

BOARD OF EDUCATION SPECIAL MEETING

AUDUBON HIGH SCHOOL MEDIA CENTER

WEDNESDAY, JULY 20, 2022

6:30 P.M.

AGENDA

I. **Call to Order:** In accordance with the provisions of the New Jersey Open Public Meeting Act of 1975, the Audubon Board of Education transmitted notice of this meeting, scheduled at 6:30 P.M. in the Audubon Junior-Senior High School Media Center to the Retrospect newspaper and the Borough Clerk and by postings on the Audubon Public School District website and at the Main and the Pine Street entrance of the Junior-Senior High School.

II. **Roll Call**

SY 2020-2022

___ Ammie Davis

___ Joseph Ryan

___ Tara Sullivan-Butrica

SY 2021-2023

___ Joseph Miller

___ Christopher Proulx

___ Lori Cassidy

SY 2022-2024

___ James Blumenstein

___ Allison Cox

___ Andrea Robinson

SY 2022 Mt. Ephraim Representative

___ Nancy Schiavo

III. **Authorizing Executive Session:**

WHEREAS, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-12 et seq.) requires all meetings of the **Audubon Board of Education** to be held in public, N.J.S.A. 10:4-12(b) sets forth nine types of matters that may lawfully be discussed in Executive Session," i.e. without the public being permitted to attend; and

WHEREAS, the **Audubon Board of Education** has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the nine exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and next to each exception is a box within which the number of issues to be privately discussed that fall within that exception shall be written, and after each exception is a space where additional information that will disclose as much information about the decision as possible without undermining the purpose of the exception shall be written.

NOW, THEREFORE, BE IT RESOLVED that the **Audubon Board of Education** will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12(b):

 X Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public;

_____ Any matter in which the release of information would impair a right to receive funds from the federal government;

X Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly;

_____ Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body

_____ Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

_____ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

X Any investigations of violations or possible violations of the law;

_____ Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer;

X Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public; Specifically the evaluation of the Superintendent

_____ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

WHEREAS, the length of the Executive Session is undetermined; however, the **Audubon Board of Education** will make every attempt to estimate the time of the session prior to convening the session after which the public meeting shall reconvene and the **Audubon Board of Education** will proceed with business.

NOW, THEREFORE, BE IT RESOLVED, that the **Audubon Board of Education** will go into Executive Session for only the above stated reasons;

BE IT FURTHER RESOLVED that the **Audubon Board of Education** hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the **Audubon Board of Education** attorney advises that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the school district or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the **Board of Education**, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the board secretary to take the appropriate action to effectuate the terms of this resolution.

1. Motion to move the Board of Education, by Resolution, adjourn into Executive Session from which the general public will be excluded to discuss school matters. The results of this session will be made public immediately after or as soon thereafter as a decision is reached.

Motion to Approve: _____ Second: _____

Time: _____ Voice Count: _____

2. Motion to reconvene the Board of Education, by Resolution.

Motion to Approve: _____ Second: _____

Time: _____ Voice Count: _____

IV. Call Meeting to Order

V. Flag Salute

VI. Participation: (Agenda Items Only)

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

In order to permit the fair and orderly expression of such comment, the Board has set aside two portions of this Board meeting for public comment on any school or school district issue that a member of the public feels may be of interest to the residents of the school district.

For the first portion, public comments are invited on matters pertaining only to the agenda for tonight's meeting. For the second portion, public comments are invited on all matters pertaining to the school district.

Participants should announce their name, address, and any group they may represent, if applicable. The Board reserves the right to limit public discussion. Public discussion of a topic will be limited to fifteen (15) minutes, and individual speakers will be limited to three (3) minutes. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard. Reference bylaws #0167 of the Audubon Public Schools Board of Education Manual.

The Board uses the public comment period as an opportunity to listen to citizen. Not all issues brought to a Board meeting will be resolved at that particular meeting. Complaints stated or actions requested by the public may be taken under advisement by the Board for investigation, discussion, actions, or disposition at a later date or time. The public comments sessions are an opportunity for citizens to share their opinions and remarks with the Board; it is not a question and answer session. The Board may or may not respond to public comments at the time they are made and is under no obligation to do so.

The Board does not endorse public comments nor will the Board be held liable for comments made by members of the public. Any individuals who may be the subject of public comments, including district employees, shall retain all rights against defamation and slander according to the laws of New Jersey.

All motions are voted on by all members unless otherwise marked with a +.

VII. GOVERNANCE: Chairperson: Ms. Davis – Committee Members: Ms. Butrica, Mr. Miller, Mr. Ryan and Alternate: Ms. Robinson

Board of Education Goals

- ❖ To continue to provide equitable access to a rigorous curriculum while focusing on improving student achievement and decreasing the achievement gaps.
- ❖ To maintain a cost-effective budget that provides for educational resources, supports a preventative maintenance program, and encourages and facilitates long-range facility improvements.
- ❖ To foster a positive school climate and culture in order to positively impact student motivation, engagement, and achievement.

