

CERTIFIED STAFF REPORT

Name _____ Maiden (if applicable) _____

Social Security Number _____ Date of Birth _____

Address _____

Phone # _____ Email Address _____

Start Date _____ Marital Status _____ Full or Part Time _____

School(s) _____ Position _____

Emergency Contact Name/ Relationship _____

Emergency Contact Phone Number/Mailing Address/Email _____

Ethnicity (Please check Y or N)

___Y = Hispanic or Latino-A person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish Culture or origin, regardless of race.

___N = Not Hispanic or Latino

Please check one or more:

Race American Indian _____ Race Asian _____ Race Black _____

Race Pacific _____ Race White _____

Languages spoken other than English _____

Highest Level of Education Completed

- 1 = High School
- 2 = Vocational certificate
- 3 = Specialist's degree
- 4 = Graduate certificate
- 5 = Associate's degree
- 6 = Bachelor's degree
- 7 = Master's degree
- 8 = Doctoral degree
- 9 = Other

Highly Qualified

- 1 = No, not highly qualified
- 2 = Does not need to be highly qualified
- 3 = Yes, passed the Praxis/NTE
- 4 = Yes, by the House Matrix
- 5 = Yes, has 30 credits in content area
- 6 = Yes, has graduate degree in subject area
- 7 = Yes, has undergraduate degree in subject area
- 8 = Yes, is Nationally Board Certified

Years in Audubon Public School District - _____

Years in New Jersey working for another School District - _____
(Before being employed by this School District)

Years working for a School District not in New Jersey - _____

COMPLETE IF APPLICABLE

Teacher Prep

- 1 = Alternate Route
 - 2 = Traditional
- From what school:

Location: _____

Credential Type

- 1 = Standard certificate/license/endorsement
- 2 = Provisional
- 3 = Emergency
- 6 = Non-citizen
- 7 = Certificate of Eligibility (CE) only
- 8 = Certificate of Eligibility with Advanced Standing (CEAS) only

(PLEASE COMPLETE BOTH SIDES)

PLEASE CIRCLE ONE

ENTRY CODE (an indication of where the staff member is coming from)

From a teaching position:

- 03 = In another NJ public school district
- 04 = In a public school district outside NJ
- 05 = In a non-public school
- 06 = In a college or university

From an administrative or supervisory position:

- 11 = In another NJ public school district
- 12 = In a public school district outside of NJ
- 13 = In a non-public school
- 14 = In a college or university

From an educational support services position:

- 17 = In another NJ public school district
- 18 = In a public school district outside of NJ
- 19 = In a non-public school, college, or university
- 20 = In a college or university

From a college or university program of study:

- 21 = In a NJ public college or university
- 22 = In a private NJ college or university
- 23 = In a public or private college or university outside of NJ

From home duties:

- 29 = Returning to a certified position from home duties

Return from an approved leave of absence without pay:

- 30 = From maternity leave
- 31 = From sabbatical leave
- 32 = From another leave of absence

From military service:

- 60 = From a branch of the military service

From employment in a non-teaching occupation:

- 70 = From a position of employment in a non-teaching occupation

From employment in a non-teaching occupation:

- 72 = From a position other than any listed