

**SPECIAL MEETING OF THE BOARD OF EDUCATION  
AUDUBON HIGH SCHOOL MEDIA CENTER  
TUESDAY, JULY 21, 2015  
7:00 P.M.  
MINUTES**

1. Call meeting to order.
2. Sunshine Law Statement by presiding officer.

"In accordance with the provisions of the Open Public Meetings Law, the Audubon Board of Education transmitted notice of this meeting, scheduled at 7:00 p.m., in the Audubon High Media Center, to the *Retrospect* newspapers, filed with the Borough Clerk and posted copies on the Chestnut Street and Pine Street entrances to the high school."

**PUBLIC PARTICIPATION: (Agenda Items Only)**

The board welcomes participation of interested organizations and individuals and will schedule time as appropriate for the public to speak. The board reserves the right to limit public discussion. Public discussion of a topic will be limited to fifteen minutes, and individual speakers will be limited to five minutes. Reference Policy #9322 of the Audubon Public Schools Board of Education Policy Manual.

**PRIVATE:**

1. Motion to approve the resolution for the board to enter into closed session for the following purposes:

  X   Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public

  X   Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publically;

Reconvene at approximately 9:00pm.

1. Motion by Mrs. Greenwood and seconded by Mrs. Cox to call meeting to order at 9:02pm. Motion approved by unanimous voice vote.
2. Salute to the Flag

**ROLL CALL**

Present: Ms. Brown, Mrs. Sullivan-Butrica, Mrs. Cox, Ms. Davis, Mrs. Hauske, Mrs. Greenwood, Mr. Lee, Mr. Yacovelli, Steven Crispin, Superintendent, Robert Delengowski, Board Secretary

Absent: Jessica DiVietro

Gina Osinski sworn in as new board member.

**PERSONNEL**

**MOTION TO APPROVE ITEMS 1-8**

Motion by Mrs. Davis and seconded by Mrs. Brown to approve the following items

1. Motion to appoint Board of Education member for the term effective August 19, 2015 through the reorganization meeting of the board in January 2016.
2. Motion to approve Patricia Martel as full time, twelve month Coordinator of Testing, Data and Special Projects effective August 1, 2015 through June 30, 2016 at a salary of \$95,000.00 prorated.
3. Motion to approve Kelly Reising as full time, twelve month Assistant Principal/Director of Guidance effective August 1, 2015 through June 30, 2016 at a salary of \$102,000.00 prorated.
4. Motion to approve the renewal of Jillian Hixon as full time, tenure track math teacher at the high school at a Step to be determined as per the negotiated agreement TBD effective September 1, 2015 through June 30, 2016.
5. Motion to accept, with best wishes, the letter of resignation from Michelle Delaney, part time math teacher at the high school, effective retroactive to July 17, 2015.
6. Motion to accept, with best wishes, the letter of resignation from Dana Kahlbom, district speech/language specialist, effective retroactive to July 17, 2015.
7. Motion to approve payment to the following staff members for an additional \$30.00 for the Summer Slide-Parent Involvement Night on May 14, 2015: (Original motion approved at the June 2015 board meeting)

|                 |              |                  |
|-----------------|--------------|------------------|
| Lisa McGilloway | Jane Byrne   | Francine Bechtel |
| Joan McGuire    | Katie Hueber | Christine Batra  |

8. Motion to approve Stephanie Lewis-Deacon as full time, tenure track special education social studies teacher at the high school at a step to be determined effective September 1, 2015 through June 30, 2016.

**VOTE FOR ITEMS 1-8**

Motions approved by unanimous roll call vote for these items. 9-0

9. Motion by Mrs. Hauske seconded by Mrs. Greenwood to approve termination of Ronald Przyyszewski effective July 21, 2015. Motion approved by unanimous roll call vote. 9-0

**ADJOURNMENT**

1. Motion by Mrs. Greenwood seconded by Mrs. Hauske to adjourn meeting at approximately 9:05 pm. Motion approved by unanimous voice vote.

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**Robert Delengowski**  
**Business Administrator/Board Secretary**

**BOARD OF EDUCATION MEETING  
AUDUBON HIGH SCHOOL MEDIA CENTER  
WEDNESDAY, AUGUST 19, 2015  
7:00 P.M.  
MINUTES**

1. Call meeting to order.
2. Sunshine Law Statement by presiding officer.

"In accordance with the provisions of the Open Public Meetings Law, the Audubon Board of Education transmitted notice of this meeting, scheduled at 7:00 p.m., in the Audubon High Media Center, to the *Retrospect* newspapers, filed with the Borough Clerk and posted copies on the Chestnut Street and Pine Street entrances to the high school."

**PRIVATE:**

1. Motion by Marianne Brown seconded by Robert Lee to approve the resolution for the board to enter into closed session at 7:00pm for the following purposes

**RESOLUTION  
AUTHORIZING EXECUTIVE SESSION  
Date: August 19, 2015**

**WHEREAS**, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-12 et seq.) requires all meetings of the **Audubon Board of Education** to be held in public, N.J.S.A. 10:4-12(b) sets forth nine types of matters that may lawfully be discussed in Executive Session," i.e. without the public being permitted to attend; and

**WHEREAS**, the **Audubon Board of Education** has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

**WHEREAS**, the nine exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and next to each exception is a box within which the number of issues to be privately discussed that fall within that exception shall be written, and after each exception is a space where additional information that will disclose as much information about the decision as possible without undermining the purpose of the exception shall be written.

**NOW, THEREFORE, BE IT RESOLVED** that the **Audubon Board of Education** will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12(b):

- Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public
- Any matter in which the release of information would impair a right to receive funds from the federal government;
- Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publically;
- Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body
- Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

- \_\_\_\_\_ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;
- \_\_\_\_\_ Any investigations of violations or possible violations of the law;
- X Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer; Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public; Specifically the evaluation of the Superintendent
- \_\_\_\_\_ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

**WHEREAS**, the length of the Executive Session is undetermined; however, the **Audubon Board of Education** will make every attempt to estimate the time of the session prior to convening the session after which the public meeting shall reconvene and the **Audubon Board of Education** will proceed with business.

**NOW, THEREFORE, BE IT RESOLVED**, that the **Audubon Board of Education** will go into Executive Session for only the above stated reasons;

**BE IT FURTHER RESOLVED** that the **Audubon Board of Education** hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the **Audubon Board of Education** attorney advises that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the school district or any other entity with respect to said discussion.

**BE IT FURTHER RESOLVED** that the **Board of Education**, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the board secretary to take the appropriate action to effectuate the terms of this resolution.

body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public; Specifically the evaluation of the Superintendent

Reconvene at approximately 7:30 pm.

1. Call meeting to order
2. Salute to the Flag.
3. Administration of Oath of Office to:  
  
Board Member: (Unexpired Term)

Gina Osinski

**ROLL CALL**

Present: Ms. Brown, Mrs. Sullivan-Butrica, Mrs. Cox, Ms. Davis, Ms. DiVietro, Joan Greenwood, Mrs. Hauske, Mr. Lee, Gina Osinski, Mr. Yacovelli, Steven Crispin, Superintendent, Robert Delengowski, Board Secretary

All motions are voted on by all members unless otherwise marked with an +.

**APPROVAL OF BOARD MINUTES:**

1. Motion by Marianne Brown seconded by Joan Greenwood to approve the following minutes:

June 24, 2015

July 21, 2015

Motion approved by unanimous voice vote.

**PUBLIC PARTICIPATION:** (Agenda Items Only)

The board welcomes participation of interested organizations and individuals and will schedule time as appropriate for the public to speak. The board reserves the right to limit public discussion. Public discussion of a topic will be limited to fifteen minutes, and individual speakers will be limited to five minutes. Reference Policy #9322 of the Audubon Public Schools Board of Education Policy Manual.

**FINANCE:**

**MOTION TO APPROVE ITEMS 1-5**

Motion by Allison Cox and seconded by Robert Lee to approve the following items

1. Board Secretary's Report in accordance with 18A: 17-36 and 18A: 17-9 for the months of May and June 2015. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
2. Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the months of May and June 2015. The Treasurer's Report and Secretary's report are in agreement for the month of April 2015.
3. Board Secretary in accordance with N.J.A.C. 6A:23A – 16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.
4. Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4 We certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
5. Motion to approve transfers.

**VOTE FOR ITEMS 1-5**

Motions approved by unanimous voice for these items.

**PROGRAM:** (All motions are upon Superintendent's recommendation :)

**MOTION TO APPROVE ITEMS 1-7**

Motion by Marianne Brown and seconded by Joan Greenwood to approve the following items

1. Motion to approve revisions to the 2015-2016 school calendar to reflect a change in full and half day conferences at Mansion Avenue School.
2. Motion to approve the ACT test to be administered at Audubon High School during the months of October 2015 and April 2016 as another choice for students in addition to the SAT test.
3. Motion to approve the following program for the 2015-2016 school year:  
*Partners in Learning - Parent Involvement Night - Title I - Date TBD (Funded through 2015-16 Title I Grant)*
  - Materials and supplies to be used in the presentations

- Presentations and activities facilitated by Supervisor of Curriculum & Instruction and the Coordinator of Testing & Data
  - Up to two teachers to assist planning and provide information and activities to families to support instruction and interventions with their children at home
  - Stipend of \$80.00 per teacher
4. Motion to approve an 18-21 Post Secondary Program (Post Secondary and Transition Program) at the high school for the 2015-2016 school year.
  5. Motion to approve the Automated External Defibrillator Emergency Action Plan.
  6. Motion to approve the 2014-2015 New Jersey Department of Education School Self-Assessment Submission for HIB:

**Current NJDOE School Self-Assessment Submission**

| <b>2014-2015 Data</b>  | <b>Audubon Jr.-Sr. High School</b> | <b>Mansion Avenue School</b> | <b>Haviland Avenue School</b> |
|--|------------------------------------|------------------------------|-------------------------------|
| HIB Programs, Approaches or Other Initiatives (MAX-15)                       | 12                                 | 12                           | 12                            |
| Training on the BOE-Approved HIB Policy (MAX-9)                              | 9                                  | 9                            | 9                             |
| Other Staff Instruction and Training Programs (Max-15)                       | 13                                 | 13                           | 13                            |
| Curriculum and Instruction on HIB and Related Information and Skills (Max-6) | 4                                  | 4                            | 4                             |
| HIB Personnel (Max-9)  | 8                                  | 8                            | 8                             |
| School-Level HIB Incident Reporting Procedure (Max-6)                        | 6                                  | 6                            | 6                             |
| HIB Investigation Procedure (Max-12)   | 12                                 | 12                           | 12                            |
| HIB Reporting (Max-6)  | 6                                  | 6                            | 6                             |
| School Grade (Max-78)  | 65                                 | 65                           | 65                            |
|  |                                    | District Grade 65            |                               |

7. Motion to approve a contract between the Audubon Board of Education and Family First Counseling LLC for the 2015-2016 school year, in the amount of \$30,500.00, to provide student assistance and guidance related support services by a counselor to the student population (as per the review and approval of the board solicitor).

**VOTE FOR ITEMS 1-7**

Motions approved by unanimous voice for these items

**PERSONNEL:**

**MOTION TO APPROVE ITEMS 1-7**

Motion by Cheryl Hauske and seconded by Allison Cox to approve the following items

1. Motion to accept, with best wishes, the letter of resignation from Elaine West, high school Spanish teacher, effective on or before October 16, 2015.
2. + Motion to approve a change in employment status for Stephanie Lewis-Deacon for the 2015-2016 school year as listed:

Rescind:

Original approval – July 21, 2015 – full time tenure track special education teacher/social studies – HS – effective September 1. 2015 through June 30, 2016

Approve:

Minutes of Meeting of Audubon Board of Education of August 19, 2015

Full time tenure track special education teacher at Mansion Avenue School effective September 1, 2015 through June 30, 2016 – at her current step for the 2015-2016 school year as per the AEA negotiated agreement TBD

3. Motion to approve Matthew Cecchini as full time tenure track special education social studies teacher at Step 1, BA, as per the AEA negotiated agreement salary guide TBD, effective September 1, 2015 through June 30, 2016, on an emergent basis, pending completion of all district and state requirements.
4. + Motion to approve Brenda Gifford as part time (50%), tenure track basic skills teacher at Mansion Avenue School at Step 2, BA, as per the AEA negotiated agreement salary guide TBD, not to include benefits, on an emergent basis, effective September 1, 2015 through June 30, 2016, pending completion of all district and state requirements.
5. + Motion to approve a change in employment status for Nicole Racite for the 2015-2016 school year as listed:  
  
Rescind:  
Original approval - May 12, 2015 - part time special education teacher – MAS – effective September 1, 2015 through June 30, 2016  
  
Approve:  
Full time special education teacher at Mansion Avenue School for the Learning/Language Disabled class for grades 3 and 4 effective September 1, 2015 through June 30, 2016 – at a step TBD for the 2015-2016 school year, as per the AEA negotiated agreement TBD
6. + Motion to approve Shannon Horan as part time (72%) tenure track special education teacher at Mansion Avenue School, at Step 5, MA, as per the AEA negotiated agreement salary guide TBD, on an emergent basis, not to include benefits, effective September 1, 2015 through June 30, 2016, on an emergent basis, pending completion of all district and state requirements.
7. Motion to approve Lory Roberts as part time (50%) tenure track math teacher at the high school at Step 2, BA, as per the AEA negotiated agreement salary guide TBD, effective September 1, 2015 through June 30, 2016, on an emergent basis, pending completion of all district and state requirements.

**VOTE FOR ITEMS 1-7**

Motions approved by unanimous voice for items 1, 3, 7. 10-0

Approved by majority roll call vote for items 2, 4, 5, 6. 9-0-1

Joan Greenwood abstained from voting on these items.

**MOTION TO APPROVE ITEMS 8-15**

Motion by Joan Greenwood and seconded by Ammie Davis to approve the following items

8. Motion to approve Kelly Monoky as full time tenure track special education science teacher at the high school at Step 2, BA+30, as per the AEA negotiated agreement salary guide TBD, effective September 1, 2015 through June 30, 2016, on an emergent basis, pending completion of all district and state requirements.
9. Motion to approve Emily Warren as full time tenure track guidance counselor in the high school at Step 1, MA as per the AEA negotiated agreement TBD, effective September 1, 2015 through June 30, 2016, on an emergent basis, pending completion of all district and state requirements
10. Motion to approve Bruce Dyer to continue as Classroom Instructor and Technical Support Specialist effective September 1, 2015 through June 30, 2016 – stipend of \$5000.00.

11. + *Motion to approve the following* staff members as 1:1 aides for the Special Education 2015 Extended School Year program for 16 days, at a rate of \$12.00 per hour, 2 hours per day, effective retroactive to July 6, 2015 through July 30, 2015.

David Baldino: Currently serving as classroom aide at Mansion Avenue School  
Christopher Maxwell: District Substitute Teacher

12. + Motion to approve hours for previously approved aides for the 2015-2016 school year:

|                     |                        |                     |
|---------------------|------------------------|---------------------|
| David Baldino       | Special Education Aide | 29.5 hours per week |
| Diane Geissler      | Special Education Aide | 29.5 hours per week |
| April Lorenzo       | Special Education Aide | 20.0 hours per week |
| Stefani Clune       | Classroom Aide         | 29.5 hours per week |
| Janine Masciantonio | Special Education Aide | 29.5 hours per week |
| Robyn Quinn         | Special Education Aide | 29.5 hours per week |
| Tina Fortunato      | Special Education Aide | 15.0 hours per week |
| Joy Steel           | Special Education Aide | 29.5 hours per week |

13. Motion to approve the following Special Education aide at the high school for the 2015-2016 school year with hours and hourly rate TBD:

Amy Elbertson 29.5 hours per week

14. Motion to approve Eric Carrera to continue as 1:1 aide for high school student #0384 effective September 1, 2015 through June 16, 2016 or the last day for students, at Step 4 of the contracted aide salary guide as per the AEA negotiated agreement TBD to include additional hours for extracurricular activities on an as needed basis at an hourly rate – paid by Mount Ephraim Public Schools.

15. + Motion to approve an increase in hours for the following classroom/security aides at Haviland Avenue School for the 2015-2016 school year:

Cari Morales: Classroom Aide – Kindergarten from 22 hours to 29.5 hours per week – not to include benefits

Jessica Holland: Classroom Aide – Grade 1/Security from 22 hours to 29.5 hours per week – not to include benefits

**VOTE FOR ITEMS 8-15**

Motions approved by unanimous roll call vote for items 8, 9, 10, 13, 14. 10-0

Approved by majority roll call vote for items 11, 12, 15. 9-0-1

Joan Greenwood abstained from voting on these items.

**MOTION TO APPROVE ITEMS 16-21**

Motion by Ammie Davis and seconded by Cheryl Hauske to approve the following items

16. + Motion to approve a modification to a maternity leave of absence request from Alycia Colucci as listed:

**Original Request:** (Approved May 12, 2015)

Motion to approve the request for a maternity leave of absence from Alycia Colucci, first grade teacher at Haviland Avenue School, effective September 7, 2015 through January 29, 2016, as listed:

|                          |   |
|--------------------------|---|
| Paid Leave of Absence    | Effective September 7, 2015 through November 13, 2015 |
| Family Medical Leave Act | Effective September 7, 2015 through November 13, 2015 |
| Unpaid Leave of Absence  | Effective November 16, 2015 through January 29, 2016  |



NJ Family Leave Act                      Effective November 16, 2015 through January 29, 2016  
(Upon discharge from physician for the purpose of child rearing)

**Modified Request:**

Motion to approve the request for a maternity leave of absence from Alycia Colucci, first grade teacher at Haviland Avenue School, effective September 14, 2015 through January 29, 2016, as listed:

Paid Leave of Absence                      Effective September 14, 2015 through November 19, 2015  
46 Sick Days  
Family Medical Leave Act                Effective September 14, 2015 through November 19, 2015  
Unpaid Leave of Absence                Effective November 20, 2015 through January 29, 2016  
NJ Family Leave Act                      Effective November 20, 2015 through January 29, 2016  
(Upon discharge from physician for the purpose of child rearing)

17. + Motion to approve a request for a maternity leave of absence from Shannon Garrity-Druding, kindergarten teacher at Haviland Avenue School, effective October 7, 2015 through approximately November 19, 2015 as listed:

Paid Leave of Absence effective October 7, 2015 through October 19, 2015  
Unpaid Leave of Absence effective October 20, 2015 through approximately November 19, 2015

18. + Motion to approve a request for a maternity leave of absence from Christie Cochran, part time special education teacher at Mansion Avenue School, effective November 16, 2015 through March 18, 2016 as follows:

Paid Leave of Absence                      Effective November 16, 2015 through January 15, 2016  
36 Sick Days  
Family Medical Leave Act                Effective November 16, 2015 through February 8, 2016  
Unpaid Leave of Absence                Effective January 18, 2016 through March 18, 2016  
NJ Family Leave Act                      Effective February 9, 2016 through March 18, 2016  
(Upon discharge from physician for the purpose of child rearing)

19. + Motion to approve Kayleigh Fishwick as part time special education classroom aide at Mansion Avenue School at an hourly rate TBD, for up to 29.5 hours per week effective September 3, 2015 through June 16, 2016 or the last day for students, not to include benefits, step 1.

20. + Motion to approve Brian Kasilowski as part time long term substitute BSI instructional assistant at Mansion Avenue School at Step 2 based on the hourly rate of the classroom aide salary guide as per the AEA negotiated agreement TBD, for up to 29.5 hours per week effective September 3, 2015 through December 23, 2015, on an emergent basis, not to include benefits.

21. Motion to approve the voluntary transfers of the following personnel effective retroactive to August 10, 2015:

Dawn Bentley                              From: General Office Secretary to Curriculum Secretary  
Mary Wicker                                From: CST Secretary to General Office Secretary

**VOTE FOR ITEMS 16-21**

Motions approved by unanimous roll call vote for item 21. 10-0  
Approved by majority roll call vote for items 16-20. 9-0-1  
Joan Greenwood abstained from voting on these items

**MOTION TO APPROVE ITEMS 22-28**

Motion by Tara Sullivan-Butrica and seconded by Marianne Brown to approve the following items

22. Motion to approve a request for leave without pay for Kathy Jakubowski, full time high school special education aide, effective October 13, 2015 through October 16, 2015. (This does not establish past practice.)
23. Motion to rescind the following extracurricular contracts for the 2015 fall sports season:
- |                |                              |
|----------------|------------------------------|
| Shannon McNeil | Assistant Field Hockey Coach |
| Amanda Parisi  | Assistant Cheerleading Coach |
24. Motion to approve substitutes and home instruction tutors for the 2015-2016 school year, pending completion of all state and district requirements.
25. Motion to approve all district certificated staff members as home instruction tutors for the 2015-2016 school year, on an as needed basis, to be compensated at the AEA contractual rate for homebound instructor tutors.
26. Motion to approve the following staff member to facilitate the New Teacher Orientation on August 25, 2015:
- Jennifer Beebe - Danielson Training  
1 hour prep – AEA negotiated agreement rate of \$25.00 per hour  
Up to 2 hours professional development – AEA negotiated agreement rate of \$55.00 per hour
27. Motion to approve the following staff members to facilitate the New Teacher Orientation on August 26, 2015:
- Chris Sylvester – Google Apps (Drive, Docs, and more), Google Classroom  
1 hour prep – AEA negotiated agreement rate of \$25.00 per hour  
Up to 3 hours professional development – AEA negotiated agreement rate of \$55.00 per hour
- Larae D’Angelo - Google Apps (Drive, Docs, and more), Google Classroom  
1 hour prep – AEA negotiated agreement rate of \$25.00 per hour  
Up to 3 hours professional development – AEA negotiated agreement rate of \$55.00 per hour
28. + Motion to rescind the approval (September 17, 2014) of the following staff members to revise the K-2 social studies curriculum to reflect updates in the common core alignment, digital literacy and executive skills:
- |           |              |                |           |
|-----------|--------------|----------------|-----------|
| Rose Lang | Deb Costello | JoAnne McCarty | Kim Felix |
|-----------|--------------|----------------|-----------|

**VOTE FOR ITEMS 22-28**

Motions approved by unanimous roll call vote for items 22-27. 10-0  
Approved by majority roll call vote for item 28. 9-0-1  
Joan Greenwood abstained from voting on this item.

**MOTION TO APPROVE ITEMS 29-35**

Motion by Tara Sullivan-Butrica and seconded by Allison Cox to approve the following items

29. + Motion to approve the following staff members to rewrite the K-2 social studies curriculum to reflect a closer alignment to the common core and to include benchmark assessments, at the contractual rate of 600.00 per curriculum:

|              |                |          |
|--------------|----------------|----------|
| Kindergarten | Kim Felix      | \$600.00 |
| Grade 1      | JoAnne McCarty | \$600.00 |
| Grade 2      | Deb Costello   | \$300.00 |
| Grade 2      | Rose Lang      | \$300.00 |

30. + Motion to approve the following staff members as SciP teachers for the 2015-2016 school year:

Kim Felix – 2015-2016 Haviland Avenue to be compensated on January 15, 2016 and June 15, 2016 at the contractual rate of \$25.00 per hour, as needed.

Jen Beebe – 2015-2016 Mansion Avenue to be compensated on January 15, 2016 and June 15, 2016 at the contractual rate of \$25.00 per hour, as needed.

31. Motion to approve the following staff member as SciP teacher for the 2015-2016 school year:

Ashley McGuire – High School to be compensated on January 15, 2016 and June 15, 2016 at the contractual rate of \$25.00 per hour, as needed.

32. Motion to approve Melody Laranjiera, speech/language specialist, to complete extended year activities at Magnolia Public School at her contracted rate of \$35.00 per hour for 31.5 hours, retroactive to July 1, 2015.

33. Motion to approve a revision to the original (June 2015 BOE Meeting) request that the New Jersey's Specialized Child Study Teams (SCST) will perform Speech/Language Evaluations on hearing-impaired students on an as needed basis – to be expanded to include all types of related service evaluations such as Learning Evaluations and Psychological Evaluations for the 2015-16 school year.

34. + Motion to approve a revision to the NCLB Consolidated Grant approval as listed:

Original Approval: June 2015

**Professional Development:**

Summer training in Haviland Avenue Reading Remediation Program: 1 Instructor, 6 hours per week for 4 weeks at the instructional rate of \$55.00 per hour with 8 hours of prep at \$35.00 per hour for a total of \$1160.00

Christine Brady

Revised Approval:

**Professional Development:**

Summer training in Haviland Avenue Reading Remediation Program: 1 Instructor, 16 hours at the contractual professional development rate of \$55.00 per hour with 8 hours of prep at \$25.00 per hour for a total of \$1080.00

Christine Brady

35. Motion to approve the following modification in the original approval of the following individual (June 24, 2015 BOE Meeting) who is serving as a student assistant in the technology department for the 2015 summer as follows:

**Original Approval:**

The following temporary worker will work 12 hours per week at a rate of \$8.38 per hour beginning the week of June 29, 2015 through the week of August 24, 2015.

Quitay Long

**Revised Approval:**

The following temporary worker will work 24 hours per week at a rate of \$8.38 per hour beginning the week of June 29, 2015 through the week of August 24, 2015.

**VOTE FOR ITEMS 29-35**

Motions approved by unanimous roll call vote for items 31-33, 35. 10-0  
 Approved by majority roll call vote for items 29, 30, 34. 9-0-1  
 Joan Greenwood abstained from voting on this item.

**MOTION TO APPROVE ITEMS 36-41**

Motion by Tara Sullivan-Butrica and seconded by Allison Cox to approve the following items

36. Motion to approve following request to attend workshops/conferences for the 2015-2016 school year as follows:

| School | Cost     | Staff Member      | Date of Conference | Name of Conference                   |
|--------|----------|-------------------|--------------------|--------------------------------------|
| HS     | \$189.00 | Kelly Reising     | August 24, 2015    | Danielson Training – EIRC            |
| HS     | \$178.00 | Wilma Fitzpatrick | October 19, 2015   | Media Specialist Conference/Workshop |

37. Motion to approve the following mentor for the 2015-2016 school year. Novice teacher will compensate mentor as per state regulations and AEA contract:

| Novice Teacher   | School/Subject                                 | Mentor     | Date   |
|------------------|--|------------|--------|
| Matthew Cecchini | High School Special Education – Social Studies | Dawn Ewing | 9/1/15 |

38. + Motion to approve the following staff members to provide five hours of new teacher support for the 2015-2016 school year at the contractual rate of \$25.00 per hour for a total of \$125.00 per staff member:

| Staff Member            | New Teacher/Educational Staff Personnel |
|-------------------------|---|
| Brenda Gifford          | Denise Murphy                           |
| Stephanie Lewis-Deacon  | Kimberly Brach                          |
| Katie Mueller           | Karen Bowers                            |
| Shannon Garrity-Gruding | Blake Zetusky                           |

39. + Motion to approve the following parent volunteers at Mansion Avenue School for the 2015 – 2016 school year:

Rosann Endt                      Ken Endt                      Mindy Ruoff

40. Motion to approve the following overloads at the high school for the 2015-2016 school year:

**Full Overloads:**

|                     |                 |               |
|---------------------|-----------------|---------------|
| Mary Anne Kavanaugh | Bill Scully     | Ginny Tappin  |
| Debbie Waite        | Teresa D'Aprile | Gregg Francis |

**Partial Overloads:**

|                 |                           |             |                           |
|-----------------|---------------------------|-------------|---------------------------|
| Kevin Greway    | 27 total teaching periods | Matt Harter | 26 total teaching periods |
| Chris Sylvester | 26 total teaching periods |             |                           |

**PE Partial overloads:**

|                  |     |             |     |
|------------------|-----|-------------|-----|
| Thea Ricci       | .25 | Don Seybold | .25 |
| Angela DiFilippo | .25 | Ryan Knaul  | .25 |
| Dan Reed         | .25 |             |     |

**Special Education Full Overloads:**

Dennis Bantle  
Chris Harris

Dawn Ewing  
Eileen Willis

Paul Frantz  
Andria Loomis

Patti Myers-Griffith  
April McCarthy

- 41. Motion to approve a clinical experience placement request from Rowan University for April McCarthy, special education math teacher at the high school, who is completing the final requirements for her graduate endorsement in Teacher of Students with Disabilities program effective September 1, 2015 through October 19, 2015 with Mary Knoll serving as cooperating teacher.

**VOTE FOR ITEMS 36-41**

Motions approved by unanimous roll call vote for items 36, 37, 40, 41. 10-0

Approved by majority roll call vote for item 38, 39. 9-0-1

Joan Greenwood abstained from voting on this item.

**STUDENTS:**

**MOTION TO APPROVE ITEMS 1-5**

Motion by Tara Sullivan-Butrica and seconded by Joan Greenwood to approve the following items

- 1. Motion to approve a parent's request for senior privilege for student ID# 44515 for the 2015-2016 school year.
- 2. + Motion to approve a request from a staff member for child to attend Audubon Public Schools for the 2016-2017 school year as a kindergarten student at Haviland Avenue School in accordance with the Audubon Board of Education Policy #5118 – Non Residents, with the provision the staff member is currently employed by Audubon Public Schools.
- 3. + Motion to approve the following out of district placement:

| STUDENT ID# | PLACEMENT   | EFFECTIVE DATES                               |
|-------------|---|---|
| #00860      | From home instruction to out of district placement at Bankbridge Regional School – North Campus | Effective September 1, 2015 through June 2016 |

- 4. Motion to affirm that the Audubon Board of Education is in receipt of the district Harassment, Intimidation and Bullying monthly report as presented by the superintendent, and is in agreement with all actions taken in regard to the incidents reported at the June 2015 meeting of the Board of Education.
- 5. + Motion to approve the alternate method of compliance in accordance with NJAC 6A:26-6.3 (h) 4 ii and iii by providing toilet rooms adjacent to or outside the classroom in lieu of individual toilet rooms in each classroom. Our school children shall be supervised in the following manner: An aide will accompany the children to the bathroom.

**VOTE FOR ITEMS 1-5**

Motions approved by unanimous voice for items 1, 4.

Approved by majority voice vote for items 2, 3, 5.

Joan Greenwood abstained from voting on these items.

**BUILDINGS AND GROUNDS:**

- 1. Motion by Cheryl Hauske seconded by Marianne Brown to approve the following facility use requests:

AHS Baseball Field – Audubon Blue Sox team for practice/games on Sundays, beginning September 13, 2015 through November 15, 2015 from 9am to 12pm. Contact: Brian Kulak

AHS Football Field – Audubon football Booster along with the Oaklyn Cougars Football, games on September 18 and 19, 2015 from 5pm to 10pm. Contact: Carla Smarrito

Motion approved by unanimous voice vote.

- INFORMATION: Lighting Project Update

**REPORTS:**

1. HIB District Report for the 2014-15 school year

| <b>BULLYING INCIDENTS REPORT</b>     |                      |                |              |
|--------------------------------------|----------------------|----------------|--------------|
| <b>SCHOOL</b>                        | <b>Confirmed HIB</b> | <b>Non-HIB</b> | <b>Total</b> |
| HS                                   | 4                    | 1              | 5            |
| HAS                                  | 0                    | 8              | 8            |
| MAS                                  | 3                    | 3              | 6            |
| <b>TOTAL (2014-2015 School Year)</b> | <b>7</b>             | <b>12</b>      | <b>19</b>    |

2. Superintendent’s Report

- **INFORMATION:**

**Mansion Avenue School**

June 18, 2015                      Fire Drill  
 June 19, 2015                      Lockout Drill  
 July 23, 2015                      Fire Drill  
 July 27, 2015                      Lockout Drill

**Haviland Avenue School:**

June 9, 2015                      Fire Drill  
 June 10, 2015                      Lockout Drill

**BOARD COMMITTEES:**

- A. Buildings and Grounds: **Mrs. Davis, Chairperson**, Mrs. Hauske, Mrs. DiVietro, Mr. Yacovelli, Alternate: Mrs. Cox
- B. Community Relations: **Mrs. Hauske, Chairperson**, Mrs. DiVietro, Mrs. Greenwood, Ms. Osinski, Alternate: Mr. Lee
- C. Curriculum: **Mr. Lee, Chairperson**, Mrs. Davis, Mrs. Cox, Mrs. Sullivan-Butrica, Alternate: Mrs. Greenwood
- D. Finance: **Mr. Yacovelli, Chairperson**, Mr. Lee, Mrs. Cox, Mrs. Hauske, Alternate: Mrs. Sullivan-Butrica
- E. Negotiations: **Ms. Brown**, Mrs. Hauske, Mrs. Sullivan-Butrica, Mr. Yacovelli
- F. Policy: **Mrs. Cox, Chairperson**, Mrs. Davis, Mrs. Sullivan-Butrica, Ms. Osinski, Alternate: Mrs. Brown
- G. Scholarship: **Ms. Brown, Chairperson**, Mr. Lee, Mrs. Davis, Mrs. DiVietro, Alternate: Ms. Osinski
- H. School Services: **Mr. Yacovelli**, Mrs. Sullivan-Butrica, Mrs. Davis, Mrs. Hauske, Alternate: Mrs. Cox
- I. CCEC Rep. Rotation: **Ms. Brown**
- J. CCSBA Rep. Rotation: **Ms. Brown**
- K. AEF Representative: **Mrs. Hauske**
- L. State/Federal Programs: **Mr. Crispin**
- M. Affirmative Action Officer: **Mr. Delengowski**
- N. Public Agency Compliance Officer: **Mr. Delengowski**

The board welcomes participation of interested organizations and individuals and will schedule time as appropriate for the public to speak. The board reserves the right to limit public discussion. Public discussion of a topic will be limited to fifteen minutes, and individual speakers will be limited to five minutes. Reference Policy #9322 of the Audubon Public Schools Board of Education Policy Manual.

**ADJOURNMENT**

1. Motion by Ammie Davis seconded by Robert Lee o adjourn meeting at approximately 8:10pm.  
Approved by unanimous voice vote.

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**Robert Delengowski**  
**Business Administrator/Board Secretary**

**BOARD OF EDUCATION MEETING  
AUDUBON HIGH SCHOOL MEDIA CENTER  
WEDNESDAY, SEPTEMBER 16, 2015  
7:00 P.M.  
MINUTES**

1. Call meeting to order.
2. Sunshine Law Statement by presiding officer.

“In accordance with the provisions of the Open Public Meetings Law, the Audubon Board of Education transmitted notice of this meeting, scheduled at 7:00 p.m., in the Audubon High Media Center, to the *Retrospect* newspapers, filed with the Borough Clerk and posted copies on the Chestnut Street and Pine Street entrances to the high school.”

**PRIVATE:**

1. Motion by Joan Greenwood seconded by Marianne Brown to approve the resolution for the board to enter into closed session at 7:00pm for the following purposes

**RESOLUTION  
AUTHORIZING EXECUTIVE SESSION  
Date: September 16, 2015**

**WHEREAS**, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-12 et seq.) requires all meetings of the **Audubon Board of Education** to be held in public, N.J.S.A. 10:4-12(b) sets forth nine types of matters that may lawfully be discussed in Executive Session,” i.e. without the public being permitted to attend; and

**WHEREAS**, the **Audubon Board of Education** has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

**WHEREAS**, the nine exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and next to each exception is a box within which the number of issues to be privately discussed that fall within that exception shall be written, and after each exception is a space where additional information that will disclose as much information about the decision as possible without undermining the purpose of the exception shall be written.

**NOW, THEREFORE, BE IT RESOLVED** that the **Audubon Board of Education** will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12(b):

- Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public
- Any matter in which the release of information would impair a right to receive funds from the federal government;
- Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publically;
- Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body



- \_\_\_\_\_ Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;
- \_\_\_\_\_ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;
- \_\_\_\_\_ Any investigations of violations or possible violations of the law;
- \_\_\_\_\_ Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer;
- \_\_\_\_\_ Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public; Specifically the evaluation of the Superintendent
- \_\_\_\_\_ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

**WHEREAS**, the length of the Executive Session is undetermined; however, the **Audubon Board of Education** will make every attempt to estimate the time of the session prior to convening the session after which the public meeting shall reconvene and the **Audubon Board of Education** will proceed with business.

**NOW, THEREFORE, BE IT RESOLVED**, that the **Audubon Board of Education** will go into Executive Session for only the above stated reasons;

**BE IT FURTHER RESOLVED** that the **Audubon Board of Education** hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the **Audubon Board of Education** attorney advises that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the school district or any other entity with respect to said discussion.

**BE IT FURTHER RESOLVED** that the **Board of Education**, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the board secretary to take the appropriate action to effectuate the terms of this resolution.

body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public; Specifically the evaluation of the Superintendent

Reconvene at approximately 7:30 pm.

1. Call meeting to order
2. Salute to the Flag.

**ROLL CALL**

Present: Ms. Brown, Mrs. Sullivan-Butrica, Ms. Davis, Ms. DiVietro, Joan Greenwood, Mrs. Hauske, Mr. Lee, Gina Osinski, Mr. Yacovelli, Steven Crispin, Superintendent, Robert Delengowski, Board Secretary

Absent: Allison Cox

All motions are voted on by all members unless otherwise marked with an +.

**APPROVAL OF BOARD MINUTES:**

1. Motion by Marianne Brown seconded by Robert Lee to approve the following minutes:

August 19, 2015

Motion approved by majority voice vote.

**PUBLIC PARTICIPATION:** (Agenda Items Only)

The board welcomes participation of interested organizations and individuals and will schedule time as appropriate for the public to speak. The board reserves the right to limit public discussion. Public discussion of a topic will be limited to fifteen minutes, and individual speakers will be limited to five minutes. Reference Policy #9322 of the Audubon Public Schools Board of Education Policy Manual.

**REPORT:** Student Council Representative: **Cassidy Chambers**

**FINANCE:**

**MOTION TO APPROVE ITEMS 1-5**

Motion by Joan Greenwood and seconded by Ammie Davis Lee to approve the following items

1. Board Secretary's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of July 2015. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
2. Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month of July 2015. The Treasurer's Report and Secretary's report are in agreement for the month of July 2015.
3. Board Secretary in accordance with N.J.A.C. 6A:23A – 16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.
4. Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4 We certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
5. Motion to approve bills payable as listed:

August 1, 2015 through August 31, 2015: \$583,291.17  
September 2015: \$591,266.85

**VOTE FOR ITEMS 1-5**

Motions approved by unanimous voice for these items.

**PROGRAM:** (All motions are upon Superintendent's recommendation:)

**MOTION TO APPROVE ITEMS 1-6**

Motion by Tara Sullivan-Butrica and seconded by Joan Greenwood to approve the following items

- **PRESENTATION** of the EVVRS Semi-Annual Report – January 2015 through June 2015  
Steve Crispin

1. Motion to approve the following programs funded each year partly through the Municipal Alliance grant:

MiniBridge: Interactive small groups - addresses various needs identified by students concerning ATOD (Alcohol, tobacco, and other drugs). This prevention program is for 5th & 6th grade students.

The program is facilitated by high school students, grades 7-12, who are trained to work with the younger students to increase self-esteem and reduce negative behaviors.

Peer Facilitators: Students are trained to assist other students with academic and social progress at Audubon High School; Peer To Peer, STARS

Project Graduation – an evening of drug free activities held on the evening of the high school graduation; it demonstrates that there are healthy, fun, drug and alcohol free activities available for students. It is an ongoing event that meets monthly to plan and fundraise for the event.

High School Visitation – trained high school peer facilitators introduce new students and the incoming 7<sup>th</sup> grade students and 9<sup>th</sup> grade students to the high school, its classrooms layout, the rules and procedures, and the activities available to the students; Teens2Teens. Follow Up occurs in the fall of the school year as the students transition to the next level in their education.

Intergenerational group – recreational and service activities combined with prevention education linking students, grades 7-12, and senior citizens. The activity builds positive community connections through pro-social involvement.

DARE program – provides prevention education to the 5<sup>th</sup> grade students and will target other grade levels for other prevention issues. (e.g. Violence Awareness Week).

Early Intervention - interactive programs for all ages

After School Tutoring – 6<sup>th</sup> grade student volunteers are trained by Ms. Novick and Ms. Graham – provide academic support and reinforcement, mentoring – for students K-2 at KEYS after school program; 2 days/wk; Nov-Apr; supervised by staff member

Building Connections – after school workshops focusing on strengthening social skills while having fun; topics include: listening, following directions, patience, being responsible for self, cooperation, being a good sport, using good manners, apologizing, setting a good example; offered to first grade students.

Grief Groups – offered to high school students in cooperation with Samaritan Hospice.

Family Education – activities that address various needs identified by parents and children - Activities involving parents – materials, awards needed for graduation ceremonies, 6<sup>th</sup> grade book club (The Misfits), Family Group – in cooperation with Genesis counseling services offered by Genesis

Municipal Alliance Coordinator – completes paperwork, quarterly reports, general Alliance communications, coordinates various Alliance programs (previously described), facilitates various programs (Intergenerational, MiniBridge); goal is to create positive communication, strong families, and substance-free lives.

2. Motion to approve the 2015 Uniform State Memorandum of Agreement between law enforcement and the district.
3. Motion to approve the use of the EVVRS report forms for the 2015-2016 school year.
4. + Motion to approve the following curriculum as recommended by the Curriculum Committee of the Board:

Kindergarten Social Studies  
1<sup>st</sup> Grade Social Studies  
2<sup>nd</sup> Grade Social Studies

5. Motion to approve the Violence, Vandalism and Substance Abuse Report - Period 2 for the 2014-2015 school year as presented, and submission of the report and related documents to the New Jersey Department of Education.
6. Motion to approve the 2015-2016 Crisis Drill Schedule.

**VOTE FOR ITEMS 1-6**

Motions approved by unanimous voice for items 1-3 and 5, 6.

Approved by majority voice vote for item 4.

Joan Greenwood abstained from voting on this item.

**PERSONNEL:**

**MOTION TO APPROVE ITEMS 1-11**

Motion by Ammie Davis and seconded by Robert Lee to approve the following items

1. + Motion to accept, with best wishes, the letter of resignation from Stephanie Jennetta, part time instructional aide at Mansion Avenue School, effective retroactive to August 20, 2015.
2. Motion to approve a request from Luanne Cross, district communications clerk, to invoke the Family Medical Leave Act effective retroactive to August 31, 2015 through September 3, 2015.
3. + Motion to approve a medical leave of absence for Bobbi Graham, guidance counselor at Haviland Avenue School, effective October 20, 2015 through to approximately December 15, 2015.
4. + Motion to approve a request from Kelly Miller, 4<sup>th</sup> grade teacher at Mansion Avenue School, to extend a maternity unpaid leave of absence effective January 4, 2016 through June 30, 2016.
5. + Motion to approve a revision to the original request for a maternity leave of absence from Shannon Druding, kindergarten teacher at Haviland Avenue School, effective October 7, 2015 through approximately November 19, 2015 as listed:

**Approved August 19, 2015**

*Paid Leave of Absence effective October 7, 2015 through October 19, 2015*

*Unpaid Leave of Absence effective October 20, 2015 through approximately November 19, 2015*

**Revision**

*Paid Leave of Absence effective September 9, 2015 through September 18, 2015*

*Unpaid Leave of Absence effective September 21, 2015 through approximately October 30, 2015*

6. Motion to approve Erika Miliarexis as full time tenure track teacher of Spanish at the high school at Step 6, BA as per the AEA negotiated agreement salary guide TBD, effective on or before November 9, 2015 through June 30, 2016, pending completion of all district and state requirements.
7. + Motion to approve Bobbi Cherkas as long term substitute kindergarten teacher at Haviland Avenue School at the Step 1, BA per diem rate of \$244.00, not to include benefits, effective retroactive to September 11, 2015 through October 30, 2015, pending completion of all district and state requirements.
8. + Motion to approve Kayla Haloupek as long term substitute guidance counselor at Haviland Avenue School effective October 15, 2015 through December 15, 2015, pending completion of all district and state requirements, as follows:
  - Effective October 15, 16, and 19, 2015 – three overlap days at the district substitute teacher rate of \$80.00 per day

- Effective October 20, 2015 through December 15, 2015 at the Step 1 per diem rate of \$244.00, not to include benefits

9. + Motion to approve a revision to the original approval of Christina Warren effective January 4, 2016 through June 30, 2016 as follows:

**Original Approval June 24, 2015**

*Motion to approve Christina Warren as a long term substitute teacher of grade four at Mansion Avenue School at the per diem rate of Step 1, BA, as per the negotiated agreement TBD, not to include benefits, effective September 1, 2015 through December 23, 2015.*

**Revised Approval**

*Motion to approve to Christina Warren to continue as a long term substitute teacher of grade four at Mansion Avenue School effective October 1, 2015 through June 30, 2016 at Step 1, BA, as per the negotiated agreement TBD, not to include benefits.*

10. + Motion to approve a change in the employment status of Brian Kasilowski (Approved 8/19/15) as listed:

*From long term substitute part time BSI instructional aide at Mansion Avenue school effective September 3, 2015 through December 23, 2015 to part time instructional aide at Mansion Avenue School effective September 3, 2015 through June 16, 2016 or the last day for students at Step 2 based on the hourly rate of the classroom aide salary guide as per the AEA negotiated agreement TBD, for up to 29.5 hours per week, not to include benefits, funded through the 2015-2016 Title I grant.*

11. + Motion to approve Christopher Maxwell as part time long term substitute BSI instructional assistant at Mansion Avenue School at the per diem substitute aide rate of \$60.00 effective retroactive to September 3, 2015 through September 16, 2015 and at Step 1, based on the hourly rate of the classroom aide salary guide as per the AEA negotiated agreement TBD, for up to 29.5 hours per week effective September 17, 2015 through June 16, 2016 or the last day for students, not to include benefits.