No motions at this time

IIX. OPERATIONS: Chairperson: Mrs. Cox – Committee Members: Ms. Davis, Mr. Proulx, Mr. Ryan and Alternate: Mr. Miller

Board of Education Goals

- ❖ To continue to provide equitable access to a rigorous curriculum while focusing on improving student achievement and decreasing the achievement gaps.
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- ❖ To foster a positive school climate and culture in order to positively impact student motivation, engagement, and achievement.

No motions at this time.

IX. EDUCATION: Chairperson: Mrs. Schiavo - Committee Members: Mr. Blumenstein, Mr. Proulx, Ms. Robinson and Alternate: Ms. Cassidy

Board of Education Goals

- ❖ To continue to provide equitable access to a rigorous curriculum while focusing on improving student achievement and decreasing the achievement gaps.
- ❖ To maintain a cost-effective budget that provides for educational resources, supports a preventative maintenance program, and encourages and facilitates long-range facility improvements.
- ❖ To foster a positive school climate and culture in order to positively impact student motivation, engagement, and achievement.

1. Approval of Attendance at Conferences and Workshops for the 2022-2023 School Year

WHEREAS, certain **Audubon Public School District employees** have requested authorization to attend the conference(s)/Workshop(s) listed below, and

WHEREAS, the attendance of each employee at the specified conference/workshop is educationally necessary, fiscally prudent and 1) directly related to and within the scope of the employee’s current responsibilities and the **District’s Professional Learning Plan**, and 2) critical to the instructional needs of the District or furthers the efficient operation of the District;

NOW, THEREFORE BE IT RESOLVED, that the **Audubon Board of Education** authorizes the attendance of the employees at the specified conferences/workshops listed below, and be it

FURTHER RESOLVED, that the **Board** hereby determines that the estimated expenses related to the authorized travel listed below are justified and

THEREFORE, authorizes payment of any registration fees and statutorily authorized travel expenditures to the designated employees, not to exceed District budgetary limitations and to be in accordance with the provisions of *N.J.S.A. 18A:11-12*, the District’s travel policy and procedures, State travel payment guidelines established by the Department of Treasury in NJOMB circular letter 08-13-OMB, and with the guidelines established by the federal Office of Management and Budget:

Participant	Conference Title & Location	Date(s)	Cost
Adam Cramer	AP Calculus Blackwood, NJ	August 1 – 4, 2022	\$995.00

Motion to Approve Items 1 through 1: _____ Second: _____

Roll Call

___ Ammie Davis ___ Joseph Ryan ___ Tara Butrica ___ Nancy Schiavo
___ Joseph Miller ___ Christopher Proulx ___ Lori Cassidy
___ James Blumenstein ___ Allison Cox ___ Andrea Robinson

X. HUMAN RESOURCES: Chairperson: Ms. Cassidy, Committee Members: Ms. Davis, Ms. Cox, and Mrs. Schiavo, Alternate: Ms. Butrica

Board of Education Goals

- ❖ To continue to provide equitable access to a rigorous curriculum while focusing on improving student achievement and decreasing the achievement gaps.
- ❖ To maintain a cost-effective budget that provides for educational resources, supports a preventative maintenance program, and encourages and facilitates long-range facility improvements.
- ❖ To foster a positive school climate and culture in order to positively impact student motivation, engagement, and achievement.

1. Motion to approve the first year tenure track Special Education Aide contract for Olivia Lavecchio, at Mansion Avenue School, effective September 1, 2022 for the 2022-2023 school year in accordance with the 2021-2024 negotiated contract between the Audubon Board of Education and the Audubon Education Association at Step 5, BA, FTE 0.87, 29.5 hours per week pending the completion of all Audubon Board of Education and New Jersey Department of Education requirements, at the recommendation of the Superintendent of Schools.
2. Motion to retroactively approve the long-term substitute Night Shift Custodial Supervisor contract for Robin Jones, effective July 1, 2022 through until further notice at \$5.00 per hour with executed time sheets, at the recommendation of the Superintendent of Schools.
3. Motion to accept the resignation, with intent to retire, of Michael Nicholson, Audubon Junior-Senior High School Co-Principal 10-12, effective August 31, 2022.
4. Motion to accept, the resignation of Kelly Reising, Audubon Junior-Senior High School Co-Principal 7-9, effective September 14, 2022.
5. Motion to abolish the position of Audubon Junior-Senior High School Co-Principal 7-9.
6. Motion to abolish the position of Audubon Junior-Senior High School Co-Principal 10-12.
7. Motion to create the twelve month position of Audubon Junior-Senior High School Principal 7-12.
8. Motion to create the twelve month position of Audubon Junior-Senior High School Vice-Principal.
9. Motion to create the twelve month position of Audubon Junior-Senior High School Assistant Principal.
10. Motion to approve a \$100.00 honorarium for the following members of the Audubon Junior-Senior High School EMS Club in recognition of their voluntary assistance with Board of Education meetings over the course of the 2021-2022 school year to be paid through voucher at the recommendation of the Superintendent of Schools:

David Amorosi

Zachary Vilardo
 Payton Vogt
 Aiden Williams

11. Motion to approve a \$50.00 honorarium for the following members of the Audubon Junior-Senior High School EMS Club in recognition of their voluntary assistance with Board of Education meetings over the course of the 2021-2022 school year to be paid through voucher at the recommendation of the Superintendent of Schools:

Joseph Clark
 Leo Davis
 Kaylynn Hawk
 Devon Perry
 Matthew Pursglove
 Sean Taylor
 Alexa Villarreal
 Nathaniel Witts

12. Motion to rescind the following 2022-2023 Fall Athletic Department/Coaching Staff position.

Name	Sport/Activity	Position	Contractual Rate
Scott LaPayover	Athletic Trainer Fall	Athletic Trainer	\$6,398.00

13. Motion to approve the following Audubon Junior-Senior High School extracurricular contracts for the 2022-2023 school year in accordance with the negotiated 2021-2024 contract between the Audubon Board of Education and the Audubon Education Association at the recommendation of the Superintendent of Schools.

As a result of the health-related closures due to COVID-19, payments and stipends may be impacted by cancellation of events, school closures, hybrid schedules, etc. The following stipends will be compensated as follows for the 2022-2023 school year:

Cancellation of Season/Event	
When notified; one week or more prior to the start of the season or three days prior to the event	0.0%
School Closure & Hybrid Schedules	
Greater Than 50% of Season or Event Occurred	100.0%
Greater Than or Equal to 25% and Less Than or Equal to 50%	50.0%
Greater than 7 practices and Less Than 25%	25.0%

- Athletic Season = First official practice to sectional start or school closure
- Extracurricular Season = First official practice to culminating event or school closure

Name	Position/Activity	Contractual Rate
Kevin Mcrory	Boys' Middle School Soccer Coach	\$2,000.00

14. Motion to approve the following staff members to serve on the Equity Council for the 2022-2023 school year compensation of \$1,953.55 per staff member, to be paid January 15, 2023 and June 15, 2023 through ESSER funds, at the recommendation of the Superintendent of Schools.

Kelly Angelone	Rose Lang
Kim Brach	Cherie McNellis
Natalie Busarello	Maria McCutcheon
Jordan Daminger	Carly Meyer
Larae Drinkhouse	Nicole Racitie
Christine Fox	Wendy Van Fossen
Christine Karageorgis	Erica Wenzel

15. Motion to revise a request from employee #232, to extend a Paid Leave of Absence, effective December 21, 2021 to August 24, 2022.
16. Motion to approve the reinstatement of Eric Miller as the twelve month Audubon Junior-Senior High School Assistant Principal, effective August 1, 2022 for the 2022-2023 school year. Mr. Miller's salary for the 2022-2023 school year shall be \$129,919.00 (prorated) at the recommendation of the Superintendent of Schools.

Motion to Approve Items 1 through 16: _____ Second: _____

Roll Call

___ Ammie Davis ___ Joseph Ryan ___ Tara Butrica ___ Nancy Schiavo
 ___ Joseph Miller ___ Christopher Proulx ___ Lori Cassidy
 ___ James Blumenstein ___ Allison Cox ___ Andrea Robinson

XI. REPORTS:

XII. Superintendent's Report

XIII. Board Member Comments

XIV. Public Participation: (Open Discussion)

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XV. ADJOURNMENT

1. The next Regular Board of Education meeting is scheduled for Wednesday, August 24, 2022 at 6:30 PM in the Audubon Junior-Senior High School Auditorium.
2. Motion to adjourn meeting at approximately _____ pm.

Motion to Approve: _____ Second: _____

Roll Call

___ Ammie Davis	___ Joseph Ryan	___ Tara Butrica	___ Nancy Schiavo
___ Joseph Miller	___ Christopher Proulx	___ Lori Cassidy	
___ James Blumenstein	___ Allison Cox	___ Andrea Robinson	

The Audubon Board of Education reserves the right to add and/or delete motions or make changes to motions in this agenda up to the time of the meeting and during the actual meeting.