,998.00
Ryan Knaul	Freshman Football	Coach	\$2,893.00
Mike Tomasetti	Varsity Boys' Soccer	Varsity Coach	\$6,445.00
Andria Morrison	JV Boys' Soccer	JV Coach	\$4,259.00
Mark Hebert	7/8 Boys' Soccer	7/8 Coach	\$1,725.00
Bill Scully	Varsity Girls' Soccer	Varsity Coach	\$6,445.00
Dustin Stiles	JV Girls' Soccer	JV Coach	\$4,259.00
TBD	Middle School Girls' Soccer	Coach	\$1,725.00
Laurie Bouch	Varsity Girls' Tennis	Varsity Coach	\$6,075.00
Diane Bay	Varsity Girls' Tennis	Assistant Varsity Coach	\$3,951.00
Matthew Harter	Junior High Intramural Coed Tennis	Junior High School Coach	\$1,736.00
Patrice Kilvington	Elementary Field Hockey	Elementary Coach	\$1,496.00
Scott LaPayover	Athletic Trainer Fall	Athletic Trainer	\$6,368.00
David Niglio	Flag Football	Coach	\$1,172.00
Christopher Harris	Weight Training Fall 2/5	Supervisor	\$974.00
Stacy Caltigrone	Weight Training Fall 3/5	Supervisor	\$1,462.00
Dominic Koehl	Weight Training Summer	Supervisor	\$2,436.00
Stephanie Enos	Varsity Cheerleading	Varsity Coach	\$3,952.00
Jenn Larson	Assistant Cheerleading	Assistant Coach	\$2,917.00

12. Motion to approve the following paid fall coaching positions for the 2019-2020 school year based on an agreement between the Audubon Board of Education, pending the completion of all Audubon Board of Education and New Jersey Department of Education requirements:

Name	Sport/Activity	Position	Rate
Kevin Kilvington	Boys' Soccer	Assistant Coach	\$3,000.00
Bridget Garrity-Bantle	Girls' Soccer	Assistant Coach	\$3,000.00
Ralph Schiavo	Breakfast	Proctor	\$1,250.00
Don Seybold	Athletic Trainer Fall	Assistant	\$1,500.00

13. Motion to approve the following volunteer (un-paid) fall coaching positions pending the completion of all Audubon Board of Education and New Jersey Department of Education requirements:

Name	Sport/Activity	Position
Andi Collazzo	Cheerleading	Assistant Coach
Kieren Boland	Cross Country	Assistant Coach
Daniel Cosenza	Cross Country	Assistant Coach
Anthony Pugliese	Cross Country	Assistant Coach
Denise Allman	Field Hockey	Assistant Coach
Claire Czerski	Field Hockey	Assistant Coach
Thea Ricci	Field Hockey	Assistant Coach
Wayne Koehl	Football	Assistant Coach
Sean Logan	Football	Assistant Coach
Richard McManis	Football	Assistant Coach
Mike Santore	Football	Assistant Coach
Sam Santore	Football	Assistant Coach
John Walsh	Football	Assistant Coach
John Martin	Boys' Soccer	Assistant Coach

Kay Azar	Girls' Tennis	Assistant Coach
Monika Waniek	Girls' Tennis	Assistant Coach

14. Motion to approve the following staff members as ticket takers for the 2019-2020 fall sports season at a rate of \$40.00 per home event as per the negotiated agreement:

Bill Beecher	Patricia Coyle	Steve Ireland	Thea Ricci
Marie Bonvetti	Dee Cogliser	Krista Little	Nancy Scully
Stacy Caltagirone	Adam Cramer	Sebastian Marino	Chris Sylvester
Dan Carter	Luanne Cross	Barbara McNulty	Mike Tomasetti
Andi Collazzo	Angela DeFilippo	Lillian Meirkowski	John Walsh
Luke Collazzo	Joe Furlong	Meg Murray	Emily Warren
Susan Clune	Debbie Horan	Joan Nolan	Eileen Willis