**VOTE FOR ITEMS 1-11**

Motions approved by unanimous roll call vote for items 2, 6. 9-0

Approved by majority roll call vote for items 1, 3-5, 7-11. 8-0-1

Joan Greenwood abstained from voting on these items.

**MOTION TO APPROVE ITEMS 12-22**

Motion by Marianne Brown and seconded by Joan Greenwood to approve the following items

12. Motion to approve the changes in the employment status of the following staff members:

- Tina Fortunato - From 15 hours per week to 29.5 hours per week as instructional assistant in the SHAPE preschool program effective September 17, 2015, not to include benefits
- Ilana Ablon – From part time - 3 days per week to full time - five days per week, to include benefits, as speech/language specialist effective retroactive to September 1, 2015
- Jenna Donahue – From part time - 4 days per week to full time - five days per week, to include benefits, as speech/language specialist effective retroactive to September 1, 2015
- Deborah Nanni– From part time - 3 days per week to full time - five days per week, to include benefits, as speech/language specialist effective September 17, 2015

13. + Motion to approve the following part time positions:

Position: Part time supervisor of students each day at Mansion Avenue School from 8:00 am to 8:20 am – five days per week - for the morning breakfast program – yearly stipend - \$1,250.00, prorated, effective September 17, 2015 through June 16, 2016 or the last day for students.

Position: Part time classroom aide Mansion Avenue School for up to 29.5 hours per week effective on or before October 22, 2015 at an hourly rate based on the classroom aide salary guide as per the negotiated agreement TBD.

14. Motion to approve a correction in the step for Matthew Cecchini, high school special education social studies teacher from Step 1, BA to Step 1, MA effective retroactive to September 1, 2015 through June 30, 2016.

15. Motion to approve the following extracurricular contracts for the 2015-2016 school year:

|                    |                            |
|--------------------|----------------------------|
| Nicole Szymanski   | Saturday Detention Proctor |
| Laurie Georgel     | Office Detention Proctor   |
| Catherine Gidjunis | Published Mind/Parrot      |

16. Motion to approve payment to the following staff members for work on “Standards Aligned Grading” in Lindenwold with a consortium of teachers on August 19, 2015 as listed:

|                |   |
|----------------|---|
| Lori Miller    | Seven hours at the non instructional rate of \$25.00 per hour for a total of \$175.00 |
| Larae D’Angelo | Seven hours at the non instructional rate of \$25.00 per hour for a total of \$175.00 |

17. Motion to approve payment to the following staff members for their presentation of the ELA curriculum on September 3, 2015 as follows: 1 hour prep at the AEA contractual rate of \$25.00 per hour and 3 hours of professional development at the AEA contractual rate of \$55.00 per hour for a total of \$190.00 per staff member:

|            |                 |
|------------|-----------------|
| Jane Byrne | Lisa McGilloway |
|------------|-----------------|

18. Motion to approve payment to the following staff members for facilitating the Google Classroom training on September 3, 2015 as follows: 1 hour prep at the AEA contractual rate of \$25.00 per hour and 3 hours of professional development at the AEA contractual rate of \$55.00 per hour for a total of \$190.00 per staff member:

|                |                |
|----------------|----------------|
| Alvina LaCasse | Nancy Wolgamot |
|----------------|----------------|

19. + Motion to approve payment to the following teachers for participation in Family Learning Night during the 2015-2016 school year as listed:

**Grade 1                      October 6, 2015**

|                 |           |           |               |
|-----------------|-----------|-----------|---------------|
| Christine Brady | Kim Felix | Sue Selby | Chelsea Shupp |
|-----------------|-----------|-----------|---------------|

**Grade 2                      October 15, 2015**

|                |                  |                     |
|----------------|------------------|---------------------|
| Debra Costello | Rose Lang        | Roberta Ignaczewski |
| Michele Mizia  | Lauren VanSciver |                     |

**Kindergarten            November 12, 2015**

|               |                |               |
|---------------|----------------|---------------|
| Karen Bowers  | JoAnne McCarty | Jen McClellan |
| Katie Mueller | Blake Zetusky  | Bobbi Cherkas |

Compensation: one hour at \$35.00 per hour (instructional rate) plus \$12.50 for ½ hour preparation (non-instructional rate), for a total of \$47.50 per teacher, as per AEA negotiated agreement

20. Motion to approve the following fall coaching recommendations for the 2015-2016 school year:

**RESCIND:**

|                |  |
|----------------|--|
| Donald Seybold | Flag Football                                  |
| Donald Seybold | Weight Room (2/5 Stipend Tuesday and Thursday) |

**APPROVE:**

**Coaches:**

|                    |  |
|--------------------|--|
| Meredith Stocklin  | Assistant Field Hockey                                 |
| Stephanie Enos     | Assistant Cheerleading                                 |
| Matt Cecchini      | Flag Football  |
| Matt Cecchini      | Weight Room (2/5 stipend Tuesday and Thursday)         |
| Stacy Caltagirone  | Weight Room (3/5 stipend Monday, Wednesday and Friday) |
| Patrice Kilvington | Elementary Field Hockey                                |

**Volunteers:**

|              |          |
|--------------|----------|
| Kyle Muckley | Football |
|--------------|----------|

**Game Personnel:**

|                   |                         |
|-------------------|-------------------------|
| John McShane      | Chain Crew              |
| Jillian Hixon     | Tickets and/or Security |
| Stacy Caltagirone | Tickets and/or Security |

21. + Motion to approve the following individuals as KEYS substitutes at Mansion and Haviland Avenue Schools for the 2015-2016 school year:

|               |             |             |
|---------------|-------------|-------------|
| Shannon Horan | Becky Lenny | Robyn Quinn |
|---------------|-------------|-------------|

22. Motion to approve the following as substitutes and home instruction tutors for the 2015-2016 school year, pending completion of all district and state requirements:

|                    |                        |
|--------------------|------------------------|
| Sandra Johnston    | Substitute Teacher     |
| Jennifer O'Donnell | Substitute Teacher     |
| Kevin McGuire      | Substitute Teacher     |
| Michael Wasienko   | Substitute Teacher     |
| Gianna Pedone      | Substitute Teacher     |
| Michael Sheridan   | Substitute Teacher     |
| Kathleen Schmid    | Substitute Teacher     |
| Lynne Rogers       | Home Instruction Tutor |
| Philip Batista     | Substitute Custodian   |
| Denise Pooley      | Substitute Custodian   |

**VOTE FOR ITEMS 12-22**

Motions approved by unanimous roll call vote for items 12, 14-18, 20, 22. 9-0  
Approved by majority roll call vote for items 13, 19, 21. 8-0-1  
Joan Greenwood abstained from voting on these items.

**MOTION TO APPROVE ITEMS 23-35**

Motion by Joan Greenwood and seconded by Robert Lee to approve the following items

23. Motion to approve following requests to attend workshops/conferences for the 2015-2016 school year as follows:

| School   | Cost           | Staff Member      | Date of Conference  | Name of Conference                   |
|----------|----------------|-------------------|---------------------|--------------------------------------|
| District | \$250.00<br>PP | BOE Members       | October 27-29, 2015 | School Board Association Convention  |
| District | \$250.00       | Steve Crispin     | October 27-29, 2015 | School Board Association Convention  |
| CST      | \$219.99       | Jeanne Kernoschak | October 9, 2015     | Special Education Law in NJ Workshop |

24. + Motion to approve following request to attend workshops/conferences for the 2015-2016 school year as follows:

| School | Cost     | Staff Member    | Date of Conference | Name of Conference             |
|--------|----------|-----------------|--------------------|--------------------------------|
| HAS    | \$199.99 | Christine Brady | October 1, 2015    | Pediatric Yoga and Mindfulness |

25. + Motion to approve the following mentor for the 2015-2016 school year. Novice teacher will compensate mentor as per state regulations and AEA contract:

| Novice Teacher | School/Subject          | Mentor            | Date           |
|----------------|-------------------------|-------------------|----------------|
| Shannon Horan  | Special Education – MAS | Bernadette Brogna | 9/1/15-6/30/16 |

26. Motion to approve the following staff members to provide five hours of new teacher support for the 2015-2016 school year at the contractual rate of \$25.00 per hour for a total of \$125.00 per staff member:

| Staff Member    | New Teacher/Educational Staff Personnel |
|-----------------|---|
| Ron Latham      | Lory Roberts                            |
| Nancy Wolgamot  | Kelly Monoky                            |
| Wendy VanFossen | Emily Warren                            |
| Ashley McGuire  | Erika Miliarisis                        |

27. Motion to approve the following overload at the high school for the 2015-2016 school year:

**Full Overload:** Matthew Webb – Social Studies

28. + Motion to approve the following adult volunteers at Haviland Avenue School for the 2015-2016 school year:

|                |                 |                  |
|----------------|-----------------|------------------|
| Donna Bunnell  | June Jones      | Margaret Metzler |
| Doris Schopfer | William Simpson | Mary Tharon      |

29. Motion to approve the following Camden County College students to complete 15 hour observations at the high school as follows:

| STUDENT          | SUBJECT        | COOPERATING TEACHER |
|------------------|----------------|---------------------|
| Mickayla Gregory | Social Studies | Amy Bulskis         |
| Thomas Colbert   | Social Studies | Mike Tiedeken       |

30. Motion to approve payment to Jackie Castaldi, high school nurse, in the amount of \$2550.00 to administer medication to 17 YALE students (\$150.00 per student) through the 2015-2016 school year - district to be reimbursed by the YALE School.



- 31. + Motion to approve payment to Pat Snyder, Mansion Avenue School nurse, in the amount of \$1800.00 to administer medication to 12 YALE students (\$150.00 per student) through the 2015-2016 school year - district to be reimbursed by the YALE School.
- 32. + Motion to approve the following Camden County College students to complete 15 hour observations at the elementary schools during the 2015-2016 school year as listed:

| <b>Student Teacher</b> | <b>Cooperating Teacher</b>                  |          |
|------------------------|---|----------|
| Colleen Devine         | Susan Selby                                 | Haviland |
| Alexis Thompson        | Kindergarten and Grade 1 classroom teachers | Haviland |
| Alyssa Beebe           | Jennifer Beebe                              | Mansion  |

- 33. + Motion to approve the following extracurricular contract for the 2015-2016 school year:

**RESCIND:**

Haviland Avenue School      I&RS Team      Judy Marino

**APPROVE:**

Haviland Avenue School      I&RS Team      Nancy Scully

- 34. Motion to approve a change in the salary status of Dan Rowan for obtaining his Master's Degree as follows:

From Step 17 BA to Step 17 MA effective retroactive to September 1, 2015

- 35. Motion to approve the following change in the SciP committee at the high school for the 2015-2016 school year:

RESCIND: Ashley McGuire

APPROVE: Andi Collazzo

**VOTE FOR ITEMS 23-35**

Motions approved by unanimous roll call vote for these items 23, 26, 27, 29, 30, 34, 35. 9-0  
 Approved by majority roll call vote for items 24, 25, 28, 31, 32, 33. 8-0-1  
 Joan Greenwood abstained from voting on these items.

**STUDENTS:**

**MOTION TO APPROVE ITEMS 23-35**

Motion by Ammie Davis and seconded by Cheryl Hauske to approve the following items

- 1. + Motion to approve the following out of district placement:

| <b>STUDENT ID#</b> | <b>PLACEMENT</b>  | <b>EFFECTIVE DATES</b>  |
|--------------------|---|---|
| 02224              | Auditorily Impaired Preschool Program at the JFK Elementary School in West Berlin | Effective September 21, 2015<br>All tuition and transportation costs are the responsibility of the Audubon School District. |

- 2. Motion to approve the State BOE Settlement Agreement in the matter of T.O. o/b/o/ S.C. vs. the Audubon Board of Education.

3. Motion to accept tuition student from the following district for the 2015-2016 school year:

Camden: A.M.

**VOTE FOR ITEMS 1-3**

Motions approved by unanimous voice for items 2 and 3.

Approved by majority voice vote for item 1.

Joan Greenwood abstained from voting on this item.

4. Motion Cheryl Hauske seconded by Gina Osinski to approve attendance at Audubon High School, grade 8, for the 2015-2016 school year, for two students moving to Mount Ephraim. This will not be considered past practice. Motion approved by majority voice vote. Joan Greenwood abstained from voting on this item.

**POLICY:**

- INFORMATION: Policy Alert – Strauss Esmay

**BUILDINGS AND GROUNDS:**

- DISCUSSION: Use of the Audubon Park School

**REPORTS:**

1. HIB District Report:

| <b>BULLYING INCIDENTS REPORT</b> |                      |                |              |
|----------------------------------|----------------------|----------------|--------------|
| <b>SCHOOL</b>                    | <b>Confirmed HIB</b> | <b>Non-HIB</b> | <b>Total</b> |
| HS                               | 0                    | 0              | 0            |
| MAS                              | 0                    | 0              | 0            |
| HAS                              | 0                    | 0              | 0            |

2. Superintendent's Report

**BOARD COMMITTEES:**

- A. Buildings and Grounds: **Mrs. Davis, Chairperson**, Mrs. Hauske, Mrs. DiVietro, Mr. Yacovelli, Alternate: Mrs. Cox
- B. Community Relations: **Mrs. Hauske, Chairperson**, Mrs. DiVietro, Mrs. Greenwood, Ms. Osinski, Alternate: Mr. Lee
- C. Curriculum: **Mr. Lee, Chairperson**, Mrs. Davis, Mrs. Cox, Mrs. Sullivan-Butrica, Alternate: Mrs. Greenwood
- D. Finance: **Mr. Yacovelli, Chairperson**, Mr. Lee, Mrs. Cox, Mrs. Hauske, Alternate: Mrs. Sullivan-Butrica
- E. Negotiations: **Ms. Brown**, Mrs. Hauske, Mrs. Sullivan-Butrica, Mr. Yacovelli
- F. Policy: **Mrs. Cox, Chairperson**, Mrs. Davis, Mrs. Sullivan-Butrica, Ms. Osinski, Alternate: Mrs. Brown
- G. Scholarship: **Ms. Brown, Chairperson**, Mr. Lee, Mrs. Davis, Mrs. DiVietro, Alternate: Ms. Osinski
- H. School Services: **Mr. Yacovelli**, Mrs. Sullivan-Butrica, Mrs. Davis, Mrs. Hauske, Alternate: Mrs. Cox
- I. CCESC Rep. Rotation: **Ms. Brown**

- J. CCSBA Rep. Rotation: **Ms. Brown**
- K. AEF Representative: **Mrs. Hauske**
- L. State/Federal Programs: **Mr. Crispin**
- M. Affirmative Action Officer: **Mr. Delengowski**
- N. Public Agency Compliance Officer: **Mr. Delengowski**

The board welcomes participation of interested organizations and individuals and will schedule time as appropriate for the public to speak. The board reserves the right to limit public discussion. Public discussion of a topic will be limited to fifteen minutes, and individual speakers will be limited to five minutes. Reference Policy #9322 of the Audubon Public Schools Board of Education Policy Manual.

#### **ADJOURNMENT**

1. Motion by Marianne Brown seconded by Ammie Davis to adjourn meeting at approximately 8:10pm. Motion approved by unanimous voice vote.

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**Robert Delengowski, Business  
Business Administrator/Board Secretary**

**AUDUBON SCHOOL DISTRICT  
SPECIAL MEETING OF THE BOARD OF EDUCATION  
AUDUBON HIGH SCHOOL MEDIA CENTER  
WEDNESDAY, SEPTEMBER 30, 2015  
7:00 P.M.**

1. Call meeting to order.
2. Sunshine Law Statement by presiding officer.

“In accordance with the provisions of the Open Public Meetings Law, the Audubon Board of Education transmitted notice of this meeting, scheduled at 7:00 p.m., in the Audubon High Media Center, to the *Retrospect* newspapers, filed with the Borough Clerk and posted copies on the Chestnut Street and Pine Street entrances to the high school.”

**PRIVATE:**

1. Motion by Marianne Brown seconded by Allison Cox to approve the resolution for the board to enter into closed session at 7:00pm for the following purposes

**RESOLUTION  
AUTHORIZING EXECUTIVE SESSION  
Date: September 30, 2015**

**WHEREAS**, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-12 et seq.) requires all meetings of the **Audubon Board of Education** to be held in public, N.J.S.A. 10:4-12(b) sets forth nine types of matters that may lawfully be discussed in Executive Session,” i.e. without the public being permitted to attend; and

**WHEREAS**, the **Audubon Board of Education** has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

**WHEREAS**, the nine exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and next to each exception is a box within which the number of issues to be privately discussed that fall within that exception shall be written, and after each exception is a space where additional information that will disclose as much information about the decision as possible without undermining the purpose of the exception shall be written.

**NOW, THEREFORE, BE IT RESOLVED** that the **Audubon Board of Education** will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12(b):

- Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public
- Any matter in which the release of information would impair a right to receive funds from the federal government;
- Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publically;
- Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body

- \_\_\_\_\_ Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;
- \_\_\_\_\_ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;
- \_\_\_\_\_ Any investigations of violations or possible violations of the law;
- Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer; Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public; Specifically the evaluation of the Superintendent
- \_\_\_\_\_ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

**WHEREAS**, the length of the Executive Session is undetermined; however, the **Audubon Board of Education** will make every attempt to estimate the time of the session prior to convening the session after which the public meeting shall reconvene and the **Audubon Board of Education** will proceed with business.

**NOW, THEREFORE, BE IT RESOLVED**, that the **Audubon Board of Education** will go into Executive Session for only the above stated reasons;

**BE IT FURTHER RESOLVED** that the **Audubon Board of Education** hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the **Audubon Board of Education** attorney advises that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the school district or any other entity with respect to said discussion.

**BE IT FURTHER RESOLVED** that the **Board of Education**, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the board secretary to take the appropriate action to effectuate the terms of this resolution.

body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public; specifically the evaluation of the Superintendent

Reconvene at approximately 7:30 pm.

1. Call meeting to order
2. Salute to the Flag.

**ROLL CALL**

Present: Ms. Brown, Mrs. Cox, Ms. Davis, Ms. DiVietro, Mrs. Hauske, Mr. Lee, Gina Osinski, Mr. Yacovelli, Steven Crispin, Superintendent, Robert Delengowski, Board Secretary

Absent: Joan Greenwood

Arrived late: Tara Sullivan-Butrica 7:48pm

All motions are voted on by all members unless otherwise marked with an +.

**PUBLIC PARTICIPATION:** (Agenda Items Only)

The board welcomes participation of interested organizations and individuals and will schedule time as appropriate for the public to speak. The board reserves the right to limit public discussion. Public discussion of a topic will be limited to fifteen minutes, and individual speakers will be limited to five minutes. Reference Policy #9322 of the Audubon Public Schools Board of Education Policy Manual.

**PROGRAM:**

**MOTION TO APPROVE ITEMS 1-2**

Motion by Marianne Brown and seconded by Allison Cox to approve the following items

1. Motion to approve the shared service agreement between the Audubon Board of Education and Magnolia Board of Education effective retroactive to July 1, 2015 through June 30, 2016 as listed:

|                                      |               |
|--------------------------------------|---------------|
| CST Services                         | \$19,000.00   |
| Speech Services                      | * \$81,800.00 |
| Media Center Services                | \$ 8,200.00   |
| *Includes benefits and related costs |               |

2. Motion to approve an Equivalency and Waiver application to be submitted to the State Board Education requesting a change to the teacher observation requirements for AchieveNJ for all tenured teachers from three observations to two observations per year.

**VOTE FOR ITEMS 1-2**

Motions approved by unanimous voice for these items.

**PERSONNEL:**

**MOTION TO APPROVE ITEMS 1-5**

Motion by Ammie Davis and seconded by Robert Lee to approve the following items

1. + Motion to approve Alicia Rotella as part time classroom aide at Mansion Avenue School at Step 2, \$14.06 per hour for up to 29.5 hours per week, not to include benefits, effective October 1, 2015 through June 16, 2016 or the last day for students.
2. Motion to approve a modification in the effective date for Erika Miliareisis, high school Spanish teacher, from effective on or before November 9, 2015 to effective October 13, 2015.
3. + Motion to approve Brian Kasilowski as morning cafeteria supervisor for the breakfast program at Mansion Avenue School at the stipend of \$1250.00 (prorated) effective October 1, 2015.
4. Motion to approve the following Camden County College student to complete a 15 hour field experience at the high school with Denise Allman and Donna Stack serving as cooperating teachers, effective October 1, 2015:

Caroline Linton

5. Motion to approve following requests to attend workshops/conferences for the 2015-2016 school year as follows:

| School | Cost     | Staff Member     | Date of Conference | Name of Conference                         |
|--------|----------|------------------|--------------------|--|
| HS     | \$159.00 | Nicole Szymanski | October 7, 2015    | Team Teaching: Co-Teaching & Collaboration |
| HS     | \$159.00 | April McCarthy   | October 7, 2015    | Team Teaching: Co-Teaching & Collaboration |

**VOTE FOR ITEMS 1-5**

Motions approved by unanimous roll call for items 2, 4, 5. **8-0**

**STUDENTS:**

1. Motion by Cheryl Hauske seconded by Allison Cox to approve the following field trip request:

10/14/15-10/15/15 Haviland Avenue: Kindergarten and SHAPE teachers, seven chaperones and 114 students to the Audubon Fire House: 10/14 am – 35 students, 10/14 pm – 42 students, 10/15 am – 37 students. Purpose: To visit the fire house during Fire Prevention Week. Departure: AM – 9:00 am, PM – 1:00 pm. Return: AM - 10:00 am, PM – 2:00 pm. School bus. Total Cost: \$146.95 per day (Paid by ABOE)

Motion approved by majority voice vote.

**BUILDINGS AND GROUNDS:**

1. Motion by Marianne Brown seconded by Robert Lee to approve the following facility use request:

MAS ART ROOM - Garden State Council, Boy Scouts of America, meetings beginning each Thursday effective October 5, 2015 to December 7, 2015 from 6pm to 8:30pm. Contact: Janet Boris

Motion approved by unanimous voice vote.

**NEGOTIATIONS:**

1. Motion by Marianne Brown seconded by Gina Osinski to approve the contract between the Audubon Board of Education and the Audubon Education Association for the period of July 1, 2015 through June 30, 2018.

**PRESENTATION**

**State of the District – Steve Crispin**

Motion approved by unanimous voice vote.

**PUBLIC PARTICIPATION**

1. Motion by Allison Cox seconded by Cheryl Hauske to approve the resolution for the board to enter into closed session at 8:05pm for the following purposes

**PRIVATE:**

**AUTHORIZING EXECUTIVE SESSION**

**Date: September 30, 2015**

**WHEREAS**, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-12 et seq.) requires all meetings of the **Audubon Board of Education** to be held in public, N.J.S.A. 10:4-12(b) sets forth nine types of matters that may lawfully be discussed in Executive Session,” i.e. without the public being permitted to attend; and

**WHEREAS**, the **Audubon Board of Education** has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

**WHEREAS**, the nine exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and next to each exception is a box within which the number of issues to be privately discussed that fall within that exception shall be written, and after each exception is a space where additional information that will disclose as much information about the decision as possible without undermining the purpose of the exception shall be written.

**NOW, THEREFORE, BE IT RESOLVED** that the **Audubon Board of Education** will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12(b):

Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public

Any matter in which the release of information would impair a right to receive funds from the federal government;

Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly;

Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body

Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

Any investigations of violations or possible violations of the law;

Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer;

Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public; Specifically the evaluation of the Superintendent

Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

**WHEREAS**, the length of the Executive Session is undetermined; however, the **Audubon Board of Education** will make every attempt to estimate the time of the session prior to convening the session after which the public meeting shall reconvene and the **Audubon Board of Education** will proceed with business.

**NOW, THEREFORE, BE IT RESOLVED**, that the **Audubon Board of Education** will go into Executive Session for only the above stated reasons;

**BE IT FURTHER RESOLVED** that the **Audubon Board of Education** hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the **Audubon Board of**



**Education** attorney advises that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the school district or any other entity with respect to said discussion.

**BE IT FURTHER RESOLVED** that the **Board of Education**, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the board secretary to take the appropriate action to effectuate the terms of this resolution.

**ADJOURNMENT**

1. Motion by Marianne Brown seconded by Cheryl Hauske to adjourn meeting at approximately 8:36 pm. Motion approved by unanimous voice vote.

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**Robert Delengowski**  
**Business Administrator /Board Secretary**

**BOARD OF EDUCATION MEETING  
AUDUBON HIGH SCHOOL MEDIA CENTER  
WEDNESDAY, OCTOBER 21, 2015  
7:00 P.M.  
MINUTES**

1. Call meeting to order.
2. Sunshine Law Statement by presiding officer.

"In accordance with the provisions of the Open Public Meetings Law, the Audubon Board of Education transmitted notice of this meeting, scheduled at 7:00 p.m., in the Audubon High Media Center, to the *Retrospect* newspapers, filed with the Borough Clerk and posted copies on the Chestnut Street and Pine Street entrances to the high school."

**PRIVATE:**

1. Motion by Marianne Brown seconded by Robert Lee to approve the resolution for board to enter into closed session at 7:00pm for the following purposes

**RESOLUTION  
AUTHORIZING EXECUTIVE SESSION  
Date: October 21, 2015**

**WHEREAS**, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-12 et seq.) requires all meetings of the **Audubon Board of Education** to be held in public, N.J.S.A. 10:4-12(b) sets forth nine types of matters that may lawfully be discussed in Executive Session," i.e. without the public being permitted to attend; and

**WHEREAS**, the **Audubon Board of Education** has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

**WHEREAS**, the nine exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and next to each exception is a box within which the number of issues to be privately discussed that fall within that exception shall be written, and after each exception is a space where additional information that will disclose as much information about the decision as possible without undermining the purpose of the exception shall be written.

**NOW, THEREFORE, BE IT RESOLVED** that the **Audubon Board of Education** will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12(b):

- Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public
- Any matter in which the release of information would impair a right to receive funds from the federal government;
- Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publically;
- Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body

- \_\_\_\_\_ Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;
- \_\_\_\_\_ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;
- \_\_\_\_\_ Any investigations of violations or possible violations of the law;
- \_\_\_\_\_ Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer;
- \_\_\_\_\_ Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public; Specifically the evaluation of the Superintendent
- \_\_\_\_\_ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

**WHEREAS**, the length of the Executive Session is undetermined; however, the **Audubon Board of Education** will make every attempt to estimate the time of the session prior to convening the session after which the public meeting shall reconvene and the **Audubon Board of Education** will proceed with business.

**NOW, THEREFORE, BE IT RESOLVED**, that the **Audubon Board of Education** will go into Executive Session for only the above stated reasons;

**BE IT FURTHER RESOLVED** that the **Audubon Board of Education** hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the **Audubon Board of Education** attorney advises that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the school district or any other entity with respect to said discussion.

**BE IT FURTHER RESOLVED** that the **Board of Education**, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the board secretary to take the appropriate action to effectuate the terms of this resolution.

body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public; Specifically the evaluation of the Superintendent

Reconvene at approximately 7:30 pm.

1. Call meeting to order
2. Salute to the Flag.

**ROLL CALL**

Present: Ms. Brown, Mrs. Sullivan-Butrica, Allison Cox, Ms. Davis, Ms. DiVietro, Mrs. Hauske, Mr. Lee, Gina Osinski, Mr. Yacovelli, Steven Crispin, Superintendent, Robert Delengowski, Board Secretary

Absent: Joan Greenwood

All motions are voted on by all members unless otherwise marked with an +.

***THE AUDUBON SPOTLIGHT PROGRAM RECOGNIZES THE FOLLOWING STUDENTS AS STUDENTS OF THE MONTH FOR SEPTEMBER***

**Senior Class**

**Junior Class**

**Sophomore Class**

Marc Navarra  
Richard Scott

Madisen Harvey  
Roberto Concepcion

Brenda Trieu  
Dymitr Galiano

**Freshman Class**

**Grade Eight**

**Grade Seven**

Olivia Lewallen  
Zachary Gunning

Skylar Ervin  
Thomas Fischer

Kacy Ewing  
Jacob Jordan

**REPORT:** Student Council Representative: **Cassidy Chambers**

**RECESS:**

All motions are voted on by all members unless otherwise marked with an +.

**APPROVAL OF BOARD MINUTES:**

1. Motion by Ammie Davis seconded by Jessica DiVietro to approve the following minutes:

September 16, 2015  
September 30, 2015

**PUBLIC PARTICIPATION:** (Agenda Items Only)

The board welcomes participation of interested organizations and individuals and will schedule time as appropriate for the public to speak. The board reserves the right to limit public discussion. Public discussion of a topic will be limited to fifteen minutes, and individual speakers will be limited to five minutes. Reference Policy #9322 of the Audubon Public Schools Board of Education Policy Manual.

All motions are voted on by all members unless otherwise marked with an +.

**FINANCE:**

**MOTION TO APPROVE ITEMS 1-5**

Motion by Allison Cox and seconded by Robert Lee to approve the following items

1. Board Secretary's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of August 2015. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
2. Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month of August 2015. The Treasurer's Report and Secretary's report are in agreement for the month of August 2015.
3. Board Secretary in accordance with N.J.A.C. 6A:23A – 16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.
4. Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4 We certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
5. Motion to approve bills payable in the amount of \$730,496.13 when certified.

**VOTE FOR ITEMS 1-5**

Motions approved by unanimous voice for these items.

**PROGRAM:** (All motions are upon Superintendent's recommendation:)

**MOTION TO APPROVE ITEMS 1-6**

Motion by Cheryl Hauske and seconded by Gina Osinski to approve the following items

- 1. + Motion to approve the A.P.P.L.E. Science program for students in grades 3 and 4 and grades 5 and 6, for the 2015-2016 school year as listed: (Payment includes prep, set-up, instruction and clean-up.)

Staffing Needs: One Instructor:

Five (5) 1.5 hour classes for Grade 3: \$579.68 (Date TBD)

Five (5) 1.5 hour classes for Grade 4: \$579.68 (Date TBD)

Total payment: \$1159.36

Five (5) 1.5 hour classes for Grade 5: \$579.68 (Date TBD)

Five (5) 1.5 hour classes for Grade 6: \$579.68 (Date TBD)

Total payment: \$1159.36

- 2. Motion to approve the 2015-16 Comprehensive Equity Plan.

- 3. + Motion to approve the KEYS policy manual.

- 4. + Motion to approve eight (8) two-hour family writing workshops at the elementary schools on dates to be determined with staffing needs as listed:

Two Staff Members:

|   |                  |                  |
|---|------------------|------------------|
| 12 total hours non-instructional prep time          | \$30.00 per hour | Total: \$360.00  |
| 9 total hours non-instructional set-up and clean-up | \$30.00 per hour | Total: \$270.00  |
| 16 total hours instructional time                   | \$40.00 per hour | Total: \$640.00  |
| Total compensation per staff member                 |                  | Total: \$1270.00 |

- 5. Motion to approve the Professional Learning Plans for the 2015-2016 school year:

- Audubon School District
- Audubon High School
- Mansion Avenue School
- Haviland Avenue School

- 6. Motion to approve the 2015 Audubon School District Statement of Assurance and District Performance Review.

**VOTE FOR ITEMS 1-6**

Motions approved by unanimous voice for these items.

**PERSONNEL:**

**MOTION TO APPROVE ITEMS 1-7**

Motion by Allison Cox and seconded by Ammie Davis to approve the following items

- 1. Motion to accept, with best wishes, the letter of resignation with the intent to retire from Mark Oberg, industrial arts teacher at the high school, effective January 1, 2016.

2. Motion to accept, with best wishes, the letter of resignation with the intent to retire from Maria Southwick, district custodian, effective October 21, 2015 – retirement effective November 1, 2015.
3. + Motion to approve a request for an extended unpaid leave of absence from Lesley Rybacki effective January 1, 2016 through June 30, 2016.
4. + Motion to approve a request for an extended unpaid leave of absence from Shelly Chester effective January 1, 2016 through June 30, 2016.
5. + Motion to approve Lauren Van Sciver to continue as long term substitute teacher of grade 2 at Haviland Avenue School effective November 1, 2015, through June 17, 2016 or the last day for teachers at Step 1, BA , as per the AEA negotiated agreement, not to include benefits.
6. + Motion to approve Vicky Jensen to continue as long term substitute special education teacher at Haviland Avenue School effective November 1, 2015 through June 17, 2016 or the last day for teachers at Step 1, BA , as per the AEA negotiated agreement, not to include benefits.
7. + Motion to approve Charlene Fitzmaurice as long-term, part-time substitute special education teacher at Mansion Avenue School at the Step 1, BA (78%) per diem rate, \$193.00 as per the AEA negotiated agreement, not to include benefits, on an emergent basis, effective November 16, 2015 through March 18, 2016; to include two overlap days at the daily substitute teacher rate of \$80.00 on November 12<sup>th</sup> and 13<sup>th</sup> pending completion of all district and state requirements.

**VOTE FOR ITEMS 1-7**

Motions approved by unanimous roll call vote these items. 9-0

**MOTION TO APPROVE ITEMS 8-14**

Motion by Marianne Brown and seconded by Allison Cox to approve the following items

8. Motion to approve Phillip Batista, currently serving as a substitute custodian, as full time district custodian at Step 2, \$27,500.00 (prorated) effective October 22, 2015 through June 30, 2016.
9. Motion to approve the steps of staff members as per the 2015-2018 AEA Negotiated Agreement:
  - Tenured Teachers/Educational Services Personnel
  - Tenured Contracts – Teachers/Educational Services Personnel
  - Non-Tenured Teachers/Educational Services Staff
  - Contracted Aides
  - Tenured Secretaries/Clerks - Non-Tenured Secretaries/Clerks
  - Maintenance/Custodial Staff
  - Hourly Employees
10. Motion to approve the contracted salaries for all non-represented staff.
11. Motion to approve an adjustment in all approvals for all summer work and approvals for the 2015-2016 school year effective retroactive to July 1, 2015 to reflect the recently approved AEA Negotiated Agreement for the years 2015-2018.
12. Motion to approve adjustments in the following grant based approvals to reflect the recently approved AEA Negotiated Agreement for the years 2015-2018.

**Original Approval:**

Motion to approve a revision to the NCLB Consolidated Grant approval as listed:

**Professional Development:**

Summer training in Haviland Avenue Reading Remediation Program: 1 Instructor, **16** hours at the contractual professional development rate of \$55.00 per hour with 8 hours of prep at **\$25.00** per hour for a total of \$1080.00

Christine Brady

**Revised Motion:**

**Professional Development:**

Summer training in Haviland Avenue Reading Remediation Program: 1 Instructor, **16** hours at the contractual professional development rate of \$60.00 per hour with 8 hours of prep at **\$30.00** per hour for a total of \$1200.00

Christine Brady

**Original Approval:**

**Professional Development:**

ELA Training in AIMSweb for District Staff – Up to four (4) hours of professional development at \$55.00 per hour and up to one (1) hour of prep at \$25.00 per hour for a total of \$245.00.

Jane Byrne

**Revised Motion:**

ELA Training in AIMSweb for District Staff – Up to four (4) hours of professional development at \$60.00 per hour and up to one (1) hour of prep at \$30.00 per hour for a total of \$270.00.

Jane Byrne

**Original Approval:**

Motion to approve Kate Lin as a supplemental reading teacher for the special education extended school year program effective July 6, 2015 through July 30, 2015 for 14 hours at \$35.00 per hour. (Funded through IDEA 2016).

**Revised Motion:**

Motion to approve Kate Lin as a supplemental reading teacher for the special education extended school year program effective July 6, 2015 through July 30, 2015 for 14 hours at \$40.00 per hour. (Funded through IDEA 2016).

**Original Approval:**

Motion to approve the follow staff for the 2015 Pre-K Experience Program and Summer Enrichment Program:

|                   |         |                                      |
|-------------------|---------|--------------------------------------|
| Amy Phillips      | 16 days | 3.5 hours per day - \$35.00 per hour |
| Lauren Van Sciver | 16 days | 3.5 hours per day - \$35.00 per hour |

**Revised Motion:**

Motion to approve the follow staff for the 2015 Pre-K Experience Program and Summer Enrichment Program:

Amy Phillips                    16 days      3.5 hours per day - \$40.00 per hour  
 Lauren Van Sciver          16 days      3.5 hours per day - \$40.00 per hour

**Original Approval:**

Motion to approve the following personnel for the 2015 Special Education Summer School program as listed.

| NAME            | POSITION                                   | RATE             | DAYS AND HOURS               |
|-----------------|--|------------------|------------------------------|
| Olivia Shreeves | Elementary Special Education Teacher – K-2 | \$35.00 per hour | 16 Days<br>3.5 hours per day |
| Jane Byrne      | Elementary Special Education Teacher – 3-6 | \$35.00 per hour | 16 Days<br>4.5 hours per day |
| Cherie McNellis | Preschool Disabled Teacher                 | \$35.00 per hour | 16 days<br>4.5 hours per day |
| Larae D'Angelo  | High School Special Education Teacher      | \$35.00 per hour | 26 days<br>5.5 hours per day |
| April McCarthy  | Substitute Teacher – All Levels            | \$35.00 per hour | As needed                    |
| Kathleen Miller | Substitute Teacher – All Levels            | \$35.00 per hour | As needed                    |

**Revised Motion:**

Motion to approve the following personnel for the 2015 Special Education Summer School program as listed.

| NAME            | POSITION                                   | RATE             | DAYS AND HOURS               |
|-----------------|--|------------------|------------------------------|
| Olivia Shreeves | Elementary Special Education Teacher – K-2 | \$40.00 per hour | 16 Days<br>3.5 hours per day |
| Jane Byrne      | Elementary Special Education Teacher – 3-6 | \$40.00 per hour | 16 Days<br>4.5 hours per day |
| Cherie McNellis | Preschool Disabled Teacher                 | \$40.00 per hour | 16 days<br>4.5 hours per day |
| Larae D'Angelo  | High School Special Education Teacher      | \$40.00 per hour | 26 days<br>5.5 hours per day |
| April McCarthy  | Substitute Teacher – All Levels            | \$40.00 per hour | As needed                    |
| Kathleen Miller | Substitute Teacher – All Levels            | \$40.00 per hour | As needed                    |

**Original Approval:**

Motion to approve Olivia Shreeves to provide 16 hours of extended instruction during the IDEA funded Extended School Year at the hourly rate of \$35.00.

**Revised Motion:**

Motion to approve Olivia Shreeves to provide 16 hours of extended instruction during the IDEA funded Extended School Year at the hourly rate of \$40.00.

