

**BOARD OF EDUCATION MEETING  
AUDUBON HIGH SCHOOL MEDIA CENTER  
WEDNESDAY, AUGUST 15, 2012  
7:30 P.M.  
MINUTES**

The Formal Action Meeting of the Audubon Board of Education was called to order at 7:30pm prevailing time, on the above date in the Audubon High School Media Center with Mr. Gilmore presiding.

“In accordance with the provisions of the Open Public Meetings Law, the Audubon Board of Education transmitted notice of this meeting, scheduled at 7:30 p.m., in the Audubon High School Media Center, to the *Courier Post* and *Retrospect* newspapers, filed with the Borough Clerk and posted copies on the Chestnut Street and Pine Street entrances to the high school.”

The salute to the flag was led by Mrs. Slack.

**ROLL CALL**

Present: Mrs. Sullivan-Butrica, Mrs. Cox, Mrs. Dawson, Mr. Gilmore, Mrs. Hauske, Mr. Ingram, Ms. Sullivan, Ms. Slack, Robert Delengowski, Board Secretary, Donald Borden, Superintendent of Schools.

Absent: Ms. Brown, Mr. Yacovelli

1. Motion by Mr. Ingram seconded by Mrs. Cox to approve the following minutes:

**June 20, 2012**

Motion approved by unanimous voice vote.

**Administration of Oath of Office to:** Tara Sullivan-Butrica

All motions are voted on by all members unless otherwise marked with an +.

OPEN TO THE PUBLIC

**PRESENTATION**

- Professional Development, Curriculum and Committee Updates – Beth Canzanese

**FINANCE:**

**MOTION TO APPROVE ITEMS 1-9**

Motion by Mrs. Hauske seconded by Mr. Ingram approve the following items

1. Motion to approve bills payable when properly certified.
2. Motion to approve the May 31, 2012 and June 30, 2012, financial reports of the Board Secretary/Business Administrator and Treasurer of School Funds. These reports are in agreement.
3. Motion to accept the Board Secretary's certification, pursuant to NJAC 6A: 23-2.11(c) 3, that as of May 31, 2012 and June 30, 2012, no budgetary line item account has been over expended in violation of NJAC 6A: 2.11(a).

4. Motion to certify, pursuant to NJAC 6A: 23-2.11(c) 4, that as of May 31, 2012 and June 30, 2012, to the best of the board's knowledge, no major account or fund has been overextended in violation of NJAC 6A: 23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
5. Motion to approve the submission of the NCLB Consolidated Grant application for FY2013.  
 Title I Part A: \$113,432  
 Title II Part A: \$ 45,602  
 Title III: \$ 3,135
6. Motion to approve the lease of school facilities agreement between the Audubon Board of Education and Y.A.L.E. School Southeast II, Inc. effective retroactive to July 1, 2012 through June 30, 2013.
7. Motion to approve TTI Environmental Inc. to provide professional services for tank closure at Mansion Avenue School at an estimated cost of \$11,236.05 during the 2012-2013 school year.
8. Motion to approve the agreement between Evesham Township School District and Audubon Public Schools for Evesham to continue to provide ongoing professional development (Reading Recovery) for two elementary staff members for the 2012-2013 school year at a cost of \$800.00 per staff member.
9. Motion to approve transfers for June 2012.

**VOTE FOR ITEMS 1-9**

Motion approved by unanimous voice.

**PERSONNEL: (All motions are upon Superintendent's recommendation:)**

**MOTION TO APPROVE ITEMS 1-7**

Motion by Mrs. Cox seconded by Mrs. Slack approve the following items

1. Motion to approve staff members' leave requests to attend workshops/conferences for the 2012-2013 school year as follows:

School	Cost	Staff Member	Date of Conference	Name of Conference
HS	\$1092.36 which includes meals and mileage expenses	David Niglio	August 13-16, 2012	AP Biology Summer Institute
HS	\$299.00	Beth Canzanese	November 2, 2012	Train the Trainer Workshop
HS	\$299.00	Trisha Martel	November 2, 2012	Train the Trainer Workshop

2. + Motion to approve current district substitute teacher, Heather Ruoff, as part-time kindergarten aide at Haviland Avenue School at Step 8, \$11.30, not to include benefits, for up to 17 hours per week effective September 6, 2012 through June 19, 2013 or the last day for students.
3. + Motion to approve a request from elementary speech/language therapist, Jaclyn Sloan, to invoke the New Jersey Family Medical Leave Act for the purpose of child rearing effective September 1, 2012 through November 23, 2012 and an unpaid leave of absence from September 1, 2012 through December 31, 2012.
4. + Motion to approve the following Rowan University MST Clinical Internships I and II candidate as follows:

INTERN	SCHOOL	COOPERATING TEACHER	GRADE	DATES

Nicole Valianti	MAS	Elizabeth McCurdy	5	9/4/12-12/20/2012
Nicole Valianti	MAS	Elizabeth McCurdy	5	1/22/13-5/10/13

5. Motion to approve Mike Tiedeken, high school social studies teacher, to revise the 8<sup>th</sup> grade civics curriculum at the AEA contractual rate of \$25.00 per hour for up to 10 hours during the 2012-2013 school year.
6. Motion to approve the following staff members as workshop facilitators for the 2012-2013 school year at the contractual rate of \$55.00 per hour, and an additional \$25.00 per session for preparation, as listed:
  - Tricia Martel to conduct up to four (4) one hour elementary math workshops
  - Tricia Martel to conduct up to four (4) one hour using data in instruction workshops
  - Kevin Greway to conduct up to four (4) one hour technology in instruction workshops
  - Chris Sylvester to conduct up to four (4) one hour technology in instruction workshops
7. + Motion to approve a request for a maternity leave of absence for Melissa Falkowski, special education teacher at Mansion Avenue School, as follows:

Unpaid leave of absence: September 1, 2012 through December 31, 2012  
New Jersey Family Medical Leave for the purpose of child rearing: September 1, 2012 through October 12, 2012

**VOTE FOR ITEMS 1-7**

Motion approved by unanimous roll call vote for items 1, 5, 6. 8-0  
Approved by majority roll vote for items 2, 3, 4, 7. 7-0-1  
Mr. Ingram abstained from voting on these items.

**MOTION TO APPROVE ITEMS 8-14**

Motion by Mrs. Hauske seconded by Ms. Sullivan approve the following items

8. Motion to approve the following as ticket takers for the 2012 fall sports season at \$40.00 per event as per the negotiated agreement:

Susan Clune	Dolores Cogliser	Lillian Mierkowski	Patricia Coyle
Meg Murray	Debbie Horan	Joan Nolan	Joan Jackson
Betsy Scully	Christina Flynn		
9. + Motion to approve Kelly Skala, district substitute teacher, as full-time tenure-track teacher of fourth grade at Mansion Avenue School, at Step 3, BA, \$49,450 effective September 1, 2012 through January 31, 2013 and at Step 3, BA, \$50,100, effective February 1, 2013 through June 30, 2013.
10. + Motion to approve Bradley Rehn, part-time special education teacher at Mansion Avenue School, as full-time tenure-track elementary teacher at Mansion Avenue School at Step 2, BA, \$48,800 effective September 1, 2012 through January 31, 2013 and Step 2, BA, \$49,400, effective February 1, 2013 through June 30, 2013.
11. + Motion to approve Christy Rehn as full-time tenure-track elementary teacher at Mansion Avenue School at Step 8, BA, \$55,800, effective September 1, 2012 through January 31, 2013 and Step 8, BA, \$56,400, effective February 1, 2013 through June 30, 2013.
12. + Motion to approve Lisa Terlingo, library aide at Haviland Avenue School and district clerical substitute, to work three days at Haviland Avenue School, August 27, 28, and 29, 2012, at her hourly rate of \$10.40 per hour, to provide assistance for opening of school.
13. + Motion to approve Mindy Fox as long-term substitute speech/language therapist at Haviland Avenue School, for leave of absence of contracted speech/language therapist, Ilana Ablon, at the consultant rate of \$65.00 per hour, not to include benefits, for up to 20 hours per week, effective September 1, 2012 through December 31, 2012.

14. + Motion to approve Jamie Bertini as long-term substitute speech/language therapist at Mansion Avenue School, for Jaclyn Sloan, at the Step 1, MA, per diem rate of \$257.00, not to include benefits, effective September 1, 2012 through December 31, 2012.

**VOTE FOR ITEMS 8-14**

Motion approved by unanimous roll call vote for item 8. 8-0  
 Approved by majority roll vote for items 9-14. 7-0-1  
 Mr. Ingram abstained from voting on these items.

**MOTION TO APPROVE ITEMS 15-21**

Motion by Mrs. Slack seconded by Mrs. Cox approve the following items

15. + Motion to approve the resolution to create a part-time special education teaching position at Mansion Avenue School, not to exceed 20 hours per week, in order to meet the IEP needs of special education students requiring resource center services for the 2012-2013 school year.
16. Motion to approve district substitutes and home instruction tutors for the 2012-2013 school year.
17. + Motion to approve the resolution to create a part-time RTI teaching position at Mansion Avenue School effective September 1, 2012.
18. Motion to approve all district certificated staff members as home instruction tutors for the 2012-2013 school year, on an as needed basis, to be compensated at the AEA contractual rate for homebound instructor tutors.
19. + Motion to approve Jacquelyn Storms, district substitute nurse, as long-term substitute nurse at Haviland Avenue School, for Ann Alston, at the Step 1, BA, per diem rate of \$240.00, not to include benefits, effective September 4, 2012 through to the approximate date of September 28, 2012.
20. Motion to approve the following staff members to serve on 2012 summer committees as listed:

<b>STAFF MEMBER</b>	<b>COMMITTEE</b>	<b>HOURS</b>	<b>AEA NON-INSTRUCTIONAL RATE</b>
Curtis Finnegan <b>(New Approval)</b>	Data Committee	Up to 20 hrs.	\$25.00 per hour
Tricia Martel	Data Committee	Up to 20 additional hrs. from previous approval	\$25.00 per hour
Eric Miller	Data Committee	Up to 20 additional hrs. from previous approval	\$25.00 per hour
Eric Miller	Curriculum Site Committee	Up to 20 additional hrs. from previous approval	\$25.00 per hour
Christine Brady	Report Card Revision Committee	Up to 10 additional hrs. from previous approval	\$25.00 per hour
Alycia Colucci	Report Card Revision Committee	Up to 10 additional hrs. from previous approval	\$25.00 per hour
Karen Bowers	Report Card Revision Committee	Up to 10 additional hrs. from previous approval	\$25.00 per hour
Lisa McGilloway	RTI	Up to 20 additional hours from previous approval	\$25.00 per hour
Jane Byrne	RTI	Up to 20 additional hours from previous approval	\$25.00 per hour

21. + Motion to approve the following elementary special education classroom aides for the 2012-2013 school year:

<b>NAME</b>	<b>POSITION</b>	<b>STEP</b>	<b>HOURS</b>
Stefani Clune	Classroom Aide	9	Up to 29.5
Diane Geissler	Classroom Aide	9	Up to 29.5
Robyn Quinn	Classroom Aide	9	Up to 29.5
Joy Steel	Classroom Aide	9	Up to 29.5

**VOTE FOR ITEMS 15-21**

Motion approved by unanimous roll call vote for items 16, 18, 20. 8-0

Approved by majority roll vote for items 15, 17, 19, 21. 7-0-1

Mr. Ingram abstained from voting on these items

**MOTION TO APPROVE ITEMS 22-28**

Motion by Ms. Sullivan seconded by Mrs. Dawson approve the following items

- 22. Motion to approve the following special education aides at the high school for the 2012-2013 school year:

NAME	POSITION	SCHOOL	STEP	HOURS
Janelle Mueller	Classroom Aide	High School	9	Up to 16
Matt Cecchini	One-on-One Aide	High School	9	Up to 29.5

- 23. + Motion to approve Christie Cochran as 55% special education teacher at Mansion Avenue School at Step 2, BA, \$26,840, effective September 1, 2012 through January 31, 2013 and Step 2, BA, \$27,170 effective, February 1, 2013 through June 30, 2013, not to include benefits.

- 24. + Motion to approve the following staff members to serve as I&RS members for the 2012-2013 school year as a result of the vacancy created with the retirement of district social worker, Nancy Oberlander, in July 2012:

Nancy Scully	Mansion Avenue School	½ Stipend
Judy Marino	Haviland Avenue School	½ Stipend

- 25. Motion to approve the following Special Education overloads for the 2012-2013 school year:

**Full Overloads**

Susan Andrew	Dennis Bantle	Dawn Ewing	Chris Harris
Patti Myers-Griffith	Diane Snyder	Eileen Willis	

**Partial Overload**

Paul Frantz - .25

- 26. + Motion to approve staff members' leave requests to attend workshops/conferences for the 2012-2013 school year as follows:

School	Cost	Staff Member	Date of Conference	Name of Conference
HAS	\$800.00	Kim Felix	Ongoing professional development	Reading Recovery
HAS	\$800.00	Sue Selby	Ongoing professional development	Reading Recovery

- 27. Motion to approve Elizabeth Canzanese to continue as Instructional/Curriculum Facilitator effective September 1, 2012 through June 30, 2013.

- 28. Motion to approve Bruce Dyer to continue as Classroom Instructor and Technical Support Specialist effective September 1, 2012 through June 30, 2013.

**VOTE FOR ITEMS 22-28**

Motion approved by unanimous roll call vote for items 22, 25, 27, 28. 8-0

Approved by majority roll vote for items 23, 24, 26. 7-0-1

Mr. Ingram abstained from voting on these items

**MOTION TO APPROVE ITEMS 29-35**

Motion by Mrs. Slack seconded by Mr. Ingram approve the following items

29. + Motion to approve the following mentor for the 2012-2013 school year. Novice teacher will compensate mentor as per state regulations and AEA contract:

Teacher	School/Subject	Mentor	Date
Christie Cochran	Special Education	Sharon Mickle	9/1/12-6/30/13
Stephanie Dib	Art	Judy Gabardi	9/1/12-1/2/13
Roberta Hanson	Music	Sue Moore	9/1/12-12/31/2012
Bradley Rehn	Elementary Education	Lisa McGilloway	9/1/12-6/30/13

30. Motion to approve the following General Education overloads at the high school for the 2012-2013 school year:

**Full Overloads**

Kevin Clements	Greg Francis	Adam Cramer	Ron Latham
Steven Ireland	Patricia Martel	William Scully	Nicole Szymanski Virginia
Tappin	Anne Marie Harris	Deborah Waite	Dustin Stiles
Michael Stubbs	Laurie Terzano	Teresa D'Aprile	Ashley McGuire
Mary Ann Kavanaugh	Denise McGettigan	Katherine Wilson	

**Partial Overload**

Sebastian Marino	28 total teaching periods for 2 marking periods
	29 total teaching periods for 2 marking periods
Dave Niglio	27 total teaching periods for 2 marking periods
	28 total teaching periods for 2 marking periods
Eric Miller	29 total teaching periods for 2 marking periods
Christopher Sylvester	28 total teaching periods
Teresa Weichmann	26 total teaching periods
Nancy Wolgamot	28 total teaching periods
Kay Azar	1 marking period (.25)
Thea Ricci	1 marking period (.25)
Don Seybold	1 marking period (.25)
Dave Ricci	1 marking period (.25)
Angela DeFilippo	1 marking period (.25)

**Special Education:**

Susan Andrew	Dennis Bantle	Dawn Ewing	Patti Myers-Griffith
Chris Harris	Diane Snyder	Eileen Willis	
Paul Frantz: (.25 overload)			

31. + Motion to approve the following as classroom volunteers at Mansion Avenue School for the 2012-2013 school year:

Roseann Endt                      Kenneth Endt

32. Motion to approve the following retired teachers and administrator to assist with SAT administrations during the 2012-2013 school year at the homebound instructional rate as per the AEA negotiated agreement for up to 22 hours each:

Gail Gainer      Walt Wagner      Suzanne McKenna

33. Motion to approve a request from Kathy Jakubowski, high school special education aide, for leave without pay, as follows: (This does not establish past practice.)

Tuesday, October 9, 2012 through Friday, October 12, 2012      4 days

34. + Motion to approve the following elementary classroom aides for the 2012-2013 school year:

NAME	SCHOOL	POSITION	STEP	HOURS
Karen Berghof	HAS	Classroom Aide	9	Up to 25
Christine Smialowski	HAS/MAS	Classroom Aide	9	Up to 20
Carol Souder	MAS	Classroom Aide	9	Up to 29 ½
Kathy Marshall	MAS/HAS	Computer Aide	9	Up to 20
Janine Masciantonio	MAS	One-on-One Aide	6	Up to 29 ½

35. Motion to approve the resolution to create a part-time technology support position in the district effective September 1, 2012.

**VOTE FOR ITEMS 29-35**

Motion approved by unanimous roll call vote for items 30, 32, 33, 35. 8-0

Approved by majority roll vote for items 29, 31, 34. 7-0-1

Mr. Ingram abstained from voting on these items

**MOTION TO APPROVE ITEMS 36-42**

Motion by Ms. Sullivan seconded by Mrs. Hauske approve the following items

36. + Motion to approve Jennie Hartman, district substitute teacher and former long term substitute teacher, as long term substitute resource center teacher at Mansion Avenue School, for Melissa Falkowski, at the Step 2, BA, per diem rate of \$244.00, not to include benefits, effective September 1, 2012 through December 31, 2012.

37. Motion to approve payment to Beth Canzanese for 2012 summer work hours related to curriculum and supervision of summer committees for a total of 100 hours at the AEA non-instructional rate of \$25.00 per hour for a total of \$2,500.00.

38. + Motion to approve the following changes in extracurricular appointments at Mansion Avenue School for the 2012-2013 school year:

RESCIND:

Safety Patrol Advisor: Christine Batra  
Mini Patrol Advisor: Kelly McShane

APPROVE:

Safety Patrol Advisor: Kelly McShane  
Mini-Patrol Advisor: Brad Rehn

39. + Motion to approve Lynn Siegel as long-term substitute guidance counselor at Mansion Avenue School, for Cara Novick, at the Step 1, MA, per diem rate of \$257.00, not to include benefits, effective September 1, 2012 through December 31, 2012. (Emergent hiring of Lynn Siegel for a period of three months beginning September 1, 2012 pending completion of all district and state requirements.

40. Motion to approve the following changes in fall coaching appointments for the 2012-2013 school year:

RESCIND:

Freshman Football Coach: Joe McGuckin  
Football Video Operator: Jeff Lebb

APPROVE:

Freshman Football Coach: Jeff Lebb  
Football Video Operator: Sean Logan

- 41. + Motion to rescind the employment contract of Christine Batra as full time elementary teacher at Mansion Avenue School effective September 1, 2012.
- 42. + Motion to approve Christine Batra as 62% 5<sup>th</sup> grade RTI teacher at Mansion Avenue School at Step 7, BA, \$33,728.00 effective September 1, 2012 through January 31, 2013 and Step 8, BA, \$34,968.00 effective February 1, 2013 through June 30, 2013, not to include benefits.

**VOTE FOR ITEMS 36-42**

Motion approved by unanimous roll call vote for items 37, 40. 8-0  
 Approved by majority roll vote for items 36, 38, 39, 41, 42. 7-0-1  
 Mr. Ingram abstained from voting on these items

**PROGRAM:**

**MOTION TO APPROVE ITEMS 1-3**

Motion by Mr. Ingram seconded by Mrs. Cox approve the following items

- 1. Motion to approve the following curriculum items, as recommended by the Curriculum Committee of the Board for the 2012-2013 school year:

**Math:**

- HSPA Math (new)
- Intro to College Math

**K-12 Language Arts**

**Science:**

- AP Chemistry
- Honors Chemistry
- Chemistry Lab

**ASD K-12 Curriculum Aligned to the Common Core Standards in English Language Arts, Math, and Literacy for Science, Social Studies and Technology:**

- K-2: all content areas
- 3-5: all content areas
- 6-8: all content areas
- 9-12: all content areas

- 2. Motion to approve an agreement to participate in the *Transition to College Program* with Camden County College effective September 1, 2012 through June 30, 2015 as deemed appropriate by the administrative team.
- 3. + Motion to approve the CATS and DOGS Program at the elementary schools in collaboration with Temple University, sponsored by the National Institute of Health, with a focus on identifying and treating anxiety in children effective September 1, 2012 through June 2015.

**VOTE FOR ITEMS 1-3**

Motion approved by unanimous voice vote for items 1, 2. 8-0  
 Approved by majority voice vote for items 3. 7-0-1  
 Mr. Ingram abstained from voting on this item.

- **Discussion:** School Choice

**STUDENTS:**

**MOTION TO APPROVE ITEMS 1-3**

Motion by Mrs. Slack seconded by Mr. Ingram approve the following items



1. Motion to affirm that the Audubon Board of Education is in receipt of the district Harassment, Intimidation and Bullying monthly report as presented by the superintendent, and is in agreement with all actions taken in regard to the incidents reported at the June 2012 meeting of the Board of Education.
2. Motion to approve a one-on-one aide for out of district student ID#42673 attending the LARC School, as required by student's IEP, effective September 1, 2012 through June 2013 at a cost of \$136.00 per diem for a total of \$28,560.
3. Motion to approve the following out-of-district placements, as listed:

Student ID#	Placement	Date
#00615	Cilbarchan in Patterson, NJ	Effective immediately for 6 to 18 months Tuition - responsibility of Audubon Public Schools Residential costs – responsibility of the State of New Jersey
#TBD Transfer Student	Katzenbach School for the Deaf	Tuition and Transportation costs responsibility of Audubon Public Schools

**VOTE FOR ITEMS 1-3**

Motion approved by unanimous voice vote for items 1, 3. 8-0  
 Approved by majority voice vote for item 2. 7-0-1  
 Ms. Sullivan abstained from voting on this item.

**BUILDINGS AND GROUNDS:**

1. Motion by Mr. Ingram seconded by Mrs. Slack to approve the following use of facilities requests:  
 Motion approved by unanimous voice vote.

**REPORTS:**

1. Mansion Avenue School
2. Haviland Avenue School
3. Child Study Team

**BOARD COMMITTEES:**

- A. Buildings and Grounds: **Mr. Gilmore**, Chairperson, Mrs. Slack, Mrs. Dawson, Mr. Yacovelli, Alternate, Ms. Sullivan
- B. Community Relations: **Mrs. Hauske**, Chairperson, Mrs. Slack, Mr. Ingram, Mr. Yacovelli, Alternate, Mrs. Dawson
- C. Curriculum: **Ms. Brown**, Chairperson, Ms. Sullivan, Mrs. Sullivan-Butrica, Mrs. Cox, Alternate, Mrs. Hauske
- D. Finance: **Mr. Gilmore**, Chairperson, Mrs. Hauske, Mrs. Sullivan-Butrica, Mrs. Cox, Alternate, Mr. Yacovelli
- E. Negotiations: **Mrs. Slack**, Chairperson, Mrs. Hauske, Mrs. Cox, Mr. Gilmore, Alternate, Mrs. Sullivan-Butrica
- F. Policy: **Mrs. Slack**, Chairperson, Ms. Brown, Mrs. Cox, Ms. Sullivan, Alternate, Mrs. Dawson
- G. Scholarship: **Ms. Brown**, Chairperson, Mr. Gilmore, Ms. Sullivan, Mrs. Sullivan-Butrica, Alternate, Mrs. Dawson
- H. CCEC Rep. Rotation: **Mr. Borden**
- I. CCSBA Rep. Rotation: **Mrs. Dawson**
- J. AEF Representative:
- K. State/Federal Programs: **Mr. Borden**  
 Affirmative Action Officer: **Mr. Delengowski**  
 Public Agency Compliance Officer: **Mr. Delengowski**

**The board welcomes participation of interested organizations and individuals and will schedule time as appropriate for the public to speak. The board reserves the right to limit public discussion. Public discussion of a topic will be limited to fifteen minutes, and individual speakers will be limited to five minutes. Reference Policy #9322 of the Audubon Public Schools Board of Education Policy Manual.**

**PRIVATE:**

1. Motion Mrs. Hauske seconded by Ms. Sullivan to move board to closed session at approximately 8:50pm for the following:

Negotiations

Reconvene at approximately 9:27 pm.

**ACTION AFTER CLOSED SESSION:**

1. Motion by Mr. Ingram seconded by Mrs. Dawson to approve administrators contracts, 2.5% each year from July 1, 2012 to June 30, 2015. Motion approved by unanimous voice vote.
2. Motion by Mrs. Hauske seconded by Mr. Ingram to approve Superintendent's Goals. Motion approved by unanimous voice vote.

**PUBLIC PARTICIPATION:**

1. Motion by Mrs. Hauske seconded by Mr. Ingram to adjourn meeting at approximately 9:35 pm. Motion approved by unanimous voice vote.

*Robert Delengowski*

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Robert Delengowski  
Business Administrator/Board Secretary

AUDUBON BOARD OF EDUCATION  
CLOSED SESSIONS  
AUGUST 15, 2012

**CALL TO ORDER**

Motion by Ms. Brown seconded by Mrs. Dawson to go into a Closed Session Meeting of the Audubon Board of Education was called to order at 8:50pm prevailing time, on the above date in the high school media center with Mr. Gilmore presiding.

**DISCUSSION**

Negotiations

**RECONVENE**

Reconvene to public session at approximately 9:27pm.

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Robert Delengowski  
Business Administrator/Board Secretary

**BOARD OF EDUCATION MEETING  
AUDUBON HIGH SCHOOL MEDIA CENTER  
WEDNESDAY, SEPTEMBER 19, 2012  
7:30 P.M.  
AGENDA**

The Formal Action Meeting of the Audubon Board of Education was called to order at 7:30pm prevailing time, on the above date in the Audubon High School Media Center with Mr. Gilmore presiding.

“In accordance with the provisions of the Open Public Meetings Law, the Audubon Board of Education transmitted notice of this meeting, scheduled at 7:30 p.m., in the Audubon High School Media Center, to the *Courier Post* and *Retrospect* newspapers, filed with the Borough Clerk and posted copies on the Chestnut Street and Pine Street entrances to the high school.”

The salute to the flag was led by Mrs. Slack.

**ROLL CALL**

Present: Ms. Brown, Mrs. Sullivan-Butrica, Mrs. Cox, Mrs. Dawson, Mr. Gilmore, Mrs. Hauske, Mr. Ingram, Ms. Slack, Mr. Yacovelli, Robert Delengowski, Board Secretary, Donald Borden, Superintendent of Schools.

Absent: Ms. Sullivan

1. Motion by Ms. Brown seconded by Mr. Ingram to approve the following minutes:

**August 15, 2012**

Motion approved by unanimous voice vote.

All motions are voted on by all members unless otherwise  
marked with an +.