15. Motion to approve to approve football personnel for the 2019-2020 fall sports season.

Name	Position	Contractual Rate
Joe Callahan	Football Chain Crew	\$40 per home event
Jack Coyle	Football Chain Crew	\$40 per home event
Jim Greway	Football Chain Crew	\$40 per home event
George Mierkowski	Football Chain Crew	\$40 per home event
Christopher O'Brien	Football Chain Crew	\$40 per home event
Austin Rampolia	Football Chain Crew	\$40 per home event
Carmine Rampolla	Football Chain Crew	\$40 per home event
Kevin Urban	Football Chain Crew	\$40 per home event
Sam Santore	Football Field Set-Up	\$40 per home event
Kevin Quirk	Football Announcer	\$40 per home event
Chris Sylvester	Football Scoreboard (Clock operator)	\$40 per home event
Sam Santore	Football Video Operator	\$800.00 per season

Motion to Approve Items 1 through 15: Ed Simpson Second: James Blumenstein

Roll Call:

- | | | | |
|---|---|---|--|
| <input checked="" type="checkbox"/> Marianne Brown | <input checked="" type="checkbox"/> Allison Cox | <input checked="" type="checkbox"/> Joseph Ryan | <input checked="" type="checkbox"/> Ed Simpson |
| <input checked="" type="checkbox"/> James Blumenstein | <input checked="" type="checkbox"/> Ammie Davis | <input checked="" type="checkbox"/> Nancy Schiavo | <input checked="" type="checkbox"/> Jeff Whitman |
| <input checked="" type="checkbox"/> Pam Chiaradia | <input checked="" type="checkbox"/> Ralph Gilmore | | |

VOTE FOR ITEMS 1-15

Motion approved by unanimous roll call (10-0)

MOTION TO APPROVE ITEMS 16-29

Motion by Ms. Davis and seconded by Ms. Cox

16. Motion to approve the following five (5) Student Technology Assistants as summer workers overseen by Greg Smith at the hourly rate of \$10.00 (excluding lunch) for 6.0 hours per day, Monday through Thursday, from June 24, 2019 through August 29, 2019 with executed time sheets:
- Kevin Beebe
 - Brandyn Efymow
 - Bailey Foster
 - Brandon Gregoire
 - Sean Lenny

17. Motion to approve the following five (5) Student Maintenance Assistants (General Maintenance) as summer workers overseen by Harry Rutter at the hourly rate of \$10.00 (excluding lunch) for 6.0 hours per day, Monday through Thursday, from July 1, 2019 through August 29, 2019 with executed time sheets:
 - a. Dustin Bellis
 - b. Sean Colbert
 - c. Blaze Fadio
 - d. Jacob Jordan
 - e. Jake Nolan

18. Motion to approve Adam Cramer as the facilitator to oversee the work of the Student Maintenance Assistants (Painters) at the hourly rate of \$15.00 (excluding lunch) for 6.0 hours per day, Monday through Thursday, from July 1, 2019 through August 29, 2019 with executed time sheets.

19. Motion to approve the following three (3) Student Maintenance Assistants (Painters) as summer workers overseen by Adam Cramer at the hourly rate of \$10.00 (excluding lunch) for 6.0 hours per day, Monday through Thursday, from July 1, 2019 through August 29, 2019 with executed time sheets:
 - a. James Fetterman
 - b. Stephen Slashinski
 - c. Sean Test

20. Motion to approve Lillian Mierkowski, as the 12 month Secretary to the Director of Athletics, Attendance Officer and as the Transportation Coordinator at a salary of \$60,000 plus longevity \$2,100 effective July 1, 2019 through June 30, 2020.