13. Motion to approve the following revisions to the original approval due to the newly ratified 2015-2018 AEA Negotiated Agreement:

Motion to approve the following employee's salaries for the 2015-2016 school year under the NCLB Grant 15-16:

Title I A:            177,625  
 Title II A:           45,396  
 Title III             2,826

**Title I A**



**Instructional Staff funded by Grant:**

Salary General Fund Grant % of Salary

|                 | <b>SALARY</b> | <b>GRANT FUNDED</b> | <b>% OF SALARY</b> |
|-----------------|---------------|---------------------|--------------------|
| Sharon McLaren  | \$31,000.00   | \$ 20,646.00        | 66.6%              |
| Lory Roberts    | \$25,250.00   | \$ 25,150.00        | 100%               |
| William Scully  | \$82,400.00   | \$ 13,678.40        | 16.6%              |
| Virginia Tappin | \$78,400.00   | \$ 15,680.00        | 20%                |

**RTI Coordinators:**

|                 |           |
|-----------------|-----------|
| Jane Byrne      | \$2500.00 |
| Lisa McGilloway | \$2500.00 |

**Instructional Aides:**

|                      | <b>SALARY</b> | <b>GRANT FUNDED</b> |
|----------------------|---------------|---------------------|
| MAS Stefani Clune    | \$17,193.78   | \$16,068.00         |
| MAS Brian Kasilowski | \$14,931.72   | \$14,931.72         |
| HAS Pamela Niglio    | \$15,834.42   | \$11,150.00         |
| HAS Amy Souder       | \$14,475.06   | \$11,150.00         |

The following programs to be paid in full from the Title 1 2015-16 Grant (ESEA) Program:

**Mansion Summer Support - Title I - Design Summer Fun Teachers**

**Original Motion:**

Instructional Time - 4 Teachers - 13 hr/wk per teacher per week  
 Teacher - 13hrs x 5wks = 65 hours total @ \$35.00/hr – Total \$2,275 per teacher  
 Planning - 4 Teachers -Teacher - 1 hr x 5wks = 5 hours total @ \$ 25.00/hr – Total \$125.00  
 Total Per Teacher: \$2,400.00

Kelly Skala  
 Courtney Baglivo  
 Brad Rehn  
 Nicole Racite

Substitute Teachers:  
 Bernadette Brogna and Marissa Reca

**Revised Motion**

Instructional Time - 4 Teachers - 13 hr/wk per teacher per week  
 Teacher - 13hrs x 5wks = 65 hours total @ \$40.00/hr – Total \$2,600.00 per teacher  
 Planning - 4 Teachers -Teacher - 1 hr x 5wks = 5 hours total @ \$ 30.00/hr – Total \$150.00  
 Total Per Teacher: \$2,750.00

|                  |          | <b>Retro Pay</b> |
|------------------|----------|------------------|
| Kelly Skala      | \$2750   | \$350.00         |
| Courtney Baglivo | \$2750   | \$350.00         |
| Brad Rehn        | \$2750   | \$350.00         |
| Nicole Racite    | \$2630   | \$335.00         |
| Marisa Reca      | \$120.00 | \$15.00          |

**Original Approval:**

**Parent Involvement Night – Title I**

Up to two teachers up to one hour of prep and up to one hour presentation - \$80.00 per staff member

**Revised Motion:**

**Parent Involvement Night – Title I**

Up to two teachers up to one hour of prep and up to one hour presentation - \$90.00 per staff member

**Original Approval:**

**Title II:**

Class size reduction teacher

|              | <b>Salary</b> | <b>Grant</b> | <b>% of Salary Staff</b> |
|--------------|---------------|--------------|--------------------------|
| Marissa Reca | TBD           | \$33,521.00  | TBD                      |

**Revised Motion:**

**Title II:**

Class size reduction teacher

|              | <b>Salary</b> | <b>Grant</b> | <b>% of Salary Staff</b> |
|--------------|---------------|--------------|--------------------------|
| Marissa Reca | \$50,300.00   | \$33,521.00  | 66%                      |

14. + Motion to approve the following requests to attend workshops/conferences for the 2015-2016 school year:

| <b>School</b> | <b>Cost</b> | <b>Staff Member</b> | <b>Date of Conference</b> | <b>Name of Conference</b>  |
|---------------|-------------|---------------------|---------------------------|--|
| HAS           | \$239.00    | Roberta Ignaczewski | December 11, 2015         | Meeting Your State Writing Standards in Grades K-2                           |
| HAS           | \$239.00    | Rose Lang           | December 11, 2015         | Meeting Your State Writing Standards in Grades K-2                           |
| HAS           | \$239.00    | Blake Zetusky       | December 7, 2015          | Strengthen Your Writing Instruction in Kindergarten                          |
| MAS           | \$239.00    | Eunice Englehart    | December 8, 2015          | Strategies for Reaching Under Performing Students to Increase School Success |
| MAS           | \$239.00    | Christy Rehn        | December 8, 2015          | Strategies for Reaching Under Performing Students to Increase School Success |
| HAS           | \$239.00    | Amy Phillips        | December 9, 2015          | Accelerate the Success of Struggling Readers                                 |
| MAS           | \$239.00    | Christine Fox       | December 9, 2015          | State Standards/Engagement/Assessments for Math                              |
| MAS           | \$239.00    | Terri Gornowski     | December 9, 2015          | State Standards/Engagement/Assessments for Math                              |
| HAS           | \$249.00    | Francine Bechtel    | December 1, 2015          | Guided Math Conference   |
| HAS           | \$249.00    | Jane Byrne          | December 1, 2015          | Guided Math Conference   |

|     |          |                |                   |   |
|-----|----------|----------------|-------------------|---|
| MAS | 199.99   | Jenna Donahue  | November 18, 2015 | High Functioning Autism                             |
| HAS | \$239.00 | JoAnne McCarty | December 17, 2015 | Strengthen Your Writing Instruction in Kindergarten |

**VOTE FOR ITEMS 8-14**

Motions approved by unanimous roll call voter these items

**MOTION TO APPROVE ITEMS 15-21**

Motion by Gina Osinski and seconded by Jessica DiVietro to approve the following items

15. Motion to approve the following requests to attend workshops/conferences for the 2015-2016 school year:

| School | Cost     | Staff Member       | Date of Conference | Name of Conference                               |
|--------|----------|--------------------|--------------------|--|
| CST    | \$179.00 | Pennie Bigelow     | November 20, 2015  | Conference Neuroscience of Teaching and Learning |
| HS     | \$231.00 | Eric Miller        | October 23, 2015   | Professional Learning – NCTM Regional Conference |
| HS     | \$179.00 | Jessica Mellwig    | November 20, 2015  | Conference Neuroscience of Teaching and Learning |
| HS     | \$179.00 | Melissa Wood       | November 20, 2015  | Conference Neuroscience of Teaching and Learning |
| HS     | \$179.00 | Kate Wilson        | November 20, 2015  | Conference Neuroscience of Teaching and Learning |
| HS     | \$239.00 | Larae D'Angelo     | November 23, 2015  | Institute for Educational Development Workshop   |
| HS     | \$239.00 | Catherine Gidjunis | November 23, 2015  | Institute for Educational Development Workshop   |
| CST    | \$199.99 | Maria Pousatis     | December 11, 2015  | Internal Family Systems Therapy Conference       |

16. Motion to approve the following staff members to serve on Instructional Council for the 2015-2016 school year with compensation as per the AEA negotiated agreement:

|                   |                   |              |                 |
|-------------------|-------------------|--------------|-----------------|
| Chris Sylvester   | Annette Hartstein | Rose Lang    | Christine Brady |
| Natalie Busarello | Francine Bechtel  | Jane Byrne   | April McCarthy  |
| Kelly Skala       | Jen Beebe         | Kevin Greway | Christine Fox   |
| Andi Collazzo     | Alvina LaCasse    |              |                 |

17. + Motion to approve the following staff members as supervisors of the After School Tutoring program at Haviland Avenue School (*Study Buddies*) for the 2015-2016 school year not to exceed 37 hours total at the AEA instructional rate. (Shared position)

Amy Souder                      Amy Phillips

18. Motion to approve the following staff members as chaperones for the senior trip to Disney World in April 2016:

|                           |                          |               |                |
|---------------------------|--------------------------|---------------|----------------|
| Rob Buchs (Administrator) | Lauren Daugherty (Nurse) | Don Seybold   | Mike Tomasetti |
| Dawn Ewing                | Dennis Bantle            | Steve Ireland | Kevin Greway   |
| Nancy Wolgamot            | Eileen Willis            | Mike Stubbs   | Gregg Francis  |
| Kathy Jakubowski          | Jessica Lindsay          | Andria Loomis | Larae D'Angelo |

19. Motion to approve the following winter 2015-16 coaching and game personnel positions:

| <b>NAME</b>             | <b>SPORT</b>                       | <b>POSITION</b>                                 |
|-------------------------|------------------------------------|---|
| Ryan Gilmore            | Boys' Basketball                   | Varsity Coach                                   |
| Kevin Greway            | Boys' Basketball                   | JV Coach  |
| Randolph Callaway       | Boys' Basketball                   | Freshman Coach                                  |
| Ryan Knaul              | Boys' Basketball                   | 7/8 Coach                                       |
| Cheryl Clark            | Girls' Basketball                  | Varsity Coach                                   |
| Amanda Brown            | Girls' Basketball                  | Freshman Coach                                  |
| Denise Allman           | Girls' Basketball                  | Junior Varsity Coach                            |
| Jack Coyle<br>Sarah Cox | Girls' Basketball                  | 7/8 Coach<br>Coyle: \$2672.00<br>Cox: \$1500.00 |
| Chris Sylvester         | Swimming                           | Varsity Coach                                   |
| Julia Pounds            | Swimming                           | Assistant Varsity Coach                         |
| Don Seybold             | Wrestling                          | Varsity Coach                                   |
| Matt Cecchini           | Wrestling                          | Assistant Varsity Coach                         |
| Shawn Agnew             | Wrestling                          | Assistant Varsity Coach                         |
| Randy Marr              | Wrestling                          | Assistant Varsity Coach                         |
| Kyle Muckley            | Wrestling                          | Assistant Varsity Coach                         |
| Kristen Tegan           | Cheerleading                       | Varsity Coach                                   |
| Stephanie Enos          | Cheerleading                       | Assistant Varsity Coach                         |
| Steve Ireland           | Winter Track                       | Varsity Coach                                   |
| Daniel Cosenza          | Winter Track                       | Assistant Coach                                 |
| Scott LaPayover         | Winter Athletic Trainer            |   |
| Don Seybold             | Assistant Athletic Trainer         |   |
| Joseph Furlong          | Winter Assistant Athletic Director |   |
| Gregg Francis           | Winter Weight Training             | 2/5 Stipend                                     |
| Dan Reed                | Winter Weight Training             | 3/5 Stipend                                     |
| Michael Whylings        | Boys' Basketball                   | Volunteer                                       |
| Anthony Miele           | Wrestling                          | Volunteer                                       |
| Matthew Kuehn           | Wrestling                          | Volunteer                                       |
| Devin McMonagle         | Wrestling                          | Volunteer                                       |
| Dave Chambers           | Wrestling                          | Volunteer                                       |

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|                    |                                    |                 |
|--------------------|------------------------------------|-----------------|
| Joe Arensberg      | Wrestling                          | Volunteer       |
| Anthony Cianfrini  | Wrestling                          | Volunteer       |
| John Petracci      | Wrestling                          | Volunteer       |
| Andi Collazzo      | Cheerleading                       | Volunteer       |
| Lillian Mierkowski | Swimming                           | Volunteer       |
| Larae D'Angelo     | Swimming                           | Volunteer       |
| Joseph Gillespie   | Swimming                           | Volunteer       |
| Susan Holland      | Swimming                           | Volunteer       |
| Brennan Hample     | Winter Weight Room                 | Volunteer       |
| Robert Burke       | Winter Weight Room                 | Volunteer       |
| Keith Allen        | Winter Weight Room                 | Volunteer       |
| Paul Frantz        | Winter Weight Room                 | Volunteer       |
| Tim O'Brien        | Winter Wrestling Announcer         | Volunteer       |
| Bill Beecher       | Basketball Games/Wrestling Matches | Clock/ Security |
| Dawn Bentley       | Basketball Games/Wrestling Matches | Clock/ Security |
| Stacey Caltagirone | Basketball Games/Wrestling Matches | Clock/ Security |
| Frank Corley       | Basketball Games/Wrestling Matches | Clock/ Security |
| Patty Coyle        | Basketball Games/Wrestling Matches | Clock/Security  |
| Angela DiFilippo   | Basketball Games/Wrestling Matches | Clock/ Security |
| Paul Frantz        | Basketball Games/Wrestling Matches | Clock/Security  |
| Steve Laughlin     | Basketball Games/Wrestling Matches | Clock/ Security |
| Lillian Mierkowski | Basketball Games/Wrestling Matches | Clock/Security  |
| Meg Murray         | Basketball Games/Wrestling Matches | Clock/ Security |
| Betsy Scully       | Basketball Games/Wrestling Matches | Clock/ Security |
| Mike Tomasetti     | Basketball Games/Wrestling Matches | Clock/Security  |
| Teresa Weichmann   | Basketball Games/Wrestling Matches | Clock/Security  |
| Eileen Willis      | Basketball Games/Wrestling Matches | Clock/Security  |
| Diane Guida        | Basketball Games/Wrestling Matches | Clock/Security  |
| Julie Pounds       | Basketball Games/Wrestling Matches | Clock/ Security |
| Dave Niglio        | Basketball Games/Wrestling Matches | Clock/Security  |
| Dustin Stiles      | Basketball Games/Wrestling Matches | Clock/Security  |

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|                        |                                    |                 |
|------------------------|------------------------------------|-----------------|
| Gregg Francis          | Basketball Games/Wrestling Matches | Clock/Security  |
| Ron Latham             | Basketball Games/Wrestling Matches | Clock/Security  |
| Donna Stack            | Basketball Games/Wrestling Matches | Clock/Security  |
| Harry Reeves           | Basketball Games/Wrestling Matches | Clock/Security  |
| Thea Ricci             | Basketball Games/Wrestling Matches | Clock/Security  |
| Adam Cramer            | Basketball Games/Wrestling Matches | Clock/Security  |
| Laurie Terzano Georgel | Basketball Games/Wrestling Matches | Clock/ Security |
| Michael Tiedeken       | Basketball Games/Wrestling Matches | Clock/ Security |

20. Motion to approve the following staff members as ticket takers for the 2015-2016 winter sports season at a rate of \$40.00 per home event as per the negotiated agreement:

|              |                |                    |                  |              |
|--------------|----------------|--------------------|------------------|--------------|
| Sue Clune    | Patty Coyle    | Luanne Cross       | Angela DiFilippo | Debbie Horan |
| Joan Jackson | April McCarthy | Lillian Mierkowski | Meg Murray       | Joan Nolan   |
| Julie Pounds | Betsy Scully   | Dee Coglisier      |                  |              |

21. + Motion to rescind the following fall coaching positions:

Elementary Field Hockey:            Keighley Kilvington (50%)  
    Jennifer Owens (50%)

**VOTE FOR ITEMS 15-21**

Motions approved by unanimous roll call vote for items 15-18, 20, 21. 9-0  
 Approved by majority roll call vote for item 19. 8-0-1  
 Allison Cox abstained from voting on this item.

**MOTION TO APPROVE ITEMS 22-31**

Motion by Ammie Davis and seconded by Robert Lee to approve the following items

22. + Motion to approve Jen Beebe as an additional supervisor for the Mansion Avenue School Chess Club at a stipend of \$400.00 paid through registration fees received from participating students.

23. + Motion to approve the following Audubon Basketball Club volunteers for the 2015-2016 school year:

|               |                 |                |                 |
|---------------|-----------------|----------------|-----------------|
| Tim Trow      | Coach           | John Johnston  | Assistant Coach |
| Lori Connelly | Assistant Coach | Rich Musselman | Coach           |
| Wendy Bobo    | Assistant Coach |                |                 |

24. + Motion to approve the following volunteer coaches/assistants for the 2015-2016 Audubon Youth Wrestling season:

|                           |                                   |               |                   |
|---------------------------|-----------------------------------|---------------|-------------------|
| Tom Monteferrante         | Blaze LaFrance                    | Mike Killeen  | Steve Myers       |
| Bradley Vogt              | Tom Pattie                        | Jim Broderick | Tom Battillo, Jr. |
| Kim Myers, Team Mother    | Jennine Hoff, Team Mother         |               |                   |
| Joanne Lynch, Team Mother | Jen Monteferrante, League Liaison |               |                   |

25. Motion to approve the following Rutgers University student to complete a winter 2016 practicum effective January 4, 2016 through January 14, 2016 as follows:

|                |                            |                     |
|----------------|----------------------------|---------------------|
| <b>Student</b> | <b>Cooperating Teacher</b> | <b>Subject Area</b> |
|----------------|----------------------------|---------------------|

Kelsey Pfeifer    Mrs. Stack    Middle School Language Arts/English

- 26. + Motion to approve the following Rutgers University students to complete winter 2016 practicums effective January 4, 2016 through January 14, 2016 as follows:

| <b>Student</b>    | <b>Cooperating Teacher</b> | <b>Grade</b> |
|-------------------|----------------------------|--------------|
| Amanda Bonuomo    | Christine Brady            | Grade 1      |
| Christina Jackson | Rosemary Lang              | Grade 2      |

- 27. + Motion to approve the following Rowan University student to shadow staff member, Nancy Scully, at Haviland Avenue School for 60 hours as a requirement for course work during the 2015-2016 school year.

Anthony Rizzo

- 28. + Motion to approve the following Camden County College students to complete 15 hour observation requirements effective October 20, 2015 through December 10, 2015 at Mansion Avenue School with cooperating teachers as listed:

| <b>STUDENT</b>       | <b>COOPERATING TEACHER</b> |
|----------------------|----------------------------|
| Olivia Smith         | Maddy Meehan               |
| Katelynn Waszkiewicz | Sue Jenkinson              |

- 29. Motion to rescind the approval of Teresa D’Aprile for an overload for the 2015-2016 school year.

- 30. + Motion to approve the following adult volunteers for the elementary schools for the 2015-2016 school year:

|                         |                  |               |               |
|-------------------------|------------------|---------------|---------------|
| Haviland Avenue School: | Naomi Cressman   | Peggy Slack   | Cheryl Hauske |
|                         | Margie Tomaselli | Frank Porter  |               |
| Mansion Avenue School   | Jodi Clark       | Laurie Novick | Jack Novick   |

- 31. Motion to approve the following as substitutes and home instruction tutors for the 2015-2016 school year, pending completion of all district and state requirements:

|                  |                      |
|------------------|----------------------|
| Brian Kasilowski | Substitute Teacher   |
| Edward Cornell   | Substitute Teacher   |
| Jason Schlitzer  | Substitute Teacher   |
| Bolivar Rivera   | Substitute Teacher   |
| Justin Nowlen    | Substitute Custodian |

**VOTE FOR ITEMS 22-31**

Motions approved by unanimous roll call vote for items 22-29, 31. 9-0

Approved by majority roll call vote for item 30. 7-0-2

Marianne Brown and Cheryl Hauske abstained from voting on this item.

**STUDENTS:**

**MOTION TO APPROVE ITEMS 1-7**

Motion by Cheryl Hauske and seconded by Allison Cox to approve the following items

- 1. Motion to approve a parent’s request for senior privilege for student ID#44207 for the 2015-2016 school year.
- 2. Motion to approve the following field trip requests for the 2015-2016 school year:

**10/25/15 High School:** Ms. Willis, two chaperones and 40 students to Pennsauken. Purpose: Strides for Breast Cancer Walk. Departure: 8:00 am. Return: 11:30 am. School bus. **Total Cost: \$104.67 (Paid by Students)**

**10/25-28/15 High School:** Motion to approve Mrs. Kim Lee to serve as chaperone for three students participating in the All-National Chorus in Nashville, Tennessee on October 25 2015 through October 28, 2015. The district will reimburse Mrs. Lee for travel expenses.

**10/26/15 High School:** Ms. Gidjunis, one chaperone, one nurse and 18 students to GSSPA Fall Conference, New Brunswick, NJ. Purpose: Journalism Conference. Departure: 7:00 am. Return: 4:00 pm. School Bus. **Total Cost: \$288.62 (Paid by Students)**

**11/7/15 High School:** Ms. Willis, one chaperone, and Interact Club members to the United Nations, NY. Purpose: Interact members coming together at the UN Headquarters in NY to participate in panel discussions. Departure: 6:00 am. Return: 6:00 pm. Bus provided by Rotary District. **No Cost to Students or District**

**11/18/15 High School:** Mr. Webb, two chaperones and 30 students to Eastern State Penitentiary. Purpose: Allow students to experience and analyze various responses to deviance over the course of three centuries. Departure: 8:00 am. Return: 2:32 pm. School bus. **Total Cost: \$180.00 (Paid by Students)**

**12/17/15 Mansion Avenue:** Ms. Gornowski, eight chaperones, one nurse and 48 students to the University of Penn Museum. Purpose: Extending knowledge of cultures; Ancient Mesopotamia/Egypt. Departure: 9:00 am. Return: 2:30 pm. School bus. **Total Cost: \$333.70 (Paid by Students)**

**12/18/15 Mansion Avenue:** Ms. Fox, three chaperones, one nurse, 4 parents and 48 students to the University of Penn Museum. Purpose: Extending knowledge of cultures; Ancient Mesopotamia/Egypt. Departure: 9:00 am. Return: 2:30 pm. School bus/handicap bus. **Total Cost: \$333.70 (Paid by Students and ABOE – handicap bus)**

**12/20/15 High School:** Mr. Trowbridge, 75 students and one chaperone to St. Mary’s Episcopal Church, Haddon Hts. Purpose: Guest performance at the church. Departure: 3:00 pm. Return: 5:00 pm. School bus. **Total Cost: \$48.61 (Paid by ABOE)**

**2/11/16 High School:** Ms. Mueller, Ms. Szymanski and 30 students to Haviland Avenue School. Purpose: S.T.A.R.S. Annual Mix It Up Day trip. Departure: 9:45 am. Return: 12:45 pm. School bus. (Shared with Peer to Peer) **Total Cost: \$100.82 (Paid by ABOE)**

**3/22/16 Haviland Avenue:** Second Grade Teachers, 90 students, ten chaperones to the Franklin Institute. Purpose: To enhance science curriculum especially in the areas of force, motion and dinosaurs. Departure: 9:00 am. Return: 2:00 pm. School bus. **Total Cost: \$307.82 (Paid by Students)**

**4/13/16 Mansion Avenue:** Ms. Moore, 65 students and 8 chaperones to Audubon High School and Challenge Grove, Cherry Hill. Purpose: Workshop with high school band in am and picnic in pm. Departure: 8:30 am. Return: 2:30 pm. School buses. **Total Cost: \$313.62 (Paid by ABOE)**

3. + Motion to approve Mrs. Hartstein to drive members of the Safety Patrol from Haviland Avenue School to Mansion Avenue School in the morning in the event of severely inclement weather for the 2015-2016 school year. Permission slips are required from parents of all students wishing to ride with Mrs. Hartstein.

4. + Motion to approve the following out of district placements for the 2015-2016 school year:

| STUDENT ID# | PLACEMENT                    | DATES                                    |
|-------------|------------------------------|--|
| 00371       | Bankbridge Elementary School | Effective retroactive to October 7, 2015 |



5. Motion to approve the following out of district placements for the 2015-2016 school year:

| STUDENT ID# | PLACEMENT                 | DATES   |
|-------------|---------------------------|---|
| 00959       | Daytop Treatment Facility | Effective retroactive to September 11, 2015 (Mount Ephraim School District is responsible for all costs of this placement.) |

6. + Motion to approve homebound instruction for the following students:

| STUDENT ID# | DATE   |
|-------------|--|
| 01201       | Effective retroactive to September 3, 2015 through TBD |
| 44567       | Effective retroactive to September 6, 2015 through TBD |
| 02262       | Effective retroactive to September 3, 2015 through TBD |

7. Motion to approve homebound instruction for the following students:

| STUDENT ID# | DATE   |
|-------------|--|
| 01699       | Effective retroactive to September 14, 2015 through January 4, 2016            |
| 01274       | Effective retroactive to October 6, 2015 through October 13, 2015              |
| 01252       | Effective retroactive to September 21, 2015 through TBD                        |
| 02063       | Effective retroactive to September 3, 2015 through TBD                         |
| 42679       | Effective retroactive to September 3, 2015 through TBD                         |
| 44315       | Effective retroactive to September 3, 2015 through to approximately March 2016 |
| 00301       | Effective retroactively to October 16, 2015 through October 26, 2015           |
| 02069       | Effective retroactively to October 13, 2015 through October 26, 2015           |

**VOTE FOR ITEMS 1-7**

Motions approved by unanimous voice vote for items 1, 3-7.  
 Approved by majority voice call for item 2.  
 Robert Lee abstained from voting on this item.

**BUILDINGS AND GROUNDS:**

1. Motion by Allison Cox seconded by Marianne Brown to approve the following facility requests for the 2015-2016 school year:

**AHS Stadium** - behind baseball field, Walnut St., Project Graduation Clothing Drive from November 9, 2015 to November 14, 2015. Contact: Michele Scullan

**HAS Gym** – Audubon Girls Softball practices starting January 18 to April 1, 2016 and January 20 to April 1, 2016 as outlined on Facilities forms (2). Contact: Thomas Aron

**HAS Gym** – Audubon Girls Softball practices starting January 19 to March 31, 2016 as outlined on Facilities form. Contact: Chris Coleman

Motion approved by unanimous voice vote.

- **INFORMATION:**

**Mansion Avenue School**

September 9, 2015      Fire Drill  
 September 14, 2015    Evacuation Drill (1000 ft.)  
 September 28, 2015    Fire Drill

**Haviland Avenue School:**

September 11, 2015    Fire Drill  
 September 14, 2015    Evacuation Drill (1000 ft. Bomb Threat)

**Audubon High School:**

September 21, 2015 Evacuation Drill (1000 ft.)  
 September 25, 2015 Fire Drill

1. Motion by Cheryl Hauske seconded by Robert Lee to Deny Grievance No, 2015-2016 Grievance 1 #09102015. Motion approved by majority voice vote.

**REPORTS:**

1. HIB District Report:

| <b>BULLYING INCIDENTS REPORT</b> |                      |                |              |
|----------------------------------|----------------------|----------------|--------------|
| <b>SCHOOL</b>                    | <b>Confirmed HIB</b> | <b>Non-HIB</b> | <b>Total</b> |
| HS                               | 1                    | 0              | 1            |
| MAS                              | 0                    | 1              | 1            |
| HAS                              | 0                    | 1              | 1            |

2. Superintendent's Report

**BOARD COMMITTEES:**

- A. Buildings and Grounds: **Mrs. Davis, Chairperson**, Mrs. Hauske, Mrs. DiVietro, Mr. Yacovelli, Alternate: Mrs. Cox
- B. Community Relations: **Mrs. Hauske, Chairperson**, Mrs. DiVietro, Mrs. Greenwood, Ms. Osinski, Alternate: Mr. Lee
- C. Curriculum: **Mr. Lee, Chairperson**, Mrs. Davis, Mrs. Cox, Mrs. Sullivan-Butrica, Alternate: Mrs. Greenwood
- D. Finance: **Mr. Yacovelli, Chairperson**, Mr. Lee, Mrs. Cox, Mrs. Hauske, Alternate: Mrs. Sullivan-Butrica
- E. Negotiations: **Ms. Brown**, Mrs. Hauske, Mrs. Sullivan-Butrica, Mr. Yacovelli
- F. Policy: **Mrs. Cox, Chairperson**, Mrs. Davis, Mrs. Sullivan-Butrica, Ms. Osinski, Alternate: Mrs. Brown
- G. Scholarship: **Ms. Brown, Chairperson**, Mr. Lee, Mrs. Davis, Mrs. DiVietro, Alternate: Ms. Osinski
- H. School Services: **Mr. Yacovelli**, Mrs. Sullivan-Butrica, Mrs. Davis, Mrs. Hauske, Alternate: Mrs. Cox
- I. CCEC Rep. Rotation: **Ms. Brown**
- J. CCSBA Rep. Rotation: **Ms. Brown**
- K. AEF Representative: **Mrs. Hauske**
- L. State/Federal Programs: **Mr. Crispin**
- M. Affirmative Action Officer: **Mr. Delengowski**
- N. Public Agency Compliance Officer: **Mr. Delengowski**

The board welcomes participation of interested organizations and individuals and will schedule time as appropriate for the public to speak. The board reserves the right to limit public discussion. Public discussion of a topic will be limited to fifteen minutes, and individual speakers will be limited to five minutes. Reference Policy #9322 of the Audubon Public Schools Board of Education Policy Manual.

**ADJOURNMENT**

1. Motion by Marianne Brown seconded by Tara Sullivan-Butrica to adjourn meeting at approximately 8:10pm. Motion approved by majority voice vote.

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**Robert Delengowski**  
**Business Administrator/Board Secretary**

**BOARD OF EDUCATION MEETING  
AUDUBON HIGH SCHOOL MEDIA CENTER  
WEDNESDAY, NOVEMBER 18, 2015  
7:00 P.M.  
MINUTES**

1. Call meeting to order.
2. Sunshine Law Statement by presiding officer.
3. Salute to the Flag

“In accordance with the provisions of the Open Public Meetings Law, the Audubon Board of Education transmitted notice of this meeting, scheduled at 7:00 p.m., in the Audubon High Media Center, to the *Retrospect* newspapers, filed with the Borough Clerk and posted copies on the Chestnut Street and Pine Street entrances to the high school.”

**PRIVATE:**

1. Motion by Joan Greenwood seconded by Ammie Davis to approve the resolution for board to enter into closed session at 7:00pm for the following purposes

**AUTHORIZING EXECUTIVE SESSION  
Date: November 18, 2015**

**WHEREAS**, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-12 et seq.) requires all meetings of the **Audubon Board of Education** to be held in public, N.J.S.A. 10:4-12(b) sets forth nine types of matters that may lawfully be discussed in Executive Session,” i.e. without the public being permitted to attend; and

**WHEREAS**, the **Audubon Board of Education** has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

**WHEREAS**, the nine exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and next to each exception is a box within which the number of issues to be privately discussed that fall within that exception shall be written, and after each exception is a space where additional information that will disclose as much information about the decision as possible without undermining the purpose of the exception shall be written.

**NOW, THEREFORE, BE IT RESOLVED** that the **Audubon Board of Education** will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12(b):

Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public

Any matter in which the release of information would impair a right to receive funds from the federal government;

Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual’s personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly;

Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body

Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

\_\_\_\_\_ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

\_\_\_\_\_ Any investigations of violations or possible violations of the law;

\_\_\_\_\_ Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer;

\_\_\_\_\_ Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public; Specifically the evaluation of the Superintendent

\_\_\_\_\_ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

**WHEREAS**, the length of the Executive Session is undetermined; however, the **Audubon Board of Education** will make every attempt to estimate the time of the session prior to convening the session after which the public meeting shall reconvene and the **Audubon Board of Education** will proceed with business.

**NOW, THEREFORE, BE IT RESOLVED**, that the **Audubon Board of Education** will go into Executive Session for only the above stated reasons;

**BE IT FURTHER RESOLVED** that the **Audubon Board of Education** hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the **Audubon Board of Education** attorney advises that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the school district or any other entity with respect to said discussion.

**BE IT FURTHER RESOLVED** that the **Board of Education**, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the board secretary to take the appropriate action to effectuate the terms of this resolution.

1. Call meeting to order
2. Salute to the Flag.

**ROLL CALL**

Present: Ms. Brown, Mrs. Sullivan-Butrica, Allison Cox, Ms. Davis, Ms. DiVietro, Joan Greenwood, Mrs. Hauske, Mr. Lee, Gina Osinski, Mr. Yacovelli, Steven Crispin, Superintendent, Robert Delengowski, Board Secretary

All motions are voted on by all members unless otherwise marked with an +.

***THE AUDUBON SPOTLIGHT PROGRAM RECOGNIZES THE FOLLOWING STUDENTS AS STUDENTS OF THE MONTH FOR OCTOBER***

**Senior Class**  
Morgan Frankowski  
Juan Rivera

**Junior Class**  
Julia Jamison  
Nicolas Amariles

**Sophomore Class**  
Baillie Rizzo

**Freshman Class**

Kyleigh Stemetzki  
Benjamin Ryan

**Grade Eight**

Faith Winkelspecht )  
Richard Conway

**Grade Seven**

Quinci Bantle  
Zachary Williams

**RECOGNITION OF THE FOLLOWING STAFF MEMBER UPON RETIREMENT**

Marie Southwick 1986-2015

**REPORT:** Student Council Representative: **Cassidy Chambers**

**RECESS:**

All motions are voted on by all members unless otherwise marked with an +.

**APPROVAL OF BOARD MINUTES:**

- 1. Motion by Marianne Brown seconded by Robert Lee to approve the following minutes: October 21, 2015  
Motion approved by unanimous voice vote.

**PUBLIC PARTICIPATION:** (Agenda Items Only)

The board welcomes participation of interested organizations and individuals and will schedule time as appropriate for the public to speak. The board reserves the right to limit public discussion. Public discussion of a topic will be limited to fifteen minutes, and individual speakers will be limited to five minutes. Reference Policy #9322 of the Audubon Public Schools Board of Education Policy Manual.

All motions are voted on by all members unless otherwise marked with an +.

**PRESENTATION**

**PARCC Results:** Steve Crispin

**ELECTION RESULTS: \*Full 3 Year Term**

|                       |     |
|-----------------------|-----|
| *Allison Cox          | 668 |
| *James Blumenstein    | 448 |
| *Gina Osinski         | 468 |
| Pamela Chiaradia      | 437 |
| William Liebeknecht   | 404 |
| Tara Sullivan-Butrica | 436 |

**One Year Un-Expired Term**

Joseph Ryan

**FINANCE:**

**MOTION TO APPROVE ITEMS 1-5**

Motion by Joan Greenwood seconded by Allison Cox to approve the following items

- 1. Board Secretary's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of September 2015. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A –

16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

2. Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month of September 2015. The Treasurer's Report and Secretary's report are in agreement for the month of September 2015.
3. Board Secretary in accordance with N.J.A.C. 6A:23A – 16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.
4. Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4 We certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
5. Motion to approve the 2015-2016 budget calendar.

**VOTE FOR ITEMS 1-5**

Motions approved by unanimous voice for these items.

6. Motion by Joan Greenwood seconded by Allison Cox to approve bills payable in the amount of \$742,321.95. Approved by unanimous voice vote. Pat Yacovelli abstained from approving payment to himself.

**PROGRAM:** (All motions are upon Superintendent's recommendation:)

**MOTION TO APPROVE ITEMS 1-7**

Motion by Marianne Brown and seconded by Joan Greenwood to approve the following items

1. Motion to approve the 2015-2016 Nursing Services Plan.
2. Motion to approve the Audubon Board of Education Reorganization Meeting to take place on Wednesday, January 6, 2016 at 7:30 pm in the high school media center.
3. Motion to approve the following Title I Program: Math and ELA Portfolio Support Program with staffing needs as listed:  
  
Position: 2 math teachers  
2 language arts teachers  
Each teacher, 40 minutes a day from 7:20 am to 8:00 pm, three days per week, for a total of up to 15 sessions at the contractual rate of \$40.00 per hour for a total of \$400.00 per teacher  
Effective January 4, 2016 through March 10, 2016  
  
Position: Substitute Extended Day Teacher (4 positions) \$40.00 per hour on an as needed basis
4. Motion to approve the Comprehensive Maintenance Plan and M-1 for the 2015-2016 school year.

**VOTE FOR ITEMS 1-4**

Motions approved by unanimous voice for these items.

**PERSONNEL:**

**MOTION TO APPROVE ITEMS 1-10**

Motion by Allison Cox and seconded by Gina Osinski to approve the following items

1. + Motion to accept, with best wishes, the letter of resignation from Michele Mizia, teacher of grade 2 at Haviland Avenue School, effective January 4, 2016.

2. Motion to accept, with best wishes, the letter of resignation with the intent to retire from Fred Vilardo, maintenance staff member, effective July 1, 2016.
3. + Motion to accept, with best wishes, the letter of resignation from Jaime Rice, part time school psychologist at Mansion Avenue School, effective January 8, 2016.
4. + Motion to accept, with best wishes, the letter of resignation of Melody Laranjeira as speech language therapist, effective January 15, 2016.
5. Motion to approve a modification in the hours for district occupational therapist from 78% to .6 full time equivalent effective retroactive to November 15, 2015 and to from .6 full time equivalent to .4 full time equivalent effective January 4, 2016.
6. + Motion to approve a request from Annette Hartstein for leave without paid for 10 days effective approximately February 12, 2016 through February 25, 2016. (*This does not establish past practice*)
7. + Motion to approve Mike Stubbs to serve as facilitator for the A.P.P.L.E. Science program for students in grades 3 and 4 and grades 5 and 6, for the 2015-2016 school year as listed: (Payment includes prep, set-up, instruction and clean-up.)

Five (5) 1.5 hour classes for Grade 3: \$579.68 (Date TBD)  
 Five (5) 1.5 hour classes for Grade 4: \$579.68 (Date TBD)

Total payment: \$1159.36

Five (5) 1.5 hour classes for Grade 5: \$579.68 (Date TBD)  
 Five (5) 1.5 hour classes for Grade 6: \$579.68 (Date TBD)

Total payment: \$1159.36

8. + Motion to approve the following staff members to conduct eight (8) two-hour family writing workshops at the elementary schools on dates to be determined, as listed:

Jen Beebe      Theresa Salamone

|   |                  |                  |
|---|------------------|------------------|
| 12 total hours non-instructional prep time          | \$30.00 per hour | Total: \$ 360.00 |
| 9 total hours non-instructional set-up and clean-up | \$30.00 per hour | Total: \$ 270.00 |
| 16 total hours instructional time                   | \$40.00 per hour | Total: \$ 640.00 |

Total compensation per staff member Total: \$1270.00

9. + Motion to approve the following staff member to provide five hours of new teacher support for the 2015-2016 school year at the contractual rate of \$30.00 per hour for a total of \$150.00 per staff member:

| Staff Member | New Teacher/Educational Staff Personnel |
|--------------|---|
| Kate Lin     | Charlene Fitzmaurice                    |

10. Motion to approve the following 2015-16 extra-curricular contract as listed:

Andria Loomis      Substitute Detention Proctor

**VOTE FOR ITEMS 1-10**

Motions approved by unanimous roll call vote for items 2, 5, 10. 10-0  
 Approved by majority roll call vote for items 1, 3, 4, 6-9. 9-0-1  
 Joan Greenwood abstained from voting on these items.

**MOTION TO APPROVE ITEMS 11-20**

Motion by Allison Cox and seconded by Gina Osinski to approve the following items

11. Motion to approve the following Rowan University student to complete a special education clinical experience at the high school effective January 19, 2016 through March 14, 2016 as listed:  
  
Teacher Candidate: Sharon McLaren  
Cooperating Teacher/Mentor: Mary Knoll
12. + Motion to approve the following Rowan University student to complete her student teaching requirement at Haviland Avenue School effective January 20, 2016 through May 9, 2016 as listed:  
  
Student: Olivia Weitzel  
Cooperating Teacher: Kim Felix  
Grade: 1
13. Motion to approve the following Rutgers University student to complete their student teaching requirement at the high school effective January 25, 2016 through May 6, 2016 as listed:  
  
Student: Joe Brooks  
Cooperating Teacher: Matt Webb  
Subject: Social Studies
14. + Motion to approve the following Rutgers University student to complete their spring 2016 practicum requirement at Haviland Avenue School effective January 25, 2016 through May 6, 2016 as listed:  
  
Student: Amy Phillips  
Cooperating Teacher: Beth Crosby  
Subject: Special Education
15. Motion to approve the following Rowan University student to complete her clinical practice requirement at the high school effective March 14, 2016 through May 9, 2016 as listed:  
  
Student: Darrah Maffettone  
Cooperating Teacher: Duane Trowbridge  
Subject: Music
16. + Motion to approve the following Camden County College student to complete a 15 hour observation requirement retroactive to November 2, 2015 as listed:  
  
Teacher Candidate: Mark Hunter  
Cooperating Teacher: Sue Moore  
Subject: Music
17. Motion to approve a modification to the extra-curricular activities section of the newly ratified AEA Negotiated Agreement as listed:  
  
Original Language:  
Stipend for Peer-To-Peer - 1 split stipend of \$750.00 for each year of the 3 year agreement  
  
Modified Language:  
Stipend for Peer-To-Peer - 2 full stipends of \$750.00 each for each year of the 3 year agreement
18. Motion to approve the following teaching overloads for the 2015-2016 school year retroactive to September 1, 2015:  
  
Kelly Monoky                      Larae D'Angelo



19. Motion to approve the following staff members to write curriculum for the 2015-2016 school year as listed:
- |                         |  |
|-------------------------|--|
| Adam Cramer: Statistics | \$600.00 as per the negotiated agreement |
| Chris Sylvester: STEM   | \$600.00 as per the negotiated agreement |
| Ron Lathem: AP Calculas | \$600.00 as per the negotiated agreement |
20. Motion to approve the following staff members to facilitate the PARCC Alternative Portfolio Assessment in the following areas for up to 10 hours as the AEA non-instructional rate of \$30.00 per hour:
- ELA: Larae D'Angelo (Shared Position)  
Andria Loomis (Shared Position)
- Math: Patricia Martel

**VOTE FOR ITEMS 11-20**

Motions approved by unanimous roll call vote for items 11, 13, 15, 17-20. 10-0  
Approved by majority roll call vote for items 12, 14, 16. 9-0-1  
Joan Greenwood abstained from voting on these items.

**MOTION TO APPROVE ITEMS 21-29**

Motion by Joan Greenwood and seconded by Allison Cox to approve the following items

21. Motion to approve the modification of the following approval:

**Original Approval:**

I&RS Contract: Mike Tomasetti – 50% and Marie Bonvetti 50%

**Modified Approval:**

|                |                 |              |
|----------------|-----------------|--------------|
| I&RS Contract: | Mike Tomasetti  | 1/3 contract |
|                | Marie Bonvetti  | 1/3 contract |
|                | Wendy VanFossen | 1/3 contract |

22. + Motion to approve the following staff member as a homework club/tutoring staff member at Mansion Avenue School for the 2015-2016 school year on an as needed basis:

Denise Murphy

23. Motion to approve the following winter coaching positions for the 2015-2016 school year:

Volunteers:

Winter Track: Kieran Boland, Adam Cramer, Erica Gilmore, Roger Houghkirk, Anthony Pugliese, Daniel Reed, Dustin Stiles

24. + Motion to approve the following individuals as adult volunteers for the Audubon Basketball Club: (*The following will also assist with tryouts in November 2015*)

|              |                    |
|--------------|--------------------|
| Mark Wiltsey | Grade 5 Boys Coach |
| Joe Callahan | Grade 5 Boys Coach |

25. + Motion to approve the following additional volunteer coaches/assistants for the Audubon Youth Wrestling 2015-16 season:

|                     |               |
|---------------------|---------------|
| Christopher O'Brien | Robert Legati |
|---------------------|---------------|

26. Motion to approve the contracted salaries for non-represented staff for the 2015-16 school year effective retroactive to November 16, 2015.

27. + Motion to approve the following requests to attend workshops/conferences for the 2015-2016 school year:

| School | Cost     | Staff Member      | Date of Conference | Name of Conference  |
|--------|----------|-------------------|--------------------|---|
| HAS    | \$239.00 | Joan Maguire      | December 11, 2015  | Practical Writing Strategies to Help Students Be More Successful in Meeting State Writing Standards |
| HAS    | \$239.00 | Karen Bowers      | January 12, 2016   | Math Work Stations to Practice and Reinforce Your State Mathematic Standards (Grades K-2)           |
| MAS    | \$399.00 | Eunice Englehart  | December 1-2, 2015 | Guided Math Conference  |
| MAS    | \$399.00 | Brad Rehn         | December 1-2, 2015 | Guided Math Conference  |
| MAS    | \$199.00 | Kristen Rosenberg | December 11, 2015  | Common Core and PARCC Aligned 7 <sup>th</sup> Annual Train the Trainer Conference                   |
| MAS    | \$199.00 | Elizabeth McCurdy | December 11, 2015  | Common Core and PARCC Aligned 7 <sup>th</sup> Annual Train the Trainer Conference                   |
| MAS    | \$239.99 | Christine Batra   | December 8, 2015   | Practical, Unique Ways to Reach Students Who Don't Care about School and Achievement                |
| MAS    | \$399.99 | Carrie Figueroa   | December 1-2, 2015 | Guided Math Conference  |

28. Motion to approve the following request to attend workshop/conference for the 2015-2016 school year:

| School | Cost                     | Staff Member | Date of Conference  | Name of Conference  |
|--------|--------------------------|--------------|---|---|
| HS     | \$199.00                 | Donna Stack  | December 11, 2015   | 7 <sup>th</sup> Annual Train the Trainer Conference (Latest info on preparing students for the PARCC) |
| Admin. | \$125.00<br>Each Session | Anna Muessig | November 16, 2015<br>December 8, 2015<br>January 25, 2016 | NJPSA<br>Strategies for Helping Struggling Readers and Students with Disabilities                     |

29. Motion to approve the following as substitutes and home instruction tutors for the 2015-2016 school year, pending completion of all district and state requirements:

|                     |                    |
|---------------------|--------------------|
| Kathryn L'Esperance | Substitute Teacher |
| Jessica Gardner     | Substitute Teacher |
| Dillon Gilligan     | Substitute Teacher |

**VOTE FOR ITEMS 21-29**

Motions approved by unanimous roll call vote for items 21, 23, 26, 28, 29. 10-0

Approved by majority roll call vote for items 22, 24, 25, 27. 9-0-1

Joan Greenwood abstained from voting on these items.

**STUDENTS:**

**MOTION TO APPROVE ITEMS 1-5**

Motion by Marianne Brown and seconded by Joan Greenwood to approve the following items

1. Motion to approve the following field trip requests for the 2015-2016 school year:

**11/24/15 – High School:** Mr. Bantle, Ms. Griffith, three chaperones and 28 students to the ACME and Chick-fil-a. Purpose: CBI experience for grocery shopping and use of coupons; lunch on a budget at Chick-fil-a. Departure: 9:15 am. Return: 1:45 pm. **Walking Trip (No cost)**

**12/23/15 - Mansion Avenue:** Ms. Hanson, Ms. Moore, and 31 students to Haviland Avenue School. Purpose: MAS Select Choir performing at HAS. Departure: 8:50 am. Return: 10:00 am. School bus. **Total Cost: \$50.68 (Paid by ABOE)**

**1/29/16 – High School:** Mrs. Wolgamot, two chaperones and 20 students to Drexel Medical School. Purpose: Reinforce material taught in real world setting. Departure: 8:30 am. Return: 2:30 pm. School bus. **Total Cost: \$185.85 (Paid by Students)**

**4/28/16 - Mansion Avenue:** Mrs. Hartstein, one chaperone and 40 students to the Cherry Hill Skating Rink. Purpose: 5<sup>th</sup> Grade Safety Patrol Skating Party. Departure: 11:30 am. Return: 2:30 pm. School bus. **Total Cost: \$82.08 (Paid by ABOE)**

**5/3/16 – Haviland Avenue:** First grade teachers, five chaperones and 80 students to Arden Theater/Haddon Heights Park. Purpose: To experience live theater and compare live production with the book. Departure: 9:00 am. Return: 2:00 pm. School bus. **Total Cost: \$337.00 (Paid by Students)**

**DATE CHANGE**

**4/13/16 to 4/6/16 - Mansion Avenue:** Ms. Moore, 65 students and 8 chaperones to Audubon High School and Challenge Grove, Cherry Hill. Purpose: Workshop with high school band in am and picnic in pm. Departure: 8:30 am. Return: 2:30 pm. School buses. **Total Cost: \$313.62 (Paid by ABOE)**

2. Motion to approve transportation for the 2015-2016 Chess season schedule: (Transportation costs paid by ABOE)

|          |                              |          |
|----------|------------------------------|----------|
| 12/1/15  | Audubon vs. Trenton Catholic | \$138.77 |
| 12/12/15 | Blitz Tournament @ Cherokee  | \$210.43 |
| 12/15/15 | Audubon vs. Oakcrest         | \$174.56 |
| 1/12/16  | Audubon vs. Deptford         | \$107.39 |
| 1/23/16  | Ind. Tournament @ Cherokee   | \$210.43 |
| 2/13/16  | Championship @ Cherokee      | \$210.43 |

3. Motion to approve the following out of district placements for the 2015-2016 school year:

| STUDENT ID# | PLACEMENT                    | DATES  |
|-------------|------------------------------|--|
| 00998       | Hampton Academy              | Effective retroactive to October 9, 2015 through June 2016 ( <i>Tuition and transportation costs are the responsibility of Merchantville School District</i> ) |
| 02313       | Bankbridge Elementary School | Effective retroactive to November 3, 2015 through June 2016  |

4. Motion to approve homebound instruction for the following students:

| STUDENT ID# | DATE   |
|-------------|--|
| 44417       | Effective retroactive to November 6, 2015 through TBD              |
| 44609       | Effective retroactive to November 9, 2015 through December 9, 2015 |

5. Motion to approve the following out of district placements for the 2015-2016 school year:

| STUDENT ID# | PLACEMENT | DATES |
|-------------|-----------|-------|
|-------------|-----------|-------|

|       |                                     |   |
|-------|-------------------------------------|---|
| 02224 | JFK Elementary School – West Berlin | Effective retroactive to September 21, 2015 through June 2016. <i>(All tuition and transportation costs are the responsibility of Audubon Public Schools)</i> |
|-------|-------------------------------------|---|

**VOTE FOR ITEMS 1-5**

Motions approved by unanimous voice vote for these items.

**POLICY:**

1. Motion by Ammie Davis seconded by Robert Lee to approve the first reading and adoption of the new Audubon Public Schools policy manual as prepared by Strauss Esmay and reviewed and recommended by the Policy Committee of the Board. Motion approved by unanimous voice vote.
2. Motion by Ammie Davis seconded by Robert Lee to approve the first reading of the new Audubon Public Schools regulations manual as prepared by Strauss Esmay and reviewed and recommended by the Policy Committee of the Board. Motion approved by unanimous voice vote.
  - **INFORMATION:** The newly revised policy and regulation manual(s) for the 2015-2016 school year as prepared by Stauss Esmay Associate will be reviewed by the Policy Committee which will meet prior to the board meeting to determine the steps to be taken regarding its approval and adoption.

**BUILDINGS AND GROUNDS:**

1. Motion by Robert Lee seconded by Cheryl Hauske to approve the following facility requests for the 2015-2016 school year:

AHS Auditorium – Audubon Grade School PTA, Talent Show, Friday, April 29, 2016 from 4 to 8:30pm.  
Contact: Melissa McCloskey

MAS Library – Audubon Grade School PTA, Holiday Shop Fundraisers, December 14 to December 18, 2015. Contact: Marie Yacovelli

Motion approved by unanimous voice vote. Pat Yacovelli abstained from voting on second request.