OPEN TO THE PUBLIC

**REPORT:** Student Council Representative: **Madison Reilly**

**FINANCE:**

**MOTION TO APPROVE ITEMS 1-6**

Motion by Mrs. Cox seconded by Mrs. Dawson approve the following items

1. Motion to approve bills payable when properly certified.
2. Motion to approve the July 31, 2012 financial reports of the Board Secretary/Business Administrator and Treasurer of School Funds. These reports are in agreement.
3. Motion to accept the Board Secretary's certification, pursuant to NJAC 6A: 23-2.11(c) 3, that as of July 31, 2012, no budgetary line item account has been over expended in violation of NJAC 6A: 2.11(a).
4. Motion to certify, pursuant to NJAC 6A: 23-2.11(c) 4, that as of July 31, 2012, to the best of the board's knowledge, no major account or fund has been overextended in violation of NJAC 6A: 23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
5. Motion to approve a shared services agreement with the Brooklawn Board of Education effective retroactive to July 1, 2012 through June 30, 2013 as follows:

Board Office Services: \$1,500.00

- 6. Motion to approve a contract with Xerox for all district printers, under NJ State Contract 51-500 at a cost of \$546 per month for the 2012-2013 school year.

**VOTE FOR ITEMS 1-6**

Motion approved by unanimous voice.

**PERSONNEL: (All motions are upon Superintendent's recommendation:)**

**MOTION TO APPROVE ITEMS 1-6**

Motion by Ms. Brown seconded by Mrs. Slack to approve the following items

- 1. + Motion to approve staff members' leave requests to attend workshops/conferences for the 2012-2013 school year as follows:

School	Cost	Staff Member	Date of Conference	Name of Conference
MAS	\$225.00	Annette Hartstein	November 16, 2012	Technology Conference
HAS	\$189.00	Beth Crosby	October 4, 2012	Using Apps for Play Skills, Intervention, & Lesson Plans in Early Childhood Special Education
HAS	\$189.00	Dana Kahlbon	October 4, 2012	Using Apps for Play Skills, Intervention, & Lesson Plans in Early Childhood Special Education
MAS	\$350.00	Eunice Englehart	October 9, 2012	Foundations Level I Training

- 2. + Motion to approve the following as classroom volunteers at Mansion Avenue School for the 2012-2013 school year:

Kelly Colon	Marge Tomaselli	John Daly	Leah Barnhardt
Dana Wells	Sharon Sweeten	Mindy Ruoff	Jessica Johnson
Tina Mickles			

- 3. Motion to approve a salary adjustment for Eric Miller for obtaining his Master of Arts in Education degree, from Step 16 BA to Step 16 MA, effective retroactive to September 1, 2012.
- 4. Motion to approve a salary adjustment for Brian Kulak for obtaining 30 credits towards his Master of Arts in Education degree, from Step 11 BA to Step 11 BA+30, effective retroactive to September 1, 2012.
- 5. Motion to approve a salary adjustment for Angela DiFilippo for obtaining her Master of Arts in Education degree from Step 2, BS to Step 2, MA, effective retroactive to September 1, 2012.
- 6. + Motion to approve an amendment to the leave of absence request from Cara Novick, elementary guidance counselor, as follows:

Original Approval: Paid Leave of Absence effective 9/4/12 through 9/7/12 – 4 sick days  
 Revised Approval: Paid Leave of Absence effective 9/4/12 through 9/14/12 - 9 sick days and 1 comp day  
 Original Approval: NJ Family Leave Act for the Purpose of Child Rearing from 9/10/12 through 11/30/12  
 Revised: NJ Family Leave Act for the Purpose of Child Rearing from 9/17/12 through 12/7/12  
 Original Approval: Unpaid Leave of Absence effective 9/10/12 through 12/21/12  
 Revised: Unpaid Leave of Absence effective 9/17/12 through 12/21/12

**VOTE FOR ITEMS 1-6**

Motion approved by unanimous roll call vote for items 3, 4, 5. 9-0

Approved by majority roll call vote for items 1, 2, 6. 8-0-1

Mr. Ingram abstained from voting on these items.



Mary Anne Kavanaugh Common Core Curriculum for 12 Grade CP English \$600.00

14. Motion to approve payment to the following staff members for training and turnkey training of the teacher evaluation system, as follows:

Training	Two Days	\$25.00 p/hr. for 14 hours each staff member
Turnkey Training	One Day	\$55.00 p/hr. for 6 hours each staff member

Total: \$680.00 per staff member

Lisa McGilloway	Beth Canzanese	Kelly McShane	Roberta Ignaczewski
Kim Felix	Brian Kulak	Chris Sylvester	Ashley McGuire
Nicole Szymanski	Andi Collazzo	Betsy Kirkbride	

15. Motion to accept, with best wishes, the letter of resignation from Deborah Illuminati, part-time BSI teacher at Mansion Avenue School, effective retroactive to August 24, 2012.
16. Motion to approve Eunice DeJesus-Englehart as 62% tenure track BSI teacher at Mansion Avenue School, for Deborah Illuminati, at Step 2, MA, \$32,364.00 effective retroactive to September 1, 2012 through January 31, 2013 and at Step 2, MA, \$32,736.00, not to include benefits, effective February 1, 2013 through June 30, 2013.
17. Motion to approve the following extra-curricular contracts for the 2012-2013 school year with compensation as per the negotiated agreement:

Adam Cramer	Saturday Detention Proctor
Teresa Weichmann	Saturday Detention Proctor
Susan Cain	Band Assistant/Front

18. + Motion to amend the previous approval of Annette Hartstein as Gifted Student Program Instructor as follows:

Original Approval:	Two hours per week of instruction at the contractual rate of \$55.00 per hour
Revised Approval:	Two hours per week of instruction at the contractual rate of \$55.00 per hour
	Three hours prep time per month at the contractual rate of \$25.00 per hour

**VOTE FOR ITEMS 13-18**

Motion approved by unanimous roll call vote for items 13-17. 9-0

Approved by majority roll call vote for item 18. 8-0-1

Mr. Ingram abstained from voting on this item.

**MOTION TO APPROVE ITEMS 19-24**

Motion by Ms. Brown seconded by Mr. Ingram to approve the following items

19. + Motion to approve an additional two hours per week for part-time BSI teacher at Haviland Avenue School, Joan Maguire, effective retroactive to September 4, 2012 through June 30, 2013.

20. Motion to approve a request from Mary Knoll, high school special education teacher, for an unpaid leave of absence as follows: (This does not establish past practice.)

April 19, 2013 and April 22, 2013 2 Days

21. Motion to approve the following revisions to the original approval of the following fall 2012 coaching positions:

Rescind: Volunteer – Blair MacMinn – Girls' Soccer  
Approve: Volunteer – Keighley Kilvington – Field Hockey

22. Motion to approve the following staff member for set up, communication and supervision of the virtual training for the MyAccess Online Writing Program for the 2012-2013 school year:

Mike Tiedeken 3 hours at the contractual rate of \$25.00 per hour

23. + Motion to approve the following additional staff members for the 6<sup>th</sup> grade Theater Club for the 2012-2013 school year:

Roberta Hanson                      Assistant Director/Vocals                      \$20.00 per hour

Students: Augustus Stolte                      Helper                      \$7.50 per hour  
                 Anne Busarello                      Helper                      \$7.50 per hour

24. Motion to approve an additional ticket taker for the 2012 fall sports season at the rate of \$40.00 per home event as per the negotiated agreement:

Luanne Cross

**VOTE FOR ITEMS 19-24**

Motion approved by unanimous roll call vote for items 20-22, 24. 9-0

Approved by majority roll call vote for items 19, 23. 8-0-1

Mr. Ingram abstained from voting on these items.

**MOTION TO APPROVE ITEMS 25-33**

Motion by Mrs. Cox seconded by Mrs. Slack to approve the following items

25. Motion to rescind the following extra-curricular contracts for the 2012-2013 school year:

Joan Jackson                      Graduation (1/2 contract)  
Lillian Mierkowski                      Graduation (1/2 contract)

26. Motion to approve district substitutes and home instruction tutors for the 2012-2013 school year, as listed:

Carmen Bowman	Substitute Teacher	Grades 1-5
Marybeth Foyle	Substitute Teacher	Grades 7-12
Ukiah Carbone-Gambon	Substitute Teacher	Grades K-12
Sean O'Connor	Substitute Teacher	Grades K-12
Francis Lee	Substitute Teacher	Grades K-12

27. Motion to approve Digits Training for district staff at a cost of \$2200.00 for 4 hours of onsite training for seven teachers, as listed:

Pearson Digits Online Math Program for Grades 7-8  
Pearson Environmental Online Program for Grade 9

28. + Motion to approve the following overload at Mansion Avenue School effective retroactive to September 1, 2012 through June 30, 2013:

Cheryl Bortz                      Full Overload

29. + Motion to approve the following staff members as RTI Coordinators for the 2012-2013 school year for a total of \$2500.00 each staff member:

Jane-Byrne – Haviland Avenue School  
Lisa McGilloway – Mansion Avenue School

30. + Motion to approve an adjustment in the hours for Karen Berghof, classroom aide at Mansion Avenue School, from 25 hours per week to up to 29.5 hours per week effective retroactive to September 4, 2012 through June 30, 2013.

31. Motion to approve hiring for a period of three months beginning September 20, 2012, pending completion of all district and state requirements, the Emergent Hiring of the following:

32. Motion to approve the following former Child Study Team personnel to serve as providers of CST coordination and support services in the absence of Pat Porreca, at the rate of \$375.00 per diem for one day per week for a total of 15 days each effective October 1, 2012 through December 2012:

Barbara Reeves                      Nancy Oberlander

33. Motion to approve Debbi Nanni-Zacher, district speech/language therapist, to provide six (6) hours of supervision (one hour every other week) to newly hired long-term substitute speech/language therapist, Jamie Bertini, in the absence of Pat Porreca, at a rate of \$400,00 total effective October 1, 2012 through December 2012.

**VOTE FOR ITEMS 25-33**

Motion approved by unanimous roll call vote for items 25-27, 31-33. 9-0  
Approved by majority roll call vote for items 28-30. 8-0-1  
Mr. Ingram abstained from voting on these items.

**PROGRAM:**

**MOTION TO APPROVE ITEMS 1-3**

Motion by Mr. Ingram seconded by Mrs. Slack to approve the following items

1. Motion to approve the revised District Mentoring Plan for years 2008 through 2013.
2. Motion to approve the following curriculum as recommendation by the Curriculum Committee of the Board:  
  
AHSA Math – New  
AHSA English – New
3. Motion to approve the resolution authorizing Hampton Academy to include cost of meals provided in the annual tuition rate charged to students for the 2012-2013 school year.

**VOTE FOR ITEMS 1-3**

Motion approved by unanimous voice.

- **Discussion:** School Choice

**STUDENTS:**

**MOTION TO APPROVE ITEMS 1-4**

Motion by Ms. Brown seconded by Mrs. Hauske to approve the following items

1. Motion to approve the following out-of-district placements, as listed:

<b>Student ID#</b>	<b>Placement</b>	<b>Date</b>
#1208	(Placement for student who recently transferred into the district – continuation of previous out-of-district placement) Gloucester County Institute of Technology's 18-21 (post graduate) program	Effective 9/1/12- 6/30/13 Tuition and Transportation Costs - responsibility of Audubon Public Schools
44177	(Placement for student who recently transferred into the district – continuation of previous out-of-district placement) Y.A.L.E. School, Cherry Hill	Effective 9/1/12-6/30/13 Tuition and Transportation costs responsibility of Audubon Public Schools
1144	(Original approval for a continuation of placement at	Effective 9/1/12-6/30/13



	Katzenbach School for the Deaf – 8/15/12.) Revised to include weeknight boarding at the school. Audubon will be responsible for the additional cost.	
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2. + Motion to approve the following out-of-district placements, as listed:

Student ID#	Placement	Date
1201	(Placement for student who recently transferred into the district – continuation of previous out-of-district placement) Archway School, to include one-on-one nurse for bus and classroom – Bayada Nurse	Effective 9/1/12-6/30/13 Tuition and Transportation costs responsibility of Audubon Public Schools

3. Motion to approve homebound instruction for the following students:

STUDENT ID#	DATE
00112	Effective retroactive to September 13, 2012 - ongoing

4. Motion to approve the following field trip requests:

**VOTE FOR ITEMS 1-4**

Motion approved by unanimous voice for items 1, 3, 4.  
Approved by majority voice vote for item 2.  
Mr. Ingram abstained from voting on this item.

**BUILDINGS AND GROUNDS:**

1. Motion by Mr. Ingram seconded by Mrs. Slack to approve the following use of facilities requests:  
Motion approved by unanimous voice vote.

**POLICY:**

**MOTION TO APPROVE ITEMS 1-2**

Motion by Mrs. Slack seconded by Ms. Brown to approve the following items

1. Motion to approve revisions to the following policies as recommended by the Policy Committee of the Board:

4121	Substitute Teachers
4111, 4211	Recruitment, Selection and Hiring
3541.1	Transportation Routes and Services
5131.6	Drugs, Alcohol and Tobacco (Substance Abuse)
9270	Conflict of Interest
1330	Use of School Facilities
6142.10	Internet, Safety and Technology
4251	Attendance Patterns

2. Motion to approve the following job description as recommended by the Policy Committee of the Board:

Technology Support

**VOTE FOR ITEMS 1-2**

Motion approved by unanimous voice.

**REPORTS:**

1. Mansion Avenue School
2. Haviland Avenue School
3. High School
4. Child Study Team
5. RTI Report (September)

**BOARD COMMITTEES:**

- A. Buildings and Grounds: **Mr. Gilmore**, Chairperson, Mrs. Slack, Mrs. Dawson, Mr. Yacovelli, Alternate, Ms. Sullivan
- B. Community Relations: **Mrs. Hauske**, Chairperson, Mrs. Slack, Mr. Ingram, Mr. Yacovelli, Alternate, Mrs. Dawson
- C. Curriculum: **Ms. Brown**, Chairperson, Ms. Sullivan, Mrs. Sullivan-Butrica, Mrs. Cox, Alternate, Mrs. Hauske
- D. Finance: **Mr. Gilmore**, Chairperson, Mrs. Hauske, Mrs. Sullivan-Butrica, Mrs. Cox, Alternate, Mr. Yacovelli
- E. Negotiations: **Mrs. Slack**, Chairperson, Mrs. Hauske, Mrs. Cox, Mr. Gilmore, Alternate, Mrs. Sullivan-Butrica
- F. Policy: **Mrs. Slack**, Chairperson, Ms. Brown, Mrs. Cox, Ms. Sullivan, Alternate, Mrs. Dawson
- G. Scholarship: **Ms. Brown**, Chairperson, Mr. Gilmore, Ms. Sullivan, Mrs. Sullivan-Butrica, Alternate, Mrs. Dawson
- H. CCESC Rep. Rotation: **Mr. Borden**
- I. CCSBA Rep. Rotation: **Mrs. Dawson**
- J. AEF Representative:
- K. State/Federal Programs: **Mr. Borden**  
Affirmative Action Officer: **Mr. Delengowski**  
Public Agency Compliance Officer: **Mr. Delengowski**

**The board welcomes participation of interested organizations and individuals and will schedule time as appropriate for the public to speak. The board reserves the right to limit public discussion. Public discussion of a topic will be limited to fifteen minutes, and individual speakers will be limited to five minutes. Reference Policy #9322 of the Audubon Public Schools Board of Education Policy Manual.**

**PRIVATE:**

1. Motion by Ms. Brown seconded by Ms. Dawson to move board to closed session at approximately 8:31 pm for the following:

Negotiations

Reconvene at approximately 8:44 pm.

**PUBLIC PARTICIPATION:**

1. Motion by Ms. Brown seconded by Mrs. Dawson to adjourn meeting at approximately 8:45 pm. Motion approved by unanimous voice vote.

*Robert Delengowski*

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**Robert Delengowski, Business Administrator**

**AUDUBON BOARD OF EDUCATION  
CLOSED SESSIONS  
SEPTEMBER 19, 2012**

**CALL TO ORDER**

Motion by Ms. Brown seconded by Mrs. Dawson to go into a Closed Session Meeting of the Audubon Board of Education was called to order at 8:31pm prevailing time, on the above date in the high school media center with Mr. Gilmore presiding.

**DISCUSSION**

**Negotiations**

**RECONVENE**

Reconvene to public session at approximately 8:44pm.

*Robert Delengowski*

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**Robert Delengowski  
Business Administrator/Board Secretary**

**BOARD OF EDUCATION MEETING  
AUDUBON HIGH SCHOOL MEDIA CENTER  
WEDNESDAY, OCTOBER 17, 2012  
7:30 P.M.  
AGENDA**

The Formal Action Meeting of the Audubon Board of Education was called to order at 7:30pm prevailing time, on the above date in the Audubon High School Media Center with Mr. Gilmore presiding.

“In accordance with the provisions of the Open Public Meetings Law, the Audubon Board of Education transmitted notice of this meeting, scheduled at 7:30 p.m., in the Audubon High School Media Center, to the *Courier Post* and *Retrospect* newspapers, filed with the Borough Clerk and posted copies on the Chestnut Street and Pine Street entrances to the high school.”

The salute to the flag was led by Mrs. Slack.

**ROLL CALL**

Present: Ms. Brown, Mrs. Sullivan-Butrica, Mrs. Cox, Mrs. Dawson, Mr. Gilmore, Mrs. Hauske, Ms. Slack, Ms. Sullivan, Mr. Yacovelli, Robert Delengowski, Board Secretary, Donald Borden, Superintendent of Schools.

Absent: Mr. Ingram

1. Motion by Mrs. Slack seconded by Mrs. Dawson to approve the following minutes:

**September 19, 2012**

Motion approved by unanimous voice vote.

All motions are voted on by all members unless otherwise marked with an +.

OPEN TO THE PUBLIC

**THE AUDUBON RENAISSANCE PROGRAM RECOGNIZES THE FOLLOWING STUDENTS AS STUDENTS OF THE MONTH FOR SEPTEMBER**

**Grade Seven**

Chelsea Covalesskie  
Thomas Monteferrante

**Grade Eight**

Sarah Henry  
Jonanthan DelDuke

**Freshman Class**

Kaitlyn Stokes  
Richard Scott

**Sophomore Class**

Courtney LaFrance  
Gary Czerski

**Junior Class**

Kelly Breslin  
Daniel McClernan

**Senior Class**

Sarah Neide  
Lukas Spera

**REPORT:** Student Council Representative: **Madison Reilly**

**PRESENTATIONS**

- **Audit Report: Bob Stewart** (Separate Attachments)
- **2011-2012 Report on Violence, Vandalism and Substance Report: Don Borden**

**FINANCE:**

**MOTION TO APPROVE ITEMS 1-8**

Motion by Ms. Brown seconded by Mrs. Dawson approve the following items

1. Motion to approve bills payable when properly certified.
2. Motion to approve the August 31, 2012 financial reports of the Board Secretary/Business Administrator and Treasurer of School Funds. These reports are in agreement.
3. Motion to accept the Board Secretary's certification, pursuant to NJAC 6A: 23-2.11(c) 3, that as of August 31, 2012, no budgetary line item account has been over expended in violation of NJAC 6A: 2.11(a).
4. Motion to certify, pursuant to NJAC 6A: 23-2.11(c) 4, that as of August 31, 2012, to the best of the board's knowledge, no major account or fund has been overextended in violation of NJAC 6A: 23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
5. Motion to approve a transportation jointure with the Brooklawn Board of Education, for the 2012-2013 school year, with trips to be priced on an individual basis to include driver rate at \$25.00 per hour, fuel cost based on actual mileage and 20% for overhead expenses.
6. Motion to accept the 2012 Audit.
7. Motion to approve membership in the NJSBAIG, BACCCEIC retroactive to July 1, 2012 through June 30, 2015.
8. Motion to approve NJSBAIG Resolution and Trust Renewal Agreement retroactive to July 1, 2012 through June 30, 2015.

**VOTE FOR ITEMS 1-8**

Motion approved by unanimous voice.

**PERSONNEL: (All motions are upon Superintendent's recommendation:)**

**MOTION TO APPROVE ITEMS 1-5**

Motion by Ms. Sullivan seconded by Mrs. Cox approve the following items

1. + Motion to approve staff members' leave requests to attend workshops/conferences for the 2012-2013 school year as follows:

School	Cost	Staff Member	Date of Conference	Name of Conference
HAS	\$299.00	Kim Felix	12/10/12	Using Technology to Increase Student Achievement
HAS	\$299.00	Christine Brady	12/10/12	Using Technology to Increase Student Achievement
HAS	\$299.00	Blake Marchese	12/10/12	Using Technology to Increase Student Achievement
HAS	\$299.00	Michele Castagna	12/10/12	Using Technology to Increase Student Achievement

2. + **Motion to approve the following as classroom volunteers at the elementary schools for the 2012-2013 school year:**

**MANSION AVENUE SCHOOL**

Heather Johnston  
Mark Nemeth

Cheryl Alvin  
**Linda Keyek**

Jennifer Jordan  
**Rosael Amoroso**

**HAVILAND AVENUE SCHOOL**

Donna Bunnell

Adele Kazdol

Margaret Metzler

Millie Rhoda

Doris Schopher                      Ann Simpson                      William Simpson                      Mary Tharon

3. Motion to approve the following staff member to write curriculum for the 2012-13 school year at the contractual rate of \$600.00 per curriculum:

Dawn Ewing                      Study Skills Curriculum for Grades 6-12                      \$600.00

4. + Motion to approve Foundations Level I training for Eunice Englehart, part time BSI teacher at Mansion Avenue School, for five hours at the contractual rate of \$25.00 per hour for a total of \$125.00 for the 2012-2013 school year.

5. Motion to approve payment to Judith Marino, school psychologist, for 2012 summer work as listed:  
5 days at her current per diem rate of \$318.96 for a total of \$1594.80

**VOTE FOR ITEMS 1-5**

Motion approved by unanimous roll call vote. 9-0

**MOTION TO APPROVE ITEMS 6-10**

Motion by Ms. Sullivan seconded by Mrs. Cox approve the following items

6. + Motion to approve the following change in mentor for the 2012-2013 school year effective retroactive to September 1, 2012 through June 2013. Novice teacher will compensate mentor as per state regulations and AEA contract:

<b>MENTOR</b>	<b>TEACHER</b>
From Sharon Mickle to Lisa McGilloway	Brad Rehn

7. + Motion to approve the following staff members to conduct Family Learning Night at Haviland Avenue School for the 2012-2013 school year with compensation as per AEA negotiated agreement, \$35.00 per hour instructional rate, plus \$12.50 for ½ hour preparation at the AEA non-instructional rate of \$25.00 per hour for a total of \$47.50 per teacher, as listed:

**October 16, 2012: Grade 2 (\*Retroactive approval)**

Roberta Ignaczewski                      Catherine Olivieri                      Karen Bowers    Debra Costello  
Rose Lang                      Terri Salamone

**October 18, 2012: Kindergarten**

Christine Brady                      Sue Selby                      Kim Felix                      Beth Crosby  
Jen McClellan

**October 25, 2012: Grade 1**

Michele Castagna                      Alycia Colucci                      Shelly Chester  
JoAnne McCarty                      Blake Marchese                      Terri Salamone

8. Motion to approve the following as substitutes and/or homebound instruction tutors for the 2012-2013 school year:

Portia Butler Moore                      Substitute Teacher                      Grades K-6  
Jeannine Ricci                      Substitute Nurse                      Grades K-12  
Lewis Greenwood                      Substitute Teacher                      Grades K-12  
Lauren Tomasello                      Substitute Teacher                      Grades K-6

9. Motion to approve the following staff members as facilitators for the October 5, 2012 high school in-service day as listed:

5 hours at the contractual rate of \$55.00 per hour plus one hour of prep time at the contractual rate of \$25.00 per hour for a total of \$300.00 per staff member:

Chris Sylvester                      Beth Canzanese                      Kevin Greway                      Alvina LaCasse

10. Motion to approve the following staff members for up to two hours of turnkey training on October 24, 2012 at the contractual rate of \$55.00 per hour:

Eric Miller	Beth Canzanese	Ashley McGuire	Debbie Waite
Betsy Kirkbride	Kevin Greway	Nicole Szymanski	Andi Collazzo
Brian Kulak	Chris Sylvester	Kim Felix	Blake Marchese
Karen Bowers	Lesley Rybacki	Stephanie Dib	Terri Gornowski
Kathy Giambri	Kristen Solanik	Kelly Skala	Sue Cowen

**VOTE FOR ITEMS 6-10**

Motion approved by unanimous roll call vote.

**MOTION TO APPROVE ITEMS 11-15**

Motion by Ms. Sullivan seconded by Mrs. Slack approve the following items

11. + Motion to approve an increase in hours for Heather Ruoff, part-time kindergarten aide at Haviland Avenue School, from 17 hours per week to 28.25 hours per week effective retroactive to September 24, 2012, to include no benefits.

12. Motion to approve the following staff members as Title I Coordinators for the 2012-2013 school year at a stipend of \$2500.00 per year, funded through the NCLB Grant:

Beth Canzanese	½ stipend	Trisha Martel	½ stipend
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13. Motion to approve Patsy Strunk as a part-time district bus driver for the 2012-2013 school year at the hourly rate of \$19.00, on an as needed basis, effective October 18, 2012.

14. + Motion to approve the following Rutgers University student to complete a practicum requirement effective January 2, 2013 as follows:

Student	School	Subject/Grade	Cooperating Teacher	Dates
Amanda Loffredo	MAS	Special Education	Bernadette Brogna	1/2/13-1/14/13

15. Motion to approve a maternity leave of absence request from Kate Wilson, high school English teacher, effective January 2, 2013 through June 30, 2013, as follows:

Paid Maternity Leave of Absence: January 2, 2013 through March 1, 2013    Total 41 sick days  
 (Three weeks prior to delivery and six weeks after)  
 Unpaid Maternity Leave of Absence: March 4, 2013 through June 30, 2013  
 Federal Family Leave Act: January 2, 2013 through March 1, 2013  
 New Jersey Family Leave Act for the Purpose of Child Rearing: March 4, 2013 through May 24, 2013

**VOTE FOR ITEMS 11-15**

Motion approved by unanimous voice.

**MOTION TO APPROVE ITEMS 16-20**

Motion by Ms. Brown seconded by Mrs. Slack approve the following items

16. Motion to approve staff members' leave requests to attend workshops/conferences for the 2012-2013 school year as follows:

School	Cost	Staff Member	Date of Conference	Name of Conference
CST	\$199.00	Maria Pousatis	11/29/12	Dialectical Behavior Therapy: Basics & Beyond

17. Motion to approve a request from Eileen Willis, high school special education teacher, to invoke the Federal Family Medical Leave Act effective retroactive to October 4, 2012 through October 19, 2012.

18. Motion to approve the following staff members to serve on the 2012-2013 Instructional Council as per the AEA negotiated agreement:

Lisa McGilloway	Beth Canzanese	Andi Collazzo
Eric Miller	Curtis Finnegan	Patricia Martel
Deb Costello	Bruce Dyer	Nicole Szymanski
Jane Byrne	Theresa Salamone	Katie Hueber
Kelly McShane	Joan Maguire	

19. + Motion to approve an additional five hours per week for Marlo Chavez, part-time elementary World Language teacher, retroactive to October 15, 2012 through June 2013, to include no benefits for the purpose of providing ELL students with supplemental instruction during the RTI period at Mansion Avenue School.