21. Motion to approve the following secretarial staff members to complete duties as assigned and preapproved by their direct supervisor for up to 60 hours at their contractual rate from July 1, 2019 through August 30, 2019 with executed time sheets:
 - a. Secretary to the Principal - Margaret Murray
 - b. Secretary to the (Assistant) Principal - Jill Greway
 - c. Secretary to Supervisor of Special Education Services - Michela Carr

22. Motion to approve the following staff members as members of the School Improvement Panel (SciP) as mandated by the New Jersey Department of Education:
 - a. Haviland Avenue Elementary School – Adrienne McManis, Shamus Burke, and Kim Felix
 - b. Mansion Avenue Elementary School – Bonnie Smeltzer, Shamus Burke, and Jen Beebe
 - c. Audubon Junior-Senior High School – Robert Buchs, Shamus Burke, and Ron Latham

23. Motion to retroactively approve the employment agreement of Bridget O’Sullivan as a long term substitute special education teacher at the Audubon Park Preschool at Step 1 BA, per diem rate of \$253.00, not to include benefits or sick time; time worked does not count towards the acquisition of tenure, effective May 20, 2019 through June 19, 2019 or the last day for students, with 3 days of articulation time prior to May 20, 2019, pending completion of all district and state requirements.

24. + Motion to approve a revised request from Cherie McNellis, special education teacher at Audubon Preschool, to invoke the Federal Family Medical Leave Act, effective May 15, 2019 to November 1, 2019.

May 15, 2019 – June 20. 2019	Paid Leave
September 3, 2019 through November 1, 2019	Unpaid Leave
May 15, 2019 through June 20. 2019	Federal FMLA
September 3, 2019 through November 1, 2019	NJ Family Leave

25. Motion to approve 75 summer hours (collective) for Child Study Team members, with duties assigned and pre-approved by the Supervisor of Special Education Services, for the purposes of case management,

completion of student class schedules, transfer IEPs, and other summer responsibilities paid at the per diem rate of each team member per the negotiated agreement, with executed timesheets.

- 26 All Child Study Team members, Speech/Language Specialists, Occupational Therapists and Physical Therapist to perform summer per-case evaluations on an as-needed basis and assigned at the standard rate of \$250 per evaluation, effective July 1, 2019 through August 31, 2019.
27. Motion to approve Erica Wenzel, Teacher of Special Education, to be compensated at a prorated contractual rate (\$581.00) for a course overload from May 13, 2019 until June 20, 2019 (27days) supporting Larae Drinkhouse's maternity leave.
28. + Motion to approve the following staff members for the 2019 Special Education Extended School Year Program for classified students:

Preschool Disabled ESY Teacher - one position
16 days x 2.5 hours/day at (\$40/hour x 16 days=\$1,600)

Beth Crosby

Preschool Disabled ESY Classroom Aide - one position
16 days x 2.5 hours/day at (\$12/hour x 16 days=\$480)

Nancy Scully

1:1 Aide, Preschool Disabled and Elementary classes- one position
16 days x 5.5 hours/day at (\$12/hour x 16 days=\$1,056)

Janine Gilbrook

Elementary Special Ed Teacher (Grades K-2 ESY) - one position
16 days x 3 hours/day at (\$40/hour x 16 days=\$1,920)

Beth Crosby

Elementary Special Ed Teacher (Grades 3-6 ESY) - one position
16 days x 3 hours/day at (\$40/hour x 16 days=\$1,920)

Jordan Daminger

Elementary Summer School Classroom Aide (Grades K-2 ESY) - one position
16 days x 2.5 hours/day at (\$12/hour x 16 days=\$480)

Jenna Donahue

Elementary Summer School Classroom Aide (Grades 3-6 ESY) - one position
16 days x 2.5 hours/day at (\$12/hour x 16 days=\$480)

Patrice Kilvington

Preschool and/or Elementary Substitute Special Ed Teacher – one position at (\$40/hour) **Carly Burton**

Preschool and/or Elementary Substitute Classroom Aide – one position at (\$40/hour) **Sandra Masciantonio**

School ESY Nurse – one position **Erica Martin**
16 days x 5.5 hours per day at (\$40/hour x 16 days= \$3,520)

Speech Language Specialist as needed for IEP based services **Jenna Donahue**
\$40/hour based on pre-approved and completed timesheet

Occupational Therapist as needed for IEP based services to be provided by **Camden County Educational Services Commission (\$1,496.00)**

Physical Therapist as needed for IEP based services
\$40/hour based on pre-approved and completed timesheet

Patricia Bevelheimer

29. Motion to approve any presently employed Audubon Public School District faculty and staff to serve as a substitute for the 2019 Special Education Extended School Year Program in positions they are certificated on an as needed basis.