- **INFORMATION:**
  - Mansion Avenue School**
    - October 14, 2015      Lockdown Drill
    - October 15, 2015      Lockdown Drill
    - October 26, 2015      Fire Drill
  - Haviland Avenue School:**
    - October 8, 2015      Fire Drill
    - October 13, 2015      Lockdown Drill
  - Audubon High School:**
    - October 8, 2015      Lockdown Drill
    - October 23, 2015      Fire Drill

**REPORTS:**

1. HIB District Report:

|                                  |                      |                |              |
|----------------------------------|----------------------|----------------|--------------|
| <b>BULLYING INCIDENTS REPORT</b> |                      |                |              |
| <b>SCHOOL</b>                    | <b>Confirmed HIB</b> | <b>Non-HIB</b> | <b>Total</b> |

|     |   |   |   |
|-----|---|---|---|
| HS  | 0 | 0 | 0 |
| HAS | 1 | 0 | 1 |
| MAS | 0 | 1 | 1 |

2. Superintendent’s Report

**BOARD COMMITTEES:**

- A. Buildings and Grounds: **Mrs. Davis, Chairperson**, Mrs. Hauske, Mrs. DiVietro, Mr. Yacovelli, Alternate: Mrs. Cox
- B. Community Relations: **Mrs. Hauske, Chairperson**, Mrs. DiVietro, Mrs. Greenwood, Ms. Osinski, Alternate: Mr. Lee
- C. Curriculum: **Mr. Lee, Chairperson**, Mrs. Davis, Mrs. Cox, Mrs. Sullivan-Butrica, Alternate: Mrs. Greenwood
- D. Finance: **Mr. Yacovelli, Chairperson**, Mr. Lee, Mrs. Cox, Mrs. Hauske, Alternate: Mrs. Sullivan-Butrica
- E. Negotiations: **Ms. Brown**, Mrs. Hauske, Mrs. Sullivan-Butrica, Mr. Yacovelli
- F. Policy: **Mrs. Cox, Chairperson**, Mrs. Davis, Mrs. Sullivan-Butrica, Ms. Osinski, Alternate: Mrs. Brown
- G. Scholarship: **Ms. Brown, Chairperson**, Mr. Lee, Mrs. Davis, Mrs. DiVietro, Alternate: Ms. Osinski
- H. School Services: **Mr. Yacovelli**, Mrs. Sullivan-Butrica, Mrs. Davis, Mrs. Hauske, Alternate: Mrs. Cox
- I. CCEC Rep. Rotation: **Ms. Brown**
- J. CCSBA Rep. Rotation: **Ms. Brown**
- K. AEF Representative: **Mrs. Hauske**
- L. State/Federal Programs: **Mr. Crispin**
- M. Affirmative Action Officer: **Mr. Delengowski**
- N. Public Agency Compliance Officer: **Mr. Delengowski**

The board welcomes participation of interested organizations and individuals and will schedule time as appropriate for the public to speak. The board reserves the right to limit public discussion. Public discussion of a topic will be limited to fifteen minutes, and individual speakers will be limited to five minutes. Reference Policy #9322 of the Audubon Public Schools Board of Education Policy Manual.

**PRIVATE:**

- 1. Motion by Allison Cox seconded by Joan Greenwood to move board to closed session at 8:30pm to discuss

Superintendent Evaluation

Motion approved by majority voice vote.

Reconvene meeting at approximately 9:00pm.

**ADJOURNMENT**

- 1. Motion by Allison Cox seconded by Joan Greenwood to adjourn meeting at approximately 9:05pm. Motion approved by unanimous voice vote.

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**Robert Delengowski**  
**Business Administrator/Board Secretary**

**BOARD OF EDUCATION MEETING  
AUDUBON HIGH SCHOOL MEDIA CENTER  
WEDNESDAY, DECEMBER 16, 2015  
7:00 P.M.  
MINUTES**

1. Call meeting to order.
2. Sunshine Law Statement by presiding officer.
3. Salute to the Flag

“In accordance with the provisions of the Open Public Meetings Law, the Audubon Board of Education transmitted notice of this meeting, scheduled at 7:00 p.m., in the Audubon High Media Center, to the *Retrospect* newspapers, filed with the Borough Clerk and posted copies on the Chestnut Street and Pine Street entrances to the high school.”

**PRIVATE:**

1. Motion by Marianne Brown seconded by Allison Cox to approve the resolution for board to enter into closed session at 7:00pm for the following purposes

**AUTHORIZING EXECUTIVE SESSION  
Date: December 16, 2015**

**WHEREAS**, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-12 et seq.) requires all meetings of the **Audubon Board of Education** to be held in public, N.J.S.A. 10:4-12(b) sets forth nine types of matters that may lawfully be discussed in Executive Session,” i.e. without the public being permitted to attend; and

**WHEREAS**, the **Audubon Board of Education** has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

**WHEREAS**, the nine exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and next to each exception is a box within which the number of issues to be privately discussed that fall within that exception shall be written, and after each exception is a space where additional information that will disclose as much information about the decision as possible without undermining the purpose of the exception shall be written.

**NOW, THEREFORE, BE IT RESOLVED** that the **Audubon Board of Education** will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12(b):

Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public

Any matter in which the release of information would impair a right to receive funds from the federal government;

Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual’s personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publically;

Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body

\_\_\_\_\_ Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

\_\_\_\_\_ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

\_\_\_\_\_ Any investigations of violations or possible violations of the law;

\_\_\_\_\_ Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer;

\_\_\_\_\_ Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public; Specifically the evaluation of the Superintendent

\_\_\_\_\_ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

**WHEREAS**, the length of the Executive Session is undetermined; however, the **Audubon Board of Education** will make every attempt to estimate the time of the session prior to convening the session after which the public meeting shall reconvene and the **Audubon Board of Education** will proceed with business.

**NOW, THEREFORE, BE IT RESOLVED**, that the **Audubon Board of Education** will go into Executive Session for only the above stated reasons;

**BE IT FURTHER RESOLVED** that the **Audubon Board of Education** hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the **Audubon Board of Education** attorney advises that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the school district or any other entity with respect to said discussion.

**BE IT FURTHER RESOLVED** that the **Board of Education**, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the board secretary to take the appropriate action to effectuate the terms of this resolution.

1. Call meeting to order
2. Salute to the Flag.

**ROLL CALL**

Present: Ms. Brown, Allison Cox, Ms. Davis, Ms. DiVietro, Joan Greenwood, Mrs. Hauske, Mr. Lee, Gina Osinski, Mr. Yacovelli, Steven Crispin, Superintendent, Robert Delengowski, Board Secretary

Absent: Tara Sullivan-Butrica

All motions are voted on by all members unless otherwise marked with an +.

***THE AUDUBON SPOTLIGHT PROGRAM RECOGNIZES THE FOLLOWING STUDENTS AS STUDENTS OF THE MONTH FOR NOVEMBER***

**Senior Class**

Brittany Brown  
Kaitlyn Stokes

**Junior Class**

Nevada DeFord  
Jahir Skates

**Sophomore Class**

Sarah Libby  
Michael Tubbs

**Freshman Class**

Nina DiLolle  
Dylan Trow

**Grade Eight**

Jordan Amato  
Jose Ramos

**Grade Seven**

Mairead Tomaselli  
Thomas Battillo

**RECOGNITION OF THE FOLLOWING STAFF MEMBER UPON RETIREMENT**

Mark A. Oberg ▪ 1980-2015

**RECOGNITION OF THE FOLLOWING BOARD MEMBERS FOR THEIR DEDICATED SERVICE TO AUDUBON PUBLIC SCHOOLS**

Cheryl Hauske ▪ 2006-2015

Tara Sullivan-Butrica ▪ 2012-2015

**REPORT:** Student Council Representative: **Cassidy Chambers**

**RECESS:**

**APPROVAL OF BOARD MINUTES:**

1. Motion by Marianne Brown seconded by Joan Greenwood to approve the following minutes: November 18, 2015. Motion approved by unanimous voice vote.

**PUBLIC PARTICIPATION:** (Agenda Items Only)

The board welcomes participation of interested organizations and individuals and will schedule time as appropriate for the public to speak. The board reserves the right to limit public discussion. Public discussion of a topic will be limited to fifteen minutes, and individual speakers will be limited to five minutes. Reference Policy #9322 of the Audubon Public Schools Board of Education Policy Manual.

All motions are voted on by all members unless otherwise marked with an +.

**PRESENTATION**

**PARCC Scores:** Steve Crispin, Anna Muessig, Tricia Martel

**FINANCE:**

**MOTION TO APPROVE ITEMS 1-8**

Motion by Joan Greenwood seconded by Allison Cox to approve the following items

1. Board Secretary's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of October 2015. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
2. Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month of October 2015. The Treasurer's Report and Secretary's report are in agreement for the month of October 2015.
3. Board Secretary in accordance with N.J.A.C. 6A:23A – 16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.



4. Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4 We certify that after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.
5. Motion to approve the voiding of the following check due to age:
  - #11377 \$100.00 1/12/15
6. Motion to approve bills payable in the amount of \$743,126.86.
7. Motion to accept the district audit for the year ended June 30, 2015
8. Motion to approve the Corrective Action Plan for the year ended June 30, 2015

| RECOMMENDATION  | BOARD APPROVAL DATE | METHOD OF IMPLEMENTATION                                       | RESPONSIBILITY FOR IMPLEMENTATION               | DATE OF IMPLEMENTATION |
|---|---------------------|--|---|------------------------|
| <u>School Food Service</u><br>Not all cash receipts were promptly deposited | 12/16/2015          | Care will be taken to insure that all deposits are made timely | School Business Administrator/Cafeteria Manager | 12/16/2016             |

**VOTE FOR ITEMS 1-8**

Motions approved by unanimous voice for these items.

**INFORMATION:**

- Request for Proposed Banking Services

**PROGRAM:** (All motions are upon Superintendent’s recommendation:)

**MOTION TO APPROVE ITEMS 1-3**

Motion by Allison Cox seconded by Joan Greenwood to approve the following items

1. Motion to approve the district’s 2015-2016 goals and objectives.
2. Motion to approve the following curriculum as recommended by the Curriculum Committee of the Board:
  - STEM (Science, Technology, Engineering, Mathematics)
  - Statistics
  - AP Calculus
3. Motion to approve the 2016-2017 Course Master List for the high school.

**VOTE FOR ITEMS 1-3**

Motions approved by unanimous voice for these items.

**PERSONNEL:**

**MOTION TO APPROVE ITEMS 1-9**

Motion by Robert Lee seconded by Gina Osinski to approve the following items

1. Motion to accept, with best wishes, the letter of resignation from Robert Hallowell, district part time weekend custodian, effective retroactive to December 2, 2015.

- 2. + Motion to approve Chelsea Shupp as full time tenure track teacher of grade 1 at Haviland Avenue School at Step 1, BA, \$49,500.00 (prorated) effective December 21, 2015 through June 30, 2016.
- 3. + Motion to approve Bobbi Cherkas as long term substitute teacher in grade 2 at Haviland Avenue School at the Step 1, BA per diem rate of \$247.50 effective December 21, 2015 through January 29, 2016, not to include benefits.
- 4. Motion to approve John Trilivas as full time tenure track speech/language therapist, on an emergent basis, at Step 1, MA, \$52,900.00 (prorated) effective January 4, 2016 through June 30, 2016 pending completion of all state and district requirements.
- 5. Motion to approve Denise Pooley, district substitute custodian, as full time custodian at Step 2, \$28,000.00 (prorated) effective January 4, 2016 through June 30, 2016.
- 6. Motion to approve Chuck Robinson as part time weekend custodian at the high school at Step 1, \$14.32 per hour for 16 hours per week, to include no benefits, on an emergent basis, and pending completion of all state and district requirements, effective on or before December 26, 2015 through June 30, 2016.
- 7. Motion to approve Samantha Trout as part time (60%) school psychologist at Mansion Avenue Schoon an emergent basis at Step 2, MA, \$32,220, pro-rated, not to include benefits, effective January 4, 2016 through June 30, 2016, pending completion of all district and state requirements.
- 8. Motion to approve adjustments to steps and hourly rates for the following custodian staff members effective January 1, 2016:

| Name             | Position  | Hours                  | Step                           | Salary   |
|------------------|-----------|------------------------|--------------------------------|--|
| Phillip Bastista | Custodian | Full Time              | Modified from Step 2 to Step 1 | \$27,500.00  |
| Lester Jones     | Custodian | PT - 20 hours per week | Step 2                         | Modified from \$14.32 per hour to \$14.58 per hour |
| William Naphys   | Custodian | PT - 29 hours per week | Step 5                         | Modified from \$15.16 per hour to \$15.63 per hour |

- 9. Motion to approve payment to Chris Sylvester for presenting the Next Generation Science Standards and the facilitation of the Gap Analysis on November 23, 2015 as listed:  
  
 2 hours of prep at the AEA non-instructional rate of \$30.00 per hour - \$60.00  
 Up to 12 hours at the AEA professional development rate of \$60.00 per hour - \$720.00  
 Total Amount: \$780.00

**VOTE FOR ITEMS 1-9**

Motions approved by unanimous voice for these items.

**MOTION TO APPROVE ITEMS 10-19**

Motion by Joan Greenwood seconded by Robert Lee to approve the following items

- 10. Motion to approve the following adult volunteers for the Audubon Basketball Club for the 2015-2016 school year:  
 Lawrence Gommel                      5<sup>th</sup>/6<sup>th</sup> Grade Girls Coach  
 Lauren Gommel                         5<sup>th</sup>/6<sup>th</sup> Grade Girls Coach
- 11. Motion to approve the following additional volunteer coaches/assistants for the Audubon Youth Wrestling 2015-2016 season:  
  
 Justin Tracy                             Dan Stinger

12. Motion to approve payment to Wilma Fitzpatrick for library services for three hours per week at \$30.00 per hour effective retroactive to September 1, 2015 through June 2016 under the shared services agreement with the Magnolia School District.

13. Motion to approve the following as substitutes and home instruction tutors for the 2015-2016 school year, pending completion of all district and state requirements:

|                    |   |
|--------------------|---|
| Robert Grant III   | Substitute Teacher                      |
| Renee Nelson       | Substitute Teacher/Substitute Secretary |
| JoAnna Vanderslice | Substitute Teacher                      |
| Heather Notte      | Substitute Teacher                      |
| Joseph Furlong Jr. | Substitute Teacher                      |
| Beth Beals         | Substitute Teacher                      |
| Stephanie Enos     | Substitute Teacher                      |

14. Motion to approve the following winter coaching positions for the 2015-2016 school year:

Volunteers:

|                |                        |
|----------------|------------------------|
| Jessica Dilks  | Cheerleading           |
| Erica Gilmore  | Indoor Track and Field |
| Michael Ford   | Wrestling              |
| Jake Mlstalski | Wrestling              |
| Timothy Hansen | Wrestling              |
| Wayne Test     | Boys' Basketball       |

15. Motion to approve the following staff members to proctor the Title I Program: Math and ELA Portfolio Support Program as listed:

40 minutes a day from 7:20 am to 8:00 pm, three days per week, for a total of up to 15 sessions at the contractual rate of \$40.00 per hour for a total of \$400.00 per teacher effective January 4, 2016 through March 10, 2016

|                |                 |
|----------------|-----------------|
| Teachers:      | Substitutes:    |
| Larae D'Angelo | Jessica Lindsay |
| Andria Loomis  | Jessica Mellwig |

16. + Motion to approve the following Rowan University student to complete a junior field experience requirement at Mansion Avenue School effective February 1, 2016 through March 9, 2016 as listed:

Teacher Candidate: Robert Sheppard  
 Cooperating Teacher/Mentor: Ralph Schiavo  
 Subject: Health and PE

17. Motion to approve the following Rowan University student to complete a junior field experience requirement at the high school effective March 21, 2016 to April 27, 2016 as listed:

Teacher Candidate: Robert Sheppard  
 Cooperating Teacher/Mentor: Ryan Knaul  
 Subject: Health and PE

18. + Motion to approve the following requests to attend workshops/conferences for the 2015-2016 school year:

| School | Cost | Staff Member | Date of Conference | Name of Conference |
|--------|------|--------------|--------------------|--------------------|
|--------|------|--------------|--------------------|--------------------|

|     |          |                        |                      |   |
|-----|----------|------------------------|----------------------|---|
| HAS | \$239.00 | Kathryn Mueller        | January 12, 2016     | Practical Writing Strategies to Help Students Be More Successful in Meeting State Writing Standards |
| MAS | \$195.00 | Stephanie Lewis-Deacon | February 18-19, 2016 | Social, Behavioral and Independent Thinking Strategies for the Student with Autism                  |
| MAS | \$239.00 | Claudia Kirby          | February 22, 2016    | Practical Strategies for Meeting and Exceeding Your State Standards for Writing 3-5                 |
| MAS | \$199.00 | Bernadette Brogna      | January 14, 2016     | Reasoning in Mathematics Type 2 PARCC Items Workshop  |

19. Motion to approve the following requests to attend workshops/conferences for the 2015-2016 school year:

| School   | Cost     | Staff Member  | Date of Conference         | Name of Conference  |
|----------|----------|---------------|----------------------------|---|
| HS       | \$225.00 | Kelly Reising | January 11, 2016           | Danielson Training – Observation Skills I   |
| HS       | \$225.00 | Anna Muessig  | January 11, 2016           | Danielson Training – Observation Skills I   |
| HS       | \$350.00 | Tony Carbone  | March 22, 23, 24, 25, 2016 | Directors of Athletics Association of New Jersey Professional Development for Ads |
| District | \$420.00 | Mike Sloan    | January 28-29, 2016        | Techspo   |
| District | \$270.00 | Anna Muessig  | January 28, 2016           | Techspo   |
| District | \$270.00 | Tricia Martel | January 28, 2016           | Techspo   |

**VOTE FOR ITEMS 10-19**

Motions approved by unanimous voice for these items.

**STUDENTS:**

**MOTION TO APPROVE ITEMS 1-3**

Motion by Cheryl Hauske seconded by Joan Greenwood to approve the following items

1. Motion to approve the following field trip requests for the 2015-2016 school year:

**1/5/16 High School:** Ms. Willis, ten students and two chaperones to the Ronald McDonald House, Camden. Purpose: Preparing a meal for families. Departure: 3:00 pm. Return: 6:00 pm. School bus.  
**Total Cost: \$350.00 (Paid by Students)**

**1/15/16 Mansion Avenue:** Ms. Jenkinson, seven chaperones and 46 students to the Pineland Institute. Purpose: To enrich our study of the Lenape Indians. Departure: 9:00 am. Return: 2:30 pm. School bus.  
**Total Cost: \$197.45 (Paid by Students)**

**1/22/16 Mansion Avenue:** Ms. Erney, seven chaperones and 46 students to the Pineland Institute. Purpose: To enrich our study of the Lenape Indians. Departure: 9:00 am. Return: 2:30 pm. School bus.  
**Total Cost: \$197.45 (Paid by Students)**

**2/3/16 High School:** Ms. Georgel, two chaperones and 40 students to New York City. Purpose: To see a show (*An American in Paris*) based on French culture and to experience a ballet based show with origins in France. Departure: 7:30 am. Return: 7:30 pm. Holcomb Bus. **Total Cost: \$775.00 (Paid by Students)**

**2/29/16 High School:** Mr. Niglio, three chaperones and 30 students to Washington DC. Purpose: Forensic Science: Learn about forensic principles and applications of forensic techniques at the Museum of

Natural History and the Museum of Crime and Punishment. Departure: 6:30 am. Return: 7:30 pm. School bus. **Total Cost: \$624.27 (Paid by Students)**

**3/23/16 High School:** Ms. Georgel, two chaperones and 50 students to the Philadelphia Art Museum/Melting Pot restaurant, Maple Shade, NJ. Purpose: Guided tour of French "Art Treasures" and lunch at a fondue restaurant. Departure: 9:15 am. Return: 2:30 pm. School bus. **Total Cost: \$180.05 (Paid by Students)**

2. Motion to approve the Academic Challenge schedule and transportation costs for the 2015-2016 season. **(Transportation costs paid by ABOE)**
3. Motion to approve homebound instruction for the following students:

| STUDENT ID# | DATE   |
|-------------|--|
| 01699       | Extend current home instruction through February 1, 2016 |

**VOTE FOR ITEMS 1-3**

Motions approved by unanimous voice for these items.

4. Motion by Joan Greenwood seconded by Gina Osinski to affirm that the Audubon Board of Education is in receipt of the district Harassment, Intimidation and Bullying monthly report as presented by the superintendent, and is in agreement with all actions taken in regard to the incidents reported at the November 2015 meeting of the Board of Education. Motion approved by unanimous voice vote

**POLICY:**

1. Motion by Allison Cox seconded by Joan Greenwood to approve the second reading and adoption of the new Audubon Public Schools regulations manual as prepared by Strauss Esmay and reviewed and recommended by the Policy Committee of the Board. Motion approved by unanimous voice vote.

**BUILDINGS AND GROUNDS:**

1. Motion by Ammie Davis seconded by Cheryl Hauske to approve the following facility requests for the 2015-2016 school year:

**AHS ROOM B-102** Fairleigh Dickenson classes, beginning January 12, 2016 to March 30, 2016, on Tuesdays and Wednesdays from 6:15-9:30pm. Contact: Donna Ganley, FDU

**AHS MAIN GYM** Sportacular, February 19, 2016 starting at 6:00pm for three hours. Contact: Kelly Brown

Motion approved by unanimous voice vote.

- **INFORMATION:**
  - Mansion Avenue School**
  - November 24, 2015 Fire Drill
  - October 15, 2015 Crisis Drill (Unannounced state run drill)

- Haviland Avenue School:**
- November 2, 2015 Fire Drill
- November 3, 2015 Evacuation Drill

**Audubon High School:**

November 23, 2015      Crisis Drill  
 November 25, 2015      Fire Drill

**REPORTS:**

1. HIB District Report:

| <b>BULLYING INCIDENTS REPORT</b> |                      |                |              |
|----------------------------------|----------------------|----------------|--------------|
| <b>SCHOOL</b>                    | <b>Confirmed HIB</b> | <b>Non-HIB</b> | <b>Total</b> |
| HS                               | 0                    | 2              | 2            |
| HAS                              | 0                    | 0              | 0            |
| MAS                              | 0                    | 0              | 0            |

2. Superintendent’s Report

**BOARD COMMITTEES:**

- A. Buildings and Grounds: **Mrs. Davis, Chairperson**, Mrs. Hauske, Mrs. DiVietro, Mr. Yacovelli, Alternate: Mrs. Cox
- B. Community Relations: **Mrs. Hauske, Chairperson**, Mrs. DiVietro, Mrs. Greenwood, Ms. Osinski, Alternate: Mr. Lee
- C. Curriculum: **Mr. Lee, Chairperson**, Mrs. Davis, Mrs. Cox, Mrs. Sullivan-Butrica, Alternate: Mrs. Greenwood
- D. Finance: **Mr. Yacovelli, Chairperson**, Mr. Lee, Mrs. Cox, Mrs. Hauske, Alternate: Mrs. Sullivan-Butrica
- E. Negotiations: **Ms. Brown**, Mrs. Hauske, Mrs. Sullivan-Butrica, Mr. Yacovelli
- F. Policy: **Mrs. Cox, Chairperson**, Mrs. Davis, Mrs. Sullivan-Butrica, Ms. Osinski, Alternate: Mrs. Brown
- G. Scholarship: **Ms. Brown, Chairperson**, Mr. Lee, Mrs. Davis, Mrs. DiVietro, Alternate: Ms. Osinski
- H. School Services: **Mr. Yacovelli**, Mrs. Sullivan-Butrica, Mrs. Davis, Mrs. Hauske, Alternate: Mrs. Cox
- I. CCEC Rep. Rotation: **Ms. Brown**
- J. CCSBA Rep. Rotation: **Ms. Brown**
- K. AEF Representative: **Mrs. Hauske**
- L. State/Federal Programs: **Mr. Crispin**
- M. Affirmative Action Officer: **Mr. Delengowski**
- N. Public Agency Compliance Officer: **Mr. Delengowski**

The board welcomes participation of interested organizations and individuals and will schedule time as appropriate for the public to speak. The board reserves the right to limit public discussion. Public discussion of a topic will be limited to fifteen minutes, and individual speakers will be limited to five minutes. Reference Policy #9322 of the Audubon Public Schools Board of Education Policy Manual.

**PUBLIC PARTICIPATION:** (Open Discussion)

**ADJOURNMENT**

1. Motion by Cheryl Hauske seconded by Marianne Brown to adjourn meeting at approximately 8:45pm. Motion approved by unanimous voice vote.

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**Robert Delengowski**  
**Business Administrator/Board Secretary**

**REORGANIZATION MEETING OF THE BOARD OF EDUCATION  
AUDUBON HIGH SCHOOL MEDIA CENTER  
WEDNESDAY, JANUARY 6, 2016  
7:30 P.M.  
MINUTES**

1. Call meeting to order.
2. Sunshine Law Statement by presiding officer.

“In accordance with the provisions of the Open Public Meetings Law, the Audubon Board of Education transmitted notice of this meeting, scheduled at 7:30 p.m., in the Audubon High Media Center, to the *Retrospect* newspapers, filed with the Borough Clerk and posted copies on the Chestnut Street and Pine Street entrances to the high school.”

3. Salute to the Flag
4. Administration of Oath of Office to:

**Board Members Elected to a Full Term**

James Blumenstein  
Allison Cox  
Gina Osinski

**Board Member Elected to a One Year Unexpired Term**

Joseph Ryan

5. Motion by Pat Yacovelli and seconded by Gina Osinski to nominate Robert Lee for the office of President of the Board.
6. Motion to close nominations for the office of President.
7. The Board Secretary/Business Administrator calls the roll for the office of President.
8. The Board Secretary/Business Administrator declares Robert O. Lee duly elected as President of the Audubon Board of Education. President assumes chairmanship of meeting.
9. The President calls for nominations for the office of Vice-President of the Board. Motion by Gina Osinski and seconded by Ammie Davis to nominate Pat Yacovelli for vice-president.
10. Motion to close nominations for the office of Vice President.
11. The Board Secretary/Business Administrator calls the roll for the office of Vice President.
12. The Board President declares Pat Yacovelli duly elected as the Vice President of the Audubon Board of Education.
13. Motion by Robert Lee seconded by Joan Greenwood to appoint Anna Muessig as Affirmative Action Officer for school year 2016-2017.

All Motion are approved by voice vote.

All motions are voted on by all members unless otherwise marked with an +.

**PUBLIC PARTICIPATION:** (Agenda Items Only)

1. Motion by Allison Cox and seconded by Joan Greenwood to open meeting to public participation. No public participation.

**PUBLIC HEARING ON REVISIONS TO SUPERINTENDENT'S CONTRACT**

**Robert Delengowski reviewed revisions to superintendent's contract. No comment was made by the public.**

**PROGRAM:**

1. Motion by Allison Cox seconded by Pat Yacovelli to approve Board meeting dates for the period January 2016 through December 2016. Motion approved by unanimous voice vote.

**PERSONNEL:**

**MOTION TO APPROVE ITEMS 1-5**

Motion by Marianne Brown seconded by Mrs. Greenwood to approve the following items

1. Motion to rescind the appointment (December 16, 2015) of Bobbi Cherkus as long term substitute teacher in grade 2 at Haviland Avenue School.
2. Motion to approve the temporary voluntary transfer of Amy Phillips from part time basic skills teacher at Haviland Avenue School to full time teacher of grade 2 at Haviland Avenue School effective retroactive to January 4, 2016 through January 29, 2016 at Step 3, BA, \$51,000.00 (prorated).
3. Motion to approve Relesha Liddell as part time long term substitute basis skills teacher at Haviland Avenue School at the Step 1, BA, per diem rate of \$247.50 for four days per week, not to include benefits, retroactive to January 5, 2016 through January 29, 2016.
4. Motion to approve Stephanie Titus as part time classroom aide at Haviland Avenue School at the Step 4 hourly rate of \$14.91 for 27.5 hours per week, not to include benefits, effective retroactive to January 4, 2016 through June 16, 2016 or the last day for students.
5. Motion to submit the revised superintendent's contract to the Camden County Office of Education Executive Superintendent for review and approval.

**VOTE FOR ITEMS 1-5**

Motions approved by unanimous roll call vote for item 5. 9-0

Approved by majority roll call vote for items 1-4. 9-0-1

Joan Greenwood abstained from voting on these items.

**PRIVATE:**

1. Motion by Mrs. Brown seconded by Gina Osinski to approve the resolution for the board to enter into closed session at 7:40pm for the following purposes

**AUTHORIZING EXECUTIVE SESSION**

**Date: January 6, 2016**

**WHEREAS**, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-12 et seq.) requires all meetings of the **Audubon Board of Education** to be held in public, N.J.S.A. 10:4-12(b) sets forth nine types of matters that may lawfully be discussed in Executive Session," i.e. without the public being permitted to attend; and

**WHEREAS**, the **Audubon Board of Education** has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and



**WHEREAS**, the nine exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and next to each exception is a box within which the number of issues to be privately discussed that fall within that exception shall be written, and after each exception is a space where additional information that will disclose as much information about the decision as possible without undermining the purpose of the exception shall be written.

**NOW, THEREFORE, BE IT RESOLVED** that the **Audubon Board of Education** will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12(b):

Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public

Any matter in which the release of information would impair a right to receive funds from the federal government;

Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publically;

Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body

Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

Any investigations of violations or possible violations of the law;

Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer;

Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public; Specifically the evaluation of the Superintendent

Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

**WHEREAS**, the length of the Executive Session is undetermined; however, the **Audubon Board of Education** will make every attempt to estimate the time of the session prior to convening the session after which the public meeting shall reconvene and the **Audubon Board of Education** will proceed with business.

**NOW, THEREFORE, BE IT RESOLVED**, that the **Audubon Board of Education** will go into Executive Session for only the above stated reasons;

**BE IT FURTHER RESOLVED** that the **Audubon Board of Education** hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the **Audubon Board of Education** attorney advises that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the school district or any other entity with respect to said discussion.

**BE IT FURTHER RESOLVED** that the **Board of Education**, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the board secretary to take the appropriate action to effectuate the terms of this resolution.

The board welcomes participation of interested organizations and individuals and will schedule time as appropriate for the public to speak. The board reserves the right to limit public discussion. Public discussion of a topic will be limited to fifteen minutes, and individual speakers will be limited to five minutes. Reference Bylaws #0167 of the Audubon Public Schools Board of Education Policy Manual.

Reconvene at approximately 9:15pm.

**ACTION AFTER CLOSED:**

1. Motion by Marianne Brown seconded by Mr. Ryan to deny grievance by Marie Southwick. Motion approved by majority roll call vote. Mr. Blumenstein, Joan Greenwood and Robert Lee abstained from voting on this item.

**ADJOURNMENT**

1. Motion by Allison Cox seconded by Gina Osinski to adjourn meeting at approximately 9:20pm. Motion approved by unanimous voice vote.

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**Robert Delengowski**  
**Business Administrator/Board Secretary**

**BOARD OF EDUCATION MEETING  
AUDUBON HIGH SCHOOL AUDITORIUM  
WEDNESDAY, JANUARY 20, 2016  
7:00 P.M.  
MINUTES**

1. Call meeting to order.
2. Sunshine Law Statement by presiding officer.
3. Salute to the Flag

“In accordance with the provisions of the Open Public Meetings Law, the Audubon Board of Education transmitted notice of this meeting, scheduled at 7:00 p.m., in the Audubon High Auditorium for Student Recognition and the high school Media Center for Board Meeting to the *Retrospect* newspapers, filed with the Borough Clerk and posted copies on the Edgewood Avenue at the main entrance (between Chestnut and Pine Streets) and the Pine Street entrance to the high school.”

**PRIVATE:**

1. Motion by Marianne Brown seconded by Allison Cox to approve the resolution for board to enter into closed session at 7:00pm for the following purposes

**AUTHORIZING EXECUTIVE SESSION**

**Date: January 20, 2016**

**WHEREAS**, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-12 et seq.) requires all meetings of the **Audubon Board of Education** to be held in public, N.J.S.A. 10:4-12(b) sets forth nine types of matters that may lawfully be discussed in Executive Session,” i.e. without the public being permitted to attend; and

**WHEREAS**, the **Audubon Board of Education** has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

**WHEREAS**, the nine exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and next to each exception is a box within which the number of issues to be privately discussed that fall within that exception shall be written, and after each exception is a space where additional information that will disclose as much information about the decision as possible without undermining the purpose of the exception shall be written.

**NOW, THEREFORE, BE IT RESOLVED** that the **Audubon Board of Education** will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12(b):

  X   Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public

       Any matter in which the release of information would impair a right to receive funds from the federal government;

  X   Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual’s personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publically;

  X   Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body

\_\_\_\_\_ Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

\_\_\_\_\_ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

\_\_\_\_\_ Any investigations of violations or possible violations of the law;

\_\_\_\_\_ Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer;

\_\_\_\_\_ Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public; Specifically the evaluation of the Superintendent

\_\_\_\_\_ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

**WHEREAS**, the length of the Executive Session is undetermined; however, the **Audubon Board of Education** will make every attempt to estimate the time of the session prior to convening the session after which the public meeting shall reconvene and the **Audubon Board of Education** will proceed with business.

**NOW, THEREFORE, BE IT RESOLVED**, that the **Audubon Board of Education** will go into Executive Session for only the above stated reasons;

**BE IT FURTHER RESOLVED** that the **Audubon Board of Education** hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the **Audubon Board of Education** attorney advises that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the school district or any other entity with respect to said discussion.

**BE IT FURTHER RESOLVED** that the **Board of Education**, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the board secretary to take the appropriate action to effectuate the terms of this resolution.

1. Call meeting to order at 7:35pm
2. Salute to the Flag.

**ROLL CALL**

Present: Mr. Blumenstein, Ms. Brown, Allison Cox, Ms. Davis, Joan Greenwood, Mr. Lee, Gina Osinski, Mr. Ryan, Steven Crispin, Superintendent, Robert Delengowski, Board Secretary

Absent: Jessica DiVietro, Pat Yacovelli

***THE AUDUBON SPOTLIGHT PROGRAM RECOGNIZES THE FOLLOWING STUDENTS AS STUDENTS OF THE MONTH FOR DECEMBER***

**Senior Class**

Macey Williams  
Christopher Blaylock

**Junior Class**

Candy Herrera  
Matthew Titus

**Sophomore Class**

Ryan Osman  
Matthew Connelly

**Freshman Class**

Sandra Smith  
Brianna Hamilton

**Grade Eight**

Alivia Stocklin  
Christian Coombs

**Grade Seven**

Emily Owens  
Dylan Sauer

**RECOGNITION OF THE FOLLOWING STUDENTS FOR THEIR SELECTION TO THE ALL-SOUTH  
JERSEY JUNIOR AND SENIOR HIGH CHORUSES ON NOVEMBER 21, 2016**

**Junior High Chorus:**

Marin Barneetz  
Ricky Conway  
Matthew Pawling  
Sandy Smith

Santina Borreggine  
Samantha Graham  
Sophia Salvatore  
Ethan Strong

Alyssa Campagna  
Graham Owens  
Natalie Slavin  
Emma Cate Sullivan

**Senior High Chorus:**

Emma Ball  
Georgianna Lee  
Matthew Titus

Madison Coleman  
Alexis Pizzani

Samantha Georgianna  
James Schneebele

**RECOGNITION OF THE FOLLOWING STUDENTS FOR WINNING THE USBANDS GROUP 2A  
NJ STATE CHAMPIONSHIP**

**Flutes:**

Alyssa Campagna

Maryrose Carfagno

Olivia Lewallen

Sarah Libby

**Clarinets:**

Olivia Apicella

Anthony Cristino

Georgianna Lee

Zachary Pacetti

**Tenor Saxes:**

Jenna McIver

Jessica Pineiro

**Alto Saxes**

Gregory Veach

Matthew King

**Bari Sax:**

Bailey Foster

**Trombones:**

Cyrus Barba

Emily Kulpa

Mark Smeltzer

**Tuba:**

Kent Draves

**Mellophone:**

Karenann Libby Amelia Stowell

**Baritones:**

Brian Buchhalter Eamon MacDonald Tyler Pearce

**Trumpets:**

Kyle McIver Jacob McKay Matthew Pawling  
Andrew Smialowski Evan Nakamoto

**Battery Percussion:**

Jacob Bowers Jonathan Del Duke Jason Morphey  
Liam Rex Jack Stowell Quinn Tomaselli

**Front Percussion:**

Jacob Apicella Nathan Apicella Caleb Bowers  
Devon Janowski Scott Fitzpatrick Samuel Gatti  
Ian Leap Greg Mitman Jaymi Vilardo  
Paul Rusterucci

**Colorguard:**

Ariana Beebe Alexis Chittum Heather DiPopolo  
Holly Fitzgerald Taylor Gavin Sabrina Howard  
Alyssa Mauer Graham Owens Andrea Rojas  
Rhian Schofield Marissa Selah Kaitlyn Holland  
Isabella Vogel Alisandra Weaver

**REPORT:** Student Council Representative: **Cassidy Chambers**

**RECESS:**

**APPROVAL OF BOARD MINUTES:**

1. Motion by Allison Cox seconded by Joan Greenwood to approve the following minutes:

December 16, 2015  
January 6, 2016

Motion approved by unanimous voice vote.

**PUBLIC PARTICIPATION:** (Agenda Items Only)

The board welcomes participation of interested organizations and individuals and will schedule time as appropriate for the public to speak. The board reserves the right to limit public discussion. Public discussion of a topic will be limited to fifteen minutes, and individual speakers will be limited to five minutes. Reference Bylaws #0167 of the Audubon Public Schools Board of Education Policy Manual.

All motions are voted on by all members unless otherwise marked with an +.

**FINANCE:**

**MOTION TO APPROVE ITEMS 1-5**

Motion by Ammie Davis seconded by Allison Cox to approve the following items

1. Board Secretary's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of November 2015. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
2. Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month of November 2015. The Treasurer's Report and Secretary's report are in agreement for the month of November 2015.
3. Board Secretary in accordance with N.J.A.C. 6A:23A – 16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.
4. Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4 We certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
5. Motion to approve bills payable in the amount of \$608,195.23.

**VOTE FOR ITEMS 1-5**

Motions approved by unanimous voice for these items.

**PROGRAM:** (All motions are upon Superintendent's recommendation :)

**MOTION TO APPROVE ITEMS 1-3**

Motion by Joan Greenwood seconded by Marianne Brown to approve the following items

1. Motion to approve the following club and advisor for the 2015-2016 school year:

Club: Gay-Straight Alliance  
Advisor: Betsy Scotto

2. Motion to approve a revision to the 2015-2016 school calendar as listed:

April 21, 2016 Teacher In-Service Day changed to April 28, 2016

Please note:

- Schools will be in session for all teachers and students on Thursday, April 21, 2016
- Schools will be closed for all students on Thursday, April 28, 2016 and open for all teachers on April 28, 2015
- Day 2 snow make-up day – April 28, 2016

3. Motion to approve the resolution that the Audubon Public Schools does not require the LARC School to charge students for reduced and/or paid meals provided as part of their educational program in compliance with the NJ Department of Agriculture's Child Nutrition Program regulation for the 2016-2017 school year.

**VOTE FOR ITEMS 1-3**

Motions approved by unanimous voice for these items.

- **DISCUSSION:**

- Annual discussion as required by NJAC: School Board Code of Ethics
- HIB Self Assessment

**PERSONNEL:**

**MOTION TO APPROVE ITEMS 1-2**

Motion by Marianne Brown seconded by Allison Cox to approve the following items

- 1. Motion to approve, with best wishes, the letter of resignation with intent to retire from Debbie Rehn, guidance office administrative assistant, effective July 1, 2016.
- 2. Motion to approve, with best wishes, the letter of resignation with intent to retire from Betsy Scully, administrative assistant to the assistant principal of grades 7, 8, and 9, effective July 1, 2016.

**VOTE FOR ITEMS 1-2**

Motions approved by unanimous roll call for these items. 8-0

**MOTION TO APPROVE ITEMS 3-6**

Motion by Marianne Brown seconded by Gina Osinski to approve the following items

- 3. Motion to approve the following staff members for an overload, \$4,000.00 per staff member (prorated) effective as listed:

|                 |   |
|-----------------|---|
| Dustin Stiles   | Effective retroactive to January 11, 2016 |
| Mike Stubbs     | Effective retroactive to January 19, 2016 |
| Steve Laughlin  | Effective retroactive to January 19, 2016 |
| Janelle Mueller | Effective retroactive to January 19, 2016 |

- 4. Motion to approve an adjustment in salary for Samantha Trout, part time school psychologist at Mansion Avenue School, from 60% Step 2, MA to 60% Step 2, MA+30 effective retroactive to January 4, 2016.
- 5. Motion to approve a request for a maternity leave of absence from high school English teacher, Denise Allman, effective April 4, 2016 through November 24, 2016, as listed:

Family Medical Leave Act: Effective April 4, 2016 through last day for teachers - 42 sick days  
 Paid Leave of Absence: Effective April 4, 2016 through June 2, 2016  
 Unpaid Leave of Absence: Effective June 3, 2016 through November 24, 2016  
 New Jersey Family Leave: Effective September 1, 2016 through November 24, 2016

- 6. + Motion to approve a request for unpaid leave of absence from Christopher Maxwell, Mansion Avenue School aide, effective April 28-29, 2016 – two days. (This does not establish past practice.)

**VOTE FOR ITEMS 3-6**

Motions approved by unanimous roll call for items 3, 4, 5. 8-0

Approved by majority roll call vote for item 6. 7-0-1

Joan Greenwood abstained from voting on these items.

**MOTION TO APPROVE ITEMS 7-12**

Motion by Joan Greenwood seconded by Mr. Ryan to approve the following items

- 7. Motion to approve a request for unpaid leave of absence from Betsy Kirkbride, high school business teacher, effective April 7-8, 2016 – two days. (This does not establish past practice.)
- 8. Motion to approve an adjustment in the salary status of April McCarthy for obtaining 34 credits beyond her bachelor's degree as follows:

From Step 1 BA to Step 1 BA+30 effective retroactive to January 1, 2016

- 9. Motion to approve an increase in hours for Wilma Fitzpatrick as per a shared services agreement between Audubon Public Schools and the Magnolia School District as follows:



From three hours per week to four hours per week for library services for the remainder of the 2015-2016 school year effective retroactive to October 6, 2015 as listed:

- 10. Motion to approve the following staff members for facilitating Genesis Gradebook Training during the February 12, 2016 in-service day, as listed:

Adam Cramer                      Matt Harter                      Jessica Lindsay                      Donna Stack

Payment:

1 hour prep at the AEA contractual rate of \$30.00 per hour: \$30.00  
Up to 2 hours of professional development at the AEA contractual rate of \$60.00 per hour: \$120.00  
**Total per staff member: \$150.00**

- 11. Motion to approve up to twenty staff members (TBD) to facilitate group discussions and present findings during the February 12, 2016 district in-service.

Payment:

1 hour prep at the AEA contractual rate of \$30.00 per hour: \$30.00  
Up to 1 hour of professional development at the AEA contractual rate of \$60.00 per hour: \$60.00  
**Total per staff member: \$90.00**

- 12. Motion to approve the following staff for the variety show through Audubon Community Education:

Sue Moore                      \$25.00 per hour  
Roberta Hanson                      \$20.00 per hour  
Elizabeth McCurdy                      \$20.00 per hour  
Jacob Bowers                      \$8.00 per hour (AHS Student)  
Rachel Parr                      \$8.00 per hour (AHS Student)

**VOTE FOR ITEMS 7-12**

Motions approved by unanimous roll call vote for these items. 8-0

**MOTION TO APPROVE ITEMS 13-19**

Motion by Marianne Brown seconded by Gina Osinski to approve the following items

- 13. + Motion to approve the following staff for the Haviland Avenue School Theater Club 2016 production of the *Jungle Book* through Audubon Community Education.

Roberta Hanson:                      Director and Producer                      \$45.45 per hour  
Amanda Brown:                      Co-Director                      \$25.00 per hour  
Janine Masciantonio                      Co-Director                      \$25.00 per hour

- 14. Motion to approve the following winter coaching positions for the 2015-2016 season:

**PAID COACH:**

Rescind: Randy Marr 50% contract

Approve: Devin McMonagle 50% contract

**VOLUNTEER COACH:**

Zakary Chiaradia                      Boys' Basketball

- 15. + Motion to approve Roberta Hanson as substitute Keys caregiver for the remainder of the 2015-16 school year.

16. Motion to approve the following as substitutes and home instruction tutors for the 2015-2016 school year, pending completion of all district and state requirements:

|                 |                    |
|-----------------|--------------------|
| Dana Zipkin     | Substitute Teacher |
| Jennifer Yoder  | Substitute Nurse   |
| Vincent Montana | Substitute Teacher |
| Melissa Silver  | Substitute Teacher |
| Matthew Hoinkis | Substitute Teacher |

17. + Motion to approve the following requests to attend workshops/conferences for the 2015-2016 school year:

| School | Cost     | Staff Member      | Date of Conference | Name of Conference     |
|--------|----------|-------------------|--------------------|------------------------|
| MAS    | \$239.99 | Denise Murphy     | February 11, 2016  | Guided Math Workshop   |
| MAS    | \$239.99 | Jennifer Beebe    | February 11, 2016  | Guided Math Workshop   |
| MAS    | \$245.00 | Christy Rehn      | January 25,2016    | Co-Teaching that Works |
| MAS    | \$245.00 | Natalie Busarello | January 25,2016    | Co-Teaching that Works |
| MAS    | \$245.00 | Christine Batra   | January 25, 2016   | Co-Teaching that Works |
| HAS    | \$195.00 | Bobbi Graham      | February 26, 2016  | ASAP Conference        |

18. Motion to approve the following requests to attend workshops/conferences for the 2015-2016 school year:

| School   | Cost     | Staff Member      | Date of Conference                                       | Name of Conference                      |
|----------|----------|-------------------|--|---|
| District | \$450.00 | Anna Muessig      | February 8, 10, 11, 2016                                 | Affirmative Officer Certificate Program |
| HS       | \$275.00 | Anne Marie Harris | Effective April 3, 2016 –<br>each Tuesday for 8<br>weeks | Pottery Wheel Workshop                  |

19. + Motion to approve the following Rowan University student to complete a junior field experience requirement at Mansion Avenue School effective February 1, 2016 through March 9, 2016 as listed:

Teacher Candidate: Kyle Muckley (Replacing Robert Sheppard who withdrew)  
 Cooperating Teacher/Mentor: Ralph Schiavo  
 Subject: Health and PE

**VOTE FOR ITEMS 13-19**

Motions approved by unanimous roll call vote for items 14, 16, 18. 8-0  
 Approved by majority roll call vote for items 13, 15, 17, 19. 7-0-1  
 Joan Greenwood abstained from voting on these items.