20. Motion to approve the following winter 2012-13 coaching and game personnel positions:

NAME	SPORT	POSITION
Kevin Greway	Boys' Basketball	Freshman Coach
Ryan Knaul	Boys' Basketball	7/8 Coach
Cheryl Clark	Girls' Basketball	Varsity Coach
Amanda Brown	Girls' Basketball	Freshman Coach
Denise McGettigan	Girls' Basketball	Junior Varsity Coach
Jack Coyle	Girls' Basketball	7/8 Coach
Chris Sylvester	Swimming	Varsity Coach
Joseph Gillespie	Swimming	Assistant Varsity Coach
Don Seybold	Wrestling	Varsity Coach
Sean Agnew	Wrestling	Assistant Varsity Coach
Dominic Koehl	Wrestling	Assistant Varsity Coach
Arjmodavid Holley	Wrestling	Assistant Varsity Coach
Randy Marr	Wrestling	Assistant Varsity Coach
Kristen Tegan	Cheerleading	Varsity Coach
Alycia Colucci	Cheerleading	Assistant Varsity Coach
Scott LaPayover	Winter Athletic Trainer	
Eric Miller	Winter Assistant Athletic Director	
Don Seybold	Assistant Athletic Trainer	
Gregg Francis	Winter Weight Training	Percentage TBD
Alex Gravinese	Girls' Basketball	Volunteer
Keristan Welsh	Girls' Basketball	Volunteer
Devon Coyle	Girls' Basketball	Volunteer
Mark Brandon	Wrestling	Volunteer
Andrew Manning	Wrestling	Volunteer
Dave Chambers	Wrestling	Volunteer
Joe Arensberg	Wrestling	Volunteer
Kyle Muckley	Wrestling	Volunteer
David Niglio	Wrestling	Volunteer
Brennan Hample	Wrestling	Volunteer
Kyle Draves	Wrestling	Volunteer
John Petracci	Wrestling	Volunteer
Patrick Rich	Wrestling	Volunteer
Matthew Cecchini	Wrestling	Volunteer
Daryl White	Wrestling	Volunteer
Lucas Tavlas	Wrestling	Volunteer
Brenden Scannell	Wrestling	Volunteer
Maxwell Farnath	Wrestling	Volunteer
Andi Collazzo	Cheerleading	Volunteer
Lillian Mierkowski	Swimming	Volunteer
Anthony VanDexter	Swimming	Volunteer
Anthony Pugliese	Winter Track	Volunteer
Adam Cramer	Winter Track	Volunteer
Steve Ireland	Winter Track	Volunteer
Dave Niglio	Winter Track	Volunteer
Kieren Boland	Winter Track	Volunteer
Jane Pugliese	Winter Track	Volunteer
Brennan Hample	Winter Weight Room	Volunteer
Daniel Reed	Winter Weight Room	Volunteer
Robert Burke	Winter Weight Room	Volunteer
Tim O'Brien	Winter Wrestling Announcer	Volunteer
Bill Beecher	Basketball Games/Wrestling Matches	Clock/ Security
Patty Coyle	Basketball Games/Wrestling Matches	Clock/Security



Casey Clements	Basketball Games/Wrestling Matches	Clock/ Security
Paul Frantz	Basketball Games/Wrestling Matches	Clock/Security
Brian Kulak	Basketball Games/Wrestling Matches	Clock/Security
Steve Laughlin	Basketball Games/Wrestling Matches	Clock/ Security
Lillian Mierkowski	Basketball Games/Wrestling Matches	Clock/Security
Betsy Scully	Basketball Games/Wrestling Matches	Clock/ Security
Mike Tomasetti	Basketball Games/Wrestling Matches	Clock/Security
Teresa Weichmann	Basketball Games/Wrestling Matches	Clock/Security
Eileen Willis	Basketball Games/Wrestling Matches	Clock/Security
Diane Guida	Basketball Games/Wrestling Matches	Clock/Security
Meg Murray	Basketball Games/Wrestling Matches	Clock/Security
Adam Cramer	Basketball Games/Wrestling Matches	Clock/Security
Gregg Francis	Basketball Games/Wrestling Matches	Clock/Security
Joseph Furlong	Basketball Games/Wrestling Matches	Clock/Security
Ron Latham	Basketball Games/Wrestling Matches	Clock/Security
Dave Niglio	Basketball Games/Wrestling Matches	Clock/Security
Harry Reeves	Basketball Games/Wrestling Matches	Clock/Security
Thea Ricci	Basketball Games/Wrestling Matches	Clock/Security

**VOTE FOR ITEMS 16-20**

Motion approved by unanimous roll call vote.

**MOTION TO APPROVE ITEMS 21-26**

Motion by Mrs. Hauske seconded by Ms. Brown approve the following items

21. Motion to approve the following coaching positions staff recommendations for the 2012-2013 school year:

RESCIND:

Patrice Kilvington      Freshman Field Hockey Coach  
 Lauren DaCorte      7/8 Field Hockey Coach

APPROVE:

Patrice Kilvington      7/8 Field Hockey Coach

22. + Motion to approve the request for an extended unpaid leave of absence from Kathleen Hayden, elementary vocal music teacher, effective January 1, 2013 through June 30, 2013.
23. + Motion to approve the following staff members to serve as supervisors and substitute supervisors for the after school tutoring program (Study Buddies) at Haviland Avenue School, effective November 2012, at the non-instructional rate as per the AEA negotiated agreement:
- Beth Crosby - Supervisor  
 Catherine Olivieri - Supervisor  
 Sue Selby – Substitute Supervisor
24. + Motion to approve April Lorenzo, current Nutri-Serve employee, as a substitute caregiver for the Keys Program at Haviland Avenue School effective October 18, 2012 through June 2013.
25. + **Motion to approve a maternity leave of absence request from Alycia Colluci, Haviland Avenue School teacher, effective January 2, 2013 through April 26, 2013 as follows:**
- Paid Maternity Leave of Absence: January 2, 2013 through February 15, 2013 Total 31 sick days (Three prior to delivery and six weeks after)  
 Unpaid Maternity Leave of Absence: February 18, 2013 through April 26, 2013  
 Federal Family Leave Act: January 2, 2013 through February 15, 2013  
 New Jersey Family Leave Act for the Purpose of Child Rearing: February 18, 2013 through April 26, 2013
26. + **Motion to approve a request from Jaclyn Sloan, district speech language therapist, for an extended unpaid leave of absence effective January 2, 2013 through June 30, 2013.**

**VOTE FOR ITEMS 21-26**

Motion approved by unanimous roll call vote.

**PROGRAM:**

**MOTION TO APPROVE ITEMS 1-6**

Motion by Mrs. Cox seconded by Mrs. Dawson approve the following items

1. Motion to approve the Violence, Vandalism and Substance Abuse Report for the 2011-2012 school year as presented, and submission of the report and related documents to the New Jersey Department of Education.
2. + Motion to approve "Study Buddies" – After-school Tutoring Program for elementary students effective November 1, 2012 through May 2013.
3. Motion to approve an agreement with the Mount Ephraim Board of Education to accept the Mount Ephraim School Choice students provided and upon the condition that the Audubon Board of Education receive New Jersey Department of Education School Choice Program funding for those students. All procedures are compliant with the Interdistrict Public School Choice Program Act of 2010 – 18A:36B.
4. Motion to approve a contract with Mark Raivetz, former superintendent at Haddon Township Public Schools, to assist in the development of benchmark assessments and measures of student growth/achievement for non-tested subject areas K-12 at a cost, to be shared with Collingwood, Audubon, Merchantville and Lindenwold, of \$500.00 per day for a maximum of 36 days.
5. Motion to approve the agreement between Archway Programs, Inc. Schools and the Audubon Public Schools to accept reimbursement from Archways Programs, Inc. for excess tuition charges during the school years 1994 and 1999 in the amount of \$2064.25. **(Separate Attachment)**
6. Motion to approve the contract between Genesis Counseling Center, Inc. and the Audubon Board of Education for the 2012-2013 school year to continue to provide student assistance and guidance related support services by a counselor to the student population for 10 weeks effective November 2012 through June 2013 for approximately one hour each session. Parents are responsible to pay \$30.00 per session up front to Genesis and are entitled to reimbursement by the Audubon Board of Education at the conclusion of the program to families who meet the participation requirement.
  - **Discussion:** School Choice
  - **Discussion:** Evaluation Pilot Project

**VOTE FOR ITEMS 1-6**

Motion approved by unanimous voice vote.

**STUDENTS:**

**MOTION TO APPROVE ITEMS 1-2**

Motion by Mrs. Slack seconded by Mrs. Cox approve the following items

1. Motion to approve the following field trip requests:
2. + Motion to approve homebound instruction for the following students:

STUDENT ID#	DATE
42804	Retroactive to September 24, 2012 until at least October 20, 2012

**VOTE FOR ITEMS 1-2**

Motion approved by unanimous voice vote.

**BUILDINGS AND GROUNDS:**

1. Motion Mrs. Slack seconded by Mrs. Dawson to approve the following use of facilities requests:  
Motion approved by majority voice vote.

**REPORTS:**

1. Mansion Avenue School
2. Haviland Avenue School
3. High School
4. Child Study Team

**BOARD COMMITTEES:**

- A. Buildings and Grounds: **Mr. Gilmore**, Chairperson, Mrs. Slack, Mrs. Dawson, Mr. Yacovelli, Alternate, Ms. Sullivan
- B. Community Relations: **Mrs. Hauske**, Chairperson, Mrs. Slack, Mr. Ingram, Mr. Yacovelli, Alternate, Mrs. Dawson
- C. Curriculum: **Ms. Brown**, Chairperson, Ms. Sullivan, Mrs. Sullivan-Butrica, Mrs. Cox, Alternate, Mrs. Hauske
- D. Finance: **Mr. Gilmore**, Chairperson, Mrs. Hauske, Mrs. Sullivan-Butrica, Mrs. Cox, Alternate, Mr. Yacovelli
- E. Negotiations: **Mrs. Slack**, Chairperson, Mrs. Hauske, Mrs. Cox, Mr. Gilmore, Alternate, Mrs. Sullivan-Butrica
- F. Policy: **Mrs. Slack**, Chairperson, Ms. Brown, Mrs. Cox, Ms. Sullivan, Alternate, Mrs. Dawson
- G. Scholarship: **Ms. Brown**, Chairperson, Mr. Gilmore, Ms. Sullivan, Mrs. Sullivan-Butrica, Alternate, Mrs. Dawson
- H. CCESC Rep. Rotation: **Mr. Borden**
- I. CCSBA Rep. Rotation: **Mrs. Dawson**
- J. AEF Representative: **Mrs. Hauske**
- K. State/Federal Programs: **Mr. Borden**  
Affirmative Action Officer: **Mr. Delengowski**  
Public Agency Compliance Officer: **Mr. Delengowski**

**The board welcomes participation of interested organizations and individuals and will schedule time as appropriate for the public to speak. The board reserves the right to limit public discussion. Public discussion of a topic will be limited to fifteen minutes, and individual speakers will be limited to five minutes. Reference Policy #9322 of the Audubon Public Schools Board of Education Policy Manual.**

**PUBLIC PARTICIPATION:**

1. Motion Mrs. Dawson seconded by Mrs. Cox to adjourn meeting at approximately 8:48 pm.  
Motion approved by majority voice vote.

*Robert Delengowski*

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**Robert Delengowski  
Business Administrator /Board Secretary**

**BOARD OF EDUCATION MEETING  
AUDUBON HIGH SCHOOL MEDIA CENTER  
WEDNESDAY, NOVEMBER 14, 2012  
7:30 P.M.  
AGENDA**

The Formal Action Meeting of the Audubon Board of Education was called to order at 7:30pm prevailing time, on the above date in the Audubon High School Media Center with Mr. Gilmore presiding.

“In accordance with the provisions of the Open Public Meetings Law, the Audubon Board of Education transmitted notice of this meeting, scheduled at 7:30 p.m., in the Audubon High School Media Center, to the *Courier Post* and *Retrospect* newspapers, filed with the Borough Clerk and posted copies on the Chestnut Street and Pine Street entrances to the high school.”

The salute to the flag was led by Mrs. Slack.

**ROLL CALL**

Present: Ms. Brown, Mrs. Sullivan-Butrica, Mrs. Cox, Mrs. Dawson, Mr. Gilmore, Mrs. Hauske, Mr. Ingram, Ms. Slack, Robert Delengowski, Board Secretary, Donald Borden, Superintendent of Schools.

Absent: Ms. Sullivan, Mr. Yacovelli

1. Motion by Ms. Tara Sullivan-Butrica seconded by Ms. Brown to approve the following minutes:

**October 17, 2012**

Motion approved by unanimous voice vote.

All motions are voted on by all members unless otherwise marked with an +.

OPEN TO THE PUBLIC

**THE AUDUBON RENAISSANCE PROGRAM RECOGNIZES THE FOLLOWING STUDENTS AS STUDENTS OF THE MONTH FOR OCTOBER**

**Grade Seven**

Sarah Libby  
Andrew Barnhardt

**Grade Eight**

Molly Furlong  
Evan Nakamoto

**Freshman Class**

Ariana Stefanopoulos  
Nick Livecchi

**Sophomore Class**

Ngozi Nwadiogbu  
Matt Walker

**Junior Class**

Lindsay DelDuke  
Ediegeo Vanterpool

**Senior Class**

Amber Syndyer  
Danielle Smalley  
Mariah Thomas  
Adam Cox  
Eric Ingram  
Allen Lex

**REPORT:**

<b>Election Results:</b>	Allison Cox	1,872
	Cheryl Hauske	1,761
	Tara Sullivan-Butrica	1,503
	Pasquale Yacovelli	899

**PRESENTATIONS**

- **2012 Audubon School District Statement of Assurance and District Performance Review: Beth Canzanese**
  
- **2011-2012 Testing Report: Frank Corley and Patricia Martel**

**FINANCE:**

**MOTION TO APPROVE ITEMS 1-7**

Motion by Ms. Brown seconded by Mr. Ingram approve the following items

1. Motion to approve bills payable when properly certified.
  
2. Motion to approve the September 30, 2012 financial reports of the Board Secretary/Business Administrator and Treasurer of School Funds. These reports are in agreement.
  
3. Motion to accept the Board Secretary’s certification, pursuant to NJAC 6A: 23-2.11(c) 3, that as of September 30, 2012, no budgetary line item account has been over expended in violation of NJAC 6A: 2.11(a).
  
4. Motion to certify, pursuant to NJAC 6A: 23-2.11(c) 4, that as of September 30, 2012 to the best of the board’s knowledge, no major account or fund has been overextended in violation of NJAC 6A: 23-2.11(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.
  
5. Motion to approve an inter-local services agreement with the Somerdale Board of Education to provide a school psychologist to the Audubon Board of Education for the 2012-2013 school year, at the annual sum of \$30,000, prorated.
  
6. Motion to approve the FY 2013 IDEA Grant application submission as follows:
  - Basic: \$316,531.00
  - Preschool: \$ 11,750.00
  
7. Motion to approve the corrective action plan for the 2012 audit as listed:

**CORRECTIVE ACTION PLAN**

RECOMMENDATION	BOARD APPROVAL DATE	METHOD OF IMPLEMENTATION	RESPONSIBILITY FOR IMPLEMENTATION	DATE OF IMPLEMENTATION
<u>Financial Planning, Accounting &amp; Reporting</u>  Purchase orders were charged to the 2010-2011 IDEA Pre-school and ARRA IDEA Pre-school Grants after the period of availability had ended	11/14/2012	Going forward all final grant reports will be compared to general ledger reports to ensure that all expenditures were made within the grant period	School Business Administrator  CST Director	12/1/2012
The Borough tax levy was not paid in full as of June 30, 2012 as required by R.S. 54:4-75	11/14/2012	The Borough had been contacted and the funds requested prior to year end.	School Business Administrator	12/1/2012

Certain employees charged to the Education Jobs Fund and IDEA Grants and their related salaries were not documented in the minutes of the BOE. In addition, supporting documentation was not maintained to verify the time and the activity of staff charged to federal grants	11/14/2012	Going forward all employees charged to federal Grants will be Board approved and time sheets maintained for each employee	School Business Administrator	12/1/2012
<u>Student Body Activities</u>  <u>Athletic Activity Account</u>  Not all cash receipts were promptly deposited	11/14/2012	One deposit for a weekend athletic event had been locked in a file cabinet and was not deposited within the proper time frame. Going forward the Athletic Director will track each event to ensure deposits are made promptly	School Business Administrator  Athletic Director	12/1/2012

**VOTE FOR ITEMS 1-7**

Motion approved by unanimous voice vote.

**PERSONNEL: (All motions are upon Superintendent's recommendation:)**

**MOTION TO APPROVE ITEMS 1-8**

Motion by Mrs. Hauske seconded by Mrs. Cox approve the following items

1. Motion to approve staff members' leave requests to attend workshops/conferences for the 2012-2013 school year as follows:

School	Cost	Staff Member	Date of Conference	Name of Conference
HS	\$258.00	Mary Knoll	12/6/2012	Writing with Spice
HS	\$258.00	Sue Andrew	12/6/2012	Writing with Spice

2. + Motion to approve the following as classroom volunteers at the elementary schools for the 2012-2013 school year:

<u>MAS</u> Cindy Janney	<u>HAS</u> Linda Keyek
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3. + Motion to approve a request from Cara Novick, guidance counselor at Mansion Avenue School, for an extended unpaid leave of absence effective January 1, 2013 through June 30, 2013.

4. Motion to approve the following as ticket takers for the 2012-2013 winter sports season at \$40.00 per event as per the negotiated agreement:

Susan Clune	Dolores Cogliser	Lillian Mierkowski	Patricia Coyle
Meg Murray	Debbie Horan	Joan Nolan	Joan Jackson
Betsy Scully	Christina Flynn	Luann Cross	

5. + Motion to approve the following Rutgers University student to complete her student teaching requirement effective January 23, 2013, as follows:

Student	School	Subject/Grade	Cooperating Teacher	Dates
Julie Blake	HAS	Grade 1	Michelle Castagna	1/23/2013 -

6. Motion to approve the following Camden County students to complete a 15 hour observation requirement at the high school as follows:

STUDENT	COOPERATING TEACHER	DATE
Ryan Brewer	Christopher Sylvester	Retroactive to October 31, 2012
Beske Kol	Adam Cramer	Retroactive to October 31, 2012
Mary McGBenu	William Scully	Retroactive to October 31, 2012

7. + Motion to approve the following Rowan University students to complete their student teaching requirement effective January 22, 2013, as follows:

Student	School	Subject/Grade	Cooperating Teacher	Dates
Andrea Denise Racz	HAS	Grade 1	Shelly Chester	1/22/2013-5/10/2013
Christina Curtis	HAS	Grades 1 & 2	Catherine Olivieri (General Education) Lesley Rybacki (Special Education)	1/22/2013-5/10/2013

8. + Motion to approve Amy Phillips as long-term substitute teacher of grade one at Haviland Avenue School, for Alycia Colucci, at the Step 2 BA, per diem rate of \$244.00, not to include benefits, effective January 2, 2013 through April 26, 2013; to include five overlap days at the district substitute teacher rate of \$75.00 per day- December 13, 14, 17, 18 & 19.

**VOTE FOR ITEMS 1-8**

Motion approved by unanimous roll call vote for items 1, 4, 6. 8-0

Approved by majority roll call vote for items 2, 3, 5, 7, 8. 7-0-1

Mr. Ingram abstained from voting on these items.

**MOTION TO APPROVE ITEMS 9-16**

Motion by Mrs. Cox seconded by Mrs. Slack approve the following items

9. Motion to approve the following as substitutes and/or homebound instruction tutors for the 2012-2013 school year, pending completion of all district and state requirements:

David Gould	Substitute Teacher	Grades 5-12
Dawn Bentley	Substitute Secretary/Aide	All Schools
Dawn Coleman	Substitute Secretary/Aide	All Schools
Daniel Strasle	Substitute Teacher	Grades 7-12
Courtney Flynn	Substitute Teacher	Grades K-12
Christina Rivera	Substitute Teacher	Grades K-12

10. Motion to approve Noelle Bisinger, current part-time school psychologist at Mansion Avenue School, to perform up to three per case Child Study Team evaluations monthly, at the standard rate of \$250.00 per evaluation, funded through IDEA.

11. + Motion to approve the following as volunteers for the Audubon Adult Basketball Club for the 2012-2013 school year:

**Conduct Clinic:**

Alice Borden	Girls grades 3 through 6
Cheryl Clark	Girls grades 3 through 6
Ryan Gilmore	Boys grades 3 through 6

**Coaches:**

Ed Butrica  
Bridget Bantle  
Lorri Connelly  
Peter Tait  
AJ Olszewski

Jeff Whitman  
Dan Driscoll  
Steve Connelly  
Vince Lavecchio

Tom DeFrates  
Tim Trow  
Randy Grim  
Larry Frockawick

12. Motion to approve additional winter coaching positions for the 2012-2013 school year:

NAME	SPORT	POSITION
Gregg Francis		Winter Weight Training 2/5 Stipend
Keith Allen		Winter Weight Training 3/5 Stipend
R. J. Callaway	Boys' Basketball	Volunteer Coach
Mark Wiltsey	Boys' Basketball	Volunteer Coach
Joseph Whylings	Boys' Basketball	Volunteer Coach
Michael Whylings	Boys' Basketball	Volunteer Coach

13. + Motion to approve Jamie Bertini to continue as long-term substitute speech/language therapist at Mansion Avenue School, for Jaclyn Sloan, at the Step 1, MA, per diem rate of \$257.00, not to include benefits, effective January 2, 2013 through June 19, 2013 or the last day for students.

14. + Motion to approve the following volunteer coaches for the Audubon Youth Wrestling 2012-2013 season:

Supervisor: Ed Simpson

**COACHING POSITIONS**

Tom Monteferrante  
Damien Tomeo  
Tom Quinn

Blaze LaFrance  
Mike Killean  
John Leary

Steve Myers  
Tom Kelleher

15. Motion to approve Anna Muessig as long-term substitute high school English teacher, for Kate Wilson, at the Step 5, MA per diem rate of \$278.00, to include no benefits, effective January 2, 2013 through June 20, 2013 (or the last day for teachers) to include three overlap days at the substitute teacher rate of \$75.00 per day, December 17, 18 & 19.

16. + Motion to approve the following staff members to conduct four (4) two hour Family Writing Workshops, on dates to be determined, as follows: (Funded through NCLB)

Theresa Salamone

Jennifer Beebe

6 Total hours non-instructional prep time - \$25.00 per hour:	\$150.00
4.5 Total hours non-instructional set-up and clean-up - \$25.00 per hour:	\$112.50
8 hours total instructional time - \$35.00 per hour:	\$280.00
Total compensation per staff member:	\$542.00

**VOTE FOR ITEMS 8-16**

Motion approved by unanimous roll call vote for items 9, 10, 12, 15. 8-0

Approved by majority roll call vote for items 13, 14, 16. 7-0-1

Mr. Ingram abstained from voting on these items.

Approved by majority roll call vote for item 11. 6-0-2

Mr. Gilmore and Mr. Ingram abstained by voting on this item.

**PROGRAM:**

**MOTION TO APPROVE ITEMS 1-5**

Motion by Ms. Brown seconded by Mrs. Dawson approve the following items



1. Motion to approve the 2012 Audubon School District Statement of Assurance and District Performance Review.
2. Motion to approve the 2012 Uniform State Memorandum of Agreement between law enforcement and the district.
3. Motion to approve the 2012-2013 Comprehensive Guidance and Academic Counseling Program.
4. Motion to approve the 2012-2013 Nursing Services Plan.
5. Motion to approve the number of new students to be accepted into the School Choice Program for the 2013-2014 School Year by the grade level as indicated:
 

Grade 9	33 students
Grade 10	10 students
Grade 11	6 students
Grade 12	5 students

**VOTE FOR ITEMS 1-5**

Motion approved by unanimous voice vote.

- **DISCUSSION:** Annual discussion as required by NJAC: School Board Code of Ethics
- **DISCUSSION:** School Choice

**STUDENTS:**

**MOTION TO APPROVE ITEMS 1-2**

Motion by Mrs. Dawson seconded by Mrs. Slack approve the following items

1. Motion to approve the following field trip requests:
2. Motion to approve the following out of district placement:

Student ID#	Placement	Date
#44079	Collingswood's "Twilight" program	The remainder of the first semester. (District is responsible for tuition costs; transportation will be the responsibility of the parents.)

**VOTE FOR ITEMS 1-2**

Motion approved by unanimous voice vote.

**BUILDINGS AND GROUNDS:**

**MOTION TO APPROVE ITEMS 1-2**

Motion by Ms. Brown seconded by Mrs. Slack approve the following items

1. Motion to approve the following use of facilities requests:
2. Motion to approve the Comprehensive Maintenance Plan.

**VOTE FOR ITEMS 1-2**

Motion approved by unanimous voice vote.

**REPORTS:**

1. Mansion Avenue School
2. Haviland Avenue School
3. High School

- 4. Child Study Team
- 5. Harassment, Intimidation and Bullying Report

BULLYING INCIDENTS REPORT		
SCHOOL	# INCIDENTS	# CONFIRMED
HS	3	1
MAS	1	1
HAS	0	0

**BOARD COMMITTEES:**

- A. Buildings and Grounds: **Mr. Gilmore**, Chairperson, Mrs. Slack, Mrs. Dawson, Mr. Yacovelli, Alternate, Ms. Sullivan
- B. Community Relations: **Mrs. Hauske**, Chairperson, Mrs. Slack, Mr. Ingram, Mr. Yacovelli, Alternate, Mrs. Dawson
- C. Curriculum: **Ms. Brown**, Chairperson, Ms. Sullivan, Mrs. Sullivan-Butrica, Mrs. Cox, Alternate, Mrs. Hauske
- D. Finance: **Mr. Gilmore**, Chairperson, Mrs. Hauske, Mrs. Sullivan-Butrica, Mrs. Cox, Alternate, Mr. Yacovelli
- E. Negotiations: **Mrs. Slack**, Chairperson, Mrs. Hauske, Mrs. Cox, Mr. Gilmore, Alternate, Mrs. Sullivan-Butrica
- F. Policy: **Mrs. Slack**, Chairperson, Ms. Brown, Mrs. Cox, Ms. Sullivan, Alternate, Mrs. Dawson
- G. Scholarship: **Ms. Brown**, Chairperson, Mr. Gilmore, Ms. Sullivan, Mrs. Sullivan-Butrica, Alternate, Mrs. Dawson
- H. CCESC Rep. Rotation: **Mr. Borden**
- I. CCSBA Rep. Rotation: **Mrs. Dawson**
- J. AEF Representative: **Mrs. Hauske**
- K. State/Federal Programs: **Mr. Borden**  
 Affirmative Action Officer: **Mr. Delengowski**  
 Public Agency Compliance Officer: **Mr. Delengowski**

**The board welcomes participation of interested organizations and individuals and will schedule time as appropriate for the public to speak. The board reserves the right to limit public discussion. Public discussion of a topic will be limited to fifteen minutes, and individual speakers will be limited to five minutes. Reference Policy #9322 of the Audubon Public Schools Board of Education Policy Manual.**

**PUBLIC PARTICIPATION:**

- 1. Motion by Ms. Brown seconded by Mr. Ingram to adjourn meeting at approximately 9:20pm. Motion approved by unanimous voice vote.