Motion to Approve Items 16 through 29: Aimee Davis Second: Allison Cox

Roll Call:

- Marianne Brown Allison Cox Joseph Ryan Ed Simpson
- James Blumenstein Ammie Davis Nancy Schiavo Jeff Whitman
- Pam Chiaradia Ralph Gilmore

VOTE FOR ITEMS 16-29

Motion approved by unanimous roll call (10-0)

MOTION TO APPROVE ITEMS 30-43

Motion by Mr. Simpson and seconded by Mr. Whitman

- 30. Motion to approve any teacher affiliated with the Audubon Education Association’s bargaining unit to serve on Summer IEP meetings effective June 21, 2019 through August 31, 2019 on an as needed basis at the rate of \$30 per hour.
- 31. + Motion to authorize the revised renewal of contracts for and the reemployment of the following non-tenured certificated personnel for the 2019-2020 school year in accordance with the negotiated 2018-2021 contract between the Audubon Education Association and the Audubon Board of Education at the recommendation of the Superintendent of Schools.

2nd Year Personnel	Date of Tenure	Degree	Step	FTE
Carl Ellinwood	9/2/22	MA + 30	4	1.0

- 32. Motion to approve the paid administrative leave of staff member 706-576-42743856 from April 12, 2019 through June 30, 2019.
- 33. Motion to approve Dr. Andrew P. Davis as Superintendent of Schools at a salary of \$153,000.00 effective July 1, 2019 through June 30, 2020.
- 34. Motion to approve Michele Marchiano as Director of Community Education at the salary of \$14,276.00 effective July 1, 2019 through June 30, 2020.
- 35. Motion to appoint Maria Pousatis, School Social Worker, as the district Homeless Liaison for a term commencing July 1, 2019 through June 30, 2020.
- 36. Motion to appoint Anthony Carbone, Director of Athletics, as the Title IX Officer for a term commencing July 1, 2019 through June 30, 2020.
- 37. Motion to approve Scott LaPayover, Athletic Trainer to review and approve health history questionnaires and physical evaluation forms for up to 30 hours from July 1, 2019 through August 30, 2019 at the negotiated rate (\$30/hour) between the Audubon Education Association and the Audubon Board of Education.
- 38. Motion to appoint Elizabeth L. Scotto Di Perta as the Substance Awareness Coordinator, through Family First Counseling, LLC., for a term commencing July 1, 2019 through June 30, 2020.
- 39. Motion to approve the Professional Services Proposal between the Camden County Educational Services Commission and the Audubon Public School District for Occupational Therapist for the 2019-2020 school year for two (2) days a week at \$476 per day for \$34,272 for the year.
- 40. Motion to approve curriculum writing to be compensated based on the negotiated rate (\$800.00 per curriculum) between the Audubon Education Association and the Audubon Board of Education for the following staff members:

- a. Network Technology – Dan Carter

b. Elementary Library Media Science – Nicole Szymanski

41. Motion to approve summer curriculum revisions to be compensated based on the negotiated rate (\$400.00 per person) between the Audubon Education Association and the Audubon Board of Education for the following staff members:

Language Arts 1 Shelly Chester Blake Zetusky	Language Arts 3 Jen Beebe Kelly Angelone	Language Arts 6 Maddy Meehan Denise Allman	Language Arts 7 Denise Allman Maddy Meehan
Math 1 Shelly Chester Blake Zetusky	Math 3 Jen Beebe Kelly Angelone	Math 6 Natalie Busarello Christine Fox	Math 7 Ginny Tappin
Science 1 Joanne McCarty Chelsea Shupp	Science 3 Jen Beebe Kelly Angelone	Science 6 Natalie Busarello Christine Fox	Science 7 Carly Meyer Nancy Wolgamot
SS 1 Joanne McCarty Chelsea Shupp	SS 3 Jen Beebe Kelly Angelone	SS 6 Natalie Busarello Christine Fox	SS 7 Andi Collazzo Dawn Ewing
Elements of Art AnneMarie Harris Janelle Mueller	Elements of Art II Studio AnneMarie Harris Janelle Mueller	World Spanish Ashley McGuire	Woodworking I Mike Stubbs Dustin Stiles
Skills for Living Debbie Waite			

42. Motion to approve the following Pacing Guide committee members to be compensated for up to 12 hours at the negotiated rate (\$30.00 per hour) between the Audubon Education Association and the Audubon Board of Education with executed time sheets:

- a. Kelly Angelone
- b. Jen Beebe
- c. Christine Brady
- d. Alycia Colucci
- e. Christine Fox
- f. Katie Hueber
- g. Rose Lang
- h. Elizabeth McCurdy
- i. Maddy Meehan
- j. Brad Rehn
- k. Chelsea Shupp
- l. Bridget Bialecki
- m. Natalie Busarello
- n. Shelley Chester
- o. Colleen McFetridge
- p. Nicole Racite

43. Motion to approve the following Response to Intervention committee members to be compensated for up to 10 hours at the negotiated rate (\$30.00 per hour) between the Audubon Education Association and the Audubon Board of Education with executed time sheets:

- a. Francine Bechtel
- b. Bridget Bialecki
- c. Natalie Busarello
- d. Alycia Colucci
- e. Katie Hueber
- f. Rose Lang
- g. Maddy Meehan
- h. Denise Murphy
- i. Pam Niglio
- j. Chelsea Shupp
- k. Shelley Chester
- l. Colleen McFetridge
- m. Kyle Shireman

Motion to Approve Items 30 through 43: Ed Simpson Second: Jeff Whitman

Roll Call:

- Marianne Brown Allison Cox Joseph Ryan Ed Simpson
- James Blumenstein Ammie Davis Nancy Schiavo Jeff Whitman
- Pam Chiaradia Ralph Gilmore

VOTE FOR ITEMS 30-43

Motion approved by unanimous roll call (10-0)

MOTION TO APPROVE ITEMS 44-58

Motion by Mr. Whitman and seconded by Mr. Simpson

44. Motion to approve the following Mathematics committee members to be compensated for up to 6 hours at the negotiated rate (\$30.00 per hour) between the Audubon Education Association and the Audubon Board of Education with executed time sheets:
- a. Jen Beebe
 - b. Christine Brady
 - c. Natalie Busarello
 - d. Alycia Colucci
 - e. Katie Heuber
 - f. Nicole Racite
 - g. Chelsea Shupp
 - h. Francine Bechtel
 - i. Christine Fox
 - j. Rose Lang
45. Motion for the following staff members to be compensated for fulfilling their duties as advisors to student independent study as defined in the Audubon Junior-Senior High School Student Handbook at the rate of \$100.00 per student:

Teacher	Number of Students	Compensation
Daniel Carter	2.0	\$200.00
Lee DeLoach	9.5	\$950.00
Laurie Georgel	1.0	\$100.00
Anne Marie Harris	2.0	\$200.00
Janelle Mueller	3.0	\$300.00
Jessica Pitt	2.0	\$200.00
Roberta Hanson-Swinney	4.0	\$400.00
Nancy Wolgamot	1.0	\$100.00

46. **Motion to approve the following Resolution Recognizing Paul Gallo, Maintenance/Grounds Personnel.**