**- DISCUSSION:**

- Affordable Care Act

**STUDENTS:**

**MOTION TO APPROVE ITEMS 1-3**

Motion by Marianne Brown seconded by Joan Greenwood to approve the following items

1. Motion to approve the following field trip requests for the 2015-2016 school year:

**2/13/16 High School:** Mr. Latham, one chaperone and 28 students to Gateway Regional High School. Purpose: Indoor Percussion Championship. Departure: 2:45 pm. Return: 6:30 pm. School bus. **Total Cost: \$108.52 (Paid by ABOE)**

**2/16-18/16 High School:** Ms. Bonvetti and ten students to Mansion Avenue School. Purpose: Transition activities presented to 6<sup>th</sup> graders by National Junior Honor Society members. Departure: 12:20 pm. 1:20 pm. **Walking**

**3/1/16 High School:** Ms. Waite, five students and one chaperone to the Camden County Boathouse. Purpose: Consumer Bowl County Competition. Departure: 8:30 am. Return: 2:00 pm. School bus. **Total Cost: \$154.25 (Paid by ABOE)**

**3/17/16 High School:** Ms. Warren, 65 students and four chaperones to Camden County College. Purpose: Camden County College placement test/tour. Departure: 8:30 am. Return: 2:00 pm. **CCC Bus provided at no cost to the district.**

**3/18/16 High School:** Mrs. Root, 72 students and five chaperones to the Franklin Institute. Purpose: Sheep heart dissection. Departure: 9:00 am. Return: 2:30 pm. School bus. **Total Cost: \$338.00 (Paid by Students)**

**4/6/16 Mansion Avenue:** Ms. Moore, fifty students and eight chaperones to Audubon High School and Challenge Grove, Cherry Hill. Purpose: Workshop with high school and junior high bands in am and picnic in pm. Departure: 8:30 am. Return: 2:30 pm. School bus. **Total Cost: \$338.80 (Paid by ABOE)**

**4/16/16 High School:** Mr. Latham, one chaperone and 28 students to Eastern Regional High School. Purpose: Indoor Percussion Competition. Departure: 2:45 pm. Return: 6:30 pm. School bus. **Total Cost: \$107.99 (Paid by ABOE)**

**4/24/16 High School:** Mr. Latham, one chaperone and 28 students to Highland Regional High School. Purpose: Indoor Percussion Championship. Departure: 2:45 pm. Return: 6:30 pm. School bus. **Total Cost: \$109.62 (Paid by ABOE)**

**4/26/16 Mansion Avenue:** Ms. Snyder, three chaperones and 17 students to JFK Hospital and Ronald McDonald House. Purpose: To expose students to health careers and also for community service as they will take collected food items to the Ronald McDonald House. Departure: 8:45 am. Return: 12:40 pm. School bus (to include handicap bus). **Total Cost: \$384.96 (Paid by ABOE)**

**5/19/16 High School:** Mrs. Bulskis, 100 students and seven chaperones to Baltimore, Maryland. Purpose: Sophomore class trip. Departure: 7:00 am. Return: 6:00 pm. Academy Bus Co. **Total Cost: \$480.00 (Paid by Students)**

2. Motion to approve the following change in an out of district placement:

| STUDENT ID# | PLACEMENT                          | DATE                       |
|-------------|------------------------------------|----------------------------|
| #42673      | From LARC School to Durand Academy | Effective January 11, 2016 |

3. Motion to affirm that the Audubon Board of Education is in receipt of the district Harassment, Intimidation and Bullying monthly report as presented by the superintendent, and is in agreement with all actions taken in regard to the incidents reported at the December 2015 meeting of the Board of Education.

**VOTE FOR ITEMS 1-3**

Motions approved by unanimous voice for these items

4. Motion by Joan Greenwood seconded by Gina Osinski to uphold administration recommendation action regarding HIB appeal. Motion approved by unanimous voice vote.

**BUILDINGS AND GROUNDS:**

1. Motion by Marianne Brown seconded by Ammie Davis to approve the following facility requests for the 2015-2016 school year:

**AHS Track and Field** – St. Rose of Lima Track Team, practices from March 1 to June 1, 2016 from 5:30pm to 7:30pm. Contact: Carol Fesi

**AHS Auditorium** – Haddonfield Theater Arts Center, practices and performance June 23 and 24, 2016 and August 4 and 5, 2016, as per attached. Contact: Scott Laska

Motion approved by unanimous voice vote.

- **DISCUSSION:**

- Green Wave Park

- **INFORMATION: Mansion Avenue School**

December 11, 2015                      Fire Drill  
 December 16, 2015                      Lockout Drill

**Haviland Avenue School:**

December 8, 2016                      Lockdown Drill  
 December 15, 2016                      Fire Drill

**Audubon High School:**

December 14, 2015                      Fire Drill  
 December 22, 2015                      Lockout Drill

**REPORTS:**

1. HIB District Report:

| <b>BULLYING INCIDENTS REPORT</b> |                      |                |              |
|----------------------------------|----------------------|----------------|--------------|
| <b>SCHOOL</b>                    | <b>Confirmed HIB</b> | <b>Non-HIB</b> | <b>Total</b> |
| HS                               | 0                    | 1              | 1            |
| HAS                              | 0                    | 0              | 0            |
| MAS                              | 1                    | 2              | 3            |

2. Superintendent's Report

**BOARD COMMITTEES:**

- A. Buildings and Grounds: **Mrs. Davis, Chairperson**, Mr. Lee, Mrs. Osinski, Mr. Yacovelli, Alternate: Mr. Blumenstein
- B. Community Relations: **Mrs. Osinski, Chairperson**, Mrs. DiVietro, Mrs. Greenwood, Mr. Blumenstein, Alternate: Mr. Lee
- C. Curriculum: **Mr. Lee, Chairperson**, Mrs. Davis, Mr. Blumenstein, Ms. DiVietro, Alternate: Mrs. Cox
- D. Finance: **Mr. Yacovelli, Chairperson**, Mr. Lee, Mrs. Cox, Mr. Blumenstein, Alternate: Mrs. Osinski
- E. Negotiations: **Ms. Brown, Chairperson**, Mr. Yacovelli, Mr. Lee
- F. Policy: **Mrs. Cox, Chairperson**, Mrs. Davis, Mr. Ryan, Ms. Brown, Alternate: Mrs. DiVietro
- G. Scholarship: **Ms. Brown, Chairperson**, Mr. Lee, Mrs. Davis, Mrs. DiVietro, Alternate: Mrs. Greenwood
- H. School Services: **Mr. Yacovelli**, Mrs. Greenwood, Mr. Ryan, Mrs. Osinski, Alternate: Mrs. DiVietro

- I. CCEC Rep. Rotation: **Marianne Brown**
- J. CCSBA Rep. Rotation: **Mr. Blumenstein**
- K. AEF Representative: **Marianne Brown**
- L. State/Federal Programs: **Mr. Crispin**
- M. Affirmative Action Officer: **Mr. Delengowski**
- N. Public Agency Compliance Officer: **Mr. Delengowski**

The board welcomes participation of interested organizations and individuals and will schedule time as appropriate for the public to speak. The board reserves the right to limit public discussion. Public discussion of a topic will be limited to fifteen minutes, and individual speakers will be limited to five minutes. Reference Board Bylaws §0167 of the Audubon Public Schools Board of Education Policy Manual.

#### **ADJOURNMENT**

1. Motion by Gina Osinski seconded by Joan Greenwood to adjourn meeting at approximately 8:40 pm.  
Motion approved by unanimous voice vote.

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**Robert Delengowski**  
**Business Administrator/ Board Secretary**

**BOARD OF EDUCATION MEETING  
AUDUBON HIGH SCHOOL MEDIA CENTER  
WEDNESDAY, FEBRUARY 17, 2016  
7:00 P.M.  
MINUTES**

1. Call meeting to order.
2. Sunshine Law Statement by presiding officer.
3. Salute to the Flag

“In accordance with the provisions of the Open Public Meetings Law, the Audubon Board of Education transmitted notice of this meeting, scheduled at 7:00 p.m., in the Audubon High Media Center for Board Meeting to the *Retrospect* newspapers, filed with the Borough Clerk and posted copies on the Edgewood Avenue at the main entrance (between Chestnut and Pine Streets) and the Pine Street entrance to the high school.”

**PRIVATE:**

1. Motion by Marianne Brown seconded by Cheryl Hauske to approve the resolution for board to enter into closed session at 7:00pm for the following purposes

**AUTHORIZING EXECUTIVE SESSION  
Date: February 17, 2016**

**WHEREAS**, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-12 et seq.) requires all meetings of the **Audubon Board of Education** to be held in public, N.J.S.A. 10:4-12(b) sets forth nine types of matters that may lawfully be discussed in Executive Session,” i.e. without the public being permitted to attend; and

**WHEREAS**, the **Audubon Board of Education** has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

**WHEREAS**, the nine exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and next to each exception is a box within which the number of issues to be privately discussed that fall within that exception shall be written, and after each exception is a space where additional information that will disclose as much information about the decision as possible without undermining the purpose of the exception shall be written.

**NOW, THEREFORE, BE IT RESOLVED** that the **Audubon Board of Education** will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12(b):

Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public

Any matter in which the release of information would impair a right to receive funds from the federal government;

Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual’s personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publically;

Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body

\_\_\_\_\_ Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

\_\_\_\_\_ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

\_\_\_\_\_ Any investigations of violations or possible violations of the law;

\_\_\_\_\_ Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer;

\_\_\_\_\_ Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public; Specifically the evaluation of the Superintendent

\_\_\_\_\_ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

**WHEREAS**, the length of the Executive Session is undetermined; however, the **Audubon Board of Education** will make every attempt to estimate the time of the session prior to convening the session after which the public meeting shall reconvene and the **Audubon Board of Education** will proceed with business.

**NOW, THEREFORE, BE IT RESOLVED**, that the **Audubon Board of Education** will go into Executive Session for only the above stated reasons;

**BE IT FURTHER RESOLVED** that the **Audubon Board of Education** hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the **Audubon Board of Education** attorney advises that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the school district or any other entity with respect to said discussion.

**BE IT FURTHER RESOLVED** that the **Board of Education**, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the board secretary to take the appropriate action to effectuate the terms of this resolution.

1. Call meeting to order at 7:30pm
2. Salute to the Flag.

**ROLL CALL**

Present: Mr. Blumenstein, Ms. Brown, Allison Cox, Ms. Davis, Jessica DiVietro, Joan Greenwood, Mr. Lee, Gina Osinski, Mr. Ryan, Pat Yacovelli, Steven Crispin, Superintendent, Robert Delengowski, Board Secretary

***THE AUDUBON SPOTLIGHT PROGRAM RECOGNIZES THE FOLLOWING STUDENTS AS STUDENTS OF THE MONTH FOR JANUARY***

**Senior Class**

Karley Trow  
Zachary Pergola

**Junior Class**

Hailey Smith  
Nicholas May

**Sophomore Class**

Jenna Yip  
Damir Jones

**Freshman Class**

**Grade Eight**

**Grade Seven**

Julianne Brown  
Zachary Olszewski

Tara Gannon  
Gabriel Bain

Ashley DeFrates  
Jeffrey Jordan

**RECOGNITION OF THE FOLLOWING STUDENT FOR THE HONOR OF BEING SELECTED AS FIRST CHAIR FRENCH HORN TO THE ALL-SOUTH JERSEY WIND ENSEMBLE, ORCHESTRA, AND CHAMBER ENSEMBLE:**

Karenann Libby

**RECOGNITION OF THE FOLLOWING STUDENT FOR THE HONOR OF BEING SELECTED TO THE ALL-STATE SYMPHONIC BAND:**

Karenann Libby                  French Horn

**REPORT:**                  Student Council Representative: No one was present

**RECESS:**

**APPROVAL OF BOARD MINUTES:**

1. Motion by Allison Cox seconded by Marianne Brown to approve the following minutes: January 20, 2016. Motion approved by unanimous voice vote. Pat Yacovelli and Jessica DiVietro abstained from voting, they were not in attendance at this meeting.

**PUBLIC PARTICIPATION:** (Agenda Items Only)

The board welcomes participation of interested organizations and individuals and will schedule time as appropriate for the public to speak. The board reserves the right to limit public discussion. Public discussion of a topic will be limited to fifteen minutes, and individual speakers will be limited to five minutes. Reference Bylaws #0167 of the Audubon Public Schools Board of Education Policy Manual.

All motions are voted on by all members unless otherwise marked with an +.

**FINANCE:**

**MOTION TO APPROVE ITEMS 1- 6**

Motion by Marianne Brown seconded by Gina Osinski to approve the following items

1. Board Secretary's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of December 2015. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
2. Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month of December 2015. The Treasurer's Report and Secretary's report are in agreement for the month of December 2015.
3. Board Secretary in accordance with N.J.A.C. 6A:23A – 16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.
4. Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4 We certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
5. Motion to approve 1<sup>st</sup> Colonial Bank as an approved depository for board funds effective March 1, 2016 through June 30, 2016.
6. Motion to approve bills payable in the amount of \$503,282.82.



**VOTE FOR ITEMS 1-6**

Motions approved by unanimous voice for these items.

- **DISCUSSION:**

- 2016-2017 Budget

**PROGRAM:** (All motions are upon Superintendent's recommendation:)

- **PRESENTATIONS**

- Kindergarten Presentation  
Carleene Slowik  
Kindergarten Teachers
- Participation Rate Action Plan  
Anna Muessig  
Tricia Martel
- EVVRS Semi-Annual Report Period I – July 1, 2015 through December 2015  
Steve Crispin

1. Motion by Marianne Brown seconded by Gina Osinski to approve consideration of the following after school activities at Mansion Avenue School:

- 3<sup>rd</sup> and 4<sup>th</sup> Grade Choir  
March 7, 2016 through May 24, 2016  
1 day per week; 1 hour per day  
Rate: \$30.00 per hour
- Fitness Club  
March 7, 2016 through May 26, 2016  
1 day per week; 1 hour per day  
Rate: \$30.00 per hour

Motion approved by unanimous roll call vote. 10-0

**MOTION TO APPROVE ITEMS 2- 5**

Motion by Marianne Brown seconded by Gina Osinski to approve the following items

2. Motion to approve the Camden County College 2015-2016 High School Plus Agreement.
3. Motion to accept the EVVRS Report for Period I – July 1, 2015 through December 31, 2015
4. Motion to approve the ELS Three Year Program Plan for school years 2014-2017.
5. Motion to approve the "Participation Rate Action Plan" as presented.

**VOTE FOR ITEMS 2-5**

Motions approved by unanimous roll cal vote for these items.10-0

**PERSONNEL:**

**MOTION TO APPROVE ITEMS 1- 5**

Motion by Ammie Davis seconded by Gina Osinski to approve the following items

1. + Motion to approve a request from Cara Novick, Mansion Avenue School guidance counselor, to invoke the FMLA for intermittent leave effective retroactive to February 16, 2016 through June 17, 2016 or the last day for educational services personnel.
2. + Motion to approved an extended medical leave of absence for Sue Jenkinson, fourth grade teacher at Mansion Avenue School, effective retroactive to February 16, 2016 through at least April 19, 2016.
3. + Motion to approve Daniella Maniscalco as part-time 1:1 aide at Haviland Avenue School at Step 1, \$13.63 per hour for 12.5 hours per week, 2.5 hours per day, 5 days per week, on an emergent basis, not to include benefits, effective February 25, 2016 through June 16, 2016 or the last day for students, pending completion of all district and state requirements.
4. Motion to approve the following as substitutes and/or home instruction tutors for the 2015-2016 school year, pending completion of all district and state requirements:

|                 |                    |
|-----------------|--------------------|
| Amanda Moretto  | Substitute Teacher |
| Philip Milby    | Substitute Teacher |
| Hollie Chambers | Substitute Teacher |

5. Motion to approve the following requests to attend workshops/conferences for the 2015-2016 school year:

| School | Cost     | Staff Member        | Date of Conference | Name of Conference  |
|--------|----------|---------------------|--------------------|---|
| HS     | \$239.00 | Mary Anne Kavanaugh | March 10, 2016     | Using GAMIFICATION To Strengthen Student Learning and Engagement in the Content Areas |
| HS     | \$380.00 | Paul Rogers         | May 1-3, 2016      | NASW.NJ 2016 Annual Conference (National Association of Social Workers)               |

**VOTE FOR ITEMS 1-5**

Motions approved by unanimous roll call vote for items 4,5.10-0  
 Approved by majority roll call vote for items1, 2, 3. 9-0-1  
 Joan Greenwood abstained from voting on these items.

**MOTION TO APPROVE ITEMS 6-10**

Motion by Joan Greenwood seconded by Allison Cox to approve the following items

6. Motion to approve spring coaching positions for the 2015-2016 school year:

|   |                     |
|---|---------------------|
| Baseball Varsity  | Rich Horan          |
| Baseball Asst. Varsity  | *Ryan Knaul         |
| Baseball Asst. Varsity  | *Tyler Inkster      |
| Baseball Asst. Varsity  | *Zachary Jakubowski |
| Baseball Junior Varsity   | *Keith Allen        |
| Baseball Freshman   | *Randolph Callaway  |
| *Keith Allen, Randolph Callaway, Tyler Inkster, Zachary Jakubowski and Ryan Knaul will each receive 1/5 of the total of Varsity Assistant's + JV + Freshman stipends. |                     |
| Golf Varsity  | Luke Collazzo       |
| Golf Asst. Varsity  | Paul Frantz         |
| Softball Varsity  | Erin Small          |
| Softball Asst. Varsity  | Maddy Meehan        |

Minutes of Meeting of the Audubon Board of Education of February 17, 2016

|  |                                      |
|--|--------------------------------------|
| Softball Junior Varsity                | Stacey Caltagirone                   |
| Softball Freshman                      | Kristen Tegan                        |
| Boys Tennis Varsity                    | Chris Sylvester                      |
| Boys Tennis Assistant                  | Diane Bay                            |
| Boys Track & Field Varsity             | Steve Ireland                        |
| Girls Track & Field Varsity            | Adam Cramer                          |
| Track & Field Assistant                | Daniel Reed                          |
| Track & Field Assistant                | Dustin Stiles                        |
| Track & Field Assistant                | Roger Houghkirk                      |
| Track & Field Assistant                | Daniel Cosenza                       |
| 7/8 Grade Coed Track & Field           | Angela DiFilippo                     |
| 7/8 Grade Coed Track & Field Assistant | Kyle Muckley                         |
| Spring Weight Training                 | Rich McManis (3/5) Dave Niglio (2/5) |
| Spring Athletic Trainer                | Scott LaPayover                      |
| Spring Assistant Athletic Dir.         | Kevin Greway                         |

Volunteers

|                          |   |
|--------------------------|---|
| Baseball                 | Pat Dewechter, Chris Harris, Aaron Holmes, Rich Horan III, Brian Kulak, Ralph Schiavo, Brett Phillips & Don Seybold   |
| Golf                     | Mike Tomasetti and Harry Reeves   |
| Softball                 | Amanda Brown and Kelsi Carle  |
| Spring Weight Training   | Dominic Koehl and Keith Allen   |
| Track and Field Programs | Shawn Agnew, Kieren Boland, Alice Borden, Dominic Caruso, Randy Marr, Kyle Muckley, Anthony Pugliese, Daryl White, Joseph Furlong Jr., William Greener, Andria Loomis |
| Boys Tennis              | Laurie Bouch, Matthew Harter, Greg Hoffman and Monika Waniek  |
| Weight Room              | Daniel Boyle and Keith Allen  |

7. Motion to approve Ruth Anne Detweiler, learning disabilities teacher consultant, to perform per case learning evaluations on an as needed basis throughout the remainder of the 2015-16 school year at the rate of \$250.00 per evaluation effective upon completion of all state and district requirements for contractors.

8. Motion to approve a correction in the stipend listed in Exhibit "E" Extra Curricular Athletics of the AEA negotiated agreement as follows:

Track Assistant Jr. High  
 \$1,175 for 2015 – 2016 (Originally listed: \$600.00)  
 \$1,200 for 2016 – 2017 (Originally listed: \$625.00)  
 \$1,225 for 2017 – 2018 (Originally listed: \$650.00)

9. Motion to approve/rescind the following chaperones for the senior trip to Disney World in April 2016:

Rescind: Nancy Wolgamot  
 Approve: Stacy Caltagirone

10. Motion to approve the following Camden County College field experience request for spring 2016:

|                |                     |                            |
|----------------|---------------------|----------------------------|
| <b>Student</b> | <b>Major</b>        | <b>Cooperating Teacher</b> |
| Joshua Hyland  | Secondary Education | Patti Myers Griffith       |

**VOTE FOR ITEMS 6-10**

Motions approved by unanimous roll call vote for items 7-10. 10-0  
Approved by majority roll call vote for item 6. 8-0-2  
Pat Yacovelli and Robert Lee voted no for Don Seybold.

**STUDENTS:**

**MOTION TO APPROVE ITEMS 1-3**

Motion by Marianne Brown seconded by Allison Cox to approve the following items

1. Motion to approve the following field trip requests for the 2015-2016 school year:

**3/8/16 Haviland Avenue:** Kindergarten teachers, seven chaperones and 108 students to Cinemark 16 – Somerdale. Purpose: To see the movie *Zootopia* to see “Zoo” as fiction to compared with real “Zoo” as non-fiction. Departure: 8:30 am. Return: 12:00 pm. School buses. **Total Cost: \$214.04 (Paid by Students)**

**3/11/16 High School:** Ms. Scotto, two chaperones and 25 students to Camden County Jail. Purpose: At risk students tour Camden County Jail. Departure: 8:30 am. Return: 12:30 pm. School bus. **Total Cost: \$106.32 (Paid by ABOE)**

**3/15/16 Mansion Avenue:** Ms. Meehan, four chaperones and 45 students to Planetarium at Rowan University. Purpose: Extend learning on space curriculum. Departure: 9:45 am. Return: 1:00 pm. School buses. **Total Cost: \$237.94 (Paid by Students)**

**3/16/16 High School:** Ms. Willis, two chaperones and 10-15 students to Mothers Matter, Sewell, NJ. Purpose: Service project – assembling toiletries in baskets for mothers in need. Departure: 10:00 am. Return: 2:00 pm. School bus. **Total Cost: \$125.75 (Paid by ABOE)**

**3/17/16 Mansion Avenue:** Ms. Meehan, six chaperones and 48 students to Rowan University – Planetarium. Purpose: Extend learning on space curriculum. Departure: 9:45 pm. Return: 1:00 pm. School buses to include one handicap bus. **Total Cost: \$118.97 (Paid by Students; handicap bus paid by ABOE)**

**4/20/16 Mansion Avenue:** Ms. Hartstein, Mr. Rehn, and 41 students to Pennsbury Manor, PA. Purpose: To enhance the curriculum of colonial life through experience. Departure: 8:45 am. Return: 2:45 pm. School bus. **Total Cost: \$204.55**

**4/21/16 Mansion Avenue:** Ms. Hartstein, Mr. Rehn, and 32 students to the Cherry Hill Skating Center. Purpose: Safety Appreciation for 5<sup>th</sup> grade students. Departure: 11:30 am. Return: 2:45 pm. School bus. **Total Cost: \$91.18 (Paid by ABOE)**

**4/25/16 Mansion Avenue:** Ms. Rosenberg, Ms. Engelhart and 40 students to Pennsbury Manor, PA. Purpose: To enhance the curriculum of colonial life through experience. Departure: 8:45 am. Return: 2:30 pm. School bus. **Total Cost: \$204.55**

**4/26/16 Mansion Avenue:** Ms. VanFossen, Ms. Bonvetti and 19 students to Mansion Avenue School. Purpose: Peer-to-Peer students to present character development lesson to 5<sup>th</sup> and 6<sup>th</sup> grade students. Departure: 1:00 pm. Return: 2:30 pm. Walking **Total Cost: \$-0-**

**5/13/16 Mansion Avenue:** Third Grade Teachers and 103 students to the Franklin Institute. Purpose: To begin our endangered animal investigations. All animal and most plants depend on both, other organisms and their environment to meet their basic needs. Departure: 9:00 am. Return: 2:45 pm. Purpose: School buses and one Holcomb bus. **Total Cost: \$409.00 (Paid by Students)**

**5/18/16 High School:** Ms. Harris, Ms. VanFossen and 20 students to Grounds for Sculpture, Hamilton Township, NJ. Purpose: To take the advanced ceramics and sculpture class to see the variety of sculptural materials professional artists use. Departure: 9:00 am. Return: 2:30 pm. School bus. **Total Cost: \$190.55**

**5/19-20/16 Mansion Avenue:** Ms. Hartstein, Mr. Rehn, four chaperones and 40 students to Washington, DC. Purpose: Culminating 6<sup>th</sup> grade appreciation trip for safety patrol. Departure: 6:00 am 5/19 Return: 8:30 pm 5/20. Charter bus. Trip is paid for by safety patrol fund raising activities.

**6/10/16 Mansion Avenue:** Ms. Meehan, 16 chaperones and 95 students to the Brandywine Picnic Park in West Chester, PA. Purpose: A fun trip before students move on to junior high. Departure: 8:45 am. Return: 2:30 pm. School buses (2) and on handicap bus (Holcomb) **Total Cost: \$450.00 (Paid by Students; ABOE will pay for handicap bus.)**

2. Motion to affirm that the Audubon Board of Education is in receipt of the district Harassment, Intimidation and Bullying monthly report as presented by the superintendent, and is in agreement with all actions taken in regard to the incidents reported at the January 2016 meeting of the Board of Education.
3. Motion to approve homebound instruction for the following students:

| STUDENT ID# | DATE   |
|-------------|--|
| 00991       | Effective retroactive to January 20, 2016 through February 4, 2016 |
| 01699       | Extending current home instruction to March 25, 2016               |

**VOTE FOR ITEMS 1-3**

Motions approved by unanimous voice vote for these items.

**BUILDINGS AND GROUNDS:**

1. Motion by Joan Greenwood seconded by Pat Yacovelli to approve the following facility requests for the 2015-2016 school year:

AHS Main Gym – MAS & HAS PTA, Science Fair, April 22, 2016, from 6:00pm to 8:30pm.  
Contact person: Melissa McCloskey

AHS -Audubon Little League Fields and Varsity Field, for practice and games from March 1, 2016 to August 30, 2016.Contact: Jodi Clarke

AHS – Audubon Little League, AHS Aux Gym and hitting tunnels for practice from March 4 to March 31, 2016. Contact: Jodi Clarke

AHS – Audubon Women’s League, Lower field for Easter Egg Hunt, Saturday, March 14, 2016 from 11am to 4pm (rain date – March 20).Contact: Christine Tole

Motion approved by unanimous voice vote.

- **DISCUSSION:**

- Audubon Park School
- Green Wave Park

- **INFORMATION: Mansion Avenue School**

|                  |                |
|------------------|----------------|
| January 7, 2016  | Lockdown Drill |
| January 19, 2016 | Fire Drill     |
| January 25, 2016 | Lockout Drill  |

**Haviland Avenue School:**

|                 |               |
|-----------------|---------------|
| January 7, 2016 | Lockout Drill |
| January 8, 2016 | Fire Drill    |

**Audubon High School:**

January 5, 2016                      Lockout Drill  
 January 21, 2016                      Fire Drill

**REPORTS:**

1. HIB District Report:

| <b>BULLYING INCIDENTS REPORT</b>     |                      |                |              |
|--------------------------------------|----------------------|----------------|--------------|
| <b>SCHOOL</b>                        | <b>Confirmed HIB</b> | <b>Non-HIB</b> | <b>Total</b> |
| HS<br>Incident#1046<br>Incident#1060 | 2                    | 0              | 2            |
| HAS                                  | 0                    | 0              | 0            |
| MAS<br>Incident#1077                 | 1                    | 0              | 1            |

2. Superintendent's Report

**BOARD COMMITTEES:**

- A. Buildings and Grounds: **Mrs. Davis, Chairperson**, Mr. Lee, Mrs. Osinski, Mr. Yacovelli, Alternate: Mr. Blumenstein
- B. Community Relations: **Mrs. Osinski, Chairperson**, Mrs. DiVietro, Mrs. Greenwood, Mr. Blumenstein, Alternate: Mr. Lee
- C. Curriculum: **Mr. Lee, Chairperson**, Mrs. Davis, Mr. Blumenstein, Ms. DiVietro, Alternate: Mrs. Cox
- D. Finance: **Mr. Yacovelli, Chairperson**, Mr. Lee, Mrs. Cox, Mr. Blumenstein, Alternate: Mrs. Osinski
- E. Negotiations: **Ms. Brown, Chairperson**, Mr. Yacovelli, Mr. Lee
- F. Policy: **Mrs. Cox, Chairperson**, Mrs. Davis, Mr. Ryan, Ms. Brown, Alternate: Mrs. DiVietro
- G. Scholarship: **Ms. Brown, Chairperson**, Mr. Lee, Mrs. Davis, Mrs. DiVietro, Alternate: Mrs. Greenwood
- H. School Services: **Mr. Yacovelli**, Mrs. Greenwood, Mr. Ryan, Mrs. Osinski, Alternate: Mrs. DiVietro
- I. CCEESC Rep. Rotation: **Ms. Brown**
- J. CCSBA Rep. Rotation: **Mr. Blumenstein**
- K. AEF Representative: **Ms. Brown**
- L. State/Federal Programs: **Mr. Crispin**
- M. Affirmative Action Officer: **Mr. Delengowski**
- N. Public Agency Compliance Officer: **Mr. Delengowski**

The board welcomes participation of interested organizations and individuals and will schedule time as appropriate for the public to speak. The board reserves the right to limit public discussion. Public discussion of a topic will be limited to fifteen minutes, and individual speakers will be limited to five minutes. Reference Board Bylaws §0167 of the Audubon Public Schools Board of Education Policy Manual.

**ADJOURNMENT**

1. Motion by Marianne Brown seconded by Allison Cox to adjourn meeting at approximately 8:35pm. Motion approved by unanimous voice vote.

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**Robert Delengowski**  
**Business Administrator/Board Secretary**

**BOARD OF EDUCATION MEETING  
AUDUBON HIGH SCHOOL MEDIA CENTER  
WEDNESDAY, MARCH 16, 2016  
7:00 P.M.  
MINUTES**

1. Call meeting to order.
2. Sunshine Law Statement by presiding officer.

"In accordance with the provisions of the Open Public Meetings Law, the Audubon Board of Education transmitted notice of this meeting, scheduled at 7:00 p.m., in the Audubon High Media Center for Board Meeting to the *Retrospect* newspapers, filed with the Borough Clerk and posted copies on the Edgewood Avenue at the main entrance (between Chestnut and Pine Streets) and the Pine Street entrance to the high school."

**PRIVATE:**

1. Motion by Allison Cox seconded by Pat Yacovelli to approve the resolution for board to enter into closed session at 7:00pm for the following purposes

**AUTHORIZING EXECUTIVE SESSION**

Date: March 16, 2016

**WHEREAS**, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-12 et seq.) requires all meetings of the **Audubon Board of Education** to be held in public, N.J.S.A. 10:4-12(b) sets forth nine types of matters that may lawfully be discussed in Executive Session," i.e. without the public being permitted to attend; and

**WHEREAS**, the **Audubon Board of Education** has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

**WHEREAS**, the nine exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and next to each exception is a box within which the number of issues to be privately discussed that fall within that exception shall be written, and after each exception is a space where additional information that will disclose as much information about the decision as possible without undermining the purpose of the exception shall be written.

**NOW, THEREFORE, BE IT RESOLVED** that the **Audubon Board of Education** will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12(b):

  X   Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public

       Any matter in which the release of information would impair a right to receive funds from the federal government;

  X   Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publically;

  X   Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body

       Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

\_\_\_\_\_ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

\_\_\_\_\_ Any investigations of violations or possible violations of the law;

\_\_\_\_\_ Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer;

X Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public; Specifically the evaluation of the Superintendent

\_\_\_\_\_ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

**WHEREAS**, the length of the Executive Session is undetermined; however, the **Audubon Board of Education** will make every attempt to estimate the time of the session prior to convening the session after which the public meeting shall reconvene and the **Audubon Board of Education** will proceed with business.

**NOW, THEREFORE, BE IT RESOLVED**, that the **Audubon Board of Education** will go into Executive Session for only the above stated reasons;

**BE IT FURTHER RESOLVED** that the **Audubon Board of Education** hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the **Audubon Board of Education** attorney advises that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the school district or any other entity with respect to said discussion.

**BE IT FURTHER RESOLVED** that the **Board of Education**, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the board secretary to take the appropriate action to effectuate the terms of this resolution.

1. Call meeting to order at 7:30pm
2. Salute to the Flag

**ROLL CALL**

Present: Mr. Blumenstein, Allison Cox, Ms. Davis, Jessica DiVietro, Mr. Lee, Mr. Ryan, Pat Yacovelli, Steven Crispin, Superintendent, Robert Delengowski, Board Secretary

Absent: Marianne Brown, Joan Greenwood, Gina Osinski

***THE AUDUBON SPOTLIGHT PROGRAM RECOGNIZES THE FOLLOWING STUDENTS AS STUDENTS OF THE MONTH FOR FEBRUARY***

**Senior Class**

Danielle Nicklas  
Quitay Long (kwa-tay)

**Freshman Class**

Kailey Berman  
Mark Colavito

**Junior Class**

Alexa Westenberger  
Jason Morphew

**Grade Eight**

Bethany Oliveri  
Luca Rupertus

**Sophomore Class**

Madison Coleman  
Javon Skates

**Grade Seven**

Rebekah Barnhardt  
Kenneth Wallace



**REPORT:** Student Council Representative: **Cassidy Chambers**

**RECESS:**

**APPROVAL OF BOARD MINUTES:**

1. Motion by Pat Yacovelli seconded by Mr. Ryan to approve the following minutes: February 17, 2016  
Motion approved by unanimous voice vote.

**PUBLIC PARTICIPATION:** (Agenda Items Only)

The board welcomes participation of interested organizations and individuals and will schedule time as appropriate for the public to speak. The board reserves the right to limit public discussion. Public discussion of a topic will be limited to fifteen minutes, and individual speakers will be limited to five minutes. Reference Bylaws #0167 of the Audubon Public Schools Board of Education Policy Manual.

All motions are voted on by all members unless otherwise marked with an +.

- **PRESENTATIONS**

- Looping – Haviland Avenue School  
Dr. Carleene Slowik  
First Grade Teachers
- 2016-2017 Budget  
Mr. Steven Crispin  
Mr. Robert Delengowski

**FINANCE:**

**MOTION TO APPROVE ITEMS 1- 8**

Motion by Pat Yacovelli seconded by Mr. Blumenstein to approve the following items

1. Board Secretary's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of January 2016. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
2. Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month of January 2016. The Treasurer's Report and Secretary's report are in agreement for the month of January 2016.
3. Board Secretary in accordance with N.J.A.C. 6A:23A – 16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.
4. Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4 We certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
5. Motion to approve the voiding of the following payroll checks issued in 2014 and 2015:  
  
Check #133966, Check #134092, Check #134098, CK# 134456
6. Motion to approve the tentative school budget for the 2016-2017 school year for submission to the Camden County Executive Superintendent. (*Specific information for the budget will be provided at the board meeting.*)
7. Motion to approve bills payable in the amount of \$596,083.99

8. Motion by Mr. Yacovelli, seconded by Mr. Blumenstein to approve the school district budget for the 2016-2017 school year for submission to the legal residents as follows:

|                      | <u>BUDGET</u> | <u>TAX LEVY</u> |
|----------------------|---------------|-----------------|
| General Fund         | \$22,924,581  | \$11,153,792*   |
| Special Revenue Fund | \$ 473,000    |                 |
| Debt Service Fund    | \$ 980,600    | \$1,286,000     |

• Taxes split between:

|                 |              |
|-----------------|--------------|
| Audubon         | \$10,817,703 |
| Audubon Park    | \$ 336,089   |
| Audubon (other) | \$ 67,741    |

WHEREAS, there is a need to use a CAP adjustment (Health Benefits) in the amount of \$155,140 and Banked CAP in the amount of \$54,860 to supplement the district budget, and NOW THEREFORE BE IT RESOLVED the Board of Education hereby approves the use of the Health CAP Adjustment and Banked CAP in accordance with NJAC 6A:23A-10.3(b) and fully used in the 2016-2017 district budget, not to be deferred or incrementally completed over a longer period on time

Additionally,

The Board approves travel and related expense reimbursement in accordance with NJAC 6A23B-1.2(b) to a maximum expenditure of \$36,000 for all staff and Board Members

**VOTE FOR IT EMS 1-8**

Motions approved by unanimous voice for these items.

**PROGRAM:** (All motions are upon Superintendent's recommendation:)

**MOTION TO APPROVE ITEMS 1- 3**

Motion by Pat Yacovelli seconded by Allison Cox to approve the following items

3. Motion to approve the Audubon High School graduation requirements.
4. Motion to approve the Comprehensive Equity Plan for school years 2016-2017 through 2018-2019.
5. Motion to approve the 2016-2017 district calendar.

**VOTE FOR ITEMS 1-3**

Motions approved by unanimous voice for these items.

**DISCUSSION:**

- Budget Hearing Date: May 4, 2016 – 7:00 pm

**PERSONNEL:**

**MOTION TO APPROVE ITEMS 1- 6**

Motion by Mr. Blumenstein seconded by Pat Yacovelli to approve the following items

1. Motion to accept, with best wishes, the letter of resignation from Pennie Bigelow, learning disabilities teacher consultant, effective May 2, 2016.

2. + Motion to accept, with best wishes, the letter of resignation from Daniella Maniscalco, part time aide at Haviland Avenue School, effective March 22, 2016.
3. + Motion to approve a request for a maternity leave of absence from Jill Greway, part time administrative assistant at Mansion Avenue School, effective May 2, 2016 through June 30, 2016 as follows:  
  
Paid Leave of Absence: May 2, 2016 through May 25, 2016 (17 sick days)  
Family Medical Leave Act: May 2, 2016 through June 30, 2016  
Unpaid Leave of Absence: May 26, 2016 through June 30, 2016
4. + Motion to approve a maternity leave of absence request from Stefani Clune, instructional aide at Mansion Avenue School effective April 4, 2016 through June 16, 2016 or the last day for students as follows:  
  
Paid Leave of Absence: April 4, 2016 through April 22, 2016 (13 sick days; 2 personal days)  
Family Medical Leave Act: April 4, 2016 through May 19, 2016  
Unpaid Leave of Absence: April 25, 2016 through June 16, 2016  
NJ Family Leave Act (for the purpose of child rearing): May 20, 2016 through June 16, 2016
5. + Motion to approve a request from Christie Cochran, part-time special education teacher at Mansion Avenue School, to extend an unpaid leave of absence from the original date of March 18, 2016 to April 29, 2016.
6. + Motion to approve a request from Karen Bowers, teacher – Haviland Avenue School, for an unpaid leave of absence as follows: (*This does not establish past practice.*)  
  
Unpaid Leave of Absence: April 18, 2016 and April 19, 2016 – 2 days

#### **VOTE FOR ITEMS 1-6**

Motions approved by unanimous roll call vote for these items. 7-0

#### **MOTION TO APPROVE ITEMS 7-12**

Motion by Allison Cox seconded by Pat Yacovelli to approve the following items:

7. + Motion to approve Charlene Fitzmaurice to continue as part-time long term substitute special education teacher at Mansion Avenue School through April 29, 2016, originally approved through March 18, 2016.
8. Motion to approve Dana Zipkin, current district substitute, as part-time, long-term substitute instructional aide at Mansion Avenue School, at Step 1, \$13.63 per hour for 29.5 hours per week, not to include benefits, effective March 23, 2016 through June 16, 2016 or the last day for students.
9. Motion to approve a change in employment status for Joan Jackson, secretary to the vice principal at the high school, from a 10 month position to a 12 month position at Step 15, as per the secretarial salary guide of the AEA negotiated agreement, effective July 1, 2016.
10. Motion to approve a change in employment status and job assignment for Luanne Cross as listed:  
  
From part-time communications clerk to full-time 12 month secretary in the high school guidance office at Step 2, as per the secretarial 12 month salary guide, effective July 1, 2016 through June 30, 2017.
11. Motion to approve Marc Steinberg as long term substitute English teacher at the high school at the Step 1, BA per diem rate of \$247.50, not to include benefits, on an emergent basis, effective April 4, 2016 through June 17, 2016 or the last day for teachers; also to include two teacher overlap days on March 22, and 23, 2016 at the district substitute rate of \$80.00 per day
12. + Motion to modify the current hours for Lisa Terlingo, library aide/traffic facilitator at Haviland Avenue School, effective retroactive to March 1, 2016, as listed:  
  
From: 29.5 hours per week plus an additional 20 minutes each day per week to serve as traffic facilitator  
To: 29.5 hours per week

**VOTE FOR ITEMS 7-12**

Motions approved by unanimous roll call vote for these items. 7-0

**MOTION TO APPROVE ITEMS 13-18**

Motion by Ammie Davis seconded by Mr. Blumenstein to approve the following items

13. Motion to approve a change in employment status for Michele Marchiano, Community Education and KEYS Supervisor as listed:

From: Part-Time Community Education/KEYS Supervisor  
 To: Full Time Community Education/KEYS Supervisor

Ten month position at a salary of \$40,417.00 (prorated) effective April 1, 2016 through June 30, 2016.

14. + Motion to approve the voluntary temporary changes in the schedules and teaching assignments for the following staff members:

| Staff Member   | School | Current Assignment                        | New Assignment                                      | Effective Date   |
|----------------|--------|---|---|--|
| Shannon Horan  | MAS    | Part Time Special Education Teacher (72%) | Full Time Long-Term Substitute Teacher – Grade 4    | Retroactive to February 25, 2016 through to approximately April 19, 2016 |
| Brenda Gifford | MAS    | Part Time BSI Teacher (50%)               | Part Time Long-Term Special Education Teacher (72%) | Retroactive to February 25, 2016 through to approximately April 19, 2016 |

15. + Motion to approve Michele Pignotti, current district substitute teacher, as part-time, long term substitute BSI teacher at Mansion Avenue School at the Step 1, BA per diem rate (50%), not to include benefits, effective retroactive to February 25, 2016 through to at least April 19, 2016.