*Robert Delengowski*

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**Robert Delengowski,  
 Business Administrator**



**BOARD OF EDUCATION MEETING  
AUDUBON HIGH SCHOOL MEDIA CENTER  
WEDNESDAY, DECEMBER 19, 2012  
6:30 P.M.  
AGENDA**

The Formal Action Meeting of the Audubon Board of Education was called to order at 6:30pm prevailing time, on the above date in the Audubon High School Media Center with Mr. Gilmore presiding.

"In accordance with the provisions of the Open Public Meetings Law, the Audubon Board of Education transmitted notice of this meeting, scheduled at 6:30 p.m., in the Audubon High School Media Center, to the *Courier Post* and *Retrospect* newspapers, filed with the Borough Clerk and posted copies on the Chestnut Street and Pine Street entrances to the high school."

The salute to the flag was led by Mrs. Slack.

**ROLL CALL**

Present: Ms. Brown, Mrs. Sullivan-Butrica, Mrs. Cox, Mrs. Dawson, Mr. Gilmore, Mrs. Hauske,  
Mr. Ingram, Ms. Slack, Ms. Sullivan, Mr. Yacovelli, Robert Delengowski, Board Secretary, Donald Borden, Superintendent of Schools.

1. Motion by Ms. Brown seconded by Mr. Ingram to approve the following minutes:

**November 14, 2012**

Motion approved by unanimous voice vote.

All motions are voted on by all members unless otherwise  
marked with an +.

OPEN TO THE PUBLIC

**CLOSED SESSION: Student Matter**

**PRIVATE:**

Motion by Mrs. Hauske seconded by Ms. Brown to move board to closed session at  
approximately  
6:30pm for the following: **Student Matter**

Reconvene at approximately 7:30pm.

**RESOLUTION**

**AUTHORIZING EXECUTIVE SESSION  
Date December 19, 2012**

**WHEREAS**, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-12 et seq.) requires all meetings of the **Audubon Board of Education** to be held in public, N.J.S.A.

10:4-12(b) sets forth nine types of matters that may lawfully be discussed in Executive Session,” i.e. without the public being permitted to attend; and

**WHEREAS**, the **Audubon Board of Education** has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

**WHEREAS**, the nine exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and next to each exception is a box within which the number of issues to be privately discussed that fall within that exception shall be written, and after each exception is a space where additional information that will disclose as much information about the decision as possible without undermining the purpose of the exception shall be written.

**NOW, THEREFORE, BE IT RESOLVED** that the **Audubon Board of Education** will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12(b):

- Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public
- Any matter in which the release of information would impair a right to receive funds from the federal government;
- Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publically;
- Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body
- Any matter involving the purchase, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;
- Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;
- Any investigations of violations or possible violations of the law;
- Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer;
- Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public; Specifically the evaluation of the Superintendent
- Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

**WHEREAS**, the length of the Executive Session is undetermined; however, the **Audubon Board of Education** will make every attempt to estimate the time of the session prior to convening the session after which the public meeting shall reconvene and the **Audubon Board of Education** will proceed with business.

**NOW, THEREFORE, BE IT RESOLVED**, that the **Audubon Board of Education** will go into Executive Session for only the above stated reasons;

**BE IT FURTHER RESOLVED** that the **Audubon Board of Education** hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the **Audubon Board of Education** attorney advises that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the school district or any other entity with respect to said discussion.

**BE IT FURTHER RESOLVED** that the **Board of Education**, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the board secretary to take the appropriate action to effectuate the terms of this resolution.

It is expected that the Board will be in closed session for approximately thirty – forty-five Minutes and action may be taken

**THE AUDUBON RENAISSANCE PROGRAM RECOGNIZES THE FOLLOWING STUDENTS**  
**AS**  
**STUDENTS OF THE MONTH FOR NOVEMBER**

<b><u>Class</u></b>	<b><u>Grade Seven</u></b>	<b><u>Grade Eight</u></b>	<b><u>Freshman</u></b>
	Matilda Stolte Greg Janney Cipolone	Natalia Guzman Dominic Zerambo	Alexis Hare Dominic
	<b><u>Sophomore Class</u></b>	<b><u>Junior Class</u></b>	<b><u>Senior Class</u></b>
	Pheobe Carlin Jake VanArnam	Carolyn Kirsch Josh Bicking	Kristyn Young Nick Acevedo

**RECOGNITION: THE AUDUBON PUBLIC SCHOOLS WOULD LIKE TO RECOGNIZE THE FOLLOWING STAFF MEMBERS, MRS. ANNE MARIE HARRIS AND MR. MICHAEL STUBBS, FOR OUTSTANDING WORK DONE IN THE ART AND ARCHITECTURE COURSE.**

**FINANCE:**  
**MOTION TO APPROVE ITEMS 1-5**

Motion by Mr. Ingram seconded by Mrs. Dawson approve the following items

1. Motion to approve bills payable when properly certified.
2. Motion to approve the October 31, 2012 financial reports of the Board Secretary/Business Administrator and Treasurer of School Funds. These reports are in agreement.
3. Motion to accept the Board Secretary's certification, pursuant to NJAC 6A: 23-2.11(c) 3, that as of October 31, 2012, no budgetary line item account has been over expended in violation of NJAC 6A: 2.11(a).
4. Motion to certify, pursuant to NJAC 6A: 23-2.11(c) 4, that as of October 31, 2012 to the best of the board's knowledge, no major account or fund has been

overextended in violation of NJAC 6A: 23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

5. Motion to approve voiding the following checks due to age:  
Student Activities Account:

#9749	Issued: 2/14/12	\$135.00
#9950	Issued: 6/5/12	\$50.00
#10068	Issued: 6/14/12	\$25.00

**VOTE FOR ITEMS 1-5**

Motion approved by unanimous voice vote.

**PERSONNEL: (All motions are upon Superintendent's recommendation :)**

**MOTION TO APPROVE ITEMS 1-5**

Motion by Ms. Brown seconded by Ms. Sullivan approve the following items

1. Motion to approve staff members' leave requests to attend workshops/conferences for the 2012-2013 school year as follows:

School	Cost	Staff Member	Date of Conference	Name of Conference
HS	\$497.86	Don Borden	Jan.31 – Feb.1,2013	Techspo in Atlantic City (Bally's)
HS	\$497.86	Michael Sloan	Jan. 31- Feb. 1, 2013	Techspo in Atlantic City (Bally's)
HS	\$295.00	Mary Anne Kavanaugh	January 30, 2013	Cutting Edge Technology Tools, etc.
HS	\$295.00	Melissa Wood	January 30, 2013	Cutting Edge Technology Tools, etc.

2. + **Motion to approve staff members' leave requests to attend workshops/conferences for the 2012-2013 school year as follows:**

HAS	\$307.73	JoAnne McCarty	January 24, 2013	Applied Behavior Analysis Seminar
<b>HAS</b>	<b>\$699.00</b>	<b>Bobbi Wescott-Graham</b>	<b>March 5, 2013</b>	<b>Non-Violent Crisis Intervention – 1 Day Training</b>

3. Motion to approve the following mentor for the 2012-2013 school year. Novice teachers will compensate mentors as per state regulations and AEA contract:

Teacher	School/Subject	Mentor	Date
Dustin Stiles	Resource Center Teacher – HS	Michael Stubbs	12/11/12-6/30/13

4. **Motion to approve the following as substitutes and/or homebound instruction tutors for the 2012-2013 school year, pending completion of all district and state requirements:**

Bernadette Kaluhiokalani	Substitute Nurse	K-12
Fred Hess	Substitute Teacher	K-12
Meighan McCann	Substitute Teacher	K-8
Ethan Casey	Substitute Teacher	7-12
Douglas Taylor	Substitute Teacher	K-12
Jim Callista	Substitute Teacher	7-12
<b>Faye Johnson</b>	<b>Substitute Teacher</b>	<b>7-12</b>

5. + Motion to approve Roberta Hanson to continue as long-term substitute vocal music teacher at Haviland Avenue School, for Kate Hayden, at the Step 1 BA per diem rate of \$240.00, not to include benefits, effective January 2, 2013 through June 20, 2013 or the last day for teachers.

**VOTE FOR ITEMS 1-5**

Motion approved by unanimous roll call vote for items 1, 3, 4. 10-0

Approved by majority roll call vote for items 2, 5. 9-0-1

Mr. Ingram abstained from voting on these items.

**MOTION TO APPROVE ITEMS 6-10**

Motion by Ms. Brown seconded by Ms. Sullivan approve the following items

6. Motion to approve Brian Kulak to write curriculum for the Journalism and Creative Writing Class at the contractual rate of \$600.00 as per the AEA negotiated agreement.
7. + Motion to approve Lynn Lehner to continue as long-term substitute guidance counselor at Mansion Avenue School, for Cara Novick, at the Step 1, MA, per diem rate of \$257.00, not to include benefits, effective January 1, 2013 through June 20, 2013 or the last day for teachers.
8. Motion to approve the following extracurricular contracts for the 2012-2013 school year:

Duane Trowbridge	½ Play Director
Nicole Corigliano	½ Play Director

9. **Motion to approve Melissa Wood to write curriculum for 12<sup>th</sup> Grade English at the contractual rate of \$600.00 as per the AEA negotiated agreement.**

10. Motion to approve payment to the following HS staff members for up to an additional 2 hours of Danielson framework turnkey payment, at the contractual rate of \$55.00 per hour:

Betsy Kirkbride	Chris Sylvester	Kevin Greway
Andrea Collazzo	Brian Kulak	Eric Miller
Deborah Waite	Nicole Szymanski	Patricia Martel
Ashley McGuire		

**VOTE FOR ITEMS 6-10**

Motion approved by unanimous roll call vote for items 6, 8, 9, 10. 10-0

Approved by majority roll call vote for item 7. 9-0-1

Mr. Ingram abstained from voting on this item.



**MOTION TO APPROVE ITEMS 11-17**

Motion by Ms. Brown seconded by Mrs. Cox approve the following items

- 11. Motion to approve the following winter coaching positions for the 2012-2013 sports season:

<b>NAME</b>	<b>SPORT</b>	<b>POSITION</b>
Luke Sturgis	Winter Track	Volunteer
Dustin Stiles	Winter Track	Volunteer
Kristen Tegan	Cheerleading	Assistant Varsity Coach

- 12. Motion to approve Ilana Ablon, who will be returning from her maternity leave at the end of December, as a speech/language consultant for up to 20 hours per week, at a compensation rate of \$70.00 per hour, effective January 2, 2013 through June 20, 2013 or the last day for teachers.
- 13. + Motion to approve, Amanda Williams, as a part time aide in the SHAPE A.M. preschool class at Haviland Avenue School, effective January 2, 2013 through June 19, 2013 or the last day for students, up to 15 hours per week at an hourly rate of \$11.30, Step 8, not to include benefits, on an emergent basis.
- 14. + Motion to approve Francesca Eagan, to assume Heather Ruoff's part-time kindergarten aide position at Haviland Avenue School, effective January 2, 2013 through June 19, 2013 or the last day for students, for up to 17 hours per week, not to include benefits.
- 15. + Motion to rescind Heather Ruoff as part-time kindergarten aide at Haviland Avenue School, effective December 21, 2013.
- 16. + Motion to approve Heather Ruoff as an aide in the Resource Center at Haviland Avenue School, Step 8, \$11.30 per hour, for up to 29.5 hours per week, not to include benefits effective January 2, 2013 through June 19, 2013 or the last day for students.
- 17. Motion to rescind Alycia Colucci as winter Cheerleading Assistant Varsity Coach for the 2012 -2013 season.

**VOTE FOR ITEMS 11-17**

Motion approved by unanimous roll call vote for items 11, 12, 17. 10-0

Approved by majority roll call vote for items 13, 14, 15, 16. 9-0-1

Mr. Ingram abstained from voting on these items.

**PROGRAM:**

**MOTION TO APPROVE ITEMS 1-3**

Motion by Mrs. Slack seconded by Ms. Brown approve the following items

- 1. + Motion to approve Gloucester County SSSD to provide a teacher of the deaf consultative services to an incoming three year old student in the SHAPE program for 2 to 4 one hour sessions per month at \$120.00 per hour effective January 2, 2013 through June 30, 2013.
- 2. Motion to approve Bancroft to provide consultative services to special education students on an as-needed basis effective retroactive to December 1, 2012 through June 30, 2013.

3. + Motion to approve a contract with the Bancroft Consultation Department to provide services to the SHAPE Preschool program effective January 7, 2013 through June 30, 2013 with costs not to exceed \$4,000.00. IDEA preschool grant money will be utilized for funding the consultation service.

**VOTE FOR ITEMS 1-3**

Motion approved by unanimous voice vote for items 1, 3.  
 Approved by majority voice vote for items 1, 3.  
 Mr. Ingram abstained from voting on these items.

- **DISCUSSION:** School Choice

**STUDENTS:**

1. Motion by Mr. Ingram seconded by Mrs. Dawson to approve the following field trip requests:  
 Motion approved by unanimous voice vote.

**BUILDINGS AND GROUNDS:**

1. Motion by Ms. Brown seconded by Mrs. Slack to approve the following use of facilities requests:  
 Motion approved by unanimous voice vote.

**REPORTS:**

1. Mansion Avenue School  
 2. Haviland Avenue School  
 3. High School  
 4. Child Study Team  
 5. RTI Report: Haviland and Mansion Avenue Schools (Separate Attachments)  
 6. Harassment, Intimidation and Bullying Report (Separate Attachment)

BULLYING INCIDENTS REPORT		
SCHOOL	# INCIDENTS	# CONFIRMED
HS	0	0
MAS	1	1
HAS	0	0

**BOARD COMMITTEES:**

- A. Buildings and Grounds: **Mr. Gilmore**, Chairperson, Mrs. Slack, Mrs. Dawson, Mr. Yacovelli, Alternate, Ms. Sullivan  
 B. Community Relations: **Mrs. Hauske**, Chairperson, Mrs. Slack, Mr. Ingram, Mr. Yacovelli, Alternate, Mrs. Dawson  
 C. Curriculum: **Ms. Brown**, Chairperson, Ms. Sullivan, Mrs. Sullivan-Butrica, Mrs. Cox, Alternate, Mrs. Hauske  
 D. Finance: **Mr. Gilmore**, Chairperson, Mrs. Hauske, Mrs. Sullivan-Butrica, Mrs. Cox, Alternate, Mr. Yacovelli  
 E. Negotiations: **Mrs. Slack**, Chairperson, Mrs. Hauske, Mrs. Cox, Mr. Gilmore, Alternate, Mrs. Sullivan-Butrica  
 F. Policy: **Mrs. Slack**, Chairperson, Ms. Brown, Mrs. Cox, Ms. Sullivan, Alternate, Mrs. Dawson  
 G. Scholarship: **Ms. Brown**, Chairperson, Mr. Gilmore, Ms. Sullivan, Mrs. Sullivan-Butrica, Alternate, Mrs. Dawson  
 H. CCESC Rep. Rotation: **Mr. Borden**  
 I. CCSBA Rep. Rotation: **Mrs. Dawson**  
 J. AEF Representative: **Mrs. Hauske**

- K. State/Federal Programs: **Mr. Borden**  
Affirmative Action Officer: **Mr. Delengowski**  
Public Agency Compliance Officer: **Mr. Delengowski**

The board welcomes participation of interested organizations and individuals and will schedule time as appropriate for the public to speak. The board reserves the right to limit public discussion. Public discussion of a topic will be limited to fifteen minutes, and individual speakers will be limited to five minutes. Reference Policy #9322 of the Audubon Public Schools Board of Education Policy Manual.

**PUBLIC PARTICIPATION:**

1. Motion by Mrs. Hauske seconded by Mrs. Dawson to adjourn meeting at approximately 8:30pm. Motion approved by unanimous voice vote.

*Robert Delengowski*

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**Robert Delengowski,  
Business Administrator/Board Secretary**

**AUDUBON BOARD OF EDUCATION  
CLOSED SESSIONS  
DECEMBER 19, 2012**

**CALL TO ORDER**

Motion by Mrs. Hauske seconded by Ms. Brown to go into a Closed Session Meeting of the Audubon Board of Education was called to order at 6:30pm prevailing time, on the above date in the high school media center with Mr. Gilmore presiding.

**DISCUSSION**

**Student Matter**

**RECONVENE**

Reconvene to public session at approximately 8:30pm.

*Robert Delengowski*

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**Robert Delengowski  
Business Administrator/Board Secretary**

**AUDUBON SCHOOL DISTRICT  
BOARD OF EDUCATION  
REORGANIZATION MEETING AGENDA  
WEDNESDAY, JANUARY 9, 2013 – 7:30 P.M.  
AUDUBON HIGH MEDIA CENTER**

1. Call to order.
2. Sunshine Law Statement by presiding officer.  
  
"In accordance with the provisions of the Open Public Meetings Law, the Audubon Board of Education transmitted notice of this meeting, scheduled at 7:30 p.m., in the Audubon High School Media Center, to the *Courier Post* and *Retrospect* newspapers, filed with the Borough Clerk and posted copies on the Chestnut Street and Pine Street entrances to the high school."
3. Salute to the Flag.
4. All motions are voted on by all members unless otherwise marked with an +.
5. Read election results.  
  

Allison Cox	1,872
Cheryl Hauske	1,761
Tara Sullivan Butrica	1,503
Pasquale Yacovelli	899
6. Administration of Oath of Office to: Allison Cox  
Cheryl Hauske  
Tara Sullivan Butrica
7. Motion by Ms. Brown seconded by Mrs. Dawson to appoint Pat Yacovelli to the unexpired term of Tara Sullivan-Butrica through November 2013.
8. Motion by Ms. Brown to nominate Mr. Gilmore for the office of President of the Board.
9. Motion to close nominations for the office of President.
10. The Board Secretary/Business Administrator calls the roll for the office of President.
11. The Board Secretary/Business Administrator declares Ralph Gilmore duly elected as President of the Audubon Board of Education. President assumes chairmanship of meeting.
12. Motion by Ms. Brown to nominate Mrs. Slack for the office of Vice-President of the Board.
13. Motion to close nominations for the office of Vice President.
14. The Board Secretary/Business Administrator calls the roll for the office of Vice President.
15. The Board President declares Mrs. Slack duly elected as the Vice President of the Audubon Board of Education.
16. Motion by Mrs. Hauske seconded by Mrs. Dawson to approve Board meeting dates for the period January 2013 through December 2013.

**PERSONNEL:**

**MOTION TO APPROVE ITEMS 1-2**

Motion by Ms. Brown seconded by Mrs. Cox to approve the following items:

1. Motion to approve the following substitutes and/or home instructions tutors for the 2012-2013 school year:

Jennie Hartman	Grades K through 6
Lori Miller	Grades 7 through 12
William Greener	Grades 7 through 12

2. + Motion to approve the following salary for previously approved kindergarten aide, Francesca Eagan effective January 2, 2013 through June 19, 2013 or the last day for students.

Step 8, \$11.30 for up to 17.5 hours per week – not to include benefits

**VOTE FOR ITEMS 1-2**

Motion approved by unanimous roll call vote for item 1. 10-0

Approved by majority roll call vote for item 2. 9-0-1

Mr. Ingram abstained from voting on this item.

**STUDENTS:**

1. Motion by Mr. Ingram seconded by Mrs. Slack to approve the following field trips as listed:  
Motion approved by unanimous voice vote.

**BUILDINGS AND GROUNDS:**

1. Motion by Ms. Brown seconded by Ms. Sullivan to approve the following use of facilities request: Motion approved by unanimous voice vote.

**DISCUSSION:**

- Committee Assignments

1. Motion by Ms. Brown seconded by Ms. Sullivan to adjourn meeting at approximately 8:10p.m.  
Motion approved by unanimous voice vote.

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**Robert Delengowski**  
**Business Administrator/Board Secretary**

**BOARD OF EDUCATION MEETING  
AUDUBON HIGH SCHOOL MEDIA CENTER  
WEDNESDAY, JANUARY 16, 2013  
7:30 P.M.  
AGENDA**

The Formal Action Meeting of the Audubon Board of Education was called to order at 7:30pm prevailing time, on the above date in the Audubon High School Media Center with Mr. Gilmore presiding.

“In accordance with the provisions of the Open Public Meetings Law, the Audubon Board of Education transmitted notice of this meeting, scheduled at 7:30 p.m., in the Audubon High School Media Center, to the *Courier Post* and *Retrospect* newspapers, filed with the Borough Clerk and posted copies on the Chestnut Street and Pine Street entrances to the high school.”

The salute to the flag was led by Mrs. Slack.

**ROLL CALL**

Present: Ms. Brown, Mrs. Sullivan-Butrica, Mrs. Cox, Mrs. Dawson, Mr. Gilmore, Mrs. Hauske, Mr. Ingram, Ms. Slack, Ms. Sullivan, Mr. Yacovelli, Robert Delengowski, Board Secretary, Donald Borden, Superintendent of Schools.

1. Motion by Ms. Brown seconded by Mrs. Dawson to approve the following minutes:

**December 19, 2012  
January 9, 2013**

Motion approved by unanimous voice vote.

All motions are voted on by all members unless otherwise  
marked with an +.

OPEN TO THE PUBLIC

**THE AUDUBON RENAISSANCE PROGRAM RECOGNIZES THE FOLLOWING STUDENTS AS  
STUDENTS OF THE MONTH FOR DECEMBER**

**Grade Seven**

Monee Manigo  
Reed Andress

**Grade Eight**

Bailey Warren  
Christian Singh

**Freshman Class**

Serena Manzi  
Jake DeLuca

**Sophomore Class**

Marissa Brown  
Brian Doyle  
Christopher Doyle

**Junior Class**

Zabrielle Holloway  
Dan McClernan

**Senior Class**

Suzanne Schmidt  
Chris Terlingo

**PRESENTATIONS**

**PARCC Assessment Update: Beth Canzanese**

**K-12 Curriculum Benchmarks for All Content Areas: Beth Canzanese**

**FINANCE:**

**MOTION TO APPROVE ITEMS 1-5**

Motion by Ms. Brown seconded by Mrs. Dawson approve the following items

1. Motion to approve bills payable when properly certified.

2. Motion to approve the November 30, 2012 financial reports of the Board Secretary/Business Administrator and Treasurer of School Funds. These reports are in agreement.
3. Motion to accept the Board Secretary's certification, pursuant to NJAC 6A: 23-2.11(c) 3, that as of November 30, 2012, no budgetary line item account has been over expended in violation of NJAC 6A: 2.11(a).
4. Motion to certify, pursuant to NJAC 6A: 23-2.11(c) 4, that as of November 30, 2012 to the best of the board's knowledge, no major account or fund has been overextended in violation of NJAC 6A: 23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year
5. Motion to approve transfers as listed.

**VOTE FOR ITEMS 1-5**

Motion approved by unanimous voice vote.

**PERSONNEL: (All motions are upon Superintendent's recommendation :)**

**MOTION TO APPROVE ITEMS 1-7**

Motion by Ms. Brown seconded by Mrs. Cox approve the following items

1. Motion to approve staff members' leave requests to attend workshops/conferences for the 2012-2013 school year as follows:

School	Cost	Staff Member	Date of Conference	Name of Conference
HS	\$175.00	Beth Canzanese	January 31, 2013	Techspo in Atlantic City (Bally's)
HS	\$175.00	Trisha Martel	January 31, 2013	Techspo in Atlantic City (Bally's)
HS	\$175.00	Eric Miller	January 31, 2013	Techspo in Atlantic City (Bally's)
CST	\$245.00	Paul Rogers	February 7 & 8, 2013	ASAP-NJ Annual Conference

2. Motion to approve the request for a maternity leave from Sharon Carroll, high school BSI teacher, effective March 28, 2013 through June 30, 2013 as follows:

Paid Leave of Absence	March 28, 2013 through May 17, 2013	31 sick days
Federal Family Leave Act	March 28, 2013 through June 30, 2013	
Unpaid Leave of Absence	May 20, 2013 through June 30, 2013	

3. Motion to approve the following extracurricular contracts at the high school for the 2012-2013 school year with compensation as per the negotiated agreement, retroactive to September 1, 2012 through June 2013:

NAME	POSITION
Mrs. Janelle Mueller	S.T.A.R.S. 1/2
Ms. Nicole Szymanski	S.T.A.R.S. 1/2

4. Motion to approve a salary adjustment for Brian Kulak for obtaining his Master of Arts in Education degree, from Step 11 BA+30 to Step 11 MA, effective retroactive to January 1, 2013.

5. Motion to approve the following Holy Family University student to complete her 30 hour intern practicum in administration in the district as follows:

Student	Supervisor/Mentor	Dates
Kate Sullivan	Donald Borden	Retroactive to January 9, 2013 through May 7, 2013

6. Motion to approve the following staff members to write curriculum for the 2012-13 school year at the contractual rate of \$600.00 per curriculum:



Chris Sylvester	STEM (Science, Technology, Engineering, Mathematics)	\$600.00
Betsy Kirkbride	Personal Finance	\$600.00

7. + Motion to approve Lynn Lehner, long term substitute guidance counselor at Mansion Avenue School for Cara Novick, as member of the I&RS team at Mansion Avenue School effective retroactive to September 1, 2012 through June 30, 2013 with compensation as per the AEA negotiated agreement.

**VOTE FOR ITEMS 1-7**

Motion approved by unanimous roll call vote for items 1-6. 10-0  
 Approved by majority roll call vote for item 7. 9-0-1  
 Mr. Ingram abstained from voting with this item.

**MOTION TO APPROVE ITEMS 8-14**

Motion by Ms. Brown seconded by Mrs. Slack approve the following items

8. Motion to approve a salary adjustment for Nicole Szymanski for obtaining 30 credits beyond her Bachelor’s Degree, from Step 7 BA to Step 7+30, effective retroactive to January 1, 2013.

9. Motion to approve the Audubon Basketball Club Volunteers for the 2012-2013 school year as listed:

3/4 <sup>th</sup> Gr. Girls	Mike Carfagno	Coach Rec. Program
3/4 <sup>th</sup> Gr. Boys	Kurt Dillon	Coach Rec. Program
3/4 <sup>th</sup> Gr. Boys	John Karolinski	Coach Rec. Program
3/4 <sup>th</sup> Gr. Boys	Jeff Whitman	Coach Rec. Program
5/6 <sup>th</sup> Gr. Girls	Tom Szanty	Coach Rec. Program
5/6 <sup>th</sup> Gr. Girls	John Stocklin	Coach Rec. Program
5/6 <sup>th</sup> Gr. Boys	Barry Fadio	Coach Rec. Program
5/6 <sup>th</sup> Gr. Boys	Stephen Lindenmuth	Coach Rec. Program

10. + Motion to approve the 2013 After School Enrichment staff as listed:

<u>Instructors</u>	<u>Activity</u>	<u>Stipend</u>
Angela DiFlippo	Jr. H. Volleyball Class at MAS	\$20.00 per hour
Sue Moore	Variety Show	\$25.00 per hour
Roberta Hanson	Variety Show	\$20.00 per hour
Elizabeth McCurdy	Variety Show	\$20.00 per hour
Augustus Stolte	Variety Show Assistant	\$ 7.50 per hour
Anne Busarello	Variety Show Assistant	\$ 7.50 per hour
Mad Science Staff	NJ Mad Science Program	\$78.00 per child
Stephanie Dibs	Arts and Crafts Class for HAS LO	\$25.00.per hour
Mike Chazin	Woodworking Class	\$45.00 per hour
Sandy Masciantonio	MAS Liaison	\$12.00 per hour
Teresa D’Aprile	Crocheting	\$25.00 per hour

Ellyne Dombro Chocolate Creations

This class is offered in our Adult Evening Brochure and we advertise in After School Enrichment Program as well.