WHEREAS, PAUL GALLO has served twenty-two (22) years as a maintenance and ground staff member in the Audubon Public School District, and during that time has performed his duties in a manner which has been beneficial to the faculty, staff, and students of Audubon, the Audubon Board of Education, and to the community of Audubon; and

WHEREAS, he has rendered dedicated service to the public school students and to the community of Audubon since 1997; and

WHEREAS, Paul Gallo in his years of service to the Audubon Public School District has shown dedication to maintaining the district's buildings, grounds, machinery, equipment, and furnishing in a condition of operating excellence, cleanliness, and safety to so that maximum effectiveness and efficiency were realized for educational, recreational, and community use.

THEREFORE BE IT RESOLVED that on the occasion of his retirement, June 30, 2019, the Board of Education of the Borough of Audubon, hereby expresses to **PAUL GALLO**, thanks and appreciation for his many years of dedicated service to the community of Audubon, and sincerely wishes him many happy and healthy years of retirement; and

BE IT FURTHER RESOLVED that this Resolution be read into the Minutes of the Board of Education in the Borough of Audubon and a copy of the Resolution be delivered to Mr. Paul Gallo.

47. **Motion to approve the following Resolution Recognizing Joan Jackson, Secretary to the Assistant Principal.**

WHEREAS, JOAN JACKSON has served twenty-six (26) years as a Secretary in the Audubon Public School District, and during that time has performed her duties in a manner which has been beneficial to the faculty, staff, and students of Audubon, the Audubon Board of Education, and to the community of Audubon; and

WHEREAS, she has rendered dedicated service to the public school students and to the community of Audubon since 1993; and

WHEREAS, JOAN JACKSON in her years of service to the Audubon Public School District has shown dedication in performing confidential secretarial and clerical responsibilities necessary for an efficient and effective school office that assisted the Vice Principal and school staff in the performance of responsibilities so that a safe learning environment and effective instruction were provided to all students to ensure that all students met or exceeded the New Jersey Student Learning Standards.

THEREFORE BE IT RESOLVED that on the occasion of his retirement, June 30, 2019, the Board of Education of the Borough of Audubon, hereby expresses to **JOAN JACKSON**, thanks and appreciation for her many years of dedicated service to the community of Audubon, and sincerely wishes her many happy and healthy years of retirement; and

BE IT FURTHER RESOLVED that this Resolution be read into the Minutes of the Board of Education in the Borough of Audubon and a copy of the Resolution be delivered to Ms. Joan Jackson.

48. **Motion to approve the following Resolution Recognizing Mary Anne Kavanaugh, Teacher of English.**

WHEREAS, MARY ANNE KAVANAUGH has served twenty-one (21) years as a teacher in the Audubon Public School District, and during that time has performed her duties in a manner which has been beneficial to the children of Audubon, the Audubon Board of Education, and to the community of Audubon; and

WHEREAS, she has constantly striven for professional growth, for enrichment of students and staff, and the betterment of the school system since 1998; and

WHEREAS, MARY ANNE KAVANAUGH has given of her time and talents, and has worked effectively with hundreds of students during her tenure, and has manifested a spirit of cooperation with parents, administrators, and colleagues;

THEREFORE BE IT RESOLVED that on the occasion of her retirement, June 20, 2019, the Board of Education of the Borough of Audubon, hereby expresses to **MARY ANNE KAVANAUGH**, thanks and appreciation for her many years of dedicated service to the youth of Audubon, and sincerely wishes her many happy and healthy years of retirement; and

BE IT FURTHER RESOLVED that this Resolution be read into the Minutes of the Board of Education in the Borough of Audubon and a copy of the Resolution be delivered to Ms. Mary Anne Kavanaugh.