16. Motion to approve the following as substitute teachers and educational services personnel and home instruction tutors for the 2015-2016 school year, on an emergent basis, pending completion of all district and state requirements:

|                      |                               |
|----------------------|-------------------------------|
| Robert Spaeth        | Substitute Teacher            |
| Rebecca Gilbert      | Substitute Teacher            |
| Dominic Pucci        | Substitute Teacher            |
| Charlene Fitzmaurice | Substitute Teacher            |
| Ellen Decker         | Substitute Teacher            |
| Stephanie Fishwick   | Substitute Nurse              |
| Kayla Haloupek       | Substitute Guidance Counselor |

17. Motion to approve the following requests to attend workshops/conferences for the 2015-2016 school year:

| School | Cost     | Staff Member  | Date of Conference | Name of Conference  |
|--------|----------|---------------|--------------------|---|
| HS     | \$299.00 | Kelly Reising | May 9, 2016        | Lawfully Managing Student Records without Violating Privacy |

18. + Motion to approve the following requests to attend workshops/conferences for the 2015-2016 school year:

| School | Cost     | Staff Member    | Date of Conference | Name of Conference  |
|--------|----------|-----------------|--------------------|---|
| MAS    | \$595.00 | Lisa McGilloway | May 5-6, 2016      | Strengthen Your RTI Program   |
| HAS    | \$239.00 | Alycia Colucci  | May 11, 2016       | Guided Math – Practical Strategies to Differentiate Math Instruction Using Small Group Learning Centers |

|     |          |                |                |   |
|-----|----------|----------------|----------------|---|
| HAS | \$239.00 | Debra Costello | May 11, 2016   | Guided Math – Practical Strategies to Differentiate Math Instruction Using Small Group Learning Centers |
| MAS | \$239.00 | Kelly Skala    | April 27, 2016 | Use Technology in your Writing to Motivate and Strengthen your Students' Writing Skills (3-6) Workshop  |

**VOTE FOR ITEMS 13-18**

Motions approved by unanimous roll call vote for these items. 7-0

**MOTION TO APPROVE ITEMS 19-24**

Motion by Allison Cox seconded by Pat Yacovelli to approve the following items

19. + Motion to approve the following Rutgers University student to complete a summer 2016 practicum effective May 16, 2016 through May 26, 2016 as follows:

| Student        | Cooperating Teacher | Grade |
|----------------|---------------------|-------|
| Brittany Scott | Alycia Colucci      | 2     |

20. Motion to approve the following Rutgers University student to complete a summer 2016 practicum effective May 16, 2016 through May 26, 2016 as follows:

| Student          | Cooperating Teacher | Subject |
|------------------|---------------------|---------|
| Connor Camerieri | Dan Rowan           | English |

21. Motion to approve the following Philadelphia College of Osteopathic Medicine student to complete her practicum at Mansion Avenue School as listed:

| Student                | Practicum                  | Dates  | Supervising Staff Member |
|------------------------|----------------------------|--|--------------------------|
| Denise Marshall-Tucker | Psychology Masters Program | Effective retroactive to March 7, 2016 for four to six weeks | Jillian Matysik          |

22. + Motion to approve the following Camden County College students to complete observation requirements as follows through May 2016:

| Student          | Observation Hours | Cooperating Teacher |
|------------------|-------------------|---------------------|
| Olivia Smith     | 1 hour            | Kelly Skala         |
| Mickayla Gregory | 15 hours          | Courtney Baglivo    |

23. + Motion to approve the following Rutgers University student to complete her student teaching requirement at Mansion Avenue School effective September 7, 2016 through December 16, 2016 as follows:

| Student Teacher | Grade/Subject                              | Dates                                      | Cooperating Teacher |
|-----------------|--|--|---------------------|
| Krista McGrail  | Teacher of Elementary Education – Grade 3  | September 7, 2016 through October 21, 2016 | Jen Beebe           |
| Krista McGrail  | Teacher of Students with Disabilities P-12 | October 24, 2016 through December 16, 2016 | Carrie Figueroa     |

24. Motion to approve/rescind the following volunteer coaches for the 2016 spring sports season:

APPROVE:

Baseball                      Robert Panico

Kevin Terifay

**Softball**

**Julia Pounds**

RESCIND: (Effective Immediately)

|                 |                |
|-----------------|----------------|
| Softball        | Kelsi Carle    |
| Track and Field | Dominic Caruso |
|                 | Daryl White    |
| Weight Room     | Daniel Boyle   |

**VOTE FOR ITEMS 19-24**

Motions approved by unanimous roll call vote for these items. 7-0

**MOTION TO APPROVE ITEMS 25-30**

Motion by Pat Yacovelli seconded by Ammie Davis to approve the following item

25. + Motion to approve the following staff members as advisers for the 5<sup>th</sup> Grade Historical Theater Club for the 2015-2016 school year with stipends as listed:
- |                   |           |
|-------------------|-----------|
| Elizabeth McCurdy | \$1000.00 |
| Kristen Rosenberg | \$1000.00 |
26. Motion to approve the following staff member as adviser for the Percussion Ensemble for the 2015-2016 school year with stipend as listed:
- |            |           |
|------------|-----------|
| Ron Latham | \$2000.00 |
|------------|-----------|
27. Motion to approve Scott LaPayover to work 30 hours during the 2016 summer to approve the health history questionnaires and the physical evaluation forms at a rate of \$30.00 per hour.
28. Motion to approve Lillian Mierkowski for up to 80 hours during the 2016 summer at her per diem hourly rate for the following:
- Assist with athletic physicals process; maintain physical data base
  - Gather information obtained from the on-line registrations for fall sports as required by NJSIAA and the State of New Jersey
  - Record physical forms turned in and process their approval as provided by the Athletic Trainer including contacting the parents when physical information is incomplete
  - Record the academic eligibility report from the guidance department.
  - Generate the mailing of the *Meet the Coaches* letter
  - Maintain the physical data base previously updated by the school nurse
29. Motion to approve the following extracurricular contract for the remainder of the 2015-2016 school year with compensation as per the AEA negotiated agreement:
- |              |                              |
|--------------|------------------------------|
| Sharon Selby | Substitute Detention Proctor |
|--------------|------------------------------|
30. Motion to approve rewriting the science curriculum for grades 6-12 aligned to the Next Generation Science Standards (NGSS) as mandated by the NJ Department of Education with compensation for each staff member at the AEA negotiated agreement rate of \$600.00 per curriculum:
- |                         |                       |                          |
|-------------------------|-----------------------|--------------------------|
| Sixth grade Science     | Life Science          | Physical Science         |
| Honors Physical Science | Environmental Science | Environmental Science CP |

Biology: Inquiry Based  
Chemistry: Inquiry Based  
Introduction to Forensics CP  
Honors Anatomy  
Honors Physics with Lab

Biology CP with Lab  
Chemistry CP with Lab  
Introduction to Forensics Honors  
Advanced Topics in Chemistry-Honors  
Honors Biology with Lab  
Honors Chemistry with Lab

### VOTE FOR ITEMS 25-30

Motions approved by unanimous roll call vote for these items. 7-0

### NEGOTIATIONS:

1. Motion by Pat Yacovelli seconded by Ammie Davis to approve the contract between the Audubon Board of Education and the Audubon Administrators Association for the period of July 1, 2015 through June 30, 2018. Motion approved by unanimous voice vote.

### STUDENTS:

#### MOTION TO APPROVE ITEMS 25-30

Motion by Allison Cox seconded by Mr. Blumenstein to approve the following items

1. Motion to approve the following field trip requests for the 2015-2016 school year:

**4/4/2016 High School:** Ms. Wolgamot, one chaperone and 48 students to Whitesbog Village. Purpose: Reinforce and dive into ecology topics covered in curriculum. Departure: 8:30 am. Return: 2:30 pm. School bus. **Total Cost: \$186.15 (Paid by Students)**

**4/5/2016 Haviland Avenue:** Kindergarten teachers, five chaperones and 53 students to the Philadelphia Zoo. Purpose: To visit the zoo and compare with the movie *Zootopia*. Departure: 8:30 am. Return: 2:00 pm. School bus. **Total Cost: \$275.90 (Paid by Students)**

**4/12/2016 Haviland Avenue:** Kindergarten teachers, five chaperones and 54 students to the Philadelphia Zoo. Purpose: To visit the zoo and compare with the movie *Zootopia*. Departure: 8:30 am. Return: 2:00 pm. School bus. **Total Cost: \$275.90 (Paid by Students)**

**5/11/16 High School:** Ms. Kirkbride, six chaperones and 125 students to Lincoln Financial Field, Citizens Bank Park, Well Fargo Center. Purpose: Sports and Entertainment Marketing - Exclusive tour of behind the scenes of stadiums, press box, players' locker rooms, media rooms and suites. Departure: 8:30 am. Return: 2:30 pm. School bus. **Total Cost: \$360.00 (Paid by Students)**

**5/12/16 Haviland Avenue:** Ms. McNellis, Ms. Shreeves, two chaperones and 25 students to Storybook Land. Purpose: Fairytales, Nursery Rhymes – Children's Literature. Departure: 8:30 am. Return: 2:20 pm. School bus. **Total Cost: \$216.15 (Paid by Students)**

**5/17/16 High School:** Ms. D'Aprile, four chaperones and 50 students to the Philadelphia Art Museum and El Vez Restaurant. Purpose: To appreciate Spanish Art and a Spanish lunch. Departure: 9:15 am. Return: 2:30 pm. School bus. **Total Cost: \$183.65 (Paid by Students)**

**5/25/16 High School:** Ms. Scotto, four chaperones, and 20 students to Panorama Philadelphia. Purpose: Etiquette Program. Departure: 10:30 am. Return: 1:30 pm. School bus. **Total Cost: \$103.78 (Paid by ABOE – Alumni Grant/AEF Alliance)**

**6/7/16 High School:** Ms. DiFilipo, one chaperone and 23 students to Hershey Park. Purpose: Student Council end of year trip. Departure: 8:00 am. Return: 8:00 pm. School bus. **Total Cost: \$292.73 (Paid by ABOE)**

**6/7/16 High School:** Mr. Stubbs and 9 students (Yearbook Staff) to Hershey Park. Purpose: Yearbook staff end of year appreciation activity. Departure: 8:00 am. Return: 8:00 pm. School bus. **Total Cost: \$292.73 (Paid by ABOE)**

**6/7/16 High School:** Mr. Tiedeken and 22 students (EMS students) to Hershey Park. Purpose: To observe stage setups, and systems operations within the park and advance club participation, camaraderie and membership. Departure: 8:00 am. Return: 8:00 pm. School bus. **Total Cost: \$292.73 (Paid by ABOE)**

2. Motion to approve a request for senior privilege for student ID#01772 for the remainder of the 2015-2016 school year.
3. Motion to affirm that the Audubon Board of Education is in receipt of the district Harassment, Intimidation and Bullying monthly report as presented by the superintendent, and is in agreement with all actions taken in regard to the incidents reported at the February 2016 meeting of the Board of Education.
4. Motion to approve the following change in an out-of-district placement for the remainder of the 2015-2016 school year:

| STUDENT ID# | PLACEMENT  | DATES   |
|-------------|--|---|
| #00959      | From Daytop Village to Bankbridge Regional High School | Effective retroactive to March 1, 2016 (Tuition and Transportation costs – Mount Ephraim) |

5. +. Motion to approve homebound instruction for the following students:

| STUDENT ID# | DATE  |
|-------------|---|
| 01201       | Extension through June 2016   |
| 44567       | Effective retroactive to February 10, 2016 through April 7, 2016          |
| 42804       | Effective retroactive to January 11, 2016 through January 26, 2016        |
| 01996       | Effective retroactive to March 14, 2016 through to at least April 8, 2016 |

6. Motion to approve homebound instruction for the following students:

| STUDENT ID# | DATE  |
|-------------|---|
| 01252       | Extension through March 25, 2016                                  |
| 44407       | Effective retroactive through February 9, 2016 through TBD        |
| 42556       | Effective retroactive to February 9, 2016 through April 8, 2016   |
| 00903       | Effective retroactive to January 28, 2016 through March 24, 2016  |
| 44609       | Effective retroactive to January 4, 2016 through February 5, 2016 |

7. Motion to approve a request from a staff member for children to continue attend Audubon Public Schools in accordance with the Audubon Board of Education Policy #5111 – Non Residents, with the provision the staff member is currently employed by Audubon Public Schools.

**VOTE FOR ITEMS 1-7**

Motions approved by unanimous voice vote for these items. 7-0

8. Motion by Allison Cox seconded by Pat Yacovelli for board consideration of the HIB appeal presented at the February 17, 2016 meeting of the board of education. Motion approved by unanimous voice vote.

**BUILDINGS AND GROUNDS:**

1. Motion by Mr. Ryan seconded by Mr. Blumenstein to approve the following facility requests for the 2015-2016 school year:

AHS Auditorium – Mansion Ave. School, Talent Show, Friday, April 29, 2016, from 4pm to 8:30pm.  
Contact: Melissa McCloskey



AHS B102 – Fairleigh Dickinson University classes, April 13 to June 29, 2016 from 6:15-9:30pm.  
 Contact: Donna Ganley

AHS B102 – Fairleigh Dickinson University classes, April 12 to June 28, 2016 from 6:15 to 9:30pm.  
 Contact: Donna Ganley

High School Baseball Field – Audubon Blue Sox baseball, practice and games, 9am to 12pm.  
 Contact: Jim Rossell

AHS - Audubon Band Booster, set up table in front of school for town wide yard sale on April 16, 2016 from 6:30am to 2pm. Contact: Tracy Weaver

Motion approved by unanimous voice vote.

**- INFORMATION: Mansion Avenue School**

February 17, 2016 Lockdown Drill  
 February 22, 2016 Fire Drill

**Haviland Avenue School:**

February 10, 2016 Fire Drill  
 February 25, 2016 Lockdown Drill

**Audubon High School:**

February 4, 2016 Fire Drill  
 February 10, 2016 Lockdown Drill

**REPORTS:**

1. HIB District Report:

| <b>BULLYING INCIDENTS REPORT</b> |                      |                |              |
|----------------------------------|----------------------|----------------|--------------|
| <b>SCHOOL</b>                    | <b>Confirmed HIB</b> | <b>Non-HIB</b> | <b>Total</b> |
| HS                               | 0                    | 0              | 0            |
| HAS                              | 0                    | 0              | 0            |
| MAS                              | 0                    | 2              | 2            |
| Incident#1110<br>Incident#1118   |                      |                |              |

2. Superintendent's Report

**BOARD COMMITTEES:**

1. Committee Reports
  - A. Buildings and Grounds: **Mrs. Davis, Chairperson**, Mr. Lee, Mrs. Osinski, Mr. Yacovelli, Alternate: Mr. Blumenstein
  - B. Community Relations: **Mrs. Osinski, Chairperson**, Mrs. DiVietro, Mrs. Greenwood, Mr. Blumenstein, Alternate: Mr. Lee
  - C. Curriculum: **Mr. Lee, Chairperson**, Mrs. Davis, Mr. Blumenstein, Ms. DiVietro, Alternate: Mrs. Cox
  - D. Finance: **Mr. Yacovelli, Chairperson**, Mr. Lee, Mrs. Cox, Mr. Blumenstein, Alternate: Mrs. Osinski

- E. Negotiations: **Ms. Brown, Chairperson**, Mr. Yacovelli, Mr. Lee
- F. Policy: **Mrs. Cox, Chairperson**, Mrs. Davis, Mr. Ryan, Ms. Brown, Alternate: Mrs. DiVietro
- G. Scholarship: **Ms. Brown, Chairperson**, Mr. Lee, Mrs. Davis, Mrs. DiVietro, Alternate: Mrs. Greenwood
- H. School Services: **Mr. Yacovelli**, Mrs. Greenwood, Mr. Ryan, Mrs. Osinski, Alternate: Mrs. DiVietro
- I. CCEC Rep. Rotation: **Ms. Brown**
- J. CCSBA Rep. Rotation: **Mr. Blumenstein**
- K. AEF Representative: **Ms. Brown**
- L. State/Federal Programs: **Mr. Crispin**
- M. Affirmative Action Officer: **Mr. Delengowski**
- N. Public Agency Compliance Officer: **Mr. Delengowski**

The board welcomes participation of interested organizations and individuals and will schedule time as appropriate for the public to speak. The board reserves the right to limit public discussion. Public discussion of a topic will be limited to fifteen minutes, and individual speakers will be limited to five minutes. Reference Board Bylaws §0167 of the Audubon Public Schools Board of Education Policy Manual.

**PUBLIC PARTICIPATION:** (Open Discussion)

**ADJOURNMENT**

1. Motion by Pat Yacovelli seconded by Mr. Blumenstein to adjourn meeting at approximately 9:32pm. Motion approved by unanimous voice vote.

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**Robert Delengowski**  
**Business Administrator/Board Secretary**

**BOARD OF EDUCATION MEETING  
AUDUBON HIGH SCHOOL MEDIA CENTER  
WEDNESDAY, APRIL 20, 2016  
7:00 P.M.  
MINUTES**

1. Call meeting to order.
2. Sunshine Law Statement by presiding officer.

"In accordance with the provisions of the Open Public Meetings Law, the Audubon Board of Education transmitted notice of this meeting, scheduled at 7:00 p.m., in the Audubon High Media Center for Board Meeting to the *Retrospect* newspaper, filed with the Borough Clerk and posted copies on Edgewood Avenue at the main entrance (between Chestnut and Pine Streets) and the Pine Street entrance to the high school."

**PRIVATE:**

1. Motion by Marianne Brown seconded by Mr. Ryan to approve the resolution for board to enter into closed session at 7:00pm for the following purposes

**AUTHORIZING EXECUTIVE SESSION**

Date: April 20, 2016

**WHEREAS**, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-12 et seq.) requires all meetings of the **Audubon Board of Education** to be held in public, N.J.S.A. 10:4-12(b) sets forth nine types of matters that may lawfully be discussed in Executive Session," i.e. without the public being permitted to attend; and

**WHEREAS**, the **Audubon Board of Education** has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

**WHEREAS**, the nine exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and next to each exception is a box within which the number of issues to be privately discussed that fall within that exception shall be written, and after each exception is a space where additional information that will disclose as much information about the decision as possible without undermining the purpose of the exception shall be written.

**NOW, THEREFORE, BE IT RESOLVED** that the **Audubon Board of Education** will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12(b):

  X   Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public

       Any matter in which the release of information would impair a right to receive funds from the federal government;

  X   Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publically;

  X   Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body

       Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

\_\_\_\_\_ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

\_\_\_\_\_ Any investigations of violations or possible violations of the law;

\_\_\_\_\_ Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer;

X Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public; Specifically the evaluation of the Superintendent

\_\_\_\_\_ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

**WHEREAS**, the length of the Executive Session is undetermined; however, the **Audubon Board of Education** will make every attempt to estimate the time of the session prior to convening the session after which the public meeting shall reconvene and the **Audubon Board of Education** will proceed with business.

**NOW, THEREFORE, BE IT RESOLVED**, that the **Audubon Board of Education** will go into Executive Session for only the above stated reasons;

**BE IT FURTHER RESOLVED** that the **Audubon Board of Education** hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the **Audubon Board of Education** attorney advises that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the school district or any other entity with respect to said discussion.

**BE IT FURTHER RESOLVED** that the **Board of Education**, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the board secretary to take the appropriate action to effectuate the terms of this resolution.

1. Call meeting to order at 7:30pm
2. Salute to the Flag

**ROLL CALL**

Present: Mr. Blumenstein, Marianne Brown, Allison Cox, Ms. Davis, Joan Greenwood, Mr. Lee, Gina Osinski, Pat Yacovelli, Steven Crispin, Superintendent, Robert Delengowski, Board Secretary

Absent: Ms. DiVietro, Mr. Ryan

***THE AUDUBON SPOTLIGHT PROGRAM RECOGNIZES THE FOLLOWING STUDENTS AS STUDENTS OF THE MONTH FOR MARCH***

**Senior Class**

Serena Manzi  
Darren Czajkowski

**Junior Class**

Madison Sturgis  
Jacob Weaver

**Sophomore Class**

Casey Gilfillan  
Brian Buchhalter

**Freshman Class**

Samantha Graham

**Grade Eight**

Emily Grim

**Grade Seven**

Emily McGrath

Donovan Harrow

Riley Petitt

Harrison Kelley-Whitman

**REPORT:** Student Council Representative: **Cassidy Chambers**

**APPROVAL OF BOARD MINUTES:**

1. Motion Marianne Brown seconded by Joan Greenwood to approve the following minutes:

March 16, 2016

Motion approved by unanimous voice vote

**PUBLIC PARTICIPATION:** (Agenda Items Only)

The board welcomes participation of interested organizations and individuals and will schedule time as appropriate for the public to speak. The board reserves the right to limit public discussion. Public discussion of a topic will be limited to fifteen minutes, and individual speakers will be limited to five minutes. Reference Bylaws #0167 of the Audubon Public Schools Board of Education Policy Manual.

All motions are voted on by all members unless otherwise marked with an +.

- **PRESENTATIONS**

- **Preschool – Haviland Avenue School**  
Dr. Carleene Slowik  
Preschool Teachers

**FINANCE:**

**MOTION TO APPROVE ITEMS 1-7**

Motion by Pat Yacovelli seconded by Mr. Blumenstein to approve the following items

1. Board Secretary’s Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of February 2016. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.
2. Treasurer’s Report in accordance with 18A:17-36 and 18A:17-9 for the month of February 2016. The Treasurer’s Report and Secretary’s report are in agreement for the month of February 2016.
3. Board Secretary in accordance with N.J.A.C. 6A:23A – 16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.
4. Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4 We certify that after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.
5. Motion to approve the voiding of the following checks due to age:

Student Activity Account:

|           |         |        |
|-----------|---------|--------|
| #00011584 | \$15.00 | 5/6/15 |
| #00011662 | \$27.35 | 6/8/15 |

Athletic Officials Account:

|       |         |
|-------|---------|
| #3399 | 1/28/13 |
|-------|---------|

|       |          |
|-------|----------|
| #3512 | 4/9/13   |
| #3568 | 5/1/13   |
| #3891 | 12/27/13 |
| #4022 | 2/10/14  |
| #4208 | 5/6/14   |
| #4416 | 11/11/14 |
| #4417 | 11/11/14 |
| #4582 | 2/12/15  |
| #4590 | 2/12/15  |

Warrant Account

|         |          |          |
|---------|----------|----------|
| #42412  | \$89.00  | 8/20/14  |
| #43405  | \$165.92 | 2/18/15  |
| #43488  | \$80.00  | 3/18/15  |
| #43544  | \$285.00 | 3/18/15  |
| #43764  | \$41.78  | 5/12/15  |
| \$44040 | \$182.00 | 8/20/15  |
| #44780  | \$41.02  | 12/16/15 |

6. Motion to approve renewing the food service management contract with Nutri-Serve Food Management, Inc. at the flat fee of \$24,867.50 for the 2016-2017 school year. (Based on the current CPI of 0.00% this represents no increase from the 2015-2016 school year.)
7. Motion to approve bills payable in the amount of \$543,451.10 when certified.

**VOTE FOR ITEMS 1-7**

Motions approved by unanimous voice vote for these items.

**PROGRAM:** (All motions are upon Superintendent's recommendation:)

**MOTION TO APPROVE ITEMS 1-2**

Motion by Pat Yacovelli seconded by Mr. Blumenstein to approve the following items

1. Motion to approve an agreement between Rutgers University and the Audubon Board of Education for a clinical affiliation for the undergraduate nursing program effective retroactive to April 1, 2016 through March 31, 2017.
2. Motion to approve the 2017 Senior Class trip to Walt Disney World on March 27-31, 2017 at a cost of \$1290.00 per student. (Cost also includes transportation and senior trip t-shirt for each student.)

**VOTE FOR ITEMS 1-2**

Motions approved by unanimous voice vote for these items.

**PERSONNEL:**

**MOTION TO APPROVE ITEMS 1-8**

Motion by Gina Osinski seconded by Ammie Davis to approve the following items

1. + Motion to accept, with best wishes, the letter of resignation with the intent to retire from Teresa Gornowski, elementary teacher at Mansion Avenue School, effective July 1, 2016.
2. + Motion to accept, with best wishes, the letter of resignation with the intent to retire from Antoinette Matlosz, elementary aide at Mansion Avenue School, effective July 1, 2016.
3. Motion to accept, with best wishes, the letter of resignation with the intent to retire from Dale Meloni, Audubon Community Education staff member, effective July 1, 2016.
4. Motion to rescind the approval of Marc Steinberg as long term substitute English teacher at the high school effective retroactive to March 21, 2016.

5. Motion to approve Kristen McDonald as long term substitute English teacher at the high school at the Step 1, BA per diem rate of \$247.50, not to include benefits, on an emergent basis, effective retroactive to April 4, 2016 through June 17, 2016 or the last day for teachers; also to include one teacher overlap day on March 24, 2016 at the district substitute rate of \$80.00 per day.
6. + Motion to amend the original request for a medical leave of absence for Sue Jenkinson, fourth grade teacher at Mansion Avenue School, which will extend the leave of absence from April 19, 2016 to June 17, 2016 or the last day for teachers.
7. + Motion to amend the original approval for Michelle Pignotti, part time long-term substitute basic skills teacher at Mansion Avenue School, from the original per diem rate of Step 1, BA, 50% at \$123.75 effective February 25, 2016 through approximately April 19, 2016 to Step 1, BA, 50% - \$123.75 per day effective February 25, 2016 through March 24, 2016 and the Step 1, BA, \$180.00 per diem rate three days per week, effective retroactive to April 4, 2016 through June 17, 2016 or the last day for teachers, not to include benefits.
8. Motion to approve Mary Wicker, current part-time secretary in the general office at the high school, as full-time 10 month secretary to the high school assistant principal at Step 2, as per the AEA negotiated agreement 10 month secretary salary guide, effective September 1, 2016 through June 30, 2017.

**VOTE FOR ITEMS 1-8**

Motions approved by unanimous roll call vote for items 3, 4, 5, 8. 8-0  
 Approved by majority roll call vote for items 1, 2, 6, 7. 7-0-1  
 Joan Greenwood abstained from voting on these items.

**MOTION TO APPROVE ITEMS 9-16**

Motion by Marianne Brown seconded by Allison Cox to approve the following items

9. + Motion to approve the following amendment to the original approvals listed below.

| <b>Staff Member</b> | <b>School</b> | <b>Current Assignment</b>                 | <b>New Assignment</b>                               | <b>Effective Date</b>  |
|---------------------|---------------|---|---|--|
| Shannon Horan       | MAS           | Part Time Special Education Teacher (72%) | Full Time Long-Term Substitute Teacher – Grade 4    | Original: Retroactive to February 25, 2016 through to approximately April 19, 2016<br><b>Amendment: End date from April 19, 2016 to June 17, 2016 or the last day for teachers</b> |
| Brenda Gifford      | MAS           | Part Time BSI Teacher (50%)               | Part Time Long-Term Special Education Teacher (72%) | Retroactive to February 25, 2016 through to approximately April 19, 2016<br><b>Amendment: End date from April 19, 2016 to June 17, 2016 or the last day for teachers</b>           |

10. + Motion to approve Michela Carr, district substitute secretary, as long term part time substitute secretary at Mansion Avenue School at the Step 1, 74% per diem rate of \$111.62 as per the AEA negotiated agreement's 10 month secretary's salary guide, not to include benefits, effective May 2, 2016 through June 30, 2016.
11. + Motion to approve Lisa Baumann as part-time 1:1 aide at Haviland Avenue School at Step 1, \$13.63 per hour for 12.5 hours per week, 2.5 hours per day, 5 days per week, on an emergent basis, not to include benefits, effective retroactive to April 7, 2016 through June 16, 2016 or the last day for students, pending completion of all district and state requirements.
12. Motion to approve the following as substitute teachers and educational services personnel and home instruction tutors for the 2015-2016 school year, on an emergent basis, pending completion of all district and state requirements:

Robyn Quinn

Substitute Teacher

- 13. Motion to approve the amended language to the employment contract for Steven Crispin as submitted and approved by the Interim Executive County Superintendent effective retroactive to July 1, 2015.
- 14. + Motion to approve the following requests to attend workshops/conferences for the 2015-2016 school year:

| School | Cost     | Staff Member  | Date of Conference | Name of Conference                            |
|--------|----------|---------------|--------------------|---|
| MAS    | \$239.00 | Marisa Reca   | May 10, 2016       | Make Best Use of Guided Reading Workshop      |
| MAS    | \$589.00 | Nicole Racite | July 18-20, 2016   | Wilson Reading System – Introductory Workshop |

- 15. Motion to approve the following requests to attend workshops/conferences for the 2015-2016 school year:

| School | Cost     | Staff Member  | Date of Conference | Name of Conference  |
|--------|----------|---------------|--------------------|---|
| HS     | \$199.99 | Deborah Nanni | May 17, 2016       | To Improve Service to Delayed and Spectrum Disorder Students  |
| HS     | \$299.00 | Luanne Cross  | May 9, 2016        | National Business Institute - <i>Lawfully Managing Student Records Without Violation Privacy Rights</i> |
| CST    | \$209.99 | Paul Rogers   | May 18, 2016       | School Refusal Behavior Workshop – Learn Strategies for Identification and Treatment                    |

- 16. Motion to approve the following extracurricular contracts at the high school for the 2016-2017 school year with compensation as per the negotiated agreement:

| NAME                                 | POSITION                       |
|--------------------------------------|--------------------------------|
| Dan Rowan                            | Academic Challenge Advisor     |
| Marie Bonvetti                       | Grade 7 – Advisor              |
| Donna Stack                          | Grade 8 - Advisor              |
| Ashley McGuire                       | Grade 9 - Advisor              |
| Amy Bulskis                          | Grade 10 – Advisor             |
| David Niglio                         | Grade 11 – Advisor             |
| Mike Tomasetti ( ¾)                  | Grade 12 – Advisor             |
| Amy Bulskis (¼)                      | Grade 12 – Advisor             |
| Lee DeLoach                          | Band – Instrumental Concerts   |
| Lee DeLoach                          | Band – Jazz Band               |
| Lee DeLoach                          | Band – Marching Band           |
| Lee DeLoach                          | Band – Summer Band             |
| Ron Latham                           | Band Assistant/Marching        |
| Kevin Arechavala                     | Band Assistant/Front           |
| Matt Webb                            | Chess Club Advisor             |
| Duane Trowbridge                     | Choral – Activities            |
| Duane Trowbridge                     | Choral – Ensemble              |
| Julia Pounds (Split Contracts TBD)   | Detention Proctor              |
| Ashley McGuire (Split Contracts TBD) | Detention Proctor              |
| Melissa Wood (Split Contracts TBD)   | Detention Proctor              |
| Laurie Georgel (Split Contracts TBD) | Detention Proctor              |
| Andria Loomis                        | Detention Proctor (Substitute) |
| Sharon Selby                         | Detention Proctor (Substitute) |
| Mike Tiedeken                        | EMS                            |



|                      |                               |
|----------------------|-------------------------------|
| Matt Webb            | Environmental Club            |
| Dawn Ewing (½)       | Graduation                    |
| Nancy Wolgamot (½)   | Graduation                    |
| Eileen Willis        | Interact Club Advisor         |
| Julia Pounds         | Jr. High Graduation           |
| Teresa D'Aprile      | National Honor Society        |
| Marie Bonvetti       | National Junior Honor Society |
| Matt Harter          | One Act Play                  |
| Andrea Zuczek        | One Act Play                  |
| Catherine Gidjunis   | Parrot                        |
| Catherine Gidjunis   | Published Mind                |
| Ron Latham           | Percussion Ensemble           |
| Kathy Jakubowski (½) | Stockroom                     |
| Dennis Bantle (½)    | Stockroom                     |
| Angela DiFilippo     | Student Council Advisor       |
| Janelle Mueller (½)  | S.T.A.R.S.                    |
| Nicole Szymanski (½) | S.T.A.R.S.                    |
| Michael Stubbs       | Yearbook Editor               |
| Wendy VanFossen      | Yearbook/Business             |
| Wendy VanFossen      | Peer to Peer                  |
| Jenna Kuerzi         | Play Director                 |
| Duane Trowbridge     | Play Producer                 |

**SATURDAY DETENTION PROCTORS:**

Mike Tiedeken                      Sharon Selby                      Ashley McGuire  
 Amy Bulskis                          Nicole Szymanski                      Julia Pounds

**VOTE FOR ITEMS 9-16**

Motions approved by unanimous roll call vote for items 12, 13, 15, 16. 8-0  
 Approved by majority roll call vote for items 9, 10, 11, 14. 7-0-1  
 Joan Greenwood abstained from voting on these items.

**MOTION TO APPROVE ITEMS 17-23**

Motion by Pat Yacovelli seconded by Gina Osinski to approve the following items

17. Motion to approve the following extracurricular contracts at Haviland Avenue School for the 2016-2017 school year with compensation as per the negotiated agreement:

| NAME  | POSITION          |
|---|-------------------|
| Casey Snock   | Art Club          |
| Deborah Costello  | Book Club         |
| Cherie McNellis   | Detention Proctor |
| Bobbi Graham<br>Jane Byrne<br>Rose Lang<br>Blake Zetusky<br>Kim Felix<br>Nancy Scully | I&RS Team         |
| Catherine Marshal   | Web Manager       |
| Jane Byrne  | RTI Coordinator   |

18. + Motion to approve the following clinical practice placement requests for the 2016-2017 school year:

| Student                          | School | Subject/Grade      | Cooperating Teacher | Dates           |
|----------------------------------|--------|--------------------|---------------------|-----------------|
| Emily Gosik<br>Rowan University  | HAS    | Elementary Ed.     | Jen McClellan       | 9/2/16-12/20/16 |
| Albert Bader<br>Rowan University | MAS    | Music/Instrumental | Sue Moore           | 9/2/16-10/21/16 |

19. Motion to approve the following clinical practice placement request for the 2016-2017 school year:

| Student                                  | School | Subject/Grade | Cooperating Teacher                  | Dates           |
|--|--------|---------------|--------------------------------------|-----------------|
| Brianna Kennedy-Beal<br>Rowan University | HS     | English       | Mary Anne Kavanaugh<br>and Dan Rowan | 9/2/16-12/20/16 |

20. Motion to approve NJ EXCEL student, Nicole Rockmacher, to observe Kelly Reising, Assistant Principal of Student Personnel Services, for up to eight hours between the dates April 21, 2016 through June 10, 2016.
21. Motion to approve the following staff member to provide five hours of new teacher support for the 2015-2016 school year at the contractual rate of \$30.00 per hour for a total of \$150.00 per staff member:

**Staff Member**

**New Teacher/Educational Staff Personnel**

Donna Stack

Kristen McDonald

22. + Motion to approve an Extended Day Summer 2016 Program at Mansion Avenue School with staffing needs as listed: (Funded through Title I)

**Schedule**

Program would be 19 days in length  
Monday through Thursday  
8:30 am – 11:30 am  
June 27, 2016 through July 29, 2016

**Costs**

Teachers

Instructional Time

Teacher A – 3.25 hrs. x 19 days = 61.75 hours total @ \$40.00/hr – Total \$2,470.00  
Teacher B - 3.25 hrs. x 19 days = 61.75 hours total @ \$40.00/hr – Total \$2,470.00

**Prep Time**

1 hr/wk per teacher per week

Teacher A - 1 hr x 5wks = 5 hours total @ \$ 30.00/hr – Total \$150.00  
Teacher B - 1 hr x 5wks = 5 hours total @ \$ 30.00/hr – Total \$150.00

Total Cost for Instruction & Prep - \$ 5240.00

**Estimate Field Trip Costs**

Franklin Institute - \$9.50/student (chaperones free)  
Maximum Cost Admission- \$570.00  
Additional Workshop Cost - \$3.00/student - \$180.00

Snack Cost - \$400.00

Supplies - \$400.00  
Transportation - \$200.00 for one field trip

**TOTAL COST - \$ 6,990.00**

23. Motion to approve up to ten staff members to plan and present during the April 28, 2016 district in- service:

Up to 1 hour of prep at the non-instructional AEA contractual rate of \$30 per hour per staff member  
Up to 1 hour of professional development at the AEA contractual rate of \$60 per hour per staff member

**VOTE FOR ITEMS 17-23**

Motions approved by unanimous roll call vote for items 17, 19, 20, 21, 23. 8-0

Approved by majority roll call vote for items 18, 22. 7-0-1

Joan Greenwood abstained from voting on these items.

**STUDENTS:**

**MOTION TO APPROVE ITEMS 1-4**

Motion by Ammie Davis seconded by Marianne Brown to approve the following items

1. Motion by to approve the following field trip requests for the 2015-2016 school year:

**4/19/16 High School:** Kelly Reising, two chaperones and 50 students to the BB&T Pavilion in Camden. Purpose: Spring Job Fair, Camden County Board of Freeholders. Departure: 8:30 am. Return: 1:00 pm. School bus. **Total Cost: \$133.96 (Paid by ABOE)**

**4/26/16 Mansion Avenue:** Ms. VanFossen, Ms. Bonvetti, and 19 students to the high school. Purpose: Peer-to-Peer group to deliver character education lessons to students in grades 5 and 6. Departure: 12:45 pm. Return: 2:30 pm. Walking. **Total Cost: \$-0-**

**4/27/16 Community Education:** Transport Senior Citizens from Audubon Towers to the high school for the Senior Citizen Social and then transfer them back to the Audubon Towers. Departure: 6:00 pm. Return: 9:00 pm. School bus. **Total Cost: \$76.58 (Paid by Community Education)**

**5/10/16 Haviland Avenue:** Grade 2 teachers and 92 students to the Veterans Home in Vineland. Purpose: To engage students in cultural diversity and explore historical facts from first person perspective. Departure: 9:00 am. Return: 2:00 pm. School buses. **Total Cost: \$324.52 (Paid by Students)**

**5/12/16 High School:** Ms. Stack, nine chaperones, and 80 students to Tall Pines Day Camp. Purpose: 8<sup>th</sup> grade field trip/teambuilding. Departure: 8:30 am. Return: 2:30 pm. School bus. **Total Cost: \$371.80 (Paid by Students)**

**5/17/16 Haviland Avenue:** Grade 2 teachers, one chaperone and 92 students to the Audubon Senior Center. Purpose: To engage in activities and visit with senior citizens. Departure: 12:30 pm. Return: 2:15 pm. Walking **Total Cost: \$-0-**

**5/24/16 High School:** Ms. Willis, two chaperones and 8 students to the Ronald McDonald House, Camden, NJ. Purpose: Preparing a meal for the families. Departure: 3:00 pm. Return: 6:00 pm. School bus. **Total Cost: \$92.28 (Paid by ABOE)**

**6/2/16 High School:** Ms. Bonvetti, five chaperones, and 67 students to Education Extravaganza: Peer Leadership Workshop in Wildwood, NJ. Purpose: Peer Leadership Workshop will serve as skill building for National Junior Honor Society members in preparation for the 2016-2017 school year projects. Departure: 8:30 am. Return: 5:30 pm. School buses. **Total Cost: \$893.42 (\$500.00 paid by AEF; \$393.42 paid by students)**

**6/3/16 Mansion Avenue:** Mrs. Smeltzer, five chaperones and 95 students to the high school. Purpose: To have the 6<sup>th</sup> grade class visit the high school in preparation for their 7<sup>th</sup> grade year. Departure: 9:15

am. Return: 11:15 am. Walking (weather permitting) **Total Cost (if buses are needed) - \$51.78 (Paid by ABOE)**

**6/6/16 High School:** Mr. Bantle, Ms. Myers-Griffith, two chaperones and 25-30 students to the Playdrome Bowling Alley/Kove. Purpose: Reward for Breakfast Express, Independent Living, Surf Shop, SLE-Community Based Instruction. Departure: 9:15 am. Return: 1:45 pm. School bus. **Total Cost: \$132.21 (Paid by ABOE)**

**6/8/16 Haviland Avenue:** Ms. Graham, three chaperones and 15-20 students to Camp Darkwaters, Medford, NJ. Purpose: Teambuilding, follow-up to initial training, reward for hard work, commitment to the program. Departure: 7:30 am. Return: 2:35 pm. School bus. **Total Cost: \$200.80 (Paid by ABOE)**

2. Motion to affirm that the Audubon Board of Education is in receipt of the district Harassment, Intimidation and Bullying monthly report as presented by the superintendent, and is in agreement with all actions taken in regard to the incidents reported at the March 2016 meeting of the Board of Education.
3. Motion to approve homebound instruction for the following students:

| STUDENT ID# | DATE  |
|-------------|---|
| 44417       | Extended to partial home instruction until May 13, 2016 |
| 44315       | Extended to May 31, 2015                                |

4. + Motion to approve homebound instruction for the following student:

| STUDENT ID# | DATE  |
|-------------|---|
| 42783       | Retroactive to April 4, 2016 through June 4, 2016 |

**VOTE FOR ITEMS 1-4**

Motions approved by unanimous voice vote for items 1, 2, 3.  
 Approved by majority voice vote for item 4.  
 Joan Greenwood abstained from voting on this item.

**BUILDINGS AND GROUNDS:**

1. Motion by Joan Greenwood seconded by Pat Yacovelli to approve the following facility requests for the 2015-2016 school year:
  - AHS** – New Covenant Community Church, school front lawn between Pine and Oak St., C Bldg., Annual Community Freedom Celebration, Sunday, May 29, 2016 from 7am to 2pm. Contact: John Young
  - AHS** – Auditorium, performance Haddonfield School of Music, November 18<sup>th</sup> 2015 from 3 to 9pm and November 19, 2016 from 12 to 9pm. Contact: Robert Bradshaw
  - MAS** – Mansion Avenue Playground, Fun Fair, sponsored by Audubon Grade School PTA, on Friday, June 3, 2016 from 2pm to 5pm. Contact: Marie Yacovelli
  - HAS** – Haviland Avenue All Purpose room, Audubon Fathers’ Association and Audubon Women’s League, Father/Daughter Dance, June 10, 2016 from 3 to 9pm. Contact: Rob Jakubowski
  - AHS** – Use of the High School Lower Field, Audubon Soccer Youth Association, Soccer Camp from July 18, 2016 to July 22, 2016 from 9am to 6:30pm. Contact: John Graham
  - AHS** – Gym, Football field, various classrooms and hallways, for Emergency Response Drill, Swat Team, July 19 and 21, 2016 from 8am to 2pm and July 6, 2016 from 9am to 11am for a walk thru. Contact: Audubon Police Department
  - AHS** – Main Gym, Basketball camp, Primetime Players Camp, various dates in July and August 2016 as per attached. Contact: Cheryl Clark

**AHS** – Baseball Field, Audubon Baseball Booster, Camp, June 20-24, 2016 from 9am to 2pm.  
 Contact: Rich Horan

Motions approved by unanimous voice vote.

Pat Yacovelli left at 8:00pm

- **DISCUSSION: ROD Grant Update**

- **INFORMATION: Mansion Avenue School**

March 9, 2016 Fire Drill  
 March 16, 2016 Lockout Drill

**Haviland Avenue School:**

March 1, 2016 Fire Drill  
 March 18, 2016 Lockout Drill

**Audubon High School:**

March 17, 2016 Fire Drill  
 March 23, 2016 Lockdown Drill  
 March 16, 2016 School Bus Emergency Evacuation Drill

**REPORTS:**

1. HIB District Report:

| <b>BULLYING INCIDENTS REPORT</b>      |                      |                |              |
|---------------------------------------|----------------------|----------------|--------------|
| <b>SCHOOL</b>                         | <b>Confirmed HIB</b> | <b>Non-HIB</b> | <b>Total</b> |
| HS                                    | 0                    | 0              | 0            |
| HAS                                   | 0                    | 0              | 0            |
| MAS<br>Incident#1179<br>Incident#1242 | 1                    | 1              | 2            |

2. Superintendent's Report

**BOARD COMMITTEES:**

1. Committee Reports

- A. Buildings and Grounds: **Mrs. Davis, Chairperson**, Mr. Lee, Mrs. Osinski, Mr. Yacovelli, Alternate: Mr. Blumenstein
- B. Community Relations: **Mrs. Osinski, Chairperson**, Mrs. DiVietro, Mrs. Greenwood, Mr. Blumenstein, Alternate: Mr. Lee
- C. Curriculum: **Mr. Lee, Chairperson**, Mrs. Davis, Mr. Blumenstein, Ms. DiVietro, Alternate: Mrs. Cox
- D. Finance: **Mr. Yacovelli, Chairperson**, Mr. Lee, Mrs. Cox, Mr. Blumenstein, Alternate: Mrs. Osinski
- E. Negotiations: **Ms. Brown, Chairperson**, Mr. Yacovelli, Mr. Lee
- F. Policy: **Mrs. Cox, Chairperson**, Mrs. Davis, Mr. Ryan, Ms. Brown, Alternate: Mrs. DiVietro
- G. Scholarship: **Ms. Brown, Chairperson**, Mr. Lee, Mrs. Davis, Mrs. DiVietro, Alternate: Mrs. Greenwood
- H. School Services: **Mr. Yacovelli**, Mrs. Greenwood, Mr. Ryan, Mrs. Osinski, Alternate: Mrs. DiVietro

- I. CCEC Rep. Rotation: **Ms. Brown**
- J. CCSBA Rep. Rotation: **Mr. Blumenstein**
- K. AEF Representative: **Ms. Brown**
- L. State/Federal Programs: **Mr. Crispin**
- M. Affirmative Action Officer: **Ms. Muessig**
- N. Public Agency Compliance Officer: **Mr. Delengowski**

The board welcomes participation of interested organizations and individuals and will schedule time as appropriate for the public to speak. The board reserves the right to limit public discussion. Public discussion of a topic will be limited to fifteen minutes, and individual speakers will be limited to five minutes. Reference Board Bylaws §0167 of the Audubon Public Schools Board of Education Policy Manual.

### **ADJOURNMENT**

1. Motion by Allison Cox seconded by Joan Greenwood to adjourn meeting at approximately 8:15pm. Motion approved by unanimous voice vote.

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**Robert Delengowski**  
**Business Administrator/Board Secretary**

**SPECIAL MEETING OF THE BOARD OF EDUCATION MEETING  
AUDUBON HIGH SCHOOL MEDIA CENTER  
WEDNESDAY, MAY 4, 2016  
7:00 P.M.  
MINUTES**

1. Call meeting to order.
2. Sunshine Law Statement by presiding officer.

“In accordance with the provisions of the Open Public Meetings Law, the Audubon Board of Education transmitted notice of this meeting, scheduled at 7:00 p.m., in the Audubon High Media Center for Board Meeting to the *Retrospect* newspaper, filed with the Borough Clerk and posted copies on Edgewood Avenue at the main entrance (between Chestnut and Pine Streets) and the Pine Street entrance to the high school.”

**ROLL CALL**

Present: Marianne Brown, Allison Cox, Ms. Davis, Ms. Greenwood, Mr. Lee, Gina Osinski, Mr. Ryan, Pat Yacovelli, Steven Crispin, Superintendent, Robert Delengowski, Board Secretary

Absent: Mr. Blumenstein, Ms. DiVietro

**PUBLIC PARTICIPATION:** (Agenda Items Only)

The board welcomes participation of interested organizations and individuals and will schedule time as appropriate for the public to speak. The board reserves the right to limit public discussion. Public discussion of a topic will be limited to fifteen minutes, and individual speakers will be limited to five minutes. Reference Bylaws #0167 of the Audubon Public Schools Board of Education Policy Manual.

All motions are voted on by all members unless otherwise marked with an +.