This class is for child accompanied by parent.

Mitch Winkler Tennis Juniors - Ages 6-8  
 Tennis Juniors - Ages 9-11

This class is offered in our Adult Evening Brochure and we advertise in After School Enrichment Program as well. Mr. Winkler is fingerprinted and has background check.

11. + Motion to approve staff members' leave requests to attend workshops/conferences for the 2012-2013 school year as follows:

School	Cost	Staff Member	Date of Conference	Name of Conference
HAS	\$389.00	Francine Bechtel	February 4-5, 2013	Core Standards for Math and Vocabulary Use
HAS	\$195.00	Bobbi Wescott-Graham	February 8, 2013	Student Assistant Professionals Conference

12. Motion to approve the following as substitutes and/or homebound instruction tutors for the 2012-2013 school year, pending completion of all district and state requirements:

Jessie Price-Swanson	Grades K through 12
Dennis Norman	Grades K through 12
Paul Firetto	Grades K through 12

13. Motion to rescind the partial teaching overload for the 2012-2013 school year for Eric Miller as follows:

29 Total Teacher Periods for 2 Marking Periods

14. Motion to approve the partial teaching overload for the 2012-2013 school year for Eric Miller as follows:

29 Total Teacher Periods for the entire 2012-2013 School Year

**VOTE FOR ITEMS 8-14**

Motion approved by unanimous roll call vote for items 8, 9, 12, 13, 14. 10-0

Approved by majority roll call vote for items 10, 11. 9-0-1

Mr. Ingram abstained from voting on these items.

**PROGRAM:**

**MOTION TO APPROVE ITEMS 1-5**

Motion by Ms. Brown seconded by Ms. Sullivan approve the following items

1. Motion to approve the following curriculum as recommended by the Curriculum Committee of the Board:

2012-2013 K-12 Curriculum Benchmarks in all Content Areas

2. Motion to approve the following *New Course Approval* requests for the high school as recommended by the Curriculum Committee of the Board:

- Personal Finance
- English IV (British and Contemporary Literature)
- STEM (Science, Technology, Engineering, Mathematics)

3. + Motion to approve the Mansion Avenue School as a test site for the use of the Alert Seat – a therapeutic seating system where ten Alert Seats will be provided for a trial period of four to six weeks effective January 17, 2013.

4. Motion to approve the revised 2012-2013 school calendar as a result of the emergency closing of schools on October 29, and October 30 due to Hurricane Sandy.

5. Motion to approve the 2013-2014 school calendar.

**VOTE FOR ITEMS 1-5**

Motion approved by unanimous roll call vote for items 1, 2, 4, 5. 10-0

Approved by majority roll call vote for item 3. 9-0-1

Mr. Ingram abstained from voting on this item.

- **DISCUSSION:** School Choice

**STUDENTS:**

**MOTION TO APPROVE ITEMS 1-3**

Motion by Mr. Ingram seconded by Mrs. Hauske approve the following items

1. Motion to approve the following field trip requests:
2. Motion to affirm that the Audubon Board of Education is in receipt of the district Harassment, Intimidation and Bullying monthly report as presented by the superintendent, and is in agreement with all actions taken in regard to the incidents reported at the December 2012 meeting of the Board of Education.
3. Motion to approve homebound instruction for the following student:

STUDENT ID#	DATE
00406	Effective retroactive to November 27, 2012 to present

**VOTE FOR ITEMS 1-3**

Motion approved by unanimous voice vote

**BUILDINGS AND GROUNDS:**

1. Motion by Mrs. Slack seconded by Mrs. Cox to approve the following use of facilities requests:  
Motion approved by unanimous voice vote.

**REPORTS:**

1. Mansion Avenue School
2. Haviland Avenue School
3. High School
4. Child Study Team

BULLYING INCIDENTS REPORT		
SCHOOL	# INCIDENTS	# CONFIRMED
HS	0	0
MAS	1	0
HAS	0	0

**BOARD COMMITTEES:**

- A. Buildings and Grounds: **Mr. Gilmore**, Chairperson, Mrs. Slack, Mrs. Dawson, Mr. Yacovelli, Alternate, Mr. Ingram
- B. Community Relations: **Mrs. Hauske**, Chairperson, Mr. Yacovelli, Mr. Ingram, Mrs. Sullivan-Butrica, Alternate, Mrs. Slack
- C. Curriculum: **Ms. Brown**, Chairperson, Ms. Sullivan, Mrs. Dawson, Mrs. Cox, Alternate, Mrs. Sullivan-Butrica
- D. Finance: **Mr. Gilmore**, Chairperson, Mrs. Hauske, Mrs. Dawson, Mr. Yacovelli, Alternate, Mrs. Cox
- E. Negotiations: **Mrs. Slack**, Chairperson, Mrs. Hauske, Mrs. Cox, Mr. Gilmore, Alternate, Mrs. Sullivan-Butrica
- F. Policy: **Mrs. Slack**, Chairperson, Ms. Brown, Mrs. Sullivan-Butrica, Ms. Sullivan, Alternate, Mrs. Hauske
- G. Scholarship: **Ms. Brown**, Chairperson, Mrs. Cox, Ms. Sullivan, Mrs. Sullivan-Butrica, Alternate, Mrs. Dawson
- H. CCEC Rep. Rotation: **Mrs. Slack**
- I. CCSBA Rep. Rotation: **Ms. Sullivan**
- J. AEF Representative: **Mrs. Hauske**
- K. State/Federal Programs: **Mr. Borden**

Affirmative Action Officer: **Mr. Delengowski**  
Public Agency Compliance Officer: **Mr. Delengowski**

**The board welcomes participation of interested organizations and individuals and will schedule time as appropriate for the public to speak. The board reserves the right to limit public discussion. Public discussion of a topic will be limited to fifteen minutes, and individual speakers will be limited to five minutes. Reference Policy #9322 of the Audubon Public Schools Board of Education Policy Manual.**

**PUBLIC PARTICIPATION:**

1. Motion by Mrs. Cox seconded by Mrs. Dawson to adjourn meeting at approximately 8:25 pm.  
Motion approved by unanimous voice vote.

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**Robert Delengowski**  
**Business Administrator/Board Secretary**

**AUDUBON SCHOL DISTRICT  
SPECIAL MEETING OF THE BOARD OF EDUCATION  
AUDUBON HIGH SCHOOL MEDIA CENTER  
SATURDAY, March 2, 2013  
8:30 A.M.**

The Formal Action Meeting of the Audubon Board of Education was called to order at 8:30am prevailing time, on the above date in the Audubon High School Media Center with Mr. Gilmore presiding.

“In accordance with the provisions of the Open Public Meetings Law, the Audubon Board of Education transmitted notice of this meeting, scheduled at 8:30 a.m., in the Audubon High School Media Center, to the *Retrospect* newspaper, filed with the Borough Clerk and posted copies on the Chestnut Street and Pine Street entrances to the high school.”

The salute to the flag was led by Mrs. Slack.

**ROLL CALL**

Present: Ms. Brown, Mrs. Sullivan-Butrica, Mrs. Cox, Mrs. Dawson, Mr. Gilmore, Mrs. Hauske, Mr. Ingram, Ms. Slack, Ms. Sullivan, Mr. Yacovelli, Robert Delengowski, Board Secretary, Donald Borden, Superintendent of Schools.

1. Salute to the Flag.

All motions are voted on by all members unless otherwise marked with an +.

OPEN TO THE PUBLIC

**AUDUBON BOARD OF EDUCATION RETREAT**

**FINANCE:**

1. Motion by Mrs. Brown seconded by Mrs. Cox to approve the school district budget for the 2013-2014 school year for submission to the legal residents as follows:

	<u>BUDGET</u>	<u>TAX LEVY</u>
General Fund	\$21,875,601	\$10,312,579*
Special Revenue Fund	\$380,072	
Debt Service Fund	\$1,259,080	\$1,163,570

\*Taxes split between:

Audubon	\$10,003,960
Audubon Park	\$308,619

Motion approved by roll call vote 7-2

Mrs. Brown & Mrs. Hauske voted No

**PERSONNEL:**

**MOTION TO APPROVE ITEMS 1-5**

Motion by Ms. Brown seconded by Mrs. Dawson approve the following items

1. Motion by Mrs. Cox seconded by Mrs. Dawson to approve the following substitutes and home instruction tutors for the remainder of the 2012-2013 school year:

Kristina Seybert	Substitute Nurse	All Schools
Garrett Kampf	Substitute Teacher	Grades 7 through 12
Michael Wepler	Home Instruction Tutor	All Schools
  
2. + Motion to approve Bloomsburg University student, Emily Brown, to complete a five-hour speech/language therapist observation requirement at Haviland Avenue School with Dana Kahlbom as the participating therapist effective the week of March 18, 2013.
  
3. Motion to approve payment of a yearly stipend of \$4500.00 (prorated for the remainder of the 2012-13 school year) to Fred Vilardo, district maintenance person, to perform electrical installation, repair and maintenance work in the district effective March 4, 2013 through June 30, 2013.
  
4. + Motion to approve an additional staff member as an instructor for the Extended Day Program at Mansion Avenue School for the 2012-2013 school year at the contractual rate of \$35.00 per hour and one hour of prep time at the contractual rate of \$25.00:

Gail Erney – 16 hours for a total of \$585.00
  
5. + Motion to approve a request from Annette Hartstein, 5<sup>th</sup> grade teacher at Mansion Avenue School, to invoke the Family Medical Leave Act effective March 4, 2013.

**VOTE FOR ITEMS 1-5**

Motion approved by unanimous roll call vote for items 1, 3. 10-0

Approved by majority roll call vote for items 2, 4, 5. 9-0-1.

Mr. Ingram abstained from voting on these items.

1. Motion by Mrs. Hauske seconded by Mrs. Cox to approved the purchase of a district truck under state contract A83576. Motion approved by unanimous voice vote.
  
2. Motion by Mrs. Hauske seconded by Mrs. Cox to approve Standard Operating Procedures Document. Motion approved by unanimous voice vote.

**PUBLIC PARTICIPATION:**

1. Motion by Mrs. Cox seconded by Ms. Brown to adjourn meeting at approximately 1:30pm. Motion approved by unanimous voice vote.

*Robert Delengowski*

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**Robert Delengowski , Business Administrator,  
Board Secretary**

**BOARD OF EDUCATION MEETING  
AUDUBON HIGH SCHOOL MEDIA CENTER  
WEDNESDAY, MARCH 20, 2013  
7:30 P.M.  
MINUTES**

The Formal Action Meeting of the Audubon Board of Education was called to order at 7:30pm prevailing time, on the above date in the Audubon High School Media Center with Mr. Gilmore presiding.

“In accordance with the provisions of the Open Public Meetings Law, the Audubon Board of Education transmitted notice of this meeting, scheduled at 7:30 p.m., in the Audubon High School Media Center, to the *Courier Post* and *Retrospect* newspapers, filed with the Borough Clerk and posted copies on the Chestnut Street and Pine Street entrances to the high school.”

The salute to the flag was led by Mrs. Slack.

**ROLL CALL**

Present: Ms. Brown, Mrs. Sullivan-Butrica, Mrs. Cox, Mrs. Dawson, Mr. Gilmore, Mrs. Hauske, Mr. Ingram, Ms. Slack, Mr. Yacovelli, Robert Delengowski, Board Secretary, Donald Borden, Superintendent of Schools.

Absent: Ms. Sullivan

1. Motion by Ms. Brown seconded by Mrs. Dawson to approve the following minutes:

**February 20, 2013  
March 2, 2013**

Motion approved by majority voice vote.

All motions are voted on by all members unless otherwise  
marked with an +.

OPEN TO THE PUBLIC

**THE AUDUBON RENAISSANCE PROGRAM RECOGNIZES THE FOLLOWING STUDENTS AS  
STUDENTS OF THE MONTH FOR FEBRUARY**

**Grade Seven**

Yoania Aparicio  
Tyler Joyce

**Grade Eight**

Alicia LaFrance  
Jarred Hertfelder

**Freshman Class**

Karley Trow  
Shaun Fitzgerald

**Sophomore Class**

Juliana May  
Mark MacGarvey

**Junior Class**

Emma Stowell  
Michael Cameron

**Senior Class**

Anastasia Janco  
Frank McIntosh

**PRESENTATION**

**FINAL DRAFT OF THE PROGRESS TARGETS PLAN:**

**Principals, Beth Canzanese and Eric Miller**

**FINANCE:**

**MOTION TO APPROVE ITEMS 1-4**

Motion by Ms. Brown seconded by Mr. Ingram approve the following items

1. Board Secretary’s Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of January 2013. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.
2. Treasurer’s Report in accordance with 18A:17-36 and 18A:17-9 for the month of January 2013. The Treasurer’s Report and Secretary’s report are in agreement for the month of January 2013.
3. Board Secretary in accordance with N.J.A.C. 6A:23A – 16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.
4. Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4 We certify that after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

**VOTE FOR ITEMS 1-4**

Motions approved by unanimous voice vote.

**PERSONNEL: (All motions are upon Superintendent’s recommendation :)**

**MOTION TO APPROVE ITEMS 1-5**

Motion by Mrs. Slack seconded by Mrs. Dawson -approve the following items

1. Motion to approve the following as substitutes and/or homebound instruction tutors for the 2012-2013 school year, pending completion of all district and state requirements:

Diana Trasatti	Substitute Teacher	Grades K-12
William Taulane	Substitute Teacher	Grades 7-12

2. + Motion to approve the following Rowan University students to complete their student teaching requirements effective September 3, 2013 as follows:

Student Teacher	School	Grade/Subject	Dates	Cooperating Teacher
Angelena Julia Pellegrino	HAS	Grade 1	9/3/13-12/19/13	Blake Marchese
Eric Otero	MAS	Grade 4	9/3/13-12/19/13	Kelly McShane

3. + Motion to approve the following Rutgers University students’ practicum requirements effective May 2013 as follows:

Student Teacher	School	Grade/Subject	Dates	Cooperating Teacher
Rebecca Scattergood	HAS	Grade 2	5/28/13-5/29/13	Debra Costello
Maria Smith	MAS	Art K-12	5/14/13-5/24/13	Judy Gabardi

4. Motion to approve the following additions to the spring coaching positions for the 2012-2013 school year, pending completion of all district and state requirements:

:

Bryant Bozarth	Tennis	Assistant Varsity Coach
R.J. Callaway	Baseball	Volunteer
Diane Bay	Tennis	Volunteer
Monika Waniek	Tennis	Volunteer



5. Motion to approve Teresa D'Aprile to write AP Spanish Language curriculum, during the 2012-2013 school year, to align to the new College Board requirements at the contractual rate of \$600.00.

**VOTE FOR ITEMS 1-5**

Motions approved by unanimous roll call vote for items 1, 4, 5. 10-0  
 Approved by majority roll call vote for items 2, 3. 9-0-1  
 Mr. Ingram abstained from voting on these items.

**MOTION TO APPROVE ITEMS 6-11**

Motion by Mrs. Hauske seconded by Ms. Brown to approve the following items

6. Motion to approve Kevin Greway to write 7<sup>th</sup> Grade Life Science curriculum aligned to the Common Core Standards and the Next Generation Science Standards at the contractual rate of \$600.00.
7. + Motion to approve the following staff members as proctors/substitute proctors for the Homework Club for the remainder of the 2012-2013 school year at Mansion Avenue School:
- Kim Brach      Jennifer Beebe
8. Motion to approve Madalyn Brown as part-time, long-term substitute English teacher at the high school for Sharon Carroll, at the Step 1, BA, ½ time per diem rate of \$121.50, to include no benefits, effective April 8, 2013 through June 24, 2013, or the last day for teachers, also to include an overlap at the ½ time substitute teacher per diem rate of \$37.50 for up to 5 days.
9. + Motion to approve a request for an unpaid leave of absence for Kelly McShane effective May 9, 2013 and May 10, 2013. **(This does not establish past practice.)**
10. + Motion to approve Jessica Holland as a parent volunteer in the Haviland Avenue School library one day per week for the remainder of the 2012-2013 school year.
11. + Motion to approve Laura DeFilippo as a volunteer in the Mansion Avenue School library for the remainder of the 2012-2013 school year, based on her availability.

**VOTE FOR ITEMS 6-11**

Motions approved by unanimous roll call vote for items 6, 8. 10-0  
 Approved by majority roll call vote for items 7, 9, 10, 11. 9-0-1  
 Mr. Ingram abstained from voting on these items.

**MOTION TO APPROVE ITEMS 12-17**

Motion by Mrs. Cox seconded by Mrs. Slack to approve the following items

12. Motion to approve Nancy Ruth Wainwright, contractor and retired district speech/language therapist, as substitute high school speech/language therapist contractor for Debbie Nanni-Zacher, effective April 8, 2013 through June 14, 2013 at the hourly rate of \$80.00 for up to 15 hours per week.
13. Motion to approve the following mentor for the remainder of the 2012-2013 school year. Novice teacher will compensate mentor as per state regulations and AEA contract:

Teacher	School/Subject	Mentor	Date
Madalyn Brown	English	Brian Kulak	April 8, 2013 – June 24, 2013

14. Motion to approve Camden County College student, Yasmine Kashan, to complete a 15 hour observation requirement effective March 21, 2013 with Kevin Greway serving as cooperating teacher.
15. + Motion to approve payment of a stipend to the following staff members for facilitating the 6<sup>th</sup> Grade Parent Book Club for the 2012-2013 school year as follows:

Lead Teacher:	Mrs. McGilloway	\$250.00
Supporting Teachers:	Bernadette Brogna	\$125.00
	Sharon Mickle	\$125.00
	Christy Rehn	\$125.00
	Terri Gornowski	\$125.00
	Maddy Boulden	\$125.00

16. + Motion to approve staff members' leave requests to attend workshops/conferences for the 2012-2013 school year as follows:

School	Cost	Staff Member	Date of Conference	Name of Conference
HAS	\$195.00	Beth Crosby	4/17-18/13	Young Child Expo & Conference
HAS	\$195.00	Dana Kahlbom	4/17-18/13	Young Child Expo & Conference
HAS	\$195.00	Lesley Rybacki	4/17-18/13	Young Child Expo & Conference

17. Motion to approve payment to Dirk Manskopf, high school science teacher, for completing 70 hours of a teacher training module for the AP Environmental Science VHS effective retroactive to March 20, 2013 through May 1, 2013 at the contractual rate of \$25.00 per hour for a total of \$1750.00.

**VOTE FOR ITEMS 12-17**

Motions approved by unanimous roll call vote for items 12, 13, 14, 17. 10-0

Approved by majority roll call vote for items 15, 16. 9-0-1

Mr. Ingram abstained from voting on these items.

**PROGRAM:**

**MOTION TO APPROVE ITEMS 1-5**

Motion by Mrs. Cox seconded by Mrs. Slack to approve the following items

- Motion to approve an agreement between the Audubon Board of Education and AppliTrack to provide an online application and applicant tracking system for the district effective March 21, 2013, at no cost for six (6) months and effective September 1, 2013 at an annual cost of \$1,360.00.
- Motion to approve the 2012-2013 Progress Targets Plan.
- Motion to approve the policy of the Larc School not to charge students for lunches for the 2013-2014 school year.
- + Motion to approve a 6<sup>th</sup> Grade Parent Book Club at Mansion Avenue School for the 2012-2013 school year with the following staffing requirements:  
  
One Lead Teacher: Stipend: \$250.00  
Five Supporting Teachers: Stipend: \$125.00 each
- Motion to approve Duane Trowbridge to provide transportation to three students to the All-Eastern Chorus at the Music Educator's Convention in Hartford Ct. on April 4, 2013 through Sunday, April 7, 2013.

**VOTE FOR ITEMS 1-5**

Motions approved by unanimous voice vote for items 1, 2, 3, 5.

Approved by majority voice vote for item 4.

Mr. Ingram abstained from voting on this item.

- **INFORMATION:** Mansion Avenue School:

February 15, 2013	Armed Assault Lock-Down Drill
February 25, 2013	Fire Drill
Haviland Avenue School:	
February 6, 2013	Fire Drill
February 25, 2013	Active Shooter Drill
Audubon High School:	
February 8, 2013	Lock-Down Drill
February 25, 2013	Fire Drill

**STUDENTS:**

**MOTION TO APPROVE ITEMS 1-2**

Motion by Mrs. Slack seconded by Ms. Butrica to approve the following items

1. Motion to approve the following field trip requests:
2. + Motion to approve homebound instruction for the following students:

STUDENT ID#	DATE
42679	Effective February 28, 2013 on an as needed basis

**VOTE FOR ITEMS 1-2**

Motions approved by unanimous voice vote for item 1.

Approved by majority voice vote for item 2.

Mr. Ingram abstained from voting on this item.

**BUILDINGS AND GROUNDS:**

1. Motion by Mrs. Slack seconded by Ms. Brown to approve the following use of facilities requests: Motion approved by unanimous voice vote.

**REPORTS:**

1. Mansion Avenue School
2. Haviland Avenue School
3. High School
4. Child Study Team
5. Harassment, Intimidation and Bullying Report

BULLYING INCIDENTS REPORT			
SCHOOL	Confirmed HIB	NON-HIB	Total
HS	1	3	4
MAS	0	1	1
HAS	0	1	1

**BOARD COMMITTEES:**

- A. Buildings and Grounds: **Mr. Gilmore**, Chairperson, Mrs. Slack, Mrs. Dawson, Mr. Yacovelli, Alternate, Mr. Ingram
- B. Community Relations: **Mrs. Hauske**, Chairperson, Mr. Yacovelli, Mr. Ingram, Mrs. Sullivan-Butrica, Alternate, Mrs. Slack
- C. Curriculum: **Ms. Brown**, Chairperson, Ms. Sullivan, Mrs. Dawson, Mrs. Cox, Alternate, Mrs. Sullivan-Butrica
- D. Finance: **Mr. Gilmore**, Chairperson, Mrs. Hauske, Mrs. Dawson, Mr. Yacovelli, Alternate, Mrs. Cox
- E. Negotiations: **Mrs. Slack**, Chairperson, Mrs. Hauske, Mrs. Cox, Mr. Gilmore, Alternate, Mrs. Sullivan-Butrica
- F. Policy: **Mrs. Slack**, Chairperson, Ms. Brown, Mrs. Sullivan-Butrica, Ms. Sullivan, Alternate, Mrs. Hauske
- G. Scholarship: **Ms. Brown**, Chairperson, Mrs. Cox, Ms. Sullivan, Mrs. Sullivan-Butrica, Alternate, Mrs. Dawson
- H. CCESC Rep. Rotation: **Mrs. Slack**
- I. CCSBA Rep. Rotation: **Ms. Sullivan**

- J AEF Representative: **Mrs. Hauske**
- K State/Federal Programs: **Mr. Borden**  
Affirmative Action Officer: **Mr. Delengowski**  
Public Agency Compliance Officer: **Mr. Delengowski**

**The board welcomes participation of interested organizations and individuals and will schedule time as appropriate for the public to speak. The board reserves the right to limit public discussion. Public discussion of a topic will be limited to fifteen minutes, and individual speakers will be limited to five minutes. Reference Policy #9322 of the Audubon Public Schools Board of Education Policy Manual.**

**PUBLIC PARTICIPATION:**

1. Motion by Mrs. Cox seconded by Mr. Ingram to adjourn meeting at approximately 8: 27 pm. Motion approved by unanimous voice vote.

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**Robert Delengowski, Business Administrator/  
Board Secretary**

**SPECIAL MEETING OF THE BOARD OF EDUCATION  
AUDUBON HIGH SCHOOL MEDIA CENTER  
WEDNESDAY, MARCH 27, 2013  
8:00 P.M.**

The Formal Action Meeting of the Audubon Board of Education was called to order at 8:00pm prevailing time, on the above date in the Audubon High School Media Center with Mr. Gilmore presiding.

“In accordance with the provisions of the Open Public Meetings Law, the Audubon Board of Education transmitted notice of this meeting, scheduled at 8:00pm, in the Audubon High School Media Center, to the *Courier Post* and *Retrospect* newspapers, filed with the Borough Clerk and posted copies on the Chestnut Street and Pine Street entrances to the high school.”

The salute to the flag was led by Mrs. Slack.

**ROLL CALL**

Present: Ms. Brown, Mrs. Sullivan-Butrica, Mrs. Cox, Mrs. Dawson, Mr. Gilmore, Mrs. Hauske, Mr. Ingram, Ms. Slack, Mr. Yacovelli, Robert Delengowski, Board Secretary, Donald Borden, Superintendent of Schools.

Absent: Ms. Sullivan

All motions are voted on by all members unless otherwise  
marked with an +.

**OPEN TO THE PUBLIC**

**The board welcomes participation of interested organizations and individuals and will schedule time as appropriate for the public to speak. The board reserves the right to limit public discussion. Public discussion of a topic will be limited to fifteen minutes, and individual speakers will be limited to five minutes. Reference Policy #9322 of the Audubon Public Schools Board of Education Policy Manual.**

**PRESENTATION OF THE 2013-2014 SCHOOL BUDGET**

**FINANCE:**

1. Motion by Mrs. Cox seconded by Mr. Yacovelli to approve the school district budget for the 2013-2014 school year for submission to the legal residents as follows:

	<u>BUDGET</u>	<u>TAX LEVY</u>
General Fund	\$21,875,601	\$10,312,579*
Special Revenue Fund	\$380,072	
Debt Service Fund	\$1,259,080	\$1,163,570

**\*Taxes split between:**

Audubon	\$10,003,960
Audubon Park	\$308,619

Motion approved by unanimous roll call vote. 9-0

**PERSONNEL**

1. Motion by Mrs. Slack seconded by Mrs. Dawson to approve the following as substitutes and/or homebound instruction tutors for the 2012-2013 school year, pending completion of all district and state requirements:

Richard Horan III

Motion approved by unanimous voice vote.

:

**PUBLIC PARTICIPATION:**

1. Motion by Mr. Ingram seconded by Mrs. Cox to adjourn meeting at approximately 8:25 pm. Motion approved by unanimous voice vote.

*Robert Delengowski*

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**Robert Delengowski**  
**Business Administrator/Board Secretary**

**BOARD OF EDUCATION MEETING  
AUDUBON HIGH SCHOOL MEDIA CENTER  
WEDNESDAY, APRIL 17, 2013  
7:30 P.M.  
MINUTES**

The Formal Action Meeting of the Audubon Board of Education was called to order at 7:30pm prevailing time, on the above date in the Audubon High School Media Center with Mr. Gilmore presiding.

