

BOARD OF EDUCATION MEETING
AUDUBON HIGH SCHOOL MEDIA CENTER

WEDNESDAY, JANUARY 17, 2018

7:00 P.M.

AGENDA

1. Call meeting to order.
2. Sunshine Law Statement by presiding officer.

"In accordance with the provisions of the Open Public Meetings Law, the Audubon Board of Education transmitted notice of this meeting, scheduled at 7:00 p.m., in the Audubon High Media Center for Board Meeting to the *Retrospect* newspaper, filed with the Borough Clerk and posted copies on Edgewood Avenue at the main entrance (between Chestnut and Pine Streets) and the Pine Street entrance to the high school."

PRIVATE:

AUTHORIZING EXECUTIVE SESSION
Date: January 17, 2018

WHEREAS, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-12 et seq.) requires all meetings of the **Audubon Board of Education** to be held in public, N.J.S.A. 10:4-12(b) sets forth nine types of matters that may lawfully be discussed in Executive Session," i.e. without the public being permitted to attend; and

WHEREAS, the **Audubon Board of Education** has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the nine exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and next to each exception is a box within which the number of issues to be privately discussed that fall within that exception shall be written, and after each exception is a space where additional information that will disclose as much information about the decision as possible without undermining the purpose of the exception shall be written.

NOW, THEREFORE, BE IT RESOLVED that the **Audubon Board of Education** will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12(b):

Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public;

Any matter in which the release of information would impair a right to receive funds from the federal government;

Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publically;

Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body

_____ Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

_____ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

_____ Any investigations of violations or possible violations of the law;

_____ Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer;

X Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public; Specifically the evaluation of the Superintendent

_____ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

WHEREAS, the length of the Executive Session is undetermined; however, the **Audubon Board of Education** will make every attempt to estimate the time of the session prior to convening the session after which the public meeting shall reconvene and the **Audubon Board of Education** will proceed with business.

NOW, THEREFORE, BE IT RESOLVED, that the **Audubon Board of Education** will go into Executive Session for only the above stated reasons;

BE IT FURTHER RESOLVED that the **Audubon Board of Education** hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the **Audubon Board of Education** attorney advises that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the school district or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the **Board of Education**, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the board secretary to take the appropriate action to effectuate the terms of this resolution.

1. Call meeting to order
2. Salute to the Flag

THE AUDUBON SPOTLIGHT PROGRAM RECOGNIZES THE FOLLOWING STUDENTS AS STUDENTS OF THE MONTH FOR DECEMBER

Senior Class	Junior Class	Sophomore Class
Kendra Ruoff Sharif Ghee	Mallorie Pracht Gregory Aquilino	Madelyn Bordi Kyle Bocchicchio
Freshman Class	Grade Eight	Grade Seven
Angelina Zappile Matthew Hucaluk	Aysiah-Lena Maldonado Tyler Wells	Georgia Byrd Eamon Werkheiser

REPORT: Student Council Representative: Bailie Rizzo
Briana McNeely

RECESS:

APPROVAL OF BOARD MINUTES:

1. Motion to approve the following minutes: December 13, 2017 Public Session:
December 13, 2017 Executive Session:
January 3, 2018 Public Session

PARTICIPATION: (Agenda Items Only)

The board welcomes participation of interested organizations and individuals and will schedule time as appropriate for the public to speak. The board reserves the right to limit public discussion. Public discussion of a topic will be limited to fifteen minutes, and individual speakers will be limited to five minutes. Reference Bylaws #0167 of the Audubon Public Schools Board of Education Policy Manual.

All motions are voted on by all members unless otherwise marked with a +.

OPERATIONS: Chairperson: Mrs. Cox – Committee Members: Mrs. Osinski, Mrs. Chiaradia, Mrs. Davis, Alternate: Mr. Whitman

1. Board Secretary's Report in accordance with 18A: 17-36 and 18A: 17-9 for the months of October and November 2017. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
2. Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the months of October and November 2017. The Treasurer's Report and Secretary's reports are in agreement for the months of October and November 2017.
3. Board Secretary in accordance with N.J.A.C. 6A:23A – 16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.
4. Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4 We certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
5. Motion to approve bills payable for the month of January 2018 in the amount of \$592,434.14, when certified.
6. Motion to approve the following use of facilities requests:

HAS – Gym, Audubon Girls Softball, practices on Thursdays and Fridays, February 21 to March 29, 2018.
Contact: Jenara Furness

AHS Auditorium – Haddonfield Theater Arts Center, practice and performance Thursday, Friday, Saturday, June 21, 2, 23, 2018 and Wednesday, Thursday, Friday, August 8, 9, 10, 2018 for practice and performance. Contact: Scott Laska
7. Motion to approve the revisions to the 2018 Board Meeting Dates.
8. Motion to approve the District's Corrective Action Plan for the year ending June 30, 2017:

RECOMMENDATION	BOARD APPROVAL DATE	METHOD OF IMPLEMENTATION	RESPONSIBILITY FOR IMPLEMENTATION	DATE OF IMPLEMENTATION
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<u>Financial Planning, Accounting & Reporting</u> The ECS approval was not requested for a transfer from an advertised appropriation amount as defined under N.J.A.C. 6A:23A-13.3(f), which was in excess of 10% of that amount	1/17/2018	The Transfer Status Report will be reviewed to ensure any transfer in excess of 10% will be reported to the ECS	School Business Administrator/Treasurer	1/17/2018
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- Motion to approve granting authorization to the interim superintendent to offer any necessary employment contracts for the 2017-18 school year to be ratified and affirmed at the next regularly scheduled meeting of the Board of Education.

- **INFORMATION:**

Haviland Avenue School

December 7, 2017 Fire Drill
December 11, 2017 Lockdown Drill

Mansion Avenue School:

December 19, 2017 Fire Drill
December 20, 2017 Lockdown Drill

Audubon High School:

December 8, 2017 Fire Drill
December 21, 2017 Lockout Drill

EDUCATION: Chairperson: Mr. Blumenstein, Committee Members: Mrs. Osinski, Ms. Schiavo. Mrs. Chiaradia, Alternate: Mr. Simpson

- Motion to approve the following field trip requests for the 2017-2018 school year:
 - 3/15/18 MAS:** Mrs. Fox, ten chaperones and 43 students to the University of Pennsylvania. Purpose: Aligns with our social studies curriculum. Departure: 9:00 am. Return: 2:30 pm. School bus. **Total Cost: \$170.84 (Paid by Students)**
 - 3/27/18 MAS:** Mrs. Snyder, one chaperone and five students to the Virtua Hospital in Voorhees, and the Ronald McDonald House. Purpose: Student exposure to health careers and community service. Departure: 8:40 am. Return: 12:40 pm. School bus. **Total Cost: \$132.87 (Paid by ABOE)**
 - 5/16/2018 HS:** Mrs. Bulskis, seven chaperones and 100 students to Baltimore, MD. Purpose: Sophomore Class Trip. Departure: 7:00 am. Return: 7:00 pm. Academy Bus Company. **Total Cost: TBD (Paid by Students)**
- Motion to approve the Indoor Percussion competition schedule for the 2018 season.
- Motion to affirm that the Audubon Board of Education is in receipt of the district Harassment, Intimidation and Bullying monthly report as presented by the superintendent, and is in agreement with all actions taken in regard to the incidents reported at the December 2017 meeting of the Board of Education.
- + Motion to approve related services for one hour per week for student ID#10095 effective retroactive to December 12, 2017 by the following:

Physical Therapy: ID#768 (District Employee) Hourly Per Diem Rate

5. Motion to approve an Augmentative Communication Evaluation for out of district high school aged student ID #42807 to be conducted by Speak to Me Kids, a previously approved pediatric speech and language service provider, at a cost of \$500.00.

HUMAN RESOURCES: Chairperson: Mrs. Davis, Committee Members: Mrs. Cox, Ms. Brown, Mr. Whitman, Alternate: Mr. Ryan

1. Motion to accept, with best wishes, the letter of resignation with the intent to retire from Robert Delengowski, Business Administrator/Board Secretary, effective January 1, 2019.
2. + Motion to approve Erin Dever as part time cafeteria aide at Mansion Avenue School at \$9.00 per hour for 2.5 hours per day, five days per week when lunches are served, effective January 18, 2018 through June 12, 2018 or the last day lunches are served for elementary students.
3. Motion to approve Greg Smith as volunteer/chaperone for the Indoor Percussion competitions for the 2018 season.
4. Motion to approve the following as chaperones for the 2018 Senior Class Trip to Disney World, Florida on March 19, 2018 through March 23, 2018:

Administrator – Rob Buchs	Don Seybold	Mike Tomasetti	Dawn Ewing
Steve Ireland	Kevin Greway	Jessica Lindsay	Andria Morrison
Larae Drinkhouse	Dennis Bantle	Lauren Dougherty- Nurse	

Nancy Wolgamot- Alternate
 Ron Latham- Alternate
 Eileen Willis- Alternate
 Stacy Caltagirone- Alternate
 Dustin Stiles- Alternate

5. Motion to approve the following staff members to facilitate Professional Learning during the February 16, 2018 District In-Service:

Natalie Busarello	Alycia Colucci	Deb Costello	Andi Collazzo
Angela DiFilippo	Larae Drinkhouse	Anne Marie Harris	Katie Hueber
Julia Pounds	Kelly Rowello	Mike Stubbs	Christine Fox
Ron Latham	Chris Sylvester		

Up to 2 hours of prep at the non-instructional AEA contractual rate of \$30.00 per hour per staff member