**PRESENTATION OF THE 2016-2017 SCHOOL BUDGET**

Finance:

1. Motion Marianne Brown seconded by Allison Cox to approve the school district budget for the 2016-2017 school year for submission to the legal residents as follows:

|                      | <u>BUDGET</u> | <u>TAX LEVY</u> |
|----------------------|---------------|-----------------|
| General Fund         | \$22,924,581  | \$11,153,792*   |
| Special Revenue Fund | \$ 473,000    |                 |
| Debt Service Fund    | \$ 980,600    | \$ 1,286,000    |

\*Taxes split between:

|                 |              |
|-----------------|--------------|
| Audubon         | \$10,817,703 |
| Audubon Park    | \$ 336,089   |
| Audubon (other) | \$ 67,741    |

WHEREAS, there is a need to use a CAP adjustment (Health Benefits) in the amount of \$155,140 and Banked CAP in the amount of \$54,860 to supplement the district budget, and NOW THEREFORE BE IT RESOLVED the Board of Education hereby approves the use of the Health CAP Adjustment and Banked CAP in accordance with NJAC 6A:23A-10.3(b) and fully used in the 2016-2017 district budget, not to be deferred or incrementally completed over a longer period of time.

Additionally,

The Board approves travel and related expense reimbursement in accordance with NJAC 6A23B-1.2(b) to a maximum expenditure of \$36,000 for all staff and Board Members.

Motion approved by majority roll call vote. 7-1-0  
Mr. Yacovelli voted no for this item.

**ADJOURNMENT**

1. Motion by Marianne Brown seconded by Joan Greenwood to adjourn meeting at approximately 8:02pm.  
Motion approved by unanimous voice vote.

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**Robert Delengowski,  
Business Administrator/Board Secretary**



**BOARD OF EDUCATION MEETING  
AUDUBON HIGH SCHOOL MEDIA CENTER  
WEDNESDAY, MAY 11, 2016  
7:00 P.M.  
MINUTES**

1. Call meeting to order.
2. Sunshine Law Statement by presiding officer.

“In accordance with the provisions of the Open Public Meetings Law, the Audubon Board of Education transmitted notice of this meeting, scheduled at 7:00 p.m., in the Audubon High Media Center for Board Meeting to the *Retrospect* newspaper, filed with the Borough Clerk and posted copies on Edgewood Avenue at the main entrance (between Chestnut and Pine Streets) and the Pine Street entrance to the high school.”

**ROLL CALL**

Present: Marianne Brown, Allison Cox, Ms. Davis, Joan Greenwood, Mr. Lee, Mr. Ryan, Steven Crispin, Superintendent, Robert Delengowski, Board Secretary

Absent: Mr. Blumenstein, Ms. DiVietro, Ms. Osinski, Mr. Yacovelli

**THE AUDUBON SPOTLIGHT PROGRAM RECOGNIZES THE FOLLOWING STUDENTS AS STUDENTS OF THE MONTH FOR APRIL**

| <b>Senior Class</b>            | <b>Junior Class</b>             | <b>Sophomore Class</b>                   |
|--------------------------------|---------------------------------|--|
| Emily Doughty<br>Brandon Smith | Jordan Sauer<br>Zachary Pacetti | Kaitlin Thomas<br>Ryan Dobleman          |
| <b>Freshman Class</b>          | <b>Grade Eight</b>              | <b>Grade Seven</b>                       |
| Laura Lexa<br>John Martin      | Bailey Foster<br>John Borden    | Krista Lindemuth<br>Joseph Monteferrante |

**RECOGNITION OF THE FOLLOWING STUDENT FOR THE HONOR OF BEING SELECTED TO THE ALL-SOUTH JERSEY JR. HIGH BAND**

Mark Smeltzer - Trombone

**RECOGNITION OF THE FOLLOWING STUDENTS FOR THE HONOR OF BEING SELECTED TO THE ALL-STATE MIXED CHORUS**

|                  |                 |                     |                 |
|------------------|-----------------|---------------------|-----------------|
| Jacob Apicella   | Emma Ball       | Cyrus Barba         | Jack Cameron    |
| Madison Coleman  | Samantha Graham | Georgianna Lee      | Olivia Lewallen |
| James Schneebele | Matthew Titus   | Samantha Georgianna |                 |

**RECOGNITION OF THE FOLLOWING STUDENTS FOR THE HONOR OF BEING SELECTED TO THE ALL-STATE TREBLE CHORUS**

|                |                  |              |                  |
|----------------|------------------|--------------|------------------|
| Alexis Pizzani | Sophia Salvatore | Sandra Smith | Rebecca Williams |
|----------------|------------------|--------------|------------------|

**RECOGNITION OF THE FOLLOWING STAFF MEMBERS UPON THEIR RETIREMENT**

|                            |                  |
|----------------------------|------------------|
| <b>TERESA M. GORNOWSKI</b> | <b>1990-2016</b> |
| <b>ANTOINETTE MATLOSZ</b>  | <b>1983-2016</b> |
| <b>DALE M. MELONI</b>      | <b>1996-2016</b> |

|                             |                  |
|-----------------------------|------------------|
| <b>DEBRA A. REHN</b>        | <b>1987-2016</b> |
| <b>ELIZABETH J. SCULLY</b>  | <b>1988-2016</b> |
| <b>FREDERICK L. VILARDO</b> | <b>1991-2016</b> |

**REPORT:** Student Council Representative: **Cassidy Chambers**

**RECESS:**

**APPROVAL OF BOARD MINUTES:**

1. Motion by Joan Greenwood seconded by Allison Cox to approve the following minutes: April 20, 2016  
Motion approved by unanimous voice vote.

**PUBLIC PARTICIPATION:** (Agenda Items Only)

The board welcomes participation of interested organizations and individuals and will schedule time as appropriate for the public to speak. The board reserves the right to limit public discussion. Public discussion of a topic will be limited to fifteen minutes, and individual speakers will be limited to five minutes. Reference Bylaws #0167 of the Audubon Public Schools Board of Education Policy Manual.

All motions are voted on by all members unless otherwise marked with an +.

**PRESENTATION:**

- Instructional Council
  - Next Generation Science Standards K-5
  - Math Resources K-8
  - Technology Standards 6-12

**FINANCE:**

**MOTION TO APPROVE ITEMS 1-8**

Motion by Marianne Brown seconded by Ms. Davis to approve the following items

1. Board Secretary's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of March 2016. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
2. Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month of March 2016. The Treasurer's Report and Secretary's report are in agreement for the month of March 2016.
3. Board Secretary in accordance with N.J.A.C. 6A:23A – 16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.
4. Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4 We certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
5. Motion to approve 1<sup>st</sup> Colonial Bank and Audubon Savings Bank as depositories for district funds for the 2016-2017 school year.
6. Motion to authorize the Business Administrator to borrow funds in the amount of TBD (June Aid Payment) in advance of the June 2016 state aid payments per the following details:

Lending Institution: 1<sup>st</sup> Colonial Bank  
Closing Date: 6/9/2016  
Interest Rate: 1%  
Repayment Date: 7/8/2016 or 7/11/2016

*Note that the interest will be paid by the State of New Jersey*

7. Motion to approve the following as check signatures for the payment of obligations during the period from July 1, 2016 through June 30, 2017:

AUDUBON BOARD OF EDUCATION (General Fund)

1. Treasurer of School Funds
2. President or Vice President
3. Board Secretary/Business Administrator

AUDUBON BOARD OF EDUCATION PAYROLL ACCOUNT

1. Treasurer of School Funds or Board Secretary/Business Administrator

AUDUBON PUBLIC SCHOOLS STUDENT ACTIVITIES ACCOUNT

1. Superintendent
2. Board Secretary/Business Administrator

AUDUBON BOARD OF EDUCATION GOVERNMENT UNEMPLOYMENT TRUST FUND ACCOUNT AND CHECKING ACCOUNT

1. Treasurer of School Funds or Board Secretary/Business Administrator

AUDUBON BOARD OF EDUCATION PAYROLL AGENCY ACCOUNT

1. Treasurer of School Funds or Board Secretary/Business Administrator

AUDUBON BOARD OF EDUCATION COMMUNITY EDUCATION ACCOUNT

1. Board Secretary/Business Administrator
2. Coordinator

ATHLETIC OFFICIALS ACCOUNT

1. Athletic Director
2. Board Secretary/Business Administrator

CD(s)

1. Superintendent
2. Board Secretary/Business Administrator

8. Motion to appoint the firm of INVERSO AND STEWART as auditors of the school district of the Borough of Audubon for the fiscal year 2016-2017 at a cost of \$24,700.00.

**VOTE FOR ITEMS 1-8**

Motions approved by unanimous voice vote for these items.

**MOTION TO APPROVE ITEMS 9-17**

Motion by Marianne Brown seconded by Ms. Davis to approve the following items

9. Motion to appoint the firm of PARKER-MCCAY as the Board Solicitor effective July 1, 2016 through June 30, 2017 at the hourly rate of \$165.00 (\$165.00) for shareholders.
10. Motion to approve the law firm of MS&B/Ron Ianoale to provide bond counsel for the 2016-2017 school year at a fee of \$195.00 per hour.
11. Motion to appoint the firm of GARRISON ARCHITECTS as board architects from July 1, 2016 through June 30, 2017 as per fee schedule on file.

- 12. Motion to appoint the following medical specialists from July 1, 2016 through June 30, 2017:

Physician of record: Haddonfield Family Practice, P.A. \$6,000.00 (\$6,000.00)
Physician of record: Rothman Institute \$6,000.00 (\$6,000.00)

- 13. Motion to approve the lease with Y.A.L.E. School for the 2016-2017 school year as listed:

Audubon High School \$96,296.88
Mansion Avenue School \$64,196.23
Nursing Services \$150.00 per student (ADE)

- 14. Motion to approve Allen Associates as health benefits consultant for the 2016-2017 school year with charges to be paid hourly (cost TBD) as needed.
15. Motion to approve the Richard Hardenberg Agency to provide risk management services to the district for the 2016-2017 school year.
16. Motion to approve a shared services agreement between the Audubon School District and Sterling High School (South Jersey Technology Partnership) effective July 1, 2016 through June 30, 2017.
17. Motion to approve Bayada Home Health Care, Inc. to provide substitute nursing services to the district as needed at the following rates effective July 1, 2016 through June 30, 2017.
Registered Nurse: \$50.00 per hour (\$50.00)
LPN \$42.00 per hour (\$42.00)

**VOTE FOR ITEMS 9-17**

Motions approved by unanimous voice vote for these items.

- **DISCUSSION:** Update Green Wave Park

**PROGRAM:** (All motions are upon Superintendent's recommendation:)

**MOTION TO APPROVE ITEMS 1-6**

Motion by Mr. Ryan seconded by Joan Greenwood to approve the following items

- 1. Motion to approve the resolution that the Audubon Board of Education does not require the Larc School to charge students for reduced and/or paid meals provided as part of their educational program in compliance with the NJ Department of Agriculture's Child Nutrition Program regulations for the 2016-2017 school year.
2. Motion to approve the resolution for the continuation of services provided by the Camden County Educational Services Commission for the school year 2016-2017.

Services: Special Education Transportation
Vocational Transportation
Substitute Nursing Services

- 3. Motion to approve establishing a portion of every meeting of the Board of Education as a Closed Session portion of the meeting to discuss any legally approved topics when such topics need discussion.
4. Motion to approve naming the following newspapers for school legal publications:

- 1. RETROSPECT Primary
2. COURIER POST Alternate

- 5. + Motion to approve the Pre-K/K Experience Program and Summer Enrichment Program for the 2016 summer:



\$40/hr.

Occupational Therapist as needed for IEP based services  
\$40/hr. TBD

Physical Therapist as needed for IEP based services  
\$40/hr. TBD

Supplemental Reading Instruction Teacher – one position  
30 hours between July 5 and July 28 x \$40/hour = \$1200 TBD

**VOTE FOR ITEMS 1-6**

Motions approved by unanimous voice vote for items 1-4. 6-0

Approved by majority roll call vote for items 5, 6. 5-0-1

Joan Greenwood abstained from voting on these items.

**MOTION TO APPROVE ITEMS 7-11**

Motion by Mr. Ryan seconded by Joan Greenwood to approve the following items

7. Motion to approve a summer Credit Completion Program for general and special education students as listed:

Days and Times: TBD

8. Motion to approve the following agencies to continue to provide occupational therapy, physical therapy, speech-language therapy, nursing services, and/or behavioral services to special education students on an as-needed basis from July 1, 2016 through June 30, 2017.

- Bayada Nursing
- Voorhees Pediatric Rehabilitation
- Rehab Connection
- Brett DiNovi & Associates

9. Motion to approve the NJ Specialized Child Study Team to perform any evaluations on hearing impaired students on an as-needed basis effective July 1, 2016 through June 30, 2017.

10. + Motion to approve the following 2016 Summer Committees:

**K-6 RTI Committee**

Up to 10 Staff Members

Up to 10 hours each at the contractual rate of \$30.00 per hour

**K-6 ELA Committee**

Up to 12 Staff Members

Up to 5 hours each at the contractual rate of \$30.00 per hour

11. + Motion to approve the following 2016 summer work requests:

MAS School Wide Positive Behavior Support Committee:

Eight Staff Members – 22 hours each at the non-instructional rate of \$30.00 per hour

- 1 School Psychologist
- 1 Guidance Counselor
- 4 Teachers (one from each grade level)
- 2 Special Education Teachers

MAS I&RS Committee:

Six I&RS Team Members (2016-2017 school year) – 6 hours each member at the non-instructional rate of \$30.00 per hour

**VOTE FOR ITEMS 7-11**

Motions approved by unanimous voice vote for items 7, 8, 9. 6-0

Approved by majority roll call vote for items 10, 11. 5-0-1

Joan Greenwood abstained from voting on these items.

**PERSONNEL:**

**MOTION TO APPROVE ITEMS 1-8**

Motion by Marianne Brown seconded by Joan Greenwood to approve the following items

1. Motion to approve the a maternity leave of absence request from Elaine Root, high school science teacher, effective September 1, 2016 through December 31, 2016 as follows:  

Paid Leave of Absence effective September 1, 2016 through September 23, 2016 – 16 sick days  
FMLA effective September 1, 2016 through September 23, 2016  
Unpaid Leave of Absence effective September 26, 2016 through December 31, 2016  
NJ Family Leave Act for the purpose of child rearing effective September 26, 2016 through December 16, 2016
2. Motion to approve summer work days for full-time 10-month secretary, Mary Wicker, for up to 25 days at the per diem rate of \$157.09 effective July 1, 2016 through August 31, 2016.
3. Motion to appoint Tony Carbone as Title IX officer for the 2016-2017 school year.
4. Motion to appoint Bud Rutter as ADA officer for the 2016-2017 school year.
5. Motion to appoint Jeanne Kernoschak as homeless liaison for the 2016-2017 school year.
6. Motion to appoint Robert Delengowski as custodian of school records for the 2016-2017 school year.
7. Motion to appoint *Robert Delengowski* as Public Agency Compliance Officer from July 1, 2016 through June 30, 2017.
8. Motion to approve the submission of the employment contract for Robert Delengowski, Business Administrator/Board Secretary, to the Interim Executive County Superintendent for approval.

**VOTE FOR ITEMS 1-8**

Motions approved by unanimous roll call vote for these items. 6-0

**MOTION TO APPROVE ITEMS 9-16**

Motion by Marianne Brown seconded by Allison Cox to approve the following items

9. Motion to approve tenured administrators from July 1, 2016 through June 30, 2017.
10. Motion to approve non-tenured administrators from July 1, 2016 through June 30, 2017
11. + Motion to approve tenured elementary school teachers/educational services personnel from September 1, 2016 through June 30, 2017.
12. Motion to approve tenured high school teachers/educational services personnel from September 1, 2016 through June 30, 2017.
13. Motion to approve non-tenured teaching staff/educational services personnel from September 1, 2016 through June 30, 2016.
14. Motion to approve tenure contracts for the 2016-2017 school year.
15. Motion to approve tenured 10-month secretaries/clerks from September 1, 2016 through June 30, 2017 and 12-month secretaries/clerks from July 1, 2016 through June 30, 2017.

16. Motion to approve non-tenured 10-month secretaries/clerks from September 1, 2016 through June 30, 2017 and 12-month secretaries/clerks from July 1, 2016 through June 30, 2017 .

**VOTE FOR ITEMS 9-16**

Motions approved by unanimous roll call vote items 9, 10, 12-16. 6-0  
 Approved by majority roll call vote for item 11. 5-0-1  
 Joan Greenwood abstained from voting on this item.

**MOTION TO APPROVE ITEMS 17-24**

Motion by Marianne Brown seconded by Allison Cox to approve the following items

17. Motion to approve Maintenance/Custodians from July 1, 2016 through June 30, 2017. All are twelve-month employees.
18. Motion to approve 12-month and 10-month non-represented staff from July 1, 2016 through June 30, 2017.
19. Motion to approve Keys employees for the 2016-2017 school year.
20. Motion to approve bus drivers from July 1, 2016 through June 30, 2017.
21. + Motion to approve the following requests to attend workshops/conferences for the 2016-2017 school year:

| School         | Cost     | Staff Member                                | Date of Conference  | Name of Conference                                       |
|----------------|----------|---|---|--|
| HAS            | \$199.00 | JoAnne McCarty                              | June 5, 2016  | Zensational Kids Pediatric Yoga and Mindfulness Workshop |
| MAS            | \$518.00 | Lisa McGilloway                             | July 19-20, 2016  | Fundations Training (Level 1 & 2)                        |
| MAS            | TBD      | Lisa McGilloway<br>Jen Beebe<br>Kelly Skala | July 8-11, 2016   | International Literacy Association Conference            |
| MAS/Curriculum | TBD      | Anna Muessig<br>Bonnie Smeltzer             | July 8-11, 2016<br>Plus July 7 <sup>th</sup> , travel day | International Literacy Association Conference            |

22. Motion to approve the following requests to attend workshops/conferences for the 2015-2016 school year:

| School         | Cost     | Staff Member       | Date of Conference | Name of Conference   |
|----------------|----------|--------------------|--------------------|--|
| Central Office | \$450.00 | Robert Delengowski | June 7, 8, 9, 2016 | ASBO Conference (Association of School Business Officials) |

23. Motion to approve the following staff members to rewrite the science curriculum for grades 6-12 aligned to the Next Generation Science Standards (NGSS) as mandated by the NJDOE with compensation as per the AEA negotiated agreement rate of \$600.00 per curriculum:

Natalie Busarello: Sixth grade Science  
 Kevin Greway: Life Science  
 Matt Harter: Physical Science (½ stipend)



|                  |                                     |
|------------------|-------------------------------------|
| Chris Sylvester  | Physical Science (½ stipend)        |
| Matt Harter      | Honors Physical Science (½ stipend) |
| Chris Sylvester  | Honors Physical Science (½ stipend) |
| Dirk Manskopf    | Environmental Science               |
| Dirk Manskopf    | Environmental Science CP:           |
| Kevin Greway     | Biology: Inquiry Based              |
| Elaine Root      | Biology CP with Lab                 |
| Nancy Wolgamot   | Honors Biology with Lab             |
| Alvina LaCasse   | Chemistry: Inquiry Based            |
| Alvina LaCasse   | Chemistry CP with Lab               |
| Sebastian Marino | Honors Chemistry with Lab           |
| Sebastian Marino | Advanced Topics in Chemistry-Honors |
| Nancy Wolgamot   | Honors Anatomy                      |
| Elaine Root      | Introduction to Forensics CP        |
| Dave Niglio      | Introduction to Forensics Honors    |
| Chris Sylvester  | Honors Physics with Lab             |

24. Motion to approve 100 summer hours for Child Study Team members for the purposes of case management, completion of student class schedules, transition IEPs, and transfer case reviews with compensation at the per diem rate of each team member as per the negotiated agreement.

**VOTE FOR ITEMS 17-24**

Motions approved by unanimous roll call vote for items 17-20. 6-0

Approved by majority roll call vote for item 21. 5-0-1

Joan Greenwood abstained from voting on this item.

**MOTION TO APPROVE ITEMS 25-31**

Motion by Marianne Brown seconded by Allison Cox to approve the following items

25. Motion to approve all Child Study Team members, including Speech/Language Specialists, Occupational Therapist and Physical Therapist, to perform summer per case evaluations on an as-needed basis and assigned at the standard rate of \$250.00 per evaluation, effective July 1, 2016 through August 31, 2016.
26. Motion to approve Melissa Quattrone and Ruth Anne Detweiler, Learning Disabilities Teacher Consultants, to continue to perform per case learning evaluations on an as-needed basis throughout the 2016-2017 school year at the standard rate of \$250.00 per evaluation.
27. Motion to approve John Trilivas, Speech Language Specialist, to complete extended school year (ESY) activities at Magnolia Public School at his contracted rate of \$40.00 per hour for up to 40 hours between July 1, 2016 and August 15, 2016.
28. Motion to approve a total of 240 summer hours for high school guidance counselors with schedules to be determined by the Director of Guidance.
29. + Motion to approve the following staff member as I&RS Team member at Haviland Avenue School for the 2016-2017 school year:  
Ann Alston
30. Motion to approve the following junior field experience placement request from the following Rowan University student for the 2016-2017 school year:

| <b>Student</b> | <b>School</b> | <b>Subject/Grade</b> | <b>Cooperating Teacher</b> | <b>Dates</b>                              |
|----------------|---------------|----------------------|----------------------------|---|
| Michael Lawler | High School   | Health and PE        | Daniel Reed                | October 31, 2016 through December 7, 2016 |

31. + Motion to approve the following staff for the Extended Day Summer 2016 Program at Mansion Avenue School: (Funded through Title I)

**Teachers:**

Teacher A: Kelly Skala  
Teacher B: Bernadette Brogna

**Instructional Time**

Teacher A – 3.5 hrs. x 19 days = 61.755 hours total @ \$40.00/hr – Total \$2,470.00  
Teacher B - 3.5 hrs. x 19 days = 61.755 hours total @ \$40.00/hr – Total \$2,470.00

**Prep Time**

1 hr/wk per teacher per week

Teacher A - 1 hr x 5wks = 5 hours total @ \$ 30.00/hr – Total \$150.00  
Teacher B - 1 hr x 5wks = 5 hours total @ \$ 30.00/hr – Total \$150.00

**Substitutes:** (Compensation as listed above on an as-needed basis)

Stephanie Lewis-Deacon                      Nicole Racite

**VOTE FOR ITEMS 25-31**

Motions approved by unanimous roll call vote for items 25-28, 30. 6-0  
Approved by majority roll call vote for item 29, 31. 5-0-1  
Joan Greenwood abstained from voting on these items.

**STUDENTS:**

**MOTION TO APPROVE ITEMS 1-3**

Motion by Marianne Brown seconded by Allison Cox to approve the following items

1. Motion to approve the following field trip requests for the 2015-2016 school year:

**5/16/16 High School:** Mr. Trowbridge and 60 students to Mansion Avenue School. Purpose: Performance of an assembly program for MAS students. Departure: 1:00 pm. Return: 2:30 pm. Walking. **Total Cost: \$-0-**

**6/2/16 Haviland Avenue:** First grade teachers, five chaperones and 81 students to Memorial Field (Chestnut and Atlantic Avenues). Purpose: To promote teamwork, good sportsmanship, health and fitness. Departure: 9:30 am. Return: 1:00 pm. Walking **Total Cost: \$-0-** (Rain Date: 6/9/16)

**6/2/16 Mansion Avenue:** Mrs. Muessig, Ms. Mellwig, and twenty students to Mansion Avenue School. Purpose: Senior English students and 6<sup>th</sup> grade ELA students to share their original poems with each other. Departure: 1 – 10 students – 9:00 am. Return: 1 – 10 students – 10:15 am. Departure: 2 – 10 students – 1:15 pm. Return: 2 – 10 students – 2:30 pm. Walking. **Total Cost: \$-0-**

**6/3/16 Haviland Avenue:** Dr. Slowik, six chaperones and 92 students to Mansion Avenue School. Purpose: For second grade students to visit Mansion Avenue School in preparation of third grade. Departure: 8:45 am. Return: 11:00 am. Buses. **Total Cost: \$69.27 (Paid by ABOE)**

**6/8/16 Mansion Avenue:** Ms. Englehart, Ms Rosenberg, six chaperones to Haddon Lake. Purpose: To investigate local water and land ecosystems. Departure: 9:00 am. Return 12:00 pm. Walking. **Total Cost: \$-0-**

**6/9/16 Mansion Avenue:** Mr. Rehn, Ms. Hartstein, two chaperones and 40 students to Haddon Lake. Purpose: To investigate local water and land ecosystems. Departure: 9:00 am. Return 12:00 pm. Walking. **Total Cost: \$-0-**

**6/13/16 Mansion Avenue:** Ms. McGilloway, nine chaperones and 104 students to the Audubon Library. Purpose: Encourage summer literacy through visiting Audubon Library. Departure: 8:45 am. Return: 12:30 pm. Walking **Total Cost: \$-0-**

**6/14/16 Mansion Avenue:** Ms. Smeltzer, third and fourth grade homeroom teachers and 195 students to Audubon High School softball fields or Auxiliary Gym at the high school (rain only). Purpose: Annual end of year event sponsored by the MAS PTA. Departure: 8:30 am. Return: 12:00 pm. Walking. **Total Cost: \$-0-**

**6/16/16 Mansion Avenue:** Ms. Smeltzer, fifth and sixth grade homeroom teachers, one aide and 85 students to Audubon High School softball fields or Auxiliary Gym at the high school (rain only). Purpose: Annual end of year event sponsored by the MAS PTA. Departure: 8:30 am. Return: 12:00 pm. Walking. **Total Cost: \$-0-**

**6/16/16 High School:** Ms. Scullan, ten chaperones, and 160 students to Dave and Busters, Columbus Blvd., Philadelphia, PA. Purpose: Project Graduation. Departure: 10:00 pm. Return: 4:00 am. School buses – two school buses and one Holcomb bus **Total Cost: \$837.00 (Paid by Project Graduation Committee)**

2. Motion to affirm that the Audubon Board of Education is in receipt of the district Harassment, Intimidation and Bullying monthly report as presented by the superintendent, and is in agreement with all actions taken in regard to the incidents reported at the April 2016 meeting of the Board of Education.
3. Motion to approve transfer of student (I.D.1855) to West Deptford High School. Upon investigation, it has been determined that this student is no longer McKinney-Vento eligible and this transfer is requested under the provisions of 18A:38-1 (2).

**VOTE FOR ITEMS 1-3**

Motions approved by unanimous voice vote.

**POLICY:**

1. Motion by Allison Cox seconded by Marianne Brown to approve the first reading of policy revisions as per Policy Alert #208. Motion approved by unanimous voice vote.

**BUILDINGS AND GROUNDS:**

1. Motion by Joan Greenwood seconded by Ms. Davis to approve the following facility requests for the 2015-2016 school year:

AHS – Basketball Courts/Outdoor Courts, Kevin Crawford/Tim Lenahan Basketball Camp, August 1-4 and August 8-11, 2016 from 9am to 12pm. Contact: Kevin Crawford

Motion approved by unanimous voice vote.

**- INFORMATION: Mansion Avenue School**

|                |                  |
|----------------|------------------|
| April 21, 2016 | Fire Drill       |
| April 27, 2016 | Evacuation Drill |

**Haviland Avenue School:**

|                |                  |
|----------------|------------------|
| April 13, 2016 | Evacuation Drill |
| April 14, 2016 | Fire Drill       |

**Audubon High School:**

April 27, 2016  
 April 29, 2016

Fire Drill  
 Lockout Drill

**REPORTS:**

1. HIB District Report:

| <b>BULLYING INCIDENTS REPORT</b>      |                      |                |              |
|---------------------------------------|----------------------|----------------|--------------|
| <b>SCHOOL</b>                         | <b>Confirmed HIB</b> | <b>Non-HIB</b> | <b>Total</b> |
| HS                                    | 0                    | 0              | 0            |
| HAS                                   | 0                    | 0              | 0            |
| MAS<br>Incident#1281<br>Incident#1291 | 0                    | 2              | 2            |

2. Superintendent's Report

**BOARD COMMITTEES:**

1. Committee Reports

- A. Buildings and Grounds: **Mrs. Davis, Chairperson**, Mr. Lee, Mrs. Osinski, Mr. Yacovelli, Alternate: Mr. Blumenstein
- B. Community Relations: **Mrs. Osinski, Chairperson**, Mrs. DiVietro, Mrs. Greenwood, Mr. Blumenstein, Alternate: Mr. Lee
- C. Curriculum: **Mr. Lee, Chairperson**, Mrs. Davis, Mr. Blumenstein, Ms. DiVietro, Alternate: Mrs. Cox
- D. Finance: **Mr. Yacovelli, Chairperson**, Mr. Lee, Mrs. Cox, Mr. Blumenstein, Alternate: Mrs. Osinski
- E. Negotiations: **Ms. Brown, Chairperson**, Mr. Yacovelli, Mr. Lee
- F. Policy: **Mrs. Cox, Chairperson**, Mrs. Davis, Mr. Ryan, Ms. Brown, Alternate: Mrs. DiVietro
- G. Scholarship: **Ms. Brown, Chairperson**, Mr. Lee, Mrs. Davis, Mrs. DiVietro, Alternate: Mrs. Greenwood
- H. School Services: **Mr. Yacovelli**, Mrs. Greenwood, Mr. Ryan, Mrs. Osinski, Alternate: Mrs. DiVietro
- I. CCEC Rep. Rotation: **Ms. Brown**
- J. CCSBA Rep. Rotation: **Mr. Blumenstein**
- K. AEF Representative: **Ms. Brown**
- L. State/Federal Programs: **Mr. Crispin**
- M. Affirmative Action Officer: **Ms. Muessig**
- N. Public Agency Compliance Officer: **Mr. Delengowski**

The board welcomes participation of interested organizations and individuals and will schedule time as appropriate for the public to speak. The board reserves the right to limit public discussion. Public discussion of a topic will be limited to fifteen minutes, and individual speakers will be limited to five minutes. Reference Board Bylaws §0167 of the Audubon Public Schools Board of Education Policy Manual.

**ADJOURNMENT**

- 1. Motion by Joan Greenwood seconded by Marianne Brown to adjourn meeting at approximately 8:54pm. Motion approved by unanimous voice vote.

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**Robert Delengowski**  
**Business Administrator/Board Secretary**

**BOARD OF EDUCATION MEETING  
AUDUBON HIGH SCHOOL MEDIA CENTER  
WEDNESDAY, JUNE 22, 2016  
7:00 P.M.  
MINUTES**

1. Call meeting to order.
2. Sunshine Law Statement by presiding officer.

"In accordance with the provisions of the Open Public Meetings Law, the Audubon Board of Education transmitted notice of this meeting, scheduled at 7:00 p.m., in the Audubon High Media Center for Board Meeting to the *Retrospect* newspaper, filed with the Borough Clerk and posted copies on Edgewood Avenue at the main entrance (between Chestnut and Pine Streets) and the Pine Street entrance to the high school."

**PRIVATE:**

1. Motion by Marianne Brown seconded by Ms. Davis to approve the resolution for board to enter into closed session at 7:00pm for the following purposes

**AUTHORIZING EXECUTIVE SESSION  
Date: June 22, 2016**

**WHEREAS**, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-12 et seq.) requires all meetings of the **Audubon Board of Education** to be held in public, N.J.S.A. 10:4-12(b) sets forth nine types of matters that may lawfully be discussed in Executive Session," i.e. without the public being permitted to attend; and

**WHEREAS**, the **Audubon Board of Education** has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

**WHEREAS**, the nine exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and next to each exception is a box within which the number of issues to be privately discussed that fall within that exception shall be written, and after each exception is a space where additional information that will disclose as much information about the decision as possible without undermining the purpose of the exception shall be written.

**NOW, THEREFORE, BE IT RESOLVED** that the **Audubon Board of Education** will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12(b):

Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public;

Any matter in which the release of information would impair a right to receive funds from the federal government;

Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly;

Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body

Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

\_\_\_\_\_ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

\_\_\_\_\_ Any investigations of violations or possible violations of the law;

\_\_\_\_\_ Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer;

X Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public; Specifically the evaluation of the Superintendent

\_\_\_\_\_ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

**WHEREAS**, the length of the Executive Session is undetermined; however, the **Audubon Board of Education** will make every attempt to estimate the time of the session prior to convening the session after which the public meeting shall reconvene and the **Audubon Board of Education** will proceed with business.

**NOW, THEREFORE, BE IT RESOLVED**, that the **Audubon Board of Education** will go into Executive Session for only the above stated reasons;

**BE IT FURTHER RESOLVED** that the **Audubon Board of Education** hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the **Audubon Board of Education** attorney advises that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the school district or any other entity with respect to said discussion.

**BE IT FURTHER RESOLVED** that the **Board of Education**, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the board secretary to take the appropriate action to effectuate the terms of this resolution.

1. Call meeting to order
2. Salute to the Flag

**ROLL CALL**

Present: Mr. Blumenstein, Ms. Brown, Ms. Cox, Ms. Davis, Ms. DiVietro, Mr. Lee, Ms. Osinski, Mr. Ryan, Mr. Yacovelli, Steven Crispin, Superintendent, Robert Delengowski, Board Secretary/Business Administrator

Absent: Ms. Greenwood

***THE AUDUBON SPOTLIGHT PROGRAM RECOGNIZES THE FOLLOWING STUDENTS AS STUDENTS OF THE MONTH FOR MAY***

**Senior Class**

Sierra Scott  
Joshua Jimenez (jim-in-nez)

**Junior Class**

Maysi Harris (Macy)  
Daniel McRory

**Sophomore Class**

Paige Stressman  
Marco Lopez

**Freshman Class**

Rylee Downing (Reilly)

**Grade Eight**

Peyton Kindya (kīnd-ya)

**Grade Seven**

Greta Davis

William Gillin

Sean Lenny

Cole Bodie

**REPORT:** Student Council Representative: **Cassidy Chambers**

**RECESS:**

**APPROVAL OF BOARD MINUTES:**

1. Motion to approve the following minutes: May 4, 2016  
May 11, 2016

**PUBLIC PARTICIPATION:** (Agenda Items Only)

The board welcomes participation of interested organizations and individuals and will schedule time as appropriate for the public to speak. The board reserves the right to limit public discussion. Public discussion of a topic will be limited to fifteen minutes, and individual speakers will be limited to five minutes. Reference Bylaws #0167 of the Audubon Public Schools Board of Education Policy Manual.

All motions are voted on by all members unless otherwise marked with an +.

**FINANCE:**

**MOTION TO APPROVE ITEMS 1-7**

Motion by Ms. Cox seconded by Mr. Blumenstein to approve the following items

1. Board Secretary's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of April 2016. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
2. Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month of April 2016. The Treasurer's Report and Secretary's report are in agreement for the month of April 2016.
3. Board Secretary in accordance with N.J.A.C. 6A:23A – 16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.
4. Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4 We certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
5. Motion to approve bills payable, as follows, when certified:  
  
\$619,218.51 - 5/1/16-5/31/16  
\$591,018.46 – 6/1/16-6/22/16
6. Motion to approve membership and payment to the New Jersey State Interscholastic Athletic Association (NJSIAA) for 2016-2017 NJSIAA annual dues in the amount of \$2,150.00.
7. Motion to approve the 2014-2015 Safety Grant application for submission to the New Jersey Schools Insurance Group in the amount of \$4081.72.

**VOTE FOR ITEMS 1-7**

Motions approved by unanimous voice vote for these items.

**PROGRAM:** (All motions are upon Superintendent's recommendation:)

**MOTION TO APPROVE ITEMS 1-12**

Motion by Ms. Brown seconded by Ms. Cox to approve the following items

1. Motion to approve the 2016-2017 Audubon School District K-12 Curriculum.
2. Motion to approve the Audubon School District Mentoring Plan.
3. Motion to approve the 2016-2017 Comprehensive Guidance Plan.
4. Motion to approve participation in the 2016-2017 Title III Consortium with the Lindenwold Public Schools serving as LEA.
5. Motion to approve the NJQSAC District Improvement Plan.
6. Motion to approve a change in the 2016-2017 school calendar as follows:  
Original Approval: October 12, 2016 – Late Arrival (11:30 am) for 9<sup>th</sup> and 12<sup>th</sup> grade students only  
Revision: October 19, 2016 - Late Arrival (11:30 am) for 9<sup>th</sup> and 12<sup>th</sup> grade students only
7. + Motion to approve a junior high school summer program effective July 5, 2016 through July 20, 2016 with the following staffing needs:  
  
Position: One Teacher  
Days/Hours: 10 days, 4 hours per day - \$30.00 per hour
8. Motion to approve the Audubon Community Education Programs for the 2016-2017 school year.
9. Motion to approve a contract between the Audubon Board of Education and Family First Counseling LLC for the 2016-2017 school year, in the amount of \$30,500.00, to provide student assistance and guidance related support services by a counselor to the student population.
10. + Motion to approve a Foundations workshop during summer 2016 for up to eight (8) staff members from Mansion Avenue School and up to four (4) staff members from Haviland Avenue School for up to five (5) hours each at \$30.00 per hour.
11. Motion to approve the Title I School Parental Involvement Protocols:
  - Title I School Parental Involvement Protocols - Audubon Jr./Sr. High School
  - Title I School Parental Involvement Protocols - Mansion Avenue School
  - Title I School Parental Involvement Protocols - Haviland Avenue School
  - Policy 2415 “No Child Left Behind Programs”
  - Policy 2415.04 Title 1 District Wide Parent Involvement Policy
12. Motion to approve the Professional Learning Plans for the 2016-2017 school year:
  - Audubon School District
  - Audubon High School
  - Mansion Avenue School
  - Haviland Avenue School



**VOTE FOR ITEMS 1-12**

Motions approved by unanimous voice vote for these items.

**MOTION TO APPROVE ITEMS 13-15**

Motion by Mr. Ryan seconded by Mr. Blumenstein to approve the following items

13. Motion to approve the Audubon School District Technology Handbook.
14. Motion to approve the Partners in Learning - Parent Involvement Night - Title I Tentative Date - Monday, October 24, 2016  
Up to \$1200.00 – Paid through the 2016-17 Title I Grant
  - Materials and supplies to be used in the presentations
  - Presentations and activities facilitated by Supervisor of Curriculum & Instruction and the Coordinator of Testing & Data and Special Projects
  - Up to two teachers to assist planning and provide information and activities to families to support instruction and interventions with their children at home at a stipend of \$90.00 per teacher
15. Motion to approve the high school student handbook for the 2016-2017 school year.

**VOTE FOR ITEMS 13-15**

Motions approved by unanimous roll call vote for these items. 9-0

- **DISCUSSION:** Professional Development

**PERSONNEL:**

**MOTION TO APPROVE ITEMS 1-12**

Motion by Ms. Brown seconded by Ms. Davis to approve the following items

1. Motion to approve abolishing the following positions in the district effective September 1, 2016:
  - Full Time LDTC (Learning Disabilities Teacher/Consultant)
  - Part Time School Psychologist (three days per week)
  - Part Time Math Teacher – High School
  - Part Time Basic Skills Teacher – High School
  - Part Time Secretary at the High School
2. Motion to approve the creation of the following positions in the district effective September 1, 2016:
  - Part Time Special Education Teacher position at Mansion Avenue School (29.5 hours per week)
  - Part Time LDTC (Learning Disabilities Teacher Consultant) (three days per week)
  - Full Time School Psychologist
  - Part Time Nurse Aide positions – two positions
  - Full Time Ten Month School Secretary/Transportation Coordinator (New Position - Job Description)
  - Part Time District Security-High School Breezeway Personnel (New Position - Job Description)
3. Motion to approve Simone Miliareisis as full-time tenure track school psychologist at Step 1, MA+30, \$53,800.00, effective September 1, 2016 through June 30, 2017, pending completion of all district and state requirements.
4. Motion to approve Michela Carr as part-time 10-month secretary in the Child Study Team office at Step 2, (74%) \$23,249.00, not to include benefits, effective September 1, 2016 through June 30, 2017 to include summer hours TBD.
5. Motion to approve Daniel Carter as full-time tenure track technology/graphics teacher at the high school at Step 2, BA, \$50,300.00 effective September 1, 2016 through June 30, 2017, pending completion of all

Minutes of the Meeting of the Audubon Board of Education of June 22, 2016  
district and state requirements.

6. Motion to approve Gabriela Weiss as part time district LDT/C at Step 3, MA, (60%) \$32,760.00, three days per week, to include no benefits, effective September 1, 2016 through June 16, 2017 or the last day for teachers, pending completion of all district and state requirements.
7. Motion to approve Molly Reingold as long term substitute biology teacher at the high school at the Step 1, BA per diem rate of \$269.00, not to include benefits, effective September 1, 2016 through December 23, 2016, pending completion of all district and state requirements.
8. + Motion to approve the voluntary transfers of the following staff members effective September 1, 2016:  
  
Kim Brach – Full time special education teacher from Mansion Avenue School to Haviland Avenue School  
Sharon McLaren – Part time basic skills teacher from the high school to Mansion Avenue School as academic support teacher
9. + Motion to approve Michele Arechavala as a 1:1 aide for student ID#00371 at the Burlington County Special Services Extended School Year program, on an emergent basis, effective July 1, 2016 through July 29, 2016 at the rate of \$12.00 per hour, not to include benefits, from 8:15 am through 2:00 pm each day, pending completion of state and district requirements.
10. + Motion to approve district substitute teacher, Patrice Kilvington, as a 1:1 aide substitute aide for student ID#00371 at the Burlington County Special Services Extended School Year program, on the following dates: July 11, 12, 13, and 14, 2016, at the rate of \$12.00 per hour, not to include benefits, from 8:15 am through 2:00 pm each day.
11. + Motion to approve April Krause as part time nurse aide at the high school for up three days per week – Monday, Wednesday and every other Friday from 7:45 am to 2:45 pm at the hourly rate of \$30.00, not to include benefits, effective September 1, 2016, pending completion of all district and state requirements.
12. + Motion to approve Lauren Dougherty as part time nurse aide at the high school for up to three days per week – Tuesdays, Thursdays, and every other Friday from 7:45 am to 2:45 pm at the hourly rate of \$30.00, not to include benefits, effective September 1, 2016, pending completion of all district and state requirements.

**VOTE FOR ITEMS 1-12**

Motions approved by unanimous roll call vote for these items. 9-0

**MOTION TO APPROVE ITEMS 13-24**

Motion by Ms. DiVietro seconded by Ms. Osinski to approve the following items

13. + Motion to approve a maternity leave of absence request from Elizabeth McCurdy effective September 12, 2016 through January 31, 2017 as following:  
  
Paid Leave of Absence: Effective September 12, 2016 through October 31, 2016 35 Sick Days  
Unpaid Leave of Absence: Effective November 1, 2016 through January 31, 2017  
Federal Family Leave Act: Effective September 12, 2016 through October 31, 2016  
NJ Family Leave Act for the purpose of child rearing: Effective November 1, 2016 through January 31, 2017
14. + Motion to approve a maternity leave of absence request from Cherie McNellis, SHAPE teacher at Haviland Avenue School, effective September 19, 2016 through January 27, 2017 as following:  
  
Paid Leave of Absence: Effective September 19, 2016 through November 9, 2016 36 Sick Days  
Unpaid Leave of Absence: Effective November 10, 2016 through January 27, 2017  
Federal Family Leave Act: Effective September 19, 2016 through November 9, 2016  
NJ Family Leave Act for the purpose of child rearing: Effective November 10, 2016 through January 27, 2017

15. Motion to approve the following high school aides for the 2016-2017 school year.

**TENURED CONTRACTED AIDES**

|                     |         |             |
|---------------------|---------|-------------|
| Maria Caravelli     | Step 14 | \$29,495.00 |
| Kathleen Jakubowski | Step 14 | \$29,495.00 |

**NON-TENURE CONTRACT**

|                  |        |             |
|------------------|--------|-------------|
| Mr. Eric Carrera | Step 5 | \$18,000.00 |
|------------------|--------|-------------|

**TENURED LIBRARY AIDE**

|                  |        |                  |                     |
|------------------|--------|------------------|---------------------|
| Kathleen Bonsted | Step 7 | \$17.04 per hour | 29.5 hours per week |
|------------------|--------|------------------|---------------------|

**NON-TENURED HOURLY AIDES – CLASSROOM**

|                   |                          |                     |
|-------------------|--------------------------|---------------------|
| Ms. Amy Elbertson | Step 7, \$17.04 per hour | 29.5 hours per week |
|-------------------|--------------------------|---------------------|

16. + Motion to approve the following elementary school aides for the 2016-2017 school year:

**TENURED CONTRACTED AIDE**

|                 |     |         |             |
|-----------------|-----|---------|-------------|
| Barbara McNulty | HAS | Step 14 | \$29,495.00 |
|-----------------|-----|---------|-------------|

**TENURED HOURLY AIDES – INSTRUCTIONAL**

|                          |     |                          |                   |
|--------------------------|-----|--------------------------|-------------------|
| Ms. Kathy Marshall       | H/M | Step 7, \$17.04 per hour | 20 hours per week |
| Ms. Christine Smialowski | M/H | Step 7, \$17.04 per hour | 20 hours per week |

**NON-TENURED HOURLY AIDES – INSTRUCTIONAL ASSISTANTS**

|                      |     |                          |                     |
|----------------------|-----|--------------------------|---------------------|
| Ms. Pamela Niglio    | HAS | Step 5, \$15.34 per hour | 29.5 hours per week |
| Mr. Brian Kasilowski | MAS | Step 3, \$14.49 per hour | 29.5 hours per week |
| Ms. Amy Souder       | HAS | Step 2, \$14.06 per hour | 29.5 hours per week |
| Mr. Anthony Rizzo    | HAS | Step 7, \$17.04 per hour | 29.5 hours per week |
| Ms. Lisa Kappel      | HAS | Step 7, \$17.04 per hour | 29.5 hours per week |
| Ms. Bianca Berkowitz | MAS | Step 7, \$17.04 per hour | 29.5 hours per week |

**TENURED HOURLY AIDES – CLASSROOM**

|                         |     |                          |                     |
|-------------------------|-----|--------------------------|---------------------|
| Ms. Robyn Quinn         | MAS | Step 7, \$17.04 per hour | 29.5 hours per week |
| Ms. Joy Steel           | HAS | Step 7, \$17.04 per hour | 29.5 hours per week |
| Ms. Carol Souder        | HAS | Step 7, \$17.04 per hour | 29.5 hours per week |
| Ms. Diane Geissler      | HAS | Step 7, \$17.04 per hour | 29.5 hours per week |
| Ms. Janine Masciantonio | MAS | Step 2, \$14.06 per hour | 29.5 hours per week |

**NON-TENURED HOURLY AIDES – CLASSROOM**

|                       |     |                          |                     |
|-----------------------|-----|--------------------------|---------------------|
| Mr. David Baldino     | MAS | Step 2, \$14.06 per hour | 29.5 hours per week |
| Ms. April Lorenzo     | HAS | Step 4, \$14.91 per hour | 29.5 hours per week |
| Ms. Cari Morales      | HAS | Step 7, \$17.04 per hour | 29.5 hours per week |
| Ms. Jessica Holland   | HAS | Step 2, \$14.06 per hour | 29.5 hours per week |
| Ms. Kayleigh Fishwick | MAS | Step 2, \$14.06 per hour | 29.5 hours per week |

**TENURED LIBRARY AIDES**

|                         |     |  |
|-------------------------|-----|--|
| Ms. Sandra Masciantonio | MAS | Step 7, \$17.04 per hour – 29.5 hours per week |
| Ms. Lisa Terlingo       | HAS | Step 2, \$14.06 per hour – 29.5 hours per week |

- 17. Motion to approve Mike Sloan as District Network/Systems Administrator for the 2016-2017 school year at a salary of \$106,096.89 effective July 1, 2016.
- 18. Motion to approve the following staff as assistants in the technology department for the 2016 summer as follows:

Bruce Dyer: For up to two-hundred fifty (250) summer hours to provide technical support at the non-instructional rate as per the negotiated agreement effective July 1, 2016 through August 31, 2016.