“In accordance with the provisions of the Open Public Meetings Law, the Audubon Board of Education transmitted notice of this meeting, scheduled at 7:30 p.m., in the Audubon High School Media Center, to the *Courier Post* and *Retrospect* newspapers, filed with the Borough Clerk and posted copies on the Chestnut Street and Pine Street entrances to the high school.”

The salute to the flag was led by Mrs. Slack.

**ROLL CALL**

Present: Ms. Brown, Mrs. Dawson, Mr. Gilmore, Mrs. Hauske, Mr. Ingram, Ms. Slack, Ms. Sullivan, Robert Delengowski, Board Secretary, Donald Borden, Superintendent of Schools.

Absent: Mrs. Cox, Ms. Sullivan-Butrica, Mr. Yacovelli

1. Motion by Ms. Brown seconded by Mr. Ingram to approve the following minutes:

**March 20, 2013  
March 27, 2013**

Motion approved by unanimous voice vote.

All motions are voted on by all members unless otherwise  
marked with an +.

OPEN TO THE PUBLIC

**THE AUDUBON RENAISSANCE PROGRAM RECOGNIZES THE FOLLOWING STUDENTS AS  
STUDENTS OF THE MONTH FOR MARCH**

**Grade Seven**

Olivia Lavecchio  
Robert Dunn

**Grade Eight**

Melana Terlingo  
Jason Petrocella

**Freshman Class**

Karenann Libby  
Andrew Marshall

**Sophomore Class**

Jordyn Eggert  
Kevin McRory  
Christopher Doyle

**Junior Class**

Julia Varjabedian  
Trent Maxwell

**Senior Class**

Destiny Abrams  
Daniel Grannan

**PRESENTATION**

2013-2014 LPDC (Local Professional Development Committee) Plan – Beth Canzanese

2013 Summer Committees – Beth Canzanese

NJASK Morning Math Boot Camp for 7<sup>th</sup> and 8<sup>th</sup> Grade Students - Bonnie Smeltzer

**FINANCE:**

**MOTION TO APPROVE ITEMS 1-4**

Motion by Ms. Brown seconded by Mr. Ingram approve the following items

1. Board Secretary's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of February 2013. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
2. Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month of February 2013. The Treasurer's Report and Secretary's report are in agreement for the month of February 2013.
3. Board Secretary in accordance with N.J.A.C. 6A:23A – 16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.
4. Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4 We certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

**VOTE FOR ITEMS 1-4**

Motions approved by unanimous voice vote.

**PERSONNEL: (All motions are upon Superintendent's recommendation :)**

**MOTION TO APPROVE ITEMS 1-6**

Motion by Ms. Brown seconded by Mr. Ingram approve the following items

1. Motion to approve the following as substitutes and/or homebound instruction tutors for the 2012-2013 school year, pending completion of all district and state requirements:

Yvonne Kilson	Substitute Teacher	Grades K-12
Lisa Lord	Substitute Teacher	Grades K-12
2. Motion to approve tenured administrators, as listed, from July 1, 2013 through June 30, 2014.
3. + Motion to approve tenured elementary school teachers, as listed, from September 1, 2013 through June 30, 2014.
4. Motion to approve tenured high school teachers, as listed, from September 1, 2013 through June 30, 2014.
5. Motion to approve tenure contracts for 10 month staff members from September 1, 2013 through June 30, 2014 and 12 month staff members from July 1, 2013 through June 30, 2014.
6. Motion to approve non-tenured teaching staff, as listed, from September 1, 2013 through June 30, 2014.

**VOTE FOR ITEMS 1-6**

Motions approved by unanimous roll call vote for items 1, 2, 4-6. 7-0

Approved by majority roll call vote for item 3. 6-0-1

Mr. Ingram abstained from voting on this item.

**MOTION TO APPROVE ITEMS 7-12**

Motion by Mrs. Dawson seconded by Mr. Ingram approve the following items



7. Motion to approve tenured 10-month secretaries/clerks from September 1, 2013 through June 30, 2014 and 12-month secretaries/clerks from July 1, 2013 through June 30, 2014, as listed.
8. Motion to approve tenured contracted aides for special education, as listed, from September 1, 2013 through June 30, 2014.
9. Motion to approve Maintenance/Custodians, as listed, from July 1, 2013 through June 30, 2014. All are twelve-month employees.
10. Motion to approve 12-month non-represented staff from July 1, 2013 through June 30, 2014, as listed.
11. Motion to approve hourly/per diem employees, as listed, for the 2013-2014 school year.
12. Motion to approve bus drivers from July 1, 2013 through June 30, 2014, as listed.

**VOTE FOR ITEMS 7-12**

Motions approved by unanimous roll call vote.

**MOTION TO APPROVE ITEMS 13-18**

Motion by Ms. Brown seconded by Mrs. Dawson approve the following items

13. Motion to approve the resolution to create/increase the following positions at the high school due to the increase in the projected number of students for the 2013-2014 school year.

**Create Full-Time Positions:**

Language Arts Teacher	Mathematics Teacher
Science Teacher	World Language Teacher

**Modify Current Part-Time to Full-Time Position:**

Art Teacher

**Create Part-Time Position:**

Physical Education (1/2 Time)

14. + Motion to approve the resolution to create the following part-time positions at Haviland Avenue School due to the increasing number of students at the primary level who need support in areas of language arts and math and to accommodate a significant increase in the number of preschool children identified with a disability (SHAPE Program Expansion):

**Create Part-Time Positions:**

BSI Teacher	Part-Time (Up to 20 hours per week)
Special Education Teacher	Part-Time (Up to 20 hours per week)

15. + Motion to approve staff members' leave requests to attend workshops/conferences for the 2012-2013 school year as follows:

School	Cost	Staff Member	Date of Conference	Name of Conference
MAS	\$219.00	Merry Whelan	May 23, 2013	Enhance Use of Mobile Technology in the Classroom
MAS	\$219.00	Christine Batra	May 23, 2013	Enhance Use of Mobile Technology in the Classroom

16. Motion to approve the following 2013 summer committee staff members:

**Interventionists:**

Jane Byrne	Lisa McGilloway	Blake Marchese	Alycia Colucci
Shelly Chester	Terri Salamone	Francine Bechtel	Joan McGuire
Deb Costello	Rose Lang	Katie Hueber	Jen Beebe
Christine Batra	Elizabeth McCurdy	Sue Jenkinson	Kelly McShane
Maddy Meehan	Bernadette Brogna	Cathy Samuel	Cheryl Bortz
Eunice Englehart	Denise Murphy	Sharon Mickle	

**RTI Block Committee:**

Lisa McGilloway	Jane Byrne	Kelly McShane	Katie Hueber
Terri Salamone	Blake Marchese	Francine Bechtel	Deb Costello
Joan Maguire	Alycia Colucci		

**Data Committee:**

Trish Martel

**Elementary Math Committee:**

Christine Brady	Blake Marchese	Roberta Ignaczewski	Jane Byrne
Francine Bechtel	Claudia Kirby	Kelly McShane	Kristen Solanik
Christy Rehn	Bernadette Brogna	Cheryl Bortz	Curtis Finnegan
Christine Batra			

**Common Core Curriculum Committee:**

Lisa McGilloway	Kelly McShane	Jane Byrne	Blake Marchese
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17. + Motion to approve the following staff members to teach 10 hours of the NJASK Morning Math Boot Camp for 7th and 8th grade students at the AEA contractual rate of \$35.00 per hour for a total of \$1050.00; \$350.00 per staff member, funded through Title I, effective retroactive to April 15, 2013 through April 26, 2013:

Adam Cramer	Mike Weppler (District Substitute Teacher)	Ron Latham
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18. + Motion to approve the following extracurricular contracts at Haviland Avenue School for the 2013-2014 school year with compensation as per the negotiated agreement:

NAME	POSITION
Cherie McNellis	Detention Proctor
Kathy Marshall	Website Manager
Stephanie Dib	Art Club Proctor

**VOTE FOR ITEMS 13-18**

Motions approved by unanimous roll call vote for items 13, 16. 7-0  
 Approved by majority roll call vote for items 14, 15, 17, 18. 6-0-1  
 Mr. Ingram abstained from voting on these items.

**MOTION TO APPROVE ITEMS 19-24**

Motion by Ms. Brown seconded by Mrs. Slack approve the following items

19. + Motion to approve the following staff as Haviland Avenue School I&RS team members for the 2013-2014 school year:

Bobbi Graham	Jane Byrne	Blake Marchese	Kim Felix
Rose Lang	Judy Marino		

20. Motion to approve staff members' leave requests to attend workshops/conferences for the 2013-2014 school year as follows:

School	Cost	Staff Member	Date of Conference	Name of Conference
HS	\$178.00	Tricia Martel	April 22, 2013	Edmodo Training - Advanced

21. + Motion to approve the following extracurricular contracts at Mansion Avenue School for the 2013-2014 school year with compensation as per the negotiated agreement:

NAME	POSITION
Kelly McShane	Safety Patrol
Annette Hartstein	Safety Patrol
Gail Erney	Detention Proctor (2 Days) at the AEA Negotiated Agreement Non-Instructional rate not to exceed \$2,800.00
Annette Hartstein	Detention Proctor at the AEA Negotiated Agreement Non-Instructional rate not to exceed \$2,800.00
Bernadette Brogna	Mini-Patrol Advisor
Brad Rehn	Mini-Patrol Advisor
Kristen Solanik	Saturday Detention
Brad Rehn	Saturday Detention
Lisa McGilloway	Student Council
Kathy Marshall	Web Manager
Sue Moore	Band Director
Elizabeth McCurdy	Newspaper Club
Annette Hartstein	Gifted Program

22. + Motion to approve the following staff as Mansion Avenue School I&RS members for the 2013-2014 school year:

Gail Erney      Sharon Mickle      Pat Snyder      Kelly McShane      Bernadette Brogna

23. + Motion to approve the following staff members as homework club proctors at Mansion Avenue School for the 2013-2014 school year:

Kim Brach                      Cathy Samuel                      Annette Hartstein      Jen Beebe  
 Sharon Selby                      Kelly Skala                      Kristen Solanik

24. + Motion to accept, with best wishes, the letter of retirement from Susann Cowen, fourth grade teacher at Mansion Avenue School, effective July 1, 2013.

**VOTE FOR ITEMS 19-24**

Motions approved by unanimous roll call vote for items 20. 7-0  
 Approved by majority roll call vote for items 19, 21, 22, 23, 24. 6-0-1  
 Mr. Ingram abstained from voting on these items.

**MOTION TO APPROVE ITEMS 25-29**

Motion by Mrs. Slack seconded by Ms. Sullivan approve the following items

25. + Motion to approve Jennie Hartman, current district substitute teacher, as long-term 6<sup>th</sup> grade substitute teacher, for Maddy Meehan, at the Step 2, BA, per diem rate of \$247.00, effective May 6, 2013 through June 24, 2013 or the last day for teachers, to include no benefits and to include three days overlap, May 1, 2, and 3, 2013, at the district substitute teacher per diem rate of \$75.00.

26. Motion to approve the following extracurricular contracts at the high school for the 2013-2014 school year with compensation as per the negotiated agreement:

NAME	POSITION
Matt Webb	Grade 7 – Advisor

Ashley McGuire	Grade 9 - Advisor
Amy Bulskis	Grade 10 – Advisor
David Niglio	Grade 11 – Advisor
Mike Tomasetti (¾)	Grade 12 – Advisor
Amy Bulskis (1/4)	Grade 12 – Advisor
Lee DeLoach	Band – Instrumental Concerts
Lee DeLoach	Band – Jazz Band
Lee DeLoach	Band – Marching Band
Lee DeLoach	Band – Summer Band
Ron Latham	Band Assistant/Marching
Sue Cain	Band Assistant/Front
Matt Webb	Chess Club Advisor
Duane Trowbridge	Choral – Activities
Duane Trowbridge	Choral – Ensemble
Mary Anne Kavanaugh (½)	Detention Proctor
Ashley McGuire (3/10)	Detention Proctor
Melissa Wood (1/5)	Detention Proctor
Mike Tiedeken	EMS
Matt Webb	Environmental Club
Dawn Ewing (1/2)	Graduation
Nancy Wolgamot (1/2)	Graduation
Eileen Willis	Interact Club Advisor
Teresa D'Aprile	National Honor Society
Patricia Martel	National Junior Honor Society
Karen Dyer	One Act Play
Brian Kulak	Parrot
Ashley McGuire	Parakeet
Sharon Selby	Parakeet
Brian Kulak	Published Mind
Kathy Jakubowski (½)	Stockroom
Dennis Bantle (½)	Stockroom
John Skrabonja	Yearbook/Editor Advisor
Mary Anne Kavanaugh	Student Council Advisor
Janelle Mueller (1/2)	S.T.A.R.S
Nicole Szymanski (1/2)	S.T.A.R.S
Wendy VanFossen	Yearbook/Business

**SATURDAY DETENTION PROCTORS:**

Mike Tiedeken                      Sharon Selby                      Patricia Martel                      Ashley McGuire  
Melissa Wood                      Amy Bulskis                      Teresa Weichmann

27. + Motion to accept, with best wishes, the letter of resignation from Kate Hayden, elementary vocal music teacher, effective June 30, 2013. (Separate Attachment)
28. Motion to approve the following Rutgers University students to complete their practicum requirement at the high school for a total of 30 hours effective September 9, 2013 through December 13, 2013:

Student	Subject	Cooperating Teacher
Valerie Illuminati	English	Melissa Wood
Vincent Doto	Social Studies	Matthew Webb
Melissa Hartzell	Social Studies	Andrea Collazzo

29. + **Motion to approve the following Rutgers University student to complete their practicum requirement at Mansion Avenue School for a total of 30 hours effective September 9, 2013 through December 13, 2013:**

Student	Subject	Cooperating Teacher
Ashley Alliano	Teacher of Students with Disabilities	Cathy Samuel

**VOTE FOR ITEMS 25-29**

Motions approved by unanimous roll call vote for items 26, 28. 7-0

Approved by majority roll call vote for items 25, 27, 29. 6-0-1

Mr. Ingram abstained from voting on these items.

**PROGRAM:**

**MOTION TO APPROVE ITEMS 1-6**

Motion by Ms. Brown seconded by Mrs. Slack approve the following items

- 1. Motion to approve the 2013-2014 Local Professional Development Committee Plan.
- 2 + Motion to approve a 2013 summer “Pre-K Experience” program for students entering kindergarten and are “at risk” as a result of the DIAL-4 Screening - also to include an additional section of Summer Enrichment to run concurrently with the Pre-K Experience to allow the district to serve the economically disadvantaged population in grades 1 and 2 with staffing needs for both sections as follows:

<b>POSITION</b>	<b>CERTIFICATION</b>	<b>DAYS</b>	<b>HOURS</b>	<b>SALARY</b>
Two Teachers	Elementary Education	16	3.5 per day	\$35.00 per hour
Two Aides		16	3.25 per day	Rate TBD

- 3. Motion to approve the following 2013 District Summer Projects/Committees and staffing requirements, with compensation at the non-instructional rate of \$25.00 per hour:

**RTI Block Planning Committee:**

Work Time: Up to 8 hours - full committee - 10 members  
 Up to 12 additional hours - RTI Coordinators – 2 members  
 Committee Members: Maximum – 10 (including coordinators)  
 Total: \$2000.00

**Interventionist:**

Work Time: 4 hours  
 Committee Members: 20  
 Total: \$2000.00

**Data Committee:**

Work Time: 4 hours  
 Committee Members: 1  
 Maximum Total: \$625.00

**Elementary Math Committee:**

Work Time: Up to 24 hours  
 Committee Members: 13  
 Total: \$7800.00

**Common Core Curriculum Revisions Committee:**

Work Time: 20 hours  
 Committee Members: 4  
 Total: \$2000.00

- 4. Motion to approve the 2013 Special Education Summer School program as listed.
- 5. Motion to approve Audubon High School to continue the cooperative sports swim program with Collingswood High School for the 2013-2014 and 2014 -2015 school years.

6. Motion to approve the Three-Year Technology Plan effective July 1, 2013 through June 30, 2016.

**VOTE FOR ITEMS 1-6**

Motions approved by unanimous voice vote for items 1, 3-6.

Approved by majority voice vote for item 2.

Mr. Ingram abstained from voting on this item.

- **INFORMATION:**
- |                                |                                |
|--------------------------------|--------------------------------|
| <b>Mansion Avenue School:</b>  |                                |
| March 20, 2013                 | Fire Drill                     |
| March 22, 2013                 | Lock-Down Drill                |
| <b>Haviland Avenue School:</b> |                                |
| March 11, 2013                 | Fire Drill                     |
| March 25, 2013                 | Lock-Down Drill                |
| <b>Audubon High School:</b>    |                                |
| March 20, 2013                 | Fire Drill                     |
| March 25, 2013                 | Crisis Drill: Shelter In-Place |

**STUDENTS:**

**MOTION TO APPROVE ITEMS 1-4**

Motion by Mr. Ingram and seconded by Mrs. Hauske approve the following items

1. Motion to approve the following field trip requests:
2. Motion to affirm that the Audubon Board of Education is in receipt of the district Harassment, Intimidation and Bullying monthly report as presented by the superintendent, and is in agreement with all actions taken in regard to the incidents reported at the March 2013 meeting of the Board of Education.
3. Motion to approve the acceptance into our behaviorally disordered classroom a 12<sup>th</sup> grade tuition student from Haddon Township School District, effective retroactive to Monday, April 8, 2013 through June 2013. Haddon Township will pay tuition directly to the Audubon Board of Education, and is responsible for the student's transportation
4. Motion to approve an extended school year program for student ID#0911 at Gloucester County Special Services effective July 8, 2013 through August 8, 2013, as per student's IEP. Tuition and transportation costs are the responsibility of Mount Ephraim Public Schools.

**VOTE FOR ITEMS 1-4**

Motions approved by unanimous voice vote.

**REPORTS:**

1. Mansion Avenue School
2. Haviland Avenue School
3. High School
4. Child Study Team
5. RTI Newsletter (MAS April/May)

**BOARD COMMITTEES:**

- A. Buildings and Grounds: **Mr. Gilmore**, Chairperson, Mrs. Slack, Mrs. Dawson, Mr. Yacovelli, Alternate, Mr. Ingram
- B. Community Relations: **Mrs. Hauske**, Chairperson, Mr. Yacovelli, Mr. Ingram, Mrs. Sullivan-Butrica, Alternate, Mrs. Slack
- C. Curriculum: **Ms. Brown**, Chairperson, Ms. Sullivan, Mrs. Dawson, Mrs. Cox, Alternate, Mrs. Sullivan-Butrica
- D. Finance: **Mr. Gilmore**, Chairperson, Mrs. Hauske, Mrs. Dawson, Mr. Yacovelli, Alternate, Mrs. Cox

- E. Negotiations: **Mrs. Slack**, Chairperson, Mrs. Hauske, Mrs. Cox, Mr. Gilmore, Alternate, Mrs. Sullivan-Butrica
- F. Policy: **Mrs. Slack**, Chairperson, Ms. Brown, Mrs. Sullivan-Butrica, Ms. Sullivan, Alternate, Mrs. Hauske
- G. Scholarship: **Ms. Brown**, Chairperson, Mrs. Cox, Ms. Sullivan, Mrs. Sullivan-Butrica, Alternate, Mrs. Dawson
- H. CCESC Rep. Rotation: **Mrs. Slack**
- I. CCSBA Rep. Rotation: **Ms. Sullivan**
- J. AEF Representative: **Mrs. Hauske**
- K. State/Federal Programs: **Mr. Borden**  
 Affirmative Action Officer: **Mr. Delengowski**  
 Public Agency Compliance Officer: **Mr. Delengowski**

**The board welcomes participation of interested organizations and individuals and will schedule time as appropriate for the public to speak. The board reserves the right to limit public discussion. Public discussion of a topic will be limited to fifteen minutes, and individual speakers will be limited to five minutes. Reference Policy #9322 of the Audubon Public Schools Board of Education Policy Manual.**

**PRIVATE:**

- 1. Motion by move board to closed session at approximately 8:45 pm for the following:

Personnel

Reconvene at approximately 9:35 pm.

**PUBLIC PARTICIPATION:**

- 1. Motion by Mr. Ingram seconded by Mrs. Dawson to adjourn meeting at approximately 9:35pm. Motion approved by unanimous voice vote.

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**Robert Delengowski**  
**Business Administrator/Board Secretary**

**AUDUBON BOARD OF EDUCATION  
CLOSED SESSIONS  
APRIL 17, 2013**

**CALL TO ORDER**

Motion by Mrs. Hauske seconded by Mr. Ingram to go into a Closed Session Meeting of the Audubon Board of Education was called to order at 8:45pm prevailing time, on the above date in the high school media center with Mr. Gilmore presiding.

**DISCUSSION**

**Personnel**

**RECONVENE**

Reconvene to public session at approximately 9:35pm.

*Robert Delengowski*

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**Robert Delengowski  
Business Administrator/Board Secretary**



**BOARD OF EDUCATION MEETING  
AUDUBON HIGH SCHOOL MEDIA CENTER  
WEDNESDAY, MAY 15, 2013  
7:30 P.M.  
MINUTES**

The Formal Action Meeting of the Audubon Board of Education was called to order at 7:30pm prevailing time, on the above date in the Audubon High School Media Center with Mr. Gilmore presiding.

“In accordance with the provisions of the Open Public Meetings Law, the Audubon Board of Education transmitted notice of this meeting, scheduled at 7:30 p.m., in the Audubon High School Media Center, to the *Courier Post* and *Retrospect* newspapers, filed with the Borough Clerk and posted copies on the Chestnut Street and Pine Street entrances to the high school.”

The salute to the flag was led by Mrs. Slack.

**ROLL CALL**

Present: Ms. Brown, Ms. Sullivan-Butrica, Mrs. Dawson, Mr. Gilmore, Mrs. Hauske, Mr. Ingram, Ms. Slack, Ms. Sullivan, Mr. Yacovelli, Robert Delengowski, Board Secretary, Donald Borden, Superintendent of Schools.

Absent: Mr. Ingram

1. Motion by Ms. Brown seconded by Mrs. Hauske to approve the following minutes:

**April 17, 2013**

Motion approved by unanimous voice vote.

All motions are voted on by all members unless otherwise marked with an +.

OPEN TO THE PUBLIC

**THE AUDUBON RENAISSANCE PROGRAM RECOGNIZES THE FOLLOWING STUDENTS AS STUDENTS OF THE MONTH FOR APRIL**

**Grade Seven**

Dorotea Enriquez  
Ryan Dobleman

**Grade Eight**

Alyssa Davis  
Kevin Vogt

**Freshman Class**

Courtney Bocchicchio  
Joe Hunt

**Sophomore Class**

Sarah Froomjian  
Sam Czerski

**Junior Class**

Lauren Ford  
Brandon Lanchang

**Senior Class**

Tania Delgado  
Jeff Proko

**RECOGNITION OF THE FOLLOWING AUDUBON HIGH SCHOOL STUDENTS FOR ACHIEVING THE RANK OF EAGLE SCOUT, THE HIGHEST RANK IN SCOUTING IN THE UNITED STATES**

***Karl Morgan  
Matthew Bonamassa***

**RECOGNITION OF THE FOLLOWING STAFF MEMBERS UPON THEIR RETIREMENT**

THEODORE CLARKE                      2000 – 2013

SUSANN COWEN                         1977 – 2013



**MOTION TO APPROVE ITEMS 11-20**

Motion by Mrs. Cox seconded by Ms. Brown approve the following items

- 11. Motion to approve the Borough of Audubon Board of Education Travel and Related Expense Reimbursement Resolution as listed:
- 12. Motion to approve Bayada Home Health Care, Inc. to provide nursing services to students in accordance with the student's IEP at the following rates effective May 16, 2013 through June 30, 2014.

Registered Nurse:	\$48.00 per hour (\$45.00)
LPN	\$40.00 per hour (\$35.00)

- 13. Motion to approve the following banks as the approved bank depositories of Board funds from May 16, 2013 through June 30, 2014:

- SUSQUEHANNA BANK
- TD BANK
- AUDUBON SAVINGS BANK
- BENEFICIAL SAVINGS BANK

- 14. Motion to approve the following as check signatures for the payment of obligations during the period from May 16, 2013 through June 30, 2014:

- AUDUBON BOARD OF EDUCATION (General Fund)

- 1. Treasurer of School Funds
- 2. President or Vice President
- 3. Board Secretary/Business Administrator

- AUDUBON BOARD OF EDUCATION PAYROLL ACCOUNT

- 1. Treasurer of School Funds or Board Secretary/Business Administrator

- AUDUBON PUBLIC SCHOOLS STUDENT ACTIVITIES ACCOUNT

- 1. High School Principal
- 2. Board Secretary/Business Administrator

- AUDUBON BOARD OF EDUCATION GOVERNMENT UNEMPLOYMENT TRUST FUND ACCOUNT AND CHECKING ACCOUNT

- 1. Treasurer of School Funds or Board Secretary/Business Administrator

- AUDUBON BOARD OF EDUCATION PAYROLL AGENCY ACCOUNT

- 1. Treasurer of School Funds or Board Secretary/Business Administrator

- AUDUBON BOARD OF EDUCATION COMMUNITY EDUCATION ACCOUNT

- 1. Board Secretary/Business Administrator
- 2. Coordinator

- ATHLETIC OFFICIALS ACCOUNT

- 1. Athletic Director
- 2. Board Secretary/Business Administrator

- CD(s)

- 1. Superintendent
- 2. Board Secretary/Business Administrator

- 15. Motion to approve membership and payment to the New Jersey State Interscholastic Athletic Association (NJSIAA) for 2013-2014 NJSIAA Annual Dues in the amount of \$2,150.00.

16. Motion to approve Rehab Connection and Voorhees Pediatric Rehabilitation to continue to provide occupational, physical, and/or speech-language therapy services to special education students on an as needed basis from July 1, 2013 through June 30, 2014.
17. Motion to approve Joint Purchasing Agreement with Pittsgrove Township Board of Education for the purchase of copy paper and supplies for the 2013-2014 school year.
18. Motion to authorize the Business Administrator to borrow funds in the amount of \$739,590 (approximately) in advance of the June 2013 state aid payments per the following details:

Lending Institution:                      Susquehanna Bank, Audubon, NJ  
 Closing Date:                                6/7/2013  
 Interest Rate:                                2.1% (est.)  
 Repayment Date:                            7/5/2013 or 7/8/2013

*Note that the interest will be paid by the State of New Jersey*

19. Motion to approve the purchase of a 2013 Ford E350 Cargo Van –State Contract A83173-\$21,411.00.
20. Motion to approve PPD Inc. as consultant for the tennis courts and track repairs at a cost, not to Exceed, \$5,500.00 for tennis courts and \$6,500 for the track.

**VOTE FOR ITEMS 11-20**

Motions approved by unanimous voice vote.