49. **Motion to approve the following Resolution Recognizing Claudia Kirby, Teacher of Grade Three.**

WHEREAS, CLAUDIA KIRBY has served twenty-six (26) years as a teacher in the Audubon Public School District, and during that time has performed her duties in a manner which has been beneficial to the children of Audubon, the Audubon Board of Education, and to the community of Audubon; and

WHEREAS, she has constantly striven for professional growth, for enrichment of students and staff, and the betterment of the school system since 1993; and

WHEREAS, CLAUDIA KIRBY has given of her time and talents, and has worked effectively with hundreds of students during her tenure, and has manifested a spirit of cooperation with parents, administrators, and colleagues;

THEREFORE BE IT RESOLVED that on the occasion of her retirement, June 20, 2019, the Board of Education of the Borough of Audubon, hereby expresses to **CLAUDIA KIRBY**, thanks and appreciation for her many years of dedicated service to the youth of Audubon, and sincerely wishes her many happy and healthy years of retirement; and

BE IT FURTHER RESOLVED that this Resolution be read into the Minutes of the Board of Education in the Borough of Audubon and a copy of the Resolution be delivered to Ms. Claudia Kirby.

50. **Motion to approve the following Resolution Recognizing Christine Wilson, Supervisor of Buildings and Grounds.**

WHEREAS, CHRISTINE WILSON has served twelve (12) years as a Secretary in the Audubon Public School District, and during that time has performed her duties in a manner which has been beneficial to the faculty, staff, and students of Audubon, the Audubon Board of Education, and to the community of Audubon; and

WHEREAS, she has rendered dedicated service to the public school students and to the community of Audubon since 2007; and

WHEREAS, CHRISTINE WILSON in her years of service to the Audubon Public School District has shown dedication in performing confidential secretarial and clerical responsibilities necessary for an efficient and effective school office that assisted the Supervisor of Buildings & Grounds (maintenance, grounds custodial, and transportation) in maintaining the district's buildings, grounds, machinery, equipment, and furnishings in a condition of operating excellence, cleanliness, and safety so that maximum effectiveness and efficiency were realized for educational, recreational, and community use.

THEREFORE BE IT RESOLVED that on the occasion of her retirement, August 23, 2019, the Board of Education of the Borough of Audubon, hereby expresses to **CHRISTINE WILSON**, thanks and appreciation for her many years of dedicated service to the community of Audubon, and sincerely wishes her many happy and healthy years of retirement; and

BE IT FURTHER RESOLVED that this Resolution be read into the Minutes of the Board of Education in the Borough of Audubon and a copy of the Resolution be delivered to Ms. Christine Wilson.

51. **Motion to approve the following Resolution Recognizing Geoffrey Metzger, Custodian/Maintenance Apprentice.**

WHEREAS, GEOFFREY METZGER has served nineteen (19) years as a custodial and maintenance staff member in the Audubon Public School District, and during that time has performed his duties in a manner which has been beneficial to the faculty, staff, and students of Audubon, the Audubon Board of Education, and to the community of Audubon; and

WHEREAS, he has rendered dedicated service to the public school students and to the community of Audubon since 2000; and

WHEREAS, GEOFFREY METZGER in his years of service to the Audubon Public School District has shown dedication to maintaining the district's buildings, grounds, machinery, equipment, and furnishing in a condition of operating excellence, cleanliness, and safety to so that maximum effectiveness and efficiency were realized for educational, recreational, and community use.

THEREFORE BE IT RESOLVED that on the occasion of his retirement, June 30, 2019, the Board of Education of the Borough of Audubon, hereby expresses to **GEOFFREY METZGER**, thanks and appreciation for his many years of dedicated service to the community of Audubon, and sincerely wishes him many happy and healthy years of retirement; and

BE IT FURTHER RESOLVED that this Resolution be read into the Minutes of the Board of Education in the Borough of Audubon and a copy of the Resolution be delivered to Mr. Geoffrey Metzger.

52. Motion to approve a medical leave request from Ron Lippincott, custodian at the high school, to use sick leave effective July 1, 2019 until August 16, 2019.
53. Motion to approve the negotiated settlement agreement between the parents/guardians of student #44530 and the Audubon Board of Education in the amount of \$74,631.15.