Kathy Marshall: For one hundred (100) summer hours to provide technical support in the elementary schools at the hourly rate of \$15.70 effective July 1, 2016 through August 31, 2016.

Technology Assistants: Effective June 27, 2016 through August 29, 2016 - 24 hours per week at \$8.50 per hour)

Jahmir Chatman      Nate Lee      Nick May      Matthew Titus

Substitute: Olivia Lewallen

- 19. Motion to approve the following staff members to participate in the district’s new teacher orientation on August 30, 2016 and August 31, 2016 as follows:

Google Training-Google Classroom, Google Apps (Drive, Docs, Forms, etc.)

Larae D’Angelo      Chris Sylvester

Up to 1 hour prep at the AEA negotiated agreement non-instructional rate of \$30.00 per hour per staff member

Up to 3 hours professional development at the AEA negotiated agreement rate of \$60.00 per hour per staff member

- 20. Motion to approve the following staff members to plan and facilitate the district’s new teacher orientation on August 30, 2016 and August 31, 2016, as follows:

Jennifer Beebe      Ashley McGuire

Up to 2 hour prep at the AEA negotiated agreement non-instructional rate of \$30.00 per hour per staff member

Up to 4 hours professional development at the AEA negotiated agreement rate of \$60.00 per hour per staff member

21. + Motion to approve the following staff members (one position - shared) as remedial facilitator for the high school junior high summer program effective July 5, 2016 through July 20, 2016, as follows:

Mike Tomasetti                  Wendy VanFossen

10 days, 4 hours per day, \$30.00 per hour (AEA negotiated agreement non-instructional rate)

22. + Motion to approve Lisa McGilloway to provide Foundations refresher training during the 2016 summer for up to five (5) hours at the AEA contractual professional development rate of \$60.00 per hour with an additional 2.5 hours of prep time at the AEA non-instructional contractual rate of \$30.00 per hour.
23. + Motion to approve the following staff members for Foundations training in August 2016, for up to five (5) hours each at the AEA non-instructional contractual rate of \$30.00 per hour, as listed:

**MANSION AVENUE SCHOOL**

|                  |              |                        |               |
|------------------|--------------|------------------------|---------------|
| Jen Beebe        | Jen Battista | Claudia Kirby          | Kelly Skala   |
| Christie Cochran | Christy Rehn | Stephanie Lewis-Deacon | Nicole Racite |

**HAVILAND AVENUE SCHOOL**

Staff Members TBD

24. + Motion to approve the following staff for the Special Education 2016 Extended School Year program as listed: (Funded through IDEA Grant)

**Staffing Needs:**

|   |                        |
|---|------------------------|
| Preschool Disabled ESY Teacher<br>15 days x 4.5 hours/day x \$40/hour = \$2,700                       | Cherie McNellis        |
| Preschool Disabled ESY Classroom Aide<br>15 days x 4.5 hours/day x \$12/hour = \$810 total            | Nicole Racite          |
| Elementary Special Ed Teacher (Grades K-2 ESY)<br>15 days x 3.5 hours/day x \$40/hour = \$2100        | Beth Crosby            |
| Elementary Special Ed Teacher (Grades 3-6 ESY)<br>15 days x 4.5 hours/day x \$40/hour = \$2700        | Jane Byrne             |
| Elementary Summer School Classroom Aide (Grades K-2 ESY)<br>15 days x 3 hours/day x \$12/hour = \$540 | Olivia Shreeves        |
| Elementary Summer School Classroom Aide (Grades 3-6 ESY)<br>15 days x 4 hours/day x \$12/hour = \$720 | Stephanie Lewis-Deacon |
| Preschool and/or Elementary Substitute Special Ed Teacher<br>\$40/hour                                | Brad Rehn              |
| Preschool and/or Elementary Substitute Classroom Aide<br>\$12/hour                                    | Bianca Berkowitz       |
| Speech Language Specialist as needed for IEP based services<br>\$40/hr.                               | Jenna Donahue          |
| Supplemental Reading Instruction Teacher<br>30 hours between July 5 and July 28 x \$40/hour = \$1200  | Kate Lin               |

**VOTE FOR ITEMS 13-24**

Motions approved by unanimous roll call vote for these items. 9-0

**MOTION TO APPROVE ITEMS 25-32**

Motion by Ms. Brown seconded by Ms. Davis to approve the following items

25. Motion to approve the following staff for the summer Credit Completion Program for general and special education students as listed:
- Special Education Teacher (Grade 9-12) Larae D'Angelo  
 15 days x 4.5 hours per day at \$40.00 per hour = \$2700.00 each staff member Andria Loomis
26. Motion to approve Colleen Carroll to perform per case occupational therapy evaluations on an as needed basis throughout the 2016-2017 school year at the rate of \$350.00 per evaluation pending completion of all state and district requirements.
27. Motion to approve the following staff members for 15 hours each during the summer of 2016 for the purpose of completing development activities (brochure development, CBI community prospects, Surf Shop prep, target schedule for Post-Secondary and CBI activities, site preparation, etc.) at the AEA negotiated agreement non-instructional rate of \$30.00 per hour.
- Dennis Bantle Patricia Myers-Griffith
28. Motion to approve the following staff as members of the I&RS team for the 2016-2017 school year as per the AEA negotiated agreement:
- Ashley McGuire Kevin Greway Mike Stubbs Nancy Wolgamot  
 Dennis Bantle Matt Harter Jessica Lindsay Betsy Scotto
- The following staff members will split one stipend:
- Wendy VanFossen Michael Tomasetti Emily Warren Marie Bonvetti
29. Motion to approve the following staff members to attend co-teaching training: (Paid through Title II Funds)
- Payment and Dates TBD:
- Jillian Hixon Mary Ann Kavanaugh Christy Rehn  
 Kelly Skala Bill Scully Kate Wilson
30. Motion to approve the following After School Enrichment instructors (sponsored through Audubon Community Education) for fall 2016:

| STAFF             | CLASS  | RATE             |
|-------------------|--|------------------|
| Kristen Rosenberg | 6 <sup>th</sup> Gr. Theater Club                 | \$23.00 per hour |
| Roberta Hanson    | 6 <sup>th</sup> Gr. Theater Club                 | \$23.00 per hour |
| Sue Moore         | 6 <sup>th</sup> Gr. Theater Club                 | \$35.00 per hour |
| Diane Geissler    | Arts & Crafts for Kindergarten & 1 <sup>st</sup> | \$30.00 per hour |

Minutes of the Meeting of the Audubon Board of Education of June 22, 2016

|  |   |   |
|--|---|---|
| Amanda Brown   | Kids in Motion - Haviland 1 <sup>st</sup> - 2 <sup>nd</sup> | \$40.00 per hour  |
| Alex LaCroce   | Chess Club at Haviland                                      | \$400.00 Stipend  |
| Jen Beebe  | Chess Club at MAS 3 <sup>rd</sup> -6 <sup>th</sup>          | \$400.00 Stipend  |
| Katie Hueber   | Chess Club at MAS 3 <sup>rd</sup> -6 <sup>th</sup>          | \$400.00 Stipend  |
| Julia Pounds   | French Class at Mansion 3 <sup>rd</sup> -6 <sup>th</sup>    | \$50.00 per hour  |
| Mitch Winkler<br>Director of<br>Haddonfield Tennis<br>Assoc. | Tennis – Ages 6-8<br>Tennis – Ages. 9-13                    | \$40.00 per hour  |
| Ellyne Dombro  | Chocolate Creations for Parents<br>and Children             | \$30.00 – 1 Adult/1<br>child<br>\$45.00 –<br>1 Adult and 2 children |
| Roberta Hanson   | Sing along with me- K&1 <sup>st</sup>                       | \$45.00   |
| Mad Science of W. NJ   | Mad Science Staff K-2 <sup>nd</sup>                         | \$86.00 per student   |
| Stacy Caltagirone  | Yoga 3-6  | \$40.00 per hour  |
| Kathy Giambri  | Computer Class 1 & 2  | \$35.00-\$45.00/per<br>hour   |

31. Motion to approve the following Mansion Avenue School extracurricular contracts for the 2016-2017 school year as per the AEA negotiated agreement:
32. Motion to approve the following Mansion Avenue School extracurricular contracts for the 2016-2017 school year as per the AEA negotiated agreement:

|                                  |                     |
|----------------------------------|---------------------|
| Lisa McGilloway                  | Student Council     |
| Annette Hartstein<br>Brad Rehn   | Safety Patrol       |
| Bernadette Brogna<br>Kelly Skala | Mini-Patrol Advisor |
| Gail Erney<br>Annette Hartstein  | Detention Proctors  |
| Brad Rehn<br>Kristen Rosenberg   | Saturday Detention  |

Kathy Marshall            Web Manager

I&RS Team                Gail Erney                    Cara Novick                    Bernadette Brogna

Lisa McGilloway        Katie Hueber                Jillian Matysik

Sue Moore                Band Director

Roberta Hanson        Choral Director

Elizabeth McCurdy      Newspaper Club (Shared Stipend)  
Maddie Meehan

Judy Gabardi            Cognetics                    Head Coach  
Kristen Rosenberg      Cognetics                    Assistant Coach

Kristen Rosenberg      5<sup>th</sup> Grade Historical Club  
Elizabeth McCurdy

32. Motion to approve the following extracurricular contract at the high school for the 2016-2017 school year with compensation as per the negotiated agreement:

Approve: Marie Bonvetti            Peer-to-Peer

**VOTE FOR ITEMS 25-32**

Motions approved by unanimous roll call vote for these items. 9-0

**MOTION TO APPROVE ITEMS 33-36**

Motion by Ms. Cox seconded by Ms. Brown to approve the following items

33. Motion to approve the following for fall 2016 coaching positions: \*Pending completion of all state and district requirements.

| <b>NAME</b>                               | <b>SPORT</b>            | <b>POSITION</b>         |
|---|-------------------------|-------------------------|
| Steve Ireland                             | Cross Country           | Varsity Boys Coach      |
| Adam Cramer                               | Cross Country           | Varsity Girls Coach     |
| Angela DiFilippo                          | Cross Country           | Coed Junior High Coach  |
| Patrice Kilvington                        | Field Hockey            | Varsity Coach           |
| Meredith Stocklin                         | Field Hockey            | Assistant Coach         |
| Melissa Stratton                          | 7/8 Grade Field Hockey  | Coach                   |
| Patrice Kilvington                        | Elementary Field Hockey | Coach                   |
| Dominic Koehl                             | Football                | Varsity Coach           |
| Dan Reed                                  | Football                | Assistant Varsity Coach |
| *Andrew Haubois                           | Football                | Assistant Varsity Coach |
| Richard McManis                           | Football                | Assistant Varsity Coach |
| Keith Allen                               | Football                | Assistant Varsity Coach |
| Ryan Knaul                                | Football                | Freshman Coach          |
| Mike Tomasetti                            | Boys Soccer             | Varsity Coach           |
| Bill Scully                               | Girls Soccer            | Varsity Coach           |
| Andria Loomis % TBD<br>Dustin Stiles %TBD | Boys Soccer             | Assistant Varsity Coach |
| Ryan Gilmore                              | Boys Soccer             | 7/8 Coach               |
| Lori Miller                               | Girls Soccer            | Assistant Varsity Coach |
| Dennis Bantle                             | Girls Soccer            | 7/8 Coach               |
| Laurie Bouch                              | Girls Tennis            | Varsity Coach           |
| Diane Bay (50%)                           | Girls Tennis            | Assistant Varsity Coach |



Minutes of the Meeting of the Audubon Board of Education of June 22, 2016

|                    |                            |                                    |
|--------------------|----------------------------|------------------------------------|
| David Niglio (50%) | Girls Tennis               | Assistant Varsity Coach            |
| Mike Tiedeken      | Coed Tennis                | Jr. High Intramural Coach          |
| Kevin Greway       |                            | Fall Assistant Athletic Director   |
| Matthew Cecchini   | Flag Football              | Coach                              |
| Scott LaPayover    |                            | Athletic Trainer Fall              |
| Dominic Koehl      |                            | Weight Training Summer             |
| Matt Cecchini      |                            | Weight Training Fall - 2/5 stipend |
| Stacy Caltagirone  |                            | Weight Training Fall - 3/5 stipend |
| Stephanie Enos     | Cheerleading               | Varsity Coach                      |
| Andi Collazzo      | Cheerleading               | Volunteer                          |
| Kieren Boland      | Cross Country              | Volunteer                          |
| Daniel Cosenza     | Cross Country              | Volunteer                          |
| Anthony Pugliese   | Boys Cross Country         | Volunteer                          |
| Lee Ann Hawco      | Field Hockey               | Volunteer                          |
| Denise Allman      | Field Hockey               | Volunteer                          |
| Stephanie Malony   | Field Hockey               | Volunteer                          |
| *Julie Johnson     | Field Hockey               | Volunteer                          |
| Julia Pounds       | Field Hockey               | Volunteer                          |
| Thea Ricci         | Field Hockey               | Volunteer                          |
| Amy Minnick        | Middle School Field Hockey | Volunteer                          |
| Sean Logan         | Football                   | Volunteer                          |
| Kyle Muckley       | Football                   | Volunteer                          |
| Tony Pinto         | Boys Soccer                | Volunteer                          |
| John Marlin        | Boys Soccer                | Volunteer                          |
| Dennis Bantle      | Boys Soccer                | Volunteer                          |
| Amanda Malony      | Girls Soccer               | Volunteer                          |
| Amanda Schlitzer   | Girls Soccer               | Volunteer                          |
| *Andrea DiCarlo    | Girls Soccer               | Volunteer                          |
| Greg Hoffman       | Girls Tennis               | Volunteer                          |
| Monika Waniek      | Girls Tennis               | Volunteer                          |
| Kay Azar           | Girls Tennis               | Volunteer                          |
| Bill Beecher       |                            | Event Staff- \$40.00 p/home event  |
| Steve Laughlin     |                            | Event Staff- \$40.00 p/home event  |
| Thea Ricci         |                            | Event Staff- \$40.00 p/home event  |
| Eileen Willis      |                            | Event Staff- \$40.00 p/home event  |
| Mike Tomasetti     |                            | Event Staff- \$40.00 p/home event  |
| Andi Collazzo      |                            | Event Staff- \$40.00 p/home event  |
| Luke Collazzo      |                            | Event Staff- \$40.00 p/home event  |
| Harry Reeves       |                            | Event Staff- \$40.00 p/home event  |
| Gregg Francis      |                            | Event Staff- \$40.00 p/home event  |
| Lillian Mierkowski |                            | Event Staff- \$40.00 p/home event  |
| Steve Ireland      |                            | Event Staff- \$40.00 p/home event  |
| Chris Sylvester    |                            | Event Staff- \$40.00 p/home event  |
| Angela DiFilippo   |                            | Event Staff- \$40.00 p/home event  |
| Adam Cramer        |                            | Event Staff- \$40.00 p/home event  |
| Paul Frantz        |                            | Event Staff- \$40.00 p/home event  |
| Stacy Caltagirone  |                            | Event Staff- \$40.00 p/home event  |
| Jillian Hixon      |                            | Event Staff- \$40.00 p/home event  |
| Julia Pounds       |                            | Event Staff- \$40.00 p/home event  |
| Teresa Weichmann   |                            | Event Staff- \$40.00 p/home event  |
| Sue Clune          |                            | Event Staff- \$40.00 p/home event  |
| Dolores Cogliser   |                            | Event Staff- \$40.00 p/home event  |
| Patricia Coyle     |                            | Event Staff- \$40.00 p/home event  |
| Meg Murray         |                            | Event Staff- \$40.00 p/home event  |
| Debbie Horan       |                            | Event Staff- \$40.00 p/home event  |

Minutes of the Meeting of the Audubon Board of Education of June 22, 2016

|                  |  |   |
|------------------|--|---|
| Joan Nolan       |  | Event Staff- \$40.00 p/home event                           |
| Luanne Cross     |  | Event Staff- \$40.00 p/home event                           |
| Joan Jackson     |  | Event Staff- \$40.00 p/home event                           |
| John McShane     |  | Football Chain Crew - \$40.00 p/home event                  |
| Patrick Tassi    |  | Football Chain Crew - \$40.00 p/home event                  |
| Tim O'Brien      |  | Football Chain Crew - \$40.00 p/home event                  |
| Chris O'Brien    |  | Football Chain Crew - \$40.00 p/home event                  |
| Patrick O'Brien  |  | Football Chain Crew - \$40.00 p/home event                  |
| Kevin Urban      |  | Football Chain Crew - \$40.00 p/home event                  |
| Steve Walsh      |  | Football Chain Crew - \$40.00 p/home event                  |
| Jim Greway       |  | Football Chain Crew - \$40.00 p/home event                  |
| Sean Logan       |  | Football Video Operator – \$800.00                          |
| Eric Miller      |  | Football Announcer - \$40.00 p/home event                   |
| Sean Logan       |  | Football Field Set-up - \$40.00 p/home event                |
| Teresa Weichmann |  | Football Scoreboard (Clock Operator) \$40.00 per home event |

34. + Motion to approve the follow staff for the 2016 Pre-K Experience Program and Summer Enrichment Program:

**Teachers:**

|                   |         |                                       |
|-------------------|---------|---------------------------------------|
| Amy Phillips      | 16 days | 3.5 hours per day - \$40.00 per hour* |
| Lauren Van Sciver | 16 days | 3.5 hours per day - \$40.00 per hour* |

\*1 hour per week – prep time at \$30.00 per hour

**Aides:**

|                     |         |                                       |
|---------------------|---------|---------------------------------------|
| Janine Masciantonio | 16 days | 3.25 hours per day – \$12.00 per hour |
| Joy Steel           | 16 days | 3.25 hours per day – \$12.00 per hour |

35. + Motion to approve the following staff members for the following summer committees:

**K-6 RTI Committee (Up to 10 hours each at the AEA non-instructional rate of \$30.00 per hour per staff member.)**

|                 |                  |                 |                |
|-----------------|------------------|-----------------|----------------|
| Christine Batra | Francine Bechtel | Jane Byrne      | Alycia Colucci |
| Deb Costello    | Katie Hueber     | Lisa McGilloway | Maddie Meehan  |
| Denise Murphy   | Kelly Skala      |                 |                |

**K-6 ELA Committee (Up to 5 hours each at the AEA non-instructional rate of \$30.00 per hour per staff member.)**

|                        |                   |                |              |
|------------------------|-------------------|----------------|--------------|
| Jane Byrne             | Deb Costello      | Alycia Colucci | Katie Hueber |
| Stephanie Lewis Deacon | Lisa McGilloway   | Maddie Meehan  | Amy Phillips |
| Nicole Racite          | Kristen Rosenberg | Kelly Skala    |              |

36. + Motion to approve Jen Beebe as the SclP representative at Mansion Avenue School for the 2016-2017 school year with payment as per the AEA negotiated agreement's non-instructional rate of \$30.00 per hour.

**VOTE FOR ITEMS 33-36**

Motions approved by unanimous roll call vote for these items. 9-0

**MOTION TO APPROVE ITEMS 37-48**

Motion by Ms. Cox seconded by Ms. Brown to approve the following items

37. + Motion to approve Pam Niglio and Christine Brady for summer training of the Haviland Avenue School Reading Remediation Program for up to six (6) hours per week, for 4 weeks effective July 5, 2016 through July 29, 2016 for a total of 24 hours as listed:

Christine Brady:

- 16 hours at \$60.00 per hour as per the AEA negotiated agreement professional development rate
- 8 hours at \$40.00 per hour as per the AEA negotiated agreement instructional rate

Pam Niglio:

- 24 hours at \$30.00 per hour as per the AEA negotiated agreement non-instructional rate

38. + Motion to approve the following requests to attend workshops/conferences for the 2016-2017 school year:

| School | Cost     | Staff Member        | Date of Conference      | Name of Conference  |
|--------|----------|---------------------|-------------------------|---|
| HAS    | \$180.00 | Shannon Druding     | October 28, 2016        | Rutgers University: 49 <sup>th</sup> Annual Conference on Reading and Writing |
| HAS    | \$395.00 | Debra Costello      | August 15, 16, 17, 2016 | Building Innovative Problem Based Lessons for the Elementary Math Classroom   |
| HAS    | \$395.00 | Roberta Ignaczewski | August 15, 16, 17, 2016 | Building Innovative Problem Based Lessons for the Elementary Math Classroom   |

39. + Motion to approve the following requests to attend workshops/conferences for the 2016-2017 school year:

| School | Cost     | Staff Member      | Date of Conference   | Name of Conference  |
|--------|----------|-------------------|----------------------|---|
| HS     | \$395.00 | Ron Latham        | August 2, 3, 4, 2016 | Building Innovative Problem Based Lessons in Middle and High School |
| HS     | \$395.00 | Nicole Szymanski  | August 2, 3, 4, 2016 | Building Innovative Problem Based Lessons in Middle and High School |
| HS     | \$300.00 | Stacy Caltagirone | August 2, 2016       | CPR/First Aid/AED Instructor Course                                 |
| HS     | \$199.99 | Mary Wicker       | August 15, 2016      | Business Grammar and Proofreading                                   |
| HS     | \$199.99 | Sue Clune         | August 15, 2016      | Business Grammar and Proofreading                                   |

40. Motion to approve the following students as summer workers in the maintenance department at a daily rate of \$8.50 per hour for six hours per day effective July 5, 2016 through August 25, 2016:

|              |               |                |                |
|--------------|---------------|----------------|----------------|
| Joe Bryson   | Allen Chase   | Nick Chiaradia | Chris Hauske   |
| Andrew Carge | Gregory Veach | Dan Wilson     | Joe Zuccarelli |

41. Motion to approve Rutgers University school nurse student, Lauren Dougherty, to complete a 125 hour clinical practicum with certified nurse Jackie Castaldi at the high school effective September 6, 2016 through December 23, 2016.

42. + Motion to approve the following Rowan University students to complete their junior field experience at Mansion Avenue and Haviland Avenue Schools one day per week for eight weeks, as follows:

Effective Date: September 28, 2016 through November 23, 2016

**Haviland Avenue School:**

**Student**

**Cooperating Teacher**

|                  |              |
|------------------|--------------|
| Nicole Eadie     | Deb Costello |
| Lauren Ernst     | Deb Costello |
| Anna Gunther     | Karen Bowers |
| Catherine Holmes | Karen bowers |

**Mansion Avenue School:**

**Student**

**Cooperating Teacher**

|                  |                  |
|------------------|------------------|
| Megan Kelly      | Kelly Miller     |
| Jennifer Lahman  | Kelly Miller     |
| Jonathan Parsons | Kelly Skala      |
| Corrine Strube   | Kelly Skala      |
| Lee Christopher  | Eunice Englehart |

43. + Motion to approve Rowan University student, Kelly Tripler, to complete a school counseling internship at Mansion Avenue School effective September 1, 2016 through May 8, 2017 with Cara Novick serving as mentor/supervisor.
44. Motion to approve an increase in the rate for psycho-educational evaluations to be completed on an as needed basis from \$250.00 per evaluation to \$350.00 per evaluation.
45. Motion to approve a \$50.00 meeting fee for consultants to attend Child Study Team mandated meetings as per Administrative Code.
46. Motion to approve the following staff members to attend the New Jersey Department of Education workshop, "Conversations Around Curriculum and Instruction: Building the Curricular Framework" on June 30, 2016 at Rowan College at Gloucester County:

Jane Byrne

Motion to approve the following staff members to attend the New Jersey Department of Education workshop, "Conversations Around Curriculum and Instruction: Building the Curricular Framework" on August 2, 2016 at Rowan College at Gloucester County:

|                 |                 |            |                    |
|-----------------|-----------------|------------|--------------------|
| Christine Brady | Jessica Lindsay | Mary Knoll | Mary Ann Kavanaugh |
| Andria Loomis   | Maddy Meehan    |            |                    |

Payment of up to 5 hours at the non-instructional AEA contractual rate of \$30 per hour per staff member

Workshop dates: June 30, 2016 and August 2, 2016

47. Motion to approve the Title I, II, III Budget for the 2016-2017 school year:

|                      |         |                        |
|----------------------|---------|------------------------|
| Title I Allocation   | 174,266 |                        |
| Title II Allocation  |         | 43,387 + 1500 Rollover |
| Title III Allocation |         | 1,688                  |

**Title I**

Instructional Staff

| Teachers  | Salary from Grant | Total Salary | Percentage |
|-----------|-------------------|--------------|------------|
| Hixon     | 40,960            | 51,200       | 80%        |
| Scully    | 12,700            | 90,800       | 13.9%      |
| Kavanaugh | 12,700            | 82,400       | 15.4%      |
| Wilson    | 11,000            | 70,400       | 15.6%      |

| Aides         | Salary from Grant | Total Salary | Percentage |
|---------------|-------------------|--------------|------------|
| Niglio, P     | 11,800            | 16,291.08    | 72%        |
| Souder, A     | 11,800            | 14,931.72    | 79%        |
| Kasilewski, B | 15,388.38         | 15,388.38    | 100%       |
| TBD at MAS    | 14,931.72         | 14,931.72    | 100%       |
| TBD at MAS    | 4,031.15          | TBD          | TBD        |

Stipended Positions

RTI Coordinators - 2 positions - 2500 stipend each - McGilloway & Byrne

Supplemental Instruction - up to 4 positions up to 500 hours total at 40 per hour for up to 2000

Grant and Program Administration - \$5000 as part of salary of Coordinator of Testing, Data and Special Projects

Parent Involvement Activities - \$826

Instructional Supplies - \$1942.27

Summer Program Field Trips and Supplies - \$800

**Title II**

\$1500 of carryover from 2015-16 grant to PD for 2016-17

Professional Development for 5 teaching pairs on the Co-teaching model. PD to begin in August and continue throughout the year.

10 teachers, up to TBD hours each in August with up to TBD additional at the non-instructional rate of 30 per hour for a total of up to 12 hours per teacher, \$360 per teacher for a total of \$3600

|                                       |          |          |         |
|---------------------------------------|----------|----------|---------|
| Class Size Reduction Teacher - Salary | 32767.46 | Benefits | 8519.54 |
|---------------------------------------|----------|----------|---------|

**Title III**

Professional Development in Sheltered instruction \$1200.00

Supplies \$488.00

48. Motion to approve Daniel Cosenza as full time tenure track social studies teacher at the high school at Step 2, BA, \$50,300.00 effective September 1, 2016 through June 16, 2016 or the last day for teachers, pending completion of all state and district requirements.

**VOTE FOR ITEMS 37-48**

Motions approved by unanimous roll call vote for these items. 9-0

**STUDENTS:**

**MOTION TO APPROVE ITEMS 1-7**

Motion by Mr. Yacovelli seconded by Mr. Blumenstein to approve the following items

1. Motion to approve the following field trip requests for the 2015-2016/2016-2017 school year:

**Retroactive to 6/15/16 – Mansion Avenue:** 6<sup>th</sup> Grade teachers, 95 students to Audubon High School. Purpose: 6<sup>th</sup> Grade promotion practice. Departure: 9:00 am. Walking (Bus in the event of rain) **Total Cost: (-0-)**

**7/4/16 High School:** Mr. DeLoach, two chaperones and 65 students to Audubon and Mount Ephraim. Purpose: Annual 4<sup>th</sup> of July parades. Departure: 8:00 am (Audubon), 11:30 am (Mount Ephraim). Return: 9:15 am (Audubon), 1:15 pm (Mount Ephraim). School bus. **Total Cost: \$339.00 (Paid by ABOE)**

**7/19/16 Mansion Avenue:** Ms. Skala, Ms. Brogna, and 30 students to the Franklin Institute. Purpose: Activity through the Title I Summer Program which will allow students to explore science exhibits and watch a live action science show. Departure: 9:10 am. Return: 12:00 pm. School bus. **Total Cost: \$103.78 (Paid through Title I Funds)**

**10/21/16 High School:** Mr. Rowan, two chaperones and 18 students to NJPAC, Newark, NJ. Purpose: To experience and enjoy poetry. Departure: 8:00 am. Return: 5:30 pm. School bus. **Total Cost: \$341.42 (Paid by Students)**

**10/22/16 High School:** Mr. Trowbridge and 70 students to Camden County College. Purpose: Performance for the Old Baldy Civil War Roundtable Symposium. Departure: 11:00 am. Return: 2:00 pm. School bus. **Total Cost: \$220.34 (Paid by ABOE)**

2. Motion to approve the music department field trips for the 2016-2017 school year with Mr. Trowbridge serving as sponsor/chaperone. (*Field Trip / Bus Transportation for all All-South Jersey, All State Chorus activities and other music department activities- listed.*)

\*\*\*Below are the known dates that the choral music department will need bus transportation for events. Other dates may also arise as the year progresses.

|   |          |
|---|----------|
| Saturday, September 17, 2017- All-State Chorus Rehearsal<br>Depart 7:00 Am-Return 1:15 Pm- E. Brunswick Hs.   | \$236.24 |
| Saturday, October 1, 2016- All-State Chorus Rehearsal<br>Depart 7:00 Am-Return 1:15 Pm- Edison High School.   | \$245.04 |
| Saturday, October 29, 2016- All-State Chorus Rehearsal<br>Depart 7:00 Am-Return 1:15 Pm- Edison High School.  | \$245.04 |
| Wednesday, November 9, 2016- All-State Chorus Rehearsal<br>Depart 1:00 Pm-No Return of Students- Atlantic City  | \$118.08 |
| Tuesday, November 15, 2016- Young At Heart Performance<br>Audubon Senior Center- Depart 1:00 Pm Return 2:00 Pm  | \$52.58  |
| Saturday, November 19, 2016-All-South Chorus Auditions<br>Salem Co. Vo-Tech Hs. Times- T.B.D.   | \$219/60 |
| Sunday, November 20, 2016 –All-State Chorus Performance<br>Depart 8:00 Am (Immediate Return –No Student Transportation Home)<br>NJ Performing Arts Center- Newark, NJ | \$188.90 |

|  |          |
|--|----------|
| Saturday, December 3, 2016- All-South Chorus Rehearsal<br>Lenape H.S. (Tentative) - Depart 12:30 Pm-Return 6:30 Pm | \$191.14 |
| Saturday, January 7, 2017- All-South Chorus Rehearsal<br>Lenape H.S. (Tentative) - Depart 8:00 Am-Return 1:45 Pm   | \$191.04 |
| Thursday, January 12, 2017- All-South Chorus Rehearsal<br>Rowan University- Depart 8:00 Am-Return 2:00 Pm          | \$192.24 |
| Friday, January 20, 2017- All-South Chorus Rehearsal<br>Lenape H.S (Tentative). - Depart 4:45 Pm-Return 10:15 Pm   | \$450.00 |
| Friday, January 28, 2017- All-South Chorus Rehearsal<br>Eastern H.S. - Depart 5:15 Pm-Return 10:15 Pm              | \$167.45 |
| Tuesday, February 21, 2017- Young At Heart Performance<br>Audubon Senior Center- Depart 1:00 Pm Return 2:00 Pm     | \$52.58  |
| Saturday, April 22, 2017- All-State Chorus Auditions<br>Place and Time T.B.D.                                      | TBD      |
| Saturday, June 10, 2017- All-State Chorus Rehearsal<br>Depart 7:15 Am-Return 1:00 Pm- Monroe Twp. High School      | \$226.37 |

3. Motion to approve the following requests for homebound instruction for the 2015-2016 school year:

| Student ID# | Dates   |
|-------------|---|
| 44530       | Retroactive to April 15,2016 through TBD                      |
| 02116       | Retroactive to April 8, 2016 through June 16, 2016            |
| 44417       | Extend home instruction through to the end of the school year |
| 01699       | Extend home instruction through to the end of the school year |
| 42556       | Extend home instruction through to the end of the school year |
| 00903       | Extend home instruction through to the end of the school year |
| 42697       | Extend home instruction through to the end of the school year |
| 01252       | Extend home instruction through to the end of the school year |

4. + Motion to approve the following requests for homebound instruction for the 2015-2016 school year:

| Student ID# | Dates  |
|-------------|--|
| 75075       | Retroactive to April 7, 2016 through June 16, 2016 |
| 00371       | Retroactive to May 4, 2016 through TBD             |

5. + Motion to approve the following student's request to invoke Option II for the 2016-2017 school year:

- Student ID#00433 will not participate in physical education classes during the 2016-17 school year. This student will participate in health classes.

***This request is as per board policy.***

6. Motion to approve the following student requests to invoke Option II for the 2016-2017 school year:

- Student ID#42546 to take a least two classes at Camden County College for a minimum total of 10 credits on transcript
- Student ID#42695 and #01749 to take Algebra II for original credit over the summer to accelerate their science and math programs

***This request is as per board policy.***

7. Motion to affirm that the Audubon Board of Education is in receipt of the district Harassment, Intimidation and Bullying monthly report as presented by the superintendent, and is in agreement with all actions taken in regard to the incidents reported at the May 2016 meeting of the Board of Education.

**VOTE FOR ITEMS 1-7**

Motions approved by unanimous voice vote for these items.

**MOTION TO APPROVE ITEMS 8-13**

Motion by Ms. Brown seconded by Ms. Osinski to approve the following items

8. + Motion to approve the following out of district placements:

| STUDENT ID# | PLACEMENT  | EFFECTIVE DATES  |
|-------------|--|--|
| 00371       | From Bankbridge Elementary to Burlington County Special Services School District | Effective with the start of the extended school year program on July 6, 2016 |
| 02413       | From SJOG/Here we Grow Preschool to Durand Academy                               | Effective September 1, 2016  |

9. Motion to approve the following out of district placement:

| STUDENT ID# | PLACEMENT                             | EFFECTIVE DATES  |
|-------------|---------------------------------------|--|
| 44677       | From YALE Southeast to Durand Academy | Effective with the start of the extended school year program on July 6, 2016 |

10. + Motion to approve a request from a staff member for child to attend Audubon Public Schools for the 2016-2017 school year as a 7<sup>th</sup> grade student at the high school in accordance with the Audubon Board of Education Policy #5118 – Non Residents, with the provision the staff member is currently employed by Audubon Public Schools.

***This request is as per board policy.***

11. Motion to approve the following field trip request for the Audubon Marching Band for the 2016-2017 school year:

All events are in need of 2 buses and use of the green pickup truck from maintenance (Parent driven) to pull the band trailer. Staff Chaperones are Lee DeLoach, Ron Latham, and Kevin Arechavala.

| Date       | Location                                  | Cost     |
|------------|---|----------|
| 9/9/2016   | West Deptford (away football))            | \$700.00 |
| 9//24/2016 | Williamstown HS (Band Show)               | \$247.92 |
| 10/1/2016  | Lenape (Band Show)                        | \$285.50 |
| 10/8/2016  | Shawnee HS (US Bands Show)                | \$294.30 |
| 10/15/2016 | Haddon Heights (away football)            | \$700.00 |
| 10/15/2016 | West Deptford Hs (TOB Show)               | \$283.30 |
| 10/23/2016 | Rowan University (US Bands Show)          | \$287.70 |
| 10/29/2016 | Absegami HS (US Bands Show)               | \$377.46 |
| 11/5/2016  | Allentown, PA. (US Bands Nat'l .Chmpshp.) | \$395.50 |

Total number of students each trip is approximately 65 with three staff chaperones and 4 or 5 volunteer staff as well as 4 parent chaperones.



\*\*Departure times for all events will be given to Transportation Director a week or more in advance, unless there is an emergency change in schedules.

12. Motion to approve a parent request for student ID#01886 to be granted senior privilege for the 2016-2017 school year.
13. Motion to approve the 2016 - 2017 sports schedules and all activities and transportation associated with these events including but not limited to: games, contests, tournaments, meets, matches and team building activities.

**VOTE FOR ITEMS 8-13**

Motions approved by unanimous voice vote for these items.

**POLICY:**

**MOTION TO APPROVE ITEMS 1-2**

Motion by Ms. Cox seconded by Ms. Brown to approve the following items

1. Motion by Ms. Cox seconded by Ms. Brown to approve the second reading and the adoption of policy revisions/new policy as per Policy Alert #208 as listed:

| <b>POLICY NUMBER</b>           | <b>POLICY NAME</b>   | <b>STATUS</b> |
|--------------------------------|--|---------------|
| Bylaw #0167                    | Public Participation in Board Meetings   | Revised       |
| Bylaw #0168                    | Recording Board Meetings   | Revised       |
| Policy #2422                   | Health and Physical Education  | Revised       |
| Policy #2431                   | Athletic Competition   | Revised       |
| Policy #2431.2                 | Medical Examination Prior to Participation on a School Sponsored Interscholastic or Intramural Team or Squad | Revised       |
| Policy and Regulation #5111    | Eligibility of Resident/Nonresident Students   | Revised       |
| Policy and Regulation #5310    | Health Services  | Revised       |
| Policy and Regulation #5330.01 | Administration of Medical Marijuana  | New Policy    |
| Policy and Regulation #5430    | Class Rank/GPA   | Revised       |
| Policy #5460                   | High School Graduation   | Revised       |
| Policy and Regulation #8462    | Reporting Potentially Missing or Abused Children   | Revised       |
| Policy #8550                   | Reporting Potentially Missing or Abused Children   | Revised       |

Motion approved by unanimous voice vote.

**BUILDINGS AND GROUNDS:**

**MOTION TO APPROVE ITEMS 1-2**

Motion by Ms. Cox seconded by Ms. Brown to approve the following items

1. Motion to approve the following facility requests for the 2015-2016/2016-2017 school years:

AHS Hockey Fields – Audubon Field Hockey/All American Field Hockey Camps, July 11, 12, 13, 2016 from 8:30am to 2pm. Contact: Patrice Kilvington

AHS Tennis Courts – Greenwave Tennis Association, summer camps, July-August 2016, various days as outlines on attached. Contact: Laurie Bouch

AHS Wrestling Room and Aux Gym – Oaklyn Cats Cheerleading, practices from September 6 to November 23, 2016 from 6:30pm to 8:30pm, no gym available on November 17 and November 22, 2016. Contact: Kim Pfefferle

AHS Football Field - Wave 7 on 7, practices from July 5 to July 28, 2016 from 5 to 7:30pm, Tuesday, Wednesday and Thursday. Contact: Dominic Koehl

AHS – Room B102, Fairleigh Dickinson University, classes beginning Tuesdays, September 27 to December 13, 2016 from 6:15 to 9:30pm. Contact: Donna Ganley

AHS – Room B102, Fairleigh Dickinson University, classes beginning Wednesdays, September 28 to December 14, 2016 from 6:15 to 9:30pm.

AHS Track – AHS Alumni Association, Scholarship 5K Run & Fun Event, October 1, 2016, 10am to 1pm. Contact: Mike Bruzzese

2. Motion to approve a shared services agreement between the Borough of Audubon and the Audubon Board of Education with regards to Green Wave Park effective June 23, 2016.

**- INFORMATION: Mansion Avenue School**

|               |                      |
|---------------|----------------------|
| May 6, 2016   | Lockout Drill        |
| May 19, 2016  | Bus Evacuation Drill |
| May 23, 2016  | Fire Drill           |
| June 7, 2016  | Fire Drill           |
| June 8, 2016  | AED Drill            |
| June 13, 2016 | Lockdown Drill       |

**Haviland Avenue School:**

|              |                              |
|--------------|------------------------------|
| May 12, 2016 | Fire Drill                   |
| May 16, 2016 | Evacuation Drill (1,000 ft.) |
| June 7, 2016 | Lockdown Drill               |
| June 8, 2016 | Fire Drill                   |

**Audubon High School:**

|              |                |
|--------------|----------------|
| May 25, 2016 | Fire Drill     |
| May 31, 2016 | Lockdown Drill |

**VOTE FOR ITEMS 1-2**

Motions approved by unanimous voice vote for these items.

**REPORTS:**

1. HIB District Report:

| <b>BULLYING INCIDENTS REPORT</b> |                      |                |              |
|----------------------------------|----------------------|----------------|--------------|
| <b>SCHOOL</b>                    | <b>Confirmed HIB</b> | <b>Non-HIB</b> | <b>Total</b> |
| HS<br>Incident#1505              | 0                    | 1              | 1            |
| HAS                              | 0                    | 0              | 0            |

|                      |   |   |   |
|----------------------|---|---|---|
| MAS<br>Incident#1364 | 0 | 1 | 1 |
|----------------------|---|---|---|

2. Superintendent's Report

**BOARD COMMITTEES:**

1. Committee Reports

- A. Buildings and Grounds: **Mrs. Davis, Chairperson**, Mr. Lee, Mrs. Osinski, Mr. Yacovelli, Alternate: Mr. Blumenstein
- B. Community Relations: **Mrs. Osinski, Chairperson**, Mrs. DiVietro, Mrs. Greenwood, Mr. Blumenstein, Alternate: Mr. Lee
- C. Curriculum: **Mr. Lee, Chairperson**, Mrs. Davis, Mr. Blumenstein, Ms. DiVietro, Alternate: Mrs. Cox
- D. Finance: **Mr. Yacovelli, Chairperson**, Mr. Lee, Mrs. Cox, Mr. Blumenstein, Alternate: Mrs. Osinski
- E. Negotiations: **Ms. Brown, Chairperson**, Mr. Yacovelli, Mr. Lee
- F. Policy: **Mrs. Cox, Chairperson**, Mrs. Davis, Mr. Ryan, Ms. Brown, Alternate: Mrs. DiVietro
- G. Scholarship: **Ms. Brown, Chairperson**, Mr. Lee, Mrs. Davis, Mrs. DiVietro, Alternate: Mrs. Greenwood
- H. School Services: **Mr. Yacovelli**, Mrs. Greenwood, Mr. Ryan, Mrs. Osinski, Alternate: Mrs. DiVietro
- I. CCEC Rep. Rotation: **Ms. Brown**
- J. CCSBA Rep. Rotation: **Mr. Blumenstein**
- K. AEF Representative: **Ms. Brown**
- L. State/Federal Programs: **Mr. Crispin**
- M. Public Agency Compliance Officer: **Mr. Delengowski**

The board welcomes participation of interested organizations and individuals and will schedule time as appropriate for the public to speak. The board reserves the right to limit public discussion. Public discussion of a topic will be limited to fifteen minutes, and individual speakers will be limited to five minutes. Reference Board Bylaws §0167 of the Audubon Public Schools Board of Education Policy Manual.

**ADJOURNMENT**

- 1. Motion by Mr. Yacovelli seconded by Mr. Ryan to adjourn meeting at approximately 8:15pm. Motion approved by unanimous voice vote.

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**Robert Delengowski**  
**Business Administrator/Board Secretary**