**PERSONNEL: (All motions are upon Superintendent’s recommendation :)**

**MOTION TO APPROVE ITEMS 1-10**

Motion by Ms. Brown seconded by Mrs. Dawson approve the following items

1. Motion to approve the following as substitutes and/or homebound instruction tutors for the 2012-2013 school year, pending completion of all district and state requirements:

William Taulane	Substitute Teacher	Grades 7-12
Nicole Valianti	Substitute Teacher	Grades K-6
Joanna Carter	Substitute Teacher	Grades K-6
Lauren Van Sciver	Substitute Teacher	Grades K-6

2. Motion to approve the submission of the 2013-2014 School Business Administrator’s contract to the County Office for review and approval.
3. Motion to approve staff members’ leave requests to attend workshops/conferences for the 2012-2013 school year as follows:

School	Cost	Staff Member	Date of Conference	Name of Conference
Central Administration	Not to Exceed \$500.00	Robert Delengowski	June 4, 2013 through June 7, 2013	NJASBO Conference

4. Motion to approve the following staff members as 504 Committee Coordinators for the 2013-2014 school year:

Haviland Avenue School:                      Cara Novick  
 Mansion Avenue School:                      Bobbi Graham  
 Audubon High School:                            Wendy Van Fossen

5. Motion to appoint Tony Carbone as Title IX officer for the 2013-2014 school year.
6. Motion to appoint Bud Rutter as ADA officer for the 2013-2014 school year.

7. Motion to appoint Maria Pousatis as homeless liaison for the 2013-2014 school year.
8. Motion to appoint Robert Delengowski as custodian of school records for the 2013-2014 school year.
9. Motion to appoint **Robert Delengowski** as Qualified Purchasing Agent for school year 2013-2014 with a bid threshold of \$36,000.00.
10. Motion to appoint **Robert Delengowski** as Affirmative Action Officer for school year 2013-2014.

**VOTE FOR ITEMS 1-10**

Motions approved by unanimous roll call vote. 9-0

**MOTION TO APPROVE ITEMS 11-20**

Motion by Mrs. Cox seconded by Ms. Brown approve the following items

11. Motion to appoint **Robert Delengowski** as Public Agency Compliance Officer from May 16, 2013 through June 30, 2014.
12. + Motion to approve Amy Phillips, district substitute teacher, as part time, tenure track basic skills teacher at Haviland Avenue School, at Step 2, BA, effective September 1, 2013 through January 31, 2014 and Step 3, BA, effective February 1, 2014 through June 30, 2014, to include no benefits.
13. Motion to approve Anna Muessig, long-term substitute English teacher, as full time, tenure track English teacher at the high school at Step 5, MA, effective September 1, 2013 through January 31, 2014 and at Step 6, MA, effective February 1, 2013 through June 30, 2014.
14. Motion to accept, with best wishes, the letter of resignation from Erin Buthusiem, high school math teacher, effective June 30, 2013.
15. Motion to approve the request for an extended unpaid leave of absence from Jaclyn Sloan, district speech/language therapist, effective September 1, 2013 through June 30, 2014.
16. Motion to approve all Child Study Team members, including Speech/Language Therapists, Occupational Therapists, and Physical Therapists, to perform summer per case evaluations, on an as-needed basis, at the standard rate of \$250.00 per evaluation, effective June 2013 through August 30, 2013.
17. Motion to approve Curtis Finnegan and Maria Pousatis for up to 15 additional 2013 summer work days during July and August to ensure that evaluations, case management, and student scheduling are covered, at the per diem rate for each staff member.
18. Motion to approve the following district employees, Dana Kahlbom, Speech/Language Therapist, Marge Walsh, Occupational Therapist, and Patricia Bevelheimer, Physical Therapist, to provide up to 20 hours of summer services to special education students as per their IEPs, at a compensation of each staff member's contractual hourly rate, effective June 2013 through August 30, 2013.
19. + Motion to approve personnel, as listed, for the 2013 Special Education Summer School program:

<b>NAME</b>	<b>POSITION</b>	<b>RATE</b>	<b>DAYS AND HOURS</b>
Beth Crosby	Elementary Special Education Teacher	\$35.00 per hour	22 Days 3.5 hours per day
Jane Byrne	Elementary Special Education Teacher	\$35.00 per hour	22 Days 4.5 hours per day
Cherie McNellis	Preschool Disabled Teacher	\$35.00 per hour	16 days 4.5 hours per day
Diane Geissler ½ Bianca Berkowitz ½	Preschool Disabled Classroom Aide	\$12.00 per hour	16 days 4.5 hours per day
Stefani Clune	Preschool Disabled	\$12.00 per hour	16 days

	Classroom Aide		4.5 hours per day
Jennifer Hartman	Elementary Aide	\$12.00 per hour	22 days 3 hours per day
Joy Steel	Elementary Aide	\$12.00 per hour	22 days 4 hours per day

20. Motion to approve personnel, as listed, for the 2013 Special Education Summer School program:

NAME	POSITION	RATE	DAYS AND HOURS
Brad Rehn	High School Special Education Teacher	\$35.00 per hour	24 days 5.5 hours per day
Brian Kulak	High School Aide	\$12.00 per hour	24 days 5 hours per day
Eileen Willis Jennifer Hartman	Substitute Teachers	\$35.00 per hour	As needed
Robyn Quinn	Substitute Aide	\$12.00 per hour	As needed

**VOTE FOR ITEMS 11-20**

Motions approved by unanimous roll call vote for these items. 9-0

**MOTION TO APPROVE ITEMS 21-30**

Motion by Ms. Brown seconded by Ms. Sullivan-Butrica approve the following items

21. Motion to approve a modification in the employment status of Janelle Mueller from part time art teacher at the high school to full time art teacher at the high school at Step 4, BA, effective September 1, 2013 through January 31, 2014 and at Step 5, BA, effective February 1, 2014 through June 30, 2014.
22. Motion to approve staff members' leave requests to attend workshops/conferences for the 2012-2013 school year as follows:

School	Cost	Staff Member	Date of Conference	Name of Conference
MAS	\$1,319.73 Travel Expenses- Workshop – No Charge	Elizabeth McCurdy	April 17-21, 2013	Library of Congress

23. Motion to approve Tricia Martel to conduct a five-hour Benchmark Assessments, Rubrics and Student Growth Objectives workshop on June 16, 2013 at the contractual rate of \$55.00 per hour with an additional one-hour prep at the contractual rate of \$25.00 per hour for a total of \$300.00.
24. + Motion to approve the following elementary Aides for the 2013-2014 school year:

NAME	SCHOOL	POSITION	STEP	HOURS
Christine Smialowski	HAS/MAS	Classroom Aide	9	Up to 20
Carol Souder	HAS	Classroom Aide	9	Up to 29 ½
Francesca Eagan	HAS	Classroom Aide	9	Up to 17
Kathy Marshall	MAS/HAS	Computer Aide	9	Up to 20
Lisa Terlingo	HAS	Library Aide	7	Up to 29 ½ Plus 20 minutes each day to serve as traffic facilitator

25. + Motion to approve the following Rutgers University student to complete her student teaching requirement as listed:

Student Teacher	School	Grade/Subject	Dates	Cooperating Teacher
Brandi Cuspilich	MAS	Teacher of Students with Disabilities	9/9/2013- 12/13/2013	Kim Brach

26. Motion to approve the following staffing requirements for the Mansion Avenue School 2013 Summer Program for incoming students in grades three through six as follows:
- 2 Teachers  
 Five weeks; four days per week  
 3.5 hours per day at the contractual rate of \$35.00 per hour  
 Five hours of prep time at the contractual rate of \$25.00 per hour  
 Total: \$5150.00
27. Motion to approve 7<sup>th</sup> and 8<sup>th</sup> Grade Morning Math and Literacy Programs staffing requirements for the 2013-2014 school year as follows:
- 4 Teachers for a total of 190 hours of instruction at the contractual rate of \$35.00 per hour for a total of \$6,650.
28. + Motion to approve payment to Stephanie Dib, elementary art teacher, for an additional 3 hours at the contractual rate of \$25.00 per hour to attend the Teacher Evaluation Consortium Session on Benchmark Assessments in May 2013 for a total of \$75.00.
29. Motion to approve Kim Felix to conduct a three hour training at the new teacher orientation on the Danielson Model for Effective Teaching on August 28, 2013 at the contractual rate of \$55.00 per hour plus one hour prep time at the contractual rate of \$25.00 per hour for a total of \$190.00.
30. Motion to approve the following staff members to conduct a three hour training at the new teacher orientation on the Danielson Model for Effective Teaching on August 28, 2013 at the contractual rate of \$55.00 per hour; and to conduct four hours of district and high school orientation at the contractual rate of \$55.00 per hour plus one hour prep at the contractual rate of \$25.00 per hour for a total of \$410.00 each:

Ashley McGuire                      Adam Cramer

**VOTE FOR ITEMS 20-30**

Motions approved by unanimous roll call vote for these items. 9-0

**MOTION TO APPROVE ITEMS 31-40**

Motion by Ms. Brown seconded by Mrs. Dawson approve the following items

31. Motion to approve Lori Miller, long-term substitute math teacher at the high school, as a full-time, tenure track math teacher at the high school at Step 1, BA as per the AEA negotiated agreement salary guide, effective September 1, 2013 through January 31, 2014 and at Step 2, BA effective February 1, 2014 through June 30, 2014.
32. Motion to approve payment to Beth Canzanese for 2013 summer work hours related to curriculum and supervision of summer committees for a total of 100 hours at the AEA non-instructional rate of \$25.00 per hour for a total of \$2,500.00.
33. Motion to accept, with regret, the letter of retirement from Donald A. Borden, Superintendent, effective July 1, 2013.
34. + Motion to approve the following 2013 Haviland Avenue School Summer Pre-K Experience and Summer Enrichment staff members:
- Summer Pre-Kindergarten Experience and Summer Enrichment Teachers:
 

16 days – July 8, 2013 through August 1, 2013 for 3.5 hours per day at \$35.00 per hour

Sue Selby                                      Blake Marchese
  - Summer Pre-Kindergarten Experience and Summer Enrichment Aides:

16 days – July 8, 2013 through August 1, 2013 for 3.25 hours per day at \$12.00 per hour

Carol Souder

Amy Phillips

35. Motion to approve the resolution to create a part time special education teacher position at the high school for the purpose of meeting the IEP needs of special education students requiring resource center services for the 2013-2014 school year.
36. Motion to approve the following Camden County College students to complete 15 hour observation requirements at the high school effective May 20, 2013 through June 11, 2013 as listed:

<b>Student</b>	<b>Subject</b>	<b>Cooperating Teacher</b>
Neil Titus	History	Luke Collazzo
Kathleen Wilkinson	Math	Bill Scully
Shakira Taylor	English	Mary Anne Kavanaugh

37. Motion to approve the following staff as High School I & RS team members for the 2013- 2014 school year:

Michael Tomasetti      Mike Stubbs      Dave Ricci      Curtis Finnegan  
Kelly Young      John Skrabonja      Dennis Bantle

38. Motion to approve Scott LaPayover to work 30 hours during the 2013 summer to approve the health history questionnaires and the physical evaluation forms at a rate of \$25.00 per hour.
39. Motion to approve Lillian Mierkowski to assist with the athletic physicals process during summer 2013 for up to 52 hours at \$30.52 per hour.
- 40 + Motion to approve Eric Miller, current science teacher at the high school, as principal at Mansion Avenue School at the annual salary of \$114,000.00 effective July 1, 2013 through June 30, 2014.

**VOTE FOR ITEMS 31-40**

Motions approved by unanimous roll call vote for these items. 9-0

**MOTION TO APPROVE ITEMS 41-51**

Motion by Mrs. Hauske seconded by Mrs. Slack approve the following items

41. + Motion to approve Roberta Hanson, current elementary long term vocal music substitute teacher, as full time, tenure track, elementary vocal music teacher at Step 2, BA effective September 1, 2013 through January 31, 2014 and at Step 3, BA, effective February 1, 2014 through June 30, 2014.
42. Motion to approve the following student workers in the maintenance department effective July 8, 2013 through August 29, 2013, Monday through Thursday for 6 hours each day at \$8.00 per hour for a total of \$12,288.00:
- Patrick Brunett      Zak Chiaradia      Mike Coyle      James Dizzley  
Adam Hoinkis      Quashon Johnson      Brandon Lanchang      Jacob Mistalski
43. Motion to rescind the employment contract for Eric Miller, high school biology teacher, for the 2013-2014 school year, effective June 30, 2013.
44. Motion to approve Bruce Dyer for two-hundred (200) summer hours to provide technical support at the high school at the non-instructional rate as per the negotiated agreement effective July 1, 2013 through August 31, 2013.



45. + Motion to approve Kathy Marshall for one hundred (100) summer hours to provide technical support in the elementary schools at the hourly rate of \$15.00 effective July 1, 2013 through August 31, 2013.
46. Motion to approve the following high school students to provide technical assistance in the technology department during summer 2013 for six (6) hours per day at a rate of \$8.00 per hour:

Vincent Livecchi

Michael Cameron

47. + Motion to approve Greg Smith for up to two-hundred (200) summer hours to provide technical support in the elementary schools at the hourly rate of \$10.20 effective July 1, 2013 through August 31, 2013.
48. Motion to approve the following mentor for the 2013-2014 school year. Novice teacher will compensate mentor as per state regulations and AEA contract:

Teacher	School/Subject	Mentor	Date
Jessica Lindsay	Math	Steve Ireland	9/1/2013-6/30/2014
Lori Miller	Math	Bill Scully	9/1/2013-6/30/2014

49. Motion to approve staff members' leave requests to attend workshops/conferences for the 2013-2014 school year as follows:

School	Cost	Staff Member	Date of Conference	Name of Conference
HS	\$175.00	Andi Collazzo	August 22,-23, 2013	The iPad Institute

50. Motion to approve Jessica Lindsay as full time, tenure track math teacher at the high school at Step1, BS, effective September 1, 2013 through January 31, 2014 and at Step 1, BS, effective February 1, 2014 through June 30, 2013.
51. Motion to approve incorporating the stipend of Michael Sloan, District Network/Systems Administrator, into his annual contracted salary for the 2013-2014 school year.

**VOTE FOR ITEMS 41-51**

Motions approved by unanimous roll call vote for these items. 9-0

**PROGRAM:**

**MOTION TO APPROVE ITEMS 1-9**

Motion by Mrs. Slack seconded by Ms. Sullivan approve the following items

- Motion to approve the curriculum for Grades 9-12 as listed:
- + Motion to approve the curriculum for Grades Pre-K through 8 as listed:
- Motion to approve continuing the rules and regulations (Policy Manual) presently in effect or until regularly revised by the Board.
- Motion to approve the resolution for the continuation of services provided by the Camden County Educational Services Commission for the school year 2013-2014.

Services:

Special Education Transportation  
 Vocational Transportation  
 Substitute Nursing Services

- Motion to approve establishing a portion of every meeting of the Board of Education as a Closed Session portion of the meeting to discuss any legally approved topics when such topics need discussion.

6. Motion to approve naming the following newspapers for school legal publications:
  1. *RETROSPECT* Primary
  2. *COURIER POST* Alternate
7. Motion to amend New Jersey School Boards Association Insurable Group By-Law as recommended by (NJSBAIG) Board of Trustees.
8. Motion to approve the resolution that the Audubon Board of Education does not require the Larc School to charge students for reduced and/or paid meals provided as part of their educational program in compliance with the NJ Department of Agriculture's Child Nutrition Program regulations for the 2013-2014 school year.
9. Motion to approve the resolution that the Audubon Board of Education does not require the Archway Schools to charge students for reduced and/or paid meals provided as part of their educational program in compliance with the NJ Department of Agriculture's Child Nutrition Program regulations for the 2013--2014 school year.

**VOTE FOR ITEMS 1-9**

Motions approved by unanimous voice vote for these items.

**- INFORMATION:**

**Mansion Avenue School:**

April 8, 2013 Fire Drill  
 April 29, 2013 Security Drill - Lock-Down

**Haviland Avenue School:**

April 8, 2013 Fire Drill  
 April 9, 2013 Bomb Evacuation Drill

**Audubon High School:**

April 10, 2013 Fire Drill  
 April 10, 2013 1000 Ft. (Bomb/Hazmat)

**STUDENTS:**

**MOTION TO APPROVE ITEMS 1-3**

Motion by Mrs. Hauske seconded by Mrs. Slack approve the following items

1. Motion to approve the following field trip requests:
2. + Motion to approve the following out-of-district placement:

Student ID#	Placement	Date
44527	Burlington County Special Services School District- Elementary Campus	Effective July 2, 2013 Tuition, out of county fee, and transportation cost is the responsibility of Audubon Board of Education

3. + Motion to approve homebound instruction for the following student :

STUDENT ID#	DATE
44465	Retroactive to April 17, 2013 through May 17, 2013

**VOTE FOR ITEMS 1-3**

Motions approved by unanimous voice vote for these items.

**BUILDINGS AND GROUNDS:**

1. Motion by Ms. Brown seconded by Mrs. Dawson to approve the following use of facilities requests: Motion approved by unanimous voice vote.

**REPORTS:**

- 1. Mansion Avenue School
- 2. Haviland Avenue School
- 3. High School
- 4. Child Study Team

<b>BULLYING INCIDENTS REPORT</b>		
<b>SCHOOL</b>	<b># INCIDENTS</b>	<b># CONFIRMED</b>
HS	0	0
MAS	2	0
HAS	0	0

**BOARD COMMITTEES:**

- A. Buildings and Grounds: **Mr. Gilmore**, Chairperson, Mrs. Slack, Mrs. Dawson, Mr. Yacovelli, Alternate, Mr. Ingram
- B. Community Relations: **Mrs. Hauske**, Chairperson, Mr. Yacovelli, Mr. Ingram, Mrs. Sullivan-Butrica, Alternate, Mrs. Slack
- C. Curriculum: **Ms. Brown**, Chairperson, Ms. Sullivan, Mrs. Dawson, Mrs. Cox, Alternate, Mrs. Sullivan-Butrica
- D. Finance: **Mr. Gilmore**, Chairperson, Mrs. Hauske, Mrs. Dawson, Mr. Yacovelli, Alternate, Mrs. Cox
- E. Negotiations: **Mrs. Slack**, Chairperson, Mrs. Hauske, Mrs. Cox, Mr. Gilmore, Alternate, Mrs. Sullivan-Butrica
- F. Policy: **Mrs. Slack**, Chairperson, Ms. Brown, Mrs. Sullivan-Butrica, Ms. Sullivan, Alternate, Mrs. Hauske
- G. Scholarship: **Ms. Brown**, Chairperson, Mrs. Cox, Ms. Sullivan, Mrs. Sullivan-Butrica, Alternate, Mrs. Dawson
- H. CCEC Rep. Rotation: **Mrs. Slack**
- I. CCSBA Rep. Rotation: **Ms. Sullivan**
- J. AEF Representative: **Mrs. Hauske**
- K. State/Federal Programs: **Mr. Borden**  
Affirmative Action Officer: **Mr. Delengowski**  
Public Agency Compliance Officer: **Mr. Delengowski**

**The board welcomes participation of interested organizations and individuals and will schedule time as appropriate for the public to speak. The board reserves the right to limit public discussion. Public discussion of a topic will be limited to fifteen minutes, and individual speakers will be limited to five minutes. Reference Policy #9322 of the Audubon Public Schools Board of Education Policy Manual.**

**PRIVATE:**

- 1. Motion by Ms. Brown seconded by Mrs. Dawson to move board to closed session at approximately 9:10pm for the following:

Personnel

Reconvene at approximately 10:08pm.

**PUBLIC PARTICIPATION:**

- 1. Motion by Ms. Sullivan seconded by Mrs. Slack to adjourn meeting at approximately 10:10pm. Motion approved by unanimous voice vote.

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**Robert Delengowski,  
Business Administrator/Board Secretary**

**AUDUBON BOARD OF EDUCATION  
CLOSED SESSIONS  
MAY 15, 2013**

**CALL TO ORDER**

Motion by Ms. Brown and seconded by Mrs. Dawson to go into a Closed Session Meeting of the Audubon Board of Education was called to order at 9:10pm prevailing time, on the above date in the high school media center with Mr. Gilmore presiding.

**DISCUSSION**

**Personnel**

**RECONVENE**

Reconvene to public session at approximately 10:08pm.

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**Robert Delengowski  
Business Administrator/Board Secretary**

**BOARD OF EDUCATION MEETING  
AUDUBON HIGH SCHOOL MEDIA CENTER  
WEDNESDAY, JUNE 26, 2013  
7:30 P.M.  
MINUTES**

The Formal Action Meeting of the Audubon Board of Education was called to order at 7:30pm prevailing time, on the above date in the Audubon High School Media Center with Mr. Gilmore presiding.

“In accordance with the provisions of the Open Public Meetings Law, the Audubon Board of Education transmitted notice of this meeting, scheduled at 7:30 p.m., in the Audubon High School Media Center, to the *Courier Post* and *Retrospect* newspapers, filed with the Borough Clerk and posted copies on the Chestnut Street and Pine Street entrances to the high school.”

The salute to the flag was led by Mrs. Slack.

**ROLL CALL**

Present: Ms. Brown, Ms. Sullivan-Butrica, Mrs. Cox, Mr. Gilmore, Mrs. Hauske, Mr. Ingram, Ms. Slack, Ms. Sullivan, Mr. Yacovelli, Robert Delengowski, Board Secretary

1. Motion by Ms. Brown seconded by Mr. Ingram to approve the following minutes:

**May 15, 2013**

Motion approved by unanimous voice vote.

All motions are voted on by all members unless otherwise marked with an +.

OPEN TO THE PUBLIC

**THE AUDUBON RENAISSANCE PROGRAM RECOGNIZES THE FOLLOWING STUDENTS AS STUDENTS OF THE MONTH FOR MAY**

**Grade Seven**

Laura Trainor  
Matthew Connelly

**Grade Eight**

Tessa Woyner  
Christopher Hauske

**Freshman Class**

Tashana Brown  
Evan Neide

**Sophomore Class**

Jeanine Welsh  
Tyler Kaiser

**Junior Class**

Angelina Sosi  
Austin Beers

**Senior Class**

Alyssa DiLolle  
Christopher Terlingo

**THE AUDUBON RENAISSANCE PROGRAM RECOGNIZES THE FOLLOWING STUDENTS AS STUDENTS OF THE MONTH FOR JUNE**

**Grade Seven**

Madison Coleman  
Eric Grassi

**Grade Eight**

Sydney Stocklin  
JC Brown

**Freshman Class**

Miranda Eggleston

**Sophomore Class**

Stephanie Schorr  
Daniel Lloret

**Junior Class**

Amy Coombs  
Robbie Wilson

**Senior Class**

Hunter Urban  
Rachel Breslin  
Sean McGettigan

**PRESENTATIONS**

**ANNUAL MANDATED ANNOUNCEMENTS:** Ralph Gilmore

**RECOGNITION OF BOARD OF EDUCATION MEMBER**

**JEN DAWSON                      2011 - 2013**

**Instructional Council Grading Committee Report:** Curtis Finnegan

**FINANCE:**

**MOTION TO APPROVE ITEMS 1-9**

Motion by Mr. Ingram seconded by Mrs. Slack approve the following items

1. Board Secretary's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of April and May 2013. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
2. Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month of April and May 2013. The Treasurer's Report and Secretary's report are in agreement for the month of April and May 2013.
3. Board Secretary in accordance with N.J.A.C. 6A:23A – 16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.
4. Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4 We certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
5. Motion to approve a Capital Reserve deposit up to \$200,000.00.
6. Motion to approve authorization for Garrison Architects to amend the Long Range Facility Plan to include:
  - Haviland Avenue School roof replacement
  - Media Center changes (no state aid)
  - High School Gym HVAC
  - High School domestic hot water boilers
7. Motion to approve authorization for Garrison Architects to submit to the New Jersey Department of Education round 4 ROD grants, for the following projects:
  - Haviland Avenue School roof replacement
  - High School domestic hot water heater
  - High School Gym HVAC
  - High School control system
  - High School flooring replacement for 13 classrooms, guidance, library, computer labs
  - Interior doors - High School
  - Classroom univents – High School
  - Renovation of locker rooms
8. Motion to approve the submission of the FY2014 IDEA Grant as listed:

Basic:	\$323,875.00
Preschool:	\$ 11,350.00

9. Motion to approve the 2013-2014 lease and schedule with Yale School with the same terms and conditions as the current (2012-2013) lease.

**VOTE FOR ITEMS 1-9**

Motions approved by unanimous voice vote.

**PERSONNEL: (All motions are upon Superintendent's recommendation :)**

**MOTION TO APPROVE ITEMS 1-9**

Motion by Ms. Brown seconded by Mrs. Slack to approve the following items

1. Motion to approve the employment contract of Robert Delengowski, School Business Administrator/Board Secretary, effective July 1, 2013 through June 30, 2014.
2. Motion to approve Elaine Root as full time tenure track biology teacher at the high school, at Step 3, BA, \$50,100.00, effective September 1, 2013 through January 31, 2014 and at Step 3, BA, \$50,300.00, effective February 1, 2014 through June 30, 2014.
3. Motion to approve Matthew Harter as full time tenure track chemistry teacher at the high school, at Step 3, BA, \$50,100.00, effective September 1, 2013 through January 31, 2014 and at Step 3, BA, \$50,300.00, effective February 1, 2014 through June 30, 2014.
4. Motion to approve Daniel Reed as part time tenure track Health and PE teacher at the high school at Step 1, BA, 60%, \$29,160.00, effective September 1, 2013 through January 31, 2014 and at Step 1, BA, 60%, \$29,280.00, effective February 1, 2014 through June 30, 2014, not to include benefits.
5. + Motion to approve Alexis Braddock as part time aide/security personnel at Haviland Avenue School at Step 6, \$10.40 per hour, to include no benefits, for up to 22 hours per week effective September 1, 2013 through June 30, 2014.
6. + Motion to approve Jamie Bertini to continue as long term substitute speech/language therapist at Mansion Avenue School, for Jaclyn Sloan, at Step 2, MA, \$52,800.00, effective September 1, 2013 through January 31, 2014 and at Step 2, MA, \$53,000.00, effective February 1, 2014 through June 30, 2014.
7. Motion to approve Debbi Nanni-Zacher, previous high school speech/language therapist, as part time high school speech/language therapist, at 3/5 Step 17, MA, \$52,920.00, effective September 1, 2013 through January 31, 2014, and at 3/5 Step 17, MA, \$53,220.00, effective February 1, 2014 through June 30, 2014, to include no benefits.
8. Motion to approve Julia Pounds as full time tenure track French teacher at the high school at Step 3, BA, and \$50,100.00 effective September 1, 2013 through January 31, 2014 and at Step 3, BA, and \$50,300.00 from February 1, 2014 through June 30, 2014.
9. Motion to approve Casey Snock as part time tenure track art teacher at Haviland Avenue School at Step 1, BA, 61.5%, \$29,889.00, effective September 1, 2013 through January 31, 2014 and at Step 1, BA, 61.5%, \$30,012.00, to include no benefits, effective February 1, 2014 through June 30, 2014.

**VOTE FOR ITEMS 1-9**

Motions approved by unanimous roll call vote for items 1-4, 7-9. 9-0

Approved by majority roll call vote for items 5, 6. 8-0-1

Mr. Ingram abstained from voting on these items.