Settlement Agreement

54. Motion to approve the Bruce Dyer to complete technology duties as assigned and preapproved by the Superintendent of Schools for up to 325 hours at the negotiated rate of \$30 per hour from June 24, 2019 through August 30, 2019 with executed time sheets.
55. Motion to authorize the Audubon Board of Education to transfer Paul Rogers, High Special Education Counselor/School Social Worker to Teacher of Basic Skills at Mansion Avenue Elementary School for the 2019/2020 school year based on the recommendation of the Superintendent of Schools.
56. Motion to approve the Catherine Marshall, General (Technology) Aide and Haviland Avenue & Mansion Avenue Website Manager to complete duties as assigned and preapproved by their direct supervisors and the Computer Systems Specialist for up to 100 hours at their contractual rate from June 24, 2019 through August 30, 2019 with executed time sheets.
57. Motion to approve the following bus drivers from July 1, 2019 through June 30, 2020 based on an agreement between the Audubon Board Education pending the completion of all Audubon Board of Education and New Jersey Department of Education requirements at rates defined below:

NAME	RATE
Luke Collazzo	\$24.32
Hugh Riley	\$24.81
Don Seybold	\$24.32
Michael Thomson	\$22.28

58. Motion to approve the negotiated settlement agreement between the parents/guardians of student #42804 and the Audubon Board of Education.

Motion to Approve Items 44 to 58: Jeff Whitman Second: Ed Simpson

Roll Call:

- X Marianne Brown X Allison Cox X Joseph Ryan X Ed Simpson
X James Blumenstein X Ammie Davis X Nancy Schiavo X Jeff Whitman
X Pam Chiaradia X Ralph Gilmore

VOTE FOR ITEMS 44-58

Motion approved by unanimous roll call (10-0)

XVI. REPORTS:

XVII. Superintendent’s Report - None

XVIII. (2018) Program Representatives:

- A. CCESC Rep. Rotation: **Ms. Brown** (attended meeting and made a brief statement)
- B. CCSBA Rep. Rotation: **Mr. Blumenstein** -None
- C. AEF Representative: **Ms. Chiaradia** (attended meeting and made a brief statement)

XIX. Board Member Comments:

- 1. Board Member, Jeff Whitman, wanted to thank the Instructional Council for all their time and wished Good Luck to all the Graduates of the Class of 2019
- 2. Board Member, Ammie Davis, attended the Project Memorial event and stated that it was very moving and hoped that more citizens would attend.

XX. PUBLIC PARTICIPATION: (Open Discussion)

The board welcomes participation of interested organizations and individuals and will schedule time as appropriate for the public to speak. The board reserves the right to limit public discussion. Public discussion of a topic will be limited to fifteen minutes, and individual speakers will be limited to five minutes. Reference Board bylaws #0167 of the Audubon Public Schools Board of Education Policy Manual.

- 1. Resident Colleen Patrick addressed the Board on her concerns of the lack of communication with the Child Study Team regarding her nephew who is currently in the Pre School Disabled Program. She wanted the Board to be aware of these issues with Child Study Team.

XXI. ADJOURNMENT

- 1. The next Board of Education meeting is scheduled for Wednesday July 17, 2019 in the Audubon Junior-Senior High School Library Media Center at 7:00 PM.

2. Motion by Mr. Simpson seconded by Mr. Blumenstein to adjourn meeting at approximately 9:25 pm. Motion approved by unanimous roll call (10-0)

Motion to Approve: Ed Simpson Second: James Blumenstein

Roll Call:

X Marianne Brown X Allison Cox X Joseph Ryan X Ed Simpson
X James Blumenstein X Ammie Davis X Nancy Schiavo X Jeff Whitman
X Pam Chiaradia X Ralph Gilmore

The Audubon Board of Education reserves the right to add and/or delete motions or make changes to motions in this agenda up to the time of the meeting and during the actual meeting.

Deborah Roncace
Business Administrator/Board Secretary