Up to 5 hours of professional development at the AEA contractual rate of \$60.00 per hour per staff member

6. Motion to approve Eric Miller as the district’s School Safety Specialist.
7. + Motion to approve the following Rowan University students to complete an observation requirement one day per week effective January 31, 2018 through April 18, 2018:

Student	School	Cooperation Teacher
Carly Anderson	Haviland Avenue	Sue Selby
Taylor Beeler	Haviland Avenue	Shannon Druding
Alexis Bourgeois	Haviland Avenue	Jen McClellan
Samantha Capano	Haviland Avenue	Shelly Chester
Brianna Coble	Haviland Avenue	Blake Zetusky
Madeline Crone	Haviland Avenue	Kim Felix
Amaris Cruz	Haviland Avenue	Christine Brady
Kimberly Daminger	Haviland Avenue	JoAnne McCarty
Taylor DiDonato	Haviland Avenue	Karen Bowers
Jessica Fackler	Haviland Avenue	Chelsea Shupp
Melanie Flynn	Haviland Avenue	Katie Mueller
Christopher Fox	Haviland Avenue	Roberta Ignaczewski

Nicole Hayden	Haviland Avenue	Amy Phillips
Joslin Dakota	Haviland Avenue	Alycia Colucci
Nicole Nadolny	Haviland Avenue	Rose Lang
Gianna Nigro	Haviland Avenue	Deb Costello
Guinevere Pepe	Mansion Avenue	Kelly Skala and Missy Falkowski
Aubreigh Potpinka	Mansion Avenue	Claudia Kirby
Jay Robin	Mansion Avenue	Jen Beebe
Taylor Russo	Mansion Avenue	Kelly Miller
Lauren Shannon	Mansion Avenue	Shannon Horan
Dylan Smith	Mansion Avenue	Bianca Berkowitz
Kayla Snow	Mansion Avenue	Katie Hueber
Courtney Straub	Mansion Avenue	Eunice Englehart
Julia Taormina	Mansion Avenue	Colleen Clark
Gabrielle Valenti	Mansion Avenue	Brad Rehn
Fayangia Vlaszac	Mansion Avenue	Christine Fox
Samantha Zarro	Mansion Avenue	Natalie Busarello
Michael White	Mansion Avenue	Christy Rehn

8. Motion to approve the following as district substitutes/home instruction tutors for the 2017-2018 school year, on an emergent basis, pending completion of all district and state requirements.

Regina DiGiambattista Substitute Teacher Teaching Certification

9. + Motion to approve the following requests to attend workshops/conferences for the 2017-2018 school year:

School	Cost	Staff Member	Date of Conference	Name of Conference
MAS	\$249.00	Lisa McGilloway	February 6, 2018	Raise the Rigor for Struggling Readers

10. Motion to approve the following requests to attend workshops/conferences for the 2017-2018 school year:

School	Cost	Staff Member	Date of Conference	Name of Conference
District	\$179.00	Shamus Burke	February 7, 2018	"Fostering Growth Mindsets in Every Math Classroom: Creating Productive Learning Environments"
HS	\$179.00	Ron Latham	February 7, 2018	"Fostering Growth Mindsets in Every Math Classroom: Creating Productive Learning Environments"
HS	\$179.00	Steve Ireland	February 7, 2018	"Fostering Growth Mindsets in Every Math Classroom: Creating Productive Learning Environments"
HS	\$375.00	Tony Carbone	March 13-16, 2018	Director of Athletics Association of NJ

11. Motion to approve Neumann University student, Mikayla Lavecchio, to shadow our district occupational therapist, Marge Walsh, for 5-10 hours per week on Mondays and/or Fridays for a total of 37 hours to be completed by February 23rd as a requirement needed for acceptance in the Jefferson University's Accelerated OT program.

REPORTS:

1. HIB District Report

BULLYING INCIDENTS REPORT			
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SCHOOL	Confirmed HIB	Non-HIB	Total
HS 3829	0	1	1
HAS	0	0	0
MAS	0	0	0

2. Superintendent's Report
3. Program Representatives:
 - A. CCESC Rep. Rotation: **Ms. Brown**
 - B. CCSBA Rep. Rotation: **Mr. Blumenstein**
 - C. AEF Representative: **Mr. Whitman**
4. Board Member Comments

PUBLIC PARTICIPATION: (Open Discussion)

The board welcomes participation of interested organizations and individuals and will schedule time as appropriate for the public to speak. The board reserves the right to limit public discussion. Public discussion of a topic will be limited to fifteen minutes, and individual speakers will be limited to five minutes. Reference Board Bylaws #0167 of the Audubon Public Schools Board of Education Policy Manual.

PRIVATE: (If Necessary)

1. Motion to move board to closed session at approximately _____ pm for the following:

Reconvene at approximately _____ pm.

ADJOURNMENT

1. Motion to adjourn meeting at approximately _____ pm.