**MOTION TO APPROVE ITEMS 10-18**

Motion by Mrs. Hauske seconded by Ms. Brown approve the following items

10. Motion to approve the following mentors for the 2013-2014 school year. Novice teacher will compensate mentors as per state regulations and AEA contract:

Teacher	School/Subject	Mentor	Date
Matthew Harter	Chemistry	Sebastian Marino	9/1/2013-6/30/2014
Elaine Root	Biology	David Niglio	9/1/2013-6/30/2014
Julia Pounds	French	Laurie Terzano	9/1/2013-6/30/2014
Anna Muessig	English	Marianne Kavanaugh	9/1/2013-6/30/2014
Daniel Reed	Health/PE	Donald Seybold	9/1/2013-6/30/2014

11. + Motion to approve the following mentors for the 2013-2014 school year. Novice teacher will compensate mentors as per state regulations and AEA contract:

Teacher	School/Subject	Mentor	Date
Amy Phillips	BSI - HAS	Joan Maguire	9/1/2013-6/30/2014
Roberta Hanson	Music	Sue Moore	9/1/2013-6/30/2014
Casey Snock	Art	Judy Gabardi	9/1/2013-6/30/2014
Jennie Hartman	S.H.A.P.E Teacher	Cherrie McNellis	9/1/2013-6/30/2014

12. Motion to approve the following staff members to write curriculum as listed:

Staff Member	School	Curriculum	Compensation
Casey Clements	HS	AP US History	\$600.00
Mary Anne Kavanaugh	HS	English IV Common Core	\$400.00
Brian Kulak	HS	English IV Common Core	\$400.00
Melissa Wood	HS	English IV Common Core	\$400.00

13. Motion to approve the following extra-curricular contracts for the 2013-2014 school year as listed with payment as per the AEA negotiated agreement:

Susan Clune	Play Producer
John Skrabonja	8 <sup>th</sup> Grade Graduation

14. + Motion to approve staff members' leave requests to attend workshops/conferences for the 2012-2013 school year as follows:

School	Cost	Staff Member	Date of Conference	Name of Conference
MAS	\$270.00	Eric Miller	Ongoing	Legal One Training

15. Motion to approve staff members' leave requests to attend workshops/conferences for the 2012-2013 and 2013-2-14 school years as follows:

School	Cost	Staff Member	Date of Conference	Name of Conference
HS	\$175.00	Bonnie Smeltzer	June 25, 2013	SGO Workshop
HS	\$175.00	Melissa Wood	June 25, 2013	SGO Workshop
HS	\$175.00	Steve Ireland	June 25, 2013	SGO Workshop
HS	\$845.00	Teresa D'Aprile	July 22-25, 2013	AP Summer Institute for AP Spanish Language at Delsea Regional HS.

16. Motion to approve the following Rutgers University student to complete his practicum requirement of 30 hours as listed:

Student Teacher	School	Grade/Subject	Dates	Cooperating Teacher
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Ryan McLaughlin	HS	Social Studies	9/9/2013-12/13/2013	Gregg Francis
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17. Motion to modify the previous 2013 summer work day's request (approved April 17, 2013) for Chris Wilson, maintenance secretary, as follows:

From three days in July to four days in July – 24 hours and  
 From four days in August to five days in August – 30 hours  
 Total Compensation: \$955.80

18. Motion to approve Mary Anne Kavanaugh for four (4) hours of research and development of the new, common core standards based curriculum template at the AEA negotiated agreement non-instructional rate of \$25.00 per hour for a total of \$100.00.

**VOTE FOR ITEMS 10-18**

Motions approved by unanimous roll call vote for items 10, 12, 13, 15-18. 9-0

Approved by majority roll call vote for items 11, 14. 8-0-1

Mr. Ingram abstained from voting on these items.

**MOTION TO APPROVE ITEMS 19-27**

Motion by Ms. Brown seconded by Mrs. Cox approve the following items

19. Motion to approve Walt Wagner, current home instruction tutor, and Gail Gainer, current substitute teacher, to serve as proctors for the 2013-2014 SATs.

20. + Motion to approve the request for an additional teacher for the Mansion Avenue School summer program at the contractual instructional rate of \$35.00 per hour, plus 5 hours of prep time at the contractual rate of \$25.00 per hour.

21. + Motion to approve the following staff members/substitute teacher, to teach the Mansion Avenue School summer program at the contractual rate of \$35.00 per hour for instruction and \$25.00 per hour for preparation for summer 2013: (Funded 100% through Title I)

*Three Teachers  
 Five weeks; four days per week  
 3.5 hours per day at the contractual rate of \$35.00 per hour  
 Five hours of prep time at the contractual rate of \$25.00 per hour  
 Total: \$7725.00*

Kelly Skala                      Mike Wepler                      Sharon Selby

22. + Motion to approve Adam Cramer and Ron Latham as instructors for the 7<sup>th</sup> and 8<sup>th</sup> grade NJASK Math Morning Program at the AEA contractual rate of \$35.00 per hour and Denise McGettigan and Donna Stack as instructors for the 7<sup>th</sup> and 8<sup>th</sup> grade NJASK ELA Morning Program at the AEA contractual rate of \$35.00 per hour (Funded 100% through Title I)

*4 Teachers for a total of 190 hours of instruction at the contractual rate of \$35.00 per hour for a total of \$6,650.*

23. Motion to approve Steve Ireland as an instructor for the HSPA morning math program at the high school at the contractual rate of \$35.00 per hour and Ron Latham and Adam Cramer to split one instructional position for the HSPA morning math program at the high school at the contractual rate of \$35.00 per hour. (Funded 100% through Title I)

*2 teachers for up to 34 hours of instruction at the contractual rate of \$35.00 per hour for a total of \$2380.00*

24. Motion to approve the following staff members as I&RS team members for the 2013-2014 school year as per the AEA negotiated agreement.

Anna Muessig                      Ashley McGuire

25. Motion to approve Dirk Manskopf to complete 10 hours of a teacher training module for the AP Environmental Science VHS in June 2013 at the non-instructional contractual rate of \$25.00 per hour for a total of \$250.00.
26. Motion to approve Trisha Martel as Title I Coordinator for the 2013-2014 school year at a stipend of \$2,500.00. (Funded 100% through Title I)
27. Motion to approve the following staff member as 2013-2014 SciP (School Improvement Panel) faculty member:
- Ashley McGuire                      High School

**VOTE FOR ITEMS 19-27**

Motions approved by unanimous roll call vote for items 19, 23-27. 9-0  
 Approved by majority roll call vote for items 20-22. 8-0-1  
 Mr. Ingram abstained from voting on these items.

**MOTION TO APPROVE ITEMS 28-36**

Motion by Ms. Sullivan seconded Mr. Yacovelli approve the following items

28. + Motion to approve the following staff members as 2013-2014 SciP (School Improvement Panel) faculty members:
- Kelly McShane                      Mansion Avenue School  
 Kim Felix                              Haviland Avenue School
29. + Motion to approve Cara Novick to serve as a member of the RTI Block Committee for up to 20 hours and Interventionist Summer Committee for up to four hours at the non-instructional contractual rate of \$25.00 per hour for a maximum of \$600.00.
30. Motion to approve Ashley McGuire to plan and monitor the two high school in-service days on June 20, 2013 and June 21, 2013 at the contractual rate of \$55.00 per hour, for six hours for a total of \$350.00.
31. Motion to approve Jill Tourtual, school nurse in Brooklawn School District, to complete her doctoral research study in Audubon Public Schools for the 2013-2014 school year.
32. Motion to approve a request for additional hours for Occupational Therapist, Margaret Walsh, from 20 hours per week to 25 hours per week due to an increased need for services as a result of the new SHAPE preschool sector being added, effective September 2013.
33. + Motion to approve Nancy Scully to serve as an I&RS member at Mansion Avenue School for the 2013-2014 school year.
34. Motion to approve the following for fall 2013 coaching positions:

<b>NAME</b>	<b>SPORT</b>	<b>POSITION</b>
Steve Ireland	Cross Country	Varsity Boys Coach
Adam Cramer	Cross Country	Varsity Girls Coach
Angela DiFilippo	Cross Country	Coed Junior High Coach
Thea Ricci	Field Hockey	Varsity Coach
Patrice Kilvington	Field Hockey	Assistant Head Coach
Dominic Koehl	Football	Varsity Coach
Paul Frantz	Football	Assistant Varsity Coach
Jeff Lebb	Football	Assistant Varsity Coach
Tom Small	Football	Assistant Varsity Coach
Keith Allen	Football	Assistant Varsity Coach
Rich Horan III	Football	Freshman Coach
Mike Tomasetti	Boys Soccer	Varsity Coach
Bill Scully	Girls Soccer	Varsity Coach
Ryan Gilmore	Boys Soccer	Assistant Varsity Coach
Dennis Bantle	Boys Soccer	7/8 Coach

Amanda Schlitzer	Girls Soccer	Assistant Varsity Coach
Laurie Bouch	Girls Tennis	Varsity Coach
Diane Bay (50%)	Girls Tennis	Assistant Varsity Coach
David Niglio (50%)	Girls Tennis	Assistant Varsity Coach
Mike Tiedeken	Coed Tennis	Jr. High Intramural Coach
Don Seybold	Flag Football	Coach
Scott LaPayover		Athletic Trainer Fall
Dominic Koehl		Weight Training Summer
Don Seybold		Weight Training Fall - 2/5 stipend
Brian Kulak		Weight Training Fall - 3/5 stipend
Kristen Tegan	Cheerleading	Varsity Coach
Adam Cramer	Girls Cross Country	Volunteer
Anthony Pugliese	Boys Cross Country	Volunteer
Adam Cramer	Boys Cross Country	Volunteer
Lee Ann Hawco	Field Hockey	Volunteer
Keighley Kilvington	Field Hockey	Volunteer
Stephanie Malony	Field Hockey	Volunteer
Denise McGettigan	Field Hockey	Volunteer
Amy Minnick	Middle School Field Hockey	Volunteer
Wayne Koehl	Football	Volunteer
Sean Logan	Football	Volunteer
Robert Burke	Boys Soccer	Volunteer
Shane Dougherty	Boys Soccer	Volunteer
Joe Francolino	Boys Soccer	Volunteer
John Marlin	Boys Soccer	Volunteer
Kevin Kilvington	Boys Soccer	Volunteer
Tony Pinto	Boys Soccer	Volunteer
Brett Seeberger	Boys Soccer	Volunteer
Dennis Bantle	Boys Soccer	Volunteer
Dustin Stiles	Boys Soccer	Volunteer
Amanda Malony	Girls Soccer	Volunteer
Greg Hoffman	Girls Tennis	Volunteer
Monika Waniek	Girls Tennis	Volunteer
Bill Beecher		Football Game Security - \$40.00 p/home event
Steve Laughlin		Football Game Security - \$40.00 p/home event
Thea Ricci		Football Game Security - \$40.00 p/home event
Eileen Willis		Football Game Security - \$40.00 p/home event
Mike Tomasetti		Football Game Security - \$40.00 p/home event
Brian Kulak		Football Game Security - \$40.00 p/home event
Andi Collazzo		Football Game Security - \$40.00 p/home event
Luke Collazzo		Football Game Security - \$40.00 p/home event
Harry Reeves		Football Game Security - \$40.00 p/home event
Gregg Francis		Football Game Security - \$40.00 p/home event
Lillian Mierkowski		Football Game Security - \$40.00 p/home event
Chris Sylvester		Football Chain Crew - \$40.00 p/home event
Steve Ireland		Football Chain Crew - \$40.00 p/home event
Tim O'Brien		Football Chain Crew - \$40.00 p/home event
Chris O'Brien		Football Chain Crew - \$40.00 p/home event
Patrick O'Brien		Football Chain Crew - \$40.00 p/home event
Kevin Urban		Football Chain Crew - \$40.00 p/home event
Mike Welde		Football Chain Crew - \$40.00 p/home event
Lee DiPrinzio		Football Chain Crew - \$40.00 p/home event
Brian Kulak		Football Clock Operator - \$40.00 p/home event
Teresa Weichman		Football Clock Operator - \$40.00 p/home event
Sean Logan		Football Video Operator - \$800.00
Kevin Greway		Football Announcer - \$40.00 p/home event
Sean Logan		Football Field Set-up - \$40.00 p/home event

35. + Motion to approve the following hourly employees (10 month) for the 2013-2014 school year:

**Library Aide:**

Sandra Masciantonio MAS \$15.00 per hour Step 9 – up to 29.5 hours per week

**Office/School Aide**

Karen Berghof MAS \$15.00 per hour Step 9 – up to 29.5 hours per week

36. Motion to approve the following hourly employee (10 month) for the 2013-2014 school year:

**Library Aide:**

Kathleen Bonsted      HS      \$15.00 per hour      Step 9 - up to 29.5 hours per week

**VOTE FOR ITEMS 28-36**

Motions approved by unanimous roll call vote for items 30-32, 34, 36. 9-0

Approved by majority roll call vote for items 28, 29, 33, 35. 8-0-1

Mr. Ingram abstained from voting on these items.

**MOTION TO APPROVE ITEMS 37-45**

Motion by Mr. Ingram seconded Ms. Brown approve the following items

37. Motion to approve payment to Beth Canzanese and Tricia Martel in the amount of \$1250.00 each to write the 2013-2014 NCLB Grant. (Funded 100% through Title I)

38. + Motion to approve payment to the following staff members who served as supervisors for the 2012-2013 Cognetics Team, as listed:

Judy Gabardi	Team Coordinator	\$375.00
Kristen Solanik	Assistant	\$250.00

39. + Motion to approve an increase in hours for Christie Cochran, special education teacher at Mansion Avenue School, from 20 hours per week to 25 hours per week effective September 1, 2013 through June 30, 2014 as listed:

Step 2, BA, 78% \$38,532.00 effective September 1, 2013 through January 31, 2014

Step 3, BA, 78% \$39,234.00 effective February 1, 2014 through June 30, 2014

40. Motion to approve the following Wilmington University student to complete his student teaching requirement as listed:

<b>Student Teacher</b>	<b>School</b>	<b>Grade/Subject</b>	<b>Dates</b>	<b>Cooperating Teacher</b>
Tyler Inkster	HS	Teacher of Students with Disabilities	September 2013 through December 2013	High School Resource Center Teacher - TBD

41. Motion to approve the following as volunteer coaches/students for the 2013 Impulse Wrestling Camp:

**Coaches:**

Tom Monteferrante	Dom Koehl	Jeff Lebb	Dave Chambers	Matt Cecchini
Randy Marr	Shawn Agnew	Darryl White	Tony Miele	Lenny Vigiano
John Petracchi	Jas Holley			

**Students:**

Charlie Livecchi	Devon McMonagle	Jarrod Muckley	Collin Donnelly
Lou Arensberg	Joe Arensberg	Bill Henry	Bob Teagan
Sean Hanson	JT Williams	Ryan Whalen	

42. + Motion to approve payment to Jennifer McClellan and Christine Brady for summer training of the Haviland Avenue School Reading Recovery Program consisting of six (6) hours per week during the four (4) weeks of Haviland's Summer Program. Christine Brady will train Jennifer McClellan from July 8, 2013 through August 1, 2013 for a total of 24 hours as listed:

Christine Brady: 16 hours at \$55.00 per hour (professional rate) and 8 hours at \$35.00 per hour (instructional rate) for a total of \$1160.00

Jennifer McClellan: 24 hours at \$25.00 per hour (non-instructional rate) for a total of \$280.00

43. + Motion to approve Jennie Hartman, former long-term substitute teacher and district substitute teacher, as part-time S.H.A.P.E teacher at 55%, Step 3, BA, \$27,555.00 effective September 1, 2013 through January 31, 2014 and at 55%, Step 1, BA, 60%, \$27,665.00, effective February 1, 2014 through June 30, 2014, not to include benefits.

**44. Motion to approve payment to Don Borden in the amount of \$7,375.00 for achieving two (2) qualitative goals as approved by the Board of Education on September 19, 2012. This motion is on hold, not voted on. Hold this motion**

45. + Motion to approve the request for an unpaid maternity leave of absence from Terri Salamone, part time special education teacher at Haviland Avenue School effective September 1, 2013 through June 30, 2014 as listed:

Unpaid Leave of Absence: Effective September 1, 2013 through June 30, 2014

Family Medical Leave Act: Effective September 1, 2013 through November 15, 2013

New Jersey Family Leave Act for the purpose of child rearing: Effective January 1, 2014 through March 21, 2014 or effective upon discharge from physician

**VOTE FOR ITEMS 37-45**

Motions approved by unanimous roll call vote for items 37, 40, 41. 9-0

Approved by majority roll call vote for items 38, 39, 42, 43, 45. 8-0-1

Mr. Ingram abstained from voting on these items.

**PROGRAM:**

**MOTION TO APPROVE ITEMS 1-7**

Motion by Ms. Brown seconded Mrs. Slack approve the following items

1. Motion to approve an HSPA Morning Math Program at the high school for the 2013-2014 school year for students identified as struggling in math, as follows:

Morning sessions during zero period – math 2 times a week each, beginning marking period 2 and ending two weeks before the HSPA

Morning sessions during zero period – math 5 times a week each, for the last two weeks prior to the HSPA.

Staffing needs: two teachers for up to 34 hours of instruction at the contractual rate of \$35.00 per hour for a total of \$2380.00

2. Motion to approve the 2013-2014 Audubon Community Education Program.

3. Motion to approve the School Self Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act.

4. + Motion to approve the alternate method of compliance in accordance with NJAC 6A:26-6.3 (h) 4 ii and iii by providing toilet rooms adjacent to or outside the classroom in lieu of individual toilet rooms in each classroom for the 2013-2014 school year. Our school children shall be supervised in the following manner: An aide will accompany the children to the bathroom.

5. Motion to approve the continuation of the utilization of school bus advertising as a source of district revenue for the 2013-2014 school year.

6. Motion to approve the Student Handbook for the 2013-2014 school year.

7. Motion to approve the 2013 Impulse Wrestling Camp effective July 9, 2013 through August 1, 2013 and sponsored through Audubon Community Education.

**VOTE FOR ITEMS 1-7**

Motions approved by unanimous voice vote for items 1-3, 5-7

Approved by majority voice vote for item 4.

Mr. Ingram did not vote on this item.

**- INFORMATION:**

**Mansion Avenue School:**

May 20, 2013

Fire Drill

May 20, 2013

Security Drill – Evacuation Drill

**Haviland Avenue School:**

May 10, 2013

Fire Drill

May 9, 2013

Bomb Evacuation Drill

**Audubon High School:**

May 30, 2013

Fire Drill

May 30, 2013

Lock Down Drill

***Audubon Reads:*** Dr. Slowik and Eric Miller

**STUDENTS:**

**MOTION TO APPROVE ITEMS 1-6**

Motion by Mr. Ingram seconded Mrs. Hauske approve the following items

1. Motion to approve the following field trip requests:
2. Motion to approve the following continuing education placement:

Student ID#	Placement	Date
44035	Camden County College's Garden State Pathways Program for Students with Intellectual Disabilities <i>(18-21 year old program as per the NJ Special Education code)</i>	Effective September 2013 Tuition (not to exceed \$3,000.00) and Transportation Costs – responsibility of the Audubon School District

3. + Motion to approve the following out-of-district placement:

Student ID#	Placement	Date
00730	Bankbridge Development Center Multiple Disabilities Program	Effective July 1, 2013 Audubon School District is responsible for annual tuition, out-of-county fee and transportation costs

4. Motion to approve homebound instruction for the following student:

STUDENT ID#	DATE
00521	Effective retroactive to May 29, 2013 through June 19, 2013

5. Motion to approve an extended school year program for student ID#44530 at "Circle of Friends" Summer Enrichment Program at the Bankbridge Regional School effective July 8, 2013 through August 8, 2013, with tuition cost, not to exceed \$1,400.00, the responsibility of district; and no transportation costs.
6. Motion to approve parent request for senior privilege for student for the 2013-2014 school year.

**VOTE FOR ITEMS 1-6**

Motions approved by unanimous voice for items 1, 2, 4-6.

Approved by majority voice vote for item 3.  
Mr. Ingram did not vote on this item.

**POLICY:**

**MOTION TO APPROVE ITEMS 1-2**

Motion by Mr. Ingram seconded Mrs. Hauske approve the following items

1. Motion to approve revisions to the following polices as recommended by the Policy Committee of the Board:

Policy Number	Policy Name	Policy Number	Policy Name
1330	Use of School Facilities	1410	Local Units
3541.1	Transportation Routes and Services	4121	Substitute Teachers
4211	Recruitment, Selection and Hiring	4251	Attendance Patterns
5118	Nonresidents	5131.6	Substance Abuse
5141.4	Child Abuse and Neglect	5145.5	Photographs of Pupils
5145.11	Questioning and Apprehension	6142.10	Internet Safety and Technology
9270	Conflict of Interest		

2. Motion to approve the following job description as recommended by the Policy Committee of the Board:  
Technology Support Personnel

**VOTE FOR ITEMS 1-2**

Motions approved by unanimous voice.

**BUILDINGS AND GROUNDS:**

1. Motion by Mrs. Hauske seconded by Mrs. Slack to approve the following use of facilities requests: Motion approved by majority voice vote.

**REPORTS:**

1. Mansion Avenue School
2. Haviland Avenue School
3. High School
4. Child Study Team
5. HIB Report

BULLYING INCIDENTS REPORT		
SCHOOL	# INCIDENTS	# CONFIRMED
HS	2	1
MAS	0	0
HAS	0	0

**BOARD COMMITTEES:**

- A. Buildings and Grounds: **Mr. Gilmore**, Chairperson, Mrs. Slack, Mr. Yacovelli, Alternate, Mr. Ingram
- B. Community Relations: **Mrs. Hauske**, Chairperson, Mr. Yacovelli, Mr. Ingram, Mrs. Sullivan-Butrica, Alternate, Mrs. Slack
- C. Curriculum: **Ms. Brown**, Chairperson, Ms. Sullivan, Mrs. Cox, Alternate, Mrs. Sullivan-Butrica
- D. Finance: **Mr. Gilmore**, Chairperson, Mrs. Hauske, Mr. Yacovelli, Alternate, Mrs. Cox

- E. Negotiations: **Mrs. Slack**, Chairperson, Mrs. Hauske, Mrs. Cox, Mr. Gilmore, Alternate, Mrs. Sullivan-Butrica
- F. Policy: **Mrs. Slack**, Chairperson, Ms. Brown, Mrs. Sullivan-Butrica, Ms. Sullivan, Alternate, Mrs. Hauske
- G. Scholarship: **Ms. Brown**, Chairperson, Mrs. Cox, Ms. Sullivan, Mrs. Sullivan-Butrica,
- H. CCESC Rep. Rotation: **Mrs. Slack**
- I. CCSBA Rep. Rotation: **Ms. Sullivan**
- J. AEF Representative: **Mrs. Hauske**
- K. State/Federal Programs:  
Affirmative Action Officer: **Mr. Delengowski**  
Public Agency Compliance Officer: **Mr. Delengowski**

**The board welcomes participation of interested organizations and individuals and will schedule time as appropriate for the public to speak. The board reserves the right to limit public discussion. Public discussion of a topic will be limited to fifteen minutes, and individual speakers will be limited to five minutes. Reference Policy #9322 of the Audubon Public Schools Board of Education Policy Manual.**

**PRIVATE:**

**RESOLUTION**

**AUTHORIZING EXECUTIVE SESSION**

**Date: June 26, 2013**

**WHEREAS**, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-12 et seq.) requires all meetings of the **Audubon Board of Education** to be held in public, N.J.S.A. 10:4-12(b) sets forth nine types of matters that may lawfully be discussed in Executive Session,” i.e. without the public being permitted to attend; and

**WHEREAS**, the **Audubon Board of Education** has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

**WHEREAS**, the nine exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and next to each exception is a box within which the number of issues to be privately discussed that fall within that exception shall be written, and after each exception is a space where additional information that will disclose as much information about the decision as possible without undermining the purpose of the exception shall be written.

**NOW, THEREFORE, BE IT RESOLVED** that the **Audubon Board of Education** will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12(b):

- \_\_\_\_\_ Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public
- \_\_\_\_\_ Any matter in which the release of information would impair a right to receive funds from the federal government;
- \_\_\_\_\_ Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual’s personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of nay individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publically;
- X   Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body
- \_\_\_\_\_ Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;



- \_\_\_\_\_ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;
- \_\_\_\_\_ Any investigations of violations or possible violations of the law;
- \_\_\_\_\_ Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer;
- \_\_\_\_\_ Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public; Specifically the evaluation of the Superintendent
- \_\_\_\_\_ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

**WHEREAS**, the length of the Executive Session is undetermined; however, the **Audubon Board of Education** will make every attempt to estimate the time of the session prior to convening the session after which the public meeting shall reconvene and the **Audubon Board of Education** will proceed with business.

**NOW, THEREFORE, BE IT RESOLVED**, that the **Audubon Board of Education** will go into Executive Session for only the above stated reasons;

**BE IT FURTHER RESOLVED** that the **Audubon Board of Education** hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the **Audubon Board of Education** attorney advises that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the school district or any other entity with respect to said discussion.

**BE IT FURTHER RESOLVED** that the **Board of Education**, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the board secretary to take the appropriate action to effectuate the terms of this resolution.

It is expected that the Board will be in closed session for approximately thirty – forty-five Minutes and action may be taken

1. Motion by Ms. Brown seconded by Mr. Ingram to move board to closed session at approximately 8:55pm for the following:

Personnel

Reconvene at approximately 10:30 pm.

**Action after closed session:**

1. Motion by Mrs. Brown, seconded by Mrs. Cox to approve payment to Don Borden in the amount of \$7,375 for attaining the two qualitative goals as approved by the Board of Education on September 19, 2012:

- Maintaining the district’s administrative expenses at or below state limits

2013-2014 Regional limit	\$1,841
2012-2013 Revised budget	\$1,593
2013-2014 District budget	\$1,549
2.5% of \$147,500	\$3,687.50

- The Board determined that Mr. Borden achieved a rating of Excellent for the 2013-2014 budget development process thereby. Based on the rating scale as listed on the approved goals Mr. Borden is eligible to receive:

2.5% of \$147,500                      \$3,687.50

Motion approved by Roll call vote 9-0.

2. Motion by Mrs. Hauske, seconded Mrs. Cox to reclassify Geoff Metzger from Maintenance to Custodial effective July 1, 2013 under the following terms:

Step 14:                                      \$45,900

License:                                      \$500

Longevity

L-5                                              \$350

L-10                                             \$500

Lead Custodian:                          \$3,000

Maintenance Apprentice Stipend:    \$2,800

Motion approved by roll call vote 9-0.

3. Motion by Mrs. Brown, seconded to create a Reading Specialist Position for grades K-6. Motion approved by Roll call vote 9-0.
4. Motion by Mrs. Brown, seconded by Mrs. Butrica to approve extending the HAS part-time P/E position to a full-time position. Motion approved by Roll call vote 9-0.

**PUBLIC PARTICIPATION:**

1. Motion by Mr. Ingram seconded by Mrs. Cox to adjourn meeting at approximately 10:33 pm. Motion approved by unanimous voice vote.

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**Robert Delengowski**  
**Business Administrator/Board Secretary**